

**MATATIELE LOCAL MUNICIPALITY  
REQUEST FOR QUOTATIONS**

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                               |                      |                   |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------|----------------------|-------------------|
| <b>ADVERTISED ON:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | <b>MUNICIPAL NOTICE BOARD, MUNICIPAL WEBSITE.</b>                                                                             |                      |                   |
| <b>TENDER DESCRIPTION</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <b>NOTICE NO.</b>                                                                                                             |                      |                   |
| <b>HAZARDOUS CHEMICALS AND BIOLOGICAL AGENTS'SAFETY AWARENESS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | <b>2025/2026-59</b>                                                                                                           |                      |                   |
| <b>PUBLISHED DATE:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <b>11/11/2025</b>                                                                                                             | <b>CLOSING DATE:</b> | <b>18/11/2025</b> |
| <b>CLOSING TIME:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 10h00: Tenders will be opened immediately thereafter, in public at Matatiele Local Municipality Mountain View BTO Offices R56 |                      |                   |
| <b>AVAILABILITY OF TENDER DOCUMENTS</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |                                                                                                                               |                      |                   |
| Bid Documents will be available on Municipal Website as from 12 November 2025                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                               |                      |                   |
| <b>TENDER SUBMISSION RULES:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                               |                      |                   |
| <ul style="list-style-type: none"> <li>Tenders must be completed in accordance with the tender conditions and tender rules contained in the tender document.</li> <li>The tender document and compulsory attachments/supporting documents must be placed in a sealed envelope and externally endorsed with: Tender Number; Description and Closing Date of the Tender.</li> <li>Tender documents must only be submitted on the tender document issued by Matatiele Local Municipality</li> <li>Tender documents must be completed in black ink only and do not re-type the document when filling it.</li> </ul> |                                                                                                                               |                      |                   |
| <b>MANDATORY DOCUMENTS- FAILURE TO SUBMIT ANYONE OF THEM WILL INVALIDATE YOUR TENDER OFFER.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                               |                      |                   |
| <ul style="list-style-type: none"> <li>Proof of Central Supplier Database (CSD) registration- report printed</li> <li>Complete MBD 3.3, 4, 6.1,8 &amp; 9 Forms and its Annexures in full as attached in tender document</li> <li>Ethics Commitment Form</li> <li>Authority to sign Form Prices quoted must be firm and must be inclusive of <u>VAT</u></li> <li>Joint Ventures Agreement signed by all parties involved.</li> </ul>                                                                                                                                                                             |                                                                                                                               |                      |                   |
| <ul style="list-style-type: none"> <li>Tenders will be evaluated in terms of Matatiele Local Municipality Supply Chain Management</li> <li>Policy Preferential Procurement Policy Framework Act No.5 of 2000</li> <li>Section 217 of the Constitution Act No 108 of 1996</li> </ul>                                                                                                                                                                                                                                                                                                                             |                                                                                                                               |                      |                   |
| <b>EVALUATION CRITERIA</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                               |                      |                   |
| The Bids will be evaluated based on the Preferential Procurement Policy Framework Act is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) of November 2022                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                               |                      |                   |
| Only competent bidders who are competent in the advertised work and who have exceeded the minimum functionality threshold will be two phases Phase 1= <b>Functionality=100 Points</b> and Phase 2= is 80/20 in line with the Preferential Procurement Policy Framework Act (PPPFA) as amended 16 January 2023. Only bidders who obtain 80 points as a minimum functionality threshold will be evaluated further on 80/20.                                                                                                                                                                                       |                                                                                                                               |                      |                   |
| <b>Points for functionality will be scored according to the table below: Detailed sub-criterions are contained in the tender document and are binding:</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                      |                                                                                                                               |                      |                   |
| <b>Functionality Criteria</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                               |                      | <b>Points</b>     |
| A certified copy of ISO 45001 qualification OHS Management Systems, NOSA-SAMTRAC Certificate/ SAQA (South African Qualifications Authority) qualification accredited learning programme proof.                                                                                                                                                                                                                                                                                                                                                                                                                  |                                                                                                                               |                      | <b>30</b>         |
| Company Experience                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                               |                      | <b>30</b>         |



A certificate terms Nosa / QCTO/ SAQA accredited institution on Hazard Risk Identification Assessment training, Environmental management or ISO 45001- Integrated Safety Management systems/ SAMTRAC Certificate, (Safety Management Training Certificate) National occupational Safety Association (NOSA), SAQA: South African Qualifications Authority

40

1. QCTO (Quality Council for Training Occupations)

Total

100

#### 80/20 Evaluation Criteria

| Preferential Goals                                             | 80/20             | Documents required for verification                                                               |
|----------------------------------------------------------------|-------------------|---------------------------------------------------------------------------------------------------|
| <b>Maximum Points</b>                                          | <b>20</b>         |                                                                                                   |
| Goal 1- Ownership (Historically Disadvantaged Individuals-HDI) | 6                 | ID Copy of the owner/director and CSD                                                             |
| Goal 2- Youth Ownership 14-35 Years (MLM Enterprises)          | 6                 | CSD, • Proof of municipal accounts or •Proof of residence signed by ward councillor or •Affidavit |
| Goal 3- Women Ownership                                        | 4                 | ID Copy of the owner/director and CSD                                                             |
| Goal 4-Disability Ownership                                    | 2                 | ID Copy of the owner/director and CSD                                                             |
| Goal 5-Rural Enterprises                                       | 2                 | CSD, • Proof of municipal accounts or •Proof of residence signed by ward councillor or •Affidavit |
| <b>Tender Price</b>                                            | 80                |                                                                                                   |
| <b>TOTAL</b>                                                   | <b>100 POINTS</b> |                                                                                                   |

#### TENDER ENQUIRIES

All SCM enquiries relating to this bid must be directed to Ms M. Sabasaba, e-mail: MSabasaba@matatiele.gov.za during office hours (07h30 – 16h00) weekdays. All Technical enquiries relating to this bid must be directed to Mr. W. Mtebele, e-mail: WMtebele@matatiele.gov.za during office hours

#### TENDER DISCLAIMER

The Matatiele Local Municipality reserves the right not to appoint a contractor on highest points scored. Value for money, past experience and functionality will be the key determinants of appointment. *The Municipality will not make any award to a person or persons working for the state or failing to possess relevant credentials as stipulated in the tender requirements.*

**Bidders are warned not to accept any person who requests any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.**

  
Mr L.Matiwane  
Municipal Manager

*Where Nature, Agriculture, Tourism are Investments of Choice*

Electrical Services  
Police (SAPS)

Proposed Sales  
Water

Insurance Office  
Ambulance

Gas and Fuel  
Traffic

