

**MATATIELE LOCAL MUNICIPALITY
TENDER NOTICE AND INVITATION TO TENDER
ADVERTISEMENT**

ADVERTISEMENT

ADVERTISED ON:	MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE, NATIONAL TREASURY e-Tender and LOCAL NEWSPAPER		
TENDER DESCRIPTION		BID NO.	
PROVISION FOR BANKING SERVICES		MATAT/2025/2026-29	
PUBLISHED DATE:	14/11/2025	CLOSING DATE:	13/01/2026
CLOSING TIME:	10h00: Tenders will be opened immediately thereafter, in public at Matatiele Local Municipality Mountain View BTO Offices R56		
AVAILABILITY OF TENDER DOCUMENTS			
Bid Documents will be available on Municipal Website and BTO Offices	The tender document fee is payable to Municipal bank account (Ned Bank 1011292106 branch code 198765, name of company and bid no as reference) (Failure to attach proof of purchase will lead to disqualification). To obtain tender documents please login to www.matatiele.gov.za or email mlekhooa@matatiele.gov.za .		
Date Available	24/11/2025	Non-Refundable Fee	R1000.00
TENDER SUBMISSION RULES:			
• Tenders must be completed in accordance with the tender conditions and tender rules contained in the tender document. • The tender document and compulsory attachments/supporting documents must be placed in a sealed envelope and externally endorsed with: Tender Number; Description and Closing Date of the Tender. • Tender documents must only be submitted on the tender document issued by Matatiele Local Municipality. • Tender documents must be completed in black ink only and do not re-type the document when filling it.			
MANDATORY DOCUMENTS- FAILURE TO SUBMIT ANYONE OF THEM WILL INVALIDATE YOUR TENDER OFFER.			
• Proof of Central Supplier Database (CSD) registration- a full report printed • Complete MBD 3.3, 4,8, 6.1 & 9 Forms and its Annexures in full as attached in tender document • Ethics Commitment Form • Authority to sign Form Prices quoted must be firm and must be inclusive of VAT • Joint Ventures Agreement signed by all parties involved.			
•Tenders will be evaluated in terms of Matatiele Local Municipality Supply Chain Management Policy, Preferential Procurement Policy Framework Act No.5 of 2000 •Section 217 of the Constitution Act No 108 of 1996			



EVALUATION CRITERIA

The Bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPPA) of November 2022.

Only competent bidders who are competent in the advertised work and who have exceeded the minimum functionality threshold will be two phases Phase 1= **Functionality=100 Points** and Phase 2= is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPPA) as amended 16 January 2023. Only bidders who obtain 70 points as a minimum functionality threshold will be evaluated further on 80/20.

CRITERIA FOR FUNCTIONALITY	WEIGHT
Technological Potential Ability to Interface with accounting systems in use (MUNSOFT and PAYDAY) and availability of a consolidated online cash management system with effective access control. To present demo on interface to bid evaluation committee	20
Detailed project implementation plan with time frames as per implementation and training requirements in executing the contract successfully. Methodology for the protection of confidential information and ability to provide security against any fraudulent activities. (Attached detailed implementation plan)	20
Public Sector Current experience in the field of banking 10 Years and above (20) 1 to 9 Years (15) 1 to 4 Years (10) (Attach appointment letters and corresponding signed reference letters) Attach 2 performance rating in writing from previous/ current clients	20
Branch presence Branch in Matatiele = 20 Branch outside Matatiele = 10 (Attach proof of Lease agreement or Rates Account in the name of the bank on the address)	20
Expertise and experience of staff	20
Public sector banking experience of the Relationship/executive manager: 5 Years and above experience (20) 3 to 4 years' experience (15) 1 to 2 years 'experience (10) Copies of CV's, Certificate in banking for Relationship/account executive management team must be attached, failure which no points will be allocated.	
Total for functionality	100

80/20 Evaluation Criteria

Preferential Goals	80/20	Documents required for verification
Maximum Points	20	
Goal 1- Ownership (Historically Disadvantaged Individuals-HDI)	6	ID Copy of the owner/director and CSD

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Goal 2- Youth Ownership 14-35 Years (MLM Enterprises)	6	CSD, ● Proof of municipal accounts or ●Proof of residence signed by ward councillor or ●Affidavit
Goal 3- Women Ownership	4	ID Copy of the owner/director and CSD
Goal 4-Disability Ownership	2	ID Copy of the owner/director and CSD
Goal 5-Rural Enterprises	2	CSD, ● Proof of municipal accounts or ●Proof of residence signed by ward councillor or ●Affidavit
Tender Price	80	
TOTAL	100 POINTS	

TENDER ENQUIRIES

All SCM enquiries relating to this bid must be directed to M.Sabasaba, e-mail: MSabasaba@matatiele.gov.za during office hours (07h30 – 16h00) weekdays. All Technical enquiries relating to this bid must be directed to MS. P. Nonkevu, e-mail: PNonkevu@matatiele.gov.za during office hours

TENDER DISCLAIMER

The Matatiele Local Municipality reserves the right not to appoint a contractor on highest points scored. Value for money, past experience and functionality will be the key determinants of appointment. *The Municipality will not make any award to a person or persons working for the state, or failing to possess relevant credentials as stipulated in the tender requirements.*

Bidders are warned not to accept any person who request any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.



Mr L.Matiwane
Municipal Manager

