



MATATIELE

LOCAL MUNICIPALITY

102 Main Street,
Matatiele
P.O. Box 35,
Matatiele, 4730
Tel: 039 737 3135
Fax: 039 737 3611

**EXTRACT OF THE MINUTES OF THE SPECIAL COUNCIL MEETING OF THE
MATATIELE MUNICIPAL COUNCIL HELD ON WEDNESDAY, 22 MAY 2024 AT
THE COUNCIL CHAMBERS, MAGGIE TSIU-RESHA BUILDING AT 10H08.**

3. ATTENDANCE REGISTER AND APPLICATION FOR LEAVE OF ABSENCE
Present

Councillors

1. Cllr. N. Ngwanya	Speaker of Council
2. Cllr. N.A. Nkukhu	Chief Whip
3. Cllr. N.C. Ludidi-Ndabane	Member of Council
4. Cllr. M. Facu	Member of Council
5. Cllr. P.M. Stuurman	Member of Council
6. Cllr. M. Nyembezi	Member of Council
7. Cllr. S. Booth	Member of Council
8. Cllr. T. Dyantyi	Member of Council
9. Cllr. M.S. Mokhesi	Member of Council
10. Cllr. K.A. Mazwi	Member of Council
11. Cllr. L. Leeu	Member of Council
12. Cllr. M.P. Mokhele	Member of Council
13. Cllr. M. Seshea	Member of Council
14. Cllr. N.I. Nomlala	Member of Council
15. Cllr. N.N. Sontangane	Member of Council
16. Cllr. M. Molefe	Member of Council
17. Cllr. N. Baba	Member of Council
18. Cllr. S.G.S. Ntabeni	Member of Council
19. Cllr. M. Kondile	Member of Council
20. Cllr. K.E. Sephuhle	Member of Council
21. Cllr. L.E. Nkamba	Member of Council
22. Cllr. S.W. Mbulawa	Member of Council
23. Cllr. W.P. Sipika	Member of Council
24. Cllr. T.V. Ngaleka	Member of Council
25. Cllr. S.C. Maphasa	Member of Council
26. Cllr. F. Shale	Member of Council
27. Cllr. M. Mapena	Member of Council
28. Cllr. N. Mshuqwana	Member of Council
29. Cllr. N.D. Nondabula	Member of Council
30. Cllr. T. Mtoto	Member of Council
31. Cllr. P.T. Letsie	Member of Council
32. Cllr. P.V. Ntlokwana	Member of Council
33. Cllr. M. Tsoanyane	Member of Council
34. Cllr. M.A. Ntsane	Member of Council
35. Cllr. J.G. Luthuli	Member of Council
36. Cllr. N.A. Pambukele	Member of Council

Traditional Leaders

None

Officials

1. Mr. L. Matiwane	Municipal Manager
2. Mr. S.M. Mbedla	GM: Community Services
3. Mr. Z.C. Matolo	Chief Financial Officer
4. Mr. M. Somi	Acting GM: Infrastructure Planning and Development
5. Mr. S. Mbongonya	Manager: Strategic Governance
6. Ms. S. Tshaka	Manager: Admin and Council Support
7. Ms. O. Sangoni	Manager: Legal and Compliance Services
8. Ms. K. Dzingwe	Chief Audit Executive
9. Mr. L. Walaza	Manager: Communications and SP
10. Ms. Y. Munyu	PA to the Chief Whip
11. Ms. S. Mtolo	EXCO & Section 79 Support
12. Ms. N. Mzwamandla	Departmental Secretary: Office of the MM
13. Mr. B. Ndayi	Coordinator: Secreteriat Services
14. Mr. M. Dada	Application and Database Support Officer
15. Mr. K. Lelatsa	Committee Officer
16. Ms. N.P. Makupula	Committee Officer
17. Ms. D. Letuka	Committee Officer

Others Present

1. Mr. S. Ntabeni	SAMWU
2. Mr. M. Spengane	SAMWU

Absent

Councillors and Traditional Leaders

1. Cllr. N. Shaikh	Member of Council
2. Cllr. W.K. Leballo	Member of Council
3. Cllr. S. Vikwa	Member of Council
4. Cllr. T.S. Sheane	Member of Council
5. Cllr. N. Duma	Member of Council
6. Cllr. F.L. Nyamakazi	Member of Council
7. Cllr. T. Rakharebe	Member of Council
8. Cllr. F. Zigxash	Member of Council
9. Cllr. S. Sikhafungana	Member of Council
10. Cllr. N. Mpokolo	Member of Council
11. Cllr. T.V Sisilana	Member of Council
12. Cllr. W.B. Potwana	Member of Council
13. Cllr. A.N. Nqodi	Member of Council
14. Cllr. T.F. Mohatla	Member of Council
15. Chief S.W. Nkosana	Member of Council
16. Chief Y. Luphindo	Member of Council

Applications for leave of absence

- | | |
|-------------------------|-------------------|
| 1. Cllr. S. Mngenela | Mayor |
| 2. Cllr. N.P. Jona | Member of Council |
| 3. Cllr. S. Mgolombane | Member of Council |
| 4. Cllr. T.B. Mantshule | Member of Council |

Cllr. N.A. Nkukhu **MOVED** and Cllr. S.G.S. Ntabeni **SECONDED**

The Chairperson asked if there were any contrary views, and the Members of Council did not express any contrary view.

It was then **RESOLVED** that the applications for leave of absence be **ACCEPTED**.

4. APOLOGIES

- | | |
|-----------------------|------------------------|
| 1. Mr. S. Ntshikilana | GM: EDP |
| 2. Mr. C.K. Magadla | GM: Corporate Services |

Cllr. S.C. Maphasa **MOVED** and Cllr. T.V. Ngaleka **SECONDED**

The Chairperson asked if there were any contrary views and the Members of Council did not express any contrary view.

It was then **RESOLVED** that the apologies be **ACCEPTED**.

MINUTES

10. MATTERS FOR CONSIDERATION

10.1 CONSIDERATION OF THE EXECUTIVE COMMITTEE REPORT

10.1.1 BUDGET AND TREASURY OFFICE

10.1.1.1 SECTION A (OCCASIONAL REPORTS) - ITEMS FOR CONSIDERATION AND APPROVAL

10.1.1.1.1 2024/25-2026/27 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT

(File No:)

(Author: PN/km)

(1st Level: MTM – 15/05/2024)

(2nd Level: Special Budget Steering Committee – 17/05/2024)

(3rd Level: Special EXCO – 20/05/2024)

(4th Level: Special Council – 22/05/2024)

PURPOSE

To present to Council the annual MTREF budget report for 2024/25 and two outer years 2025/26 and 2026/27 for consideration and recommendations for approval by Council before start of the 2024/2025 financial year.

SALIENT POINTS FROM THE DELIBERATIONS

- *The Members of Council voted for adoption of the report by show of hands as follows:*
 - *Voted for: 34*
 - *Voted against: 0*
 - *Abstained from voting: 0*

Cllr. E.K. Sepuhle **MOVED** and Cllr. S.G.S. Ntabeni **SECONDED**

The Chairperson asked if there were any contrary views and the Members of Council did not express any contrary view.

It was then **RESOLVED**

Council approves the following:

1. That, the annual budget of the municipality for the year 2024/25; and its indicative for the two projected outer years 2025/2026 and 2026/2027 as outlined on the report be tabled as set out in the following:
2. The revenue is anticipated to be R681, 215, 688 in the 2024/25 financial year. The adjusted budget for 2023/24 was R717, 731, 262. This is a decrease of R36,515,574 from the current adjustment budget. Revenue budget for the indicative years 2025/26 and 2026/27 is anticipated to be R656,141,920 and R643,508,852 respectively.
3. The municipality will recognise both conditional and unconditional grants of R456, 9 million, a decrease of R53, million from R510, million on the 2023/24 adjusted allocation as gazetted on Division of Revenue Act (DoRA) inclusive of provincial allocations.
4. The operating expenditure is anticipated to be R584, 466, 312 in the 2024/25 financial year. The adjusted budget for 2023/24 was R567,987,937. This is an increase of R16,478,375 from the current adjustment budget. For the two outer years 2025/26 and 2026/27 the operating expenditure budget is anticipated to be R578,110,128 and R548,259,852 respectively.
5. The capital expenditure is anticipated to be R182,983,008 in the 2024/25 financial year. The adjusted budget for 2023/24 was R230, 089,719. This is a decrease of R47,106,740 from the adjustment budget. For the two outer years 2025/26 and 2026/27 the capital expenditure budget is anticipated to be R130,772,676 and R120,563,436 respectively.
6. The council approves the employee costs of R174,999,456 and remuneration of Councillors of R26,401,344 with a salary increase of 4.9% for both Councillors and Employees for the 2024/2025 budget.
7. The council approves the 2024/25 annual procurement plan
8. The council approves the following draft tariff increases for the 2024/25 financial year
 - Property rates tariff increase of 0% and first R190 000 property values as exemption, 40% rebates on all residential properties, 15% rebates on all commercial and government properties, 70% on farm properties, 15% rebates on industrial properties and 100% rebates to all municipal properties.
 - No increase of Refuse tariffs.
 - Electricity tariff increase with 9 – 16% subject to approval by NERSA.
 - That all other municipal tariffs will not be increased.
 - New Nature reserve tariffs as proposed;

DESCRIPTION	New Tariff Including VAT 2024/2025	
Nature Reserve		
Walks/Picnic/Day visitor per person	R	15.00
per car	R	45.00
per passenger	R	10.00
Hiking Clubs/Groups per day	R	250.00
Cycling	R	30.00
Motor Bike	R	50.00
4 x 4 Driving	R	100.00
Wedding events (50 to 80 people) per day	R	800.00
Other events: Birthday/Braai/Celebrations per day	R	500.00

9. That, council approves the reviewed policies as listed below,
1. Budget policy,
 2. Cash management policy,
 3. Cash shortage policy,
 4. Credit control and debt collection policy,
 5. Cost containment policy,
 6. Customer care policy,
 7. Customer incentive scheme policy,
 8. Data backup policy,
 9. Debt capacity policy,
 10. Donor finance policy,
 11. Electricity token policy,
 12. Entertainment & refreshments policy,
 13. Fleet Management policy,
 14. Unclaimed deposits policy,
 15. Fraud prevention plan,
 16. Gifts policy for officials,
 17. Grants & donation policy,
 18. GRAP framework policy,
 19. Impairment and write off policy,
 20. Cash-up Policy,
 21. Fixed Assets policy,
 22. Payment policy,
 23. Petty Cash policy,
 24. Rates policy,
 25. Special Services policy,
 26. Strategy to improve Debtor policy,
 27. Supply Chain Management policy,
 28. Tariff Policy,
 29. Use of Credit Card policy and
 30. Virement policy.
 31. Infrastructure procurement and delivery management policy.
 32. Indigent policy
 33. Banking and Investments policy
 34. Use of Consultants policy

COUNCIL RESOLUTION NUMBER CR 652/22/05/2024

Certified a true extract from the Minutes of the Special Council Meeting held on 22 May 2024.


Cllr. N. Ngwanya
SPEAKER OF COUNCIL

DATE: 23/05/2024