

ANNUAL PROCUREMENT PLAN

NAME OF THE MUNICIPALITY

NAME OF THE ACCOUNTING OFFICER/DELEGATED OFFICIAL



MATATIELE

PROPOSED PROJECTS	Project Name	Budget 2024/25	Mode of Procurement	Project Description	Number of Estimates and Specifications to be submitted	Date of Submission of TORs	Applicable Date
BUDGET & TREASURY OFFICE	Revenue & Expenditure Unit						
	Revenue & Expenditure Unit	R3 500 000,00	Competitive Bidding	Indigent management system	06-Jun-25	10-Jun-25	01-Apr-25
	Revenue & Expenditure Unit	R400 000,00	Competitive Bidding	Mailing and printing of statements	01-Jul-24	01-Jul-24	01-Jul-24
	Revenue & Expenditure Unit	R1 500 000,00	Competitive Bidding	Training and debt collection	01-Jul-24	01-Jul-24	01-Jul-24
	Revenue & Expenditure Unit	R3 000 000,00	Competitive Bidding	Alternative energy	01-Oct-24	01-Oct-24	01-Oct-24
	SCM & Fleet Unit						
	SCM & Fleet Unit	R3 000 000,00	Competitive Bidding	Supply and delivery of motor vehicles	30-Jul-24	30-Jul-24	30-Sep-24
	SCM & Fleet Unit	R200 000,00	Competitive Bidding	Rails for vehicles	30-Jul-24	30-Jul-24	30-Sep-24
	Budget & Investment Unit						
	Budget & Investment Unit	R250 000,00	Competitive Bidding	Grocery Vouchers for Budget Outreach	01-Mar-25	01-Mar-25	20-Mar-25
Financial Reporting & Asset Management Unit							
		R4 500 000,00	Competitive Bidding	Fund for Accounting and Financial Management Professional Services	30-Oct-24	30-Oct-24	31-Jan-25
COMMUNITY SERVICES	Environment & Waste Unit						
	Environment & Waste Unit	R300 000,00	Request for Quotations	Grass cutting machine	30-Mar-24	14-Jun-24	12-Jul-24
	Environment & Waste Unit	R1 500 000,00	Competitive Bidding	Fencing mountain lake	30-Mar-24	14-Jun-24	12-Jul-24
	Environment & Waste Unit	R600 000,00	Competitive Bidding	Waste skip bins	30-Mar-24	14-Jun-24	12-Jul-24
	Environment & Waste Unit	R600 000,00	Competitive Bidding	Conservancy development	30-Mar-24	14-Jun-24	12-Jul-24
	Environment & Waste Unit	R100 000,00	Request for Quotations	Waste buy back centre	30-Mar-24	14-Jun-24	12-Jul-24
	Environment & Waste Unit	R1 700 000,00	Competitive Bidding	Weirbridge	30-Mar-24	14-Jun-24	12-Jul-24
Public Safety Unit	Public Safety Unit	R300 000,00	Request for Quotations	Storage Container	30-Mar-24	14-Jun-24	12-Jul-24
	Public Safety Unit	R6 500 000,00	Competitive Bidding	Fire brigade	30-Mar-24	14-Jun-24	12-Jul-24
	Public Safety Unit	R300 000,00	Request for Quotations	Roadblock equipment	30-Mar-24	14-Jun-24	12-Jul-24
	Public Safety Unit	R800 000,00	Competitive Bidding	Backup generator	30-Mar-24	14-Jun-24	12-Jul-24
CORPORATE SERVICES	HRM&D Unit						
	HRM&D Unit	R200 000,00	Request for Quotations	Hygiene Services	25-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R300 000,00	Request for Quotations	OHS Compliance	15-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R200 000,00	Request for Quotations	Uniform and Protective Clothing	15-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R200 000,00	Request for Quotations	Wellness Sport Equipment	31-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R200 000,00	Request for Quotations	Wellness T-Shirts	31-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R200 000,00	Request for Quotations	Wellness Catering	31-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R80 000,00	Request for Quotations	Wellness Events	31-Jul-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R100 000,00	Request for Quotations	OHS CAMERA	21-Aug-24	14-Aug-24	14-Oct-24
	HRM&D Unit	R100 000,00	Request for Quotations	Sport Activities	21-Aug-24	14-Aug-24	14-Oct-24
Administrative Support Unit	Administrative Support Unit						
	Administrative Support Unit	R600 000,00	Competitive Bidding	Employee Assistance Programme	19-Aug-23	30-Aug-23	31-Jul-24
	Administrative Support Unit	R300 000,00	Request for Quotations	Khanya Naledi Awards	12-Aug-24	12-Sep-24	21-Oct-24
	Administrative Support Unit	R200 000,00	Request for Quotations	Khanya Naledi Event Promoter	22-Aug-24	12-Sep-24	21-Oct-24
ICT Unit	ICT Unit						
	ICT Unit	R400 000,00	Competitive Bidding	Protective Clothing	14-Jun-24	14-Jun-24	20-Jul-24
	ICT Unit	R14 500 000,00	Competitive Bidding	Security Services	23-Aug-24	23-Aug-24	01-Sep-24
	ICT Unit						
	ICT Unit	R400 000,00	Competitive Bidding	Cyber resilience (Penetration Test)	30-Mar-24	03-Jun-24	01-Sep-24
	ICT Unit	R1 500 000,00	Competitive Bidding	Managed Security Services	30-Mar-24	03-Jun-24	01-Sep-24
	ICT Unit	R900 000,00	Competitive Bidding	Council Audio Document Management	24-Mar-24	27-Mar-24	30-Aug-24
	ICT Unit	R1 100 000,00	Competitive Bidding	Printer Lease	01-May-24	15-Jun-24	30-Sep-24
	ICT Unit	R300 000,00	Request for Quotations	AD audit Licence	01-Jun-24	15-Jun-24	30-Sep-24
	ICT Unit	R100 000,00	Request for Quotations	Real-time Backup Solution	14-Jun-24	14-Jun-24	30-Sep-24

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Project Management Unit	R1 035 000,00	R1 035 000,00	Competitive Bidding	Planning of Matricule Disaster & Fire Management Centre	29 Apr 24	Prize	23 May 24
Project Management Unit	R1 035 000,00	R1 035 000,00	Competitive Bidding	Planning for Upgrading Matungwe Sport Centre	29 Apr 24	Prize	23 May 24
Project Management Unit	R2 031 275,05	R2 031 275,05	Competitive Bidding	Procurement of Special Vehicles	21 May 24	21 May 24	21 May 24
Project Management Unit	R2 800 000,00	R2 800 000,00	Competitive Bidding	Mphahle-Nkomo Access Road & Bridge	15 Apr 23	15 Apr 23	14 Jun 24
Project Management Unit	R4 728 799,00	R4 728 799,00	Competitive Bidding	Pontchurn Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
Project Management Unit	R2 280 000,00	R2 280 000,00	Competitive Bidding	Mhangwini-Siguda Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
Project Management Unit	R1 710 000,00	R1 710 000,00	Competitive Bidding	Fama Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
Project Management Unit	R4 218 000,00	R4 218 000,00	Competitive Bidding	Runable Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
Project Management Unit	R6 210 000,00	R6 210 000,00	Competitive Bidding	New Shange Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
Project Management Unit	R3 192 000,00	R3 192 000,00	Competitive Bidding	Shange Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
Project Management Unit	R500 000,00	R500 000,00	Competitive Bidding	Poly Access Road	11 Jun 2024	11 Jun 2024	5 Jul 2024
MUNICIPAL MANAGER'S OFFICE							
Communications and SPU Unit	R300 000,00	R300 000,00	Request for Quotations	Mayoral Cup Prizes	28 June 24	28 June 24	30 Sep 24
Communications and SPU Unit	R100 000,00	R100 000,00	Request for Quotations	Miss Matricule Prizes	28 June 24	28 June 24	30 Sep 24
Communications and SPU Unit	R100 000,00	R100 000,00	Request for Quotations	Burial Services	28 June 24	28 June 24	30 Sep 24
Communications and SPU Unit	R100 000,00	R100 000,00	Request for Quotations	Matric Awards Prizes	28 June 24	28 June 24	30 Sep 24
	R204 869 627,46	R204 869 627,46					

CONTRACTED SERVICES STRATEGIC SECTION

MUNICIPAL MANAGER: MR L MATIWANE

