MATATIELE

LOCAL MUNICIPALITY

ANNUAL REPORT 2022-2023

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MATATIELE

LOCAL MUNICIPALITY

CHAPTER 1

MAYOR'S FOREWORD

CHAPTER 1 – MAYOR'S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR'S FOREWORD

MAYOR'S FOREWORD

It is with great pleasure and gratitude that I have been afforded an opportunity once more to present the annual report of Matatiele Local Municipality for the 2022/2023 financial year. As the Mayor, it is both an honor and a privilege to reflect on the progress we have made, the challenges we have overcome, and the opportunities that lie ahead for our vivacious community.

Over the past year, our Municipality has witnessed remarkable achievements across various facets of public service. We have diligently worked to enhance infrastructure, improve public safety, and foster economic development, all while prioritizing the well-being and prosperity of our residents.

In our effort to foster the economic development, the Municipality held the ***LED & Investment Summit*** on the 14th of June 2023 to boost the economy of the Municipality and profile our local SMMEs. We did this to market the Municipality as an investment and tourism destination of choice. The main focus are the pillars of the vision which is agriculture, nature & tourism. We are indeed open for business. The Municipality officially opened new ***Municipal Offices*** which were named after the struggle heroine, Mme Maggie Tsiu-Resha and also honoured her with the 2.8m bronze statue.

We managed to construct ***35,2 km*** of ***new gravel roads*** and upgrade about ***5,2 km*** of ***gravel road to surface/tar road***. Rehabilitation of ***Matatiele Internal Streets Cluster-1*** – This is a ***6,5km surfaced road***. It is a rehabilitation of an existing dilapidated surfaced roads in Ward 19. As part of our community development for the youth, the Municipality held ***Mayoral cup*** in the month of June 2023 to assist the youth that has an interest in sport and to also keep them away from erroneous activities. All wards received soccer & netball kits, ***eight (8)*** clusters received netball & soccer goal posts.

I am proud to report that through strategic investments and thoughtful planning, we have expanded access to essential services, upgraded our public spaces, and initiated innovative sustainability projects that will benefit generations to come. On the 17th of August, as the government, we officially opened the Khotsong TB Hospital which cost ***R689 million***. Even there, about ***Two Thousand (2000)*** people and more than ***Fifty (50)*** small businessmen benefited. In our quest to bring quality health care to our people, we have upgraded more than ***19 clinics*** in the various wards of Matatiele. The Department of Human Settlements appointed Matatiele Local Municipality as an Implementing Agent for the housing projects which including: ***Mehloloaneng 491***, ***Maluti 200***, ***Pote 40, Tsitsong 200***.

The upgrading of our tourism establishments will assist businesses to improve the quality of service offered to visitors, thereby positively promoting Matatiele as a destination of choice. We mention here the upgrading of Mehloding Hiking Trail by the Department of Tourism with an investment of

more than ***R20 million***.

However, we also recognize that there are areas where we can further outshine. We remain committed to addressing the needs of all segments of our community, promoting inclusivity, and ensuring equal opportunities for every individual, regardless of background or circumstance. The total amount required to reinstate the ***207 km*** of damaged roads network is more than ***R130 million*** for floods occurred in February 2023, whilst a total of ***133km*** (valued at more than ***R72 million***) were damaged in the April 2022. During these disasters ***25 bridges*** were damaged and require our immediate intervention. ***2 new damaged bridges*** are estimated to cost more than ***R7 million*** and 23 existing bridges are estimated at more than ***R70 million*** to repair.

As we look to the future, I am optimistic about the possibilities that await us. Together, we will continue to build a Municipality that thrives on unity, progress and compassion. By nurturing a culture of engagement and empowerment, we will pave the way for a brighter and more prosperous tomorrow. On the ***03rd April 2023 - 05th April 2023*** the Municipality held a budget community outreach in all 27 wards to present the tabled draft budget ***2023/24 - 2025/26*** MTREF. The Municipality also had a session with the Provincial Treasury on assessment or benchmarking of the draft budget. The comments received have been considered on the ***final budget 2023/24 -2025/26***. We are a government that listens and in order to do things we start from the people and hear their needs and we will do the same as we will do in the next financial year.

I want to extend my sincerest gratitude to the Municipal council, officials and the community of Matatiele for the unwavering support, cooperation, and dedication to making our Municipality a remarkable place to call home. Your commitment is the bedrock of our success, and I am confident that together, we will continue to achieve extraordinary milestones in the years to come.

Thank you for entrusting me with the responsibility of leading this glorious Municipality. Let us move forward with optimism, determination, and a shared vision for a better tomorrow. May our community flourish, may our bonds grow stronger, and may our aspirations be realized.

Building Better Matatiele Together.

CLLR. S. MNGENELA
HIS WORSHIP THE MAYOR *T 1.0.1*

COMPONENT B: EXECUTIVE SUMMARY

MUNICIPAL MANAGER'S OVERVIEW

MUNICIPAL MANAGER'S OVERVIEW

First and foremost, I want to extend my heartfelt thanks to all the dedicated employees of our municipality. Your hard work, commitment, and passion for public service have been instrumental in driving the progress we have seen this year. Whether it's ensuring the smooth functioning of our infrastructure, implementing community programs, or providing essential services, each and every one of you has played a crucial role in our success.

I am also deeply grateful to our community members, businesses, and organizations for their unwavering support and collaboration. Your active engagement and valuable feedback have helped us better understand the needs of our community and strive for continuous improvement.

As we reflect on the past year, we must acknowledge that we have encountered challenges and obstacles along the way. However, it is our collective resilience and determination that have allowed us to overcome these hurdles and emerge stronger than ever. Through collaborative efforts and innovative solutions, we have navigated through difficult times and remained steadfast in our commitment to uplifting the lives of those we serve.

As the Matatiele Local Municipality we are required to develop a Annual Report (AR) in line with the terms of the provisions of Section 121 of the Municipal Finance Management Act (MFMA), 56 of 2003 and other relevant legislative requirements. The Annual Report articulates the results achieved against the set objectives as embedded in the 2022/23 Service Delivery, Budget and Implementation Plan (SDBIP).

The Annual Report serves as a yardstick to measure progress made with regards to the implementation of the 2022/23 SDBIP. It is a culmination of quarterly reports against the predetermined objectives as set out in the Municipal SDBIP. The 2022/2023 AR reflects the Municipality's performance and achievements. A total of **152** targets as per the approved Revised 2022/2023 SDBIP were set:

2022/2023 Departmental Performance Analysis

COLOUR CODING

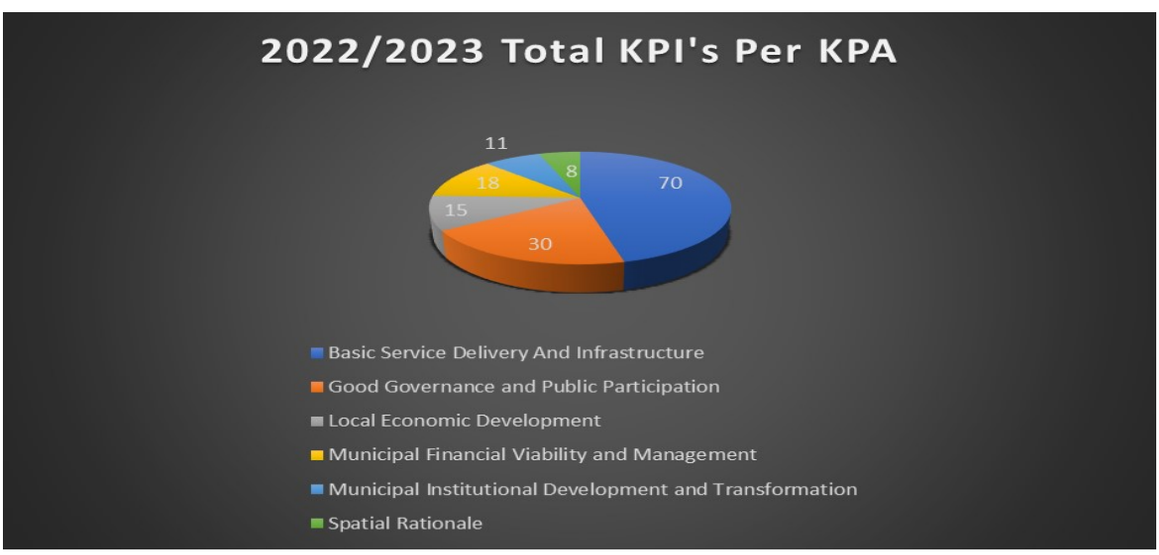
	Targets Not Achieved
	Targets Achieved

Departmental Performance Summary

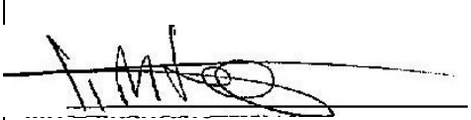
	Total Number of	Targets Achieved	Targets Not Achieved	% Achieved	% Not Achieved

	Targets				
Budget and Treasury Office	18	16	2	89%	11%
Community Services	14	9	5	64%	36%
Corporate Services	17	13	4	76%	24%
Economic Development and Planning	25	17	8	68%	32%
Infrastructure Services	49	39	10	80%	20%
Office of the Municipal Manager	29	28	1	97%	3%
Overall	**152**	**122**	**30**	**80%**	**20%**

Contribution in the Municipality's Overall Performance:



The 2022/2023 financial year was both challenging and exciting as the Municipality strived to achieve the imperatives of the Integrated Development Plan. The Municipality has endeavored tirelessly in focusing on delivering the mandate even in the midst of increasing external and internal challenges.



Municipal Manager

T 1.1.1

MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

INTRODUCTION TO BACKGROUND DATA

Matatiele Local Municipality (MLM) thus has functions and powers as prescribed by the constitution of Republic of South Africa 1996 section 153(a)(b), Municipal Structures Act, Municipal System Act, Municipal Finance Management Act and Batho Pele principle. Matatiele Local Municipality's function includes the construction and maintenance of access roads, community halls, sport facilities, electricity distribution, removal of solid waste, town planning, build control and local economic development.

Matatiele Local Municipality is located in the Northern part of the Eastern Cape Province. It adjoins onto Elundini Municipality to west, Greater Kokstad Municipality (KZN) to the east, Umzimvubu Municipality to the south, and Lesotho to the north. Traversing the Local Municipality in an east-west direction is the R56 road, linking Matatiele with Kokstad to the east and Mount Fletcher to the west. This roadway links the Municipality with KwaZulu-Natal Province and parts of the Eastern Cape Province located south of Matatiele Municipality.

Matatiele Local Municipality is one of four (4) Local Municipalities situated within the Alfred Nzo District Municipality. Alfred Nzo District Municipality consists of Matatiele, uMzimvubu, Winnie Madikizela Mandela and Ntabankulu Local Municipalities.

The Alfred Nzo District Municipality is situated within the Eastern Cape Province; and is surrounded by OR Tambo District Municipality to the east, Joe Gqabi District Municipality to the west, Harry Gwala District Municipality to the north-east, Ugu District Municipality to the east and Lesotho to the north.

T 1.2.1

The powers and function for Matatiele local Municipality are indicated in the table below:

FUNCTION	MLM FUNCTION	MUNICIPAL DEPARTMENT
Fire Fighting	The municipality performs this function with the ANDM. The municipality currently has volunteer firefighters.	Community services
Municipal Airports and Aerodrome	The municipality controls the airstrip and aerodrome. There are no airports	Community services
Cemeteries, Crematoria and funeral parlous	The municipality operates the cemeteries and services concerned in town, Cedarville and Maluti.	Community services
Cleansing	The municipality is responsible for cleaning and beautification of the towns, in wards 1,19,20,26, Including grass cutting services.	Community services
Control of public nuisances	The municipality has bylaws and policies to regulate and control nuisances.	Community services
Facilities for the accommodation, care and burial of animals	The municipality regulates plans for types of businesses for buildings for accommodation	Community services
Fencing and fences	The municipality does fence for the commonage, cemeteries even in rural areas	Community services
Licensing of Dogs	The municipality provides bylaws for keeping of pets and livestock in residential places in the towns	Community services

Local Amenities	The municipality maintains and ensures that the municipal facilities such as halls, sports fields, public toilets, etc. are kept in good condition.	Community services
Municipal parks and recreation	The municipality maintains the natural reserves in ward 20, and open spaces.	Community services
Noise Pollution	The municipality has policies and bylaws to regulate entertainment in public spaces	Community services
Pounds	The municipality operates a pound. There is one pound.	Community services
Control of Public places	The municipality has policies and bylaws to regulate entertainment in public spaces	Community services
Refuse removal, refuse dumps and solid waste disposal	The municipality offers waste removal services in wards 19, 20, 26 and 1.	Community services
Air Pollution	The municipality currently does not have an air quality plan	Community services
Traffic and parking	The municipality has a public safety unit that performs traffic regulation and law enforcements, including traffic lights. There are no parting meters in the towns	Community services
Building Regulations	The municipality has a building control section ; dealing with building inspections, plans and other regulations	Infrastructure services
Electricity Reticulation	The municipality supplies electricity in the urban areas. Rural electricity is supplied by Eskom.	Infrastructure services
Storm water	The municipality performs this function under the OPMU.	Infrastructure services
Local Sport Facilities	The municipality maintain local sports grounds	Infrastructure services
Municipal Roads	The municipality provides access roads in rural areas and internal streets/roads in urban areas	Infrastructure services
Street Lighting	The municipality installs and maintains street lights	Infrastructure services
Child care facilities	The municipality maintains the building of preschools	Infrastructure services
Local Tourism	The municipality has a tourism section and champions programmes and plans to improve tourism.	Economic Development and Planning
Municipal Planning	This function including spatial planning is done by the municipality	Economic Development and Planning
Trading Regulations	The municipality provides business licenses and trading bylaws	Economic Development and Planning
Billboards and the display of adverts in public places	The municipality provides this function under the town planning unit. There are bylaws to regulate such.	Economic Development and Planning
Control of undertakings that sell liquor to the public	The municipality has liquor trading policy.	Economic Development and Planning
Licensing and control of undertakings that sell food to the public	The municipality performs this function with the ANDM	Economic Development and Planning
Markets	The municipality in the process of developing a fresh produce market	Economic Development and Planning
Municipal Abattoirs	There is a privately-owned abattoir. AND is responsible for health and hygiene in the area	Economic Development and Planning

Street Trading	Municipality regulates street trading. There are bylaws and policies. offers supports to hawkers	Economic Development and Planning

Population size and Distribution

According to Census 2022; Matatiele local municipality has a population size of 225 562 people, spread across 27 wards. This shows a slight increase in the population size over the last six years, since the 2016 community survey. A comparative demographical analysis demonstrates that Matatiele Local Municipality has the largest geographical size at 4352km^2 within Alfred Nzo District Municipality. The area accounts for 41% of the district's population. In terms of Population density, Matatiele local Municipality has a rather lower density (46.8 p/square kilometre) within ANDM.

Area	Area Size (Km^2)	Population Density (persons per km2)	Population size Census 2011	Population size 2016 community survey
South Africa	1,221,037	42.4	51,770,560	55 653 654
Eastern Cape	168,966	39	6,562,053	6 996 976
Alfred Nzo DM	10,731	74.7	801,344	867,864
Matatiele Local Municipality	**4,352**	**46.8**	**203,843**	**219,447**
Umzimvubu Local Municipality	2,577	74.4	191,620	199,620
Ntabankulu Local Municipality	1,385	89.5	123,976	128,849
Mbizana Local Municipality	2,417	116.6	281,905	319,948

Table 2.3.1Population size. Source: STATSSA, Census 2011, CS 2016

Population groups

The majority of the population is African at 98.4%, while Coloured, Indian/Asian and White population groups, constitute 1%, 0.2% and 0.4% respectively. The majority of the population is mostly residing in rural villages around the towns of Matatiele, Maluti and Cedarville.

Households

These households are distributed unevenly over 27 wards. The 2016 municipal demarcation has not affected changes in the geographical size of the municipality; however, the ward boundaries of some wards have changed, with some wards assigned new villages from other wards. Hence, the number of villages in each ward is unevenly distributed as well. The number of villages per ward also varies in size and number. The average household size is 3.9.

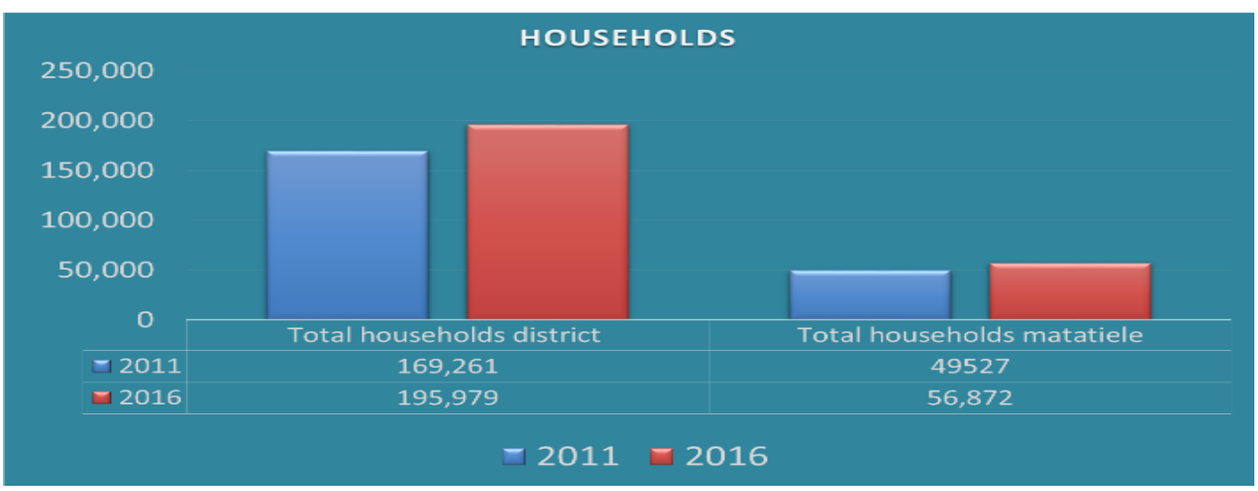


Figure 2.3.1: Total households; Statistics South Africa. CS 2016

2.3.2 Gender differentiation and Age distribution

54% of the population of Matatiele Local Municipality are females. There are more females than males (46%). This is not a unique case of MLM as this trend is also evident within the district, province, and the country as a whole. The figure below shows the population pyramid for MLM.

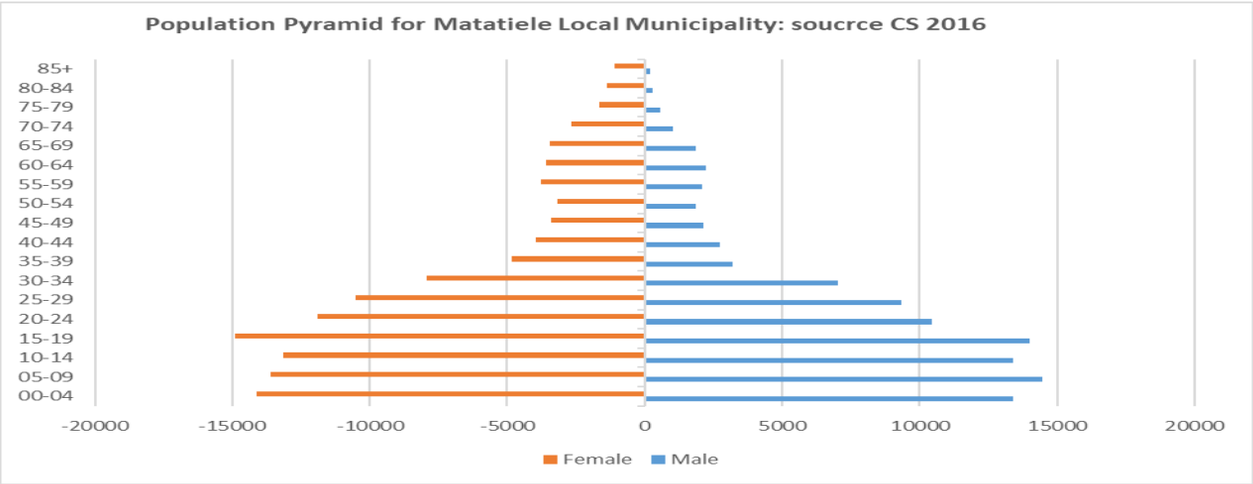


Figure 2.3.2: Population Pyramid for MLM: Statistics South Africa .CS 2016.

MLM has a large youthful population. The largest part of the population falls within the ages of 15 – 19. The majority of these young people are still in school. Females are more across the age groups with the exception of the 05 -09 age group.

2.3.3 Youth population

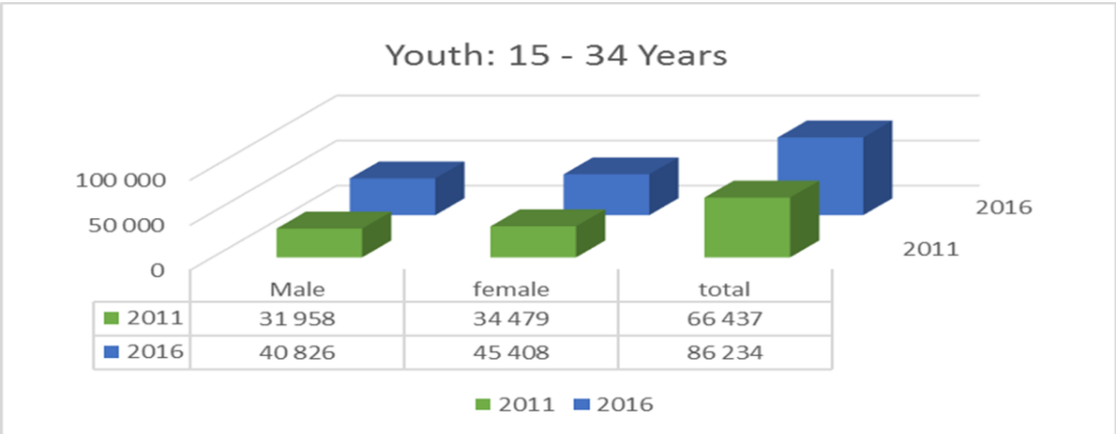
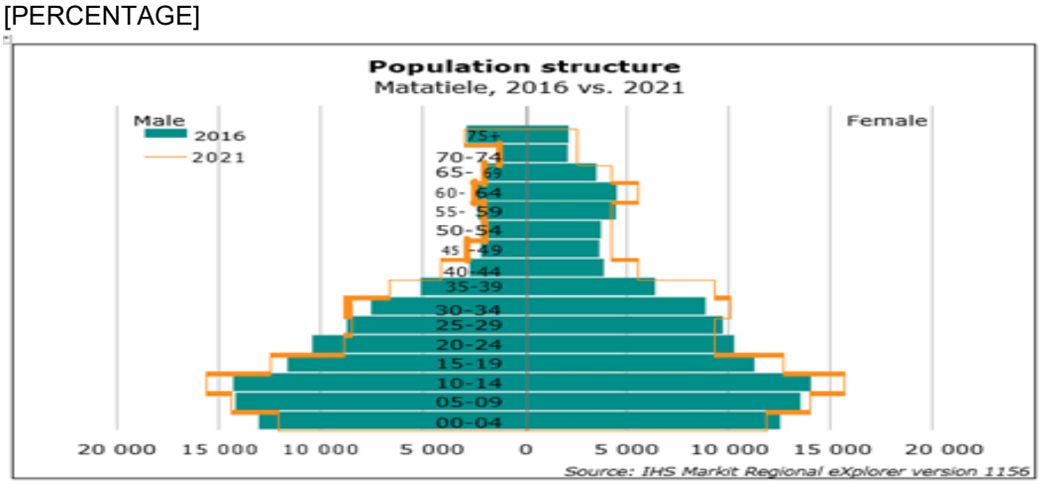


Figure 2.3.3: Youthful Population. Statistics South Africa .Census 2011and CS2016.

The majority of the population being youthful; This should be given by the Municipality, Sector Departments and other stakeholders; ensuring that a large percentage of the budget is allocated to social development facilities and youth Empowerment initiatives in order to meet the needs of a youthful population and ensuring that people falling within this age acquire relevant skills. The development of skills, creation of more job opportunities is one of the key aspects of the developmental issues by the municipality in partnership with the sector departments and other stakeholders.

2.3.2 Population projections-2021

Figure: 2.3.4 POPULATION PYRAMID - MATATIELE LOCAL MUNICIPALITY, 2016 VS. 2021 [PERCENTAGE]



The population pyramid reflects a projected change in the structure of the population from 2016 and 2021. The differences can be explained as follows:

- *In 2016, there is a significantly larger share of young working age people between 20 and 34 (25.6%), compared to what is estimated in 2021 (23.7%). This age category of young working age population will decrease over time. The fertility rate in 2021 is estimated to be significantly higher compared to that experienced in 2016.*

The share of children between the ages of 0 to 14 years is projected to be significant smaller (36.4%) in 2021 when compared to 2016 (37.6%).

In 2016, the female population for the 20 to 34 years age group amounts to 13.3% of the total female population while the male population group for the same age amounts to 12.2% of the total male population. In 2021, the male working age population at 11.5% does not exceed that of the female population working age population at 12.2%, although both are at a lower level compared to 2016.

2.4. Social Profile

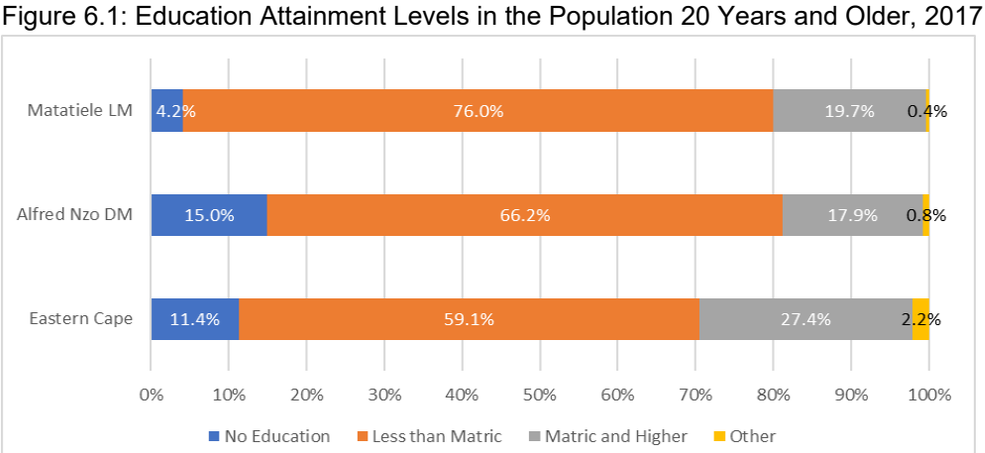
2.4.1 Education Profile and Literacy Levels

Education shapes how people experience the social, political and economic conditions in society. Consequently, education is central to how we respond to the quest for human development and flourishing. The basic purpose of education is to provide children, youth and adults with a socializing experience that enables self-knowledge and develops personal and social attributes to engage with, change and contribute meaningfully to society.

Education and training are important to the future socio-economic dynamics of MLM, because through improved education provision, this enables empowerment of the population of Matatiele. Education attainment is an important indicator of the environment for the development of the local economy and the human resource capacity for business establishment and employment.

One of the challenges within the municipality is the increasing number of school drop outs. This results in a large number of young people who do not complete high school.

Figure 6.1: Education Attainment Levels in the Population 20 Years and Older, 2017



Source: (Quantec, 2018)

Percentage working age population with Matric or higher qualifications

The proportion of the working age population that is between the ages of 15 and 65 years who have obtained at least a matric or higher level of education in Matatiele is 22.6%.

The majority of learners in Matatiele are in primary and secondary school. Most matric graduates are required to leave the area and study in cities within the province and in other provinces. Furthermore, the small percentage of youth people enrolled in higher educational institutions could be attributed to poor financial backgrounds, in that most students after Matric do not have the financial means to further their studies.
Within the Matatiele Local municipality there is only one institution of higher learning, Ingwe TVET college which is in the Maluti area in ward 1 There is a need for provision of tertiary institution in the municipal area.

2.4.2 Poverty Levels

The IDP 2017 - 2022 indicates that the percentage of households living in poverty had decreased from 43.7% in 2001 to 41.6% in 2011. In Matatiele Local Municipality, there are still large numbers of people living in poverty, however looking at the poverty trends for Matatiele Local Municipality, there seems to be a decline in the number of people living in poverty over the years.

Municipal planning recognizes the need to focus strongly on poverty alleviation mechanisms as well as job creation. The Matatiele Local Municipality has an Indigent support policy and a credible indigent register, with 19 602 households registered, with about 8142 households who are indigent not yet registered. The register is updated as and when new people need to be captured on an annual basis. The current indigent threshold income per household each month is R2700.00. Currently the indigent support is in the form of free basic electricity, non-grid energy, and alternative energy and refuses removal. Indigent household also receive 6 kilolitres of water per Household and there is an adopted Indigents Support Policy.

2.4.3 HIV and AIDS

The HIV prevalence in Matatiele is estimated at 11.5% of the population. The prevalence rate among those aged 15-19 is 6.5%. Matatiele local municipality has an HIV/AIDS strategy in line with the Provincial strategic plan. The strategy focuses on issues that are critical in developing the multi-sectorial municipal response to HIV/AIDS. The impact of the pandemic on the lively hood of the communities is reflected as:

- Impact on Family Life and Children
- Provision of Service Health, Education and Welfare
- Impact on Local Economy
- Impact on community and poverty

2.4.4 Crime and Policing

Within the municipal area, there are currently seven police stations, serving the communities of the area. Crime has the potential to Impact negatively on the local economic development of the municipal area. When analyzing the crime statistics within the municipality; Assaults, Burglaries at residential areas, Rape and murders are among the top crimes listed for 21/22. Commercial crimes, driving under the influence of alcohol or drugs, burglary at residential premises, common assault, and murders are the most prevalent crimes in the area.

CRIME CATOGORY	AFSONDERING		AVONDALE		CEDERVILLE		LUKHOLWENI		MALUTI		MATATIELE		PHOLILE		Total		Total	
Year	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22	21	22
GBV	14	12	17	18	3	4	3	2	49	27	63	74	**3**	**3**	100	80		
Murder	11	10	09	12	5	2	5	4	55	50	11	05	**7**	**4**	115	91		
Att: Murder	3	0	4	5	7	0	0	1	20	18	10	06	**0**	**2**	58	45		
Assaults	17	19	12	15	10	7	8	7	318	334	40	52	**65**	**46**	572	561		
Robberies	7	6	10	9	8	3	0	2	116	57	34	27	**9**	**5**	209	139		
Arson	1	0	2	3	0	0	0	0	4	3	04	01	**0**	**0**	115	115		
Burglaries residential	12	10	09	11	4	7	5	5	175	128	36	57	**17**	**10**	354	299		
Burglaries business	9	7	4	8	5	6	2	4	49	47	24	28	**7**	**8**	129	112		
Sexual offences	5	3	9	5	4	0	3	0	7	7	26	24	**17**	**20**	58	47		
TOTAL	**59**	**67**	**76**	**82**	**46**	**29**	**26**	**25**	**793**	**671**	**490**	**522**	**125**	**98**	**1610**	**1489**		

Figure: 2.4.1. Crime statistics. SAPS

Stock theft is also a common problem in Matatiele; however, over the past two to three years; the prevalence of violent crimes has somehow preceded the issue of stock theft. There are various social challenges that have an impact on the increasing number of violent crimes and also the increasing number of Gender-based violence. According to the local SAPS offices; substance abuse (both alcohol and drugs) has a greater impact on the increasing crime rates. The SAPS has planned programmes aimed at reducing major crimes by at least 2% in the current year.

2.4.5 Access to information.

Access to information is important, not only to improve public participation but also to keep communities informed about services provided in their communities. There are various methods and tools used to share information. These provide access to information to the relevant people. The 2016 community survey provides information on some of the information tools widely used within Matatiele local municipality that about 93% of the population have access to cell phone; and approximately 58% of the population have access to TV's and Radio. Generally, Internet access seems to be a challenge within the area, especially in schools where only able 1.4% of the people have access to the internet. The statistics above helps to identify which methods can be best used to effectively access information across the municipality.

SERVICE DELIVERY OVERVIEW

SERVICE DELIVERY INTRODUCTION

Matatiele Local Municipality is mandated by the Constitution of South Africa to distribute the basic services such as electricity, roads, street lighting, traffic controls, refuse collection and maintenance, as well as municipal parks and recreation.

T 1.3.1

FINANCIAL HEALTH OVERVIEW

FINANCIAL OVERVIEW

As at 30 June 2022, it has been declared in the Annual Financial Statements that the Municipality would continue to operate as a going concern and that has been substantiated by the positive bank balance as reflected in the cash and cash equivalent amounting to **R255 385** million as compared to the opening balance at the beginning of the financial year.

This then represented the Municipality's ability to pay its current liabilities for a fair period of a couple of months. Section 71 returns were successfully submitted to National Treasury and no invoking of section 38 of DoRA was experienced during the year. The grant allocations were not all spent hence there was a budget roll over for Municipal Infrastructure Grant (MIG) and Integrated National Electrification Programme INEP.

T 1.4.1

Financial Overview: Year 2022/23			
			R' 000
Details	**Original budget**	**Adjustment Budget**	**Actual**
Income:	-579 582 983	-588 104 132	-565 921 467
Grants	-395 773 992	-403 579 001	-402 115 388
Taxes, Levies and tariffs	-55 857 419	-55 857 419	-51 325 058
Other	-127 951 572	-128 667 712	-112 481 021
Sub Total	-579 582 983	-588 104 132	-565 921 467
Less: Expenditure	480 023 232	612 547 719	529 696 191
Net Total*	99 559 751	4 443 587	-36 225 276
			T 1.4.2

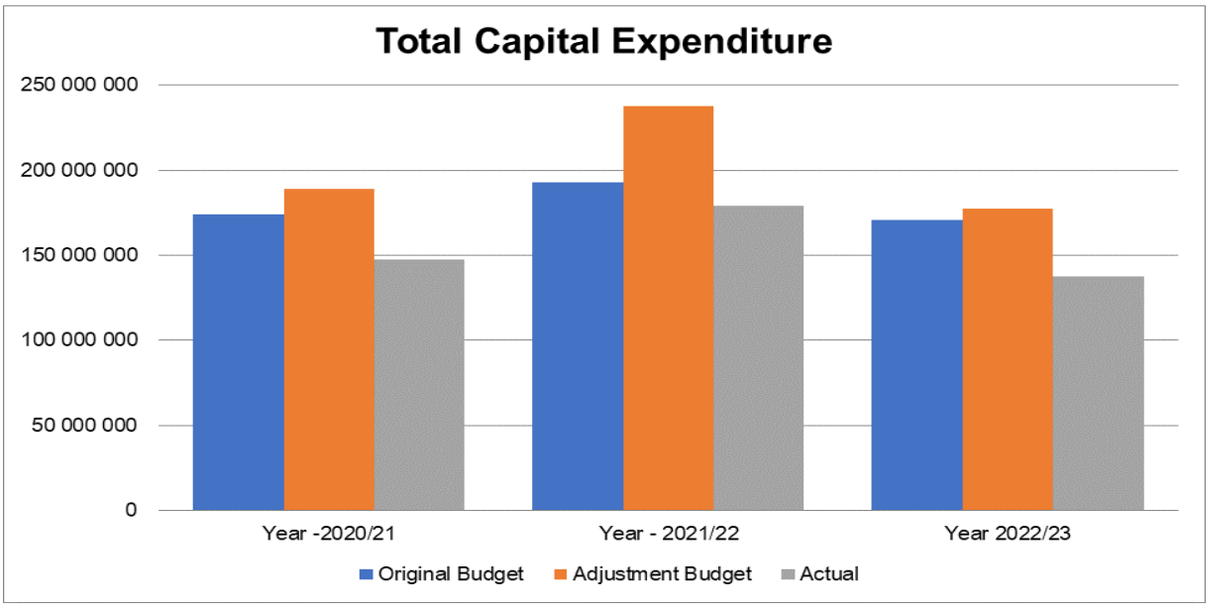
Operating Ratios	
Detail	**%**
Employee Cost	27%
Repairs & Maintenance	2%
Finance Charges & Impairment	2%
	T 1.4.3

COMMENT ON OPERATING RATIOS:

Employee Costs is 27% which lower than the threshold of 30%; Repairs and maintenance are 2% of the operating budget and Finance Charges and Impairment also 2%.

T 1.4.4

Total Capital Expenditure: Year 2020/2021 to Year 2022/2023			
Detail	**Year 2020/2021**	**Year 2021/2022**	**Year 2022/2023**
Original Budget	174 313 700	192,872,520	170,759,316
Adjustment Budget	188 712 689	237,655,515	177,305,984
Actual	147 687 164	179,102,257	129,865,478
			T 1.4.5



T.1.4.5

ORGANISATIONAL DEVELOPMENT OVERVIEW

ORGANISATIONAL DEVELOPMENT PERFORMANCE

Matatiele Local Municipality identified six (6) key strategic priorities as follows;

1. Reduction of service delivery backlogs and refurbishing of infrastructure.
2. Sound financial management.
3. Sustainable development and growth of the local economy.
4. Proper Spatial Development Planning through localized SDF throughout the Municipality.
5. Promote proper institutional arrangements.
6. Enhance public participation and integrated planning

T 1.5.1

AUDITOR GENERAL REPORT

AUDITOR GENERAL REPORT: YEAR 2022/23 (CURRENT YEAR)
The Matatiele Local Municipality received an unqualified audit opinion with matter emphases (Material impairment, unaudited disclosure notes and unaudited supplementary schedules). According to the opinion of Auditor General of South Africa, the financial statements were presented fairly, in all material respect, the financial position of the Matatiele Local Municipality as at 30 June 2023 and its financial performance and cash flows for the year ended in June 2023, in accordance with South African Standard of General Recognised Accounting Practice (GRAP) and the requirements of the Municipal Management Act 56 of 2023 (MFMA) and Division of Revenue Act 05 of 2022 (Dora) *T 1.6.1*

Report of the auditor-general to Eastern Cape Provincial Legislature and the council on Matatiele Local Municipality

Report on the audit of the financial statements

Opinion

1. I have audited the financial statements of the Matatiele Local Municipality set out on pages xx to xx, which comprise the statement of financial position as at 30 June 2023, statement of financial performance, statement of changes in net assets and statement of cash flows and statement of comparison of budget information with actual amounts for the year then ended, as well as notes to the financial statements, including a summary of significant accounting policies.

2. In my opinion, the financial statements present fairly, in all material respects, the financial position of the Matatiele Local Municipality as at 30 June 2023 and its financial performance and cash flows for the year then ended in accordance with the South African Standards of Generally Recognised Accounting Practice (GRAP) and the requirements of the Municipal Finance Management Act 56 of 2003 (MFMA) and Division of Revenue Act 05 of 2022 (Dora).

Basis for opinion

3. I conducted my audit in accordance with the International Standards on Auditing (ISAs). My responsibilities under those standards are further described in the responsibilities of the Auditor-General for the audit of the financial statements section of my report.

4. I am independent of the Matatiele Local Municipality in accordance with the International Ethics Standards Board for Accountants' *International code of ethics for professional accountants (including International Independence Standards)* (IESBA code) as well as other ethical requirements that are relevant to my audit in South Africa. I have fulfilled my other ethical responsibilities in accordance with these requirements and the IESBA code.

5. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Emphasis of matters

6. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Material impairments – statutory receivables

7. As disclosed in note 4 to the financial statements, material accumulated impairments loss balance of R59,1 million (2022: R50,6 million) was incurred as a result of irrecoverable debtors.

Material impairments – trade receivables from exchange transactions

8. As disclosed in note 7 to the financial statements, material accumulated impairments losses of R42,5 million (2022: R37,7 million) were incurred because of poor collections.

Material impairment loss – property, plant and equipment

9. As disclosed in note 11 to the financial statements, a material impairment loss of R33 million was incurred as a result of the Matatiele area being affected by severe weather conditions (floods) during the current year that resulted in some road infrastructure being significantly affected in terms of functionality and service delivery.

Other matters

10. I draw attention to the matters below. My opinion is not modified in respect of these matters.

Unaudited disclosure notes

11. In terms of section 125(2) (e) of the MFMA, the municipality is required to disclose particulars of non-compliance with the MFMA in the financial statements. This disclosure requirement did not form part of the audit of the financial statements and, accordingly, I do not express an opinion on it.

Unaudited supplementary schedules

12. Supplementary information set out on pages .. to .. does not form part of the financial statements and is presented as additional information. I have not audited these schedules and, accordingly, I do not express an opinion on them.

Responsibilities of the accounting officer for the financial statements

13. The accounting officer is responsible for the preparation and fair presentation of the financial statements in accordance with the standards of GRAP and the requirements of the MFMA and Dora and for such internal control as the accounting officer determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

14. In preparing the financial statements, the accounting officer is responsible for assessing the municipality's ability to continue as a going concern; disclosing, as applicable, matters relating to going concern; and using the going concern basis of accounting unless the appropriate governance structure either intends to liquidate the municipality or to cease operations, or has no realistic alternative but to do so.

Responsibilities of the auditor-general for the audit of the financial statements

15. My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error; and to issue an auditor's report that includes my opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with the ISAs will always detect a

material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

16. A further description of my responsibilities for the audit of the financial statements is included in the annexure to this auditor's report.

Report on the audit of the annual performance report

17. In accordance with the Public Audit Act 25 of 2004 (PAA) and the general notice issued in terms thereof, I must audit and report on the usefulness and reliability of the reported performance against predetermined objectives for the selected development priority presented in the annual performance report. The accounting officer is responsible for the preparation of the annual performance report.

18. I selected the following development priority presented in the annual performance report for the year ended 30 June 2023 for auditing. I selected a development priority that measures the municipality's performance on its primary mandated functions and that is of significant national, community or public interest.

Development priority	Page numbers	Purpose
Basic service delivery and infrastructure	XX	The development priority is key to the core function of the municipality and service delivery within the municipality.

19. I evaluated the reported performance information for the selected development priority against the criteria developed from the performance management and reporting framework, as defined in the general notice. When an annual performance report is prepared using these criteria, it provides useful and reliable information and insights to users on the municipality's planning and delivery on its mandate and objectives.

20. I performed procedures to test whether:

- the indicators used for planning and reporting on performance can be linked directly to the municipality's mandate and the achievement of its planned objectives
- the indicators are well defined to ensure that they are easy to understand and can be applied consistently, as well as verifiable so that I can confirm the methods and processes to be used for measuring achievements
- the targets can be linked directly to the achievement of the indicators and are specific, time bound and measurable to ensure that it is easy to understand what should be delivered and by when, the required level of performance as well as how performance will be evaluated
- the indicators and targets reported on in the annual performance report are the same as those committed to in the approved initial or revised planning documents

- the reported performance information is presented in the annual performance report in the prescribed manner
- there is adequate supporting evidence for the achievements reported and for the measures taken to improve performance.

21. I performed the procedures for the purpose of reporting material findings only; and not to express an assurance opinion or conclusion.

22. I did not identify any material findings on the reported performance information for the selected development priority.

Other matters

23. I draw attention to the matters below.

Achievement of planned targets

24. The annual performance report includes information on reported achievements against planned targets and provides measures taken to improve performance.

Material misstatements

25. I identified material misstatements in the annual performance report submitted for auditing. These material misstatements were in the reported performance information for Basic service delivery and infrastructure. Management subsequently corrected all the misstatements and I did not include any material findings in this report.

Report on compliance with legislation

26. In accordance with the PAA and the general notice issued in terms thereof, I must audit and report on compliance with applicable legislation relating to financial matters, financial management and other related matters. The accounting officer is responsible for the municipality's compliance with legislation.

27. I performed procedures to test compliance with selected requirements in key legislation in accordance with the findings engagement methodology of the Auditor-General of South Africa (AGSA). This engagement is not an assurance engagement. Accordingly, I do not express an assurance opinion or conclusion.

28. Through an established AGSA process, I selected requirements in key legislation for compliance testing that are relevant to the financial and performance management of the municipality, clear to allow consistent measurement and evaluation, while also sufficiently detailed and readily available to report in an understandable manner. The selected legislative requirements are included in the annexure to this auditor's report.

29. The material findings on compliance with the selected legislative requirements, presented per compliance theme, are as follows:

Annual financial statements, performance and annual report

30. The financial statements submitted for auditing were not in all material respects fully prepared in accordance with the requirements of section 122(1) of the MFMA. Material misstatements of disclosure items identified by the auditors in the submitted financial statement were subsequently corrected, resulting in the financial statements receiving an unqualified audit opinion.

Expenditure management

31. Money owed by the municipality was not always paid within 30 days, as required by section 65(2)(e) of the MFMA.

Procurement and contract management

32. Persons in the employ of the municipality whose close family members had a private or business interest in contracts awarded by the municipality did not disclose such interest, in contravention of SCM regulation 46(2)(e) and the code of conduct for staff members issued in terms of the Municipal Systems Act.

Other information in the annual report

33. The accounting officer is responsible for the other information included in the annual report. The other information referred to does not include the financial statements, the auditor's report and those selected development priorities presented in the annual performance report that have been specifically reported on in this auditor's report.

34. My opinion on the financial statements, the report on the audit of the annual performance report and the report on compliance with legislation do not cover the other information included in the annual report and I do not express an audit opinion or any form of assurance conclusion on it.

35. My responsibility is to read this other information and, in doing so, consider whether it is materially inconsistent with the financial statements and the selected development priorities presented in the annual performance report or my knowledge obtained in the audit, or otherwise appears to be materially misstated.

36. I have not yet received the annual report. When I do receive this information, if I conclude that there is material misstatement therein, I am required to communicate the matter to those charged with governance and request that the other information be corrected. If the other information is not corrected, I may have to re-issue my auditor's report amended as appropriate. However, if it is corrected, this will not be necessary.

Internal control deficiencies

37. I considered internal control relevant to my audit of the financial statements, annual performance report and compliance with applicable legislation; however, my objective was not to express any form of assurance on it.

38. The matters reported below are limited to the significant internal control deficiencies that resulted in the basis of opinion and the material findings on compliance with legislation included in this report.

39. Leadership did not exercise its oversight responsibility regarding financial and performance reporting and compliance and related internal controls as the annual financial statements, annual performance report and compliance were not adequately reviewed.

40. Management did not implement adequate internal controls to ensure the preparation of accurate financial statements as material misstatements were identified, which were subsequently corrected.

Auditor-General.

East London

30 November 2023

AUDITOR-GENERAL
SOUTH AFRICA

Auditing to build public confidence

STATUTORY ANNUAL REPORT PROCESS

No.	Activity	Timeframe
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget/IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year financial reporting).	
3	Finalize the 4th quarter Report for previous financial year	
4	Submit draft Year 2022/23 Annual Report to Internal Audit	
5	Municipal entities submit draft annual reports to MM	
6	Audit committee considers draft Annual Report of municipality and entities.	August
8	Mayor tables the unaudited Annual Report	
9	Municipality submits draft Annual Report including consolidated annual financial statements and performance report to Auditor General	
10	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
11	Auditor General audits Annual Report including Annual Financial Statements and Performance data	September - October
12	Municipalities receive and start to address the Auditor General's comments	January
13	Mayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	
14	Audited Annual Report is made public and representation is invited	
15	Oversight Committee assesses Annual Report	
16	Council adopts Oversight report	March
17	Oversight report is made public	
18	Oversight report is submitted to relevant provincial councils	
19	Commencement of draft Budget/ IDP finalization for next financial year. Annual Report and Oversight Reports to be used as input	May
		T 1.7.1

MATATIELE

LOCAL MUNICIPALITY

CHAPTER 2

GOVERNANCE

CHAPTER 2 – GOVERNANCE

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The Matatiele Municipal Council is established in terms of Sections 9 (b) and 22 of the Local Government: Municipal Structures Act 117 of 1998. It has a collective type of the Executive with 57 Councillors and two (2) Traditional Leaders participating in the Municipal Council in terms of Section 81 of the Local Government and Municipal Structures Act, No. 117 of 1998. The Speaker of the Municipal Council is elected in terms of Section 36 and thereafter becomes its Chairperson. The Mayor as the Political Head of the Municipality is elected by the Municipal Council amongst the elected members of the Executive in terms of Section 48: (1) of the Local Government: Municipal Structures Act, No. 117 of 1998.

The structure known as the TROIKA plus One which is composed of the Mayor, Speaker, Chief Whip and the Municipal Manager oversees the Political Management of the Municipality and also ensures the coordination of the Municipal affairs between Council Meetings. It is further responsible for the maintenance of the stability within the Municipality. The Executive Committee as the Principal Committee of Council is responsible for playing an oversight role over the workings of the Municipal Departments in between the Municipal Council Meetings through ensuring that the Council Resolutions are implemented and the issues requiring administrative and political interface are promptly attended to. The Council Meetings and that of its Standing Committees, both Sections 80 and 79 Committees are open to the public.

There are six (6) Section 80 Committees and six (6) Section 79 Committees. Out of the six (6) Section 79 Committees the Municipality has an Audit Committee that provides opinions and recommendations to the Municipal Council on financial processes and performance periodically based on the schedule of meeting for the Municipal Council and its Committees. In order to ensure the direct interaction with the community almost all the Municipal Council and that of its committee meetings are open to the public.

The Municipal Public Accounts Committee (MPAC) which is a Committee established by the Municipal Council in terms of section 79 of the Local Government: Municipal Structures Act, No. 117 of 1998 provided an oversight role during the year under review. The Committee is comprised of nine (9) non-executive members drawn from parties represented in Council, with a full-time Chairperson who is elected by the Municipal Council from one of the non-executive members of the council

T 2.1.0

2.1 POLITICAL GOVERNANCE

	MAYOR **Executive Committee Member** **Cllr. S. Mngenela**	**FUNCTIONS:** • Calling the meetings of the Executive Committee • Presiding over the meetings of the Executive Committee • Discharging responsibilities listed in the relevant provisions of the MFMA • Discharging functions as provided for in the MSA
	SPEAKER **Chairperson of Council** **Cllr. N. Ngwanya**	**FUNCTIONS**: • Calling the Council meetings • Presiding over the Council meetings • Maintaining order in the Council meetings • Seeing to it that the meetings of the Council and its Committees are run according to the rules and orders of Council.
	CHIEF WHIP **Chief Whip of Council** **Cllr. N.A. Nkukhu**	**FUNCTIONS**: • Allocation of Councillors to Committees • Monitoring adherence of Councillors to the rules and orders of the Council. • Assisting the Speaker in the maintenance of discipline • Cracking the whip on Councillors when necessary
	Cllr. M. Stuurman **Executive Committee Member** **Portfolio Head: Budget and Treasury**	**FUNCTIONS:** • Calling Budget and Treasury Office (BTO) committee meetings. • Chairing the Budget and Treasury Committee meetings • Running the proceedings of the Budget and Treasury Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee Reports to the Executive Committee meeting.

	Cllr F.M. Shale **Executive Committee Member** **Portfolio Head: Infrastructure Services**	**FUNCTIONS:** • Calling Infrastructure Services Committee meetings. • Chairing the Infrastructure Services Committee meetings • Running the proceedings of the Infrastructure Services Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee Reports to the Executive Committee meeting.
	Cllr. M. Facu **Executive Committee Member** **Portfolio Head: EDP**	**FUNCTIONS:** • Calling Economic Development Planning (EDP) committee meetings. • Chairing the Economic Development Planning Committee meetings • Running the proceedings of the Economic Development Planning Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee Reports to the Executive Committee meeting.
	Cllr. N. Ludidi-Ndabane **Executive Committee Member** **Portfolio Head: Corporate Services**	**FUNCTIONS:** • Calling Corporate Services committee meetings. • Chairing the Corporate Services Committee meetings • Running the proceedings of the Corporate Services Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee Reports to the Executive Committee meeting.
	Cllr. S.D. Booth **Executive Committee Member** **Portfolio Head: Community Services**	**FUNCTIONS:** • Calling Community Services committee meetings. • Chairing the Community Services Committee meetings • Running the proceedings of the Community Services Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee

		Reports to the Executive Committee meeting.
	Cllr. M. Nyembezi **Executive Committee Member** **Portfolio Head: Special Programmes Unit and Communications**	**FUNCTIONS:** • Calling Special Programmes and Communications committee meetings. • Chairing the Special Programmes and Communications Committee meetings • Running the proceedings of the Special Programmes and Communications Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee Reports to the Executive Committee meeting.
	Cllr T. Dyatyi **Executive Committee Member** **Portfolio Head: Human settlements and Planning**	**FUNCTIONS:** • Calling Human Settlements and Planning committee meetings. • Chairing the Human Settlements and Planning Committee meetings • Running the proceedings of the Human Settlements and Planning Committee meetings in accordance with the rules and orders of the Council • Presenting the Standing Committee Reports to the Executive Committee meeting
	Cllr. W.B. Potwana **Executive Committee Member**	**FUNCTIONS:** • Attendance of the Executive Committee meeting • Perform functions as may be delegated by the EXCO and the Mayor
	Cllr. S. Sikhafungana **Executive Committee Member**	**FUNCTIONS:** • Attendance of the Executive Committee meeting • Perform functions as may be delegated by the EXCO and the Mayor

2.2 ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

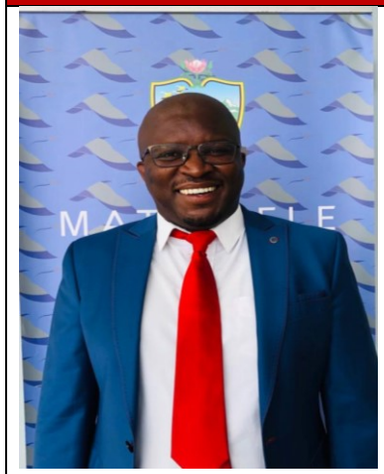
The Municipal Manager is the head of Administration and chairs the General Management Team Meetings (GMTM) that sits every week. The GMT discusses departmental issues relating to Departmental progress, challenges and any other issues that related to service delivery.

The Management Team Meeting (MTM) sits every month. In the MTM each Unit manager tables their Unit's Progress on the performance achievement of their Service Delivery, Budget and Implementation Plan (SDBIP), matters that need to be adopted by Council, Risk progress and Operational matters.

T 2.2.1

MEETING		MANAGERS	
MANAGEMENT TEAM MEETING (MTM)	GENERAL MANAGERS TEAM MEETING (GMTM)	Section 54A and 56 Managers	Municipal Manager Chief Financial Officer General Manager: Corporate Services General Manager: Community Services General Manager: Economic Development and Planning General Manager: Infrastructure Services
		Middle Managers	Chief Audit Executive Manager: Legal and Compliance Services Manager: Strategic Governance Manager: Communications and Special Programmes Unit (SPU) Manager: Budget Planning and Investments Manager: Financial Reporting and Assets Management Manager: Revenue and Expenditure Manager: Supply Chain Management and Fleet Manager: Human Resource Management Manager: Information and Communication Technology Manager: Admin. and Council Support Manager: Public Participation & Customer care Manager: Projects Management Unit Manager: Operations and Maintenance Management Manager: Electricity Manager: Development Planning Manager: Local Economic Development Manager: Environmental and Solid Waste management Manager: Public Safety Manager: Public Amenities and Expanded Public Works Programme (EPWP)

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
	MUNICIPAL MANAGER **Mr. Lizo Matiwane**	As head of the administration, the following statutory powers and duties are assigned and delegated to the Municipal Manager in accordance with the provisions of the Structures Act and the Systems Act: ➢ To form and develop an economical, effective, efficient, accountable and performance driven administration for the Municipality in accordance with the provisions of Section 51 of the Systems Act. ➢ To manage the Municipality's administration in accordance with the provisions of the Systems Act and other legislation applicable to the Municipality. ➢ To implement the Municipality's IDP, and to monitor the progress with the implementation of the plan. ➢ To manage the provisions of services to communities, residents and ratepayers in a sustainable manner. ➢ To control and manage the effective utilisation and training of staff. ➢ To maintain discipline of staff. ➢ To promote sound labour relations and compliance by the Municipality of applicable labour legislation, conditions of service and collective agreements. ➢ To advise the structures and functionaries of the Municipality. ➢ To manage the communication between the Municipality's administration and its structures and functionaries. ➢ To carry out the decisions of the structures and functionaries of the Municipality. ➢ To administer and implement the Municipality's By-laws and other legislation. ➢ To implement national and provincial legislation applicable to the Municipality. ➢ To facilitate participation by communities, residents, ratepayers and other stakeholders in the affairs of the Municipality.

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
	**CHIEF FINANCIAL OFFICER** **Mr. K. Mehlomakulu**	➢ Responsible for: - all income and expenditure of the Municipality; - all assets and the discharge of all liabilities of the Municipality; and - Proper and diligent compliance with the Municipal Finance Management Act. ➢ Ensuring that the Municipality has and maintains: - effective, efficient and transparent systems of financial and risk management and internal control; - an appropriate procurement and provisioning system which is fair, equitable, transparent, competitive and cost-effective; - A system for properly evaluating and prioritising all major capital projects prior to a final decision on the project. ➢ Keeping full and proper records of the financial affairs of the Municipality in accordance with any prescribed norms and standards. ➢ The effective, efficient, economical and transparent use of the resources of the Municipality. ➢ Taking effective and appropriate steps to: - collect all money due to the Municipality; - prevent unauthorised expenditure; - prevent losses resulting from possible criminal conduct; and - Manage available working capital efficiently and economically. ➢ Without delay report all losses as a result of suspected criminal conduct to the South African Police Service. ➢ The management, including the safeguarding and the maintenance of the assets, and managing the liabilities, of the Municipality. ➢ Compliance by the Municipality with any tax, levy, duty, pension and audit commitments as may be required by legislation. ➢ Setting all contractual obligations of, and pay all money owing by the Municipality within the prescribed or agreed period. ➢ On discovery of any unauthorised expenditure, must immediately report, in writing, particulars of the expenditure to the Municipal Manager, mayor, the members of the ➢ Executive Council of the Province responsible for finance and for local government and the Auditor-General.

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		➢ Taking effective and appropriate disciplinary steps against any employee who: - contravenes or fails to comply with a provision of the Municipal Finance Management Act, financial by-laws, policies or procedures of the Municipality; - commits an act which undermines the financial management and internal control system of the Municipality; or - Makes or permits any unauthorised or fruitless expenditure. ➢ Administer the budget and treasury office, as well as the Supply Chain Management Unit, and advise the Municipal Manager and other officials on financial matters. ➢ Set out the annual budget in a schedule that shows revenue by source and expenditure by vote. ➢ Review the remuneration of political office bearers to ensure that they are remunerated in terms of legislation. ➢ Report to Council on all expenditure on staff salaries, wages, allowances and benefits. ➢ Where appropriations for capital projects span more than one (1) year, ensure that shifting of funds between years is in accordance with section 31 of the Municipal Finance Management Act. ➢ Open and maintain at least one bank account in the name of the Municipality, and advise National Treasury in writing of details thereof. ➢ Notify National Treasury of occasions when the bank account/s of the Municipality show an overdraft position. ➢ Table in Council a consolidated report of withdrawals each quarter, and submit a copy of the consolidated report to the Provincial Treasury and Auditor-General. ➢ To ensure that all the requirements of section 45 of the Municipal Finance Management Act are adhered to. ➢ To report monthly, quarterly and mid-year on the Council's budget performance in terms of Chapters 7, 8 and 12 of the Municipal Finance Management Act. ➢ To co-sign with the Municipal Manager and Deputy Chief Financial Officer all cheques issued by the Council.
	GENERAL MANAGER: COMMUNITY SERVICES VACANT	➢ The authority to suspend permits for the importing of any milk or dairy products that appear to be diluted or unhealthy in any way, until such time as the Council considers a report in this connection. ➢ The authority to perform the functions and exercise the powers that vest in the Council in

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		terms of the provisions of: - the regulations regarding cleanliness of plots; - the regulations regarding public health and sanitation; - regulations relating to cemeteries; - the Library By-laws; and - The By-laws for the Control of Street Collections. ➢ The authority to issue all statutory notices for the elimination of nuisances. ➢ The authority to grant permission for and to make all arrangements with regard to funerals of paupers who die within the municipal area. ➢ The authority to liaise with the District Municipality to decide whether the fire brigade may be used for firefighting purposes outside the boundaries of the municipal area. ➢ The authority to perform all the functions related to sport and recreation. ➢ The authority to remove a metered parking base in urgent cases. ➢ The authority to grant permission for the use of loudspeakers in the streets to advertise functions and events, which may take place in terms of Council policy. ➢ The authority to act on a complaint received from a member of the public or a police officer about an alleged irregularity in respect of fund raising, to request any person ➢ He/she is raising funds to produce the concession or special concession in terms of which the raising of funds is taking place in compliance with the provisions of relevant legislation. ➢ The authority to recover payments for removal and storage costs in respect of motor vehicles impounded by the Department. ➢ The authority to decide on the placement of legal, exclusive parking bays. ➢ The authority to grant permission for parades, athletic and other events to be conducted in streets within the municipal area, as well as for the temporary closing of a street. ➢ The authority to perform the functions and exercise the powers that vest in the Council in respect of the use or discharge of fireworks, firearms or similar devices as contained in the provisions of the Explosives Act, and the provisions of the noise control regulations, promulgated in terms of the Environment Conservation Act. ➢ The authority to perform the functions and exercise the powers that vest in the Council in terms of the provisions of: - The regulations regarding traffic. ➢ The authority to allocate or re-allocate dates for street collections for which formal

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		applications have been received. ➢ The authority to perform selective traffic law enforcement programmes. ➢ The authority to carry out complete investigations on all traffic matters that require investigation and taking the required legal action where necessary. ➢ The authority to co-ordinate joint law enforcement operations with other law enforcement agencies. ➢ The authority to issue warrant of arrests in terms of due process of law. ➢ The authority to enforce relevant municipal By-laws. ➢ The authority to issue traffic violation summonses.
	GENERAL MANAGER: CORPORATE SERVICES **Mr K. Magadla**	The authority to sign the following documents: ➢ A declaration by the seller for the payment of transfer duties in connection with property transactions excluding declarations concerning buildings which were erected with funds obtained from any state department. ➢ Lease contracts in respect of the leasing of Council property as well as property leased by the Council, excluding documents concerning the leasing of buildings erected with funds received from national or provincial government. ➢ Contracts for the maintenance of lifts in municipal buildings as well as maintenance contracts in respect of Council equipment which are under the control of the Administrative Manager. ➢ Contracts concerning the installation of telephones for official purposes or concerning applications made by persons occupying Council premises. ➢ All documents which are necessary for the registration of even or other immovable property alienated by the Council, excluding documents for the registration of even or other immovable property alienated by the Council on which buildings are erected with funds received from national or provincial government. ➢ All documents which may be necessary for the registration of immovable property in the Council's name irrespective of the way in which the Council acquired such immovable property.

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		➢ Contracts which may be necessary for the alienation of any rights in immovable property owned by the Council. ➢ All documentation necessary for compliance with the provisions of the relevant Expropriation Act. ➢ All documents which may be necessary for the registration of servitudes or notarial contracts to which the Council is a party. ➢ Contracts regarding branch-railway lines and third party rights. ➢ Any other documents for which authority has been delegated by the Executive Committee or by the Municipal Manager. ➢ The authority to perform the functions and exercise the powers that vest in the Council in terms of the provisions of: - the By-laws for the lease of municipal halls; - the By-laws for the control of public nuisances and breaches of the peace; and - Any other By-laws set out in terms of the Constitution. - In consultation with the General Manager: Technical Services to waive Council's rights in respect of servitudes. ➢ The authority to appoint officials of his or her department as health and safety representatives for his or her department in terms of the provisions of the relevant Occupational Health and Safety Act. ➢ The authority to decide on the form of transport that should be used by officials of whom it is required to attend meetings, workshops, seminars, conferences, congresses and similar events and special visits in the interest of the Council, and which are to be conducted within the boundaries of the Republic of South Africa. ➢ As Human Resources Manager: - In the case of a new appointment, if such an appointee has been obliged to change his or her place of residence as a result of the appointment, to grant permission in terms of the Council's Employment Policy for the payment of removal costs in respect of the appointee's movable property: Provided that sufficient proof of such costs that had been incurred, is furnished. - In consultation with the departmental head concerned, to decide about confirming the appointment of an employee that was appointed on probation, on a permanent basis or to extend the probation period in the light of the performance and competence of the appointee, subject to the provisions of the labour legislation.

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		- In consultation with the departmental head concerned, to dismiss with proper notice, any temporary employee, whether in a permanent or temporary post, if his or her services are no longer required, subject to the provisions of the labour legislation. - In consultation with the departmental head concerned, to decide about the acceptance or not of a notice of termination of service received from an employee on a shorter period than the period set in the conditions of service of the employee. - In consultation with the departmental head concerned, to grant specific permission to an employee to reside outside the municipal area. - In consultation with the departmental head concerned and provided that the granting of permission does not adversely affect the employee's work performance, to grant permission to an employee who applies therefore, to pursue a paid side-line in his or her spare time. ➢ The authority to approve payment of an acting allowance to an employee in terms of his or her conditions of service, on receipt of a certificate issued by the departmental head concerned, certifying that the employee did in fact fully act in the post concerned. ➢ In consultation with the departmental head concerned the authority to extend the validity of non-accumulative leave of an employee. ➢ The determination of the working hours that is applicable to the various posts of employees. ➢ The annual adjustment of the schedule of uniforms and protective clothing. ➢ The authority to make recommendations to the Corporate Services Standing Committee in respect of the termination of the services of an employee due to ill health, subject to the provisions of the labour legislation. ➢ In consultation with the Municipal Manager, to authorise consultants that were appointed by the Council to appoint site staff to supervise contract works. ➢ The authority to act as responsible officer in terms of the provisions of the Regulation of Gatherings Act.
	GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING **VACANT**	➢ The authority to grant approval for the erection of a second residential unit on a stand or premises in terms of the Town Planning Schemes and other relevant legislation. ➢ The authority to issue certificates of condonation in terms of the provisions of the Sectional Titles Act. ➢ The authority to approve applications for the consolidation and sub-division of land which does not belong to the Municipality and, where necessary, the setting of building-clause

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		conditions to be registered against the titles of the stands concerned, as well as the determination of servitudes for the protection of services and their application in cases in which subdivisions are made. ➢ The authority to take the necessary steps to secure a suitable court order which obliges the owner or occupier of land or premises to meet the requirements of the Town Planning Scheme in the event that owners or occupiers of land or premises fail to meet the requirements of the said Town Planning Scheme. ➢ The authority to approve rezoning applications in respect of land within the guideline areas. ➢ The authority to make recommendations and commentary in respect of applications for the cancellation, suspension or amendment of title conditions which are restrictive, to bring the title deed of premises into line with the Town Planning Scheme, except in cases in which a reversionary clause in favour of the Council exists in the title deed. ➢ The issuing of a certificate, in compliance with the requirements of the Provincial Township ➢ Ensure that an applicant who has applied for township establishment, has in fact provided services to the satisfaction of the Council. ➢ The issuing of building clause and waiver certificates as well as certificates for the raising of property title conditions to bring it in line with the provisions of Council's Town Planning Scheme ➢ The authority to consider applications for special consent use in terms of the Town Planning Scheme. In cases, which he/she considers the application to be of a controversial nature or that might have a significant impact on the surrounding Community, or must, in the case of objections being lodged by surrounding property owners, refer it to the Council for a decision. ➢ The authority to erect traffic signs, road marking to effect traffic measurements. ➢ To manage the Land Use Management System. ➢ The authority to perform the local economic development function, including industrial development. ➢ The authority to perform the tourism functions in liaison with the relevant Provincial Department and District Municipality. ➢ When applications are made to relax street building lines in respect of single residential stands within the area the authority to finalise such applications administratively provided that the mentioned building lines are relaxed to a prescribed maximum, in which case this is adequately provided for the scheme.

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		➢ The authority to consider applications for home industries and house cafes in terms of the Town Planning Scheme. In cases, which he/she considers the application to be of a controversial nature or that might have a significant impact on the surrounding community, or must, in the case of objections being lodged by surrounding property owners, refer it to the Council for a decision.
	GENERAL MANAGER: INFRASTRUCTURE SERVICES **Ms. S. Sako**	➢ In consultation with the Municipal Manager, to obtain the services of a consultant with regard to any of the matters under his or her control, where the consultant's fees and expenses do not exceed a prescribed amount set by Council per project or occasion. ➢ The authority to appoint officials of his or her department as health and safety representatives for his or her department in terms of the provisions of the relevant Occupational Health and Safety Act. ➢ The authority to perform the functions and exercise the powers that vest in the Council in terms of the provisions of: - The sewerage regulations ➢ The authority to approve the appointment of consultants by private township developers. ➢ The authority to permit private persons or organisations to perform work on Council property: Provided that: - this does not prejudice the Council's interests; and - The Council is indemnified in writing against any damages and claims which may arise or result from such activities. ➢ The authority to adjust the tariffs contained in the contracts concluded with consultants from time to time, in accordance with the applicable tariffs as published in the Government Gazette in terms of the legislation concerned. ➢ In consultation with the Chief Financial Officer, the authority to enforce the penalty clauses contained in Council's contracts for the late delivery of goods and services. ➢ The authority to approve or reject all building plans and to decide about building line ➢ Concessions, lateral and rear spaces as set out in the Town Planning Scheme. ➢ The authority to consider and finalise all applications for permanent advertisements in accordance with the provisions of the regulation for the display of advertisements jointly with the Planning Committee. ➢ The authority to perform the functions and exercise the powers vested in the Council in terms of the provisions of: - the Prevention of Illegal Eviction from and Unlawful Occupation of Land Act;

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		- the lease contracts for municipal housing; - the National Building Regulations and Building Standards Act; and - The provisions of regulations in respect of the numbering and renumbering of buildings and places, and the assignment of names to and the display thereof on flats. ➢ To approve or reject requests for the use of servitude areas created for municipal purposes, for building purposes or for the erection of other structures: Provided that such use of the servitude area does not prejudice the purpose for which the servitude was registered. ➢ The authority to grant permission for a deviation or relaxation in terms of the National Building Regulations and Building Standards Act, except for a regulation concerning the strength and stability of buildings. ➢ The authority to relax height restrictions of buildings to a maximum of 10 (ten) metres, where relevant. ➢ In consultation with the Chief Financial Officer, the authority to enforce the penalty clauses contained in Council's contracts for the late delivery of goods and services. ➢ To make recommendations to the relevant government departments concerned in respect of the approval of or rejection of applications to demolish or reconstruct houses. ➢ The authority to grant the necessary sanction, until a professional surveyor is appointed, to give out cadastral work on a portion basis to surveying firms, subject thereto that the fees concerned shall be as stipulated in the statutory prescribed scales, and provided that no single appointment exceeds a prescribed amount in terms of the Supply Chain Regulations. ➢ The authority to erect traffic signs, road marking and to effect traffic measurements. ➢ The authority to extend the electricity supply network of the Council, to make connection. ➢ Thereto in terms of the electricity supply regulations and to authorise repayments in connection therewith. ➢ In consultation with the Municipal Manager, the authority to obtain the services of a consultant with regard to any of the matters under his or her control, where the consultant's fees and expenses do not exceed a prescribed amount per project or occasion. ➢ The authority to appoint responsible persons in terms of the provisions of the Occupational Health and Safety Act, and in accordance with the provisions of the General Administrative Regulations and the provisions of the General Machinery Regulation. ➢ The authority to appoint officials of his or her department as health and safety

TOP MANAGEMENT (GENERAL MANAGEMENT TEAM)		
	TITLE AND NAME	**FUNCTIONS**
		representatives for his or her department in terms of the provisions of the Occupational Health and Safety Act. ➢ The authority as mine manager, to make the necessary appointments in terms of the provisions of the Mining and Industry Act, as well as the provisions of the Explosive Materials Act. ➢ The authority to grant permission to consumers to resell electricity on conditions as contained in the electricity supply regulations ➢ The authority to perform the functions and exercise the powers that vest in the Council in terms of the provisions of: - the electricity supply regulations; - the Electricity Act; and - The Occupational Health and Safety Act, and the Electricity Act, as supplier of electricity within the municipal area. ➢ In consultation with the Municipal Manager, the provision of technical assistance and training to other municipalities, private persons and organisations that are deemed necessary and essential, without prejudice to the training of the Council's own personnel. ➢ On consultation with the Chief Financial Officer, the authority to enforce the penalty clauses contained in Council's contracts for the late delivery of goods and services. The authority to sanction a relaxation in respect of any structural changes to buildings in terms of the provisions of the regulations governing crèches and crèches-cum-nursery Functions of the GM: Infrastructure Services continued: - Schools: Provided that the provisions of the National Building Regulations are not contravened. *T 2.2.2*

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The guiding principle behind the existence of the Matatiele Local Municipality IGR Framework and structure is to facilitate effective co-operation between Matatiele Local Municipality, sector departments, private sector, para-statals and other interest groups located in the space of the municipality. Its main aim is to enhance integrated development and to consider various priorities programmes and projects in the area.
The Constitution of the Republic binds all spheres and organs of state to be guided by some of the listed hereunder critical principles:

Working Co-operatively:
The Intergovernmental Relations Framework Act provide ways for local government, national and provincial government to work together effectively to interpret national priorities. The aim is to find strategic consensus when planning g activities. IGR is about relations between democratically elected governments, its sector partners and the affected partners.

Distinctive governments:
This implies that all spheres must be committed in ensuring service delivery reaches its intended communities of Matatiele Local Municipality residence.

Effective and efficient government:
The IGR structure should be at the forefront to ensure maximum utilisation available resources for the betterment of local communities.

Implementation of concrete measures:
For the structure to realise co-operative governance they need to;
• Strengthen friendly relations – no partners should be treated as secondary
• Ensure consistent support and cushioning each other
• Communicate and inform each sector on matters of common interest

Therefore, the establishment and development of this IGR structure is aimed at fostering coordination and co-operation between Matatiele Local Municipality, Sector Departments and other partners embroiled in development that are falling under our jurisdiction.
However, given all the above process perspective, it is therefore imperative that, the IGR Forum as institutional mechanism must assist in reviewing performances, detecting failures and ensuring corrective action so that we continue to work together to service the people of Matatiele

T 2.3.0

2.3 INTERGOVERNMENTAL RELATIONS

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

The Matatiele Inter-Governmental Relations (IGR) Forum is a consultative forum for Matatiele Local Municipality to discuss and consult with stakeholders on matters of mutual interest affecting service delivery in Matatiele and ways/strategies on how to deliver quality services in a coordinated manner.

The forum is also responsible for coordination and alignment of strategic and performance plans and priorities, objectives and strategies between the Matatiele Local Municipality, Sector Departments operating in Matatiele, District Municipality and the Province. The following serve as permanent members of the Matatiele Local Municipality Technical/Political IGR Forum:

(1) Matatiele Local Municipality:
- a. Municipal Manager (also the Champion and Chairperson of the Technical IGR Forum)
- b. Heads of Departments (Matatiele Local Municipality)
- c. Communications & IGR
- d. Entities and other service delivery agencies
- e. The Mayor, Speaker & Chief Whip

(2) Provincial and National Representatives:
- a. Office of the Premier
- b. Department of Local Government and Traditional Affairs
- c. Provincial Treasury
- d. South African Local Government Association Eastern Cape (SALGA EC)
- e. State owned enterprises (e.g. ESKOM, Telkom, and ECDC)
- f. Department of Mineral Resources & Energy

-The Matatiele LM IGR Forum meetings were convened in 2022/2023 Financial Year on a quarterly basis (four meetings were convened successfully), with the purpose to check progress made on the implementation of the IDP, by the Municipality and Government Departments.

-The sitting of the IGR Forum emanates from the IGR Framework Act (No. 13 of 2005) in this regard, Sector Departments operating within the Matatiele jurisdiction and the Municipality were able to integrate their programmes to avoid duplication of government programmes and resources were shared.
-It is through these meetings that members were able to raise challenges they face at their respective departments in order for a quick intervention where needed and also achievements that needed to be communicated to the public.
-The Forum continue to serve as an information sharing platform and also had attended to urgent matters that needed special attention of the IGR Forum.

T 2.3.2

DISTRICT INTERGOVERNMENTAL STRUCTURES

The Local Intergovernmental Relations (IGR) Forum receives the full support of the District forum. The main objective of the Matatiele IGR Forum is to enhance integrated development and consider priorities in the entire municipality. The Communication Unit facilitates the sitting of all local IGR meetings and sessions and serves as secretariat. Issues discussed at the local IGR are escalated to the district for consideration and implementation. Those that require provincial attention are channelled to the province accordingly. The forum is convened quarterly.

T 2.3.4

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

2.4 PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS

The Municipal Systems Act, section 16 encourages a culture of community participation; thus, the Municipality should involve the community in the planning of the programmes and decisions of the Municipality. As such, the IDP process involves the participation of communities in the planning and review of the IDP, in order to ensure that the services, projects and programmes planned, will respond to the needs of the communities.

Matatiele Local Municipality implemented various public participation programmes, in line with phases of the IDP, throughout the Planning, drafting and adoption of the IDP review. The programmes included:

IDP Community Outreach Meetings –These meetings were conducted across all 27 wards of the municipality. The purpose of the meeting was to collect the needs and priorities of the Status-quo Report. IDP/Budget Community Outreach Meetings – To present the 2022/2023 Draft IDP review and draft budget for comments

IDP Representative forum meetings
Matatiele Local Municipality has an IDP Representative forum, which functions to provide an opportunity for stakeholders to represent the interests of their constituencies; provide a structure for discussion, negotiations and joint decision making, ensuring proper communication between all stakeholders and the Municipality, and Monitoring the planning and implementation process.
The sitting of meetings is scheduled in line with the phases of the IDP. In the 2022/2023 financial year; three (4) meetings were held; of these, all four (4) meetings were held in the municipal council chambers. Corrective measures have been identified in order to improve the effectiveness and functionality of the forum, and to ensure sitting of meetings as planned.

T 2.4.1

WARD COMMITTEES

The key purpose for the structural existence of ward committees in terms of Section 73 of the Municipal Structures Act is to serve as a link between communities and the Municipality. They operate in terms of their portfolios that are sector-based dealing with issues affecting sector specific and assisting in ensuring that all community queries are attended to.

However, the level of education for those elected to serve as ward committees remains a challenge when reporting. On reporting consistency, the operations of the ward governance structures have been included in the calendar of municipal business and it is believed that with the cooperation of the Ward Councillors as chairpersons of these structures it will serve to improve the performance of ward committees.

T 2.4.2

Public Meetings						
Nature and purpose of meeting	Date of events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community members attending	Issue addressed (Yes/No)	Dates and manner of feedback given to community
Community Awareness Campaign	02/07/2022	01	01	29	Yes	Gender Based Violence
	07/08/2022	01	01	51	Yes	Discussions about closed school within the Ward.
	16/09/2022	01	01	23	Yes	Service Delivery feedback
	15/09/2022	01	01	27		Service Delivery feedback
	18/08/2022	01	01	50	Yes	Service Delivery feedback
	26/09/2022	02	04	62	Yes	Infrastructure Consultation meeting.
	21/07/2022	01	01	101	Yes	Education Feedback meeting
	22/07/2022	01	01	41	Yes	Business Stakeholder meeting
	26/09/2022	01	01	19	Yes	Village consultative meeting
	21/07/2022	01	01	28	Yes	Community Consultation meeting
	25/08/2022	01	01	44	Yes	Village Consultation meeting
	26/10/2022	01	01	35	Yes	Village Consultation meeting
	26/09/2022	01	01	19	Yes	Village Consultation meeting

	23/09/2022	01	01	48	Yes	Village Consultation meeting
	11/09/2022	01	01	50	Yes	Village Consultation meeting
Community meetings	22/05/2023	01	01	44	Yes	Community Consultation meeting
	23/02/2023	01	01	35	Yes	Community Consultation meeting
	10/05/2023	01	01	29	yes	Community Consultation meeting
	01/02/2023	01	01	23	Yes	Stakeholder meeting
	13/03/2023	01	01	96	Yes	Community Consultation meeting
	24/04/2023	01	01	32	Yes	Community Consultation meeting
	26/04/2023	01	01	71	Yes	Community Consultation meeting
	28/04/2023	01	01	14	Yes	Stakeholder meeting
	19/04/2023	01	01	21	Yes	Village Consultation meeting
	03/04/2023	01	03	26	Yes	Water update meeting
	17/03/2023	01	01	33	Yes	Community Block Consultation meeting
	14/04/2023	02	01	07	Yes	Community Block Consultation meeting
	12/04/2023	03	04	22	Yes	Site Handover Meeting
	21/04/2023	01	01	52	Yes	IEC Registration meeting
	11/04/2023	01	01	132	Yes	EPWP Recruitment meeting
	21/04/2023	01	01	161	Yes	Community Consultation meeting
	21/04/2023	01	03	14	Yes	Water Project progress meeting
	27/01/2023	01	01	91	Yes	Community Consultation meeting
	01/02/2023	01	01	27	Yes	Update on EPWP, CWP and Water progress meeting
	29/03/2023	01	01	48	Yes	Stakeholder meeting
	14/03/2023	01	01	35	Yes	Community Consultation meeting
	15/03/2023			69		Community Consultation meeting
	22/05/2023	01	01	44	Yes	Community Consultation meeting

IDP Community Outreach Meetings – To collect the needs and priorities of the Status-quo Report	13-16 September 2021	33	29	1818	Yes	The meetings were held in each ward from the 13-16 September 2021. The purpose of the meeting was to present the progress on service delivery and also to confirm ward needs and priorities.
IDP/Budget Community Outreach Meetings						
	16 March 2022	33	11	9	Yes	The meeting was held on the 16th of March 2022, to present the proposed projects and programmes for 2022/2023 financial year.
	12 May 2022	35	14	50	Yes	The meeting was held on the 12th of May 2021, to present the final draft review, prior to tabling the document to the council on the 27 May, 2021.
						T 2.4.3

2.5 IDP PARTICIPATION AND ALIGNMENT

IDP Participation and Alignment Criteria*	Yes/No
Does the municipality have impact, outcome, input, output indicators?	Yes
Does the IDP have priorities, objectives, KPIs, development strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPIs in the strategic plan?	Yes
Do the IDP KPIs align to the Section 57 Managers	Yes
Do the IDP KPIs lead to functional area KPIs as per the SDBIP?	Yes
Do the IDP KPIs align with the provincial KPIs on the 12 Outcomes	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes
	T 2.5.1

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE

The well-coordinated and clear corporate governance can assist the executive committee to enforce compliance and accountability. According to Municipal Finance Management Act No.56 of 2003 section 32 council has the responsibility to perform oversight over municipal finances and are accountable for any irregular expenditure that occurs.

T 2.6.0

2.6 RISK MANAGEMENT

RISK MANAGEMENT

Matatiele Local Municipality developed a Risk Management Framework, Policy and Standard Operating Procedure in response to the requirements of the Municipal Finance Management Act Section 62 (1) (c) (i)) which state that Municipality must implement and maintain effective, efficient and transparent systems of risk management and control.

Risk Management Unit assisted risk owners/management in identifying the strategic and emerging risks. Management on quarterly basis developed response strategies for all material risks.

T 2.6.1

2.7 ANTI-CORRUPTION AND FRAUD

FRAUD AND ANTI-CORRUPTION STRATEGY

The Matatiele Local Municipality subscribes to the principles of good corporate governance, which require conducting business in an honest and transparent fashion. The Municipality is committed to fighting fraudulent behavior at all levels within the organization.

The Fraud Prevention Plan as reviewed by Council on 25 May 2023 **(CR 387/25/05/2023)** is premised on the organizations core ethical values driving the business of the Municipality, the development of its systems, policies and procedures, interactions with ratepayers, the public and other stakeholders, and even decision-making by individuals and managers representing the organization. This means that in practice all departments and other business units of the Municipality and even external stakeholders are guided by the Plan as the point of reference for their conduct and in relation to the Municipality.

In addition to promoting ethical conduct within the Municipality, the plan is also intended to assist in preventing, detecting, investigating and sanctioning fraud and corruption. The fraud prevention plan details the steps which have been, and will continually be taken by the Municipality to promote ethical conduct and address fraud and corruption.

T 2.7.1

Matatiele Local Municipality: 2022 - 2023 Operational Risk Register

Risk No	Key Performance Areas	Strategic objective	Risk Name	Risk Description	Root Causes	Consequences	Impact Value (1-5)	Likelihood Value (1-5)	Inherent Risk Value	Result
OR1	**Municipal Financial Viability**	To improve revenue enhancement through broadning revenue base and improving revenue collection	Payment of suppliers	Incomplete payment of creditors invoices	Departmental invoices register not properly maintained	Incomplete payment of creditors	**4**	**4**	**16**	
OR2	**Municipal Financial Viability**	To improve revenue enhancement through broadning revenue base and improving revenue collection	Payroll	Inaccureate payment of salaries and councillor benefits	Poor review of salary payment processes	1. Over and underpayment of emplyoyees and councilolrs	**4**	**3**	**12**	
OR3	**Municipal Financial Viability**	To improve revenue enhancement through broadning revenue base and improving revenue collection	Inadequate Indigent Register	Inadequate Indigent Register	1. Poor registration process. 2. Inaccuarte financial status of applicants	1.Financial loss 2.Service Delivery protests	**4**	**5**	**20**	

OR4	Municipal Financial Viability	To give effect to a fair and competitive supply chain management processes	Rotation of suppliers in the database	Unequal business opportunities to SMMEs	Limitation of a rotational system from the database and limitation of commodities	Litigations to the municipality by aggrived suppliers	**4**	**4**	**16**	
OR5	Municipal Financial Viability	To improve revenue enhancement through broadning revenue base and improving revenue collection	SCM processes not fully adhered to	SCM processes not followed.	1. Non-sitting of Bid committees' meetings. 2. Lack of proper planning by user department resulting in emergency/deviation request. 3. Tender documents not correctly completed by services providers. 4.False declarations by suppliers. 5. Non-responsive bidders.	1. Late award of tenders resulting to delays in service delivery. 2. Non-compliances with SCM processes, regulations 3. Audit finding on irregular expenditure, unauthorised expenditure. 4. Undesired Audit report from the Auditor General due to noncompliance with SCM regulations.	**4**	**4**	**16**	

OR6	**Municipal financial viabilty**	To ensure full compliance with legislative requirements of MFMA, MPRA and financial relevant regulations and national treasury guides and reforms to improve financial management and its viability	Unreconsiled General Ledger Accounts	Unreconsiled General Ledger Accounts	Challenges on mScoa Transacting due to undetected missallocations	Inaccurate Annual Financial statements	**4**	**4**	**16**	
OR7	**Municipal financial viabilty**	To strive for Clean Administration	Updated Fixed Assest Register	Non-disposal of obsolete and redundant assets lack of reconciliation of WIP (work in progress register)	1. Delays in the internal processes 2. None Capturing of Capital Payments or incorrect additions	Mis-presentation of Financial Statements results to audit qualification	**4**	**4**	**16**	
OR8	**Financial Reporting and Assets Management**	To strive for Clean Administration	New Pronouncement/Standards	Implementation of new GRAP pronouncements/standards	1. None implementation of new GRAP pronouncements/standards	1. Results in Disclaimer Audit Opinion.	**5**	**1**	**5**	

OR9	**Basic Service Delivery**	To promote safer, informed and secure communities	Municipal Public Amenities	Dilapidating amenities	1. Inadequate Management of rural amenities operations. 2. Budget constraints. 3. Non-availability of security personnel to safeguard all Public facilities. 4. Misuse of municipal halls by community members.	1.Loss of revenue 2.Vandalism 3.Financial loss 4.Decrease life span of infrastructure 5. Health hazards 6.Lawlessnes s	**4**	**3**	**12**	
OR10	**Basic service delivery**	To promote safer, informed and secure communities	Ineffective fire services Department	Ineffective fire services	Shortage of Fire Fighters and equipment Budget Constrains No Disaster and fire Management center	1. Loss of human and animal lives. 2. Destruction of property.	**5**	**5**	**25**	
OR11	**Basic service delivery**	To promote safer, informed and secure communities	Unavailability of breakdown vehicle.	Ineffective Law enforcement (Towing of Vehicles)	No breakdown Vehicles	1. Loss of revenue 2.Traffic Congestion	**4**	**5**	**20**	

OR12	**Basic Service Delivery**	To promote safer, informed and secure communities	Ineffective enforcement of bylaws	Ineffective enforcement of bylaws	1) Non existance of dedicated staff to enforce bylaws. 2) Non availabilty of budget. 3) Non-availability of training provided.	1. Lawlessness 2. Loss of revenue 3. Pollution 4. Health hazards 5. Litigations 6. Failure to attract new investers within the Matatiele Town and surroundings.	**3**	**4**	**12**	
OR13	**Basic service delivery**	To promote safer, informed and secure communities	Unsecured Traffic offices (cash office)	Unsafe working environment (unsecured cash offices)	1. Prefabs office used as a cash office. 2. No bulletproof windows installed. 3. Armed security. 4. No panic button that's linked to the police in an event of robbery.	Theft and robbery of money. Possible loss of human lives.	**3**	**4**	**12**	
OR14	**Municipal transformation and Institutional development**	To Strengthen integrated planning, performance monitoring and evaluation of municipal programmes.	Non intergated systems	Limited intergation of core system reduces efficiency within the working environment	1. Existing standalone system	1 limited automation for adequte decision making Systems are not fit for purpose	**5**	**5**	**25**	

OR15	**Municipal transformation and Institutional development**	To build a healthy, competent and effective workforce	Leave Management	Inconsistentcy on leave management processes.	1. Failure to apply for leave on time. 2. Failure to approved leave on time. 3. Munipulation of the attendence register. 4. Failure to submit leave applications before going on leave.	1. People may go on leave without applying for it. 2. People may go on leave without prior approval by the relevent senior personnel. 3. Leave balances may be overstated resulting in a financial loss. 4. Fruitless and Wasteful expenditure.	**4**	**4**	**16**	
OR16	**Municipal transformation and Institutional development**	To build a healthy, competent and effective workforce	Ineffective Payroll system	1. Compromised payroll. 2. Ghost employees	1. Manipulation of payroll. 2. Payment of fictitious employees.	Wasteful expenditure	**4**	**3**	**12**	

OR17	**Spatial Considerations**	Ensure implementation of LSDF(Precincts) and LUMS and are in line with the SDF	Land invasion	Invasion of land Unauthorised land uses and occupation of land	1. Non-compliance to legislation (by community), 2. Unclear Dermacation of ERFs bounderies, 3. Lack of Public awareness campaigns	1. Health harzards 2. Financial loss 3. Illigal occupation/use of municipal land 4. Encrachments into municipal land, unauthorised use of Municipal land 5. Increased Neighbour desputes 6. Litigations	**4**	**4**	**16**	

OR18	**Local economic development smme**	Sustainable development and growth of the Local Economy	Cropping programme & household gardens	Late planting of green meallies and outbreak of Veld fires	1. Bad weather conditions. 2. Outbreakes of fires. 3. Limited supply of production inputs $. Lack of awreness campaigngs	1. Insuffient yield. 2. Job losses/increase in unemployement in the area. 3. Less cashflow amounst the SMME;s 4. Limited food supply.(food security)	**4**	**4**	**16**	
OR19	**Basic service delivery**	To improve the provision of basic services to rural and urban communitites in the municipality	Backlog on electrification projects.	Backlog in rural electrification of Matatiele	Insuficient Capacity from the Substations Non-responsive bidders Insuficient Funding	Non-electricification of Matatiele rural areas. Community protests. Slow movement of developments in Matatiele Area	**3**	**4**	**12**	
OR20	**Basic service delivery**	To improve the provision of basic services to rural and urban communitites in the municipality	Aging infrastructure	Aging infrastructure	Old infrastructure	Power interruptions.	**4**	**4**	**16**	

OR21	**Basic Service Delivery**	To improve the provision of basics services to rural and urban communities in the Municipality	Non - completion of roads and bridges.	Late or Non-completion of roads and brides	Inclement weather conditions. Poor performance by service providers. Non-responsive bidders.	Delayed service delivery, Community Protest No access to residential areas	**4**	**4**	**16**	
OR22	**Basic Service Delivery**	To improve the provision of basics services to rural and urban communities in the Municipality	Non - completion of roads and bridges.	Late or Non-completion of Maintainance of roads and brides	Inclement weather conditions. Poor performance by service providers. Shortage of resources Delays in procurement of service providers Non-responsive bidders.	Delayed service delivery, Community Protest No access to residential areas Loss of Revenue	**3**	**3**	**9**	
OR23	**Basic Service Delivery**	To improve the provision of basic services to rural and urban communitites in the municipality	Later or Non delivery of material	Late or Non-delivery of Maintenance Material	Financial constraints (Service providers), Non-responsive bidders	Delayed service delivery, Community protests Loss of revenue	**4**	**3**	**12**	

OR24	**Basic Service Delivery**	To improve the provision of basic services to rural and urban communitites in the municipality	Non availability of qualified yellow plant operators.	Limited supply of human capital to operate yellow plant.	1. Lack of personnel to oparate yellow plant. 2) Budget constrains to employ more competent staff.	1) Community unrest. 2) Delayed services delivery to the community. 3) Poor perception of the town and the level of services being provided. 4) Loss of possible revenue.	**3**	**3**	**9**	

OR25	**Good Governance & Public Participation**	To Strengthen integrated planning, performance monitoring and evaluation of municipal programmes	Performance Management and IDP process plan	1) Non-implementation of Performance Monitoring and Evaluation of Municipal Programmes. 2) Poor public consultation on IDP processes plan	1.Non adherance to applicable laws 2. Lack of understanding of performance management processes, 3. None adhereance to the IDP process plan dates for yearly activities. 4. Lack of proper service delivery to the community.	1. Non and Late submission of Accurate Performance Informantion. 2. Non-reviewal of Performance Information by the GM's. 3.Non-compilation of the Oversight Report. 3) Lack of trust from communities. 4) Lack of participation from the community. 5) Lack of covering of all the needs of the 26 wards within Local Municipality.	**3**	**3**	**9**	

OR26	**Good Governance & Public Participation**	To Strengthen integrated planning, performance monitoring and evaluation of municipal programmes	Risk Management	Inadequate implementation of Enterprise risk management	1. Delays in the submissions of reports from different departments. 2. Non - poor attendance of risk assessment sessions by management. 3. Inadequate capacity. 4. Risk management not taken as part of the municipal processess. 5. Limited understanding of Risk Management.	1. Non-achievements of Institutional objectives as outlined in the IDP. 2. Internal Audit Plan not approved on time due to delays on the completion of the Risk Register.	**4**	**4**	**16**	
OR27	**Good Governance & Public Participation**	To Strengthen integrated planning, performance monitoring and evaluation of municipal programmes	Internal Audit	Non completion of the Approved Internal Audit Plan	1. Late submission of information during the execution of the Audit. 2. Management responses not submitted within the acceptable timeframes. 3. Unplanned adhoc assignments given to Internal Audit.	1. Internal Audit Plan not fully executed as planned. 2. Limited assurance provided on all risk areas. 3. Unplanned assignments exhaust planned internal audit hours.	**3**	**3**	**9**	

2.8 SUPPLY CHAIN MANAGEMENT

OVERVIEW SUPPLY CHAIN MANAGEMENT

The purpose of the Supply Chain Management (SCM) policy is to give effect to the five pillars of procurement, i.e. it must be fair, equitable, transparent, competitive and cost effective, as well as to give effect to the enabling legislation, regulations and strategies to modernize procurement, provisioning and related functions.

The SCM Policy was initially developed and implemented to give effect to the SCM Regulations of 1 October 2005. The Policy was reviewed on 25 May 2023 **(CR 387/25/05/2023)**. Matatiele Local Municipality has established a Supply Chain Management Unit in line with the internal Supply Chain Management (SCM) Policy. The Matatiele Local Municipality SCM Policy has been designed to be fair, equitable, transparent, competitive and cost effective. The Policy does comply with the prescribed regulatory framework for municipal supply chain. There is a range of supply chain management processes which includes bids, quotations, disposals and deviations. The Policy does specify which process must be followed for each range of procurement.

There are procedures and mechanisms in place for each type of procurement process that is required to be followed. There is flexibility in the process in cases of emergencies and if the contract is below the prescribed thresholds. Bid Administration is strictly adhered to when advertising, opening, registering, recording, evaluating and adjudicating tenders. The final terms of the contracts are negotiated in certain circumstances. Annually officials and councilors are required to disclose any conflicts of interests and any business interests they may have. The SCM System ensures that no persons who are not officials of the Municipality are involved in the procurement and tender processes. Councilors are prohibited from participating in the tender process.

The Municipality has also prohibited persons who were previously convicted of fraud and corruption during the past five (5) years, who have failed on a contract in the past five (5) years, and whose tax matters have not been cleared by the South African Revenue Services from participating in the Municipal procurement process. Measures have been put in place to combat fraud and corruption. The Municipality has high ethical values. Where awards of tenders have been improperly made, these contracts are invalidated. The Municipality has in certain circumstances participated in contracts procured by other organs of state. The SCM unit during 2021/2022 dealt with contract management matters and dispute procedures.

T 2.8.1

2.9 BY-LAWS

By-laws Introduced during Year 2022/2023					
Newly Developed	**Revised**	**Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)**	**Dates of Public Participation**	**By-Laws Gazette* (Yes/No)**	**Date of Publication**
0	4	yes	9 March 2023 10 March 2023	yes	10 July 2023
					T.2.9.1

COMMENT ON BY-LAWS:

Public participation was conducted as per the Municipal Systems Act No.32 of 2000 section 12 (3) (b). The Public participation was successful, community members accepted what was presented to them. The Public Safety Department is the relevant custodian for the enforcement of the by-laws, ensuring that all persons abide/comply and failing to do so consequence management will be applied.

T 2.9.1.1

2.10 WEBSITES

Municipal Website: Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	**Yes / No**	**Publishing Date**
Current annual and adjustments budgets and all budget-related documents	Yes	
All current budget-related policies	Yes	
The previous annual report (Year 2021/2022)	Yes	
The annual report (2022/2023) published/to be published	Yes	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (2022/2023) and resulting scorecards	NO	
All service delivery agreements (2022/2023)	NO	
All long-term borrowing contracts (2022/2023)	NO	

Municipal Website: Content and Currency of Material		
Documents published on the Municipality's / Entity's Website	**Yes / No**	**Publishing Date**
All supply chain management contracts above a prescribed value (give value) for 2022/2023	NO	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during Year 1	NO	
Contracts agreed in 2022/2023 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	NO	
Public-private partnership agreements referred to in section 120 made in 2022/2023	NO	
All quarterly reports tabled in the council in terms of section 52 (d) during 2022/2023	Yes	
		T 2.10.1

COMMENT MUNICIPAL WEBSITE CONTENT AND ACCESS:

The municipality revamped its website look and feel during the 2022/23 financial and also to make user friendly to the public so as to serve the purpose of being the information hub to all its viewers. The website is managed by a service provider (ICT Choice). The content of the website is managed by Communications where ICT Unit is responsible for the technical support.

T 2.10.1.1

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES

Satisfaction Survey Undertaken during: Year 2021/2022 and Year 2022/2023				
Subject matter Survey	Survey Method	Survey Date	No. of people included in survey	Survey results indicated satisfaction or better (%)*
Overall satisfaction with:				
Matatiele Local Municipality				
(a) Municipal Service Delivery	Qualitative and Quantitative	June 2022	3 000	60.8%
(b) Mayor	Qualitative and Quantitative	June 2022	3 000	94%
Satisfaction with:				
(a) Refuse Collection	Qualitative and Quantitative	June 2023	1 080	17%
(b) Road Maintenance	Qualitative and Quantitative	June 2023	1 080	3%
(c) Electricity Supply	Qualitative and Quantitative	June 2023	1 080	70%
(d) Water Supply	Qualitative and Quantitative	June 2023	1 080	10%
(e) Information supplied by municipality to the public	Qualitative and Quantitative	June 2023	1 080	60%
(f) Opportunities for consultation on municipal affairs	Qualitative and Quantitative	June 2023	1 080	46%
				T2.11.2

COMMENT ON SATISFACTION LEVELS:

The survey recommends that basic services primarily water supply; sanitation and refuse removal requires further improvements and prioritisation by Alfred Nzo District Municipality. Road maintenance and access roads especially in the rural areas will be prioritized by the municipality. Developmental local government programmes should be boosted particularly around social and economic uplifting, job creation and empowerment of the youth through the hosting of more Local Economic Development programmes

T 2.11.2.2

MATATIELE

LOCAL MUNICIPALITY

CHAPTER 3

SERVICE DELIVERY PERFORMANCE

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

COMPONENT A: BASIC SERVICES

This component includes: water; waste water (sanitation); electricity; waste management; and housing services; and a summary of free basic services.

INTRODUCTION TO BASIC SERVICES

According to the Constitution of the Republic of South Africa 1996 Section 152 (1) (b) the Matatiele Local Municipality as part of its primary objectives, has a responsibility to provide basic services to public/constituents, in a manner that is sustainable and that meets their needs.

The Municipality is to ensure that its constituents are at least provided with basic services they need. The most important services that are needed by the community provided by the municipality in partnership with the District (ANDM) are:

- Water supply.
- Sewage Collection
- Refuse removal
- Electricity and gas supply
- Municipal roads and storm water drainage
- Municipal parks and recreation.

These services have a direct and immediate effect on the quality of the lives of the people in the community. For example, if the water that is provided is of a poor quality or refuse is not collected regularly, it will contribute to the creation of unhealthy and unsafe living environments. Poor services can also make it difficult to attract business or industry to an area and will limit job opportunities for residents. Basic services needed in rural areas may be different from those that urban communities need.

T 3.1.0

3.3 ELECTRICITY

INTRODUCTION TO ELECTRICITY
Matatiele Local Municipality is licensed by the National Electricity Regulator of South Africa (NERSA) to supply electricity to 70% of the total customers in the Municipality's area of jurisdiction and the remainder which is comprised of Cedarville and Maluti areas is supplied by Eskom. The Electricity Unit operates under the National Regulator of South Africa Act of (2006).
T 3.3.1

Electricity Service Policy Objectives Taken From IDP								
Service Objectives	**Outline Service Targets**	**2021/2022**		**2022/2023**			**2023/2024 -2024/2025**	
		Target	**Actual**	**Target**		**Actual**	**Target**	
Service Indicators		**2021/2022**	**2021/2022**	**2021/2022**	**Year 2022/2023**	**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**
Service Objective xxx								
Provision of minimum supply of electricity	Eradicate electricity backlog of 22,892 house-holds in Matatiele	Connection of 2630 household s in (1) Hillside Manzi {320}, (2) Sifolweni {155}, (3) Ngcwenga na {147}, (4) Mbombo {390}, (5) Mnyaman eni {400}, (6) Shenxa {428}, (7) Mohapi #2 {290}, (8) Mpofini {500} by 30 June 2021	Connected 2 556 households 30 June 2022. (Connected 471 households at Vikinduku-Lubaleko , 334 households in Hillside –Manzi , 188 Households in Ngcwengane Village , 460 Households in Epiphany village, 259 Households in Mkhemane Village, 60 Households in Mafaise village, 363 Households in Phalane, 228 households at Khesa & Sidakeni and 154 households at Mhlangeni-Mnqayi.)	Connection of 2630 household s in (1) Hillside Manzi {320}, (2) Sifolweni {155}, (3) Ngcwenga na {147}, (4) Mbombo {390}, (5) Mnyaman eni {400}, (6) Shenxa {428}, (7) Mohapi #2 {290}, (8) Mpofini {500} by 30 June 2021	Connection of 1875 households 30 June 2023.	Connected 1951 household s in (1) Hillside Manzi {275}, (2) Sikhulumi {50}, (3) Rockville {315}, (4) Polar Park {137} (5) Tsepisong {530}, (6) Masopha {112}, (7) Mavundleni {155}, (8) Moiketsi {221}, (9) Mapoti {80}	Connect 1596 households at Motsekua (500) in ward 03; Tholang (405) in ward 01; Skiti(310) in ward 01; Matolong (56) in ward 23; Bethesda (120) in ward 23; Fobane (50) in ward 23; Jabavu (155) in ward 02;	Connect 1171 Households to electricity by 30 June 2025
								T 3.3.5

Employees: Electricity Services					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	7	9	9	0	22%
4 - 6	0	0	0	0	0%
7 - 9	2	3	3	0	33%
10 - 12	3	4	3	1	25%
13 - 15	1	2	2	0	50%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	%
Total	14	19	14	1	26%
					T 3.3.6

Financial Performance Year 2022/23: Electricity Services					
R'000					
Details	Year 2021/22	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	**156 476 111**	**10 715 952**	**57 023 952**	**106 918 777.75**	187
Expenditure:	480 023 232	86 896 500	89 756 500	73 897 180	82
Employees	6 425 467	7 789 932	7 789 932	7 612 559.61	98
Repairs and Maintenance	930 684	900 000	350 004	291 973.48	83
Other	472 667 081	78 206 568	81 616 564	65 992 647.26	81
Total Operational Expenditure	**480 023 232**	**86 896 500.00**	**89 756 500.00**	**73 897 180.35**	82
Net Operational Expenditure	**-323 547 121**	**-76 180 548**	**-32 732 548**	**33 021 597**	-101
					T 3.3.7

Capital Expenditure Year 2022/23: Electricity Services					
R' 000					
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**49 277 976**	**49 973 136**	**43 237 660**	**6 040 316**	**49 973 136.00**
Sikhulumi Electrification	999 996	2 104 114.00	1 829 766.61	-829 771	2 104 114.00
Sikhulumi Link Line	3 999 996	2 895 878	2 518 155	1 481 841	2 895 878.00
Molweni 1 Electrification	9 000 000	9 000 000	7 826 087	1 173 913	9 000 000.00
Molweni 2 Electrification	3 000 000	3 000 000	2 608 696	391 304	3 000 000.00
Mavundleni Electrification	3 099 996	3 099 996	2 695 652	404 344	3 099 996.00
Mapoti Electrification	1 599 996	1 599 996	1 391 304	208 692	1 599 996.00
Polar Park Electrification	2 739 996	2 739 996	2 382 612	357 384	2 739 996.00
Rockville Electrification	5 828 004	5 828 004	5 067 826	760 178	5 828 004.00
Hillside-Manzi Ph2 link line	1 599 996	1 599 996	1 391 341	208 655	1 599 996.00
Masupa Electrification	4 500 000	4 500 000	3 913 043	586 957	4 500 000.00
Moiketsi Electrification	4 419 996	4 419 996	3 843 392	576 604	4 419 996.00
Hillside Manzi Elecrification	5 499 996	5 499 996	4 782 565	717 431	5 499 996.00
Computer Equipment	60 000	80 000	57 217	2 783	80 000.00
PALISIDE FENCING	200 004	200 004	132 600	67 404	200 004.00
TRANSFORMERS NEW	2 199 996	3 345 156	2 766 392	-566 396	3 345 156.00
Substation Switch Gears	450 000	-	-	450 000	-
Furnuture Equipment	0 004	60 004	31 011	48 993	60 004.00
					T 3.3.8

COMMENT ON ELECTRICITY SERVICES PERFORMANCE OVERALL:

Capital projects:

1 Hillside-Manzi
2 Tsepisong
3Rockville
4Moiketsi.

1 Transformers
2 Replacement of Substation switchgears

T 3.3.9

3.4 WASTE MANAGEMENT (THIS SECTION TO INCLUDE: REFUSE COLLECTIONS, WASTE DISPOSAL, STREET CLEANING AND RECYCLING)

INTRODUCTION TO WASTE MANAGEMENT

The Matatiele Local Municipality provides waste collection services in three of its urban areas Maluti (ward 1), Matatiele (ward 19 & 20), Cedarville (ward 26)]and also removes and disposes waste from 3 rural (ward 2,6, and 25) areas closer to the above-mentioned areas once a week. MLM utilises service providers to clean and remove waste from residential areas and the CBD in wards 1,19 and 20, collects and disposes waste from rural communities (wards 2,6 and 10) as well as ward 26 in-house using municipal fleet and staff. Waste removal was provided daily in the CBD, twice a week in the residential areas (middle income areas) and 3 times a week in the low income or low-cost housing (RDP) area due to demand as the area is compacted and to ensure efficient service delivery.

Five (5) service providers were appointed in the 2021/2022 financial year for the period of 12 months /one (1) year, these service providers were appointed for cleaning, removal, transportation and disposal of waste. Manong Construction (removed waste in the Buxton park, (ward 19), Maro Projects (removed waste in Harry Gwala and Mountain View (Ward 20), Landa & Amyo (removed waste in Balloon Area, Itsokolele and Dark City (Ward 20) residential areas), Thabobomo Construction (removed waste in the CBD (Ward 20) Amamayeza (removed and disposed waste in Maluti (Ward 1). In Cedarville (ward 26), waste is removed using our General assistants (GAs) with the help of EPWP and Municipal Fleet. All above mentioned service providers also opened blocked drains clearing waste from drains. The Municipality also removes waste in 3 rural areas (Wards 2, 6 and 25) here the Municipality introduced transfer stations in the form of skip bins where the community disposed waste (mainly disposable nappies) and it was collected by the municipal skip loader truck. The service providers also provided waste removal from schools, clinics, police stations and hospitals every Wednesdays. Additional service using municipal skip loader truck was provided twice a week for the Maluti clinic which is the central point (transfer area) for waste collection from all rural clinics in the jurisdiction of Matatiele Local Municipality, only general waste is taken from these arears. Waste was also collected from the South African National Defence Force (SANDF) camp (Ward 25) using skip loaders and disposing thereof with the municipal Skip truck.There are also 20 skip bins allocated in the CBD for businesses and residential areas for areas prone to illegal dumping.

LANDFILL SITE MANAGEMENT

The municipality has one licenced landfill site, Amacwele is the appointed service provider responsible for the management of the landfill site.

RECYCLING

The Municipality supported local SMMEs who do waste recycling within the CBD as well as the surrounding rural areas. SMMEs were given the required training and awareness on handling waste and the importance of sorting. They were then provided with Personal Protective Equipment (PPE) with the assistance of DFFE, they are encouraged to use PPE at all times when on site. Waste pickers were also trained and given permits to enable them to access the landfill site and sort and remove recyclables from the landfill, this was to ensure job creation, poverty alleviation and inclusive local economic growth. Through recycling we were ensuring that minimal waste reaches the landfill site. Majority of waste from our local businesses does not reach the landfill site as the recyclers remove the recyclables from the source being our local businesses.

ILLEGAL DUMPING

Curbing of illegal dumping is done once weekly, inspections were done daily to identify problematic areas. EPWPs and the good green deeds programme group were utilised to curb illegal dumps.

To ensure continued service delivery the Municipality has a waste officer and waste supervisor who ensured regular monitoring of the services rendered by the service providers as well as the municipal employees in the Waste Section, both of them report to the Environment and Waste manager. Daily and weekly monitoring tools were utilised to ensure services were done correctly and effectively.

T 3.4.1

Waste Management Service Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**					
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		**Year 2022/2023**	**Year 2024/2025**	**Year 2025/2026**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective xxx									
Waste removal in residential area	Cleaning and removing of Waste twice a week in residential area, Wards 1, 19, 20 and 26.	Provide removal of waste services to residential area by 30 June 2021	82 days were utilised for waste removal from residential area in wards 1, 19, 20 & 26 in 30 June 2022	Provide removal of waste services to residential area by 30 June 2021	Provide removal of waste Services twice a week at residential areas and daily CBD in the 1, 19, 20 &26 by 30 June 2023	82 days were utilised for waste removal from residential area in wards 1, 19, 20 & 26 in 30 June 2023	Provide removal of waste Services twice a week at residential areas and daily CBD in the 1, 19, 20 &26 by 30 June 2023	Provide removal of waste Services twice a week at residential areas and daily CBD in the 1, 19, 20 &26 by 30 June 2024	Provide removal of waste Services twice a week at residential areas and daily CBD in the 1, 19, 20 &26 by 30 June 2025.
T3.4.4									

Employees: Solid Waste Management Services					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
				No.	%
0 - 3	11	11	9	2	0%
4 - 6	0	0	0	0	0%
7 - 9	3	3	3	0	25%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	0%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
Total	16	16	14	2	6%
					T3.4.5

Financial Performance Year 2022/23: Solid Waste Management Services					
R'000					
Details	Year 2021/2022	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	**13 498 251**	**78 680 580**	**78 680 580**	**11 809 980.20**	66 870 600
Expenditure:	20 610 259	24 069 000	19 369 000	16 797 980.75	2 571 019
Employees	7 169 213	6 419 616	6 419 616	6 696 550.72	-276 935
Repairs and Maintenance	7 096 253	8 600 004	6 912 004	6492312.81	380 023
Other	6 344 794	9 049 380	6 037 380	3 609 117	2 428 263
Total Operational Expenditure	**20 610 259**	**24 069 000**	**19 369 000**	**16 797 981**	2 571 019
Net Operational Expenditure	**-7 112 008**	**54 611 580**	**59 311 580**	**-4 988 001**	**64 299 581**
					T 3.4.7

Capital Expenditure Year 2022/2023: Waste Management Services					
R' 000					
Capital Projects	Year 2022/2023				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All					
Landfill weigbridge	1 100 004	1 100 004	0	1 100 004	1100004
CEMETRY MANAGEMENT SYSTEM	600 000	600 000	-	600 000	600000
Grass Cutting Machine	200 004	500 000	200 448	299 552	500000
CEMETRY DEVELOPMENT	999 996	699 996	130 000	569 996	699996
	2 900 004	**2 900 000**	**330 448**	**2 569 552**	**2 900 000**
					T 3.4.9

COMMENT ON WASTE MANGEMENT SERVICE PERFORMANCE OVERALL:

Five (5) service providers were appointed to clean, remove, and dispose waste to the landfill site as well as maintenance of the landfill site. One service provider is contacted to manage the landfill site. Waste drums where stolen in town and sold as scrap metal causing a nuisance and dirty conditions in areas without these bins. Illegal dumping was curbed on a weekly basis, but residents continue to dump illegally. Clean up campaigns and awareness's were conducted monthly to keep the town and rural areas clean.

The compactor truck has assisted with ensuring that the community receives effective and efficient service delivery as we collect waste in-house in ward 26

T 3.4.10

3.5 HOUSING

INTRODUCTION TO HOUSING

The Matatiele Local Municipality is confronted with the challenge of ensuring access to adequate housing to all its inhabitants. The provision of housing is underpinned by the principles of promoting economic viability, environmental sustainability, urban integration and most importantly creating sustainable communities where people live in human dignity. The Municipality is progressively working towards reducing the significant backlog of 47585 housing units as per the Housing Need Register, and to ensure that the right of its inhabitants to have access to adequate housing is upheld and realized.

The rural housing development in Matatiele started in 2004 while the rural areas were still under the Umzimvubu Local Municipality. A challenge arose with the service provider appointed to conduct

the feasibility study when they excluded certain villages. The change of ward boundary demarcation also affected the number of villages not included on the Housing Need Register.

THE MAJOR CHALLENGES ARE INTER ALIA:

• Upgrading of informal settlements in rural and urban areas
• Sustainable development
• Identification and designation of land for housing development
• Provision of sustainable human settlements in rural areas
• Facilitation of the creation of integrated and sustainable human settlements in urban areas
•Revitalization of old townships
• Promotion of medium density housing
• Promotion of spatial integration primarily through infill development

SOLUTIONS ON THE CHALLENGES ARE:

• Restructuring all projects (existing and planned) to be re-zoned in to seven (7) clustered wards.
• Prioritizing of housing projects in to at least five (5) wards (including all villages within such wards).
• Spreading of housing projects without ward boundaries and all villages within the ward.

T 3.5.1

Employees: Housing Services					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	2	2	2	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	1	0	1	100%
19 - 20	0	0	0	0	0%
Total	2	3	2	1	33%

T3.5.4

COMMENT ON THE PERFORMANCE OF THE HOUSING SERVICE OVERALL:

The Eastern Cape Department of Human Settlements has approved Matatiele Local Municipality as an Implementing Agent for Housing Development in Matatiele on the 13th of October 2022.
The Department of Human Settlements appointed Matatiele Local Municipality as an Implementing Agent for the projects like: Mehloloaneng 898 (491), Maluti 200, Pote 40, Tsitsong 200 and processes of appointing service providers are at an advanced stage

T 3.5.7

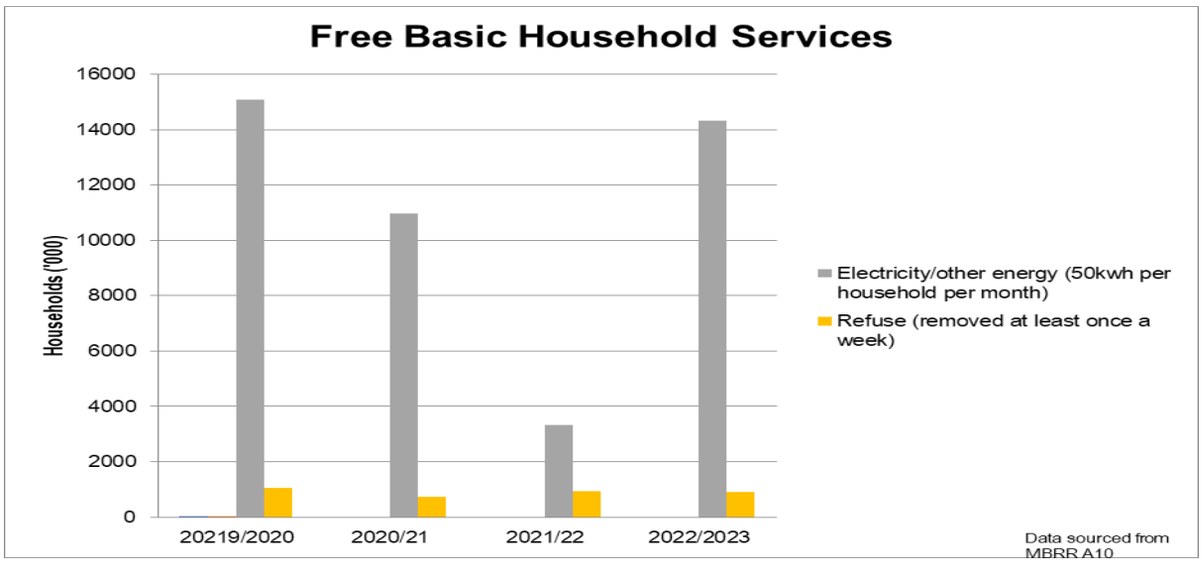
3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT

The Municipality has an existing Indigent Policy which was adopted by Council, there is a current database for indigent beneficiaries who are subsidised with rates, refuse and prepaid electricity. The free basic services that are offered by the Municipality include refuse removal, electricity, rates, quarterly supply and delivery of filled 9kg gas cylinders and 2 burner gas stoves and maintenance of solar systems in areas that do not have electricity. The Municipality subsidises 50 kWh for electricity; 100% rebate for rates; R90 maintenance fee for solar systems and 100% rebate for refuse.

The Municipal indigent policy qualification as an Indigent has a threshold of two pensioners' income (currently R1980.00 per pensioner) per household income.
On an annual basis the Municipality registers new indigent beneficiaries who are eligible to receive the subsidy for the basic services. The period of registration does not close as it remains open in the financial year and therefore allows the register to be updated on a monthly basis – as and when new applicants are approved. Each beneficiary is requested to comply or satisfy the qualification criteria as set in the policy.
In the 2022/2023 financial year, the Municipality had registered 15,256 beneficiaries.

T 3.6.1



T 3.6.2

Free Basic Services To Low Income Households										
	Number of households									
	Total	Households earning less than R4,000 per month								
			Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse	
		Total	Access	%	Access	%	Access	%	Access	%
2020/2021	13269	13269	N/A	N/A	N/A	N/A	10 974	83	744	5.6
2021/2022	14300	14300	N/A	N/A	N/A	N/A	3 330	23.3	930	6.5
2022/2023	15256	15187	N/A	N/A	N/A	N/A	14336	94%	920	6
										T3.6.3

Free Basic Service Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2023/2024**	**Year 2024/2025**	
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators **(i)**	**(ii)**	***Previous Year (iii)**	**(iv)**	***Previous Year (v)**	***Current Year (vi)**	**(vii)**	***Current Year (viii)**	***Current Year (ix)**	***Following Year (x)**
Service Objective xxxx									
Number of indigent beneficiaries provided with services by set date.	Provide services to 20 542 indigent beneficiaries as follows: Electricity, Refuse and rates, Gel and oil, Solar	Provide services to 13 827 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2021.	Provided services to 13 269 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2022.	Provide services to 13 827 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2022.	Provide services to 13 827 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2022.	Provided services to 15 256 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2023.	Provide services to 13 827 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2022.	Provide services to 13 827 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2023.	Provide services to 14 000 indigent beneficiaries an on monthly basis as follows: Electricity Refuse and Rates: Alternative energy by and submit three (3) monthly reports to MTM by 30 June 2025.
T3.6.5									

COMMENT ON FREE BASIC SERVICES AND INDIGENT SUPPORT:

The free basic services that are offered by the Municipality include refuse removal, electricity, quarterly supply and delivery of filled 9kg gas cylinders and two (2) burner gas stoves and maintenance of solar systems in areas that do not have electricity. The Municipality subsidises 50 kWh for electricity; R90 maintenance fee for solar systems and 100% for refuse.

The community is required to apply for the indigent support on an annual basis, on assessment of the application forms the validity of the information submitted by the applicant is confirmed with Windeed to ensure that one qualifies for indigent support.

T 3.6.6

COMPONENT B: ROAD TRANSPORT

This component includes: roads; transport; and waste water (stormwater drainage).

INTRODUCTION TO ROAD TRANSPORT

Public Transport

Various means of public transportation are used within the Municipality. Buses, Taxis and vans are commonly used as a form of transportation from one place to another. Vans are common in rural areas and are used to transport people to the towns, where they can access services. There are currently four (4) operational taxi ranks, and one (1) bus rank in the Matatiele town. Despite some investments in new roads and maintenance there remain local communities who are isolated and disconnected due to poor road infrastructure. This has significant consequences in terms of local economic development as well as service delivery, especially accessibility to emergency ambulance services. Transport whether motorized or non-motorized faces many challenges within the Municipal area. These can be summarized as follows:

Access roads need maintenance. Challenges include:

- Unavailability of adequate public transport facilities especially for the disabled;
- Lack of cooperation between public transport operators and the Municipal authorities;
- Lack of institutional capacity at Local and District Municipal level to manage transport planning and implementation;
- Limited pedestrian and non-motorized transport facilities.

The Department of Transport did initiate some rural transport initiatives including:
• The AB 350 which established 16 buses on various routes in Matatiele
• Scholar transport was operated by a number of schools in the Municipal area

Areas of prioritized intervention include maintenance roads, improving on regulation to improve of road worthy scholar transport, investigation into traffic calming measures within areas of high accidents and facilitate the provision of adequate public transport facilities especially for the disabled.

In addition, the improvement in co-operation between public transport operators and the Municipal authorities is prioritized, as is the building and improvement of institutional capacity at Local and District Municipal level in order to manage transport planning and implementation.

Rail
The Municipality does not have an established public and goods rail transport system. However, a railway line runs through the area connecting the area with KwaZulu-Natal towns (Kokstad and beyond) although it has not been in use for over seven years.

Air Transport
There is no established and operational air transport system. A small landing Strip (airstrip) exists within Matatiele.

T 3.7

3.7 ROADS

INTRODUCTION TO ROADS

Matatiele has a well-established road system comprising of provincial, district and local access roads. This improves accessibility and connectivity at a regional scale and serves as an opportunity for corridor-based development. R56 is the main provincial road linking KwaZulu-Natal and Eastern Cape through Matatiele.
The other provincial road that plays an important role in terms of linkages include P612 which link the area with Lesotho. There are also provincial routes that plays a significant role in terms of linking various parts internally within Matatiele. These routes are P607, P604, P649 and P605. District Roads connect different settlements and provide access to public facilities. These district routes include DR639, DR641, DR642, DR660, DR643 and DR611. There are also Local Access Roads which provide access within each village.

Road Network

The construction and maintenance of provincial roads is the responsibility of the Department of Roads and Transport. On the other hand, construction and maintenance of access roads is the competency of the local Municipality. Maintenance includes re-gravelling, storm water drainage, bridges, pothole patching, paving, road signs and road markings.

The Municipality is also responsible for the construction and maintenance of sidewalks, foot paths in and around the three towns. The main role player at Matatiele Local Municipality is the Infrastructure Services Department. The modes of transport that are mainly used by the community are public transport and private transport. Matatiele Local Municipality is currently using the District Municipality's Integrated Transport Plan.

T 3.7.1

Gravel Road Infrastructure Kilometers				
	Total gravel roads	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained
2020/2021	2020/2021	86.6	34.8	12,4
2021/2022	2021/2022	54.2	18.1	10.6
2022/2023	2022/2023	84,3	35,2	5,2

T3.7.2

Tarred Road Infrastructure Kilometers					
	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained
2020/2021	15	12,4	1	N/A	0
2021/2022	10.6	8.1	2.5	N/A	0
2022/2023	5,2	1,5	3,7	N/A	0

T3.7.3

Cost of Construction/Maintenance R' 000						
	Gravel			Tar		
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
Year 2020/2021	30325538.97	0	948220	37250114.15	0	1705700
Year 2021/2022	30897276.90	0	11928946.50	42727359.90	0	7243873.00
Year 2022/2023	80832554.28	0	36436344.00	5400000.00	0	11286528.58

T 3.7.4

Road Service Policy Objectives Taken From IDP									
Service Objectives *Service Indicators*	Outline Service Targets	Year 20212022		Year 2022/2023			Year 2023/24	Year 2025/2026	
		Target	Actual	Target		Actual	Target		
		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Elimination of gravel roads in townships	Kilometres of gravel roads tarred (Kilometres of gravel road remaining)	6.5km of tarred roads completed by 30 June 2021.	10kms tarred roads completed by 30 June 2021.	10.6km completed by 30 June 2022	5kms tarred roads completed by 30 June 2023.	10.6km completed by 30 June 2022	5kms tarred roads completed by 30 June 2023.	5km of tarred roads completed by 30 June 2024	5km of tarred roads completed by 30 June 2025
Development of Municipal roads as required	642.7kms of Municipal roads developed	Construct 45kms of gravel roads by 30 June 2021.	5.7km of gravel roads completed by 30 June 2021	54.2km completed by 30 June 2022	Construct 25kms of gravel roads by 30 June 2023.	54.2km completed by 30 June 2022	Construct 25kms of gravel roads by 30 June 2023.	Construct 25kms of gravel roads by 30 June 2024	Construct 25kms of gravel roads by 30 June 2025
									T3.7.6

Employees: Road Services					
Job Level	Year 2021/2022	Year 2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	38	40	25	15	5%
4 - 6	1	1	1	0	0%
7 - 9	9	9	9	0	0%
10 - 12	4	7	7	0	43%
13 - 15	1	4	4	2	67%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
Total	54	62	47	18	11%
					T3.7.7

Financial Performance Year 2022/23: Road Services					R'000
Details	Year 2021/22	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	**65,304,221**	**56,088,000.00**	**62,084,672.00**	**62,147,125.75**	**-62,454**
Expenditure:		65,840,988.00	86,280,988.00	86,883,522.49	**-602,534**
Employees	16,212,892	19,210,236.00	19,210,236.00	18,635,850.00	**574,386**
Repairs and Maintenance	1,906,254	3,000,000.00	4,100,000.00	1,675,339.82	**2,424,660**
Other	3,951,114	43,630,752.00	62,970,752.00	66,572,332.67	**-3,601,581**
Total Operational Expenditure	**22,070,260**	**65,840,988.00**	**86,280,988.00**	**86,883,522.49**	**-602,534**
Net Operational Expenditure	**43,233,962**	-9,752,988.00	-24,196,316.00	-24,736,396.74	**540,081**
					T 3.7.8

Capital Expenditure Year 2022/23: Road Services					
Capital Projects	**Year 2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**109,601,316**	**114,102,828**	**87,928,681**	**26,174,147**	**14,190,996**
Dlodlweni Access Road	2,000,004	2,680,004.00	2,051,041	-51,037	2,680,004.00
Rehabilitation of Matatiele internal Streets Cluster 1	9,999,996	16,286,765.00	14,952,679	-4,952,683	16,286,765.00
Purutle Moyeni Access Road and Bridge	2,600,004	3,927,329	3,764,243	-1,164,239	3,927,329.00
Extension of Matatiele Sports Centre Ph2	5,000,004	3000004	2,662,586	2,337,418	3,000,004.00
Mbobo Access Road	1,070,832	1,613,849	1,273,644	-202,812	1,613,849.00
Mountain Lake Access Road	999,996	4,494,812	3,637,500	-2,637,504	4,494,812.00
Nkosana - Mafube Access Road	1,200,000	3,002,720	2,248,518	-1,048,518	3,002,720.00
Makomorweni Access Road and Bridge	2,300,004	2,300,004	1,425,218	874,786	2,300,004.00
Lakhalong Access Road	2,499,996	2,499,996	1,386,474	1,113,522	2,499,996.00
Ramatli Access Road	909,996	1,586,996	1,379,593	-469,597	1,586,996.00
Queens Mercy Access Road	2,300,004	3,053,004	2,176,554	123,450	3,053,004.00
Rehabiltation of Cedarville internal streets	8,499,996	6,499,996	5,034,481	3,465,515	6,499,996.00
Dengwane Khoapa Botsola-Taung AR	2,730,000	2,730,000	2,256,908	473,092	2,730,000.00
Sitiweni AR	1,290,000	1,290,000	1,074,203	215,797	1,290,000.00
Mphotshongweni A R	1,329,804	2,740,004	2,053,555	-723,751	2,740,004.00
Tsepisong Kamorathaba to Kuyasa AR	2,000,004	2,000,004	1,207,127	792,877	2,000,004.00
Mphotshongweni Bridge (Rashule)	1,000,200	-	-	1,000,200	-
Mavundleni Access Road	1,800,000	3,324,218	2,076,700	-276,700	3,324,218.00
Black Diamond Access Road and Bridge	4,994,196	3,650,000	1,325,902	3,668,294	3,650,000.00
Linotseng Access Road	1,500,000	1,500,000	1,053,942	446,058	1,500,000.00
Harry Gwala Internal Streets	8,664,600	11,224,305	9,611,064	-946,464	11,224,305.00

Construction of Silo Phase 4	3,000,000	2,000,000	-	3,000,000	2,000,000.00
Council Chambers Water Supply	500,004	2,473,273	1,562,486	-1,062,482	2,473,273.00
Mahangu Access Road & Bridge	2,000,004	7,122,881	6,510,154	-4,510,150	7,122,881.00
Hebron to Madimong Access Road	1,299,996	1,726,036	1,351,504	-51,508	1,726,036.00
Zikhali Access Road	720,828	1,046,726	792,660	-71,832	1,046,726.00
Matolweni Access Road	940,836	2,640,836	2,152,844	-1,212,008	2,640,836.00
Maphutsing Access Road	1,100,004	2,377,135	1,919,374	-819,370	2,377,135.00
Rockville & Motsekua-Maritseng Access Road	500,004	320,931	136,166	363,838	320,931.00
Council Chambers_Meggie Resha Statute	800,004	800,004	672,530	127,474	800,004.00
Computer Equipment	99,996	99,996	86,948	13,048	99,996.00
Street Lights	9,500,004	7,200,000	6,239,300	3,260,704	7,200,000.00
High Mast Lights	6,999,996	3,999,996	1,994,877	5,005,119	3,999,996.00
Air -Conditioners	80,004	80,004	-	80,004	80,004.00
Machinery and Equipment	20,004	170,004	-	20,004	170,004.00
Storm Water Drainage	699,996	699,996	-	699,996	699,996.00
Mango-Nyanzela Access Road	1,650,000	1,941,000	1,857,904	-207,904	1,941,000.00
Municipal Plant	15,000,000	0		-	-
					T 3.7.9

COMMENT ON THE PERFORMANCE OF ROADS OVERALL:

The following are the three (3) largest capital projects:

1) Cedarville Internal Streets- Phase 3 – This is a 4,4km upgrading of gravel roads to paved roads in Ward 26. The contractor was appointed in April 2020 and the project reached completion in April 2022. It was a multiyear project. This project has up to date provided jobs to nineteen (27) local people both males and females with youth dominating in the employment ratio. The programme of works is closely monitored through frequent site meetings and visits. The local SMME's been appointed to undertake kerbing and concrete works.

2) Mahangu Access Road & Bridges (AR) –This is a construction 2,5km of virgin gravel access road where 8km is a virgin road and 40m long cast in situ concrete bridge. It is situated in ward 09, the contractor was appointed in September 2021 and is expected to be complete in November 2022. The project is in construction stage and progressing and it is a multiyear project. The project has provided jobs to sixteen (20) local people so far.

3) Harry Gwala Internal Streets (Itsokolele-Njongweville) –This is a 3,7km surfaced road. 3km is rehabilitation of an existing dilapidated surfaced road and 0,3km upgrading of gravel road to surfaced road in Ward 19. The contractor was appointed in January 2022 and the project will be complete in September 2022.The project has provided jobs to sixteen (19) local people so far.

T 3.7.10

3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION)

INTRODUCTION TO TRANSPORT

The Matatiele Local Municipality (MLM) does not provide any public transport; however, it does have one bus terminal and one minibus taxi terminal. There are also other two bus/minibus taxi terminal operations on private ranks owned by retail businesses.

Matatiele Local Municipality maintains its two transport terminals and cleans the other terminals on retail business premises. MLM supports all the above transport terminals by recognising the transport association operating in the premises, having regular meetings with them regarding their operations, law enforcement matters and lastly providing concurrency for their members' operating licences applications.

Matatiele Local Municipality has a Registering Authority delegated by the Department of Transport. Matatiele also has a Grade A Driving Licence Testing Centre and a Grade A Vehicles Testing Station

T 3.8.1

Employees: Transport Services					
Job Level	Year 2020/2021	Year 2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0 - 3	1	1	1	0
4 - 6	4 - 6	0	0	0	0
7 - 9	7 - 9	0	0	0	0
10 - 12	10 - 12	2	2	2	0
13 - 15	13 - 15	0	0	0	0
16 - 18	16 - 18	0	0	0	0
19 - 20	19 - 20	0	0	0	0
Total	Total	3	3	3	0

T.3.8.4

COMMENT ON THE PERFORMANCE OF TRANSPORT OVERALL:

The Matatiele Local Municipality does not provide public transport, however there is a well-established Traffic and Licensing Unit within the Municipality.

T 3.8.7

3.9 WASTE WATER (STORMWATER DRAINAGE)

INTRODUCTION TO STORMWATER DRAINAGE

The Municipality is responsible for maintenance, upgrading and installation of storm-water facilities in its three towns i.e. Matatiele, Cedarville, and Maluti towns with its employees under Operations and Maintenance Unit.

The Municipality purchases materials to improve storm-water drainage which includes culverts and kerbs. The Municipal TLB is used to install and upgrade storm-water drainage.

The Operations and Maintenance Unit installed 721m of storm-water drainage in the 2022/2023 financial year

T 3.9.1

Storm water Infrastructure Kilometres				
	Total Storm water measures	New Storm water measures	Storm water measures upgraded	Storm water measures maintained
Year 2019/2020	0	0	0	0
Year 2020/2021	0.5	0.38	0	0.12
Year 2021/2022	0.57	0.45	0	0.12
Year 2022/2023	0.59	0.52	0	0.14

T 3.9.2

Storm water Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2020/2021		Year 2022/2023			Year 2022/2023	Year 2023/2024	Year 2024/2025
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Replace existing Storm water pipes	Meters of pipes installed	To install 300 meters of pipes by 30 June 2022.	502,5 meters completed by 30 June 2021	To install 300 meters of pipes by 30 June 2022.	To install 500 meters of pipes by 30 June 2023.	702,5 meters completed by 30 June 2021	To install 300 meters of pipes by 30 June 2022.	To install 600 meters of pipes by 30 June 2024.	To install 600 meters of pipes by 30 June 2025.
Installation of kerbing	Meters of kerbing	Kerbing 3000 meters by 30 June 2022.	Kerbed 988 meters 30 June 2021.	Kerbing 3000 meters by 30 June 2022.	Kerbing 3000 meters by 30 June 2023.	Kerbed 967 meters 30 June 2021.	Kerbing 3000 meters by 30 June 2022.	Kerbing 4000 meters by 30 June 2024.	Kerbing 4000 meters by 30 June 2025.
									T 3.9.5

COMMENT ON THE PERFORMANCE OF STORMWATER DRAINAGE OVERALL:

The storm-water drainage in all towns has reached its life span. It requires major repairs and a storm-water management plan was developed for implementation. The Municipality maintains and upgrades storm water using the Municipal TLB.

A total of 625m and 250m of 600mm and 900 diameters respectively storm water culverts were purchased and installed with the Municipal TLB and 565m were installed before the end of the financial year.

T3.9.9

COMPONENT C: PLANNING AND DEVELOPMENT

This component includes: planning; and local economic development.

INTRODUCTION TO PLANNING AND DEVELOPMENT

Local economic development (LED) is everybody's business, including local residents, local business people and government. Matatiele Local Municipality is mainly agricultural, and tourism based and therefore its economic development is based on these fields, hence the municipalities vision which says that "where agriculture and tourism are investment of choice".
The purpose of channelling economic development programmes through LED unit is to provide a strategic direction to guide the Matatiele Local Municipality in its actions and efforts to lead local LED stakeholders towards achieving local economic development within the Municipal area. This is further supported by our revised Local Economic Strategy (2023) as it is a blue-print for implementation of Led programmes in Matatiele Local Municipality. It sets out actions that will help improve the vitality of the local economy and encourage its growth in a sustainable manner.

The Development Planning Unit consists of town planning, land administration and outdoor advertising as key focus areas. The main vision of the unit is to be a holistic developmental orientated unit that complements the Municipality by providing support to issues relating to development planning and to ensure that the vision, mission and objectives of the Municipality regarding development planning are achieved.

T 3.10

3.10 PLANNING

INTRODUCTION TO PLANNING

The Development Planning Unit consists of town planning, land administration and outdoor advertising as key focus areas. The main vision of the unit is to be a holistic developmental orientated unit that complements the Municipality by providing support to issues relating to development planning and to ensure that the vision, mission and objectives of the Municipality regarding development planning are achieved.

The top 3 service delivery priorities in support of local economic development are:

Town planning (Spatial Planning and Land Use Management):

- Formulation of review of spatial and development plans within the context of the IDP timeframe.
- The spatial development framework (SDF) was reviewed in order to guide development, be in line with spatial planning and land use management act, 2013 (SPLUMA) and to cover all wards of the Municipality.
- Formulation, review and implementation of development planning policies and by-laws. The Land Use Management system (scheme LUMS) will be reviewed to be SPLUMA complaint in order to manage the land use rights of all the properties so as to guide new development and monitor proper use of the land.
- Provide enhancement to development strategies and ensure a safe built environment for the community through proper enforcement of town planning legislation, policies and by-laws.

Land administration: proper management of Municipal land through processing of land leases and sale applications and the implementation of the approved Municipal land management plan (disposal of Municipal sites)

Outdoor advertising:

- Management of the commercial advertising signage through processing of outdoor advertising applications and the monitoring of illegal advertising signs.

T 3.10.1

Applications for Land Use Development						
Detail	**Formalization of Townships (Establishment- Municipal projects)**		**Rezoning**		**Built Environment (consolidation, subdivision, special consent, Removal of restrictions)**	
	Year 2021/2022	**Year 2022/2023**	**Year 2021/2022**	**Year 2022/2023**	**Year 2021/2022**	**Year 2022/2023**
Planning application received	Cedarville Middle Income Development Matatiele Commercial and Residential Development	Cedarville Middle Income Development Matatiele Commercial and Residential Development Mixed Use Development (Swartberg Turn Off)	(1) subdivision and Rezoning- 7 (2) Rezoning- 13	6 rezoning application received	(3) subdivision- 5 (4) Special Consent- 4 (5) Departure- 6 (6) Consolidation- 2	(2) Subdivision - 5 (3) Special Consent- 6 (4) Departure- 4 (5) Consolidation-2 (6) Removal of restrictions-1
Determination made in year of receipt	NO	NO	YES	YES, 5 determinations were made.	YES	YES
Determination made in following year	NO	NO	NO	YES, 1 made so far	NO	YES
Applications withdrawn	None	None		None		None
Applications outstanding at year end	YES	YES		1		1
						T3.10.2

Planning Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2023/2024	
		Target	Actual	Target		Actual	TARGET		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective									
Determine planning application within a reasonable timescale									
	Ensure compliance to legislation, adopted policies and plans.	100% Processing of Municipal land lease and disposal applications within 60 days of receipt by 30 June 2021	45 applications received, acknowledged and processed quarterly by Asset disposal committee) By 30 June 2022	100% Processing of Municipal land lease and disposal applications within 60 days of receipt by 30 June 2021	100% Processing of Municipal land lease and disposal applications within 60 days of receipt by 30 June 2023	72 applications received, acknowledged and processed quarterly by Asset disposal committee) By 30 June 2023	100% Processing of Municipal land lease and disposal applications within 60 days of receipt by 30 June 2023	100% Processing of Municipal land lease and disposal applications within 60 days of receipt by 30 June 2024	100% Processing of Municipal land lease and disposal applications within 60 days of receipt by 30 June 2025
T3.10.3									

Employees: Planning Services					
Job Level	Year 2020/2021	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	2	3	1	2	33%
13 - 15	1	1	1	0	0%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
Total	4	5	4	3	20%
					T3.10.4

Financial Performance Year 2022/23: Planning Services					
					R'000
Details	Year 2021/22	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	**111,824**	**136,992**	**443,132**	**83,150.89**	**359,981**
Expenditure		**12,667,020**	**12,428,164**	**7,480,413.02**	**4,947,751**
Employees	4,986,593	6,648,816	6,948,816	4,673,898.78	**2,274,917**
Repairs and Maintenance		-	-		**-**
Other	4,556,228	6,018,204	5,479,348	2,806,514.24	**2,672,834**
Total Operational Expenditure	**9,542,821**	**12,667,020**	**12,428,164**	**7,480,413**	**4,947,751**
Net Operational Expenditure	**-9,430,997**	**-12,530,028**	**-11,985,032**	**-7,397,262**	**-4,587,770**
					T 3.10.5

Capital Expenditure Year 2022/23: Planning Services					
					R' 000
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**500,000**	**500,000**	**-**	**500,000**	**500,000**
Land Survey Equipment	500,000	500,000	-	500,000	500000
					T 3.10.6

COMMENT ON THE PERFORMANCE OF PHYSICAL PLANNING OVERALL:

The Development Planning Unit had no Capital projects on the approved budget. The other units' activities fall within the operational budget as reflected in the IDP and SDBIP and some were implemented according to the approved budget. Certain projects however, planning and surveying of Municipal land for residential and commercial establishments are a multi-year projects that are ongoing.

Other projects such as processing of applications, land disposals, rezoning, and subdivision, advertising signage's etc. were operational and did not need a budget and applications received were processed

T 3.10.7

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

INTRODUCTION TO ECONOMIC DEVLOPMENT

The purpose of channelling economic development programmes through LED unit is to provide a strategic direction to guide the Matatiele Local Municipality in its actions and efforts to lead local LED stakeholders towards achieving local economic development within the Municipal area. This is further supported by our revised Local Economic Strategy (2023) as it is a blue-print for implementation of Led programmes in Matatiele Local Municipality. It sets out actions that will help improve the vitality of the local economy and encourage its growth in a sustainable manner. Its specific objectives are to:

• Capacitate the Matatiele Local Municipality in carrying out its LED mandate;
• Develop a strategic implementation plan that outlines the strategies and activities that the Municipality and other LED stakeholders can employ to improve quality of life throughout the Municipal area;
• Facilitate the creation of an enabling framework for private and public sector investment, promotion of economic development and growth;
• Provide an overall economic assessment of Matatiele in order to identify sectors or areas of high economic potential and to highlight those that require intervention;
• Identify and estimate the cost of projects that will potentially contribute to the improvement of both Matatiele's economic future and quality of life within the Municipal area;
• Provide guidelines for implementing LED projects in Matatiele Local Municipality and for monitoring and evaluating them.

Matatiele Municipality Cropping Programme and Livestock Improvement Programme are the main anchor projects that Matatiele Local Municipality has invested in during the 2022/20223 financial year. The main objectives of the above-mentioned projects were to create food security and to alleviate poverty in rural areas of Matatiele by encouraging emerging farmers to enhance production at a local level, especially fresh vegetables and grain production. The above-mentioned projects that are aligned to Agriculture sector and they are a component of Agri-Parks programme which is known as a rural industrialization programme and it is still an ongoing project which is championed by Department of Rural Development and Land Reform. The informal trading sector is also a positive contributor to our local gross geographic product as it is having a strong constituency that is found in all the towns of Matatiele Local Municipality.

Job Creation

The Retail sector is our major contributor of job creation, followed by the Agricultural sector and informal jobs that are created by SMMEs and Cooperative development in the area.

Capacitate the Matatiele Local Municipality in carrying out its LED mandate;

• Develop a strategic implementation plan that outlines the strategies and activities that the Municipality and other LED stakeholders can employ to improve quality of life throughout the Municipal area;

• Facilitate the creation of an enabling framework for private and public sector investment, promotion of economic development and growth;

• Provide an overall economic assessment of Matatiele in order to identify sectors or areas of high economic potential and to highlight those that require intervention;

• Identify and estimate the cost of projects that will potentially contribute to the improvement of both Matatiele's economic future and quality of life within the Municipal area;

• Provide guidelines for implementing LED projects in Matatiele Local Municipality and for monitoring and evaluating them.

T 3.11.1

Economic Activity by Sector

R '000

Sector	Year 2020/2021	Year 2021/2022	Year 2022/2023
Agric, forestry and fishing	2	1.5	1.5
Mining and quarrying	6	5	2
Manufacturing	56	58	63
Wholesale and retail trade	45	51	52
Finance, property, etc.	51	48	52
Govt, community and social services	23	25	25
Infrastructure services	34	38	41
Total	217	226.5	236.5

T 3.11.2

Economic Employment by Sector			Jobs
Sector	Year 2020/2021 No.	Year 2021/2022 No.	Year 2022/2023 No.
Agric, forestry and fishing	20,000	25,000	30,000
Mining and quarrying	400,000	435,000	372,000
Manufacturing	320,000	300,000	270,000
Wholesale and retail trade	190,000	200,000	210,000
Finance, property, etc.	275,000	255,000	235,000
Govt, community and social services	300,000	310,000	320,000
Infrastructure services	400,000	430,000	450,000
Total	1905000	1955000	1887000

T 3.11.3

COMMENT ON LOCAL JOB OPPORTUNITIES:

The Retail Sector is the major employer in Matatiele, especially in the Matatiele Town, followed by the Agricultural sector and informal jobs that are created by SMMEs and Cooperative development in the area. Sanral is also assisting in terms of job creation as they are busy with construction of R56 road from Mount Fletcher to New Amalfi. Also there is construction of road from Matatiele town to Maluti by Sanral. Cnstruction sector is also creating massive jobs in our area as recently there has been construction of access roads and buildings like Home Affairs building structure

Tourism

This is a sector that is able to create short-term jobs and long-term jobs in the hospitality sector and in events such as the Matatiele Music Festival, Matat-2-Pont, Mehloding Heritage, Ced-Matat Marathon and other related activities. There was 9th Matatiele Music Festival that was hosted on the 16th December 2023, patrons who came to this event filled all the B/B establishments and local hotels. And there was a lot of economic activity that was happening as filling stations were full and also retailer shops.

T 3.11.4

Jobs Created during Year 0 by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	**Jobs created No.**	**Jobs lost/displaced by other initiatives No.**	**Net total jobs created in year No.**	**Method of validating jobs created/lost**
Total (all initiatives)	2950	200	2950	Data base that we get on revised statistics S.A yearly
Year 2020/2021	800	70	800	Data base that we get on revised statistics S.A yearly
Year 2021/2022	950	50	950	Data base that we get on revised statistics S.A yearly
Year 2022/2023	1200	80	1200	Data base that we get on revised statistics S.A yearly
Initiative A (Year 2022/2023)	Informal Trading sector	20	300	Data base that we get on revised statistics S.A yearly
Initiative B (Year 2022/2023)	Agric, forestry and fishing	40	350	Data base that we get on revised statistics S.A yearly
Initiative C (Year 2022/2023)	Wholesale and retail trade	65	550	Data base that we get on revised statistics S.A yearly
				T 3.11.5

Job creation through EPWP* projects		
Details	**EPWP Projects No.**	**Jobs created through EPWP projects No.**
Year 2020/2021	8	430
Year 2021/2022	9	676
Year 2022/2023	11	740
		T3.11.6

Local Economic Development Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Provide training support to 300 SMME'S/cooperatives to cooperatives.	Support SMMEs through Skills Development Trainings on poultry management	Support 70 SMMEs through skills development in Trainings on Waste Management, Animal Production and Plant Production by 30 June 2021.	Support of 60 SMMEs through skills development in Trainings on Waste Management, Animal Production and Plant Production was not done by 30 June 2022.	Support 60 SMMEs through skills development in Trainings on Waste Management, Animal Production and Plant Production by 30 June 2022.	Support 60 SMMEs through skills development in Trainings on Waste Management, Animal Production and Plant Production by 30 June 2023.	Supported 20 SMMEs through skills development in Trainings basic financial management, bookkeeping and artificial insemination by 30 June 2023.	Support 60 SMMEs through skills development in Trainings on Waste Management, Animal Production and Plant Production by 30 June 2023	Support 60 SMMEs through skills development in Trainings on Waste Management, Animal Production and Plant Production by 30 June 2024	Support 60 SMMEs through skills development in Trainings basic financial management, bookkeeping and artificial insemination by 30 June 2025.
`									T3.11.7

Employees: Local Economic Development Services					
Job Level	Year 2021/2022	Year 2022/2024			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	1	1	1	0	0%
10 - 12	4	4	4	0	0%
13 - 15	0	0	0	0	0%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
Total	7	7	7	0	0%
					T3.11.8

Financial Performance Year 2022/23: Local Economic Development Services					R'000
Details	Year 2021/22	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	**59,033**	**64,992**	**64,992**	68,707.21	**-3,715**
Expenditure:		**12,321,744**	**13,442,740**	**11,691,580.94**	**1,751,159**
Employees	3,230,619	3,705,780	3,705,780	3,805,447.96	**-99,668**
Repairs and Maintenance	111,526	-	-	-	**-**
Other	7,053,833	8,615,964	9,736,960	8,497,900	**1,239,060**
Total Operational Expenditure	**10,395,978**	**12,321,744**	**13,442,740**	**12,303,348**	**1,139,392**
Net Operational Expenditure	**-10,336,945**	**-12,256,752**	**-13,377,748**	**-12,234,641**	**-1,143,107**
					T 3.11.9

COMPONENT D: COMMUNITY & SOCIAL SERVICES

3.12 LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

INTRODUCTION TO LIBRARIES; ARCHIEVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES

Currently Matatiele local Municipality has three (3) main libraries, Cedarville, Maluti and Matatiele, and two (2) mobile libraries, Lupindo mobile library and modular library. All the five libraries are staffed by personnel employed by DSRAC. There is only one librarian employed by the Municipality and all the libraries have functioning library committees. Libraries provide efficient information services through awareness and campaigns.

There is one museum which is controlled by DSRAC but is maintained by the Municipality. There is support given to the libraries and museum by the Municipality.

The Municipality currently has FORTY-TWO (42) community halls and one (1) Civic Centre on the asset register, which are available for the use by the Community.

In ensuring continuous utilization of our service, a Public Amenities Plan has been developed to guide and ensure efficient administration, maintenance and management of Public Amenities.

T3.12.1

SERVICE STATISTICS FOR LIBRARIES; ARCHIVES; MUSEUMS; GALLERIES; COMMUNITY FACILITIES; OTHER (THEATRES, ZOOS, ETC)

Above 3000 walk-ins we get monthly from all Matatiele libraries with the following ranges that differ due to school seasons;

Matatiele	700 – 1500
Cedarville	350 – 1200
Maluti	620 – 1000
Mango	550 – 800
Mvenyane	335 – 550
Museum	50 – 120

Weekly bookings of halls for ceremonial activities including weddings and funerals.

T 3.12.2

Libraries; Archives; Museums; Galleries; Community Facilities; Other Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective xxx									
Plan, design and provide a sustainable human capital establishment.	Promote Public knowledge and awareness programmes on Library Information and Literacy	Development of e-library website and management thereof by 30 June 2022.	Target not achieved due to finance processes delays.	Host 14 Public knowledge and awareness programmes on Library Information and Literacy by 30 June 2021.	Development of e -library website and management thereof by 30 June 2023.	Developed e -library website and managed thereof by 30 June 2023	Development of e -library website and management thereof by 30 June 2023	Host 6 Public knowledge and awareness programmes on Library Information and Literacy and ensure digital information access by 30 June 2024	Host 6 Public knowledge and awareness programmes on Library Information and Literacy and ensure digital information access by 30 June 2025
To maintain Municipal infrastructure and public amenities	Maintain Municipal infrastructure and public amenities	Undertake planned and routine maintenance of 5 public amenities by 30 June 2022	Planned and routine maintenance of 5 public amenities were done by 30 June 2022	Undertake planned and routine maintenance of 9 public amenities by 30 June 2021	Undertake planned and routine maintenance of 5 public amenities by 30 June 2023	Routine maintenance of seven (5) public amenities done; 1 swimming at ward 19 operations maintained for the open season.4 blocks of public toilets in wards 1,19,20.	Undertake planned and routine maintenance of 5 public amenities by 30 June 2023	Undertake planned and routine maintenance of 6 public amenities by 30 June 2024	Undertake planned and routine maintenance of 6 public amenities by 30 June 2025
									T 3.12.3

Employees: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
Job Level	Year 2020/2021	Year 2021/2022			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	10	10	10	10	0
4 - 6	1	1	1	1	0
7 - 9	4	4	4	4	0
10 - 12	1	1	1	1	0
13 - 15	0	1	1	1	0
16 - 18	1	1	1	1	0
19 - 20	0	0	0	0	0
Total	17	18	18	18	0
					T3.12.3

Financial Performance Year 2022/23: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
R'000					
Details	Year 2021/22	Year 2021/22			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	6,177,865	6,367,764	8,176,101	6,663,720	1,512,381
Expenditure:		**27,956,400**	**29,094,179**	**23,995,397**	**5,098,782**
Employees	3,691,362	7,953,420	20,548,072	19,799,944	748,128
Repairs and Maintenance	10,722,450	15,439,992	2,150,000	1,755,032	394,968
Other	1,401,110	4,562,988	6,396,107	2,440,421	3,955,686
Total Operational Expenditure	**15,814,922**	**27,956,400**	**29,094,179**	**23,995,397**	**5,098,782**
Net Operational Expenditure	**-9,637,057**	**-21,588,636**	**-20,918,078**	**-17,331,677**	**-3,586,401**
					T 3.12.5

Capital Expenditure Year 2022/23: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
R' 000					
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**1,510,008**	**1,510,008**	**372,769**	**1,137,239**	**1,510,008**
Boreholes	450,000.00	590,000.00	-	590,000	590,000.00
Fencing of open grounds	200,004.00	300,004.00	-	300,004	300,004.00
Sportfield Goal Posts	200,004.00	100,004.00	91,500.00	8,504	100,004.00
Computer Equipment CRR	60,000.00	60,000.00	44,982.48	15,018	60,000.00
SPORT FIELD MARKING MACHINE	90,000.00	90,000.00	38,987.00	51,013	90,000.00
Swimming Pool Pump	249,996.00	109,996.00		109,996	109,996.00
Grass Cutting Machines	260,004.00	260,004.00	197,300	62,704	260,004.00
					T 3.12.6

3.13 CEMETORIES AND CREMATORIUMS

INTRODUCTION TO CEMETORIES & CREMATORIUMS

The Municipality has three (3) cemeteries located in Maluti, Matatiele and Cedarville towns {wards 1, 19 and 26} respectively. The rest are situated in the rural areas. Grass cutting and grave digging was done using service providers.

The digging of graves is done by a temporary services of various service provider. The Municipality supports Indigent communities, through provision of free graves where needed. The challenge is that there is a shortage of burial sites and additional land will be required to meet the high demand in the Municipality. Land has been identified and approved by council but still needs to undergo EIA processes before it can be developed.

T 3.13.1

SERVICE STATISTICS FOR CEMETORIES & CREMATORIUMS

Matatiele Local Municipality services three (3) cemeteries in wards 1, 19 and 26. A private service provider is appointed for regular grass cutting and maintenance and digging of graves. The Municipality supports indigent communities, through the provision of free graves where needed. The Muslim community was provided with a few plots for their burials, this is for until the Municipality can get a new burial site for wards 19 & 20. Pauper burials are also done per request from SAPS and the government hospital. There is a shortage of burial plots within the existing burial site and a new site will be identified for a new cemetery development.

T 3.13.2

Cemeteries and Crematoriums Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective									
Cemetery management	To provide adequate cemetery services and management	To Submit 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2022.	Submitted 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2022.	To Submit 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2022.	To Submit 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2023.	Submitted 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2023.	To Submit 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2023.	To Submit 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2024.	To Submit 4 quarterly reports on the provision of adequate cemetery services to council by 30 June 2025.

T3.13.3

Employees: Libraries; Archives; Museums; Galleries; Community Facilities; Other					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	10	10	9	1	0%
4 - 6	1	1	1	0	0%
7 - 9	4	4	4	0	0%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	0%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
Total	17	17	16	1	0%
					T3.12.3

3.14 CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Through the multi-sectoral partnerships and collaborated efforts, we will be able to contribute positively to the achievement of our democratic government strategic objectives of:

- Creating opportunities for young people to be empowered, to make informed decisions freely, take actions based on these decisions and accept responsibility.
- Improving the skills and capacity levels of women within our communities.
- Improving the livelihood of people with disabilities by creating opportunities for them and ensuring their integration in the broader society.
- Improving the live hood of the older persons and celebrate their positive contributions in the development of our families and society in general.
- Creating positive development of our children in an environment that enhances ensures positive development in healthy balanced families.

T 3.14.1

Child Care; Aged Care; Social Programmes Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2023 - 2026**		
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective xxx									
To promote social cohesion and the mainstreaming of designated groups into municipal Socio-Economic programmes and projects	Registration of students	Register 25 students from Matatiele at institutions of higher learning students by 30 June 2022	Registered 67 students to different Universities.	Register 25 students from Matatiele at institutions of higher learning students by 30 June 2022	Register 25 students from Matatiele at institutions of higher learning	Assisted 89 students to register in institutions of higher learning.	Register 25 students from Matatiele at institutions of higher learning	Register 25 students from Matatiele at institutions of higher learning by 30 June 2024	Implementation of the designated groups strategy by 30 June 2025
	Christmas party for OVCs	Host 1 Christmas party for OVCs by 30 June 2022	Christmas party for the OVCs held on 24 December 2021 at Crossroads Child and Youth Centre	Host 1 Christmas party for OVCs by 30 June 2022	Host 1 Christmas party for OVCs	Conducted 1 OVC Christmas Party in Ward 16 on the 6th of December 2022.	Host 1 Christmas party for OVCs by 30 June 2023	Host 1 Christmas party for OVCs by 30 June 2024	
	Mayoral Cup	N/A	N/A	N/A	Host 1 sports development programme (Mayoral Cup) by 30 June 2023	Done	Host 1 sports development programme (Mayoral Cup) by 30 June 2023	Host 1 sports development programme (Mayoral Cup) by 30 June 2024	

	Coordination of woman's day celebration/anti-femicide programme	Host woman's day celebration/anti-femicide programme by 30 June 2022	Conducted 04 Information sharing programs as follows: 2 Community dialogues on GBV and Femicide on the 19 and 26 August at ward 22 and ward10 1 men against GBV dialogue on the 27 at Nokhwezi hall and conducted 1 women empowerment workshop on the 24/07/2021 at ward 07. Handed over covid-19 packs to 104 elderly people in all wards.	Host woman's day celebration/anti-femicide programme by 30 June 2022	Coordination of woman's day celebration/anti-femicide programme by 30 June 2022	Provincial Women's Month commemoration held on 09 August 2022 Ward 20 at Matatiele Open Grounds. Arrive alive and 16 days of activism launch on the 25 November 2022. 02 preparation meetings on the 15 & 24 November 2022. Men's dialogue on the 07 December 2022 at ward 20 Harry Gwala. Conducted a GBVF & Peer education workshop in Maluti from 25 – 27/01/2023 through a partnership with KMS College. Conducted the Matatiele Men's Forum induction on the 28th of February 2023 at Old Council	Host woman's day celebration/anti-femicide programme by 31 June 2022	Host woman's day celebration/anti-femicide programme by 30 June 2024	

	Host 1 World AIDS Day event	Host 1 World AIDS Day event by 31 June 2022	Conducted Treatment Action training for People Living With HIV in partnership with DOH on the 24 Nov 2021 Council chamber. Conducted World AIDS Day on the 26 November in North end stadium, conducted build up campaign on the 17-19 November 2021 in Area C, Khoapa and Phola park.	Host 1 World AIDS Day event by 31 June 2022	Host 1 World AIDS Day event	Local World AIDS Day held on 22/11/2022 at Madlangala clinic.	Host 1 World AIDS Day event by 30 June 2023	Host 1 World AIDS Day event by 30 June 2024	

	4 Local AIDS Council meetings	Host 4 Local AIDS Council meetings by 30 June 2022	LAC meeting held on the 9th September 2021 @ Council Chambers.	Host 4 Local AIDS Council meetings by 30 June 2022	Host 4 Local AIDS Council meetings by 30 June 2023	LAC held on 16/08/22 at the Old Council Chambers. LAC held on 07/10/22 at the Old Council Chambers. LAC meeting held on 30th of March 2023 in the Old Council Chambers. LAC meeting held on the 16 May 2021 in preparation of the candlelight Memorial Day.	Host 4 Local AIDS Council meetings by 31 June 2022	Host 4 Local AIDS Council meetings by 30 June 2024	

	Host 1 Elderly day	Host 1 Elderly day by 30 June 2022	2 grandparents programmes held: 02 December 2021 at North end stadium ward 19 and on the 08 December 2021 at ward 01 Maluti Civic Centre. 2 Elderly led projects assisted: Masizakhe with Water tank, fencing, garden tools and seedlings and Tshwaranang elderly project with chicks, chicken feed, medication at ward 08 Nchodu on the 07 October 2021 and on 19 November 2021.	Host 1 Elderly day by 30 June 2022	Host 1 Elderly day by 30 June 2023	Golden games/grandparent's day held on the 08th of December 2022 at North End Stadium.	Host 1 Elderly day by 30 June 2023	Host 2 senior citizens/grandparents' day by 30 June 2024	
									T 3.14.3

Employees: Cemeteries and Crematoriums					
Job Level	2021/2022	2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	1	1	1	0	0%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
Total	1	1	1	0	0%
T3.13.4					

Financial Performance Year 2021/22: Child Care; Aged Care; Social Programmes					
R'000					
Details	Year 2020/21	Year 2021/22			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-		
Expenditure:		**7,170,024**	**8,060,024**	**7,946,647**	**113,377**
Employees	3,781,116	3,740,064	3,740,064	4,238,826	-498,762
Repairs and Maintenance		50,000	50,000	1,998	48,002
Other	2,637,558	3,379,960	4,269,960	3,705,823	564,137
Total Operational Expenditure	**6,418,674**	**7,170,024**	**8,060,024**	**7,946,647**	**113,377**
Net Operational Expenditure	**-6,418,674**	**-7,170,024**	**-8,060,024**	**-7,946,647**	**-113,377**
T 3.14.5					

Capital Expenditure Year 2022/23: Child Care; Aged Care; Social Programmes					
R' 000					
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**130,008**	**130,008**	**109,013**	**20,995**	**130,008**
Laptops	30,000	30,000	29,013	987	30,000.00
OFFICE FURNUTURE & EQUIPMENT	50,004	50,004	80,000	-29,996	50,004.00
Machinery and Equipment	50,004	50,004	-	50,004	50,004.00
T 3.14.6					

COMMENT ON THE PERFORMANCE OF CHILD CARE; AGED CARE; SOCIAL PROGRAMMES OVERALL:

1. Register 25 students from Matatiele at institutions of higher learning pay bursary fees for 5 students.
2. Host 1 sports development programme (Mayoral Cup).
3. Support projects led by designated groups.
4. Conduct awareness campaigns & or information sharing programmes targeting the designated groups.

T 3.14.7

COMPONENT E: ENVIRONMENTAL PROTECTION

3.15 POLLUTION CONTROL

INTRODUCTION TO POLLUTION CONTROL

The programmes on pollution control; biodiversity and landscape; and coastal protection are carried out by ANDM and Department of Economic Development and Environmental Affairs (DEDEA).

T 3.15.1

3.16 BIO-DIVERSITY; LANDSCAPE (INCL. OPEN SPACES); AND OTHER (EG. COASTAL PROTECTION)

INTRODUCTION BIO-DIVERSITY AND LANDSCAPE

The Matatiele Local Municipality is the presiding authority over 4800 ha of Nature Reserve; viz. Mountain Lake and Wilfred Baur. The Reserve boasts with an array of Grassland Biome wildlife which include Burchell's Zebra, Blue Wildebeest, Red Hartebeest, Blesbok, Mountain & Common Reedbuck, as well as other small vertebrates and invertebrates' species.
The reserves were established in 2007 as means to preserve the mountain water catchment and rare escarpment biodiversity which was previously threatened by human activities. The Municipality has over 41 560 ha of wetlands feeding the upper Umzimvubu catchment.

Local NGO's and other stakeholders formed a forum Umzimvubu Catchment Partnership (UCP) which deals with all environmental issues and programmes. The forum provides stewardship programmes that assist in restoring the natural grassland landscape. Some of the Rangeland management/ restoration processes includes; Alien Plant Clearing, Erosion Control, grazing management as well as ongoing Community Awareness Programme and Fire management strategies. The Matatiele Local Municipality also benefits from the thuma mina presidential programme (Green Good Deeds programme).

T 3.16.1

SERVICE STATISTICS FOR BIO-DIVERSITY AND LANDSCAPE

The Municipality was awarded a grant from DEDEAT once again for wattle clearing in 8 municipal wards, this was a continuation of a project that was once awarded in trying to alleviate unemployment of youth as well as fight the spread of alien plants, land degradation and shortage of water caused by increased climate change impacts. 100 youth was trained and employed under this programme and it is a continuous project. wattle. Local NGOs also have various projects within the wards in the jurisdiction of Matatiele LM which assisted communities with managed grazing which also decreased land degradation. These projects assisted communities with income as they were also assisted with local auctions of their livestock.

T 3.16.

COMMENT ON THE PERFORMANCE OF BIO-DIVERSITY; LANDSCAPE AND OTHER OVERALL:

The Municipality was awarded a grant from DEDEAT for wattle clearing in 7 municipal wards. 172 youth was trained and employed under this programme and 93ha of wattle was cleared in 7 wards. Local SMME made up of only youth have taken advantage of wattle clearing and were assisted by UCP to manufacture and sell charcoal which they have made from the cleared wattle. Local NGOs assisted to control grazing projects and animal auctions leading to income for rural communities.

T 3.16.7

COMPONENT G: SECURITY AND SAFETY

Financial Performance Year 2022/23: Traffic					
R'000					
Details	**Year 2021/22**	**Year 2022/23**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	**5,561,456**	**5,200,740**	**5,200,740**	**6,189,430**	**-988,690**
Expenditure:		**24,442,176**	**21,984,212**	**2,457,964**	**19,526,248**
Police Officers		-	-		
Other employees	17,496,275	20,057,892	20,057,892	19,227,713	830,179
Repairs and Maintenance	69,098	685,008	305,004	76,370	228,634
Other	1,252,666	1,241,312	4,079,280	2,680,129	1,399,151
Total Operational Expenditure	**18,818,038**	**21,984,212**	**24,442,176**	**21,984,212**	**2,457,964**
Net Operational Expenditure	**-13,256,582**	**-16,783,472**	**-19,241,436**	**-15,794,782**	**-3,446,654**
T 3.20.5					

Capital Expenditure Year 2022/23: Traffic					R' 000
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**1,950,000**	**1,950,000**	**1,713,458**	**236,542**	**1,950,000**
TRAFFIC MANAGEMENT SYSTEM	1,000,000	1,000,000	843,458	156,538	1,000,000
Roll back Breakdown Vehicle	950,004	950,004	870,000	80,004	950004
					T 3.20.6

3.21 FIRE

INTRODUCTION TO FIRE SERVICES

This is a function of the Alfred Nzo District Municipality (ANDM); however, the Municipality has a small unit which deals with fires and other forms of disasters in the Municipality.

T 3.21.1

Fire Service Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2023/2024**	**Year 2024/2025**	
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective To									
Firefighting services	To establish 20km of fire breaks in Matatiele Nature Reserve	To establish 20 kilometres of fire belts AND Respond to 100% of reported fire and disaster incidents by 30 June 2022	Established 20 kilometres of fire belts AND Respond to100% of reported fire and disaster incidents by 30 June 2022	To establish 20 kilometres of fire belts AND Respond to 100% of reported fire and disaster incidents by 30 June 2022	To establish 20 kilometres of fire belts AND Respond to 100% of reported fire and disaster incidents by 30 June 2023	Established 26 kilometres of fire belts AND Respond to100% of reported fire and disaster incidents by 30 June 2023	To establish 20 kilometres of fire belts AND Respond to 100% of reported fire and disaster incidents by 30 June 2023	To establish 20 kilometres of fire belts AND Respond to 100% of reported fire and disaster incidents by 30 June 2024	To establish 20 kilometres of fire belts AND Respond to 100% of reported fire and disaster incidents by 30 June 2024
									T 3.21.3

Employees: Fire Services					
Job Level	**Year 2021/2022**	**Year 2022/2023**			
Fire Fighters	**Employees No.**	**Posts No.**	**Employees No.**	**Vacancies (fulltime equivalents)**	**Vacancies (as a % of total posts)**
Administrators				**No.**	**%**
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	4	4	3	1	0%
10 - 12	1	1	1	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	5	5	4	1	0%
					T3.21.4

COMMENT ON THE PERFORMANCE OF FIRE SERVICES OVERALL:

The objective of Matatiele fire services is to improve provision of emergency services. Equipment provision which has previously been a challenge is improving year on year with a fire and rescue vehicle having been procured and a heavy vehicle fire engine budgeted for.

T 3.21.7

3.22 OTHER (DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES AND OTHER)

INTRODUCTION TO DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

The Municipality performs disaster management functions in collaboration with ANDM and together with the Provincial Disaster Management and National Disaster Management. The disaster management functions of the Municipality consist of immediate reactive response to disasters affecting the community, in which the district disaster management team contributes proactively. Animal control and control of public nuisances is performed by the Municipality with the functions of collecting and impounding of stray animals within the local Municipal jurisdiction. The SAPS and SANDF utilize the facility that the Municipality offers at our animal pound.

T 3.22.1

SERVICE STATISTICS FOR DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL, CONTROL OF PUBLIC NUISANCES, ETC

The Municipality performs disaster management functions in collaboration with ANDM and together with the Provincial Disaster Management and National Disaster Management. The disaster management functions of the Municipality consist of immediate reactive response to disasters affecting the community, in which the district disaster management team contributes proactively. Animal control and control of public nuisances is performed by the Municipality with the functions of collecting and impounding of stray animals within the local Municipal jurisdiction. The SAPS and SANDF utilize the facility that the Municipality offers at our animal pound.

T 3.22.2

Disaster Management, Animal Licensing and Control, Control of Public Nuisances, Etc. Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023				Year 2024/2025	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		Year 2022/2023	Year 2023/2024	Year 2024/2025
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Disaster Management Services	To 100 % provide immediate response when fire, disaster and accidents occur	To provide100 % immediate response when fire, disaster and accidents occur by 30 June 2022.	To provided 100 % immediate response when fire, disaster and accidents occur by 30 June 2022.	To provide100 % immediate response when fire, disaster and accidents occur by 30 June 2022.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2023.	Provided 100 % immediate response when fire, disaster and accidents occur by 30 June 2023.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2023.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2024.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2025.
									T 3.22.3

COMMENT ON THE PERFORMANCE OF DISASTER MANAGEMENT, ANIMAL LICENCING AND CONTROL OF PUBLIC NUISANCES, ETC OVERALL:

The Public Safety Unit under the Community Services Department in the Matatiele Local Municipality, provides disaster management services under Alfred Nzo District Municipality Disaster Management Centre – Maluti.

T 3.22.7

COMPONENT H: SPORT AND RECREATION

This component includes: community parks; sports fields; sports halls; stadiums; swimming pools; and camp sites.

INTRODUCTION TO SPORT AND RECREATION

Matatiele sports facilities are utilized throughout the year for provision of practice and matches and or tournaments.

The Municipal swimming pool serves as a recreation and a leisure centre and it is open during our swimming season, October to April each year. The Matatiele Local Municipality maintains and administers the daily operations of the swimming pool. The pool has since facelifted a bit with an addition of outdoor gym equipment inside the vicinity.

T 3.23

3.23 SPORT AND RECREATION

SERVICE STATISTICS FOR SPORT AND RECREATION

Matatiele sports facilities are utilized throughout the year for provision of practice and matches and or tournaments.
The Municipal swimming pool serves as a recreation and a leisure centre and it is open during our swimming season, October to April each year. The Matatiele Local Municipality maintains and administers the daily operations of the swimming pool.

T 3.23.1

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES

3.24 EXECUTIVE AND COUNCIL

INTRODUCTION TO EXECUTIVE AND COUNCIL

The Municipal Council is chaired by the Speaker. The Executive Committee is the Primary Committee of the Municipal Council chaired by the Mayor. The service delivery priorities for the Executive and Council for the year under review were informed by the desire to strengthen community participation in the Integrated Development Plan (IDP) of the Municipality and also to ensure that there is harmonious working relationship between the traditional forms of governance and the contemporary form represented by the Matatiele Local Municipality.

The enhancement of service delivery can be ascertained by ensuring the yearly assessment of community satisfaction regarding the services provided to them. Protests and petitions directed towards the Municipality are mostly caused by the lack of constant interaction with communities and the information dissemination and sharing with them.

T 3.24.1

Introductory Comments	Priorities and Impacts	Measures taken to improve performance	Efficiencies achieved
Surveys properly conducted can serve as the educational tools and able to assist the institutions in understanding the required service standards. The decision to conduct the yearly customer satisfaction surveys assists in providing the Municipality with information regarding areas that mostly require service delivery.	**PRIORITY**: Conducting the qualitative and quantitative customer satisfaction survey. **IMPACT:** The customer satisfaction survey could not produce the qualitative results due to the budgetary constraints, but the quantitative results that were obtained managed to provide the results that if followed would assist the Municipality in addressing the concerns raised and thereby assist in the provision of the targeted service delivery.	During 2022/2023 a **District Survey** of 1000 households per Municipality was conducted. The outcome of the survey had not been communicated by the Alfred Nzo District Municipality (ANDM) at the time of completing this report due to the delay by the Service Provider. Only the inception report had been communicated at that stage.	The involvement of the Alfred Nzo District Municipality in surveying the entire Municipality has been an indication of a success in ensuring that the terms of reference for the Local Municipality will be better focused and serve to produce better results to those of previous years.

Introductory Comments	Priorities and Impacts	Measures taken to improve performance	Efficiencies achieved
Adoption of ward operational plans was undertaken in order to enhance the reporting and capacitating of ward governance system.	**PRIORITY: Having adopted** ward operational plans for ward committee portfolios. **IMPACT**: Reporting improved and an understanding of governance challenges enhanced at the ward level. The synchronization of the workings of government improved as the Portfolios are created to reflect government operation in general.	The workshops of Ward Committees on ward operational plans served to enhance their reporting ability.	Functions of the portfolios of ward committees were clearly spelt out for all the ten (10) ward committees in 26 wards. Competitive advantage of the Ward Committees workings being guided by the adopted Ward Operational Plans.
Functional Initiation Forum was established.	**PRIORITY:** Monitoring the insurance that all the initiates are safe and well looked upon. **IMPACT**: Unity and cohesion experienced in ensuring that the legal framework is followed always in ensuring the safety processes.	The Office of the Speaker is regularly updated about all the safety measures implemented.	The Matatiele Local Municipality Initiation Forum provided guidance in the whole District.
Functional Ward War Room	**PRIORITY:** To give progress feedback on the identified community needs **IMPACT**: Quick response to service delivery issues affecting the community	Ward War Room established to provide feedback to the Communities on their issues raised.	Ward War room meetings were organized in the form of a community feedback meetings during 2021/2022.

SERVICE STATISTICS FOR THE EXECUTIVE AND COUNCIL

The Council has both the executive functions and the legislative functions. It has to make all major policy decisions. In this capacity the Council:

- Sets government policy and determines the government priorities,
- Reviews budget proposals including expenditures and revenues as well as approval of appropriations
- Approves proposals for new legislation, amendments to existing legislation, and repeal of legislation
- Monitors safety and security in the Municipality
- Monitors the implementation of poverty eradication programs and other major activities
- Provides leadership and support in democratizing the municipality.

T 3.69.2

The Executive and Council Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators		***Previous Year**		***Previous Year**	***Current Year**		***Current Year**	***Current Year**	***Following Year**
(i)	**(ii)**	**(iii)**	**(iv)**	**(v)**	**(vi)**	**(vii)**	**(viii)**	**(ix)**	**(x)**
Service Objective									
Eradicate electricity backlog of 22 892 house-holds in Matatiele by 2017	Eradicate electricity backlog of 22 892 house-holds in Matatiele	Connection of 2630 household s in (1) Hillside Manzi {320}, (2) Sifolweni {155}, (3) Ngcwenga na {147}, (4) Mbombo {390}, (5) Mnyaman eni {400}, (6) Shenxa {428}, (7) Mohapi #2 {290}, (8) Mpofini {500} by 30 June 2021	Connected 2556 households 30 June 2022	Connection of 2630 household s in (1) Hillside Manzi {320}, (2) Sifolweni {155}, (3) Ngcwenga na {147}, (4) Mbombo {390}, (5) Mnyaman eni {400}, (6) Shenxa {428}, (7) Mohapi #2 {290}, (8) Mpofini {500} by 30 June 2021	Connection of **2812** households 30 June 2023.	Connected 1447 households 30 June 2023	Connection of **2812** households 30 June 2023.	Connection of **2812** households 30 June 2024.	Connection of **2812** households 30 June 2025.
Development of Municipal roads as required	642.7kms of Municipal roads developed	45km of gravel roads completed by 30 June 2021	54.2km completed by 30 June 2022	Construct 45kms of gravel roads by 30 June 2022.	Construct 25kms of gravel roads by 30 June 2023.	Constructed 25kms of gravel roads by 30 June 2023	Construct 25kms of gravel roads by 30 June 2023.	Construct 25kms of gravel roads by 30 June 2024	Construct 25kms of gravel roads by 30 June 2025

To create a favourable environment for promoting a growing and sustainable local economy	Provide 2000 job opportunities through EPWP by 2022	Created 430 Job opportunities through EPWP by June 2021	676 Job opportunities created through EPWP by June 2022.	Create 500 Job opportunities through EPWP by June 2022.	Create 500 Job opportunities through EPWP by June 2023.	740 Job opportunities were created through EPWP by June 2023.	Create 500 Job opportunities through EPWP by June 2023.	Create 500 Job opportunities through EPWP by June 2024.	Create 500 Job opportunities through EPWP by June 2025.
Disaster Management Services	To 100 % provide immediate response when fire, disaster and accidents occur	Provided 100 % immediate response when fire, disaster and accidents occur by 30 June 2021.	provided 100 % immediate response when fire, disaster and accidents occur by 30 June 2022.	To provide100 % immediate response when fire, disaster and accidents occur by 30 June 2022.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2023.	provided 100 % immediate response when fire, disaster and accidents occur by 30 June 2022.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2023.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2024.	To provide 100 % immediate response when fire, disaster and accidents occur by 30 June 2025.
									T3.24.3

Employees: The Executive and Council					
Job Level	Year 2020/2021	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	26	27	27	0	0%
7 - 9	2	2	1	1	50%
10 - 12	4	4	4	0	0%
13 - 15	0	0	0	0	0%
16 - 18	1	1	1	0	0%
19 - 20	0	0	0	0	0%
Total	33	34	33	1	2.94%

T 3.24.4

3.25 FINANCIAL SERVICES

INTRODUCTION FINANCIAL SERVICES

As at 30 June 2022, it has been declared in the Annual Financial Statements that the Municipality would continue to operate as a going concern and that has been substantiated by the positive bank balance as reflected in the cash and cash equivalent amounting to **R 255 385** million as compared to the opening balance at the beginning of the financial year.

T 3.25.1

Financial Service Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2023/2024	Year 2024/2025
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Percentage of invoices paid within 30 days from date of receipt	80% Payments done within 30 days on receipt of invoice	80% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements by 30 June 2022.	Invoices received as follows: Capital 286 Operational 2181 Paid over 30 days 249 Paid within 30 days 89.91%	80% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements by 30 June 2022	80% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements by 30 June 2023	Invoices received as follows: Capital 286 Operational 2181 Paid over 30 days 249 Paid within 30 days 95%	80% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements by 30 June 2023	80% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements by 30 June 2024	80% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements by 30 June 2025
Amount of Revenue debt reduced by set date	Reduction of normal debt by R1,500, 000	Reduction of normal debt by R1,500 ,000 by 30 June 2022	For 2021/22 financial year debt has reduced by R18 907 673.33	Reduction of normal debt by R1,500 ,000 by 30 June 2022	Reduction of normal debt by R1,500 ,000 by 30 June 2023	For 2022/23 financial year debt has reduced by R25 756 613.82	Reduction of normal debt by R3000 ,000 by 30 June 2023	Reduction of normal debt by R3000 ,000 by 30 June 2024	Reduction of normal debt by R3000 ,000 by 30 June 2025
									T3.25.3

Employees: Revenue					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 – 3	0	0	0	0	0%
7 – 9	5	5	5	0	0%
10 - 12	10	10	8	2	0%
13 - 15	0	0	0	0	0%
16 - 18	1	1	1	0	0%
Total	17	17	14	2	0%
					T3.25.4

3.26 HUMAN RESOURCE SERVICES

Introductory Comments	Priorities and Impacts	Measures Taken to Improve Performance	Efficiencies Achieved by HR Service
The Municipality is required in terms of the Basic Conditions of Employment Act and Regulations (Act 75 of 1997), the Labour Relations Act and its Regulations (Act 66 of 1995) and the South African Local Government Bargaining Council Main Collective Agreement to conduct recruitment and selection processes in a transparent and fair manner.	**Priority: Recruitment and Selection** **Impact:** Attraction and retention of quality Human Capital.	Reviewed the Municipality's Employment Policy including the review of the Staff Establishment / Organogram so as to be in line with the strategic needs of the Municipality and conducted recruitment and selection based on budgeted posts in the staff establishment.	12 Advertisements have been issued and 16 competent Staff have been employed so as to meet the objectives of the Municipality in terms of the Service Delivery and Budget Implementation Plan (SDBIP)
Furthermore, the Labour Relations Act and its Regulations (Act 66 of 1995) stipulates that the Municipality must conduct and implement fair Labour Relations practices within the Municipality and to maintain employer and employee relations.	**Priority: Implementation of Conditions of Services** **Impact:** Sound maintenance and Satisfaction of employees.	Membership of employees' pension, retirement and provident funds has been verified through submission of membership forms. Leave is being administered through Electronic Self Service (ESS) System. Quarterly Leave reconciliation is done and implementation of the Leave Management Policy.	All pension, retirement and provident fund contributions have been paid and payment schedules reflecting deductions have been submitted on time. Correct annual leave balances on the system and salary advices / pay-slips.
Furthermore, the Labour Relations Act and its Regulations (Act 66 of 1995) stipulates that the Municipality	**Priority: Labour/ Employee Relations Management**	Reviewed Labour Relations Policy, developed a calendar of meetings for the	Local Labour Forum (LLF) is in place. three (3) LLF meetings took place during the

Introductory Comments	Priorities and Impacts	Measures Taken to Improve Performance	Efficiencies Achieved by HR Service
must conduct and implement a fair Labour Relations practices within the Municipality and to maintain employer and employee relations.	**Impact:** Sound maintenance of discipline in the workplace.	Local Labour Forum as well as fostering the sitting of the Local Labour Forum and maintained discipline in the workplace in compliance with the South African Local Government Bargaining Council (SALGBC) collective agreement on disciplinary code and procedure.	2021/2022 financial year.
The Municipality is required in terms of Skills Development Act and Regulations 97 of 1998 and Employment Equity Act to conduct a skills audit and also to implement a comprehensive Skills Development Programme	**Priority: Human Resources Development** **Impact:** Capacity building for employees and Councillors. Empowerment of youth for the communities	Conducted Skills Audit, developed and implemented the Work Place Skills Plan, developed and implemented Training Plan and offered financial Study Assistance to employees.	Skills Programmes, Study Assistance, on the Job Training, Learner ships Offered to Employees and Councillors. The Training Committee was in place during the 2022/2023 financial year. Financial Study Assistance was awarded to Thirty four (34) Municipal functionaries as follows: at the beginning of the FY (Q1) a total number of 13 continuing applicants submitted results and invoces for second year as the Municipality did not advertised for second semester of 2022 academic year due insufficient funds, this resolution was taken on the Training Committee meeting held on 05 August 2022, and also on 01 December 2022 and during the third quarter on 20 January 2023 total number of 21 employees including members of council were received for study assistance, tabled and approved by the municipal training

Introductory Comments	Priorities and Impacts	Measures Taken to Improve Performance	Efficiencies Achieved by HR Service
			committee meeting. Q. No employment equity meeting was held under the period review
The Municipality is required in terms of the Occupational Health and Safety Act (85 of 1993) and its Regulations to ensure that there is a Health and Safe Work Environment.	**Priority: Occupational Health and Safety** **Impact:** Healthy and Safe work environment	Deployment of the services of the Health and Safety service provider	Four (4) Health and Safety Committee meetings, four (4) Health and Safety workplace inspections were conducted and two (2) educational awareness sessions for employees took place during the 2022/2023 financial year. A Health and Safety Plan and Policy were in place during the 2022/2023 financial year.

SERVICE STATISTICS FOR HUMAN RESOURCE SERVICES

There were four hundred and forty-three (443) members of the MLM that includes fifty-one (51) trainees during the period under review
Councillors – 54;
Traditional Leaders – 2;
Permanent – 261;
Fixed – term Contract (Management + other) – 69;
Temporary/Short–term – 6
Interns (MLM + Treasury) – 32;
In-service Trainees – 19;
Total = 443

T 3.26.2

The total number of financial official's employed as per Regulation 14(4) of the Municipal Regulations on Minimum Competency Levels issued on 26 October 2018.

Details	Response
The total number of financial official's employed	37
the total number of financial officials whose competency assessments have been completed	19
the total number of supply chain management officials employed	10
the total number of supply chain management officials whose competency assessments have been completed	5
the total number of financial officials and supply chain management officials that meet the prescribed competency levels	19

Human Resource Services Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators **(i)**	**(ii)**	***Previous Year (iii)**	**(iv)**	***Previous Year (v)**	***Current Year (vi)**	**(vii)**	***Current Year (viii)**	***Current Year (ix)**	***Following Year (x)**
Service Objective									
Approval of the staff establishment	Approval of the reviewed Staff Establishment,	Approval of the 2021/2022 reviewed Staff Establishment by 30 June 2022	The 2020/2021 Staff Establishment was approved on 26 May 2022 (CR 140/26/05/2022)	Approval of the 2020/2021 reviewed Staff Establishment by 30 June 2021	Approval of the 2021/2022 reviewed Staff Establishment by 30 June 2022	The 2022/2023 Staff Establishment was approved on 25 May 2023 (CR 140/25/05/2023)	Approval of the 2022/2023 reviewed Staff Establishment by 30 June 2023.	Approval of the 2023/2024 reviewed Staff Establishment by 30 June 2024	Approval of the 2023/2024 reviewed Staff Establishment by 30 June 2025
Training interventions	Coordinate fifteen (15) training & capacity building programmes as per WSP of 2018 /2019 by 30 June 2019.	Coordinate fifteen (15) training & capacity building Programmes as per WSP for 2020/21 by 30 June 2021	20 (Twenty) Training interventions were rolled out as follows: 13 (Thirteen|))employees Basic Computer Literacy Training on 01-02 Sept 2021, 14 Employees attended Peace Officer Course training on 06- 14 Sep 2021, Twenty nine Employees attended Basic Computer Literacy Training on 18-20 September 2021 to 01 Oct 2021, Four Employees	Fifteen (15) training Programmes coordinated by 30 June 2021.	Coordinating of Fifteen (15) training Programmes in as per 2020/2021 WSP. Facilitation of payments for study financial assistance to 12 employees/councilors towards their formal qualification.	20 (Twenty) Training interventions were rolled out as follows: 13 (Thirteen|))employees Basic Computer Literacy Training, 14 Employees attended Peace Officer Course training, Twenty nine Employees attended Basic Computer Literacy Training on, Four Employees attended Strategic Planning Training on, 15 Employees attended Fire	N/A	N/A	N/A

Human Resource Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2023/2024	Year 2024/2025
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
			attended Strategic Planning Training on 25- 29 Oct 2021, 15 Employees attended Fire fighter 03-04 November 2021, Two Employee attended ORHVS training on 22-26 November 2021, Four employees attended Records Management on 24-26 November 2021, Two employees attended COBID 05 on 22-23 November 2021, Four Employees attended Waste Management Training on 31-02 December 2021 to 10 December 2021, Two Employees Fleet Management 1-3 December 2021, 18 Employees attended Computer Literacy Training			fighter, Two Employee attended ORHVS training on, Four employees attended Records Management on, Two employees attended COBID 05, Four Employees attended Waste Management Training , Two Employees Fleet Management, 18 Employees attended Computer Literacy Training, One Employees attended Basic Traffic Diploma Training, All Members of Council attended Council Induction, 07 Employees attended Traffic Warden & Peace Training on, 13 employees attended Computer Literacy in 2022, Three employee			

Human Resource Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2023/2024	Year 2024/2025
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
			on 06-08 December 2021, One Employees attended Basic Traffic Diploma Training on 10 Jan 2022 -16 Dec 2022, All Members of Council attended Council Induction on 10 Jan – 14 Jan 2021, 07 Employees attended Traffic Warden & Peace Training on 14 Feb 2022, 13 employees attended Computer Literacy on 9-11 March 2022, Three employee attended Examiner of Motor Vehicle on 13 May 2022- 30 Jul 2022, Nineteen Employees attended Advance Excel on 25- 27 May 2022, Fifteen Employees attended Local Labour LLF training on 15 April			attended Examiner of Motor Vehicle in 2022, Nineteen Employees attended Advance Excel , Fifteen Employees attended Local Labour LLF training on, Two Employees attended Estimating Coasting & Pricing of Construction Tenders.			

Human Resource Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2023/2024	Year 2024/2025
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		*Current Year	*Current Year	*Following Year
			2021, Two Employees attended Estimating Coasting & Pricing of Construction Tenders on 26-27 August 2021.						
Wellness programmes events	Conduct wellness & Fitness Programmes Events	Conduct 6 (wellness & Fitness Programmes Events by 30 June 2021	Conducted (6) wellness programme & fitness event held on 30 June 2021.	Conduct 6 (wellness & Fitness Programmes Events by 30 June 2020	Conduct 6 (wellness & Fitness Programmes Events by 30 June 2020	Conducted (6) wellness programme & fitness event held on 30 June 2023.	Conduct (6) wellness programme & fitness event by 30 June 2022.	Conduct (6) wellness programme & fitness event by 30 June 2023.	Conduct (6) wellness programme & fitness event by 30 June 2025.
									T3.26.3

Financial Performance Year 2022/23: Human Resource Services					
R'000					
Details	**Year 2021/22**	**Year 2022/23**			
	Actual	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance to Budget**
Total Operational Revenue	**279,245**	**350,000**	**350,000**	**260,002**	**89,998**
Expenditure:	**10,741,861**	**13,640,928**	**13,690,928**	**12,510,274**	**1,180,654**
Employees	4,980,080	6,425,988	6,425,988	5,365,490	1,060,498
Repairs and Maintenance	-				-
Other	5,761,781	7,214,940	7,264,940	7,144,784	120,156
Total Operational Expenditure	**10,741,861**	**13,640,928**	**13,690,928**	**12,510,274**	**1,180,654**
Net Operational Expenditure	**-10,462,616**	**-13,290,928**	**-13,340,928**	**-12,250,272**	**-1,090,656**
					T 3.26.5

Capital Expenditure Year 2022/23: Human Resource Services					
					R' 000
Capital Projects	**Year 2022/23**				
	Budget	**Adjustment Budget**	**Actual Expenditure**	**Variance from original budget**	**Total Project Value**
Total All	**159,996**	**159,996**	**153,524**	**6,472**	~~159996~~
LAPTOPS	60,000	60,000	55,515	4,485	60000
FURNUTURE & EQUIPMENT	99,996	99,996	98,009	1,987	99996
					T 3.26.6

3.27 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The Matatiele Local Municipality identified projects to address challenges pertaining to (i) provision of ICT Governance and Management, (ii) provision of Information Security and Network Security, (iii) provision of User Application Support, (iv) provision of ICT Infrastructure and Data Centre Management, (v) provision of ICT equipment and tools of trade and (vi) Provision of Records Management and Archiving.

The Municipality is using its internal human resources to ensure the effective provision of User Application Support. There were two (2) policy framework documents that were identified and developed internally to address Information Security. In the issues of Information and Network Security, the current status remains as all information leaving or entering the Municipality is protected.

Notwithstanding the operational projects such as provision of communication systems and tools of trade, printing services, and general user support, the Municipality has embarked on the project of automating and digitalisation of all records through implementation of Electronic Document and Records Management (EDRMS). The project is in the controlling and monitoring phase where activities such as digitalisation of records is ongoing.

T 3.27.1

SERVICE STATISTICS FOR ICT SERVICES

Matatiele Local municipality ICT section deals with the following issues:

1. Management of Information Security;
2. Management and Protection of ICT Infrastructure and Electronic communication;
3. Asset Management Physical Security and Environmental Controls;
4. System Acquisition development and maintenance;
5. Management of Human Resource Security and System Access;
6. Business Continuity Management;
7. Management of Third-Party Relationships;
8. General Usage and Controls of ICT Services; and
9. ICT Risk Management

T 3.27.2

The Municipality has, during the year under review, procured and utilised the services of the Service Providers hereunder on Table 3.27.2 to maintain and improve its ICT Services throughout the Municipality as a measure of effecting Service Delivery.

Table 3.27.2.: ICT Service Providers for 2022/2023

LEGEND: **1 – Not meeting the standards (0-30%)** **2 – Meet some of the standards (30-50%)** **3 – Meet most of the standards (50-70%)** **4 – Meet all the *standards* (70-100%)**							
Name of Service Provider	**Service Rendered**	**Project Name**	**Set Target of Performance**	**Status of Performance**	**Measure Taken Improve Performance**	**Rating for Service Provider**	**Comments /Recommendations**
Munsoft	Provision of Financial System	FMS System	To provide 24/7 to all financial transactions in compliance with mSCOA regulations	Most standards are met except the integration with VIP	Met with service provider to address issues pertaining to VIP integration	3	The contract was renewed through the CFO using Section 116 provision. The new contract includes schedule P (HR and PAYROLL)
SAGE-VIP	Provision of Human Capital System	Human Capital System	To provide 24/7 access to human resource information	Most standards are met except the integration with FMS	Met with service provider to address issues pertaining to MUNSOFT integration	3	New HR and PAYROLL system procured as part of FMS, Schedule P.
Khanya Africa	Provision of Electronic Document and Records Management System	Implementation of EDRMS	Installation and configuration of predefined workflows within the EDRMS	The EDRMS is installed, records being scanned, workflows are configured	N/A	3	The system is unable to identify disposal dates of certain files and/or other paper-based records in the strong room
Vodacom	Provision of voice and mobile	Provision of cellular phone	100% uptime and	The 100%	Held meetings	4	None

LEGEND:
1 – Not meeting the standards (0-30%)
2 – Meet some of the standards (30-50%)
3 – Meet most of the standards (50-70%)
4 – Meet all the *standards* (70-100%)

Name of Service Provider	Service Rendered	Project Name	Set Target of Performance	Status of Performance	Measure Taken Improve Performance	Rating for Service Provider	Comments /Recommendations
	data	and mobile data	response to all incidents	uptime was not achieved in some instance where network was problem	to		
Telkom	Provision on internet, telephones and virtual private network	Provision of internet, telephone and VPNS services	99.99% uptime on provision in internet, telephone and VPNS	Telkom services are stable, only affected when cables get stolen.	The municipality configured a failover line using existing MTN Microwave.	4	None
Cwepheshe computer solutions	Installation of surveillance cameras	Maintenance, installation, repairs and replacement of surveillance cameras	100% resolution to all incidents pertaining to surveillance camera	100% of all requested were resolved as and when logged	N/A	4	None
CoreTalk	Provision of Bulk Massaging	Bulk SMS	100% uptime and response to all incidents	100% of all requested were resolved as and when logged	N/A	4	None
Quality	Provision of customer care	Provision of customer care	100% uptime and	100% of all	The ICT unit	3	None

LEGEND:
1 – Not meeting the standards (0-30%)
2 – Meet some of the standards (30-50%)
3 – Meet most of the standards (50-70%)
4 – Meet all the *standards* (70-100%)

Name of Service Provider	Service Rendered	Project Name	Set Target of Performance	Status of Performance	Measure Taken Improve Performance	Rating for Service Provider	Comments /Recommendations
Web Design	system.	system.	response to all incidents	requested were resolved as and when logged	participate in the communities' awareness and training.		
ICT Choice	1. Email Management & Archiving 2. Website Hosting & Maintenance 3. Provision of automated user document backup system	Ensure and maintain 100% uptime of municipal emails 100% availability of the Website User data backup	100% uptime and response to all incidents Ensure 100% uptime and availability Ensure individual user Data is cloud backed and timeously available when required.	100% of all requested were resolved as and when logged 100% uptime and availability user data is backed on the cloud.	N/A Transferred Domain to ICT Choice N/A	3 3 3	None None Contract ended and was not renewed.
Itec	Provision Printing Services	Provision Printing Services	Ensure efficient printing, scanning and photocopying services.	Efficient printing, scanning and photocopying services.	On-site maintenance and support personnel.	4	None
KC &	1. Supply Computer	Supply Computer	To ensure effective Supply	Effective	None	4	Negotiate for the

LEGEND: **1 – Not meeting the standards (0-30%)** **2 – Meet some of the standards (30-50%)** **3 – Meet most of the standards (50-70%)** **4 – Meet all the *standards* (70-100%)**							
Name of Service Provider	**Service Rendered**	**Project Name**	**Set Target of Performance**	**Status of Performance**	**Measure Taken Improve Performance**	**Rating for Service Provider**	**Comments /Recommendations**
SC Son Trading	Hardware Including Maintenance and Support. 2. Supply and delivery and installation of UPS	Hardware Including Maintenance and Support Supply and delivery and installation of UPS	of Computer Hardware Including Maintenance and Support. Supply and delivery and installation of UPS	supply and delivery of tools of trade.			inclusion of lower laptop specification
Dimension Data	Provision of MSS	Provision of MSS	Provision of MSS	100% MSS	Weekly operational meetings to speed implementation	4	None
Blue Cycle Trading	Provision of cyber security and risk assessment report	Provision of cyber security and risk assessment report	Cyber Security Assessment report, Cyber Security Strategy, Cyber Security Policy, Cyber Security SOP's	100% Cyber Security Assessment report, Cyber Security Strategy, Cyber Security Policy, Cyber Security SOP's	None	4	None

ICT Services Policy Objectives Taken From IDP									
Service Objectives	**Outline Service Targets**	**Year 2021/2022**		**Year 2022/2023**			**Year 2022/2023**	**Year 2023/2024**	**Year 2024/2025**
		Target	**Actual**	**Target**		**Actual**	**Target**		
Service Indicators **(i)**	**(ii)**	***Previous Year (iii)**	**(iv)**	***Previous Year (2021/2022) (v)**	***Current Year (2022/2023) (vi)**	**(vii)**	***Current Year (2022/2023) (viii)**	***Current Year (2023/2024) (ix)**	***Following Year (2024/2025) (x)**
Service Objective: to acquire, manage and provide secure and accessible ICT services									
Provision of ICT equipment and tools of trade	To provide reliable equipment and tools of trade to all users	Procure 100 laptops for councillors and employees by 30 June 2022	Procured delivered (113) laptops for the new council and Municipal employees in Q2 on 27 October 2021	Procured 43 laptops at the end of June 2021	Procure 100 laptops for councillors and employees	Procured 28 laptops for councillors and employees	Supply and replace network nodes (80)	Supply and replace network nodes (40)	Supply and replace network nodes (40)
To provide reliable and efficient ICT services to achieve optimal service delivery.	N/A	N/A	N/A	Refine, Pilot and commission eight (8) workflows within EDRMS by 30 June 2020	N/A	N/A	N/A	N/A	N/A

ICT Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2023/2024	Year 2024/2025
		Target	Actual	Target		Actual	Target		
Service Indicators (i)	(ii)	*Previous Year (iii)	(iv)	*Previous Year (2021/2022) (v)	*Current Year (2022/2023) (vi)	(vii)	*Current Year (2022/2023) (viii)	*Current Year (2023/2024) (ix)	*Following Year (2024/2025) (x)
To provide reliable and efficient ICT services to achieve optimal service delivery	N/A	Installation of 3 public Wi-Fi access points in Maluti and Area C by 30 June 2022	Installation of Public WIFI at Maluti civic centre and Area C Taxi, additional Public Wi-Fi at Thandabantu Stadium and Nokhwezi hall completed by 11 November 2021	Pilot Test: Installation and configuration of public Wi-Fi access points in Matatiele town by 30 June 2021	Installation of 3 public Wi-Fi access points in Maluti and Area C by 30 June 2022	Installed 3 public Wi-Fi access points in Cedarville by 30 June 2023	Rolling out Public Wi-Fi in Matatiele Town and villages (selected hotspots) by 30 June 2022	N/A	N/A
									T3.27.3

Employees: ICT Services					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	8	9	9	0	11%

Financial Performance Year 2022/23: ICT Services R'000					
Details	Year 2021/22	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-		
Expenditure:		**17,726,160**	**18,226,161**	**19,777,711**	**-1,551,550**
Employees	4,262,395	4,677,468	4,677,468	4,650,592	26,876
Repairs and Maintenance	344,530	500,000	300,000	471,831	-171,831
Other	9,618,476	12,548,692	13,248,693	14,655,288	-1,406,595
Total Operational Expenditure	**14,225,401**	**17,726,160**	**18,226,161**	**19,777,711**	**-1,551,550**
Net Operational Expenditure	**-14,225,401**	**-17,726,160**	**-18,226,161**	**-19,777,711**	**1,551,550**
					T 3.27.5

Capital Expenditure Year 2022/23: ICT Services					
					R' 000
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**1,800,000**	**1,800,000**	**1,392,190**	**407,810**	
UNINTERIPTED POWER SUPPLY (ups)	200,004	225,004	193,941	31,063	225,004
SURVEILLANCE CAMERAS	399,996	389,996	343,321	46,675	389,996
PUBLIC WI FI	500,004	580,004	579,081	923	580,004
Computer Equipment (Councillors & ward Clerks)	150,000	200,004	127,193	72,811	200,004
Network Cable for ICT Centre	99,996	154,996	148,654	6,342	154,996
NETWORK ESTABLISHMENT	249,996	249,996	-	249,996	249,996
SWITCH	200,004	-			0
					T 3.27.6

COMMENT ON THE PERFORMANCE OF ICT SERVICES OVERALL:

The Municipality has performed fairly well in the financial year under review. Despite the challenges such as budget cuts, moratorium on Tender and non-responsive tenders. Challenges also include adoption challenges of technology related changes in the municipality (i) Development of Workflows, (ii) usage of Biometrics system, (iii) Customer care Digital Application and.

T3.27.7

3.28 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

This component includes: property; legal; risk management and procurement services.

INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

Risk impact assessment is the process of assessing the probabilities and consequence of risk events if they are realized. The Municipal Finance Management Act (No. 56 of 2003), S 166(2) (ii) prescribes that the Audit Committee must advise council in matters relating to risk management. The identification of these risks and the management thereof is the primary responsibility of Council and management. In this regard Council is advised to hold Municipal management accountable for the risk management function and the implemented antifraud and corruption plan is monitoring the day-to-day operations of the administration.

This should include enhancing controls and standard operating procedures especially in the supply chain management environment. Most organizations programs have improved their risk management capacity and are making some progress in building and implementing their performance measurement strategies. Institutions must, in accordance with the previously mentioned prescripts, implement and maintain effective, efficient, and transparent systems of risk management and internal control.

The underlying intention is that Institutions should through the risk management process achieve, among other things, the following outcomes needed to underpin and enhance performance:
a) More sustainable and reliable delivery of services;
b) informed decisions underpinned by appropriate rigour and analysis;
c) Innovation;
d) Reduced waste;
e) Prevention of fraud and corruption;
f) Better value for money through more efficient use of resources; and
g) Better outputs and outcomes through improved project and programme management.

LEGAL SERVICES

• The Matatiele Local Municipality builds up partnerships with institutions, relationships with employees and makes many decisions where Matatiele residents are affected.
• To do this properly, there is a need for a Legal Team to provide guidance so that everything is above board and legal. This is where Legal Services comes in.

Priorities are to provide:
• Institutional Corporate Legal Compliance;
• Opinions;
• Labour Law Services;
• Coordinate and re-align Municipal By-Laws;
• Litigation Services;
• Contracts Management services; and
• Property Legal Services.

Impact during the year:

Through its supportive and advisory role, the Legal Services Unit strengthens the capacity of the Municipality to fulfil its constitutional and other legislative mandates. This is done by providing legal advice and support to the Municipality.

Measure taken to improve performance:

Continual training for legal services officials to enable them to keep abreast of legal updates.

Achievements:

• Protecting the interests of the Municipality

• Assurance of compliance with legislations

Development of the Procurement Plan to monitor and keep track of all the bids issued by the Municipality and also to ensure that they are awarded within the set targets.

T3.28.1

Property; Legal; Risk Management; and Procurement Services Policy Objectives Taken From IDP									
Service Objectives	Outline Service Targets	Year 2021/2022		Year 2022/2023			Year 2022/2023	Year 2022-2024	
		Target	Actual	Target		Actual	Target		
Service Indicators		*Previous Year		*Previous Year	*Current Year		2022/2023	2023/ 2024	2024/ 2025
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective xxx									
Ensure compliance to legislation, adopted policies and plans	Review bylaws	Draft and review 2 by-laws by 30 June 2021.	Reviewed 3 by-laws and drafted 1 by-law by 30 June 2022	Review 2 and gazette 2 bylaws by 30 June 2022	Review 2 and gazette 2 bylaws by 30 June 2023.	4 bylaws reviewed and gazetted by 30 June 2023	Review 2 and gazette 2 bylaws by 30 June 2023.	Review 2 and gazette 2 bylaws by 30 June 2024.	Review and gazette 4 bylaws by 30 June 2024.
Provide an effective litigation services in defending the interests of the Municipality	Administration and management of litigation cases	12 Monthly reports on Administration and management of litigation cases against and instituted by the Municipality by 30 June 2020	Provided 100% of legal services and advice and prepared twelve (12) monthly reports by 30 June 2022	Provide 100% legal services and advice no municipal legal matters by 30 June 2022	Provide 100% legal services and advice no municipal legal matters by 30 June 2023	100% legal services and advice provided on municipal matters by 30 June 2023.	Provide 100% legal services and advice no municipal legal matters by 30 June 2023	Provide 100% legal services and advice no municipal legal matters by 30 June 2024.	Provide 100% legal services and advice on municipal legal matters by 30 June 2024
									T 3.28.3

Employees: Legal; Risk Management; and Procurement Services					
Job Level	Year 2021/2022	Year 2022/2023			
	Employees No.	Posts No.	Employees No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	0	0	0	0	0%
07 - 9	0	0	0	0	0%
10 - 12	1	2	1	1	50%
13 - 15	5	7	5	2	29%
16 - 18	1	1	1	0	0%
19 - 20	2	2	2	0	0%
Total	0	0	0	0	0%
					T3.28.4

Financial Performance Year 2022/23: Property; Legal; Risk Management and Procurement Services					R'000
Details	Year 2021/22	Year 2022/23			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	**516,570**	**-200,004**	**-200,004**	**-603,366**	**403,362**
Expenditure:	**22,699,793**	**31,243,152**	**32,493,155**	**26,788,612**	**5,704,543**
Employees	7,591,144	12,573,252	12,573,252	10,374,426	2,198,826
Repairs and Maintenance	3,570,491	2,499,996	5,499,996	4,297,051	1,202,945
Other	11,538,158	16,169,904	14,419,907	12,117,134	2,302,773
Total Operational Expenditure	**22,699,793**	**31,243,152**	**32,493,155**	**26,788,612**	**5,704,543**
Net Operational Expenditure	**-22,183,222**	**-31,443,156**	**-32,693,159**	**-27,391,978**	**-5,301,181**
					T 3.28.5

Capital Expenditure Year 2022/23: Property; Legal; Risk Management and Procurement Services					
R' 000					
Capital Projects	Year 2022/23				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	**2,480,004**	**3,730,004**	**3,671,117**	**58,887**	3730004
LAPTOP					
Laptops	60,000.00	60,000.00	55103.37	4,897	60000
COMPUTER EQUIPMENT	-	100,004.00	86956.52	13,047	100004
LAPTOP	30,000.00	60,000.00	59285.19	715	60000
OFFICE FURNUTURE EQUIPMENT	39,996.00	9,996.00	3150	6,846	9996
Car Port	-	450,000.00	420000	30,000	450000
MUNICIPAL FLEET	2,000,004.00	3,050,004.00	3046621.98	3,382	3050004
					T 3.28.6

COMPONENT J: MISCELLANEOUS

This component includes: the provision of Airports, Abattoirs, Municipal Courts and Forestry as municipal enterprises.

INTRODUCTION TO MISCELLANEOUS

This does not apply to Matatiele Local Municipality

T 3.29.0

COMPONENT K: ORGANISATIONAL PERFOMANCE SCORECARD

This component includes: Annual Performance Scorecard Report for the current year.

The Municipal Manager has according to Section 66 of the Local Governments Municipal Systems Act 32 of 2000 as amended, performed the following functions:

- Submitted the Staff establishment to Council for approval.
- Provided a Job Description for each post on the staff establishment.
- Attached to those posts the remuneration and other conditions of service as may be determined in accordance with any applicable labour legislation.
- Established a process or mechanism to regularly evaluate the staff establishment and if necessary review the staff establishment and remuneration and conditions of services.

MATATIELE

LOCAL MUNICIPALITY

CHAPTER 4

ORGANISATIONAL DEVELOPMENT PERFORMANCE

CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE

(PERFORMANCE REPORT PART II)

INTRODUCTION

The Municipal Manager has according to Section 66 of the Local Governments Municipal Systems Act 32 of 2000 as amended performed the following functions:

- Submitted the Staff establishment to Council for approval on 25 May 2023;
- Provided a Job Description for each post on the staff establishment;
- Attached to those posts the remuneration and other conditions of service as may be determined in accordance with any applicable labour legislation;
- Established a process or mechanism to regularly evaluate the staff establishment and if necessary review the staff establishment and remuneration and conditions of services as per IDP AND SDBIP and
- Reviewed Job Descriptions for employees.

T 4.0.1

1.0 FOREWORD BY THE MAYOR

It gives me great pleasure to present the 2022/2023 Annual Performance Report (APR) which is a detailed account of the Municipal performance for the financial year. The report is in line with the requirements of the Municipal Finance Management Act, 56 of 2003 and other relevant pieces of legislation that dictate transparency and accountability in the execution of the Municipal mandate.

Our Municipality acknowledges the significant role played by the Expanded Public Works Programme (EPWP) which serves as a fundamental tool to alleviate poverty and unemployment. **740** job opportunities were created through the Expanded Public Works Programme (EPWP).

During the Financial Year (FY), 2022/2023 (1 July 2022 to 30 June 2023) the Matatiele Local Municipality (MLM) again focussed on Service Delivery under the Key Performance Area (KPAs), Basic Service Delivery and Local Economic Development (LED), on projects that would improve the lives of the residents of Matatiele

It is the desire of the MLM to live up to its Vision and Mission, the 2022/2023 financial year been the last year for the realization of the current vision will be directed towards the auditing and evaluation of the targets and the goals that were achieved and ensuring that corrective measures are employed before the end of the five (5) year term of the current Council.

Cllr. S Mngenela
Honourable Mayor

2.0 FOREWORD BY THE MUNICIPAL MANAGER (MM)

Matatiele Local Municipality's (MLM) ***Annual Performance Report*** (**APR**) was developed in terms of the provisions of Section 121 of the Municipal Finance Management Act (MFMA), 56 of 2003 together with Section 46 of the Local Government Municipal Systems Act (MSA), 32 of 2000 and other relevant legislative requirements. The Annual Report articulates the results achieved against the set objectives as embedded in the 2022/2023 **Service Delivery, Budget and Implementation Plan (SDBIP)**.

The APR serves as a yardstick to measure progress made with regards to the implementation of the 2022/2023 SDBIP. It is a culmination of quarterly reports against the predetermined objectives as set out in the Municipal SDBIP. The 2022/2023 APR reflects the Municipality's performance and achievements. A total of **152** targets as per the approved Revised 2022/2023 SDBIP were set.

The financial year of 2022/2023 presented a dynamic blend of challenges and opportunities for the Municipality, characterized by a determined pursuit of the goals outlined in the Integrated Development Plan. Despite a landscape marked by growing external and internal complexities, the Municipality exhibited unwavering dedication, tirelessly directing its efforts towards fulfilling its mandate. This period stands as a testament to the Municipality's resolute commitment to effective governance and proactive progress in the face of adversity.

The MLM was able to successfully achieve and provide the following:

KPA: Basic Service Delivery

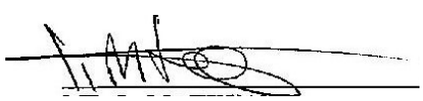
1. Delivered monthly services to **15 256** beneficiaries, distributed as follows: Electricity to 2,482, Rates and refuse management to 920, and Alternative energy solutions to 11,854 recipients by June 30, 2023
2. 1 swimming pool and 5 sports fields were maintained by 30 June 2023. Roffee Pot, Maluti and AreaC) on the 27/03/2023 1 block (bus rank) on the 07/12/2022
3. **1 951** households were connected with electricity by 30 June 2023

KPA: Local Economic Development (LED)

1. **740** Job opportunities were created through EPWP by 30 June 2023.
2. Supported **10** SMMEs/Co-operatives through funding, Assisted **5** manufacturing sector SMMEs with equipment and Provided skills development training to **20** SMMEs in Basic Financial Management, Bookkeeping, and Artificial Insemination by 30 June 2023

Other four **Key Performance Areas** (KPAs) being Municipal Institutional Development and Transformation, Municipal Financial Viability and Management, Good Governance and Public Participation and Spatial Rationale have been reported as part of the Annual Performance Report.

The municipality's performance was affected by both external and internal factors resulting in some targets not been met. The municipality has recognised all the shortfalls and going forward an effort will be made to correct these.



Mr. L. Matiwane
Municipal Manager

3.0 INTRODUCTION

The purpose of this report is to present the Annual Performance Report (APR) on the performance of the municipality against Pre-determined objectives and targets as set out in the Service Delivery and Budget Implementation Plan (SDBIP) for 2022/2023 Financial Year and its ultimate revision.

Section 46 of Local Government: Municipal Systems Act 32 of 2000, which provides that: A municipality must prepare for each financial year an annual report consisting of-

(a) A performance report reflecting –

i. the municipality's, and any service provider's, performance during that financial year, also in comparison with targets of and with performance in the previous financial year;
ii. the development and service delivery priorities and the performance targets set by the municipality for the following financial year; and
iii. measures that were or are to be taken to improve performance;

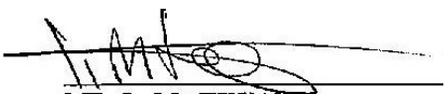
Chapter 3 (7) (1) of the Municipal Planning and Performance Management Regulations of 2001 states that a municipality's performance management system entails a framework that describes and represents how the municipality's cycle and processes of performance planning, monitoring, measurement, review, reporting and improvement will be conducted, organized and managed, including determining the roles of the different role-players. This report is thus prepared as a response to the above-mentioned legislative prescripts. The report encompasses and encapsulates respective departmental performance. The format of the report is compliant with the 2022/2023 Service Delivery and Budget Implementation Plan that was approved by the Mayor in June 2022 and its revision after the Mid-Year Performance Assessment.

The report covers the period, 1 July 2022 to 30 June 2023. Achievement and Non-achievement of Pre-determined targets have been indicated. Reasons for non- achievement and corrective measures have also been furnished where there are such instances of non-achievement of targets.

4.0 MUNICIPAL MANAGER'S QUALITY CERTIFICATE

I……, in my capacity as the Municipal Manager of Matatiele Local Municipality (EC441), hereby approve the Annual Performance Report (APR) for 2022/2023 Financial Year. This Annual Performance Report is prepared in terms and in compliance with the stipulated requirements as documented in the Local Government: Municipal Finance Management Act No. 56 of 2003, Municipal Systems Act No. 32 of 2000 and Municipal Planning and Performance Management Regulations of 2001.

Signed at Matatiele on this..... day of……2023.



Mr. L. Matiwane
Municipal Manager

5.0 PERFORMANCE MANAGEMENT PROCESSES

Council has approved a Year Planner where the sittings of all meetings are indicated for better planning.

Monthly Management Team Meetings (**MTM)** are held where managers' report monthly and quarterly on the performance progress regarding the approved SDBIP, Risk Register, Operational Matters and performance of service providers.

Quarterly Performance Reports are then submitted first to the MTM and secondly to the Standing Committee (STANCO). In these sessions, management would deliberate on actual levels of performance. In an event that a desired level of performance is not achieved, reasons for non-achievements and measures to improve performance in the ensuing quarters would also be discussed and eventually form part of a report.

After the sitting of STANCO and thirdly the performance reports would be submitted to the Executive Committee (EXCO) and finally to Council for approval.

6.0 2022/2023 DEPARTMENTAL PERFORMANCE ANALYSIS

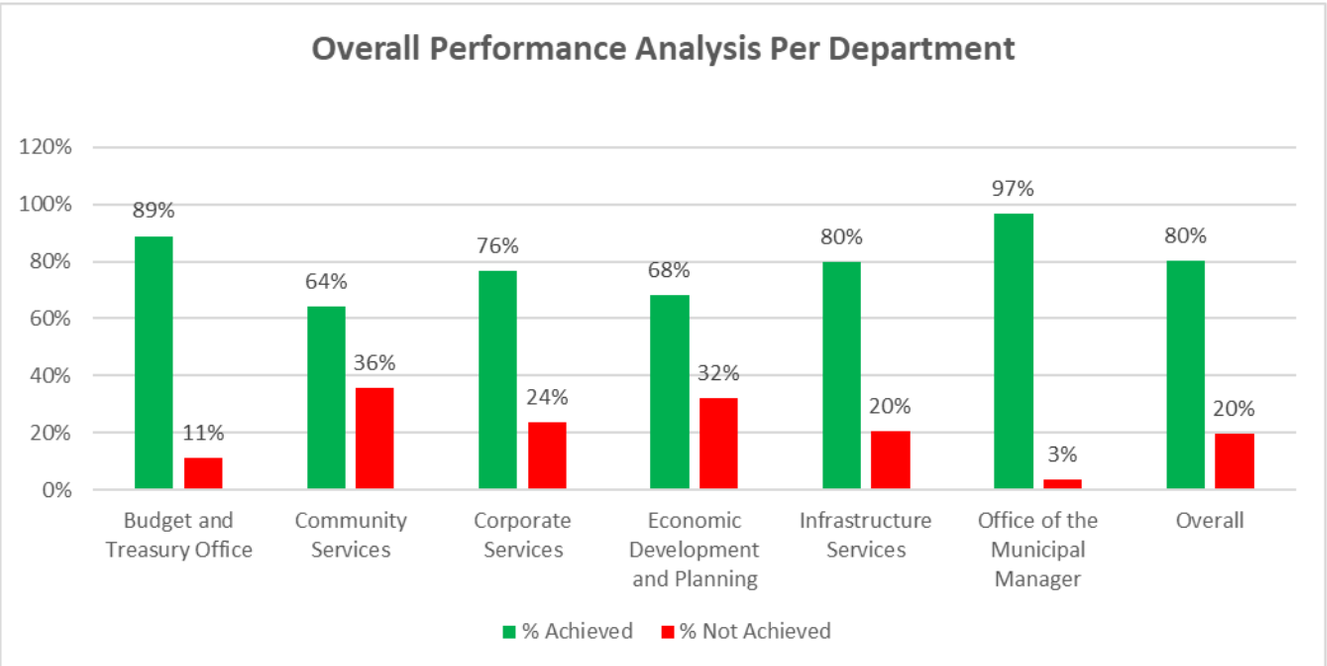
COLOUR CODING

	Targets Not Achieved
	Targets Achieved

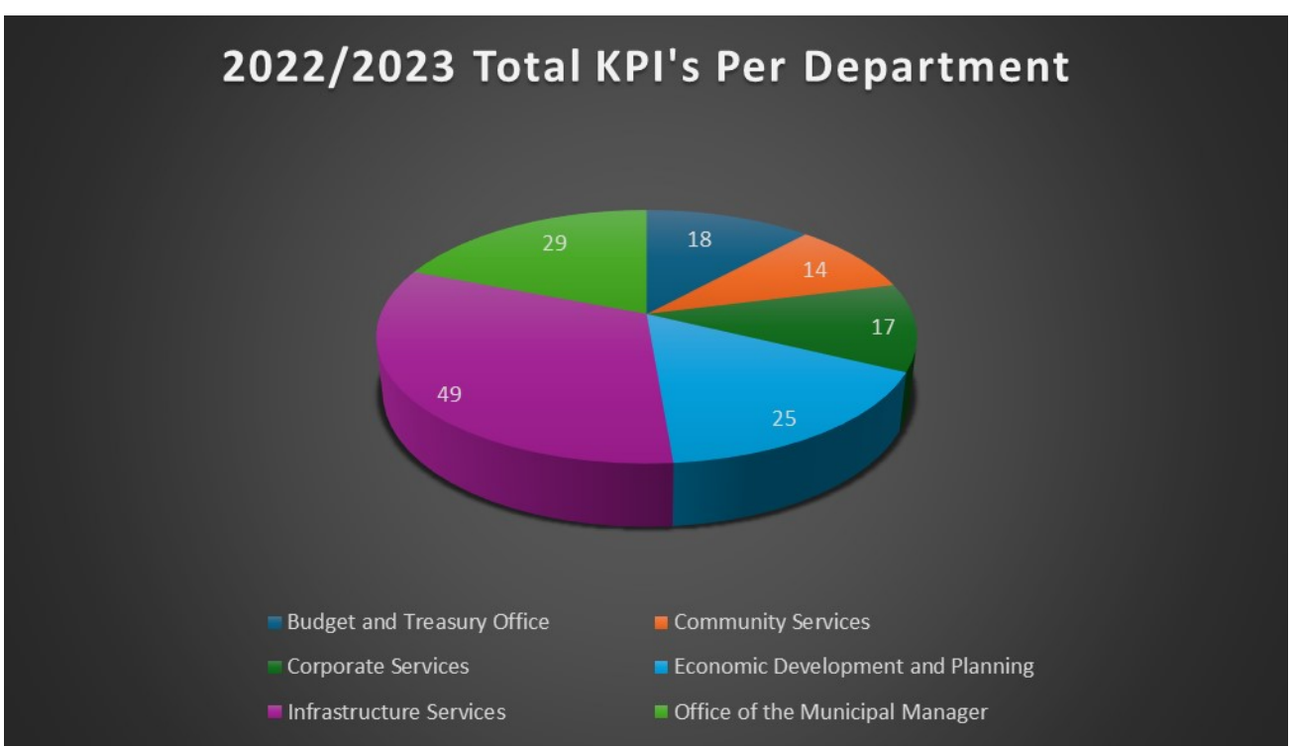
Departmental Performance Summary

	Total Number Of Targets	Targets Achieved	Targets Not Achieved	% Achieved	% Not Achieved
Budget and Treasury Office	18	16	2	89%	11%
Community Services	14	9	5	64%	36%
Corporate Services	17	13	4	76%	24%
Economic Development and Planning	25	17	8	68%	32%
Infrastructure Services	49	39	10	80%	20%
Office of the Municipal Manager	29	28	1	97%	3%
Overall	**152**	**122**	**30**	**80%**	**20%**

Overall Performance Graph Per Department:



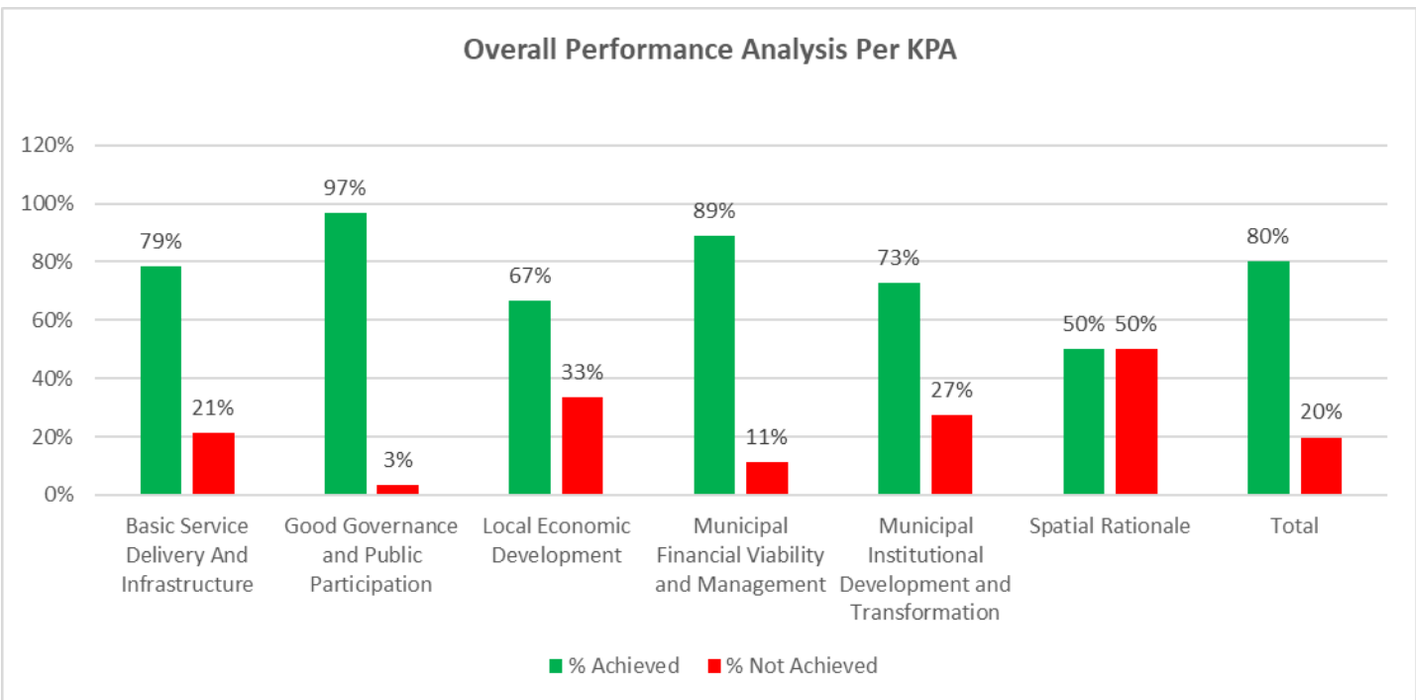
6.1 DEPARTMENTS CONTRIBUTION IN THE MUNICIPALITY'S OVERALL PERFORMANCE



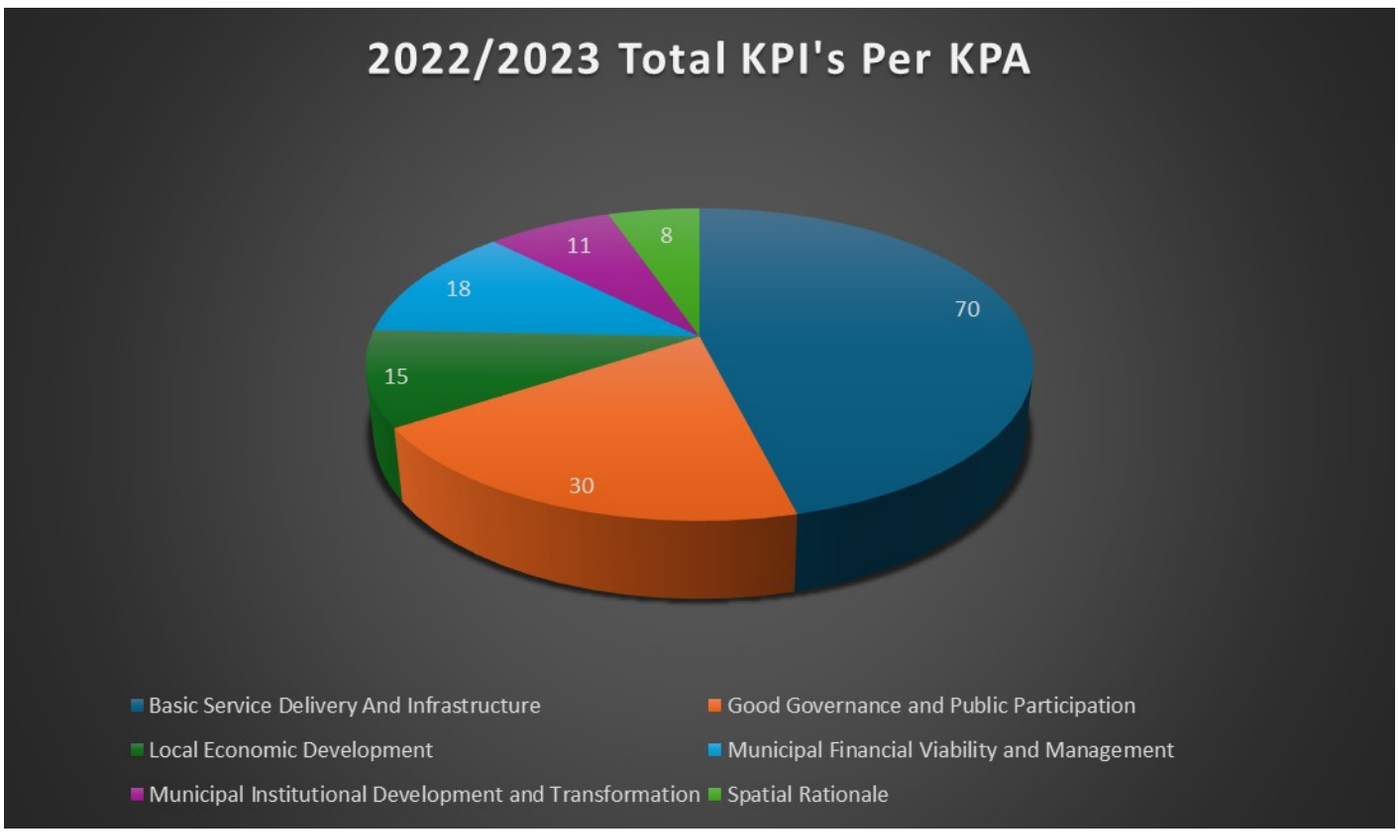
7.0 2022/2023 KPA'S PERFORMANCE ANALYSIS

	Total Number Of Targets	Targets Achieved	Targets Not Achieved	% Achieved	% Not Achieved
Basic Service Delivery And Infrastructure	70	55	15	79%	21%
Good Governance and Public Participation	30	29	1	97%	3%
Local Economic Development	15	10	5	67%	33%
Municipal Financial Viability and Management	18	16	2	89%	11%
Municipal Institutional Development and Transformation	11	8	3	73%	27%
Spatial Rationale	8	4	4	50%	50%
Total	**152**	**122**	**30**	**80%**	**20%**

Overall Performance Graph Per Key Performance Area:



7.1 KPA'S CONTRIBUTION IN THE MUNICIPALITY'S OVERALL PERFORMANCE



8.0 COMPARISON BETWEEN THREE FINANCIAL YEARS ANNUAL PERFORMANCE

8.1 KPA'S PERFORMANCE COMPARISON

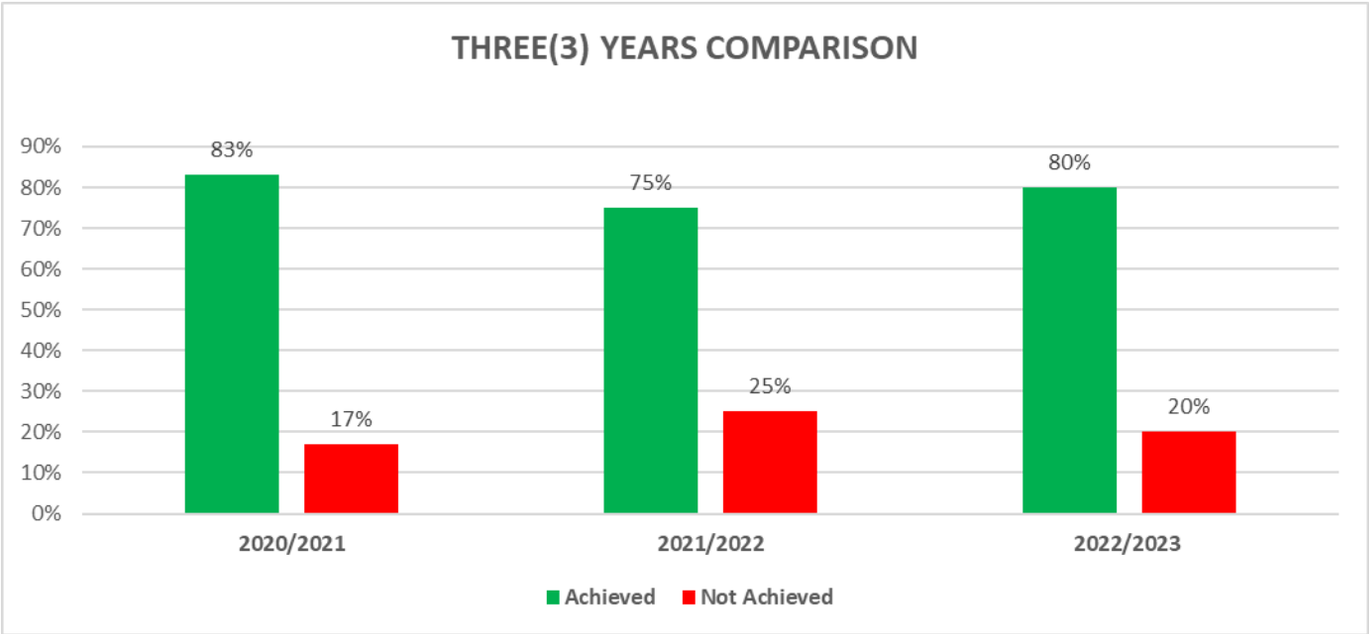
KPA	2020/2021 Annual Performance		2021/2022 Annual Performance		2022/2023 Annual Performance		Performance Improved Or Dropped Compared To 2021/2022
	Achieved	Not Achieved	Achieved	Not Achieved	Achieved	Not Achieved	
Basic Service Delivery And Infrastructure	77%	23%	67,07%	32,93%	79%	21%	↑
Good Governance and Public Participation	91%	9%	93,75%	6,25%	97%	3%	↑
Local Economic Development	83%	17%	50%	50,00%	67%	33%	↑
Municipal Financial Viability and Management	89%	11%	94,74%	5,26%	89%	11%	↓
Municipal Institutional Development and Transformation	100%	0%	75%	25,00%	73%	27%	↓
Spatial Rationale	67%	33%	60%	40,00%	50%	50%	↓
Overall	**83%**	**17%**	**74,53%**	**25,47%**	**80%**	**20%**	↑

8.2 DEPARTMENTAL PERFORMANCE COMPARISON BETWEEN 2021/2022 AND 2022/2023

	2021/2022 Annual Performance		2022/2023 Annual Performance		Performance Improved Or Dropped Compared To 2021/2022
	Achieved	Not Achieved	Achieved	Not Achieved	
Budget and Treasury Office	88,24%	11,76%	89%	11%	↑
Community Services	35,71%	64,29%	64%	36%	↑
Corporate Services	88,89%	11,11%	76%	24%	↓
Economic Development and Planning	52,94%	47,06%	68%	32%	↑
Infrastructure Services	73,13%	26,87%	80%	20%	↑
Office of the Municipal Manager	92,86%	7,14%	97%	3%	↑
Overall Percentage	**74,53%**	**25,47%**	**80%**	**20%**	↑

9.0 MUNICIPALITY'S OVERALL PERFORMANCE COMPARISON

	Achieved	Not Achieved
2020/2021	83%	17%
2021/2022	75%	25%
2022/2023	80%	20%



The Municipality's Annual Performance for the 2022/2023 Financial Year demonstrates a 5% increase, reaching 80%, compared to the previous year's 75% as assessed in the 2021/2022 Financial Year.

This growth is evidenced by the Analysis of Annual Performance Report, reflecting a positive advancement in the municipality's service delivery mandate.

10.0 SUMMARY OF CHALLENGES ON NONE ACHIEVED TARGETS

Based on the reasons of deviation given by the managers these are areas that were highlighted:

- Delays in the appointment of service providers impacted multiple projects and initiatives, leading to setbacks, disruptions, and postponements.
- Delivery of Mast light fittings faced delays from the Service Provider.
- The appointed contractor faced interruptions by local SMMEs after establishing the site.
- Late appointment of the contractor in December impacted project progress.
- Project faced challenges with borrow pits after a delayed contractor appointment.
- Service providers were non-responsive after procurement stages for the project.
- Late contractor appointment in the final month of the financial year affected project commencement.
- SCM delays affected the appointment of service providers and various aspects of projects.
- Testing challenges, insufficient water, and tender delays led to project delays.
- Service providers under-priced the project, affecting its execution.
- Local contractors stopped the initial briefing, preventing contractor appointment.
- Cemetery establishment and fencing postponed due to incomplete EIAs.
- Surveillance camera costs exceeded the budget.
- Irregular and Unauthorized expenditure affected the Audit opinion.
- Service provider's unavailability for scheduled meetings delayed progress.
- Late appointment of projects impacted infrastructure sector shortfalls.
- Projects experienced cost escalation issues.
- Financial constraints prevented the organization of Cape Town Gateway.
- Budget constraints affected various initiatives.
- Prolonged consultation with stakeholders hindered progress.
- Non-performance of the service provider affected planned activities.
- Procurement for laptops was not conducted due to lack of request.
- User departments' lack of request impacted laptop procurement.
- Supply chain disruptions and a non-responsive bid affected Smoke Detectors project.
- Workshop coordination was challenging due to unsuitable dates.
- SOMA was rescheduled to the next financial year, impacting progress.

11.0 SUMMARY OF CORRECTIVE MEASURES ON NONE ACHIEVED TARGETS

Based on the proposed corrective measures below are the highlighted areas by the managers:

- Instructed the Service Provider to submit a risk mitigation plan.
- Allocation of more resources to complete Stage 4 of Harry Gwala Internal Streets by the end of Q1 in the 2023/2024 Financial Year.
- Additional resources assigned to reach Stage 6 of Rehabilitation of Matatiele Internal Streets by the end of Q1 in the 2023/2024 Financial Year.
- Completion of Stage 6 (95%) of the Silo facility construction set for the 2023/24 financial year.
- Construction of the Borehole at Maluti Civic Centre planned for the 2023/24 financial year.
- Drilling and testing of the borehole water planned for Q1 of the 2023/2024 financial year.
- Nokwezi Community Hall deferred to the 2023/2024 financial year.
- Renovations of public amenities stadium (Town H) to take place in the 2023/2024 financial year.
- Establishment and Fencing of the cemetery targeted for the 2023/24 Financial Year.
- Installation and maintenance of one Cemetery management system in the 2023/24 financial year.
- Installation of a Landfill weighbridge in the 2023/24 financial year.
- Enhancing the budget for greater efficiency, including labour costs in the 2023/2024 financial year.
- Production of Valuation roll planned for Quarter 1 of the 2023/24 Financial Year.
- Inclusion of these items in the Audit action plan 2022/23, with ongoing monitoring of the UIFW register and additional budget allocation to depreciation in the adjustments budget for 2023.
- Reviewed LED strategy to be presented to council for adoption in July 2023.
- Creation of 341 job opportunities in the 2023/24 financial year to address shortfalls.
- Planting the shortfall of 100 hectares in the 2023/24 financial year.
- Attending Cape Town Gateway in the 2023/2024 financial year.
- Prioritizing funding support for tourism events in the 2023/24 financial year.
- Development of a draft township layout plan in the 2023/24 financial year.
- Prioritizing provision of Bulk infrastructure services (30 sites) in the 2023/24 financial year.
- Coordinating 4 Land surveying activities in the 2023/24 financial year.
- Appointment of a new service provider for the land tenure upgrade project in the 2023/24 financial year.
- Utilizing estimates based on actual budget allocation for tools of trade per department in 2023/24 FY, considering user request and demand.
- Projects set for completion in the 2023/24 FY.
- Conducting the workshop in the 2023/24 FY.
- Holding the SOMA in Q1 of the 2023/24 financial year.

12.0 KPA'S PERFORMANCE SCORECARD

12.1 KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE

CONSTRUCTION LEGEND

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
Stage 1 (10%) • **Contractor establishment** The contractor will have to comply with all requirements in line with the Contract document. The MLM will hand over the site to the appointed bidder after the contractor has been Appointed. **Stage 2 (20%)** **Clear and grub** • Roadbed preparation The contractor will clear the existing topsoil layer of material and spoil at an agreed spoil site.	**Stage 1 (10%)** • **Contractor establishment** The contractor will have to comply with all requirements in line with the Contract document. The MLM will hand over the site to the appointed bidder after the contractor has been Appointed. **Stage 2 (20%)** • **Mass Earthworks** The contractor will clear the existing layer of material and spoil at an agreed spoil site. The contractor will	**Stage 1 (10%)** • **Contractor establishment.** The contractor will have to comply with all requirements in line with the construction laws and MLM policies before the date of establishment. The MLM handover the site to the appointed bidder after the contractor has been presented to the community affected. **Stage 2 (40%)** • **Site layout:** The contractor will	**Stage 1 (10%)** • **Contractor Establishment** The contractor will have to comply with all requirements in line with the Contract document. The MLM will hand over the site to the appointed bidder after the contractor has been Appointed. **Stage 2 (20%)** • **Earthworks** The contractor will clear the existing layer of material and spoil at an agreed spoil site.	**Stage 1 Stage 1 (10%)** • **Contractor Establishment** The contractor will have to comply with all requirements in line with the Contract document. The MLM will hand over the site to the appointed bidder after the contractor has been Appointed **Stage 2 (40%)** • Base foundation slab The contractor will construct base foundation slab according to the design

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
The contractor will excavate to the agreed levels and spoil or stock pile as per the Instructions from Engineer **Stage 3 (40%)** **Installation of pipe culverts** Excavation of trenches to the required width and depth. Prepare bedding from in-situ material or imported material and compact. Lay the pipes and backfill in layers with selected backfill or imported material. **Stage 4 (60%)** • Tipping of gravel • Processing of gravel The Contractor will import gravel material from borrow pit for layer works and compact each layer as per the design specification.	excavate to the agreed levels as per the Engineer's designs and spoil or stock pile as per the Instructions from Engineer. **Stage 3 (40%)** • **<u>Installation of pipe culverts</u>** Excavation of trenches to the required width and depth. Prepare bedding from in-situ material or imported material and compact. Lay the pipes and backfill in layers with selected backfill or imported material. **Stage 4 (60%)** • **<u>Pavement Layers</u>** The Contractor will import gravel material from borrow pit or commercial source for layer works and compact each layer as per the design specification.	be issued with construction drawings to establish a layout and indicate the pegs on each construction item. • **<u>Earthworks:</u>** The contractor will hire tools or plant to move soil in line with the engineer's instruction and contract the commercial material (Sabonga) to be compacted and tested for approval. **Stage 3 (50%)** • **<u>Foundation for excavations:</u>** After the compaction soil has been approved, the contractor is to dig trenches in line with the foundation plan provided by the engineer. The engineer will do site visit to inspect the	The contractor will excavate to the agreed levels as per the Engineer's designs and spoil or stock pile as per the Instructions from Engineer. **Stage 3 (50%)** • Fencing Installation of fence according to the design drawings. **Stage 4 (60%)** **Layerworks for Sportsfield and running track** **Stage 4 (80%)** **Installation of artificial turf and marking** **Stage 6 (95%)** • **Practical completion certificate** When the sportsfield	drawings and bending schedules issued by the Engineer **Stage 3 (60%)** • Columns / pre-cast culverts • Top slabs The contractor will construct top slab according to the design drawings and bending schedules issued by the Engineer **Stage 4 (80%)** • Wing walls The contractor will construct the wing walls according to the design drawings and bending schedules issued by the Engineer • Protection Works The installation of gabion structure to protect the unstable banks as per the design • **Road signs**

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
Stage 5 (80%) • **Protection Works** • **Installation of road signs** The contractor will construct the headwalls/inlets and outlet structures or catch pits. The installation of gabion structure to protect the unstable banks as per the design. The contractor will install the traffic control signs as indicated on the road layout drawings **Stage 6 (95%)** • **Attending to snaglist** A list of outstanding items that a contractor must attend before each completion stage is	• **Sealants** Stabilization of sub base layer with cement or lime/polymer. **Stage 5 (80%)** • **Kerbing** Once the Sub base layer has been completed, Concrete Kerbing will be installed with concrete channels or as per the design. • **Asphalt** The contractor will install the lay the hot mix Asphalt. • **Protection Works** The contractor will construct the headwalls/inlets and outlet structures or catch pits. The installation of gabion	foundations and the levels including compaction within the foundation bases. • **Concrete casting:** After the test results approved by engineer, the contractor will install the reinforcement in line with the engineer's drawings and cast concrete that has MPa indicated by engineer. Foundation walls will be done by contractor when engineer has approved the foundations. The concrete slabs will be casted only when the engineer has approved foundation walls and the compaction of	is ready for operations, the Contractor will indicate to the Engineer and a Snag list will be compiled by the Engineer/PSC. **Stage 7 (100%)** • Final Completion certificate The certificate will be issued after the defect liability period has lapsed. The Engineer will visit the site and if there are no defects, the final completion certificate will be issued.	The contractor will install the traffic control signs as indicated on the road layout drawings. **Stage 6 (95%)** • **Practical Completion certificate** When the road is ready for operations, the Contractor will indicate to the Engineer and a Snag list will be compiled by the Engineer/PSC. **Stage 7 (100%)** • **Final Completion certificate** The certificate will be issued after the defect liability period has lapsed. The Engineer will visit the site and if there are no defects, the final completion certificate will be

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
reached. • **<u>Practical Completion certificate</u>** When the road is ready for operations, the Contractor will indicate to the Engineer and a Snag list will be compiled by the Engineer/PSC. Upon completion of the snag list, the contractor will hand over the site to the Community **Stage 7(100 %)** • Final Completion certificate The certificate will be issued after the defect liability period has lapsed. The Engineer will visit the site and if there	structure to protect the unstable banks as per the design. **Stage 6 (90%)** • **<u>Road signs</u>** The contractor will install the traffic control signs as indicated on the road layout drawings. • **<u>Road markings</u>** Marking of the road (solid and broken lines) **Stage7 (95%)** • **<u>Snag list:</u>** A list of outstanding items that a contractor must attend before each completion stage is reached. • **<u>Practical Completion certificate</u>** When the road is ready for operations, the Contractor will indicate to the Engineer and a Snag list will be compiled by the Engineer/PSC.	soil material test results approved by engineer. The contractor to issue pests control certificate on contacted soil. **Stage 4 (60%)** • **Building of walls** The building walls to be done in line with the engineers drawings and specification including material finishing. The engineer will do ongoing inspections during construction and issue instructions. • **Roof installation** The engineer will issue instruction for roof to be installed after the approval of walls.		issued.

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
are no defects, the final completion certificate will be issued.	Upon completion of the snag list, the contractor will hand over the site to the Community **Stage 8 (100%)** • Final Completion certificate The certificate will be issued after the defect liability period has lapsed. The Engineer will visit the site and if there are no defects, the final completion certificate will be issued.	The engineer will issue roof design for the contractor to buy the material and including engineer designed roof structure and before delivery the manufacture is to visit the site for re-measuring and to get the correct measurements. **Stage 5 (80%)** • **Windows** Window schedules will be issued to the contractor. That information has specifications. • **Plastering** The specifications will be issued to the contractor and has to follow the specification and the finishing methods. • **Landscaping** The drawing will be		

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
		issued for the contractor to follow and comply. **Stage 6 (95%)** • **<u>Finishes</u>** The specifications will be issued to the contractor and has to follow the specification and the finishing methods (painting, floor covering, ceiling, lights, plumbing and furnisher) • **<u>Landscaping</u>** The specifications will be issued to the contractor and has to follow the specification and methods (paving, tree planting and fencing).		

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
		• **Practical Completion certificate** When the building is operational to be used by the community, the contractor will hand it over to the client and the engineer will issue the snag list on items that the contractor will have to attend. The retention period starts from the date of engineer issuing practical completion certificate and is a six (6) months period.		

CONSTRUCTION LEGEND				
GRAVEL ROADS	**SURFACED ROADS**	**BUILDING CONSTRUCTION**	**SPORTSFIELD**	**BRIDGES**
		Stage 7 (100%) • Final Completion Certificate The certificate will be issued when the engineer has visited the building and is happy with the construction overall response and quality.		

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
1	P6G10O26.01	Basic Service Delivery	BTO-Revenue and Expenditure	Provide services to 13 827 registered indigent beneficiaries as follows: Electricity, Refuse and rates, Alternative energy by 30 June 2022	Provided services to 12 763 indigent beneficiaries as follows: Electricity 3330 Rates and refuse 930 Alternative energy 10 040 (Gas 2 396; Solar 7644) by 30 June	Various wards	Indigent support	Q1-Q4 Indigent register	2021/2022 13 314 beneficiaries receiving support	Number of registered indigent beneficiaries provided with free basic services by set date	Number Date	R15 660 000.00	Provide services to 14,000 indigent beneficiaries on a monthly basis as follows: Electricity Refuse and Rates: Alternative energy by 30 June 2023	Provided services to 15 256 beneficiaries on a monthly basis as follows: 'Electricity 2 482; Rates and refuse 920; Alternative energy 11 854 by 30 June 2023.	R16,861,588.22	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					2022													
2	P1G1O2.01	Basic Service Delivery	Electricity Unit	Connect 327 households at Hillside - Manzi by 30 June 2022.	334 households have been connected In Hillside – Manzi by 31 March 2022 and An over achievement of 7 House holds.	7	Hilside-Manzi Phase 2 275 electrification	Q1: Appointment letter or Letter of instruction Q2: Kick off Meeting Minutes, Progress reports Q3: Progress Reports (minutes of progress Meetings.) Q4: Progress Reports (minute	4000 households without universal access to Electricity	Number of households connected to electricity by set date	Number Date	R5,500,000,00	Connect 275 households to electricity at Hillside-Manzi Phase 2 by 30 June 2023.	279 households have been connected in Hillside Manzi Phase 2 by the 28 April 2023. There is an over achievement of 4 connections.	R4 782 565.25	N/A	N/A	Achieved
3	P1G1O2.02	Basic Service Delivery	Electricity Unit	N/A	N/A	12	Sikhulumi 50 electrification		Households in the village are not electrif	Number of households connected to	Number Date	R 4 999 992.00	Connect 50 households to electricity at Sikhulumi by 30 June 2023.	52 households were connected to electricity by 30	R 4 347 819.12	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								s of progress), Completion Certificate	ied.	electricity by set date				September 2022 and there is an over achievement of 2 connections.				
4	P1G1O2.03	Basic Service Delivery	Electricity Unit	Detailed designs for Rockville Village	Detailed designs for Rockville Village have been completed by 30 June 2022	2	Rockville 315 electrification		Households in the village are not electrified.	Number of households connected to electricity by set date	Number date	R5 828 004,00	Connect 315 households to electricity at Rockville by 30 June 2023.	315 Households were connected to electricity by 10 March 2023.	R5 067 826.09	N/A	N/A	Achieved
5	P1G1O2.04	Basic Service Delivery	Electricity Unit	N/A	N/A	3	Polar Park 137 electrification		Households in the village are not electrif	Number of households connected to	Number date	R2,740,000,00	Connect 137 households to electricity at Polar Park by 30 June 2023	137 Households were connected to electricity by 10	R2 382 612.10	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
									ied.	electricity by set date				March 2023.				
6	P1G1O2.05	Basic Service Delivery	Electricity Unit	N/A	N/A	3	Tshepisong (Molweni 1 & 2) 530 electrification		Households in the village are not electrified	Number of households connected to electricity by set date	Number date	12,000,000,02	Connect 530 households to electricity at Tshepisong (Molweni 1 and 2) by 30 June 2023.	600 households in Tshepisong (150 Molweni 1 & 450 Molweni 2) were connected to electricity by 30 June 2023.	R10 434 782.62	N/A	N/A	**Achieved**
7	P1G1O2.06	Basic Service Delivery	Electricity Unit	N/A	N/A	13	Masopha 112 electrification		Households in the village are not electrified	Number of households connected to electricity by set	Number date	R4,500,000,00	Connect 112 households to electricity at Masopha by 30 June 2023.	112 households in Masopha were connected to electricity by 21 April	R3 913 043.49	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
										date				2023.				
8	P1G1O2.07	Basic Service Delivery	Electricity Unit	N/A	N/A	5	Mavundleni 155 electrification		Households in the village are not electrified	Number of households connected to electricity by set date	Number date	R3,100,000,00	Connect 155 households to electricity at Mavundleni by 30 June 2023.	155 households in Mavundleni were connected to electricity by 30 June 2023.	R2 695 652.16	N/A	N/A	Achieved
9	P1G1O2.08	Basic Service Delivery	Electricity Unit	Detailed designs for Moiketsi Village	Detailed designs for Moiketsi Village have been completed by the set date	14	Moiketsi 221 electrification		Households in the village are not electrified.	Number of households connected to electricity by set date	Number date	R4,419,996,00	Connect 221 households to electricity at Moiketsi by 30 June 2023	221 households in Moiketsi were connected to electricity by 30 June 2023.	R3 843 391.73	N/A	N/A	Achieved
10	P1G1O2.09	Basic Service	Electricity Unit	Detailed design	Detailed design	12	Mapoti 80 electrification	Q1: Letter, Q2-Q3:	Households in the	Number of house	Number	R1,600,000,00	Connect 80 households to electricity	80 households in	R1 391 304.35	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Delivery		s for Mapoti Village	s for Mapoti Village have been completed by 30 June 2022			Progress report and Q4: practical completion certificates	village are not electrified	holds connected to electricity by set date	date		at Mapoti by 30 June 2023	Mapoti were connected to electricity by 21 April 2023.				
11	P1G1O2.02	Basic Service Delivery	Electricity Unit	N/A	N/A	07 & 12	2 km, Link Line (Hilside-Manzi Phase 2) Link Line	Q1: Letter, Q2-Q3: Progress report and Q4 practical completion certificates	There are no adequate Link lines to support the planned projects	Number of Km's of link lines constructed by set date	Number date	R1 600 000.00	Construct 2 Km Link Line in Hilside-Manzi Phase 2	4.2 km Link line in Hilside-Manzi Phase 2 was constructed by 28 April 2023	R1 391 340.87	N/A	N/A	Achieved
12	P1G1O2.03	Basic Service Delivery	Electricity Unit	Replacement of 2 Ring Main unit by	2 Ring main Units have been deliver	19&20	Transformers	Q3: Appointment Letter Q4: Delivery	Existing Transformers, Subst	Number of Transformers replac	Number Date	R3,345, 156.00	Replace 4 transformers in ward 19 and 20 by 30 June 2023	2 transformers were procured, delivered and	R2 766 392.46	There were delays in appointment of	Project to be differed to 2023-24	Not Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				30 June 2022	ed by the set date and one RMU also installed and commissioned by 28 June 2022			notes	ation Switch Gears and Pole Mounted Transformers are overloaded and aging	ed by set date				replaced by 30 June 2023.		the Service Provider	Financial year	
13	P1G1O2.03	Basic Service Delivery	Electricity Unit	N/A	N/A	P1G1O2.03	Mini Substation-Palisade Fencing	Q1: Appointment letter, Q3: Progress report and Q4: Practical Completion certificate.	Existing Transformers, Substation	Number of substations fenced by set date	Number Date	R200,000 .00	Fencing of 2 sub stations in ward 19 & 20 by 30 June 2023	3 Mini-Sub in ward 19 & 20 were fenced by 28 October 2022.	R132 600.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
14	P1G1O2.03	Basic Service Delivery	Electricity Unit	Installation of 18 new Street Lights in Matatiele CBD by 30 June 2022	18 Streetlights have been installed in Matatiele CBD by 21 June 2022	19	Installation of 250 new Street Lights	Q2: Appointment letter. Q3: Progress Reports (minutes of progress Meetings). Q4: Progress Reports (minutes of progress Meetings) & Practical Completion Certificate	Existing street lights in Matatiele CBD	Number of Street lights installed by set date	Number, Date	R7,199,996.00	Installation of 250 new Street Lights in Matatiele Town by 30 June 2023	250 Street lights were installed in ward 19 & 20 by 26 June 2023	R6 294 060.00	N/A	N/A	Achieved
15	P1G1	Basic	Electricit	Devel	TOR	1 &	Installation of 10	Q2:	Existin	Numb	Num	R4,000,	Installation	10 High	R1 994	Delays	Servic	Not

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
	O2.03	Service Delivery	y Unit	op TOR for High mast light in Area C by 30 June 2022	have been prepared and presented to BSC by 30 June 2022	20	new High mast light	Appointment letter. Q3: Progress Reports (minutes of progress Meetings). Q4: Progress Reports (minutes of progress Meetings) & Practical Completion Certificate	g High Mast lights in Matatiele CBD & Maluti	er of High Mast lights installed by set date	ber, Date	000.00	of 10 new High mast light in Area C by 30 June 2023	masts Lights were delivered and installed on the 15 June 2023.	876.55	on delivery of Mast light fittings by the Service Provider.	e Provider was instructed to submit risk mitigation plan . Project to be deferred to 2023-24 Financial year	**Achieved**
16	P1G1 O2.04	BASIC	CONSTRUCTIO	N/A	N/A	20	Construction of 3.7km Harry	Q4: Final	238km to be	Percentage	Percentage	R15,069,305,0	Stage 7 (100%)	Stage 7 (100%)	R10 176	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		SERVICE DELIVRY	N OF ROADS				Gwala Internal streets Phase 1(Itsokolele-Njongweville)road	Completion certificate	constructed	of work constructed by set date	Date	0	construction of 3.7km Harry Gwala Phase 1 (ItsokoleleNjongweville) access road by 30 June 2023.	Final Completion on the construction of 3.7 km of Harry Gwala phase 1 by 13 March 2023	002.41			
17	P1G1O2.04	Basic Service Delivery	Project Management Unit	40% completion of Harry Gwala internal streets by 30 June 2022	Project is at 70% (Laying of storm water ,Kerbing, Laying G5 & G2 Material , Stabilization of subba	20	Construction of km of 4km Harry Gwala Internal Streets	Q2: Appointment letter Q3-Q4: Progress Report	53.08km of surfaced rods	Percentage of work on Internal Streets completed by set date	Percentage date		Stage4 (60%) completion of Harry Gwala Internal streets Phase 2 by 30 June 2023	Contractor established site on 19 January 2023.Rip and recompact of the existing road 4,5km road and Installation of stormwater pipe		Contractor was appointed in 15 Dec 2022 and the construction industry was already on shutdown at that time.	Stage 4 of Harry Gwala Internal Streets will be completed by end of Quarter 1 of 2023/2024 Financ	Not Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					se layer by 30 June 2022) Original target was 40% which meant installation of storm water pipes. The institution over achieved the target by 30% as we have done pavem									done by 30 June 2023		the contractor established site n 19 January 2023 and they have been experiencing some interruptions by local SMME's	ial year. The contractor to bring more resources to catch up with the plan to finish the project.	

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					ent layers G5 & G2 material and also laid 1km kerbing and stabilization of subbase in road 1													
18	P1G1O2.04	Basic Service Delivery	Project Management Unit	95% construction of Cedarville Internal Streets- Phase 3 of surfac	95% construction of Cedarville Internal Streets- Phase 3 of surfac	26	Rehabilitation of 1,52km of Cedarville Internal Streets	Q1: Appointment Letter, Q2-Q4: Progress Reports	53.08km of surfaced rods	Percentage of work on Internal Streets constructed by set date	Percentage date	R6 499 666.00	(60%) of construction of Cedarville Internal Streets (1.52km) by 30 June 2023	Rehabilitation of Cedarville Internal Streets completed Stage 4 (60%) Construction of Pavement Layers Laying	R5 034 481.13	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				ed road completed by 30 June 2022	ed roadwas completed and was handed over to the community on 31 May 2022									G5 Material, Stage 5(80%) Kerbing, Asphalt & Protection Works,Stage 6(90%) Installation of road signs,stage 7(95%) practical Completion reached by 30 May 2023 and completion was reached by 27 June 2023. Target				

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														was over-achieved by 35%				
19	P1G1O2.04	Basic Service Delivery	Project Management Unit	95% completion of Re-surfacing of Matatiele Streets by 30 June 2022	Project 95% complete , practical completion certificate issued on 13 June 2022	19	Re-habilitation of 6,7km of Matatiele (CBD) Internal Streets – Cluster 1	Q2: Appointment Letter, Q3: Progress Reports Q4: Completion Certificates	53.08km of surfaced rods	Percentage of work on Internal Streets constructed by set date	Percentage Date	R16 286 765.00	95% construction of Matatiele internal streets (cluster 1) by 30 June 2023	Completed Stage 4 (60%). Applying Tack Coat and Resurfacing of streets done by 30 June 2023	R14 900 419.92	Late appointment of contractor. Contractor was appointed on 14 December 2022 and established site on 10 January 2023	Stage 6 of Rehabilitation of Matatiele Internal Streets will be reached by end of Q1 of 2023/2024 financial year. Contractor to add more resources in	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
																	order to reach the completion target in Q1 of 2023-2024 Financial Year	
20	P1G1O2.05	Basic Service Delivery	Project Management Unit	40% construction of Mahangu Access Road and bridge complete by 30 June 2022	Project achieved 55% progress by June 30, 2022, exceeding the 40% target. Completed	9	Construction of 2.5 km Mahangu Access Road and Bridge	Q1-Q3: Progress Report Q4: Practical Completion certificate	643.7km of existing roads	Percentage of work on access road & bridge constructed by set date	Percentage date	R7,122,881.00	Stage 6 (95%) construction of 2.5km Mahangu Access road and bridge by 30 June 2023	Completed Stage 6 (95%) Attending to snaglist and practical completion by 23 November 2022.	R6 510 154.14	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					tasks include pipe installation, base slab, columns, and gravel work for the 2.5km road.													
21	P1G1O2.05	Basic Service Delivery	Project Management Unit	60% completion of Purutle to Moyeni Access Road and Bridge by 30 June	Project achieved 64% by June 30, 2022, surpassing the 60% target. Two provid	24	Construction of 11km Purutle-Moyeni Access Road and Bridges	Q1-Q3: Progress Reports and Q4: Practical Completion Certificate	643.7km of existing roads	Percentage of work on access road & bridge Constructed by set date	Percentage date	R3 927 329.00	95% construction of 11km Purutle to Moyeni AR and Bridge by 30 June 2023	Completed Stage 6 (95%) Attending to snaglist and practical completion by 01 September 2022	R3 764 243.05	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				2022	ers (Sipho Glad Construction & Mabona Civils) handle gravel road and bridge construction. Progress is an average of both, 4% above target. One bridge constructed, surpas													

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					sing goals.													
22	P1G1O2.05	Basic Service Delivery	Project Management Unit	60% construction of Mohapi access road and bridge complete by 30 June 2022	Project achieved 95% by May 25, 2022, exceeding the 60% annual target. Completed tasks include gravel work, 2 culvert bridges, head walls, and	13	Construction of 4,6km Mohapi access road and Bridge	Q1: Progress Report Q4: Completion Certificates	643.7km of existing roads	Percentage of work on access roads & bridge constructed by set date	Percentage date	R0,00	Stage 7 (100%) construction of 4.6km Mohapi AR and bridge by 30 June 2023	Completed Stage 7(100%) Final completion by 08 June 2023	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					stone pitching.													
23	P1G1O5.04.13	Basic Service Delivery	Project Management Unit	N/A	N/A	12	Construction of 5.5km of Mphotshongweni (Rhashule)Access Road & Bridge	Q1: Appointment Letter, Q2-Q4: Progress Reports	643.7km of existing roads	Percentage of work on access road and bridge constructed by set date	Percentage date	R2 740 000.00	60% construction of Mphotshongweni (Rhashule) AR & bridge by 30 June 2023	Project is at Stage 6 (95%) contractor attending to areas needing rectification identified as part of the pre-completion walkover on 21 June 2023	R 1 668 463.55	N/A	N/A	**Achieved**
24	P1G1O5.04.14	Basic Service Delivery	Project Management Unit	60% construction of Tsepisong,	0%	10	Construction of 9.8km of Tsepisong,Kamorathaba-KuyasaAccess Road & bridge	Q3: Appointment Letter, Q3&Q4: Progres	643.7km of existing roads	Percentage of work on acces	Percentage date	R2,000 000.00	60% construction of Tsepisong, Kamorathaba-Kuyasa	Project is 29% physical progress on site. Tipping	R386 351.93	This project was advertised on the 02	Project is budgeted for in 2023/2	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				Kamorathaba, Kuyasa access road and bridge completed by 30 June 2022				s Reports		s road and bridge constructed by set date			AR & bridge by 30 June 2023	had started but the quarry ran out of materials. A new quarry had been identified and there was a delay in obtaining test results due to the backlog in the testing quarry. This led to a delay of 14 days. Stockpiling in the new quarry is		June 2022 and contractor awarded on 14 March 2023. Had challenges with borrow pits.	024 financial year.	

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														in progress				
25	P1G1O5.04.16	Basic Service Delivery	Project Management Unit	60% construction of Sitiweni access road completed by 30 June 2022	0%	10	Construction of 4.2km of Sitiweni Access Road & bridge	Q2: Appointment Letter, Q2-Q4: Progress Reports	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage date	R1,290 000.00	60% construction of Sitiweni AR & bridge by 30 June 2023	Completed Stage 3 & 4 (60%). Tipping of gravel. Processing of gravel, Stage 5(80%) Protection works, construction of headwalls and stone pitching, Stage 6(95%) Practical completion stage by 03 May 2023	R996 865.40	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
26	P1G1O2.05	Basic Service Delivery	Project Management Unit	N/A	N/A	10	Construction of 8km of Dlodlweni- Caba Access Road	Q2: Appointment Letter, Q3-Q4: Progress Reports	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage date	R2,680 000.00	60% construction of Dlodlweni-Caba AR by 30 June 2023	Completed Stage 6(95%) construction of Dlodlweni-Caba Access Road and the project is on practical completion stage as of 30 June 2023 Target was over-achieved by 35%	R2 470 082.00	N/A	N/A	Achieved
27	P1G1O2.05	Basic Service Delivery	Project Management Unit	N/A	N/A	12	Construction of 11,3km of Queen's Mercy Access Road	Q2: Appointment Letter, Q3-Q4: Progress Reports	643.7km of existing roads	Percentage of work on access roads	Percentage date	R3,053, 000.00	60% construction of Queen's Mercy AR by 30 June 2023	Completed 68,61% Tipping and Processing of gravel material	R2 176 554.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
										constructed by set date				by 30 June 2023				
28	P1G1O2.05	Basic Service Delivery	Project Management Unit	N/A	N/A	6	Construction of 2,4km of Ramatli Access Road	Q2: Appointment Letter, Q3-Q4: Progress Reports,	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage date	R1,587,000.00	60% Construction of Ramatli Access road completed by 30 June 2023	Completed Stage 6(95%) construction of Ramatli Access Road and the project is on practical completion stage as of 28 June 2023 Target was over-achieved by 35%	R1 378 672.51	N/A	N/A	**Achieved**
29	P1G1O2.05	Basic Service Delive	Project Management Unit	N/A	N/A	14	Construction of 15,6km of Lekhalong Access Road	Q3: Appointment Letter,	643.7km of existing	Percentage of work	Percentage date	R2,500 000.00	60% Construction of Lekhalong	Completed 60% Tipping and	R 1 386 474.38	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		ry						Q4: Progress Reports	roads	on access roads constructed by set date			Access road completed by 30 June 2023	Processing of gravel material by 30 June 2023.				
30	P1G1O3.02	BASIC SERVICE DELIVERY	Community Services: EPWP & Public Amenities	80% Construction of Rockville & Motsekowa - Maritseng Access Road complete by 30 June 2022	Processing of gravel Stage 5 (80%). Protection Works, Installation of road signs by 30 June 2022		Construction of 15,6km of Rockville,Maristeng - Motsekoa Access Road	Q1: Practical Completion Certificate, Progress Reports Q4: Final Completion Certificate	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage date	R 320 931.00	100% Construction of Rockville,Maritseng - Motsekoa access road complete by 30 June 2022	Stage 7 (100%) Construction of Rockville, Maritseng - Motsekoa access road has been completed by 13 December 2022	R136 116.00	N/A	N/A	Achieved
31	P1G1O5.04.1	Basic Service	Operations and Mainten	N/A	N/A	5	Construction of 6km of Mavundleni	Q1: Instruction	643.7km of existin	Percentage of	Percentage ,Date	R 3 324 218.00	60% construction of	Project progress is at	R2 076 700.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unit of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Delivery and Infrastructure	ance Unit				Access Road	Letter, Q2-Q4: Progress Reports	g roads	work on access roads constructed by set date			Mavundleni Access Road completed by 30 June 2023	stage 5 (80%), construction of headwalls, road signs installed by 30 June 2023.				
32	P1G1O5.04.2	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	N/A	N/A	11	Construction of 6km of Makomorweni Access Road and Bridge	Q1: Appointment Letter, Q2-Q4: Progress Reports.	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage ,Date	R 2 300 000.00	60% construction of Makomoreni Access Road completed by 30 June 2023	Project is at Stage 6 (95%), contractor attending to areas needing rectification identified as part of the pre-completion walkover on 20 June 2023.	R1 425 218.41	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
33	P1G1O5.04.3	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	N/A	N/A	26	Construction of 7.9km of Black Diamond Access Road & Bridge	Q3: Appointment Letter, Q4: Progress Reports	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage, Date	R 3 650 000.00	60% construction of Black Diamond Access Road completed by 30 June 2023	The project is as Stage 4 (60%), Installation of pipes and tipping completed by 30 June 2023.	R1,044,789.00	N/A	N/A	Achieved
34	P1G1O5.04.4	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	N/A	N/A	24	Construction of 1.8km Linotseng Access Road	Q1: Appointment Letter, Q2-Q3: Progress Reports.	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage,Date	R 1 500 000.00	60% construction of Linotseng Access Road completed by 30 June 2023	The project is complete at Stage 7(100%), final Completion certificate was issued on 30 June 2023.	R1 053 942.00	N/A	N/A	Achieved
35	P1G1O5.04.5	Basic Service Delive	Operations and Maintenance	N/A	N/A	8	Construction of 4km of Nkosana Access Road	Q1: Appointment Letter,	643.7km of existing	Percentage of work	Percentage Date	R 3 002 720.00	60% construction of Nkosana Access	The project is at Stage 4	R2 348 518.30	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		ry and Infrastructure	Unit					Q2-Q4: Progress Reports.	roads	on access roads constructed by set date			Road completed by 30 June 2023	(65%),tipping of gravel and processing of gravel done by 30 June 2023.				
36	P1G1O5.04.6	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	Fencing Mountain lake by 30 June 2022	Project is waiting the Bid Adjudication seating	19	Tipping and processing of 5km Mountain Lake Road	Q1: Appointment Letter, Q2-Q4: Progress Reports.	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage, Date	R 4 494 816.00	60% construction of Mountain Lake Road completed by 30 June 2023	The project is at Stage 4 (60%),tipping of gravel and processing of gravel done by 30 June 2023.	R3 360 618.00	N/A	N/A	**Achieved**
37	P1G1O5.04.7	Basic Service Delivery and	Operations and Maintenance Unit	80% construction of Helbro	Stage 5 (85%) construction	27	Construction of 5.6km of Helbron to Madimong Access Road	Q1&Q4: Progress Reports and	643.7km of existing roads	Percentage of work on	Percentage, Date.	R 1 726 040.00	100% construction of Helbron to Madimong	The project is complete at Stage 7(100%),	R1 476 341.41	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Infrastructure		n to Madimong access road completed by 30 June 2022	of Helbron to Madimong access road was completed on 30 June 2022			Completion certificate		access roads constructed by set date			Access Road completed by 30 June 2023	final Completion certificate was issued on 30 June 2023.				
38	P1G1O5.04.8	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	80% construction of Zikhalini access road completed by 30 June 2022	Stage 5 (95%) Completed on 30 June 2022 and practical completion issued on 29 June 2022.	4	Construction of 3.8km of Zikhalini Access Road	Q1&Q4: Progress Reports, Completion certificate	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage, Date.	R 1 046 726.00	100% completed by 30 June 2023	The project is complete at Stage 7(100%), final Completion certificate was issued on 30 June 2023.	R883 099.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					We over achieved by 15%. Road is ready for use by motorists.													
39	P1G1O5.04.9	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	80% construction of Maphutsing access road completed by 30 June 2022	Stage 4 at 60%: Established site, road work, gravel processing (except spongy areas), cleaned	25	Construction of 5.6km of Maphutsing Access Road	Q1&Q4: Progress Reports, Completion certificate	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage, Date.	R 2 377 131.00	100% construction of 5.6 km of Maphutsing Access Road completed by 30 June 2023	The project is complete at Stage 7(100%), final Completion certificate was issued on 30 June 2023.	R2 071 961.14	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					pipes, 50% head wall construction.													
40	P1G1O5.04.10	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	80% construction of Matolweni access road completed by 30 June 2022	60% progress: Site establishment done, rip and re-construct the road to shape completed. Tipping and processing of gravel on 4,5km distance	23	Construction of 4.8km of Matolweni Access Road	Q1&Q4: Progress Reports, Completion certificate	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage, Date.	R 2,640 836.00	100% construction of 4.8km of Matolweni Access Road completed by 30 June 2023	The project is complete at Stage 7(100%), final Completion certificate was issued on 30 June 2023.	R2 315 203.37	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					completed													
41	P1G1O5.04.11	Basic Service Delivery and Infrastructure	Operations and Maintenance Unit	N/A	N/A	11	Construction of 5.1km of Mbobo Access Road	Q1&Q4: Progress Reports, Completion certificate	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage, Date.	R 1 613 850.00	100% construction of 5.1km of Mbobo Access Road by 30 June 2023	The project is complete at Stage 7(100%), final Completion certificate was issued on 30 June 2023.	R1 387 045.50	N/A	N/A	Achieved
42	P1G1O5.04.12	Basic Service Delivery	Project Management Unit	60% construction of Mango - Nyanzela access road completed by 30 June	Progress at 0% by 30 June 2022	12	Construction of 5.7km of Mango - Nyanzela Access Road	Q2-Q4: Appointment Letter, Progress Reports	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage date	R1,941,000.00	60% construction of Mango - Nyanzela AR by 30 June 2023	Completed Stage 6(95%) construction of Mango-Nyanzela Access Road and the project is on practical completio	R1 579 317.83	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				2022										n stage as of 27 June 2023. Target was over-achieved by 35%				
43	P1G1O5.04.15	Basic Service Delivery	Project Management Unit	60% construction of Dengwane, Khoapha, Botsola-Taung access road completed by 30 June 2022	0%	10	Construction of 9.1km of Dengwane,Khoapa-Zwelitsha Access Road	Q2: Appointment Letter, Q3-Q4: Progress Reports	643.7km of existing roads	Percentage of work on access roads constructed by set date	Percentage date	R2,730 000.00	60% construction of Dengwane, Khoapa-Zwelitsha AR by 30 June 2023	Completed Stage 6(95%) construction of Dengwane,Khoapa-Zwelitsha Access Road and the project is on practical completion stage as of 30 June 2023. Target was over-	R2 031 217.19	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														achieved by 35%				
44	P1G1O2.06	Basic Service Delivery	Project Management Unit	Development of TOR for phase 4 Silo Facility by 30 June 2022	Development of TOR. Project was advertised on 10 June 2022 and the tender is closing on 05 July 2022	19	Completion of Silo facility phase 4	Q3-Q4: Appointment letter, Progress report.	Phase 3 of Silo facility complete	Percentage of work on Silo facility constructed by set date	Percentage date	R 2 000 000.00	95% Construction of phase 4 Silo Facility completed by 20 June 2023	The project was presented to Bid Specification Committee on 20 June 2023	R0.00	The tender was advertised on 10 June 2022 and closed on 22 June 2022 for preparation of implementation in 2022/2023 Financial Year. The project went all procure	Stage 6 (95%) of the construction of Silo facility will be completed in 2023/24 financial year.	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
																ment stages but service providers were non-responsive.		
45	P1G1O3.01	Basic Service Delivery	Project Management Unit	95% Construction of Extension of Matatiele Sport Centre by 30 June 2022	90% reached. The contractor is doing the final screed level before installing of turf.	20	Construction of 6400m² Extension of Matatiele Sport Center Phase 2	Q3&Q4: Appointment Letter Progress Report,	6 existing sports fields	Percentage of work on Sport field constructed by set date	Percentage date	R 3 000 000.00	Stage 2 (40%) Construction of Extension of Matatiele Sport Centre Phase 2 completed by 30 June 2023	The contractor was appointed on 19 May 2023 and contractor established site on 5 June 2023. Excavations for earthworks are in progress as at 30 June 2023.	R2 662 586.24	Late appointment of contractor, it was appointed in Q4 of the financial year and the contractor established site on 05 June 2023	The stage 2(40%) target will be achieved in Q1 of 2023/2024 Financial year.	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
																which is the last month of the financial year.		
46	P1G1O3.02	BASIC SERVICE DELIVERY	Community Services: EPWP & Public Amenities	N/A	N/A	2	Boreholes	Q3: Appointment letter Q4: completion certificate.	Persistent water supply challenges in facilities	Number of boreholes constructed by set date	Number date	R590 000.00	Construction of one borehole at Maluti Civic Centre by 30 June 2023	Borehole at Maluti Civic Centre was not constructed. The specification was done and submitted to SCM on the 8th of February 2023.	R0.00	There were SCM delays in the appointment of the service provider.	The Borehole at Maluti Civic Centre will be constructed in 2023/24 financial year.	**Not Achieved**
47	P1G1O3.03	BASIC SERVICE DELIVERY	PUBLIC AMENITIES	Routine maintenance of sports	5 sport fields; northern, Thandanani,		Annual routine maintenance of planned sports fields and recreational facilities	Q3: Appointment letter Q4: delivery	Existing 1 tennis court, 1 munici	Number of goal post, netball post	Number Date	R360 000.00	Procure 4 soccer goal posts; 2 netball posts & 3 brush	4 Soccer goal posts, 2 netball posts and 10 brush	R318 800.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				fields	2 open grounds and Cedarville sports grounds were done till April 2022 as the open season for leagues started from October 2021 to April 2022			note	pal pool, 4 netball grounds, 3 stadiums, 4 open sports grounds and other potential rural sports grounds	and brush cutters procured by set date			cutters 30 June 2023	cutters were procured by 30 June 2023.				
48	P1G1O4.01	Basic Service Delivery	Project Management Unit	60% Construction of Back	40% Laying of pipes by 30	Admin	Construction of Back up water supply or council Chamber and Municipal Offices	Q1-Q3: Progress report Q4: Complet	Completion of back up	Percentage of work of	Percentage date	R2, 473 273,00	100% Construction of Back up water supply for	94% Completed Laying of pipes,inst	R1 562 486.03	The project faces testing challen	The drilling of borehole	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				up water supply for council Chamber and Municipal office complete by 30 June 2022.	June 2022			ion Certificate	water supply for council chamber	back up water supply constructed by set date			council Chamber and Municipal by 30 June 2023.	allation of reservoir by 30 November 2022		ges due to insufficient water for reservoir filling, delaying commissioning. An initial value order (VO) was approved for R175,950, but further work for pipe fitting and electricals was needed	and also testing of water will be done in Q1 of 2023/2024 financial year	

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
																after drilling. These additional tasks were tendered separately. Despite advertising the borehole drilling tender on June 2, 2023, with a June 9 closure, no award has been made,		

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
																preventing project completion.		
49	P1G1O4.02	Basic Service Delivery	Project Management Unit	Installation of Meggie Resha statue (one) at the new council chambers Buildin g by 30 June 2022	Statue is still being manufacture d	Admin	Installation of Meggie Resha statue for council chambers	Q3: Progress report and Delivery Note Q4: Completion Certificate	Project in progress	Statue installed by set date	Number Date	R800 000,00	Installation of Meggie Resha statue (one) at the new council chambers Building by 30 June 2023	100% completion of the statue. The statue was delivered on 25 April 2023 and unveiled on 13 June 2023	R672 530.00	N/A	N/A	**Achieved**
50	P1G1O5.01	BASIC SERVICE DELIV	Project Management Unit	N/A	N/A	19	Renovation of stores	Q3: Advert and Appointment	Existing building store	Number of buildings renov	Number date	R500 000.00	One municipal building (stores) renovated	The renovation of municipal building	R304 822.03	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unit of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		RY						letter Q4: Progress reports, Completion certificates		ated by set date.			by 30 June 2023	(stores) was completed by 30 June 2023					
51	P1G1O5.02	BASIC SERVICE DELIVRY	Project Management Unit	N/A	N/A	19	Renovation of community halls (Nokhwezi Community Hall)	Q1: Advert Q3: Appointment letter and progress report Q4: completion certificates.	Existing Community Hall and Pre-School	Number of community Halls Renovated by set date.	Number Date	R 200 000.00	Renovations of public amenities (Nokhwezi Community Hall by 30 June 2023	First service provider was initially appointed on March 9, 2023, but declined on May 9, 2023. Second service provider was then appointed on May 25, 2023, but also declined	R0.00	The service providers under priced the project.	Nokwezi Community Hall is deferred to 2023/2024 financial year	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														on May 30, 2023.				
52	P1G1O5.02	BASIC SERVICE DELIVRY	Operations and Maintenance Unit	N/A	N/A	19	Renovation of Matatiele Town Hall	Q3: Advert and Appointment letter Q4: completion certificates.	Existing Town Hall	Town Hall Renovated by set date.	Number Date	R2 450 000.00	Renovations of public amenities stadium (Town Hall) by 30 June 2023	The project was re-advertised due to local contractors having stopped the initial briefing. Project tender closed on 24 March 2023. The project has not yet been appointed and is still under evaluation	R347 664.39	Contractor has not been appointed due to local contractors having stopped the initial briefing.	Renovations of public amenities stadium (Town H) will be done in 2023/2024 financial year.	**Not Achieved**
53	P1G1O5.02	BASIC	Project Manage	N/A	N/A	19	Renovation of Thandanani	Q3: Appoint	Existing sport	Stadium	Number	R 500 000.00	Renovations of public	Renovations of	R489 131.74	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		SERVICE DELIVRY	ment Unit				sport field	ment letter and progress report Q4: completion certificates.	field	Renovated by set date.	Date		amenities stadium (Thandanani) by 30 June 2023	Thandanani sport field (Electrification, installation of showers, installation of burglar gate on openings and Installation of all openings) was completed by 30 June 2023.				
54	P1G1O5.05	BASIC SERVICE DELIVERY	Community Services: EPWP & Public Amenities	Undertake planned and routine maintenance of 5	Routine maintenance of 4 public amenities	19	Annual routine maintenance of planned public amenities	Q2-Q4: TOR, Advert, Appointment letter and invoices	Existing 4 blocks of public toilets, 39 comm	Number of facilities maintained by set date	Number date	R 1 300 000.00	Undertake planned and routine maintenance of 10 public amenities by 30 June	1 swimming pool and 5 sportsfields were maintained by 30	R1 195 461.20	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unit of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				public amenities by 30 June 2022	were done as at 30 June 2022				unity halls, 52 pre-schools, 4 libraries and 1 business compound				2023	June 2023. roffee Pot, Maluti and AreaC) on the 27/03/2023 1 block (bus rank) on the 07/12/2022				
55	P1G2O6.0	BASIC SERVICE DELIVERY	Community Services; Environment & waste	Development of a new cemetery in ward 19 by 30 June 2022	Terms of reference for cemetery designs and gate drafted and submitted to SCM	01, 20	Cemetery development	Q1: Appointment letter, Q2: Designs Q3: Progress report And Completion	3 Existing fenced cemeteries	Number of cemeteries developed by set date.	Number date	R 700 000.00	Development of one Cemetery in Matatiele (establishment & fencing) by 30 June 2023	Establishment and Fencing of the cemetery were not done by 30 June 2023.	R0.00	Establishment and Fencing of the cemetery were not done as EIAs were not comple	Establishment and Fencing of the cemetery will be done in 2023/24 Financ	Not Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								certificate of fencing								te.	ial year.	
56	P1G2O6.03	BASIC SERVICE DELIVERY	ENVIRONMENT	N/A	N/A	1,19, 20 and 26	Grass cutting	Q1-Q4: 12 Monthly reports and pictures	Grass cutting in the implemented through EPWP	Grass cut on road verges in 4 wards by set date.	Number Date	R 500 000.00	Grass cutting on road verges in 4 wards by 30 June 2023	Grass cutting was done on road verges, open spaces and gardens in wards 1,19,20 and 26. Drains were cleared of grass and trees were pruned.	R200 448.01	N/A	N/A	**Achieved**
57	P1G2O6.04	BASIC SERVICE DELIVERY	Community Services ; Environment & waste	Procurement of a Cemetery Management	TOR of reference drafted and presen	Admin	Cemetery management system	Q1: TOR, Q3: Appointment Letter, Q4:	3 Existing cemeteries	cemetery management system	Number date	R 600 000.00	Installation and maintenance of one cemetery management system	One cemetery management system was not installed	R0.00	The bid was non responsive and had to	One Cemetery management system will	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				System by 30 June 2022	ted to BSC.			progress report, Handover report)		installed and maintained by set date			by 30 June 2023.	by 30 June 2023.		go for re-advert.	be installed and maintained in the 2023/24 financial year.	
58	P1G2O6.07	BASIC SERVICE DELIVERY	Community Services; Environment & waste	Remediation of existing Landfill site (in ward 19) by June 2022	Terms of reference drafted and presented to BSC.	Admin	Landfill weighbridge	Q1: TOR, Q3: Appointment Letter, Q4: Progress report, Handover report)	Existing landfill site	Weigh Bridge installed by set date	Number date	R 1 1000 000.00	Installation of one weigh bridge by 30 June 2023	The weigh bridge was not installed. The project was re advertised and the bid was nonresponsive.	R0.00	The bid was nonresponsive.	Landfill weigh bridge will be installed in the 2023/24 financial year.	**Not Achieved**
59	P1G2O6.08	BASIC SERVICE DELIV	Community Services; Environ	Provide removal of waste	Waste was removed twice	01,19,20,26	Waste removal	Q1-Q4: Inspection sheets/report)	Waste removal in residential	(Removal of waste from	Number date	R5 700 000.00	Cleaning and removal of waste twice a week from	Waste collection was done daily in the CBD	R5 647 030.98	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		ERY	ment & waste	Services twice a week at residential areas and daily CBD in the 1, 19, 20 and 26 by 30 June 2022	weekly in residential areas in wards 1,19,20 & 26 and daily in the CBD by 30 June 2022.				areas and CBD in4 wards	residential and CBD in the following wards 1,19,20 & 26 by set date)			residential areas and daily from the CBD in Wards 1, 19, 20 and 26 by 30 June 2023.	and twice a week in residential areas in wards 1,19,20 and 26.				
60	P1G2O7.01	BASIC SERVICE DELIVERY	Community services: Public Safety	Develop Disaster Management Plan by 30 June 2022	erms of reference were prepared, presented to Bid specifi	Admin	Development of disaster management plan	Q3: Appointment Letter, Progress reports, Q4: Draft and final	No disaster management plan	Disaster management plan developed by set date	Number date	R 450 000.00	Develop one disaster management plan by 30 June 2023	Disaster Management Plan was developed by 30 June 2023.	R430,000.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					cation committee. Bid was advertised on the 10 June 2022. SDBIP was revised with a Q3-Q4 new target to process for the appointment of the service provider. On the 28			DMP plan										

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					June 2022, it was closed and was taken to Bid Evaluation Committee on the 29 June 2022													
61	P1G2O7.05	BASIC SERVICE DELIVERY	Community services: Public Safety	N/A	N/A	Admin	Procurement of 5-ton roll-back breakdown vehicle	Q2: Appointment Letter Q3: Progress report submitted to MTM and Invoice. Q4: Delivery	No breakdown vehicle	Number of 5-ton roll back breakdown vehicle procured by set date	Number date	R 950 000.00	Procure one 5- ton roll back breakdown vehicle by 30 June 2023	The 5ton rollback breakdown vehicle was procured and delivered on the 19 April 2023.	R870,000.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								Note										
62	P2G3O9.01	BASIC SERVICE DELIVERY	Community services: Public Safety	N/A	N/A	Admin	Procurement and installation of traffic management system	Q1: Appointment letter Q2-Q4: Progress report submitted on MTM.	No traffic management system	Traffic Management System installed and maintained by set date	Number date	R 1 000 000.00	Installation and maintenance of one Traffic Management System by 30 June 2023	The Traffic Management System and the Automatic Number Plate Recognition were installed by 30 June 2023.	R843 457.52	N/A	N/A	Achieved
63	P1G2O7.07	BASIC SERVICE DELIVERY	Community Services: EPWP & Public Amenities	Development of e-library website and management thereof by 30 June 2020.	TOR, Advert and Intention to Appoint		Annually host public knowledge and awareness programmes on Library Information and promote digital information sharing.	Q1-Q4: Attendance registers, Programmes, programme notes and screenshots of	6 Public knowledge and awareness programmes on Library Information	Number of Public knowledge and awareness programmes hosted by set	Number date	R 956 000.00	Host 6 Public knowledge and awareness programmes on Library Information and Launching of e-library website by 30 June	E-library website was successfully launched and went live on the 27 September 2022. 10 Public knowledg	R698 479.81	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								digital information	and Literacy hosted in 2021/22 FY	date			2023	e and awarenes s programmes on Library Information were hosted by 30 June 2023.				
64	P1G2O7.09	Basic Service Delivery	Corporate Services: ICT	Installation of 1 Surveillance camera in Area C entrance by 30 June 2022	Area C entrance surveillance installed Dec 2021. Added 3 Mast cameras in Matatiele by Feb 15, 2022. 7 outdoo	1	Number Plate recognition camera and Surveillance Cameras	Q1&Q2: completion certificate and photos	Existing number plate recognizing cameras in the CBD	Number of Installed Cameras by set date	Number date	R390 000.00	Installation of Two surveillance camera in Maluti by 30 June 2023	Installed a Surveillance Camera at Maluti Taxi Rank next to Clinic.	R386 043.00	The Surveillance camera exhausted the available camera budget.	Budget more efficient and include labor cost in the next financial year 2023/2024.	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					r camera as at 102 Main St. in June 2022.													
65		Basic Service Delivery	EDP: DEVELOPMENT PLANNING	N/A	N/A	WARD 16	Provision of RDP houses	Q3: Advert Q4: Appointment letter.	Existing RDP houses	Service provider appointed by set date	date	N/A	Appointment of service provider for construction of 491 RDP houses in Mehloloaneng by 30 June 2023.	The service provider for the construction of 491 RDP houses in Mehloloaneng was appointed on 02 June 2023.	R0.00	N/A	N/A	Achieved
66		Basic Service Delivery	EDP: DEVELOPMENT PLANNING	NA	NA	WARD 01	Provision of RDP houses	Q3: Advert Q4: Appointment letter.	Existing RDP houses	Service provider appointed by set	date	N/A	Appointment of service provider for construction of 200 RDP houses in Maluti by 30	The service provider for the construction of 200 RDP	R0.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
										date			June 2023	houses in Maluti was appointed on 02 June 2023.				
67		Basic Service Delivery	EDP: DEVELOPMENT PLANNING	N/A	N/A	WARD 07	Provision of RDP houses	Q3: Advert Q4: Appointment letter.	Existing RDP houses	Service provider appointed by set date	date	N/A	Appointment of service provider for construction of 40 RDP houses in Pote by 30 June 2023	The service provider for the construction of 40 RDP houses in Pote was appointed on 02 June 2023.	R0.00	N/A	N/A	**Achieved**
68		Basic Service Delivery	EDP: DEVELOPMENT PLANNING	N/A	N/A	WARD 04	Provision of RDP houses	Q3: Advert Q4: Appointment letter.	Existing 3423 RDP houses	Service provider appointed by set date	date	N/A	Appointment of service provider for construction of 200 RDP houses in Tshitsong by 30 June 2023	The service provider for the construction of 200 RDP houses in Tshitsong	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														was appointed on the 02 June 2023				
69		Basic Service Delivery	Corporate Services: ICT	Installation of 3 public Wi-Fi access points in Maluti and Area C by 30 June 2022.	Installation of Public WIFI at Maluti civic centre and Area C Taxi , additional Public Wi-Fi at Thandabantu Stadium and Nokhwezi hall completed	26	Public WIFI Rollout	Q1-Q2: Completion certificate and photos.	Wi-Fi Backhaul in Maluti and Matatiele.	Number of Wi-Fi Backhaul and access points installed by set date	Number Date	R580 000.00	Installation of One backhaul and two public Wi-Fi Access Points by 30 June 2023	Installed Backhaul in Cedarville and two Public Wi-Fi Access Points in Cedarville Library and Cedarville Town Hall by 30 June 2023	R579 081.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					by 11 November 2021													

12.2 KPA 2: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
70	P2G3O8.01	Municipal Financial Viability	BTO:FRAM	MSCOA compliant transacting and Updated Assets Register to achieve GRAP compliant FAR by 30 June 2022.	GRAP Compliant Fixed Assets Register was updated on the 30th of June 2022 with all additions, depreciation calculatio		Update and maintain fixed assets register.	Q1: -Q4: Updated Fixed Assets Register and balancing Trial Balance (TB) to General Ledger (GL)	Audited Fixed assets register of 30 June 2022.	MSCOA and GRAP complaint Updated Fixed Assets Register by set date.	date	N/A	MSCOA compliant transacting and Updated Assets Register to achieve GRAP compliant FAR by 30 June 2023	GRAP Compliant Fixed Assets Register was updated on the 30th of June 2023 with all additions, depreciation	R0.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					ns and balancing to the General Ledger									calculations and balancing to the General Ledger.				
71	P2G3O8.02	Municipal Financial Viability	BTO:FRAM	Prepare & submit one GRAP compliant Annual Financial Statements to Auditor-General, National & Provincial Treasury by 30 June 2022	GRAP complaint Annual Financial Statements submitted to AGSA and Treasury on the 31 August 2021.	admin	Preparation of GRAP compliant AFS.	Annual Financial Statements and Proof of submission	Audited Annual Financial Statements of 30 June 2021.	GRAP Compliant Annual Financial Statements submitted by set date.	Date	N/A	Prepare & submit one GRAP compliant Annual Financial Statements to Auditor-General, National & Provincial Treasury by 31st August 2022	The GRAP compliant annual financial statements were prepared and submitted to the Auditor - General, National & Provincial Treasury on the 31st of August 2022	R0.00	N/A	N/A	**Achieved**
72	P2G3O	Muni	BTO:	Approval	Procurem	admin	Compil	Q4:	2022/23A	Numbe	date	N/A	Approval	One	R0.00	N/A	N/A	**Achiev**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
	8.03	cipal Financial Viability	SCM	OF 2022/23 Procurement Plan by 31 May 2022	ent Plan was approved on 28 April 2022 (CR 117/28/04/2022).		ation of Annual Procurement Plan	Approved Procurement Plan	pproved Procurement Plan	r of Procurement Plan Approved by set date			of one Procurement Plan for 2023/24 by 30 June 2023	Procurement Plan for 2023/24 has been approved by 30 June 2023				ed
73	P2G3O8.04	Municipal Financial Viability	BTO: SCM	N/A	N/A		Maintenance of Service Providers contract (2)	Q1-Q4: 3 Proof of submission of quarterly reports	2nd Quarter SCM Report to NT	Number of quarterly reports on SCM policy submitted to Mayor, National Treasury, Provincial Treasury by set	Number and Date	N/A	Submit 4 quarterly reports on implementation of SCM policy to Mayor, National Treasury, Provincial Treasury on the 10th working day after the end	4 quarterly reports on implementation of SCM policy were submitted to Mayor, National Treasury, Provincial Treasury on the 10th	R0.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
										date.			of every quarter by 30 June 2023.	working day through the submission of four(4) Section 71 reports by 30 June 2023.				
74	P2G3O8.05	Municipal Financial Viability	BTO-Budget Planning & Investment	Submit monthly (12) (section 71) reports to National Treasury, Provincial Treasury and mayor on the 10th	Twelve (12) Monthly section 71 reports were submitted to National, Provincial Treasuries and the Mayor on the 10th working day after	Admin	Submission of monthly reports as per section 71 of MFMA.	Q1 – Q4: 3 monthly reports submitted to the Mayor, NT & PT; Proof of submission	Monthly submission.	Number of Section 71 reports submitted by set date.	Number date	N/A	Submit monthly (12) (section 71) reports to National Treasury, Provincial Treasury and mayor on the 10th	Submitted (12) (section 71) monthly reports to National Treasury, Provincial Treasury and mayor on the 10th	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				working day of every month by 30 June 2022	the end of the month as at 30 June 2022								working day of every month by 30 June 2023.	working day of every month by 30 June 2023.				
75	P2G3O8.06	Municipal Financial Viability	BTO-Budget Planning & Investment	Submit (4) quarterly reports (section 52d reports and (4) withdrawal report) to National Treasury , Provincial Treasury by the 10th working day of each quarter	Four (4) quarterly section 52(d) reports and (4) withdrawal reports were submitted to National , Provincial treasury by the 10th working day of each quarter	Admin	Submission of quarterly reports as per section 52 (d) of MFMA.	Q1-Q4: quarterly reports; proof of submission	Quarterly reports	Number of section s 52d reports submitted by set date	Number date	N/A	Submit (4) quarterly reports (section 52d reports and (4) withdrawal report) to National Treasury , Provincial Treasury by the 10th working day after the end of each	Four (4) quarterly section 52(d) reports and (4) withdrawal reports were submitted to National , Provincial treasury by the 10th working day of each quarter	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
													quarter by 30 June 2023	and adoption by Council				
76	P2G3O8.07	Municipal Financial Viability	BTO-Budget Planning & Investment	One annual banking details to be reported to National Treasury by 01 July 2021	One annual banking details was reported to National , Provincial Treasury and the Auditor General on the 23rd June 2021.	Admin	Submission of banking details as per section 8 of MFMA.	Q1: Banking Detail Completed Form; Proof of submission	One annual banking details reported to National Treasury for 2022/23 financial year	Number of reports on banking details reported by set date	Number date	N/A	One annual banking details to be reported to National Treasury by 01 July 2022	The annual listing of banking details was compiled and reported to both Provincial, National Treasury and the Auditor General on the 23 June 2022 i.e., 6 workings days before the requeste	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														d date.				
77	P2G3O8.08	Municipal Financial Viability	BTO-Budget Planning & Investment	Submission of one midterm report to the Mayor, National and Provincial Treasury by the 25th January.	One Mid-Term budget report was compiled an submitted to the NT, PT and Mayor on the 24 January 2022.	Admin	Submission of mid-term report in terms of section 121 of MFMA.	Q3: Mid-Term Budget Report and Proof of submission	Mid-term report submitted by the 25th January to National and Provincial Treasury.	Number of Mid-term report submitted to the Mayor, National and Provincial Treasury by set date	Number date	N/A	Submission of one midterm report to the Mayor, National and Provincial Treasury by the 25th January 2023.	One Mid-Term budget report was compiled and submitted to the Honorable Mayor, National and Provincial Treasury on the 25th of January 2023	R0.00	N/A	N/A	**Achieved**
78	P2G3O8.09	Municipal Financial Viability	BTO-Budget Planning & Investment	Prepare and Submit adjusted budget to	The 2021/22 adjustments budget was	Admin	Multi-year budget as per section 28 of	Q3: Adjusted budget submitted to Council	2022/23 Approved Budget	Adjusted budget prepared and submitt	Number date	N/A	Prepare and Submit adjusted budget to	The adjustments budget for 2022/23	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				Council by 28th February and to National and Provincial Treasury by the 15th March of each year	prepared and submitted to Council on the 28 February 2022, the approved adjustments budget was submitted to National and Provincial Treasury on the 01 March 2022 i.e 9 days before the submission deadline that relates to 10		the MFMA.	and NT & PT and proof of submission		ed to Council, Provincial and National Treasury by set date			Council by 28th February and to National and Provincial Treasury by 15th March 2023	was prepared and submitted to Council on the 23rd February and to National and Provincial Treasury by the 24th February 2023				

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					working days after approval													
79	P2G3O8.10	Municipal Financial Viability	BTO-Budget Planning & Investments	Develop budget time schedule (process plan) and submit to Council 10 months before the start of a financial year (31 August 2021) and to National and Provincial Treasury by the 30 June	The budget time schedule was developed and submitted to Council 11 months before the start of the financial year (28 July 2021) and submitted to National and Provincial Treasury on the 12 August		Multi-year budget as per section 21 (b) of the MFMA.	Q1: Approved Budget Process plan and proof of submission	Submitted 2022/23 Time schedule to Management Team, EXCO, Standing Committee, Council and National and Provincial Treasury.	Budget Time schedule (Process Plan) submitted to Council and National and Provincial Treasury by set date.	Number date	N/A	Develop one budget time schedule (process plan) and submit to Council 10 months before the start of a financial year by 31 August 2022	The budget time schedule has been developed and it was submitted and Adopted by Council on the 28 July 2022 , the approved budget time table was submitted to both Provincial and	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				2022	2021									National Treasuries on the 04 August 2022 i.e 9 months before the start of the financial year .				
80	P2G3O8.11	Municipal Financial Viability	BTO-Budget Planning & Investment	Hold 1 budget community outreach by 30 June 2022	1 Budget community outreach was held on the 05-07April 2022 in all 27 wards	Admin	Multi-year budget as per section 23 of the MFMA.	Q4: Agenda, reports and attendance registers	Budget Community Outreach held on April 2022	Number of budget community outreaches held by set date	Number date	N/A	Hold 1 budget community outreach by 30 June 2023	1 Community budget outreach was held on the 03-05 April 2023 in all 27 wards.	R0.00	N/A	N/A	**Achieved**
81	P2G3O8.12	Municipal Financial	BTO-Budget Planning &	Prepare 2022/23 MTERF Budget	Prepared 2022/23 MTERF final	Admin	Multi-year budget as per	Q3&Q4: Tabled Budget, Approve	Submitted 2022/23 tabled budget to	2023/24 MTERF	date	N/A	Prepare 2023/24 MTERF Budget	The 2023/24 MTREF final	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Viability	Investment	and submit to council by 30 June 2022 and to National and Provincial Treasury within 10 days after approval.	Budget and submitted to Council on the 26 May 2022 and to National and Provincial Treasury within one (1) working day after approval		section 21 and 24 of MFMA.	d Budget and proof of submission	Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury	Budget prepared and submitted to Council, National and Provincial Treasury by set date.			and submit to council by 30 June 2023 and to National and Provincial Treasury within 10 days after approval.	Budget was prepared and submitted to Council for adoption on the 25th of May 2023, the adopted budget was submitted to National and Provincial Treasuries immediately on the 26th of May 2023.				

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
82	P2G3O8.13	Municipal Financial Viability	BTO-REVENUE AND EXPENDITURE	Produce a supplementary valuation roll for implementation by 01 July 2022	Supplementary valuation roll for implementation by 01 July 2022 was produced and gazetted on 12 March 2022	1,19.20,26	General valuation roll	Q4: 2021/22 Supplementary roll	Certified valuation roll for 2018-2023	Valuation roll produced by set date	Number	R1 550 000.00	Produce one general valuation roll for implementation by 30 June 2023	One general valuation roll not produced for implementation by 30 June 2023	R1 488 214.82	There were SCM delays.	Valuation roll to be produced on Quarter 1 of the 2023/24 Financial year.	**Not Achieved**
83	P2G3O9.02	Municipal Financial Viability	BTO-REVENUE AND EXPENDITURE	Reduce Revenue debt by R3,000 000 by 30 June 2022	Reduced Revenue debt by R 5 298 876.57 as at 30 June 2022.	Admin	Debt Collection & Reduction	Q1-Q4: Debtors' monthly age analysis	Debt balance R R191 246 462.38 as at 31 Dec 2021	Amount of debt reduced by set date	Amount Date/Period	R2 139 996.00	Reduce Revenue debt by R3,000 000 by 30 June 2023	Reduced Revenue debt by R 25 756 613.82 as at 30 June 2023	R1 943 333.75	None	None	**Achieved**
84	P2G3O10.01	Municipal Financial Viability	Office of the MM: Internal audit unit	Produce 3 Follow up report on audit Improvement	Produced 3 Follow up reports on audit Improvem	Admin	Follow up reports on Audit Improv	Q1-Q4: Audit improvement plan with updated	Completed 3 Follow up audit report on audit implement	Number of follow up on audit improv	Number date	N/A	Produce 4 Follow up report on audit Improvement	4 Follow up report on audit Improvement Plan for	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				Plan for 19/20 to 20/21 by 30 June 2022	ent Plan for 19/20 to 20/21 by 30 June 2022		ement Plan 2021/2022	status in each quarter.	ation plan second, third and fourth quarter 2021 Financial year	ement plan produced by set date			Plan for 2020/2021and 2021/2022 by 30 June 2023.	2020/2021and 2021/2022 by 30 June 2023 were produced and tabled to all AC meetings				
85	P2G3O10.02	Municipal Financial Viability	Office of the MM: Internal audit unit	Produce 1 review report on Annual Financial Statements and 1 Interim Financial Statements review report by 30 June 2022	1 review report on annual financial statement for 2020/2021 financial statement was done and tabled to AC meeting that sat on 25	Admin	Annual Financial Statements Interim Financial Statements	Q1&Q3: 1 Review report on the Annual Financial Statements, 1 Review report on Interim Financial Report.	2 reviews conducted in 2021/2022	Number of annual and interim financial statements reports produced by set date	Number Date	R1 350,000.00	Produce 1 review report on Annual Financial Statements and 1 Interim Financial Statements review report by 30 June 2023.	2 Review report of annual financial statement was done submitted to AC that set on 23 August 2022. 1 review report on interim	R1 101 957.61	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					August 2021. 1 review report on interim financial statement was done and tabled to AC on 25 April 2022									financial statement is done.				
86	P2G3O10.03	Municipal Financial Viability	BTO: FRAM	Achieve an Unqualified Audit Opinion issued by the Auditor-General by 30 November 2021.	Unqualified Audit Opinion was received from AGSA on the 17 December 2021.		Receive unqualified audit opinion from AGSA.	Q2: Signed Audit Report	Unqualified Audit opinion for 30 November 2021.	Issued Auditor General Report by set date.	Date	R3 099 996.00	To strive for an Unqualified Audit Opinion issued by the Auditor-General by 31 December 2022	The Municipality achieved an Unqualified Audit opinion with material misstatements issued by the Auditor-General on the	R2 219 706.52	The Municipality could not achieve an unqualified Audit opinion with no material misstatements due to Irregular expendit	These items are part of the Audit action plan 2022/23, monitoring of the UIFW register is done	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														30 November 2022.		ure incurred as well as Unauthorized expenditure raised by AG.	on a monthly basis Additional budget has been allocated to depreciation during the adjustments budget 2023	
129	P6G9O22.10	Municipal Financial Viability	Office of the MM: Internal audit unit	Produce 4 (1 report pack per quarter) package quarterly for Audit Committee sittings by 30	Produced 4 (1 report pack per quarter) package quarterly for Audit Committee sittings as at 30 June	Admin	Audit Committee sitting	Q1-Q4: 4 packages completed in 2022/2023 financial year	Number of audits Packages produced by set date	Number of audit Packages produced by set date	Number date	R350 000.00	Produce 4 (1 report pack per quarter) package quarterly for Audit Committee sittings by 30	Produced six (6) package quarterly for Audit Committee sittings as at 30 June 2023 o the	R279 224.20	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				June 2022	2022								June 2023	following dates: 26 July 2022 23 August 2022 24 October 2022 24 January 2023. 21 February 2023 24 April 2023				

12.3 KPA 3: LOCAL ECONOMIC DEVELOPMENT

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
87	P3G4 O11.01	Local Economic Development	EDP: LED	N/A	N/A	Admin	Local Economic Development Strategy Review	Q1: ToR and Appointment Letter, Q2: Attendance Register for Stakeholders Consultation Q3: Draft Led strategy review, Q4: Council Resolution	Local Economic Development Strategy in place	Local Development Strategy reviewed by set date	Number date	R 150 000.00	Review one Local Economic Development strategy by 30 June 23	Local Economic Development strategy was not reviewed by 30 June 2023.	R1 50 000.00	The Service provider took longer to engage with relevant stakeholders due to their unavailability for scheduled meetings.	Reviewed Led strategy will be taken to council for adoption in July 2023.	**Not Achieved**
88	P3G4 O11.02	Local Economic Development	Community Services: Public Amenities &	Create 500 Job Opportunities through EPWP by 30 June	676 Job Opportunities were created through EPWP by 30 June 2022	All wards	Public Employment Programme (EPWP)	Q1-Q4: 1 Quarterly expenditure Report submitted to	500 Job opportunities created through EPWP in	Number of Job opportunities created through EPWP	Number date	R4 810 000.00	Create 850 Job Opportunities through EPWP by 30	740 job opportunities were created through EPWP	R4 810 000.00	Shortfall on infrastructure sector projects	341 job opportunities will be created in	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
			EPWP	2022				Council	2021/22 FY	by set date			June 2023	by 30 June 2023.		funded by MIG due to late delays with appointment of those projects.	the 2023/24 financial year to mitigate the shortfall.	
89	P3G4 O11.03	Local Economic Development	Corporate Services: HRM	Coordinating of fifteen (15) training programmes in as per 2021/22 WSP by 30 June 2022	Nineteen (19) training programmes were implemented as per 2021/22 WSP by 30 June 2022		Implementation of training programmes	Q1-Q4: Signed recommendation and schedule of placed trainees	46 Students were funded and 16 trainees were facilitated	Number of students provided with experiential learning: (Internship and In-Service Training by set date	Number date	R 500 000.00	Facilitate placement of 10 In-service trainees by June 2023; Facilitate 12 Internship programmes by 30 June	Facilitated placement of 15 In-service trainees, 16 Interns and 6 traffic warden's trainees by 30 June 2023.	R1 808 494.65	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
													2023					
90	P3G4 O12.01	Local Economic Development	EDP: LED	Plant 400 hectares of grain crops in ward 05, 07, 08, 09, 12, 13, 14, 17, 18, 21, 22, 23, 24, 25 & 26 by 30 June 2022.	Planted 230 ha, not 400 ha due to high input costs from COVID-related supply chain issues.	Various wards	Grain Cropping and household food programme	Q1: Appointment letter for inputs Appointment letter mechanisation Q2 - Q3 Inputs Distribution list Planting reports.	400 hectares were planted with grain crop and 2000 households were provided with seedlings in 20/21financial year.	Number of hectors planted with grain crops by set date	Number date	R2 625 000.00	Plant 300 hectares of grain crops in 15 wards by 30 June 2023	Planting of 200 hectors of grain crops was done in wards (1, 4, 5, 6, 11, 16, 17,18, 22 and 27) by 30 June 2023.	R2 624 218.59	Cost escalation	The shortfall of 100 hectors will be planted in 2023/24 financial year.	**Not Achieved**
91	P3G4 O12.02	Local Economic Development	EDP: LED	Provide 2000 households with seedlings in wards (05, 07, 08, 09,	A total of two thousand households were supplied with seedlings through the program, with assistance	Various wards	Cropping and household food programme	Q1: ToR Appointment letter Q2 - Q3: Distribution list and	2000 households were provided with seedlings in	Number of households supplied with seedlings by	Number date	R300 000.00	Supply and deliver seedlings to 2000 households by	Seedlings were supplied and delivered to 2000 househ	R200,000.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				12, 13, 14, 17, 18, 21, 22, 23, 24, 25 & 26) by 30 June 2022.	from councillors in beneficiary identification and distribution.			reports.	20/21financial year.	set date			30 June 2023.	olds by 30 June 2023.				
92	P3G4 O12.03	Local Economic Development	EDP: LED	Coordinate livestock improvement in 4 wards (12,17,21 and 22) by 30 June 2022	800 Sheep and 800 Cattle were dosed and vaccinated in February 2022 in ward 12,17,21 and 22.	01-18,21, 22, 23,24, 25,26, 27	Livestock Improvement programme	Q2: Appointment letter Delivery notes of the vaccines Signed dosing report per ward Q3: Pictures and reports. Q4: Progress Report	800 Cattle and 800 Sheep were dosed and vaccinated in various wards during 2020/2021 financial year	Number of cattle dosed and vaccinated by set date	Number date	R1 406 000.00	Dosing and vaccination of 12 000 Cattle in 26 wards by 30 June 2023.	Dosing and vaccination of 23039 Cattle in 26 wards by 30 June 2023.	R1 405 933.90	N/A	N/A	Achieved
93	P3G4	Local	EDP:	Support	A total number	All	Skills	Q2-Q4:	60	Number	Num	R12	Support	20	R89	N/A	N/A	Achiev

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
	O13.01	Economic Development	LED	60 Emerging contractors through skills development training on Basic compliance fundamentals, Developing sustainable business and Basic Project Management by 30 June 2022	of 60 SMMEs were trained in the following trainings, 1. Project Management,2 Sustainable business development and Basic compliance fundamentals or Supply chain management training, these trainings were separated into three and they were all done in 2021/22 financial year.	wards	Development for housing emerging Contractors	Attendance Register, Manual and Report	contractors were trained in Health and Safety, SCM processes and Project Management in 20/21 FY	of contractors trained by set date	ber date	5 000.00	20 Emerging contractors through skills development trainings on Health and Safety, Developing sustainable business and Basic Project Management by 30 June 2023.	Emerging contractors were supported through skills development trainings on Health and Safety, Developing sustainable business and Basic Project Management by 30 June 2023.	780.00			ed

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
94	P3G4 O13.02	Local Economic Development	EDP: LED	N/A	N/A	All Wards	Skill Development programme for SMMES	Q2-Q4: Appointment letters, Attendance Register, Manual and Report	60 SMMEs were trained in 2021/22 financial year	Number of SMME's trained by Set date	Number date	R 125 000.00	Support 20 SMMEs through skills development training on Basic Financial Management, Bookkeeping and Artificial insemination by 30 June 2023	20 SMMEs were supported through skills development training on Basic Financial Management, Bookkeeping and Artificial insemination by 30 June 2023	R 125 000.00	N/A	N/A	**Achieved**
95	P3G4 O13.03	Local Economic Development	EDP: LED	Support 26 SMMEs and Co-operative	Developed terms for SMME goods/services via grant-in-	All Wards	SME/ Co-operative Funding	Q1: Advert and TOR Q3, Q4:	8 SME's and cooperatives	Number of SMMEs / Co-operativ	Number date	R 500 000.00	Support 10 SMME's / Co-operativ	10 SMME's / Co-operatives were	R400,000.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				s through funding/monitored support by June 2022	aid. No 2021/22 funding due to timing. SMMEs will be funded in Q2 of 2022/23 FY.		Support	Attendance Register, Report and Pictures	funded in 20/21 FY	es funded by set date			es through funding support by 30 June 2023	supported through funding by June 2023				
96	P3G4 O13.04	Local Economic Development	EDP: LED	N/A	N/A	All Wards	Manufacturing Support Programme	Q1: Advert and TOR Q2-Q4: Attendance Register, Report and Pictures	There is database for Manufacturing businesses	Number of SMME's in Manufacturing supported by set date	Number date	R 500 000.00	Support 05 SMMEs in Manufacturing sector by 30 June 2023	5 SMMEs in manufacturing sector were supported with equipment by 30 June 2023.	R400,000.00	N/A	N/A	**Achieved**
97	P3G5 O14.01	Local Economic Development	EDP: LED	N/A	N/A		Tourism month celebrations	Q1: Concept document for the event , Closeout report	Annual tourism event was hosted in September	Number of Tourism events hosted by set date.	Number, Date	R 320 000.00	Host (1) tourism month celebration – 3 Days event 30	The tourism event (Heritage) was hosted on the 30th	R216 234.71	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
									2018				September 2022	September 2022.				
98	P3G5 O14.02	LOCAL ECONOMIC DEVELOPMENT	Tourism Destination marketing	N/A	N/A		National tourism exhibitions	Q3&Q4: Attendance register;	Matatiele local Municipality has attended the tourism exhibition shows showcasing matatiele as a destination of choice	Number of destination marketing events attended by set date	Number Date	R300 000,00	Attend 3 Tourism exhibitions; Tourism Indaba, Beelds how and Cape Town Gateway by 30 June 2023	2 tourism exhibitions (Tourism Indaba and Beelds how- Caravan show) were attended by 30 June 2023.	R0.00	Cape Town Gateway was not organised in 2022/2023 financial year, due to financial constraints.	Cape Town Gateway will be attended in 2023/2024 financial year.	**Not Achieved**
99	P3G5 O14.03	LOCAL ECONOMIC	Destina	N/A	N/A		Tourism awareness	Q3: Concept documen	Previous awaren	Tourism awaren	Number	R 320 000.	Conduct one tourism	One tourism awaren	R261 000.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		DEVELOPMENT	tion marketing				Campaign	t Q2: Signed logistic documents and Close out report	ess campaigns conducted	ess campaign conducted by set date		00	awareness campaign: Shot-Left Matat by 30 June 2023	ess campaign: Shot-Left Matat was conductedby 30 June 2023				
100	P3G5O14.05	Local Economic Development	EDP: LED	N/A	N/A	Admin	Funding for Local Tourism Events	Q1: Terms of reference Q3: Proposals Closeout report.	Matatiele Local Municipality had funded the following events; Mehloding Heritage Day, Matat Fees, Ced-Matat	Number of tourism events funded by set date	Number date	R150 000.00	Provide funding support for 3 Matatiele tourism events by 30 June 2023	One Matatiele tourism event (Bikers Festival) was provided with funding support by 30 June 2023.	R150 000.00	Budget constraints	Funding support for tourism events will be prioritized in 2023/24 financial year.	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
									Race									
101	P3G5 O15.02	Local Economic Development	EDP: LED	N/A	N/A	All wards	LED Investment Summit	Q3: Appointment Letter & Pre-Summit Attendance Registers Q4: LED Summit Close Out Report	Hosted LED investment summit in 2014	LED summit hosted by set date	Number date	R 850 000.00	Host one LED investment summit by 30 June 2023.	The service provider was appointed on the 12 of May 2023 and the 4 pre-summit meetings were held. One	R850,000.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														LED investment summit was hosted on the 14 of June 2023.				

12.4 KPA 4: SPATIAL RATIONALE

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
102	P4G6O16.01	SPATIAL CONSIDERATIONS	FUTURE PLANNING	Conduct Planning & Survey of Commercial and residential (middle income) development project in Cedarville and Matatiele by 30 June 2022	Contract extension request denied by SCM due to scope-cost issue. New bid advert posted, awaiting evaluation.	19	Planning and Survey of Matatiele Middle Income township	Q1: appointment letter Q3: Reports Q4: draft layout plan	Draft SG diagrams	Number of Draft layout plans developed by set date	Number Date	R1 000,000.00	Develop one Draft township layout plan (Planning and Survey of Matatiele Middle Income township) by 30 June 2023	Draft township layout plan (Planning and Survey of Matatiele Middle Income township) was not developed by 30 June 2023.	R0.00	There were delays in SCM processes for the appointment of the service provider.	Draft township layout plan will be developed in 2023/24 financial year.	**Not Achieved**
103	P4G6O16.03	SPATIAL CONSIDERATIONS	FUTURE PLANNING	N/A	N/A	19	Cedarville Middle Income Development (implementation)	Q3: Draft Proposal Q2-Q4: progress reports	Draft SG diagrams	Number of units provided with bulk infrastructure services by set	Number Date	R250,000.00	Provision of Bulk infrastructure services (30 sites) by 30 June 2023	Bulk infrastructure plans were developed by Alfred Nzo District Municip	R0.00	Prolonged consultation with relevant stakeholders.	Provision of Bulk infrastructure services (30 sites) will be prioritized in	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
										date				ality (ANDM)- Planning Unit and presentation was made on the 15/06/23 to the Municipality including relevant stakeholders (DEDEAT, Water Services and Infrastructure			2023/24 financial year.	

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
104	P4G6O16.04	SPATIAL CONSIDERATIONS	FUTURE PLANNING	N/A	N/A	19,2	Planning & Survey of Matatiele and Cedarville Commercial development	Q3: appointment letter Reports Q4: draft layout plans	Draft SG diagrams	Number of Draft layout plans developed by set date	Number	R1 070,000.00	Develop Two Draft township layout plan (Matatiele and Cedarville Commercial development) by 30 June 2023	Two Draft townshiip layout plans (Matatiele and Cedarville Commercial development) were developed by 30 June 2023	R113 418.75	N/A	N/A	Achieved
105	P4G6O16.05	SPATIAL CONSIDERATIONS	FUTURE PLANNING	N/A	N/A	19	Matatiele mixed-use development	Q3: Reports Q4: final layout plan	Feasibility study report	Number of layout plans developed by set date	Number	N/A	Develop township layout plans (Matatiele mixed-use development)	Township layout plan (Matatiele mixed-use development) was develop	R0.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
													by 30 June 2023	ed by 30 June 2023				
106	P4G6O 16.07	SPATIAL CONSIDERATIONS	LAND ADMINISTRATION	Valuation of 20 Municipal land parcels by 30 June 2022	16 Municipal Land parcels were valued	1,19, 20	Valuation of Municipal land parcels	Q2- Appointment letter Q3 valuation reports. Q4 N/A	10 subdivided land parcels	Number of valued Municipal land parcel by set date	Number date	N/A	Valuation of 10 Municipal land parcels by 30 June 2023	10 Municipal land parcels were valued by 30 June 2023	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
107	P4G6O16.08	SPATIAL CONSIDERATIONS	LAND ADMINISTRATION	Coordinating of 4 (Rezoning, Reallocation, Subdivision and Submission)Land surveying activities by June 2022	4 land survey activities: - Rezoned 19 parcels in Sep 2021 - Reallocated parcels on Dec 15, 2022 - Subdivided & rezoned erf 1943 on Mar 22, 2022 - Submitted SG Diagrams on Jun 13, 2022.	1,19, 20,26	Undertaking Land Survey Services	Q3 appointment letter Q4 Proof of Submission to Surveyor General (SG	50 surveyed land parcels Encroachments of land parcels	Number of land survey activities coordinated by set date.	Number Date	R 806 144.00	Coordinating of 4 (Rezoning, Resurveying, Subdivision and Submission) Land surveying activities by June 2023	4 Land surveying activities were not coordinated by June 2023.	R749 191.08	The bid was non-responsive.	4 Land surveying activities will be coordinated in 2023/24 financial year.	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
108	P4G6O 18.01	SPATIAL CONSIDERATIONS	FUTURE PLANNING	Development of two Local SDF by 30 June,2022	Project advertised Aug 06, Dec 17, 2021 & re-advertised Jun 10, 2022 post Treasury moratorium lift.	Various wards	Development of Western & Southern Local Spatial Development Framework (LSDF)	Q3 Progress Reports, Draft LSDF Q4 final LSDF	Spatial Development Framework (SDF)	Number of LSDFs developed by set date	date	R 500 000.00	Development of LSDF Western (1) and Southern Cluster by 30 June 2023	LSDF for Western (1) and Southern Cluster was developed by 30 June 2023.	R410 000.00	N/A	N/A	Achieved
109	P4G6O 18.02	SPATIAL CONSIDERATIONS	FUTURE PLANNING	Facilitate the Maluti Land Tenure upgrade programme by 30 June 2022	Facilitated Maluti land tenure upgrade: - Contacted Surveyor General, Deeds	1	Maluti Land Tenure Upgrade	Q1-Q4-Quarterly reports	Letter of Maluti Donation from Department of Public Works	Land tenure project facilitated by set date	Number Date	R 500 000.00	Facilitate one land tenure upgrade project by 30 June 2023	Engagements with the Municipal Conveyancer to implement the land tenure upgrade project	R0.00	The planned activities were not achieved due to non-performance of the service provider	The new service provider to undertake the land tenure upgrade project will be appointed in	Not Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unit of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					Office in Jan (22,25), Feb (22), 2022 - Engaged Legal Services for Conveyancer on Feb 18, Mar 23 - Municipality signed Deed of Donation on May 26, 2022, sent to Public Works.									were undertaken, however, the planned activities were not achieved by 30 June 2023.		(existing municipal conveyancer)	2023/24 financial year.	

12.5 KPA 5: MUNICIPAL INSTITUTION DEVELOPMENT AND TRANSFORMATION

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
110	P5G7O19.01	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HRM&D	Coordinating of fifteen (15) training programmes in as per 2021/22 WSP by 30 June 2022	Nineteen (19) training programmes were implemented as per 2021/22 WSP by 30 June 2022	ADMIN	Training and Development	Q1, Q2, Q3 & Q4: Memos written to departments for employees to be trained; Attendance registers or confirmation from the training provider.	15 training programmes were conducted in 2021/22 financial year.	Number of training programmes coordinate by set date	Number date	R667 500,00	Coordinate 15 Training programmes by 30 June 2023.	Twenty-three (23) training programmes were coordinated by 30 June 2023	R246,854.00	N/A	N/A	**Achieved**
111	P5G7	MUNICIPA	HRM&D	Approv	Staff	ADMI	Staff	Q1:	2021/2	Review	Date	N/A	Approval	2022/20	R0.00	N/A	N/A	**Achiev**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
	O19.02	L INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT		al of the reviewed 2021/2022 Staff Establishment by 30 June 2022	Review Plan for 2022/2023 adopted on Oct 26, 2021 (CR 1346/26/10/2021). Changes presented, adopted on May 26, 2022 (CR143/26/05/2022).	N	Establishment review	Signed process plan Q2: Council resolution extract Q3: Draft staff establishment Q4: Council resolution extract	2 approved Staff Establishment	ed and approved Staff Establishment by set date.			of the reviewed 2022/2023 Staff Establishment by 30 June 2023	23 Staff Establishment was reviewed on the 25th May 2023.				ed
112	P5G7O19.03	MUNICIPAL INSTITUTIONAL TRANSFORMATION AND DEVELOPMENT	HRM&D	N/A	N/A	ADMIN	Financial Study Assistance	Q1: Schedule of applications approved and report Q3: Schedule of applica	25 Beneficiaries to Financial Study Assistance	Number of beneficiaries funded for Financial Study Assistance by set date	Number date	R1 485 000.00	Fund 25 Beneficiaries for Financial Study Assistance by 30 June 2023.	Funded 36 beneficiaries for financial study Assistance by 30 June 2023.	R1 327 080.31	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								tions approved and report										
113	P5G7O19.04	INSTITUTIONAL ARRANGEMENT	HRM&D	Conduct 4 wellness & OHS Programmes by 30 June 2022	Conducted 6 wellness & OHS Programmes by 30 June 2022	P5G7O19.04	Facilitate Wellness & OHS programmes	Invites to employer – employee relations session; Attendance registers for employer – employee relations session; Completed health and safety	4 wellness & programmes events held in 21/22 and Contracted a Service Provider for EAP for 3 years	Number of wellness & employer - employee programmes conducted by set date	Number date	R100 000.00	Conduct two (2) wellness & two (2) employer-employee relations Programs by 30 June 2023	Conducted two (2) wellness programme on the 28th October and 31st March 2023.Conducted (2) employer-employee relations Programmes on the 06th October 2022 and 27 February 2023.	R90 980.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								inspections										
114	P5G8O20.01	INSTITUTIONAL ARRANGEMENT AND TRANSFORMATION	SECURITY MANAGEMENT	Provide security services for the municipality on an annual basis by 30 June 2022	Four (4) quarterly meetings were held on 23 September 2021, 13 December 2021, 31 March 2022 and 24 June 2022. Twelve (12) monthly reports were received from the service provider. Additionally one (1) MONTHLY meeting was held on 14 July 2021	ADMIN	Security for municipal assets and premises	Q1 – Q4: 4 Minutes and 12 reports	Security policy in place Current Contract for Security company expires in 2024	Number of meetings held and monthly reports produced by set date	Number Date	R 12 100 000.00	Hold 4 quarterly meetings and produce 12 monthly reports on monitoring of security services by 30 June 2023	Held 4 quarterly meetings and produced 12 monthly reports on monitoring of security services by 30 June 2023	R11 696 184.47	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
115	P5G8O20.02	INSTITUTIONAL ARRANGEMENT AND TRANSFORMATION	FLEET MANAGEMENT	N/A	N/A	Admin	Procurement of additional fleet	Q3: Appointment letter; Q4: Invoice and delivery note.	31 Municipal vehicles	Number of Vehicles procured by set date	Number Date	R3 050,000.00	Procurement of 3 municipal vehicles by 30 June 2023	Procurement of additional fleet, a minibus and two SUV vehicles for the council by 30 June 2023	R1,945,852.76	N/A	N/A and	**Achieved**
116	P5G8O20.03	INSTITUTIONAL ARRANGEMENT AND TRANSFORMATION	FLEET MANAGEMENT	N/A	N/A	ADMIN	Installation of car ports	Q3: Appointment letter; Q4: Invoice and delivery note.	There are no exiting car-ports at BTO & LED OFICES	Carports installed by set date	Number Date	R450,000.00	Installation of one carport at BTO offices by 30 June 2023	Installation of 20 car ports at the Budget & Treasury Office by 30 June 2023	R420,000.00	N/A	N/A	**Achieved**
117	P5G8O20.04	INSTITUTIONAL ARRANGEMENT AND TRANSFO	ICT	Provision of 83 laptops by 30 June	Procured delivered (113) laptops for the new council and	Admin	Maintenance and support of end user	Q1&Q3: Delivery notes	Desktop and laptop use policy	Number of laptops procured by set	Number Date	R2 195 000.00	Procurement of 30 laptops by 30 June 2023	Procured 28 laptops by 30 June 2023	R1 821 441.77	The user departments did not reques	This activity is based on user	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		RMATION		2022	Municipal employees in Q2 on 27 October 2021		computer peripherals			date						t and therefore procurement for two laptops was not done.	request and demand. ICT will use estimates based on actual budget allocated for tools of trade per department for 2023/24 FY	
118	P5G8O21.01	MUNICIPAL INSTITUTIONAL DEVELOP	ICT SERVICES	Provide maintenance of Data Centre	Disaster replication site not implemented		Maintenance and monitoring of	Q1: copy of sending Terms	Network Management policy	Number of Municipal Data Centre	Number Date	R1 380,996.00	ICT infrastructure maintenance (3) at	Maintenance of ICT infrastructure,	R1 380,657.96	The progress of the tasks	The projects set to be compl	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		MENT AND TRANSFORMATION		and ICT Infrastructure(1) Uninterrupted Power Supply (2) Network Rewiring of 102 Main street (3) Resuscitation Of Disaster Replication site by 30 June 2022			Data Centre and ICT Infrastructure	of reference to SCM Q2, copy Appointment letters. Q3: Maintenance Progress report and completion certificates	existing on the network and datacentre services	and ICT Infrastructure maintained by set date			the Data Centre (1) Smoke Detectors (Registry) (2) Fibre maintenance Service provider (3) Data Centre (n+1) Generator by 30 June 2023	including smoke detectors, fiber service, and backup generator at Data Centre (1), has been met by 30 June 30 2023.		was hindered by disruptions in the supply chain and a non-responsive bid for the Smoke Detectors (Registry).	eted in 2023/24 FY.	
119		MUNICIPAL INSTITUTI	Corporate services	Conducting of Cyber	Received cyber-security		Cyber Security: (Perform	Q1: Attendance	Existing Compu	Number of worksh	Number Date	R1 000 000.00	Conduct four (4) quarterly	Conducted Anti-Cyber	R342,000.00	None	None	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		ONAL DEVELOPMENT AND TRANSFORMATION	: ICT	Security Assessment and Development of 1 Protection of Personal Information Policy - POPI by 30 June 2022	report, presented to ICT Steering Committee on Nov 29, 2021. Service provider completed drafts: Cyber Security Strategy, Policy, SOPs. POPI advert closed Dec 3, 2021. Draft POPI Policy ready.		Penetration testing, Anti Cyber security measures and POPIA).	register and terms of reference, Q2: Attendance register and appointment letter, Q3: Attendance registers Q4: Penetration Test report.	ter Systems	ops conducted and implemented Cyber Security systems by set date.			Cyber security awareness workshops, one Anti-Cyber technical training and one Penetration test by 30 June 2023	Security Awareness workshop on September 20, 2022, and a subsequent workshop on October 5, 2022. Additionally, key developments encompass the receipt of the POPI appointment letter on December 8, 2022, virtual				

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unit of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														training for the Information Officer (MM), submission of the POPI report, and the facilitation of POPI training workshops for Information Officers, Management, and all departments by 30 June 2023				
120	P5G8O21.02	Municipal Institutional Development and	Corporate Services: ICT	Perform 2 (1) Renew License	Annual subscription license paid for		ICT Governance Services	Q1: Attendance register	Existing Deployed	Number of ICT governance	Number Date	R2 899 999.00	Perform 4 ICT governance system	Conducted Three (3) ICT steering	R2 782 958.52	None	None	**Not Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Transformation		s, (2) sitting of ICT steering committee ICT governance services to Ensure compliance to standards and frameworks by 30 June 2022	Microsoft and Munsoft and License fee of R190474.50 to SAGE VIP, ICT Steering Committee held on 29 November 2021, 28 March 2022 and 29 June 2022		(Renewal of Licenses, Systems Maintenance, Integrate Systems/service alignment, Digitalization, Awareness).	ICT steering Committee meetings and TORs Q2: Attendance register and appointment letters Q3: Attendance register I, progress reports and draft digital and ICT	systems	systems performed by set date			by 30 June 2023. 1) Conduct ICT steering Committee meetings. 2) Renewed software/equipment licences. 3) Draft Digital and ICT Strategy 4) ICT Helpdesk System.	committess , developed (TORs) for ICT service desk and Digital ICT strategy, Issued appointment letters for the ICT Service Desk and Digital Strategy and established an ICT Digital Strategy implementation				

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								strategy. Q4: Attendance register, SLA digital signature and renewed equipment.						plan by 30 June 2023				

12.6 KPA 6: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
121	P6G9O22.01	GOOD GOVERNANCE & PUBLIC PARTICI	ALL DEPARTMENTS	Facilitate the annual review of municip	In Q3, 6 depts. reviewed policies, presented to	Admin	Development and Review of municip	Q3: Depart, Council Strat Plan	Adopted municipal Frameworks, Policies,	Number of departments with reviewed policies, plans,	Number date	N/A	Facilitate the annual review of municipal policies, plans,	Reviewed policies were presented at the department	R0.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		PATION		al policies, plans, strategies and SOP'S for the 6 departments by 31 May 2022	Councillors at Feb 6-10 Planning Session & Mar 23-25 Workshop. In Q4, Council adopted new/rev. Bylaws, TOR, policies, etc. on May 26 (CR140/26/05/2022).		al policies, plans, strategies and SOP's	Programme reflecting the reviewal Q4: Copy of Council extract	and SOPs	strategies and SOP's by set date			strategies and SOP'S for the 6 departments by 31 May 2023	al strategic planning sessions on 27 and 30 January 2023, A policy workshop for all departments was held on 17 and 18 April 2023 and the Reviewed BYLAWS, TOR, policies, Plans, frameworks, charters and Standard Operating Procedures were presented to Council on 25 May				

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														2023				
122	P6G9O22.03	Basic Service Delivery	Corporate services: ICT	Establishment of 1 ICT community Centre in Matatiele town by 30 June 2022	Established 1 ICT community center, delivered computers on Jun 24, 2022. Cost breakdown: 1. Network setup: R261,422.60 2. 10 desktops purchased: RR174,253.75		Establishment of ICT community	Q1: TORs Q2: Delivery notes and invoices Q3: Completion certificate and photos.	Two Existing ICT Community Centres	Number of established ICT Community Centre by set date	Number date	R 250 000.00	Establishment of 1 ICT community Centre by 30 June 2023	ICT community Centre was established through the utilization of the existing Desktop in the Cedarville Library and installed new wifi by 30 June 2023	R0.00	N/A	N/A	**Achieved**
123		Good Governance & Participation	Office of the Municipal Manager: Strategic Governance	Development of 5-year IDP (2022/2027) by 30 June 2022	Adopted 5-year IDP (2022/2027) on May 26, 2022 in Nchodu Community Hall. Council	ADMIN	IDP development processes: IDP rep. forum meetings;	Q1-Q3: Council Resolution, Public notices,	2022/2027 IDP document in place	Development and Adopted IDP review by set date	Number Date	R1,850,000.00	Development of 2023/2024 IDP review by 30 June 2023	The draft 2023/2024 IDP review was adopted in a Council meeting that was held on the	R1 140 567.86	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					resolution: CR 144/26/05/2022.		strategic planning session, Ward Based plans; IDP Community outreaches;	attendance registers, reports Q4: advert and council Resolution, Public notices, attendance registers; Adopted IDP						25th May 2023 in the council chambers. Council resolution number CR: 389/25/05/2023				
124	P6G9O22.05	Good Governance & Public Participation	Office of the Municipal Manager: Strategic Governance	Approval of the 2021/22 Midyear performance report by 30 June	2021/22 Midyear performance report was approved by council on 27 January	ADMIN	Compilation of the Midyear Performance Report	Q2: Memo to management requesting progress and	2021/22 Mid-year Performance report adopted	Midyear performance report approved by set date	Number Date	N/A	Approval of the 2022/23 Midyear performance report by 30 June 2023	The Mid-year report was adopted by Council on 26 January 2023	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
				2022	2022. Council Resolution Number: CR 45/27/01/2022			P.O.E"s Q3: Adopted Mid-year report & council Resolution										
125	P6G9O22.06	Good Governance & Public Participation	Office of the Municipal Manager: Strategic Governance	Compilation of the 2020/21 annual performance report and Annual Report by 30 June 2022	Submitted Annual Performance Report to AG by Aug 31, 2021. Final Draft of 2020-2021 Annual Report presented to Council on Jan 27, 2022.	ADMIN	Development of 2021/2022 Annual performance report and annual report.	Q1: Adopted 2021/2022 APR, Council Resolution and Proof of submission to AG Q3:	2020/21 Annual Report	Adopted Annual Performance Report and Annual Report by set date	Number Date	N/A	Compilation of the 2021/22 annual performance report and Annual Report by 30 June 2023	The 2021/22 Annual Performance Report together with the Annual Financial Statements were submitted to the Auditor General on the 31 August	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								Draft AR & Council Resolution Q4: Adopted AR & Council Resolution						2022.The 2021/22 draft Annual Report was adopted by Council on the 26 January 2023.				
126	P6G9O22.07	Good Governance & Public Participation	Office of the Municipal Manager: Strategic Governance	Development of 2022/2023 SDBIP and 2021/2022 Revised SDBIP by 30 June 2022	Revised 2021/2022 SDBIP presented to Council on Jan 27, 2022. 2022/2023 SDBIP approved within 28 days of budget approval. Draft	ADMIN	Development SDBIP	Q3: 2022/2023 Revised SDBIP & Council Resolution Q4: 2023/2024	Approved 2022/23 SDBIP	SDBIP developed by set date	Number Date	N/A	Development of 2023/2024 SDBIP and 2022/2023 Revised SDBIP by 30 June 2023	The revised 2022/2023 SDBIP was adopted by Council on 23 February 2023.The 2023/24 Draft SDBIP was tabled at a Council meeting	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					SDBIP noted by Council, final version Mayor-approved.			SDBIP & Council Resolution and letter of approval.						that was held on the 30th of March 2023. The final 2023/24 SDBIP was approved by the Honourable Mayor on the 19th of June 2023.				
127	P6G9O22.08	Good Governance & Public Participation	Office of the Municipal Manager: Strategic Governance	Conduct Risk Assessment and development of 2022/2023 Risk Register by 30 June 2022	Risk assessment held on May 3-6, 2022. Special Risk Management Meeting: June 20, 2022. Approved Strategic and Operation	ADMIN	Risk assessment and development of Risk Register	Q4: Strategic Risk Register, Operational Risk Register.	2022/2023 Risk Register	Adopted Risk Register by set date	Number	R2 759 076.00	Conduct Risk Assessment and development of 2023/2024 Risk Register by 30 June 2023	The risk assessment for the 2023/2024 financial year were conducted from the 16th to the 19th of May 2023 and the Strategic and Operational Risk	R1 940 943.08	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					al risk register for 2022/2023 financial year.									register was developed.				
128	P6G9O 22.09	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PERFORMANCE MANAGEMENT	Compile 4(1 report per quarter) Risk Management reports by 30 June 2022	Compiled 4 quarterly Risk Management reports by 30 June 2022	Admin	Quarterly Risk Management reports	Q1-Q4: Quarterly risk management reports	Adopted Quarterly Risk Management Reports	Number of quarterly Risk Management reports approved by set date	Number date	N/A	Compile 4 Quarterly Risk Management reports by 30 June 2023	Compiled 4 quarterly Risk Management reports by 30 June 2023	R0.00	N/A	N/A	**Achieved**
130	P6G9O 23.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Corporate Services: Public Paticipation	Manage 100% of complaints & Petitions received in the 2021/2022 financial year.	Managed 100% of complaints & Petitions received in 2021/2022 financial year by 30 June 2022		Petitions management	Q1-Q4: Petitions register and Response Plan	Council adopted Petitions Policy	Percentage of complaints & petitions managed by set date	Percentage date	N/A	Manage 100% of complaints & Petitions received in the 2022/2023 financial year by 30 June 2023	All 12 Petitions and 219 Complaints received were 100% responded to.	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
131	P6G9O 24.01	Good Governance & Public Participation	Office of the Municipal Manager: Compliance & Legal Services	Provide 100% legal services and advice municipal on legal matters by 30 June 2022	Provided 100% of legal services and advice and prepared twelve(12) monthly reports by 30 June 2022	ADMIN	Litigation management	Q1-Q4: Monthly reports	Existing 2021/22 litigation register	Percentage of legal services and advice provided by set date	Percentage	R 2 200 000.00	Provision of 100% legal services and advice on municipal legal matters by 30 June 2023	Provided 100% (received 14 legal cases and provided on all 14 legal cases) legal services and advice on Municipal Legal matters by 30 June 2023 (Achieved)	R2 207 725.71	N/A	N/A	Achieved
132	P6G9O 24.02	Good Governance & Public Participation	Office of the Municipal Manager: Compliance & Legal Services	Review 2 and gazette 2 by-laws by 30 June 2022	Reviewed 3 bylaws by 30 June 2022	ADMIN	Review and drafting of by-laws	Q1: Draft reviewed bylaws Q2: Reports to council Q3:	2 By laws reviewed and drafted in 2021/22 FY	Number of by-laws reviewed and gazetted by set date	Number	N/A	Review and gazette of 4 by-laws by 30 June 2023	Four bylaws reviewed and gazetted (Bylaws: Swimming pool, Cemetry, Leasing of halls and	R0.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
								Advert & attendance registers Q4: Council resolution						Library and information) by 30 June 2023				
133	P6G10O25.01	Good Governance & Public Participation	Corporate Services: Public Participation and Customer	Conduct one annual customer satisfaction survey by 30 June 2022	Conducted annual survey Nov 24 - Dec 10, 2021. Report presented to council by June 30, 2022.		Conducting of customer satisfaction survey	Q2: Appointment Letter. Q3: report to council. Q4: Survey results,	Customer satisfaction survey conducted annually 2021-2022	Customer satisfaction survey conducted by set date	Number date	R 100 000.00	Conduct one annual customer satisfaction survey by 30 June 2023	One annual customer satisfaction survey was conducted by 30 June 2023.	R78 000.00	N/A	N/A	**Achieved**
134		Good Governance & Public	Corporate Services: Public	Coordinate 12 monthly ward	Seven (7) monthly ward committee		Implementation of Ward Operati	Q1-Q4: Attendance	Adopted the Ward Operatio	Number of meetings & workshop on Ward	Number date	R 5 100 000.00	Coordinate 12 monthly ward committee	Coordinated 17 monthly ward	R4 694 500.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Participation	Participation and Customer	committee meetings and one workshop on ward operational plans by 30 June 2022	meetings were coordinated by 30 June 2022		onal Plan.	registers and reports	nal Plans on 2018/2019- CR 484/12/09/2018	operational coordinated by set date			meetings and one workshop on ward operational plans by 30 June 2023	committee meetings on ward operational plans and coordinated one workshop on capacity building by 30 June 2023				
135		Good Governance & Public Participation	Office of the Municipal Manager: Communications & SPU	Conduct one communication strategy review session by December 2022	Communication strategy workshop & media training held on 30-31/03/22	Admin	Communication action plan review and media training	Q1-Q4: Attendance register	2017/22 Communications Strategy	Reviewed and implementation of Communication action plan by set date	Number Date	R650 000.00	One Communication action plan review and media training by 30 June 2023	One Communication action plan was reviewed, and media training conducted on the 6 - 7 March 2023.	R423 110.75	N/A	N/A	**Achieved**
136		Good Governance & Public	Office of the Municipal Manager:	Conduct 4 LCFs by 31 June	4 Quarterly LCF meetings	Admin	4 Quarterly LCF meeting	Q1-Q4: Attendance	2017/22 Communications	Number of LCFs meeting conducted	Number Date	R12,500.00	Conduct 4 Local Communicators	Four (4) Local Communicators	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Participation	Communications & SPU	2022	were conducted by 30 June 2022		s	register	Strategy	by set date			Forum (LCFs) meetings by 30 June 2023	Forum (LCFs) meetings conducted by 30 June 2023				
137		Good Governance & Public Participation	Office of the Municipal Manager: Communications & SPU	One media partnership established by 31 June 2022	One partnership established with TVOM to run slots from January-June 2022	Various wards	Establish media partnership with TVOM for Talk to Your Ward Cllr. radio programme	Q3: Appointment letter	2017/22 Communications Strategy	Media partnership established by set date	Number Date	R12,500.00	Establish one media partnership by 30 June 2023	Media Partnership was established with Keith Ngesi Media in Q3 for the practical Media Training of Councillors wherein full TV and Radio Studios were set up.Media partnership entered into with ANCR & Mayor utilized a	R188,000.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														30 minutes radio slot on 31/03/23. Media partnership established with ANCR by 30 June 2023				
138		Good Governance & Public Participation	Office of the Municipal Manager: Communications & SPU	Produce 3000 copies of service delivery booklet by 31 June 2022	- 3000 copies of the new council's faces (Know your councillor programme) - 1 advertorial in ISO News, Kokstad Advertiser & Izwi LeAfrika (over 6000	Admin	Produce 3000 copies of service delivery booklet	Q2: Appointment letter Q2&Q4: Pdf copy of the booklets	2017/22 Communications Strategy	Number of copies produced by set date	Number Date	R50,000.00	Produce 3000 copies of service delivery booklet by 30 June 2023	3000 information sheets printed and distributed by 30 June 2023	R49,200.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
					copies) - Newsflash copies - Service delivery pamphlets by June 30, 2022													
139		Good Governance & Public Participation	Office of the Municipal Manager: Communications & SPU	Install 6 billboards by 30 June 2022	6 billboards installed on Tourism, fight against cable & copper theft, GBV & F and teenage pregnancy awareness.	Admin	outdoor billboards	Q2: Appointment letter Q2&Q4: Pictures of Installed billboard artwork	2017/22 Communications Strategy	Billboards updated by set date	Number Date	R50,000.00	Update content on 6 outdoor billboards by 30 June 2023.	Update content on 6 outdoor billboards (3 Billboards updated with content focusing on tourism, cable theft, teenage pregnancy, paying municipal bills, PWDs & land invasion. 3 for the LED	R148,900.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														& I Summit) by 30 June 2023				
140		Good Governance & Public Participation	Office of the Municipal Manager: Communications & SPU	Organize 1 state of the municipality address event by 31 June 2022	SoMA was held on 26/05/22 HaNchodu in ward 8.	Admin	State of the municipality	Q4: Attendance register & pictures	2017/22 Communications Strategy	State of the municipality address organised by set date	Number Date	R100,000.00	Organize 1 state of the municipality address event by 30 June 2023	State of the municipality address event was not organized by 30 June 2023.	R0.00	Budget constraints	The SOMA will be held during 2023/24 financial year in Quarter 1.	**Not Achieved**
141		Good Governance & Public Participation	Office of the Municipal Manager: Communications & SPU	Host 4 IGR Meetings by 30 June 2022	Hosted four (4) IGR Meetings by 30 June 2022	Various wards	Host 4 IGR meetings	Q1-Q4: Attendance register	2017/22 Communications Strategy	Number IGR Meetings hosted by set date	Number Date	R12,500.00	Host 4 IGR Meetings by 31 June 2023	Hosted 4 IGR Meetings by 30 June 2023	R16,550.00	N/A	N/A	**Achieved**
142		Good Governance &	Office of the Municipal	N/A	N/A	Various war	Mayoral Imbizo	Q2&Q4: Attend	2017/22 Communication	Mayoral Imbizo hosted by	Number Date	R12,500.00	Host 2 Mayoral Imbizo by	Hosted nine (9) programm	R0.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		Public Participation	Manager: Communications & SPU			ds		ance register & pictures	s Strategy	set date			30 June 2023.	es as part of Mayoral/EXCO Imbizo by 30 June 2023				
143	P6G10O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	ENHANCED DESIGNATED GROUPS EMPOWERMENT	Host 1 Christmas party for OVCs by 31 June 2022	Christmas party for the OVCs held on 24 December 2021 at Crossroads Child and Youth Centre	Various	Host 1 Christmas party for OVCs	Q2: Attendance register	Adopted Designated groups strategy	Christmas party for OVCs hosted by set date	Number Date	R75,000.00	Host 1 Christmas party for Orphans and Vulnerable Children (OVC) by 31 June 2023	1 Christmas party for Orphans and Vulnerable Children (OVC) was hosted on 06 December 22 at Mehloloaneng OVC Home.	R25,000.00	N/A	N/A	**Achieved**
144	P6G10O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	ENHANCED DESIGNATED GROUPS EMPOW	Host 1 sports development programme (Mayora	Host 1 sports development programme (Mayoral Cup) by 31	Various	Host 1 sports development programme (Mayora	Q4: Attendance register	Adopted Designated groups strategy	Sports development programme hosted by set date	Number Date	R50, 000. 00	Host 1 sports development programme (Mayoral Cup) by 30	1 sport development programme (Mayoral Cup) was hosted on	R332, 810.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
			ERMENT	l Cup) by 31 June 2022	June 2022		l Cup)						June 2023	the 3 June 2023.				
145	P6G10 O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	ENHANCED DESIGNATED GROUPS EMPOWERMENT	Host woman's day celebration/anti-femicide programme by 31 June 2022	Conducted 4 info-sharing programs	Various	Coordination of woman's day celebration/anti-femicide programme	Q1-Q4: Attendance register	Adopted Designated groups strategy	Woman's day celebration /anti-femicide programme hosted by set date	Number Date	R75, 000. 00	Host woman's day celebration /anti-femicide programme by 30 June 2023	Target achieved through conducting a diverse range of seven(7) programs and initiatives by 30 June 2023 to address GBVF and empower women and men in the communities.	R305, 343.00	N/A	N/A	**Achieved**
146	P6G10 O26.01	GOOD GOVERNANCE & PUBLIC	ENHANCED DESIGNATED GROUP	Host 1 World AIDS Day event	Organized World AIDS Day on Nov 26 at North	Various	Host 1 World AIDS Day event	Q2: Attendance register	Adopted Designated groups strategy	World AIDS Day event hosted by set date	Number Date	R50, 000. 00	Host 1 World AIDS Day event by 31	Hosted 2 World AIDS Day event by 30 June	R58,578.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
		PARTICIPATION	S EMPOWERMENT	by 31 June 2022	End Stadium. Ran campaign Nov 17-19 in Area C, Khoapa, Phola Park. Partnered with DOH for HIV training on Nov 24 at Council Chamber. Held Candlelight memorial on Jun 3 at Maluti DoSD.								December 2022.	2023 consisting of: 1. World AIDS Day held on 22/11/22 at Madlangala in Ward 2. Candle light memorial day was on the 11th May 2023 in Mvenyane clinic (ward 21)				
147	P6G10O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	ENHANCED DESIGNATED GROUPS EMPOWERMENT	Host 4 Local AIDS Council meetings by 31 June 2022	Hosted 4 Local AIDS Council meetings by 30 June 2022	Various	4 Local AIDS Council meetings	Q1-Q4: Attendance register	Adopted Designated groups strategy	Number Local AIDS Council meeting held by set date	Number Date	R50,000. 00	Host 4 Local AIDS Council meetings by 30 June 2023	Hosted four(4) Local AIDS Council meetings and one(1) World TB Day by 30	R26,520.00	N/A	N/A	**Achieved**

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														June 2023				
148	P6G10O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	ENHANCED DESIGNATED GROUPS EMPOWERMENT	N/A	N/A	Various	Host 1 Elderly day	Q2&Q4: Attendance register	Adopted Designated groups strategy	Number of Senior citizens/grandparent's day hosted by set date	Number Date	R75.000. 00	Host 2 senior citizens/grandparents' day by 30 June 2023	Hosted 2 senior citizens/grandparents' day by 30 June 2023 namely: 1. Golden games tournament at ward 19 North End Stadium on the 08 December 2022 2. Grand parents day on the 27 June 2023 at ward 24 Zibi Meyer Community Hall. Blankets and gift packs were handed	R29,000.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
														over on the day.				
149	P6G10O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	ENHANCED DESIGNATED GROUPS EMPOWERMENT	N/A	N/A	Various	Support Designated groups 'projects	Q1-Q4: Register & pictures	Adopted Designated groups strategy	Projects led by designated groups by set date	Number Date	R150 000. 00	Support 4 projects led by designated groups by 30 June 2023	Supported Seven (7) projects led by designated groups by 30 June 2023	R52,329.80	N/A	N/A	Achieved
150	P6G10O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Communications & SPU	N/A	N/A	Various	Disability & women's forum	Q1-Q4: Attendance register	Adopted Designated groups strategy	Disability & women's forum meetings held by set date	Number Date	R75. 000. 00	Host 4 disability & women's forum meetings by 30 June 2023	Successfully hosted 8 forums by 30 June 2023	R35,970.00	N/A	N/A	Achieved

Project No.	IDP Ref.	National KPA	Departmental Programme	2021/22 Annual Target	2021/22 Actual Performance	Ward	Project Description	Means of Verification	Baseline	KPI	Unif of Measure	Actual Budget 2022/23 FY	Annual Target	Annual Actual Performance	Annual Actual Expenditure	Reason For The Deviation	Corrective Measure	Target Achieved/Not Achieved
151	P6G10 O26.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	Communications & SPU	N/A	N/A	Various	Awareness campaigns & or information sharing programmes targeting the designated groups.	Q1-Q4: Attendance register	Adopted Designated groups strategy	Awareness campaigns or information sharing programmes targeting the designated groups conducted by set date	Number Date	R100.000. 00	Conduct 4 Awareness campaigns or information sharing programmes targeting the designated groups by 30 June 2023	Conducted 9 Awareness campaigns or information sharing programmes targeting the designated groups by 30 June 2023	R51,300.00	N/A	N/A	Achieved
152	P6G10 O26.01	Good Governance & Public Participation	Communications & SPU	Register 25 students from Matatiele at institutions of higher learning by 30 June 2022	61 students registered to institutions of higher learning by 30 June 2022		Register 25 students from Matatiele at institutions of higher learning	Q3: List of registered students	25	Registration of student at institution of higher learning	Number	R336 000.0	Register 25 students from Matatiele at institutions of higher learning by 30 June 2023	Assisted 70 students to register in institutions of higher learning.	R360 934.00	N/A	N/A	Achieved

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES

Employees					
Description	Year 2021/2022	Year 2022/2023			
	Employees No.	Approved Posts No.	Employees No.	Vacancies No.	Vacancies %
Water	0	0	0	0	0%
Waste Water (Sanitation)	0	0	0	0	0%
Electricity	18	19	18	1	5.3%
Waste Management	16	16	15	1	6.25%
Housing	2	2	2	0	0%
Waste Water (Storm water Drainage)	0	0	0	0	0%
Roads	50	63	41	22	34.92%
Transport	3	3	3	0	0.00%
Planning	4	7	5	2	28.57%
Local Economic Development	7	7	7	0	0.00%
Planning (Strategic and Regulatory)	2	2	1	1	50%
Community and Social Services	18	19	17	2	5.3%
Environmental Protection	5	5	5	0	0.00%
Health	0	0	0	0	0%
Security and Safety	20	25	19	6	24%
Sport and Recreation	0	0	0	0	0%
Corporate Policy Offices and Other	0	0	0	0	0%
Totals	**145**	**168**	**133**	**35**	
					T4.1.1

Designations	*Total Approved Posts	*Vacancies (Total time that vacancies exist using fulltime equivalents)	*Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Municipal Manager	1	0	0.00
CFO	1	0	0.00
Other S57 Managers (excluding Finance Posts)	4	0	0.00
Other S57 Managers (Finance posts)	0	0	0.00
Traffic officers	19	6	0.00
Fire fighters	5	1	0.00
Middle management: TG 16 (excluding Finance Posts)	16	0	0.00
Middle management: TG 16 (Finance posts)	4	0	0.00
Highly skilled supervision: TG 14 - 12 (excluding	29	0	0.00

Designations	*Total Approved Posts	*Vacancies (Total time that vacancies exist using fulltime equivalents)	*Vacancies (as a proportion of total posts in each category)
	No.	No.	%
Finance posts)			
Highly skilled supervision: TG 14 - 12 (Finance posts)	10	0	0.00
Total	**88**	**7**	**3.4**
			T4.1.2

Turn-over Rate			
Details	Total Appointments as of beginning of Financial Year No.	Terminations during the Financial Year No.	Turn-over Rate* (%)
Year 2020/2021	25	13	52%
Year 2021/2022	79	56	70.88%
Year 2022/2023	16	14	87.5%
			T4.1.3

4.2 POLICIES

HR Policies and Plans				
	Name of Policy	Completed %	Reviewed %	Date adopted by council or comment on failure to adopt
1	ACTING APPOINTMENTS POLICY	100	100	25 May 2023
2	LEAVE ENCASHMENT POLICY	100	100	25 May 2023
3	CAPACITY BUILDING AND TRAINING FOR MUNICIPAL COUNCILLORS POLICY	100	100	25 May 2023
4	EMPLOYEE RELOCATION POLICY	100	100	25 May 2023
5	EMPLOYMENT POLICY	100	100	25 May 2023
6	HUMAN CAPITAL PLACEMENT POLICY	100	100	25 May 2023
7	INCLEMENT WEATHER POLICY	100	100	25 May 2023
8	PERFORMANCE MANAGEMENT AND DEVELOPMENT POLICY	100	100	25 May 2023
9	INDUCTION MANUAL POLICY	100	100	25 May 2023
10	LABOUR RELATIONS POLICY	100	100	25 May 2023
11	LEAVE MANAGEMENT POLICY	100	100	25 May 2023
12	MUNICIPAL BEREAVEMENT POLICY	100	100	25 May 2023
13	HIV AND AIDS POLICY	100	100	25 May 2023
14	OCCUPATIONAL HEALTH AND SAFETY POLICY	100	100	25 May 2023
15	ORGANISATIONAL ESTABLISHMENT POLICY	100	100	25 May 2023
16	OVERTIME, UNDERTIME AND FLEXITIME REGULATIONS	100	100	25 May 2023
17	PROMOTION AND TRANSFER POLICY	100	100	25 May 2023
18	REMUNERATION POLICY	100	100	25 May 2023
19	HUMAN CAPITAL RETENTION STRATEGY	100	100	25 May 2023
20	SECONDMENT POLICY	100	100	25 May 2023
21	SHIFT ALLOWANCE POLICY	100	100	25 May 2023
22	CODE OF CONDUCT FOR MUNICIPAL STAFF MEMBERS AS PER SCHEDULE (2) OF MUNICIPAL SYSTEMS ACT 32 OF 2000, AS AMENDED.	100	100	25 May 2023
23	SUBSISTENCE & TRAVEL POLICY	100	100	25 May 2023

24	TERMINATION OF SERVICE POLICY	100	100	25 May 2023
25	TRAINING AND DEVELOPMENT POLICY	100	100	25 May 2023
26	YOUNG PEOPLE PRACTICAL TRAINING POLICY	100	100	25 May 2023
27	CAREER AND SUCCESSION PLANNING POLICY	100	100	25 May 2023
28	EMPLOYEE ASSISTANCE AND WELLNESS	100	100	25 May 2023
29	TASK JOB EVALUATION POLICY	100	100	25 May 2023
30	STANDBY ALLOWANCE POLICY	100	100	25 May 2023
31	EMPLOYMENT EQUITY AND AFFIRMATIVE ACTION POLICY	100	100	25 May 2023
32	EMPLOYMENT EQUITY PLAN	100	100	25 May 2023
33	SUBSTANCE ABUSE POLICY	100	100	25 May 2023
34	WORKPLACE BULLYING POLICY	100	100	25 May 2023
35	MLM HUMAN RESOURCES MANAGEMENT PLAN – 2018 – 2022	100	100	25 May 2023
				T 4.2.1

COMMENT ON WORKFORCE POLICY DEVELOPMENT:

Thirty-four (34) Policies and 1 plan were reviewed and adopted on 25 May 2023. Training and Development initiatives were put in place the formulation of annual Workplace Skills Plan. The skills gap as well as identified training needs were documented after conducting the Skills Audit.

The annual Workplace Skills Plan was then formulated in response to the identified Skills gap and training needs. The Workplace Skills Plan was implemented as approved in line with the provided training budget.

T 4.2.1.1

4.3 INJURIES, SICKNESS AND SUSPENSIONS

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken Days	Employees using injury leave No.	Proportion employees using sick leave %	Average Injury Leave per employee Days	Total Estimated Cost R'000
Required basic medical attention only	0	0	0	0	0
Temporary total disablement	N/A	N/A	N/A	N/A	N/A
Permanent disablement	N/A	N/A	N/A	N/A	N/A
Fatal	N/A	N/A	N/A	N/A	N/A
Total	0	0	0	0	0

T4.3.1

Number of days and Cost of Sick Leave (excluding injuries on duty)						
Salary band	Total sick leave Days	Proportion of sick leave without medical certification %	Employees using sick leave No.	Total employees in post* No.	*Average sick leave per Employees Days	Estimated cost R' 000
Lower skilled (Levels 0-3)	157	12.02%	52	94	0.37	88769
Skilled (Levels 7-9)	122	4.61%	34	63	0.53	93129
Highly skilled production (levels 10-12)	293	3.92%	61	120	0.35	343832
Highly skilled supervision (levels 13-15)	113	2%	6	15	0.25	86342
Senior management (Levels 16-18)	79	0%	5	19	0.81	123834
MM and S57	17	0%	2	6	0.61	32983
Total	**566**	**22.55%**	**160**	**317**	2.92	**768889**

T 4.3.2

COMMENT ON INJURY AND SICK LEAVE:

The Municipal Human Resources unit generates reports on a monthly basis pertaining to sick leave periods as well as injury on duty. All personnel records pertaining to sick leave and injury on duty are filed in the personnel files of employees.

The Municipality is constantly monitoring instances of injury on duty as well as taking of sick leave by its employees. In the year under review, the Municipality has been implementing a pro-active Health and Safety programme aimed at reducing and curtailing instances of injury on duty as well as suffering from work related sickness.

There is also an OHS Committee that oversees the safe working conditions of employees within the Municipality. Furthermore, the Municipality held a Wellness and Awareness's day in each quarter of the financial year.

T 4.3.4

4.4 PERFORMANCE REWARDS

Performance Rewards By Gender					
Designations	**Beneficiary profile**				
	Gender	**Total number of employees in group**	**Number of beneficiaries**	**Expenditure on rewards Year 2022/2023 R' 000**	**Proportion of beneficiaries within group %**
Lower skilled (Levels 1-2)	Female	0	0	0	0
	Male	0	0	0	0
Skilled (Levels 3-5)	Female	47	4	R10 000	1.88%
	Male	51	3	R7500	1.53%
Highly skilled production (levels 6-8)	Female	7	1	R2500	0.07%
	Male	29	0	0	0
Highly skilled supervision (levels 9-12)	Female	77	11	R27500	8.47%
	Male	76	10	R25000	7.6%
Senior management (Levels 13-15)	Female	9	0	0	0
	Male	8	0	0	0
MM and S57	Female	2	0	0	0
	Male	4	0	0	0
Total		310	29	R72 500.00	19.55%
					T4.4.1

COMMENT ON PERFORMANCE REWARDS:

The assessments that were conducted for the year 2022/2023, i.e. from July 2023 to September 2023, there were no performance bonuses paid to managers. The non – monetary performance rewards were offered to twenty - nine (29) employees between Task grade 14 – 03.

T 4.4.1.1

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE

4.5 SKILLS DEVELOPMENT AND TRAINING

Skills Development Expenditure										
R1 488 599.99										
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 2022/2023							
			Learner ships		Skills programmes and other short courses		Other forms of training		Total	
		No.	Original Budget	Actual (R)	Original Budget (R)	Actual (R)	Original Budget (R)	Actual (R)	Original Budget (R)	Actual (R)
MM and S57	Female	1		R00	R1 500 000.00	R2 071.00	R1 500 000.00 R350 000.00	R0	R1 500 000.00	R2 071.00
	Male	2		R00		R4 142.00		R00		R4 142.00
Legislators, senior officials and managers	Female	12		R00		R68 540.64		R96 159.00		R164 699.64
	Male	11		R59 350.03		R 57 540.34		R 113 515.00		R230 405.37
Professionals	Female	26		R00		R47 708.00		R135 277.96		R182 985.96
	Male	16		R00		R33 776.00		R220 928.00		R 254 704.00
Technicians and associate professionals	Female	1		R00		R2 605.27		R00		R2 605.27
	Male	4		R00		R29 960.00		R00		R29 960.00
Clerks	Female	12		R00		R33 974.54		R185 712.84		R219 687.38

Skills Development Expenditure										
R1 488 599.99										
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 2022/2023							
			Learner ships		Skills programmes and other short courses		Other forms of training		Total	
		No.	Original Budget	Actual (R)	Original Budget (R)	Actual (R)	Original Budget (R)	Actual (R)	Original Budget (R)	Actual (R)
	Male	11		R00		R64 071.08		R61 339.92		R125 411.00
Service and sales workers	Female	4		R00		R34 600.00		R103 369.00		R 137 969.00
	Male	7		R34 500.00		R 64 089.00		R71 815.00		R76 875.12
Plant and machine operators and assemblers	Female	0		R00		R00		R00		R.00
	Male	1		R00		R7 600.00.		R00		R7 600.00
Elementary occupations	Female	2		R00		R11 563.00		R00		R11 563.00
	Male	8		R00		47 763.00		R00		R47 763.00
Sub total	Female	58		R00		R201 062.45		R417 149.08		
	Male	61		R93 850.03		**R308 941.42**		R467 597.92		
Total		119		R93 850.03		R510 003.87		R884 746.93		R1 488 599.99
										T4.5.3

Adequacy of Training Plans	*Effectiveness of Implementation*	*Variance between actual and budgeted expenditure*	*Adequacy of funding*
The amount of money allocated for the Skills Training Programme of R1, 500,000.00 for both employees and members of Council was not adequate for a staff complement of + - 300 exclusive of a total number of (54) members of Council. The Training Plan were adequate however, allocated funding for the year under review was not adequate as the budget was below 100% which is the total operating budget of the Municipality.	26 out of 15 training Interventions planned were effectively implemented during the year under review.	Out of R1, 500,000.00 budget, the actual budget used was R884 746.93 which was paid towards financial study assistance for a total number of (34) Thirty-four Employees inclusive of Six (6) Members of Council benefitted in respect of financial assistance. R603 853.06 was used for short courses or skills programmes and Learnerships programmes for employed. The overall amount paid to or for the SDL Levy for the year under review is R 1 391 589.56 employer (Contribution)	The Training funding remains inadequate as long as the large number of employees is not benefiting from the funded annual training programme.

COMPONENT D: MANAGING THE WORKFORCE EXPENDITURE

INTRODUCTION TO WORKFORCE EXPENDITURE

Matatiele Local Municipality workforce expenditure was below the budget as the budget was 30% and the actual expenditure was 27% of the total operating budget of the Municipality.

Reduction of negative impacts of salary costs on service delivery obligations of the Municipality. Municipality controls salary increments through a multi-year collective agreement on salary increases for the Local Government sector. There are sufficient management controls and tools for controlling expenditure on workforce (e.g. overtime pre-authorization forms and overtime claim forms).

Pressure to Overspend

There is an ever-growing need for additional Human Capital to the Municipal Departments. There is limited control over overtime expenditure due to unforeseeable service delivery challenges. Payment of market related salaries as well as attraction and retention of Human Capital with scarce skills. The Retention strategy has the potential of pushing up the workforce expenditure due to the demands of the Labour Market.

How Spending is Controlled

By reviewing the Municipal Staff Establishment on an annual basis, inserting proposed and budgeted for positions and ensuring that all posts are contained in the staff establishment. All posts are budgeted for before they are filled. Overtime, stand-by and shift allowances are budgeted for with more emphasis being put on essential services employees. Non-essential services employees are rewarded for overtime by means of time off. To ensure that all overtime pre-authorization forms and overtime claims are approved by authorized persons.

Obtaining Value for Money from Workforce Expenditure

Municipality recruited skilled labour, performed capacity building, rolled out Individual Performance Management and ensured that it is cascaded even to the lower levels within the Municipality i.e.: from Management to employees at TASK Grade 5. Monthly management reports are prepared as part and parcel of continual monitoring and evaluation of workforce expenditure.

T 4.6.0

Number of employees whose salaries were increased due to their positions being upgraded		
Beneficiaries	**Gender**	**Total**
Lower skilled (Levels 1-2)	Female	0
	Male	0
Skilled (Levels 3-5)	Female	0
	Male	0
Highly skilled production (Levels 6-8)	Female	0
	Male	00
Highly skilled supervision (Levels 9-12)	Female	09
	Male	00
Senior management (Levels13-16)	Female	02
	Male	03
MM and S 57	Female	0
	Male	0
Total		**14**
		T4.6.2

COMMENT ON UPGRADED POSTS AND THOSE THAT ARE AT VARIANCE WITH NORMAL PRACTICE:

There are employees that are being paid above the determined TASK Grade of the post. Positions within the Municipal Organisational Structure have been graded both at the District Job Evaluation Committee and Provincial Audit Committee. There are no employees appointed on non-approved posts.

T 4.6

The total number of financial official's employed as per Regulation 14(4) of the Municipal Regulations on Minimum Competency Levels issued on 26 October 2018.

Details	Response
The total number of financial official's employed	40
the total number of financial officials whose competency assessments have been completed	34
the total number of supply chain management officials employed	10
the total number of supply chain management officials whose competency assessments have been completed	8
the total number of financial officials and supply chain management officials that meet the prescribed competency levels	34

DISCLOSURES OF FINANCIAL INTERESTS

The Matatiele Local Municipality officials and councillors did a financial interest disclosure for 2022/2023 as outlined in Appendix J.

T 4.6.6

MATATIELE

LOCAL MUNICIPALITY

CHAPTER 5

FINANCIAL PERFORMANCE

CHAPTER 5 – FINANCIAL PERFORMANCE

COMPONENT A: STATEMENTS OF FINANCIAL PERFORMANCE

INTRODUCTION TO FINANCIAL STATEMENTS

The Municipality is able to pay its creditors timeously as required. The Municipality is able to utilise its reserves for construction of access roads. The Municipality obtained an unqualified audit opinion. The Municipality is financially viable and is able to meet its obligations. The Municipality is also able to earn interest from external investment.

T 5.1.0

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

General Information

Executive committee	
Mayor	S Mngenela
Speaker	N Ngwanya
Chief Whip	N A Nkukhu
Portfolio Head: Budget and Treasury	P M Stuurman
Portfolio Head: Infrastructure	F Shale
Portfolio Head: Economic Development	M Facu
Portfolio Head: Community Services	S D Booth
Portfolio Head: Special Programmes	M Nyembezi
Portfolio Head: Corporate Services	N C Ludidi – Ndabane
Portfolio Head: Human Settlements	T Dyantyi
EXCO Member	S Sikhafungana
EXCO Member	W B Potwana
Chairperson: MPAC	M S Mokhesi
Chairperson: Public Participation	M Mapena
Chairperson: Women's Caucus	T Mtoto
Members of the council	
Member	N Baba
Member	F Zigxash
Member	N R Duma
Member	N P Jona
Member	M Kondile
Member	W K Leballo
Member	L J Leeu
Member	P T Letsie
Member	J G Luthuli
Member	T B Mantshule
Member	S C Maphasa
Member	K A Mazwi
Member	S W Mbulawa
Member	S-N Mgolombane
Member	T F Mohatla
Member	M P Mokhele
Member	M Molefe
Member	N Mpokolo
Member	N Mshuqwana
Member	T V Ngaleka
Member	L E Nkamba
Member	T Nketlana
Member	N I Nomlala
Member	N D Nondabula
Member	A N Nqodi
Member	S G S Ntabeni
Member	P V Ntlokwana
Member	M A Ntsane
Member	F L Nyamakazi
Member	N A Pambukele
Member	T Rakharebe
Member	K E Seputle

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

General Information

Member	N Shaik
Member	T S Sheane
Member	W P Sipika
Member	N N Sontangane
Member	M Tsoanyane
Member	S Vikwa
Audit committee	Mr. A Gonzalves Mr. S Nombembe Mrs. N Ntshanga Mr. Z Zulu Mr. T Nevondwe
Grading of local authority	3
Accounting Officer	Mr. L Matiwane
Chief Finance Officer (CFO)	Mr. K Mehlomakhulu
Registered office	102 Main Street Matatiele 4730
Business address	102 Main Street Matatiele 4730
Postal address	P.O. Box 35 Matatiele 4730
Bankers	Nedbank
Auditors	Auditor General of South Africa (AGSA)
Registered business telephone number	039 737 8100
Level of assurance	These annual financial statements will be audited in compliance with the applicable requirements of GRAP.

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Index

The reports and statements set out below comprise the annual financial statements presented to the Council:

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Statement of Financial Position	6
Statement of Financial Performance	7
Statement of Changes in Net Assets	8
Cash Flow Statement	9
Statement of Comparison of Budget and Actual Amounts	10 - 13
Accounting Policies	14 - 33
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Appendixes:	
Appendix A: Analysis of Property, Plant and Equipment	89

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Officer's Responsibilities and Approval

The accounting officer is required by the Municipal Finance Management Act (Act 56 of 2003), to maintain adequate accounting records and is responsible for the content and integrity of the annual financial statements and related financial information included in this report. It is the responsibility of the accounting officer to ensure that the annual financial statements fairly present the state of affairs of the municipality as at the end of the financial year and the results of its operations and cash flows for the period then ended. The external auditors are engaged to express an independent opinion on the annual financial statements and was given unrestricted access to all financial records and related data.

The annual financial statements have been prepared in accordance with Standards of Generally Recognised Accounting Practice (GRAP) including any interpretations, guidelines and directives issued by the Accounting Standards Board.

The annual financial statements are based upon appropriate accounting policies consistently applied and supported by reasonable and prudent judgements and estimates.

The accounting officer acknowledges that he is ultimately responsible for the system of internal financial control established by the municipality and placed considerable importance on maintaining a strong control environment. To enable the accounting officer to meet these responsibilities, the set standards for internal control aims to reduce the risk of error or deficit in a cost effective manner. The standards include the proper delegation of responsibilities within a clearly defined framework, effective accounting procedures and adequate segregation of duties to ensure an acceptable level of risk. These controls are monitored throughout the municipality and all employees are required to maintain the highest ethical standards in ensuring the municipality's business is conducted in a manner that in all reasonable circumstances is above reproach. The focus of risk management in the municipality is on identifying, assessing, managing and monitoring all known forms of risk across the municipality. While operating risk cannot be fully eliminated, the municipality endeavours to minimise it by ensuring that appropriate infrastructure, controls, systems and ethical behaviour are applied and managed within predetermined procedures and constraints.

The accounting officer is of the opinion, based on the information and explanations given by management, that the system of internal control provides reasonable assurance that the financial records may be relied on for the preparation of the annual financial statements. However, any system of internal financial control can provide only reasonable, and not absolute, assurance against material misstatement or deficit.

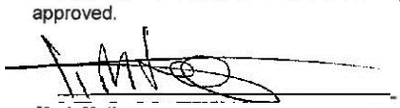
The accounting officer has reviewed the municipality's cash flow forecast for the year to 30 June 2024 and, in the light of this review and the current financial position, he is satisfied that the municipality has or has access to adequate resources to continue in operational existence for the foreseeable future.

The annual financial statements are prepared on the basis that the municipality is a going concern and that the municipality has neither the intention nor the need to liquidate or curtail materially the scale of the municipality.

I certify that the salaries, allowances and benefits of councillors as disclosed in note 31 to these financial statements are within the upper limits of the framework envisaged in section 219 of the Constitution of the Republic of South Africa, read with the Remuneration of Public Office Bearers Act, Act 20 of 1998 and the Minister of Provincial and Local Government's determination in accordance with the Act.

The external auditor, being the Auditor General of South Africa, is responsible for auditing and expressing an opinion on the municipality's annual financial statements.

The annual financial statements set out on pages 6 - 87, which have been prepared on the going concern basis, were approved.



Mr. L Matiwane
Municipal Manager

Matatiele Local Municipality
Annual Financial Statements for the year ended 30 June 2023

Statement of Financial Position as at 30 June 2023

	Notes	2023	2022 Restated*
Assets			
Current Assets			
Inventories	3	1 604 844	1 874 495
Statutory receivables	4	91 814 230	81 286 951
Trade receivables from non-exchange transactions	5	445 733	247 600
VAT receivable	6	72 524	3 007 690
Trade receivables from exchange transactions	7	23 556 124	24 116 760
Security held in Eskom	8	4 721 193	4 517 888
Cash and cash equivalents	9	255 385 028	237 174 556
		377 599 676	**352 225 940**
Non-Current Assets			
Investment property	10	4 960 309	4 960 309
Property, plant and equipment	11	1 104 604 836	1 120 868 478
Property, plant and equipment - capitalised restoration cost	12	12 071 381	12 585 130
Intangible assets	13	910 923	205 953
Heritage assets	14	1 542 530	870 000
		1 124 089 979	**1 139 489 870**
Total Assets		**1 501 689 655**	**1 491 715 810**
Liabilities			
Current Liabilities			
Payables from exchange transactions	15	58 772 778	55 256 077
Consumer deposits	16	413 324	390 324
Unspent conditional grants and receipts	17	4 904 470	12 339 858
Employee benefit obligation	18	21 807 680	18 912 321
		85 898 252	**86 898 580**
Non-Current Liabilities			
Employee benefit obligation	18	16 021 003	16 388 003
Provisions	19	21 827 408	22 439 174
		37 848 411	**38 827 177**
Total Liabilities		**123 746 663**	**125 725 757**
Net Assets		**1 377 942 992**	**1 365 990 053**
Reserves			
Revaluation reserve	20	130 306 987	173 369 572
Accumulated surplus		1 247 636 005	1 192 620 481
Total Net Assets		**1 377 942 992**	**1 365 990 053**

Matatiele Local Municipality
Annual Financial Statements for the year ended 30 June 2023

Statement of Financial Performance

	Notes	2023	2022 Restated*
Revenue			
Revenue from exchange transactions			
Service charges	21	70 827 549	68 145 618
Rental of facilities and equipment	22	1 048 717	1 158 358
Agency services	23	1 779 757	1 649 721
Licences and permits	24	1 880 723	1 756 879
Other income	25	1 322 541	1 307 925
Interest revenue	26	20 665 506	11 910 920
Total revenue from exchange transactions		**97 524 793**	**85 929 421**
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	27	48 715 628	48 725 788
Interest from non-exchange receivables	28	14 956 229	14 020 343
Transfer revenue			
Government grants & subsidies	29	402 115 384	432 883 059
Fine receipts	30	2 609 430	2 058 439
Total revenue from non-exchange transactions		**468 396 671**	**497 687 629**
Total revenue		**565 921 464**	**583 617 050**
Expenditure			
Employee related costs	31	(149 108 144)	(131 594 283)
Remuneration of councillors	32	(22 872 392)	(21 443 891)
Remuneration of traditional leaders	33	(84 580)	(129 728)
Depreciation and amortisation	34	(55 782 443)	(54 937 604)
Finance costs	35	(133 698)	(34 877)
Material and stores	36	(5 747 744)	(6 075 204)
Bulk purchases	37	(58 339 868)	(58 160 536)
Contracted services	38	(95 475 669)	(101 958 867)
General Expenses	39	(55 903 304)	(40 379 435)
Total expenditure		**(443 447 842)**	**(414 714 425)**
Operating surplus		**122 473 622**	**168 902 625**
Loss on disposal of assets	40	(64 806 594)	(78 262 784)
Debt impairment	41	(13 361 147)	(17 650 618)
Impairment loss	42	(8 692 376)	(1 113 241)
Landfill site provision (contributions)/reversal	43	611 767	(4 467 527)
		(86 248 350)	**(101 494 170)**
Surplus for the year		**36 225 272**	**67 408 455**

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Changes in Net Assets

	Revaluation reserve	Accumulated surplus	Total net assets
Balance at 01 July 2021	**230 445 832**	**1 113 586 658**	**1 344 032 490**
Changes in net assets			
Correction of error	-	25 324	25 324
Impairment losses on revalued capital assets	(45 476 217)	-	(45 476 217)
Transfer from Revaluation Reserve to Accumulated Surplus	(11 600 044)	11 600 044	-
Net income (losses) recognised directly in net assets	(57 076 261)	11 625 368	(45 450 893)
Surplus for the year restated	-	67 408 455	67 408 455
Total recognised income and expenses for the year	(57 076 261)	79 033 823	21 957 562
Total changes	(57 076 261)	79 033 823	21 957 562
Restated* Balance at 01 July 2022	**173 369 571**	**1 192 620 481**	**1 365 990 052**
Changes in net assets			
Impairment losses on revalued capital assets	(24 272 332)	-	(24 272 332)
Transfer from Revaluation Reserve to Accumulated Surplus	(18 790 252)	18 790 252	-
Net income (losses) recognised directly in net assets	(43 062 584)	18 790 252	(24 272 332)
Surplus for the year	-	36 225 272	36 225 272
Total recognised income and expenses for the year	(43 062 584)	55 015 524	11 952 940
Total changes	(43 062 584)	55 015 524	11 952 940
Balance at 30 June 2023	**130 306 987**	**1 247 636 005**	**1 377 942 992**
Note	20		

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Statement of Financial Performance						
Revenue						
Revenue from exchange transactions						
Service charges	86 941 668	-	**86 941 668**	70 827 549	**(16 114 119)**	Note 57
Rental of facilities and equipment	2 027 556	-	**2 027 556**	1 048 717	**(978 839)**	Note 57
Agency services	-	-	**-**	1 779 757	**1 779 757**	Note 57
Licences and permits	4 130 853	-	**4 130 853**	1 880 723	**(2 250 130)**	Note 57
Other income	1 470 696	306 152	**1 776 848**	1 322 541	**(454 307)**	Note 57
Interest received - investment	14 650 000	409 996	**15 059 996**	19 146 033	**4 086 037**	Note 57
Interest Received - Outstanding debtors	4 299 996	-	**4 299 996**	1 519 473	**(2 780 523)**	Note 57
Total revenue from exchange transactions	**113 520 769**	**716 148**	**114 236 917**	**97 524 793**	**(16 712 124)**	
Revenue from non-exchange transactions						
Taxation revenue						
Property rates	54 088 413	-	**54 088 413**	48 715 628	**(5 372 785)**	Note 57
Interest from non-exchange receivables	14 430 804	-	**14 430 804**	14 956 229	**525 425**	Note 57
Transfer revenue						
Government grants & subsidies	395 774 000	7 805 001	**403 579 001**	402 115 388	**(1 463 613)**	Note 57
Fine receipts	1 769 000	-	**1 769 000**	2 609 430	**840 430**	Note 57
Total revenue from non-exchange transactions	**466 062 217**	**7 805 001**	**473 867 218**	**468 396 675**	**(5 470 543)**	
Total revenue	**579 582 986**	**8 521 149**	**588 104 135**	**565 921 468**	**(22 182 667)**	
Expenditure						
Employee related costs	(141 262 224)	(14 133 988)	**(155 396 212)**	(149 108 144)	**6 288 068**	Note 57
Remuneration of councillors	(22 459 248)	(420 000)	**(22 879 248)**	(22 872 392)	**6 856**	Note 57
Remuneration of traditional leaders	-	(100 000)	**(100 000)**	(84 580)	**15 420**	Note 57
Depreciation, amortisation and impairment loss	(53 336 148)	(19 800 000)	**(73 136 148)**	(55 782 443)	**17 353 705**	Note 57
Finance costs	-	-	**-**	(133 698)	**(133 698)**	Note 57
Lease rentals on operating lease	(1 500 000)	250 000	**(1 250 000)**	-	**1 250 000**	Note 57
Stores and materials	(7 746 996)	(395 000)	**(8 141 996)**	(5 747 744)	**2 394 252**	Note 57
Bulk purchases	(61 382 988)	-	**(61 382 988)**	(58 339 868)	**3 043 120**	Note 57
Contracted Services	(113 584 116)	2 807 852	**(110 776 264)**	(95 475 669)	**15 300 595**	Note 57
General Expenses	(72 751 512)	4 066 649	**(68 684 863)**	(64 595 684)	**4 089 179**	Note 57
Total expenditure	**(474 023 232)**	**(27 724 487)**	**(501 747 719)**	**(452 140 222)**	**49 607 497**	
Operating surplus	**105 559 754**	**(19 203 338)**	**86 356 416**	**113 781 246**	**27 424 830**	
Loss on disposal of assets and liabilities	-	(105 000 000)	**(105 000 000)**	(64 806 594)	**40 193 406**	Note 57
Debt impairment	(6 000 000)	-	**(6 000 000)**	(13 361 147)	**(7 361 147)**	Note 57
Landfill site provision contribution	-	-	**-**	611 767	**611 767**	Note 57

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
	(6 000 000)	(105 000 000)	(111 000 000)	(77 555 974)	33 444 026	
Surplus before taxation	99 559 754	(124 203 338)	(24 643 584)	36 225 272	60 868 856	
Actual Amount on Comparable Basis as Presented in the Budget and Actual Comparative Statement	99 559 754	(124 203 338)	(24 643 584)	36 225 272	60 868 856	
Reconciliation						

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Statement of Financial Position						
Assets						
Current Assets						
Inventories	1 093 345	1 000	**1 094 345**	1 604 844	**510 499**	Note 57
Statutory receivables	70 501 790	19 136 249	**89 638 039**	91 814 230	**2 176 191**	Note 57
Trade receivables from non-exchange transactions	-	-	**-**	445 733	**445 733**	Note 57
VAT receivable	-	-	**-**	72 524	**72 524**	Note 57
Consumer debtors	4 936 892	12 745 630	**17 682 522**	23 556 124	**5 873 602**	Note 57
Security held in Eskom	-	-	**-**	4 721 193	**4 721 193**	Note 57
Cash and cash equivalents	232 938 324	13 059 427	**245 997 751**	255 385 028	**9 387 277**	Note 57
	309 470 351	**44 942 306**	**354 412 657**	**377 599 676**	**23 187 019**	
Non-Current Assets						
Investment property	-	-	**-**	4 960 309	**4 960 309**	Note 57
Property, plant and equipment	1 356 483 136	(118 803 328)	**1 237 679 808**	1 104 604 836	**(133 074 972)**	Note 57
Property, plant and equipment - capitalised restoration cost	-	-	**-**	12 071 381	**12 071 381**	Note 57
Intangible assets	4 625 918	-	**4 625 918**	910 923	**(3 714 995)**	Note 57
Heritage assets	620 004	-	**620 004**	1 542 530	**922 526**	Note 57
	1 361 729 058	**(118 803 328)**	**1 242 925 730**	**1 124 089 979**	**(118 835 751)**	
Total Assets	**1 671 199 409**	**(73 861 022)**	**1 597 338 387**	**1 501 689 655**	**(95 648 732)**	
Liabilities						
Current Liabilities						
Payables from exchange transactions	62 797 922	50 142 317	**112 940 239**	58 772 778	**(54 167 461)**	Note 57
Consumer deposits	822 198	-	**822 198**	413 324	**(408 874)**	Note 57
Employee benefit obligation	-	-	**-**	21 807 680	**21 807 680**	Note 57
Unspent conditional grants and receipts	-	-	**-**	4 904 470	**4 904 470**	Note 57
Provisions	35 752 330	-	**35 752 330**	-	**(35 752 330)**	Note 57
	99 372 450	**50 142 317**	**149 514 767**	**85 898 252**	**(63 616 515)**	
Non-Current Liabilities						
Employee benefit obligation	-	-	**-**	16 021 003	**16 021 003**	Note 57
Provisions	14 441 631	-	**14 441 631**	21 827 408	**7 385 777**	Note 57
	14 441 631	**-**	**14 441 631**	**37 848 411**	**23 406 780**	
Total Liabilities	**113 814 081**	**50 142 317**	**163 956 398**	**123 746 663**	**(40 209 735)**	
Net Assets	**1 557 385 328**	**(124 003 339)**	**1 433 381 989**	**1 377 942 992**	**(55 438 997)**	
Reserves						
Revaluation reserve	379 337 259	(307 758 000)	**71 579 259**	130 306 987	**58 727 728**	Note 57
Accumulated surplus	1 178 048 069	183 754 661	**1 361 802 730**	1 247 636 005	**(114 166 725)**	Note 57
Total Net Assets	**1 557 385 328**	**(124 003 339)**	**1 433 381 989**	**1 377 942 992**	**(55 438 997)**	

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Statement of Comparison of Budget and Actual Amounts

Budget on Accrual Basis

	Approved budget	Adjustments	Final Budget	Actual amounts on comparable basis	Difference between final budget and actual	Reference
Cash Flow Statement						
Cash flows from operating activities						
Receipts						
Sale of goods and services	112 824 066	(5 300 000)	**107 524 066**	99 035 144	**(8 488 922)**	Note 57
Grants	395 774 000	7 805 005	**403 579 005**	394 679 996	**(8 899 009)**	Note 57
Interest income	14 649 996	410 000	**15 059 996**	35 621 735	**20 561 739**	Note 57
Other receipts	7 598 492	23 865 610	**31 464 102**	8 966 908	**(22 497 194)**	Note 57
	530 846 554	**26 780 615**	**557 627 169**	**538 303 783**	**(19 323 386)**	
Payments						
Suppliers	(420 686 900)	(7 724 518)	**(428 411 418)**	(381 805 752)	**46 605 666**	Note 57
Finance costs	-	-	-	(133 698)	**(133 698)**	Note 57
	(420 686 900)	**(7 724 518)**	**(428 411 418)**	**(381 939 450)**	**46 471 968**	
Net cash flows from operating activities	**110 159 654**	**19 056 097**	**129 215 751**	**156 364 333**	**27 148 582**	
Cash flows from investing activities						
Purchase of property, plant and equipment	(171 309 299)	(5 996 685)	**(177 305 984)**	(137 637 874)	**39 668 110**	Note 57
Proceeds from sale of property, plant and equipment	-	-	-	1 000 000	**1 000 000**	Note 57
Purchase of intangible assets	-	-	-	(843 457)	**(843 457)**	Note 57
Purchases of heritage assets	-	-	-	(672 530)	**(672 530)**	Note 57
Net cash flows from investing activities	**(171 309 299)**	**(5 996 685)**	**(177 305 984)**	**(138 153 861)**	**39 152 123**	
Net increase/(decrease) in cash and cash equivalents	(61 149 645)	13 059 412	**(48 090 233)**	18 210 472	**66 300 705**	Note 57
Cash and cash equivalents at the beginning of the year	294 087 969	-	**294 087 969**	237 174 556	**(56 913 413)**	Note 57
Cash and cash equivalents at the end of the year	**232 938 324**	**13 059 412**	**245 997 736**	**255 385 028**	**9 387 292**	
Reconciliation						

Matatiele Local Municipality
Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

	Notes	2023	2022

1. Presentation of Annual Financial Statements

The annual financial statements have been prepared in accordance with the Standards of Generally Recognised Accounting Practice (GRAP), issued by the Accounting Standards Board in accordance with Section 122(3) of the Municipal Finance Management Act (Act 56 of 2003).

These annual financial statements have been prepared on an accrual basis of accounting and are in accordance with historical cost convention as the basis of measurement, unless specified otherwise. They are presented in South African Rand.

A summary of the significant accounting policies, which have been consistently applied in the preparation of these annual financial statements, are disclosed below:

Reference	Description
GRAP Framework	Framework for the preparation and presentation of financial statements
GRAP 1	Presentation of financial statements
GRAP 2	Cash flow statements
GRAP 3	Accounting Policies, Changes in Accounting Estimates and Errors
GRAP 9	Revenue from Exchange Transactions
GRAP 12	Inventories
GRAP 13	Leases
GRAP 14	Events After the Reporting Date
GRAP 16	Investment Properties
GRAP 17	Property, Plant and Equipment
GRAP 18	Segment Reporting
GRAP 19	Provisions, Contingent Liabilities and Contingent Assets
GRAP 20	Related Party Disclosures (Revised)
GRAP 23	Revenue from Non-exchange Transactions
GRAP 24	Presentation of Budget information in Financial Statements
GRAP 25	Employee Benefits
GRAP 31	Intangible Assets
GRAP 103	Heritage Assets
GRAP 104	Financial Instruments
GRAP 108	Statutory Receivables
GRAP 109	Accounting by Principles and Agents

These accounting policies are consistent with the previous period.

1.1 Presentation currency

These annual financial statements are presented in South African Rand, which is the functional currency of the municipality. All amounts are rounded to the nearest Rand.

1.2 Going concern assumption

These annual financial statements have been prepared based on the expectation that the municipality will continue to operate as a going concern for at least the next 12 months. In preparing the financial statements, management is required tomake estimates and assumptions that impact on the municipality financial statements once implemented. Actual results inthe future could differ from these estimates which may be material to the annual financial statements.

1.3 Comparative Information

When the presentation or classification of items in the annual financial statements is amended, prior period comparative amounts are restated. The nature and reason for the reclassification is disclosed. Where accounting errors have been identified in the current year, the correction is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly. Where there has been a change in accounting policy in the current year, the adjustment is made retrospectively as far as is practicable, and the prior year comparatives are restated accordingly.

1.4 Municipal Standard Chart of Accounts (mSCOA) Implementation and Reclassification

The Municipal Regulations on Standard Chart of Accounts promulgated in terms of Government Gazette 37577 dated 22 April 2014 apply to all municipalities and municipal entities and became effective from 1 July 2017.

Accounting Policies

1.4 Municipal Standard Chart of Accounts (mSCOA) Implementation and Reclassification (continued)

The main objective of this regulation is to provide for a national standard in respect of uniform recording and classification of municipal budget and financial information at a transaction level by prescribing a standard chart of accounts for municipalities and municipal entities which:

a) are aligned to the budget formats and accounting standards prescribed for municipalities and municipal entities and with the standard chart of accounts for national and provincial government; and
b) enable uniform information sets recorded in terms of national norms and standards across the whole of government for the purposes of national policy coordination and reporting, benchmarking and performance measurement in the local government sphere.

The impact of this mSCOA regulations affected the municipality's current business processes; transacting and reporting requirements.

1.5 Significant judgements and sources of estimation uncertainty

In preparing the annual financial statements, management is required to make estimates and assumptions that affect the amounts represented in the annual financial statements and related disclosures. Use of available information and the application of judgement is inherent in the formation of estimates. Actual results in the future could differ from these estimates which may be material to the annual financial statements. Significant judgements include:

Assets, liabilities, revenue and expenses have not been offset except when offsetting is required or permitted by a standard of GRAP.

Trade receivables / Held to maturity investments and/or loans and receivables

The municipality assesses its trade receivables, held to maturity investments and loans and receivables for impairment at the end of each reporting period. In determining whether an impairment loss should be recorded in surplus or deficit, the surplus makes judgements as to whether there is observable data indicating a measurable decrease in the estimated future cash flows from a financial asset.

The impairment for trade receivables, held to maturity investments and loans and receivables is calculated on a portfolio basis, based on historical loss ratios, adjusted for national and industry-specific economic conditions and other indicators present at the reporting date that correlate with defaults on the portfolio. These annual loss ratios are applied to loan balances in the portfolio and scaled to the estimated loss emergence period.

Provisions

Provisions were raised and management determined an estimate based on the information available. Additional disclosure of these estimates of provisions are included in note 19 - Provisions.

Allowance for doubtful debts

On debtors an impairment loss is recognised in surplus and deficit when there is objective evidence that it is impaired. The impairment is measured as the difference between the debtors carrying amount and the present value of estimated future cash flows discounted at the effective interest rate, computed at initial recognition.

Debtors from 90 days and above are impaired (debtors less than 90 days are not impaired).

1.6 Investment property

Investment property is property (land or a building - or part of a building - or both) held to earn rentals or for capital appreciation or both, as well as land with no determinable future use. Investment property is recognised as an asset i.e. probable that future economic benefits will flow to the municipality, and the cost or fair value of the investment property can be measured reliably.

Investment property is initially recognised at cost. Transaction costs are included in the initial measurement. Costs include costs incurred initially and cost incurred subsequently to add to, or to replace a part or service a property. If a replacement part is recognised in the carrying amount of the investment property, the carrying amount of the replaced part is derecognised.

Where investment property is acquired through a non-exchange transaction, its cost is its fair value as at the date of acquisition.

Accounting Policies

1.6 Investment property (continued)

Subsequent measurement

Investment property is measured using the fair value model. Under the fair value model, investment property is carried at its fair value at the reporting date. Any gain or loss arising from a change in the fair value of the property is included in surplus or deficit for the period in which it arises.

The municipality separately discloses expenditure to repair and maintain investment property in the notes to the annual financial statements (see note).

1.7 Property, plant and equipment

Property, plant and equipment are tangible non-current assets (including infrastructure assets) that are held for use in the production or supply of goods or services, rental to others, or for administrative purposes, and are expected to be used during more than one period.

The cost of an item of property, plant and equipment is recognised as an asset when:

- it is probable that future economic benefits or service potential associated with the item will flow to the municipality; and
- the cost of the item can be measured reliably.

Property, plant and equipment is initially measured at cost.

The cost of an item of property, plant and equipment is the purchase price and other costs attributable to bring the asset to the location and condition necessary for it to be capable of operating in the manner intended by management. Trade discounts and rebates are deducted in arriving at the cost.

Where an asset is acquired through a non-exchange transaction, its cost is its fair value as at date of acquisition.

Where an item of property, plant and equipment is acquired in exchange for a non-monetary asset or monetary assets, or a combination of monetary and non-monetary assets, the asset acquired is initially measured at fair value (the cost). If the acquired item's fair value was not determinable, it's deemed cost is the carrying amount of the asset(s) given up.

When significant components of an item of property, plant and equipment have different useful lives, they are accounted for as separate items (major components) of property, plant and equipment.

Costs include costs incurred initially to acquire or construct an item of property, plant and equipment and costs incurred subsequently to add to, replace part of, or service it. If a replacement cost is recognised in the carrying amount of an item of property, plant and equipment, the carrying amount of the replaced part is derecognised.

The initial estimate of the costs of dismantling and removing the item and restoring the site on which it is located is also included in the cost of property, plant and equipment, where the entity is obligated to incur such expenditure, and where the obligation arises as a result of acquiring the asset or using it for purposes other than the production of inventories.

Recognition of costs in the carrying amount of an item of property, plant and equipment ceases when the item is in the location and condition necessary for it to be capable of operating in the manner intended by management.

Subsequent measurement

The following categories of Property, plant and equipment are carried on the revaluation model, being its fair value at the date of the revaluation less any subsequent accumulated depreciation and subsequent accumulated impairment losses:

- Land and Buildings
- Infrastructure
- Community Assets

The following categories of Property, plant and equipment are carried on the cost model, being the cost less accumulated depreciation and any impairment losses:

- Other property, plant and equipment
- Capital under construction

Accounting Policies

1.7 Property, plant and equipment (continued)

Capital under construction is not depreciated as the asset has not been brought into use yet. Land is not depreciated as it is deemed to have an indefinite useful life.

Revaluations are made every 5 years such that the carrying amount does not differ materially from that which would be determined using fair value at the end of the reporting period.

The land and buildings are checked against deeds information to ensure that the properties included in the register are owned and controlled by the municipality.

Market values are analysed to ensure that the value reflect the fair value of the fixed asset concerned. The assets with significant high market values to their carrying values are assessed for reasonableness as per requirements of GRAP 17.

The market value is split between land and buildings using a 10:90 split respectively.

When an item of property, plant and equipment is revalued, any accumulated depreciation at the date of the revaluation is eliminated against the gross carrying amount of the asset and the net amount restated to the revalued amount of the asset.

Any increase in an asset's carrying amount, as a result of a revaluation, is credited directly to a revaluation surplus. The increase is recognised in surplus or deficit to the extent that it reverses a revaluation decrease of the same asset previously recognised in surplus or deficit.

Any decrease in an asset's carrying amount, as a result of a revaluation, is recognised in surplus or deficit in the current period. The decrease is debited directly to a revaluation surplus to the extent of any credit balance existing in the revaluation surplus in respect of that asset.

The revaluation surplus in equity related to a specific item of property, plant and equipment is transferred directly to retained earnings when the asset is derecognised.

Depreciation

Property, plant and equipment are depreciated on the straight line basis over their expected useful lives to their estimated residual value.

Land is not depreciated as it is regarded as having an indefinite life. Depreciation on assets other than land is calculated on cost or revalued amount, using the straight line method, to allocate their cost to their residual values over the estimated useful lives of the assets. The depreciation method used reflects the pattern in which the assets future economic benefits or service potential are expected to be consumed by the municipality. Components of assets that are significant in relation to the whole asset and that have different useful lives are depreciated separately. The depreciation rates are initially based on the following originally estimated useful lives and thereafter on the estimated remaining useful lives as at year end:

Item	Depreciation method
Infrastructure	**Straight-line**
• Roads and paving	15-30 years
• Electricity	20-50 years
• Water	20-50 years
• Sewerage	15-50 years
• Landfill sites	10-65 years
• Housing	30-50 years
• Pedestrian mall	15-30 years
Community	**Straight-line**
• Improvements	25-30 years
• Recreational facilities	20-50 years
• Security	05-15 years

Matatiele Local Municipality
Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.7 Property, plant and equipment (continued)

Components	**Straight-line**
• Doors and iron	08-15 years
• Doors and iron (extensive)	15-30 years
• Fittings	05-15 years
• Fittings and fixtures	15-30 years
• Windows and glazing	08-15 years
• Windows and glazing (extensive)	15-30 years
• External roof structure/covering	15-35 years
• Floor finish	05-15 years
• Wall structure (internal)	20-50 years
• Electrical	10-30 years
Other property, plant and equipment	**Straight-line**
• Buildings	15-75 years
• Specialist vehicles	10 years
• Other vehicles	05-10 years
• Office equipment	05-10 years
• Furniture and fittings	07-10 years
• Watercraft	15 years
• Bins and containers	05-10 years
• Specialised equipment	10-15 years
• Other plant and equipment	02-15 years
• External wall	20-30 years
• Floor structure	20-40 years
• Wall painting	05-10 years
• Drainage	10-30 years
• Plumbing	10-30 years

The depreciable amount of an asset is allocated on a systematic basis over its useful life.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation method used reflects the pattern in which the asset's future economic benefits or service potential are expected to be consumed by the municipality. The depreciation method applied to an asset is reviewed at least at each reporting date and, if there has been a significant change in the expected pattern of consumption of the future economic benefits or service potential embodied in the asset, the method is changed to reflect the changed pattern. Such a change is accounted for as a change in an accounting estimate.

The municipality assesses at each reporting date whether there is any indication that the municipality expectations about the residual value and the useful life of an asset have changed since the preceding reporting date. If any such indication exists, the municipality revises the expected useful life and/or residual value accordingly. The change is accounted for as a change in an accounting estimate.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

Items of property, plant and equipment are derecognised when the asset is disposed of or when there are no further economic benefits or service potential expected from the use of the asset.

The gain or loss arising from the derecognition of an item of property, plant and equipment is included in surplus or deficit when the item is derecognised. The gain or loss arising from the derecognition of an item of property, plant and equipment is determined as the difference between the net disposal proceeds, if any, and the carrying amount of the item.

Assets which the municipality holds for rentals to others and subsequently routinely sell as part of the ordinary course of activities, are transferred to inventories when the rentals end and the assets are available-for-sale. Proceeds from sales of these assets are recognised as revenue. All cash flows on these assets are included in cash flows from operating activities in the cash flow statement.

Accounting Policies

1.7 Property, plant and equipment (continued)

Reviewing the useful life of an asset on an annual basis does not require the entity to amend the previous estimate unless expectations differ from the previous estimate.

Each part of an item of property, plant and equipment with a cost that is significant in relation to the total cost of the item is depreciated separately.

The depreciation charge for each period is recognised in surplus or deficit unless it is included in the carrying amount of another asset.

1.8 Intangible assets

An asset is identifiable if it either:

- is separable, i.e. is capable of being separated or divided from an entity and sold, transferred, licensed, rented or exchanged, either individually or together with a related contract, identifiable assets or liability, regardless of whether the entity intends to do so; or
- arises from binding arrangements (including rights from contracts), regardless of whether those rights are transferable or separable from the municipality or from other rights and obligations.

An intangible asset is recognised when:

- it is probable that the expected future economic benefits or service potential that are attributable to the asset will flow to the municipality; and
- the cost or fair value of the asset can be measured reliably.

Intangible assets are initially recognised at cost:

Where an intangible asset is acquired through a non-exchange transaction, its initial cost at the date of acquisition is measured at its fair value as at that date.

Expenditure on research (or on the research phase of an internal project) is recognised as an expense when it is incurred.

Intangible assets are carried at cost less any accumulated amortisation and any impairment losses.

An intangible asset is regarded as having an indefinite useful life when, based on all relevant factors, there is no foreseeable limit to the period over which the asset is expected to generate net cash inflows or service potential. Amortisation is not provided for these intangible assets, but they are tested for impairment annually and whenever there is an indication that the asset may be impaired. For all other intangible assets amortisation is provided on a straight-line basis over their useful life.

The amortisation period and the amortisation method for intangible assets are reviewed at each reporting date.

Internally generated brands, mastheads, publishing titles, customer lists and items similar in substance are not recognised as intangible assets.

Amortisation is provided to write down the intangible assets, on a straight-line basis, to their residual values as follows:

Item	Depreciation method	Average useful life
Computer software, other	Straight-line	3-5 years

Intangible assets are derecognised:

- on disposal; or
- when no future economic benefits or service potential are expected from its use or disposal.

The gain or loss arising from the derecognition of intangible assets is included in surplus or deficit when the asset is derecognised.

1.9 Financial instruments

The municipality has various types of Financial Instruments and these can be broadly categorised as Financial Assets, Financial Liabilities or Residual Interests in accordance with the substance of the contractual agreement. The municipality only recognises a Financial Instrument when it becomes a party to the contractual provisions of the instrument.

Accounting Policies

1.9 Financial instruments (continued)

Initial recognition and measurement

The entity recognises a financial asset or a financial liability in its statement of financial position when the entity becomes a party to the contractual provisions of the instrument.

The municipality does not offset a Financial Asset and a Financial Liability unless a legally enforceable right to set off the recognised amounts currently exist and the municipality intends either to settle on a net basis, or to realise the asset and settle the liability simultaneously.

The Effective Interest Rate Method

The Effective Interest Rate Method is a method of calculating the amortised cost of a Financial Asset or a Financial Liability and of allocating the interest income or interest expense over the relevant period. The effective interest rate is the rate that exactly discounts estimated future cash payments or receipts through the expected life of the Financial Instrument or, when appropriate, a shorter period to the net carrying amount of the Financial Asset or Financial Liability.

Amortised cost

Amortised cost is the amount at which the Financial Asset or Financial Liability is measured at initial recognition minus principal repayments, plus or minus the cumulative amortisation, using the Effective Interest Rate Method of any difference between that initial amount and the maturity amount, and minus any reduction for impairment or collectability.

Fair value method and assumptions

The fair values of Financial Instruments are determined as follows:

- The fair values of quoted investments are based on current bid prices; and
- If the market for a Financial Asset is not active (and for unlisted securities), the municipality establishes fair value by using valuation techniques. These include the use of recent arm's length transactions, reference to other instruments that are substantially the same, discounted cash flow analysis, and option pricing models making maximum use of market inputs and relying as little as possible on entity-specific inputs.

Classification

In accordance with GRAP 104 the Financial Assets and Financial Liabilities of the municipality are classified as follows into the three categories allowed by this standard:

- Financial assets (or financial liabilities) at amortised cost are non-derivative financial instruments with fixed or determinable payments that are not quoted in an active market. They are included in current assets or current liabilities, except for maturities greater than 12 months, which are classified as non-current. Financial assets (or financial liabilities) at amortised cost are initially recognised at fair value plus transaction costs that are directly attributable to the acquisition or issue of the financial instrument. After initial recognition financial assets are measured at amortised cost, using the effective interest rate method less an allowance for impairment.

- Financial assets (or financial liabilities) at fair value are financial instruments that meet either of the following conditions:
  a. derivatives;
  b. combined instruments that are designated at fair value;
  c. instruments held for trading;
  d. non-derivative financial assets or financial liabilities with fixed or determinable payments that are designated at fair value at initial recognition; or
  e. financial instruments that do not meet the definition of financial instruments at amortised cost or financial instruments at cost.

- Financial assets (or financial liabilities) at cost are investments in residual interests that do not have a quoted market price in an active market, and whose fair value cannot be reliably measured.

Accounting Policies

1.9 Financial instruments (continued)

Included under the major classes of financial instruments below, are line items that are separately disclosed in the notes that do not meet the definition of a financial instrument (such as Prepaid expenses, Payments made in advance etc.). The balances are clearly identifiable by the naming of the line items. Such items are excluded from the balances disclose in Note 46.
In rare instances, aggregation within a line item of a note might contain both financial instruments and balances that do not meet the definition of a financial instrument. In these cases the individual line items would be assessed with reference to its significance. Where insignificant, non-financial instruments would be included in the aggregated line items that would normally meet the definition of a financial instrument. this disclosure aggregation was specifically selected to ensure comprehensive classification.

A financial asset is any asset that is a cash or contractual right to receive cash. The municipality has the following types of financial assets as reflected on the face of the Statement of Financial Position or in the notes thereto:

Class	Category
Cash and cash equivalents (*)	Financial asset measured at amortised cost
Receivables from exchange transactions	Financial asset measured at amortised cost
Receivables from non-exchange transactions	Financial asset measured at amortised cost
Finance lease receivables	Financial asset measured at amortised cost

Cash and cash equivalents include cash on hand (including petty cash) and cash with banks. Cash equivalents are both short-term highly liquid investments, readily convertible into known amounts of cash, and fixed term deposits that are held with registered banking institutions with maturities of three months or less and are subject to an insignificant risk of change in value. For the purposes of the cash flow statement, cash and cash equivalents comprise cash on hand, cash with banks and call deposits held with banks.

In accordance with GRAP 104 the Financial Assets of the municipality are all classified as financial assets at amortised cost, except for cash floats and petty cash, which are classified as financial assets at fair value.

A financial liability is a contractual obligation to deliver cash or another financial asset to another entity.

There are three main categories of Financial Liabilities, the classification determining how they are measured. Financial Liabilities may be measured at:

- Financial Liabilities measured at Fair Value;
- Financial Liabilities measured at Amortised Cost; or
- Financial Liabilities measured at Cost.

The entity has the following types of financial liabilities (classes and category) as reflected on the face of the statement of financial position or in the notes thereto:

Class	Category
Other financial liabilities	Financial liability measured at amortised cost
Payables from exchange transactions	Financial liability measured at amortised cost
Consumer deposits	Financial liability measured at fair value
Unspent conditional grants and receipts	Financial liability measured at amortised cost

In accordance with GRAP 104 the Financial Liabilities of the municipality are all classified as financial liabilities at amortised cost, except for Consumer deposits, which are classified as financial liabilities at fair value.

Bank overdrafts are recorded based on the facility utilised. Finance charges on bank overdrafts are expensed as incurred.

Initial and subsequent measurement

Financial Assets

Financial Assets measured at Amortised Cost

Financial Assets at Amortised Cost are initially measured at fair value plus transaction costs that are directly attributable to the acquisition or issue of the Financial Asset. Subsequently, these assets are measured at amortised cost using the Effective Interest Method less any impairment, with interest recognised on an Effective Yield Basis.

Accounting Policies

1.9 Financial instruments (continued)

Trade and Other Receivables (excluding Value Added Taxation, Prepayments and Operating Lease receivables) and Loans that have fixed and determinable payments that are not quoted in an active market are classified as Financial Assets at Amortised Cost.

Financial Assets measured at Fair Value

Financial Assets at Fair Value are initially measured at fair value, excluding directly attributable transaction costs. They are subsequently measured at fair value with unrealised gains or losses recognised directly in the Statement of Financial Performance.

Financial Liabilities

Financial Liabilities measured at fair value

Financial Liabilities at Fair Value are stated at fair value, with any resulted gain or loss recognised in the Statement of Financial Performance.

Financial Liabilities held at Amortised Cost

Any other Financial Liabilities are classified as Other Financial Liabilities (All Payables, Loans and Borrowings are classified as Other Liabilities) and are initially measured at fair value, net of transaction costs. Trade and Other Payables, Interest-bearing Debt including Finance Lease Liabilities, Non-interest-bearing Debt and Bank Borrowings are subsequently measured at amortised cost using the Effective Interest Rate Method. Interest expense is recognised in the Statement of Financial Performance by applying the effective interest rate.

Bank Borrowings, consisting of interest-bearing short-term bank loans, repayable on demand and overdrafts are recorded at the proceeds received. Finance costs are accounted for using the Accrual Basis and are added to the carrying amount of the bank borrowing to the extent that they are not settled in the period that they arise.

Subsequent measurement of financial assets and financial liabilities

Impairment and uncollectibility of financial assets

Financial assets, other than those at fair value, are assessed for indicators of impairment at each reporting date. Financial assets are impaired where there is objective evidence of impairment of Financial Assets (such as the probability of insolvency or significant financial difficulties of the debtor). If there is such evidence the recoverable amount is estimated and an impairment loss is recognised in accordance with GRAP 104.

An allowance for impairment of receivables is established when there is objective evidence that the municipality will not be able to collect all amounts due according to the original terms of receivables. The amount of the allowance is the difference between the financial asset's carrying amount and the present value of estimated future cash flows, discounted at the original effective interest rate. Future cash flows in a group of financial assets that are collectively evaluated for impairment are estimated on the basis of historical loss experience for assets with credit risk characteristics similar to those in the group. Cash flows relating to short-term receivables are not discounted where the effect of discounting is immaterial. The carrying amount of the asset is reduced through the use of an allowance account. The amount of the loss is recognised in the Statement of Financial Performance. Cash flows relating to short-term receivables are not discounted where the effect of discounting is immaterial.

Initially receivables from exchange and non-exchange transactions are valued at fair value and subsequently carried at amortised cost using the effective interest rate method, less an allowance for impairment. The allowance is made in accordance with GRAP 104, whereby the recoverability of receivables is assessed individually and then collectively after grouping the assets in financial assets with similar credit risk characteristics. Government accounts are not provided for as such accounts are regarded as receivable. An estimate is made for impairment of receivables, based on past default experience of all outstanding amounts at year-end. Amounts are written off in the year during which they are identified as irrecoverable. Amounts receivable within 12 months from the date of reporting are classified as current.

Annual impairment testing is conducted on all Receivable balances. The effects of the annual impairment testing are accounted for against the Provision for Bad Debts Allowance. Changes in the carrying amount of the allowance account are recognised in the Statement of Financial Performance against the Reversal of Impairment Loss/(Impairment Loss) on Receivables. Accounts identified and written-off during the year is recognised against Bad Debts Written Off in the Statement of Financial Performance.

Accounting Policies

1.9 Financial instruments (continued)

If, in a subsequent period, the amount of the impairment loss decreases and the decrease can be related objectively to an event occurring after the impairment was recognised, the previously recognised impairment loss is reversed through the Statement of Financial Performance to the extent that the carrying amount of the investment at the date the impairment is reversed does not exceed what the amortised cost would have been had the impairment not been recognised.

Derecognition

Financial assets

The municipality derecognises Financial Assets only when the contractual rights to the cash flows from the asset expire or it transfers the financial asset and substantially all the risks and rewards of ownership of the asset to another entity, except when Council approves the write-off of Financial Assets due to non-recoverability.

If the municipality neither transfers nor retains substantially all the risks and rewards of ownership and continues to control the transferred asset, the municipality recognises its retained interest in the asset and an associated liability for amounts it may have to pay. If the municipality retains substantially all the risks and rewards of ownership of a transferred financial asset, the municipality continues to recognise the financial asset and also recognises a collateralised borrowing for the proceeds received.

Financial assets and financial liabilities are only offset when the municipality has a legally enforceable right to do so and expects to settle or recover the instruments on a net basis.

Financial liabilities

The municipality derecognises Financial Liabilities when, and only when, the municipality's obligations are discharged, cancelled or they expire.

The municipality recognises the difference between the carrying amount of the financial liability (or part of a financial liability) extinguished or transferred to another party and the consideration paid, including any non-cash assets transferred or liabilities assumed, in the Statement of Financial Performance.

1.10 Statutory receivables

Identification

Statutory receivables are receivables that arise from legislation, supporting regulations, or similar means, and require settlement by another entity in cash or another financial asset.

Carrying amount is the amount at which an asset is recognised in the statement of financial position.

The cost method is the method used to account for statutory receivables that requires such receivables to be measured at their transaction amount, plus any accrued interest or other charges (where applicable) and, less any accumulated impairment losses and any amounts derecognised.

Nominal interest rate is the interest rate and/or basis specified in legislation, supporting regulations or similar means.

The transaction amount for a statutory receivable means the amount specified in, or calculated, levied or charged in accordance with, legislation, supporting regulations, or similar means.

Recognition

The municipality recognises statutory receivables as follows:

- if the transaction is an exchange transaction, using the policy on Revenue from exchange transactions;
- if the transaction is a non-exchange transaction, using the policy on Revenue from non-exchange transactions (Taxes and transfers); or
- if the transaction is not within the scope of the policies listed in the above or another Standard of GRAP, the receivable is recognised when the definition of an asset is met and, when it is probable that the future economic benefits or service potential associated with the asset will flow to the entity and the transaction amount can be measured reliably.

Accounting Policies

1.10 Statutory receivables (continued)

Derecognition

The municipality derecognises a statutory receivable, or a part thereof, when:

- the rights to the cash flows from the receivable are settled, expire or are waived;
- the municipality transfers to another party substantially all of the risks and rewards of ownership of the receivable; or
- the municipality, despite having retained some significant risks and rewards of ownership of the receivable, has transferred control of the receivable to another party and the other party has the practical ability to sell the receivable in its entirety to an unrelated third party, and is able to exercise that ability unilaterally and without needing to impose additional restrictions on the transfer. In this case, the entity:
  - derecognise the receivable; and
  - recognise separately any rights and obligations created or retained in the transfer.

The carrying amounts of any statutory receivables transferred are allocated between the rights or obligations retained and those transferred on the basis of their relative fair values at the transfer date. The entity considers whether any newly created rights and obligations are within the scope of the Standard of GRAP on Financial Instruments or another Standard of GRAP. Any difference between the consideration received and the amounts derecognised and, those amounts recognised, are recognised in surplus or deficit in the period of the transfer.

1.11 Leases

A lease is classified as a finance lease if it transfers substantially all the risks and rewards incidental to ownership. A lease is classified as an operating lease if it does not transfer substantially all the risks and rewards incidental to ownership.

When a lease includes both land and buildings elements, the entity assesses the classification of each element separately.

Operating leases - lessor

Operating lease revenue is recognised as revenue on a straight-line basis over the lease term.

1.12 Inventories

Inventories are initially measured at cost except where inventories are acquired through a non-exchange transaction, then their costs are their fair value as at the date of acquisition.

Subsequently inventories are measured at the lower of cost and net realisable value except where the following applies:

Inventories are measured at the lower of cost and current replacement cost where they are held for;

- distribution at no charge or for a nominal charge; or
- consumption in the production process of goods to be distributed at no charge or for a nominal charge.

Net realisable value is the estimated selling price in the ordinary course of operations less the estimated costs of completion and the estimated costs necessary to make the sale, exchange or distribution.

Current replacement cost is the cost the municipality incurs to acquire the asset on the reporting date.

The cost of inventories comprises of all costs of purchase, costs of conversion and other costs incurred in bringing the inventories to their present location and condition.

The cost of inventories of items that are not ordinarily interchangeable and goods or services produced and segregated for specific projects is assigned using specific identification of the individual costs.

The cost of inventories is assigned using the weighted average cost formula. The same cost formula is used for all inventories having a similar nature and use to the municipality.

When inventories are sold, the carrying amounts of those inventories are recognised as an expense in the period in which the related revenue is recognised. If there is no related revenue, the expenses are recognised when the goods are distributed, or related services are rendered. The amount of any write-down of inventories to net realisable value or current replacement cost and all losses of inventories are recognised as an expense in the period the write-down or loss occurs. The amount of any reversal of any write-down of inventories, arising from an increase in net realisable value or current replacement cost, are recognised as a reduction in the amount of inventories recognised as an expense in the period in which the reversal occurs.

Accounting Policies

1.13 Impairment of assets

The entity assesses at each reporting date whether there is an indication that an asset may be impaired. Where the carrying amount of an asset exceeds its recoverable amount (or recoverable service amount in the case of non-cash generating assets), the asset is considered impaired and is written down to its recoverable amount or recoverable service amount.

If the recoverable amount of an asset is estimated to be less than its carrying amount, its carrying amount is reduced to the higher of its recoverable amount and zero. Subsequent to the recognition of an impairment loss, the depreciation or amortisation charge for the asset is adjusted to allocate its remaining carrying value, less any residual value, over its remaining useful life.

Impairment losses on receivables are determined based on specific and objective evidence that assets are impaired and is measured as the difference between the carrying amount of assets and the present value of the estimated future cash flows discounted at the effective interest rate computed at initial recognition.

Impairment losses are recognised in profit or loss. If an impairment loss subsequently reverses, the carrying amount of the asset is increased to the revised estimate of its recoverable amount but limited to the carrying amount that would have been determined had no impairment loss been recognised in prior years. A reversal of an impairment loss is recognised in the profit or loss.

1.14 Derecognition of assets and liabilities

Financial assets are derecognised when the contractual rights to receive cash flows have been transferred or have expired or when substantially all the risks and rewards of ownership have passed.

All other assets are derecognised on disposal or when no future economic benefits are expected from their use.

Financial liabilities are derecognised when the relevant obligation has either been discharged, cancelled or has expired.

1.15 Employee costs

These are all costs paid by an employer in exchange for services rendered by an employee. These include employee benefits such as salaries, bonuses, housing allowance, medical and other contributions, which are recognised in the income statement during the period in which the employee renders the related service. Detailed policies can also be noted under the Employee Benefits note.

1.16 Employee benefits

Short-term employee benefits

The cost of short-term employee benefits, (those payable within 12 months after the service is rendered, such as paid vacation leave and sick leave, bonuses, and non-monetary benefits such as medical care), are recognised in the period in which the service is rendered and are not discounted.

The expected cost of compensated absences is recognised as an expense as the employees render services that increase their entitlement or, in the case of non-accumulating absences, when the absence occurs.

The expected cost of surplus sharing and bonus payments is recognised as an expense when there is a legal or constructive obligation to make such payments as a result of past performance.

Defined contribution plans

Payments to defined contribution retirement benefit plans are charged as an expense as they fall due.

Payments made to industry-managed (or state plans) retirement benefit schemes are dealt with as defined contribution plans where the entity's obligation under the schemes is equivalent to those arising in a defined contribution retirement benefit plan.

Matatiele Local Municipality

Annual Financial Statements for the year ended 30 June 2023

Accounting Policies

1.16 Employee benefits (continued)

Defined benefit plans

For defined benefit plans the cost of providing the benefits is determined using the projected credit method.

Actuarial valuations are conducted on an annual basis by independent actuaries separately for each plan.

Consideration is given to any event that could impact the funds up to end of the reporting period where the interim valuation is performed at an earlier date.

Past service costs are recognised immediately to the extent that the benefits are already vested, and are otherwise amortised on a straight-line basis over the average period until the amended benefits become vested.

All Actuarial gains and losses are recognised immediately in surplus or deficit when they occur.

The amount recognised in the statement of financial position represents the present value of the defined benefit obligation as adjusted for unrecognised actuarial gains and losses and unrecognised past service costs, and reduces by the fair value of plan assets.

1.17 Provisions and contingencies

Provisions are recognised when:

- the municipality has a present obligation as a result of a past event;
- it is probable that an outflow of resources embodying economic benefits or service potential will be required to settle the obligation; and
- a reliable estimate can be made of the obligation.

The discount rate is a pre-tax rate that reflects current market assessments of the time value of money and the risks specific to the liability.

Contingent assets and contingent liabilities are not recognised. Contingencies are disclosed in note 47.

1.18 Revenue from exchange transactions

Revenue from exchange transactions refers to revenue that accrued to the municipality directly in return for services rendered/goods sold, the value of which approximates the consideration received or receivable.

An exchange transaction is one in which the municipality receives assets or services, or has liabilities extinguished, and directly gives approximately equal value (primarily in the form of goods, services or use of assets) to the other party in exchange.

Fair value is the amount for which an asset could be exchanged, or a liability settled, between knowledgeable, willing parties in an arm's length transaction.

Recognition

Revenue from exchange transactions is only recognised once all of the following criteria have been satisfied:

a) The entity retains neither continuing managerial involvement to the degree usually associated with ownership effective control over the goods sold;
b) The amount of revenue can be measured reliably; and
c) It is probable that the economic benefits or service potential associated with the transaction will flow to the entity and the costs incurred or to be incurred in respect of the transaction can be measured reliably.

Accounting Policies

1.18 Revenue from exchange transactions (continued)

Measurement

Revenue from exchange transactions is measured at the fair value of the consideration received or receivable taking into account the amount of any discounts and rebates allowed by the entity. Fair value is the amount for which an asset could be exchanged, or a liability, between knowledgeable, willing parties in an arm's length transaction.

Service charges relating to electricity are based on consumption. Meters are read on a quarterly basis and are recognised as revenue when invoiced. Provisional estimates of consumption are made monthly when meter readings have not been performed. The provisional estimates of consumption are recognised as revenue when invoiced. Adjustments to provisional estimates of consumption are made in the invoicing period in which meters have been read. These adjustments are recognised as revenue in the invoicing period.

Revenue from the sale of electricity prepaid meter cards is recognised at the point of sale.

Service charges relating to refuse removal are recognised on a monthly basis in arrears by applying the approved tariff to each property that has improvements. Tariffs are determined per category of property usage, and are levied monthly based on the recorded number of refuse containers per property.

Interest revenue is recognised on a time proportion basis.

Revenue arising from the application of the approved tariff of charges is recognised when the relevant service is rendered by applying the relevant gazetted tariff. This includes the issuing of licences and permits.

Revenue from the sale of goods is recognised when substantially all the risks and rewards in those goods is passed to the consumer.

Revenue arising out of situations where the municipality acts as an agent on behalf of another entity (the principal) is limited to the amount of any fee or commission payable to the municipality as compensation for executing the agreed services.

1.19 Revenue from non-exchange transactions

Revenue from non-exchange transactions refers to transactions where the municipality received revenue from another entity without directly giving approximately equal value in exchange. Revenue from non-exchange transactions is generally recognised to the extent that the the related receipt or receivable qualifies for recognition as an asset and there is no liability to repay the amount.

Revenue from property rates is recognised when the legal entitlement to this revenue arises. Collection charges are recognised when such amounts are legally enforceable. Penalty interest on unpaid rates is recognised on a time proportionate basis.

Fines constitute both spot fines and summonses. Revenue from spot fines and summonses is recognised when the fine is issued.

Revenue from public contributions and donations is recognised when all conditions associated with the contribution have been met or where the contribution is to finance property, plant and equipment, when such items of property, plant and equipment qualifies for recognition and first becomes available for use by the municipality. Where public contributions have been received but the municipality has not met the related conditions, a deferred income (liability) is recognised.

Contributed property, plant and equipment is recognised when such items of property, plant and equipment qualifies for recognition and become available for use by the municipality.

Government grants

Grants, transfers and donations received or receivable are recognised when the resources that have been transferred meet the criteria for recognition as an asset. Grants without any conditions attached are recognised as revenue when the asset is recognised.

Unspent conditional grants

For all conditional grants, a corresponding liability is raised to the extent that the grant, transfer or donation is conditional. The liability is transferred to revenue as and when the conditions attached to the grant are met. The unspent conditional grant liability is disclosed in the Statement of Financial Position.

Accounting Policies

1.20 Accounting by principals and agents

Identification

An agent is an entity that has been directed by another entity (a principal), through a binding arrangement, to undertake transactions with third parties on behalf of the principal and for the benefit of the principal.

A principal is an entity that directs another entity (an agent), through a binding arrangement, to undertake transactions with third parties on its behalf and for its own benefit.

A principal-agent arrangement results from a binding arrangement in which one entity (an agent), undertakes transactions with third parties on behalf, and for the benefit of, another entity (the principal).

Identifying whether an entity is a principal or an agent

When the municipality is party to a principal-agent arrangement, it assesses whether it is the principal or the agent in accounting for revenue, expenses, assets and/or liabilities that result from transactions with third parties undertaken in terms of the arrangement.

The assessment of whether a municipality is a principal or an agent requires the municipality to assess whether the transactions it undertakes with third parties are for the benefit of another entity or for its own benefit.

Binding arrangement

The municipality assesses whether it is an agent or a principal by assessing the rights and obligations of the various parties established in the binding arrangement.

Where the terms of a binding arrangement are modified, the parties to the arrangement re-assess whether they act as a principal or an agent.

Assessing which entity benefits from the transactions with third parties

When the municipality in a principal-agent arrangement concludes that it undertakes transactions with third parties for the benefit of another entity, then it is the agent. If the municipality concludes that it is not the agent, then it is the principal in the transactions.

The municipality is an agent when, in relation to transactions with third parties, all three of the following criteria are present:

- It does not have the power to determine the significant terms and conditions of the transaction.
- It does not have the ability to use all, or substantially all, of the resources that result from the transaction for its own benefit.
- It is not exposed to variability in the results of the transaction.

Where the municipality has been granted specific powers in terms of legislation to direct the terms and conditions of particular transactions, it is not required to consider the criteria of whether it does not have the power to determine the significant terms and conditions of the transaction, to conclude that is an agent. The municipality applies judgement in determining whether such powers exist and whether they are relevant in assessing whether the municipality is an agent.

Recognition

The municipality, as a principal, recognises revenue and expenses that arise from transactions with third parties in a principal-agent arrangement in accordance with the requirements of the relevant Standards of GRAP.

The municipality, as an agent, recognises only that portion of the revenue and expenses it receives or incurs in executing the transactions on behalf of the principal in accordance with the requirements of the relevant Standards of GRAP.

The municipality recognises assets and liabilities arising from principal-agent arrangements in accordance with the requirements of the relevant Standards of GRAP.

1.21 Unauthorised expenditure

Unauthorised expenditure means:

- overspending of a vote or a main division within a vote; and
- expenditure not in accordance with the purpose of a vote or, in the case of a main division, not in accordance with the purpose of the main division.

5.1 STATEMENTS OF FINANCIAL PERFORMANCE

Financial Summary						
R' 000						
Description	Year 2021/22	Current: Year 2022/23			Year 2022/23 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Financial Performance						
Property rates		54 088	54 088	48 716	10%	10%
Service charges		86 942	86 942	70 828	19%	19%
Investment revenue		14 650	15 060	19 146	-31%	-27%
Transfers recognised - operational		293 418	295 226	293 763	0%	0%
Other own revenue		28 129	136 788	133 470	-374%	2%
Total Revenue (excluding capital transfers and contributions)	–	**477 227**	**588 104**	**565 921**	**-19%**	**4%**
Employee costs		141 262	155 816	146 661	-4%	6%
Remuneration of councillors		22 459	22 459	22 872	-2%	-2%
Depreciation & asset impairment		53 336	56 654	59 874	-12%	-6%
Finance charges		–	–		0%	0%
Materials and bulk purchases		69 130	69 525	64 109	7%	8%
Transfers and grants					0%	0%
Other expenditure		74 252	308 093	243 334	-228%	21%
Total Expenditure	–	**360 439**	**612 548**	**536 850**	**-49%**	**12%**
Surplus/(Deficit)	–	**116 788**	**(24 444)**	**29 072**	**75%**	**219%**
Transfers recognised - capital		102 356	108 353	108 353	-6%	0%
Contributions recognised - capital & contributed assets		–	–		0%	0%
Surplus/(Deficit) after capital transfers & contributions	–	**219 144**	**83 909**	**137 424**	**37%**	**-64%**
Share of surplus/ (deficit) of associate		–	–		0%	0%
Surplus/(Deficit) for the year	–	**219 144**	**83 909**	**137 424**	**37%**	**-64%**

Capital expenditure & funds sources						
Capital expenditure	–					
Transfers recognised - capital	–	293 418	295 226			
Public contributions & donations	–	–				
Borrowing		–				
Internally generated funds		–				
Total sources of capital funds	–	293 418	295 226	–		
Financial position						
Total current assets	–	309 470	354 413			
Total non-current assets	–	1 361 729	1 242 926			
Total current liabilities	–	149 515	99 372			
Total non-current liabilities	–	14 442	14 442			
Community wealth/Equity	–					
Cash flows						
Net cash from (used) operating	–	530 767	538 816			
Net cash from (used) investing	–	171 309	177 306			
Net cash from (used) financing	–	–	–			
Cash/cash equivalents at the year end	–					
Cash backing/surplus reconciliation						
Cash and investments available	–					
Application of cash and investments	–					
Balance - surplus (shortfall)	–					
Asset management						
Asset register summary (WDV)	–					
Depreciation & asset impairment	–					

Renewal of Existing Assets	–					
Repairs and Maintenance	–					
Free services						
Cost of Free Basic Services provided	–					
Revenue cost of free services provided	–					
Households below minimum service level						
Water:	-					
Sanitation/sewerage:	-					
Energy:	-					
Refuse:	-					
						T 5.1.1

Financial Performance of Operational Services						
R '000						
Description	Year 2021/22	Year 2022/23			Year 2022/23 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Operating Cost						
Water	–	–	–		–	–
Waste Water (Sanitation)	–	–	–		–	–
Electricity	72 993	86 897	194 757	128 555	(41 659)	66 201
Waste Management	20 610	24 069	19 369	16 798	7 271	2 571
Housing	–	–	–		–	–
Component A: sub-total	93 603	110 966	214 126	145 353	(34 388)	68 772
Roads	22 070	65 841	86 281	112 687	(46 846)	(26 406)
Transport	–	–	–		–	–
Component B: sub-total	22 070	65 841	86 281	112 687	(46 846)	(26 406)
Planning	7 811	12 667	12 428	7 480	5 187	4 948
Local Economic Development	12 096	12 322	13 443	11 692	630	1 751
Component B: sub-total	19 907	24 989	25 871	19 172	5 817	6 699
Planning (Strategic & Regulatary)	–	–				
Component C: sub-total	–	–	–			
Community & Social Services	15 815	27 956	31 219	24 553	3 403	6 666
Enviromental Proctection	–	–	–		–	–
Health	–	–	–		–	–
Security and Safety	18 814	25 297	24 442	21 984	3 313	2 458
Sport and Recreation	–				–	–
Corporate Policy Offices and Other	233 940	224 974	230 609	213 101	11 874	17 509
Component D: sub-total	268 569	278 228	286 270	259 638	18 590	26 632
Total Expenditure	**404 149**	**480 023**	**612 548**	**536 850**	**(56 826)**	**75 698**

T 5.1.2

5.2 GRANTS

Grant Performance						
R' 000						
Description	Year 2021/22	Year 2022/23			Year 2022/23 Variance	
	Actual	Budget	Adjustments Budget	Actual	Original Budget (%)	Adjustments Budget (%)
Operating Transfers and Grants						
National Government:	**–**	**292 768**	**326 970**	**294 314**	**(1 546)**	**32 657**
Equitable share		286 308	320 510	288 004	(1 696)	32 507
Municipal Systems Improvement					–	–
Department of Water Affairs					–	–
Levy replacement					–	–
Other transfers/grants [insert description]		6 460	6 460	6 310	150	150
Provincial Government:	**–**	**650**	**2 458**	**865**	**(215)**	**1 593**
Health subsidy					–	–
Housing					–	–
Ambulance subsidy					–	–
Sports and Recreation					–	–
Other transfers/grants		650	2 458	865	(215)	1 593
Total Operating Transfers and Grants	**–**	**293 418**	**329 429**	**295 179**	**(1 761)**	**34 250**
						T 5.2.1

5.3 ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT

The Asset Management section has been formed to perform the assigned roles in terms of MFMA section 63 and MFMA section 14. Asset Management Unit is responsible for the identification, control and disposal of fixed assets when need arises. The Asset Management section is in the Budget and Treasury Office (BTO) that is headed by the Chief Financial Officer. The unit manager is the Manager: Financial Reporting and Assets Management (Authorisation) who delegates to Assets Accountant (Accountability) and then to the Asset Senior Officer (Initiation). The Fixed Asset policy provides direction for the management, accounting and control of Fixed Assets owned or controlled by the Municipality, in accordance with applicable legislation and best practices developed.

T 5.3.1

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED YEAR 2022/2023				
Asset 1				
Name	Construction of Harry Gwala internal streets			
Description	Road Upgrade			
Asset Type	Infrastructure			
Key Staff Involved	Project Management and Maintenance Unit			
Staff Responsibilities	Management of projects and monitoring of consultants and contractors			
	Year 2019/2020	Year 2020/2021	Year 2021/2022	Year 2022/2023
Asset Value			R 2 346 824.95	R 7 264 238.81
Capital Implications	Multi-year project funded by MIG			
Future Purpose of Asset	Upgrade of Harry Gwala internal streets			
Describe Key Issues	Road Upgrade			
Policies in Place to Manage Asset	YES			
Asset 2				
Name	Rehabilitation of Matatiele internal streets			
Description	Rehabilitation of Matatiele internal streets			
Asset Type	Infrastructure			
Key Staff Involved	Project Management and Maintenance Unit			
Staff Responsibilities	Management of projects and monitoring of consultants and contractors.			
	Year 2019/2020	Year 2020/2021	Year 2021/2022	Year 2022/2023
Asset Value				R 14 952 679.34
Capital Implications	Projects funded by MIG			
Future Purpose of Asset	Provision of Upgrade of Matatiele internal streets			
Describe Key Issues	Target for Construction of Access roads			
Policies in Place to Manage Asset	YES			
Asset 3				
Name	Molweni phase 1 eletrification			
Description	Molweni phase 1 eletrification			
Asset Type	Infrastructure			
Key Staff Involved	ELECTRICITY			
Staff Responsibilities	Management of projects and monitoring of consultants and contractors			
	Year 2019/2020	Year 2020/2021	Year 2021/2022	Year 2022/2023
Asset Value				R 7 826 086.97
Capital Implications	Projects funded by INEP			
Future Purpose of Asset	Electrification of Molweni			
Describe Key Issues	Target for provision electricity in Molweni village			
Policies in Place to Manage Asset	YES			
				T5.3.2

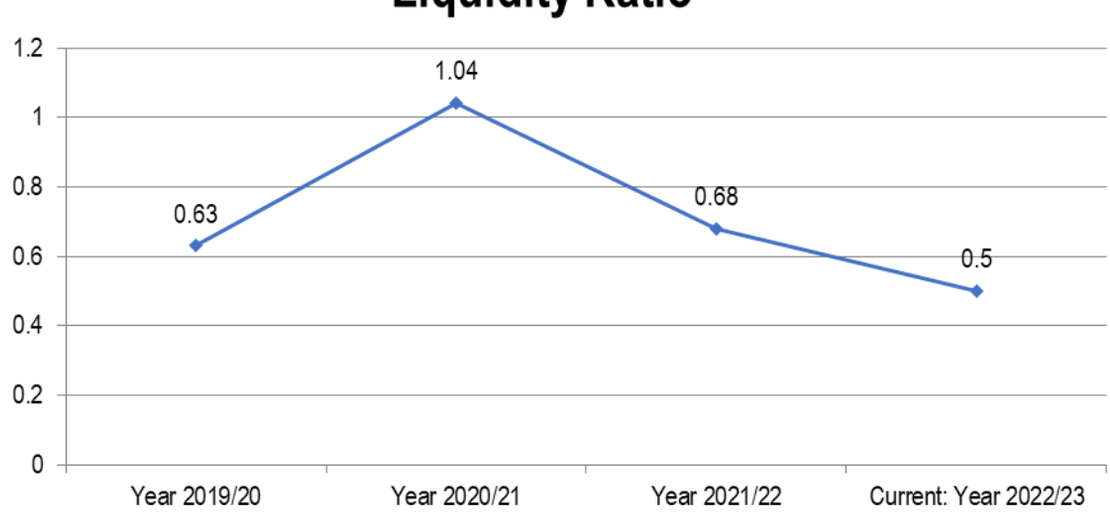
COMMENT ON ASSET MANAGEMENT:

All the Municipal assets acquired are recorded and updated in the Fixed Assets Register with the most and highest assets under Infrastructure Assets.

T 5.3.3

Repair and Maintenance Expenditure: Year 2022/23				
R' 000				
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	31 545 000	17 825 024	8 964 597	8 860 427
				T 5.3.4

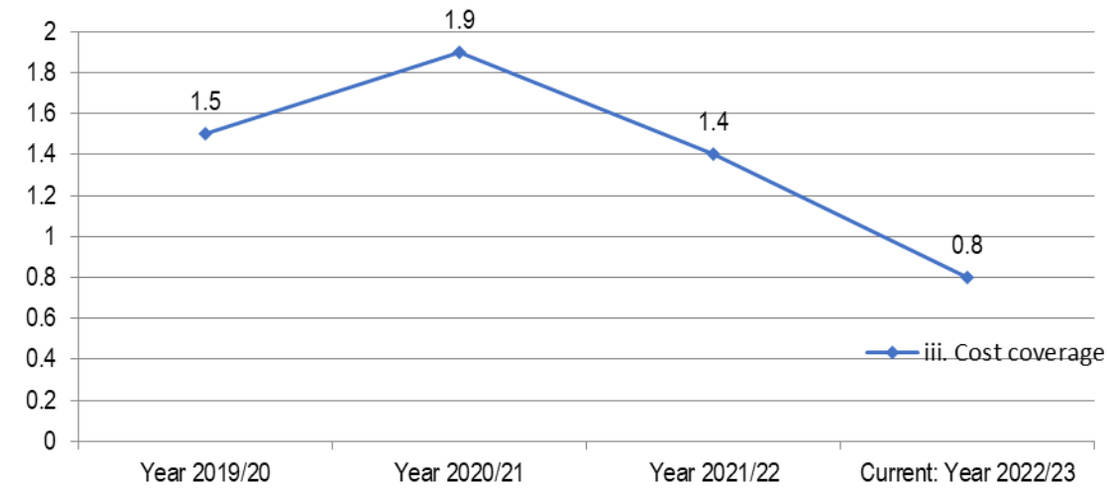
5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS



Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year) by the municipality's current liabilities. A higher ratio is better.

Data used from MBRR SA8

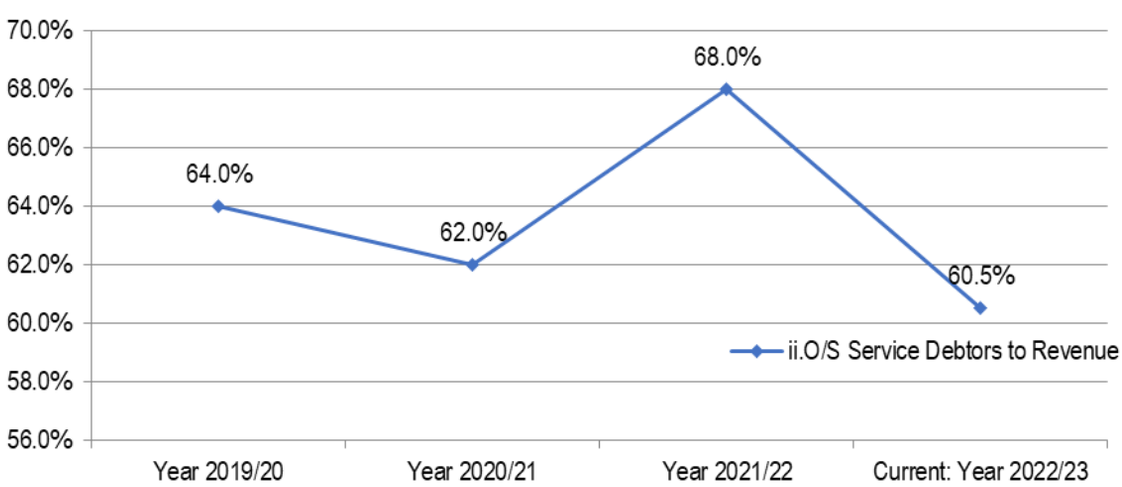
T 5.4.1



Cost Coverage– It explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilisation of grants and is calculated

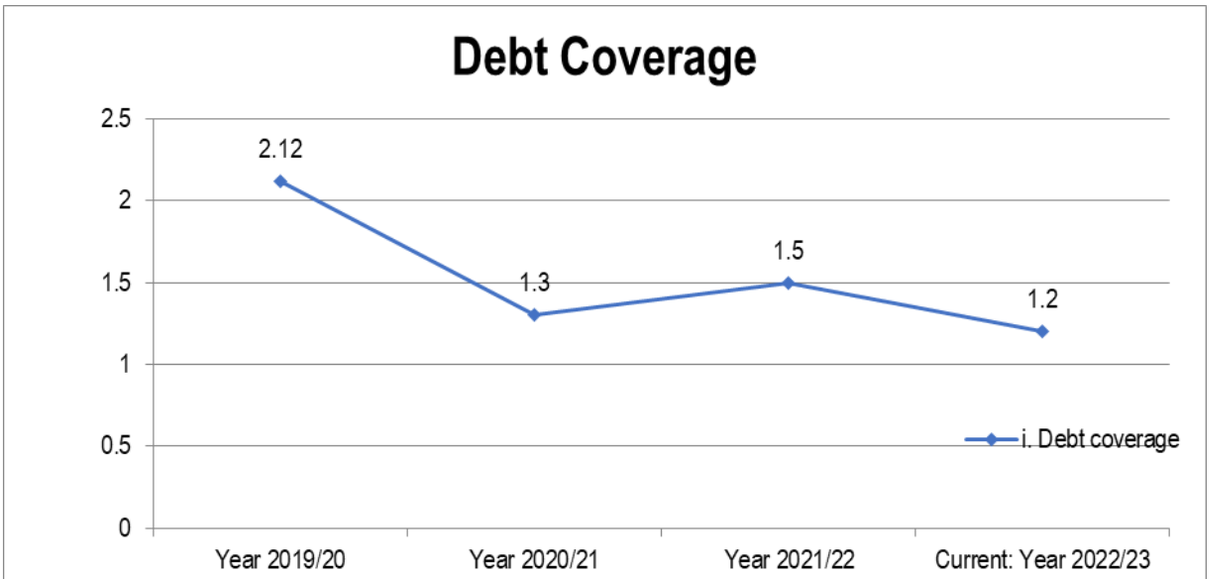
Data used from MBRR SA8

T 5.4.2



Total Outstanding Service Debtors – Measures how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better.

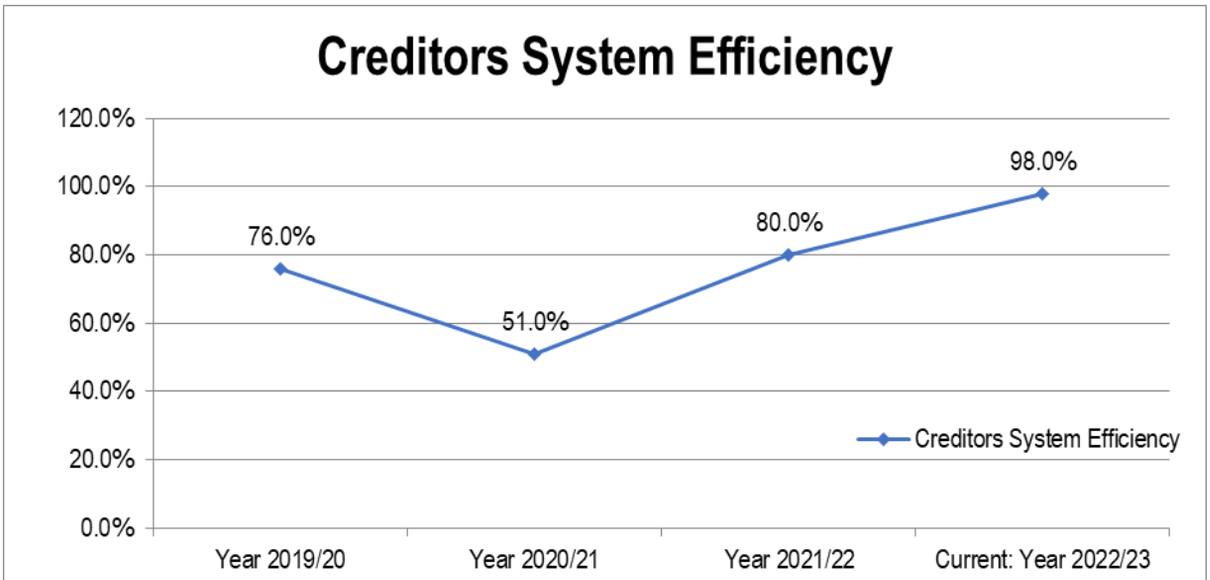
T 5.4.3



Debt Coverage– The number of times debt payments can be accomodated within Operating revenue (excluding grants) . This in turn represents the ease with which debt payments can be accomodated by the municipality

Data used from MBRR SA8

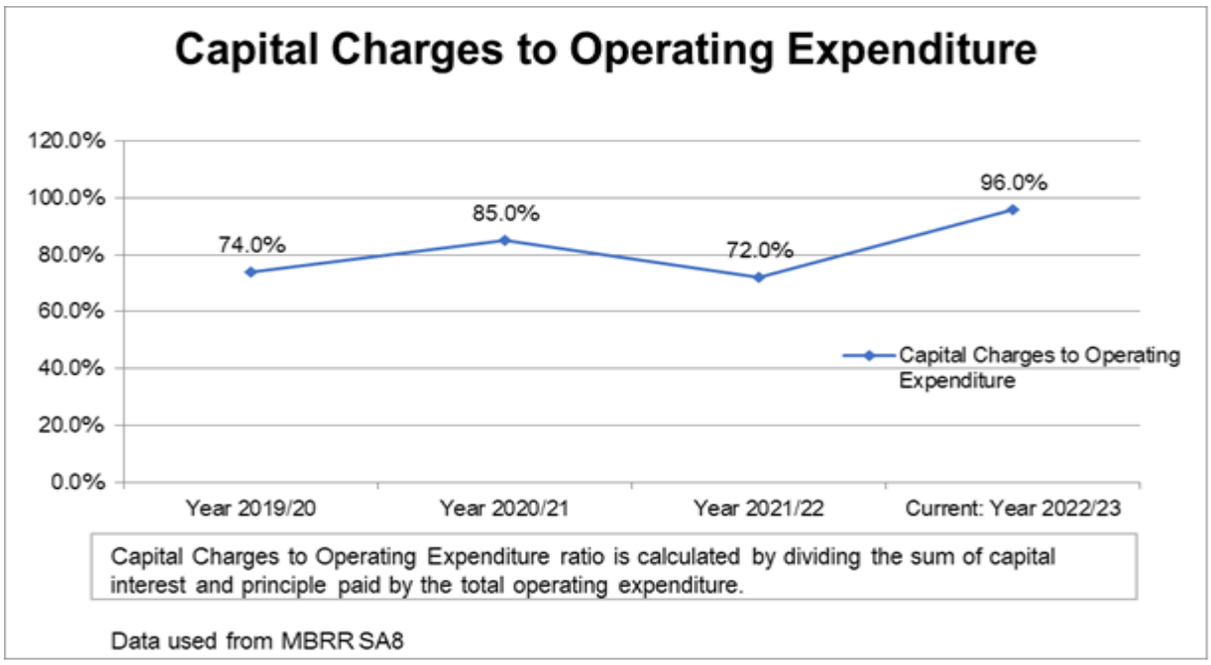
T 5.4.4



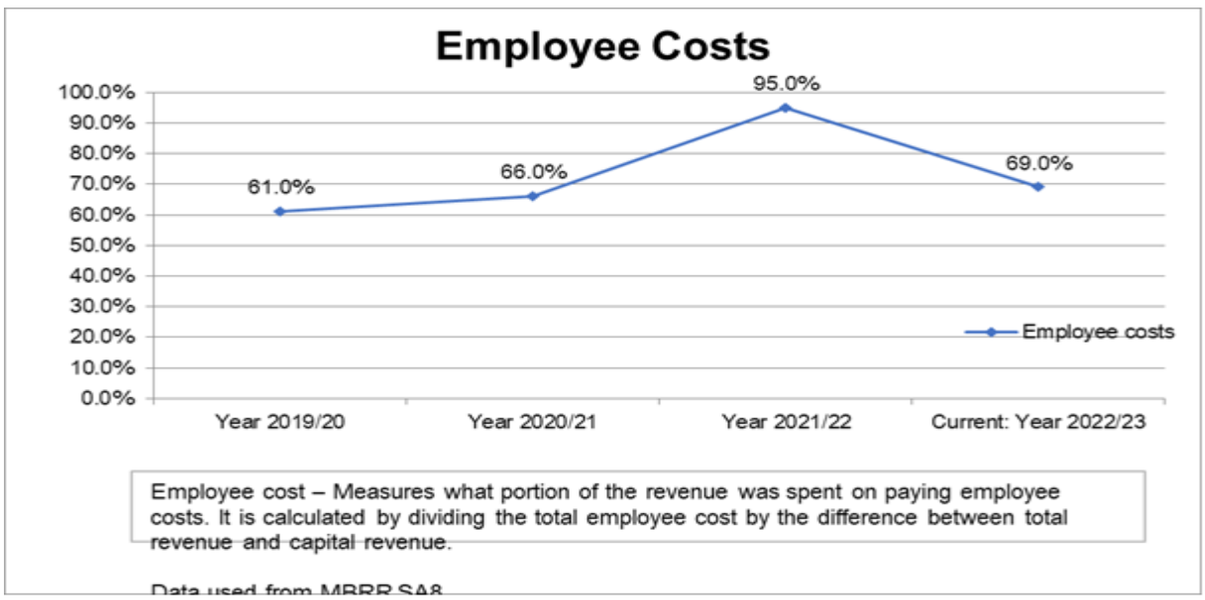
Creditor System Efficiency – The proportion of creditors paid within terms (i.e. 30 days). This ratio is calculated by outstanding trade creditors divided by credit purchases

Data used from MBRR SA8

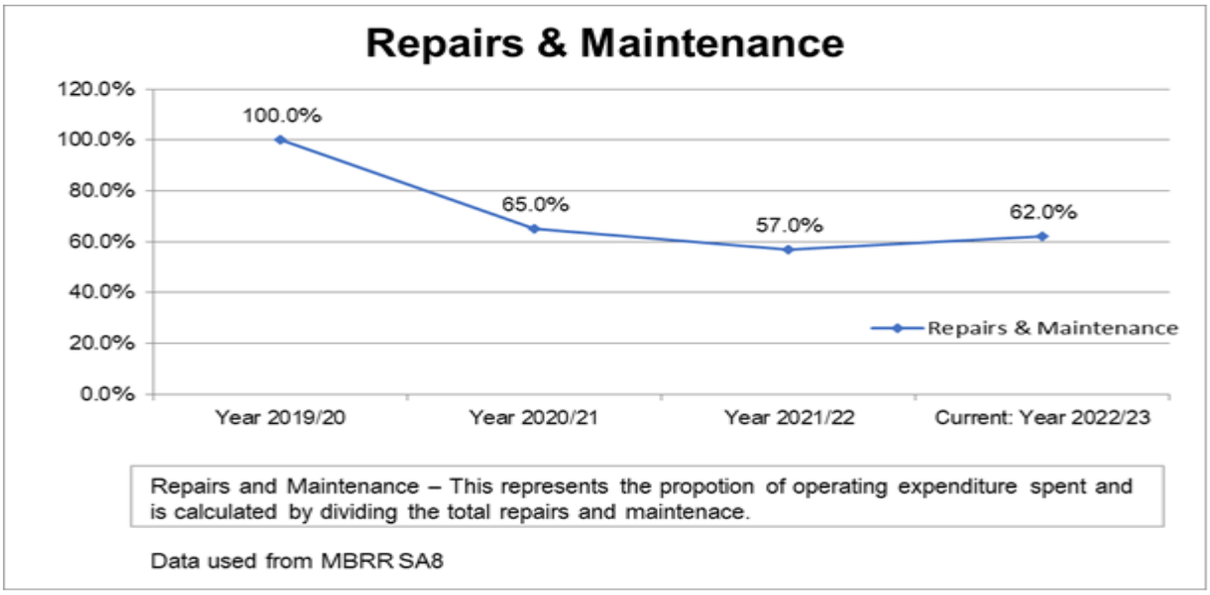
T 5.4.5


Capital Charges to Operating Expenditure
120.0%
100.0%
80.0%
60.0%
40.0%
20.0%
0.0%
74.0%
85.0%
72.0%
96.0%
Capital Charges to Operating Expenditure
Year 2019/20
Year 2020/21
Year 2021/22
Current: Year 2022/23
Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle paid by the total operating expenditure.
Data used from MBRR SA8

T 5.4.6


Employee Costs
100.0%
90.0%
80.0%
70.0%
60.0%
50.0%
40.0%
30.0%
20.0%
10.0%
0.0%
61.0%
66.0%
95.0%
69.0%
Employee costs
Year 2019/20
Year 2020/21
Year 2021/22
Current: Year 2022/23
Employee cost – Measures what portion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.
Data used from MBRR SA8

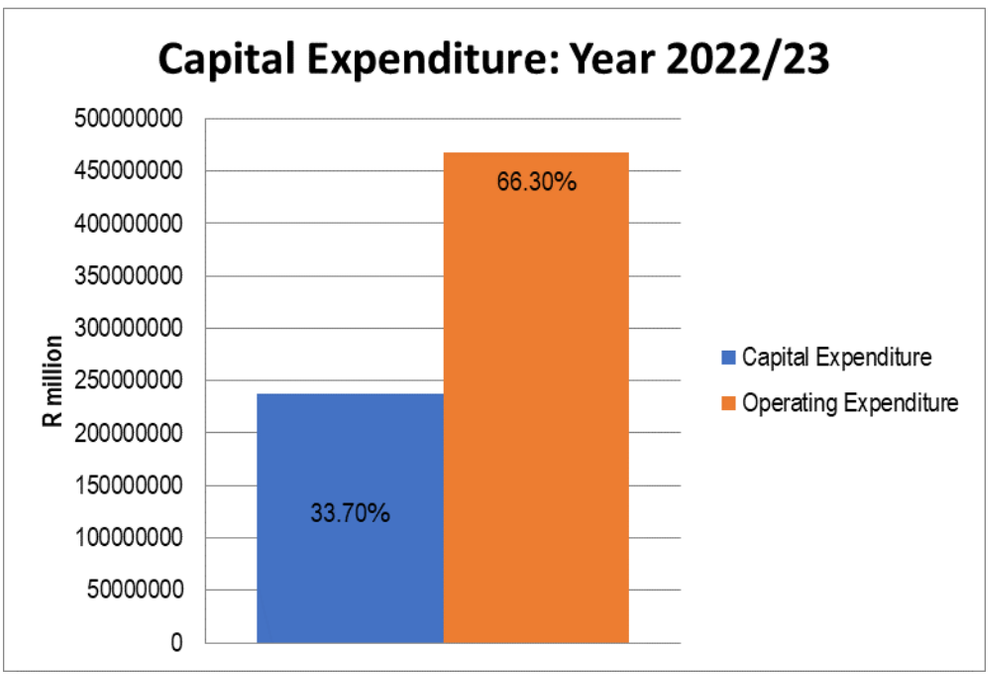
T 5.4.7



T 5.4.8

COMPONENT B: SPENDING AGAINST CAPITAL BUDGET

5.5 CAPITAL EXPENDITURE



T 5.5.1

5.6 SOURCES OF FINANCE

Capital Expenditure - Funding Sources: Year 2021/2022 to Year 2022/2023							
R' 000							
Details		Year 2021/2022	Year 2022/23				
		Actual	Original Budget (OB)	Adjustment Budget	Actual	Adjustment to OB Variance (%)	Actual to OB Variance (%)
Source of finance							
	External loans	0	0	0			
	Public contributions and donations	0	0	0			
	Grants and subsidies	145749003	99 552 576	105 549 248	91 019 824	6.02%	-8.57%
	Other	65505048	71 756 736	71 756 736	46 431 043.17	0.00%	35.29 %
Total		**211254051**	**171309312**	**177305984**	**137450867.2**	**6.02%**	**43.86 %**
Percentage of finance							
	External loans	0.0%	0.0%	0.0%	0.0%		
	Public contributions and donations	0.0%	0.0%	0.0%	0.0%		
	Grants and subsidies	69.0%	58.1%	59.5%	66.2%		
	Other	31.0%	41.9%	40.5%	33.8%		
Capital expenditure							
	Water and sanitation	0					
	Electricity	97 778 004.00	49 277 976.00	49 973 136.00	43 237 660.34		
	Housing	-					
	Roads and storm water	76 970 999.04	109 601 316.00	114 102 828.00	87 728 291.28		
	Other	65 505 048.00	12 430 020.00	13 230 020.00	6 484 915.00		

Total		**240254051**	**171309312**	**177305984**	**137450866.6**	**0.00 %**	**0.00 %**
Percentage of expenditure							
	Water and sanitation		0.0%	0.0%	0.0%		
	Electricity		28.8%	28.2%	31.5%		
	Housing		0.0%	0.0%	0.0%		
	Roads and storm water		64.0%	7.5%	63.8%		
	Other		7.3%	7.5%	4.7%		
							T 5.6.1

5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS

R' 000					
Name of Project	**Current: Year 2022/23**			**Variance: Current Year 2022/23**	
	Original Budget	**Adjustment Budget**	**Actual Expenditure**	**Original Variance (%)**	**Adjustment variance (%)**
Rehabilitation of Matatiele internal Streets Cluster 1	9999996.00	16286765.00	14952679.34	-33.12%	9%
Harry Gwala Internal Streets	8664600.00	11224305.00	9611063.76	-9.85%	17%
Molweni 1 Electrification	9000000.00	9000000.00	7826086.97	15.00%	15%
Street Lights	9500004.00	7200000.00	0.00	0.00%	0%
Mahangu Access Road & Bridge	2000004.00	7122881.00	6510154.14	-69.28%	9%
** Projects with the highest capital expenditure in Year 0*					
Name of Project - A					
Objective of Project					
Delays					
Future Challenges					
Anticipated citizen benefits					
Name of Project - B					
Objective of Project					
Delays					
Future Challenges					
Anticipated citizen benefits					
Name of Project - C					
Objective of Project					
Delays					
Future Challenges					
Anticipated citizen benefits					
Name of Project - D					
Objective of Project					
Delays					
Future Challenges					
Anticipated citizen benefits					
Name of Project - E					
Objective of Project					

Delays	
Future Challenges	
Anticipated citizen benefits	
	T 5.7.1

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS – OVERVIEW

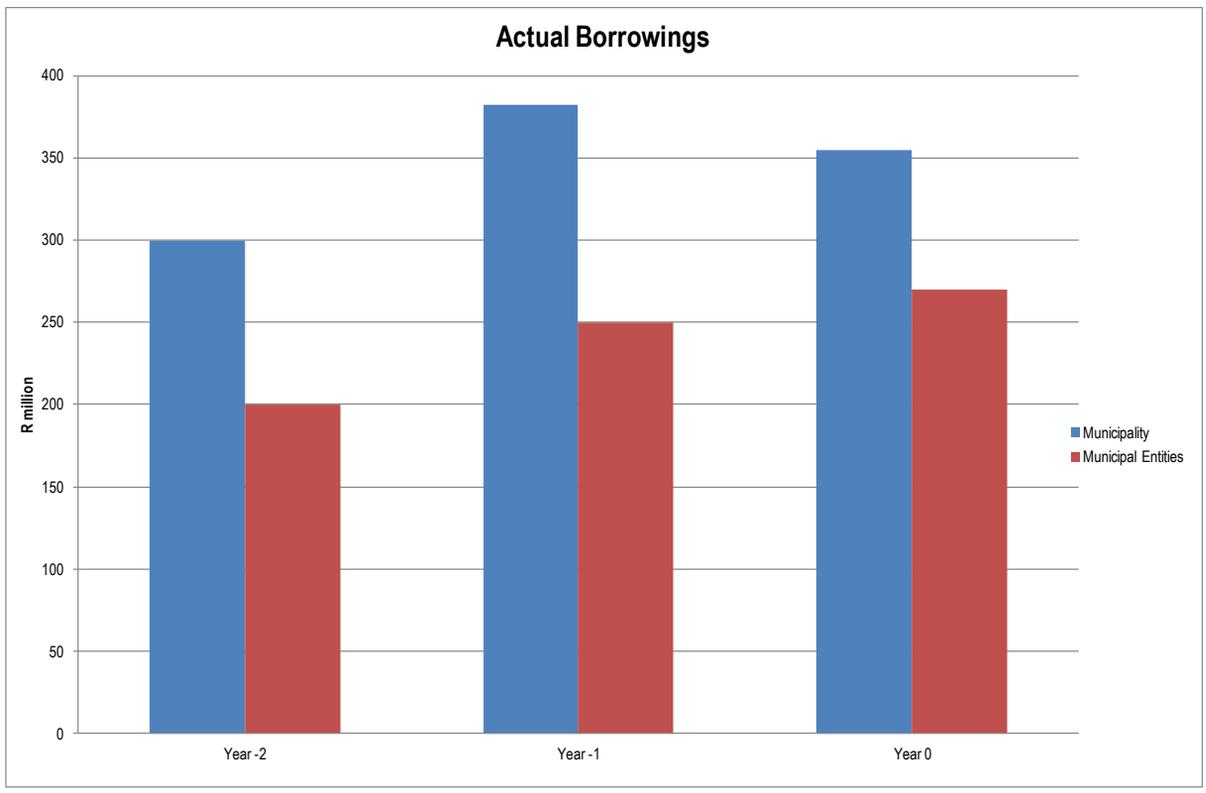
Municipal Infrastructure Grant (MIG)* Expenditure Year 2022/23 on Service backlogs						
						R' 000
Details	**Budget**	**Adjustments Budget**	**Actual**	**Variance**		**Major conditions applied by donor (continue below if necessary)**
				Budget	**Adjustments Budget**	
Infrastructure - Road transport						
Roads, Pavements & Bridges	53,264,604	59,261,276	50,769,384	2,495,219.79	8,491,891.79	
Storm water						
Infrastructure - Electricity						
Generation						
Transmission & Reticulation						
Street Lighting						
Infrastructure - Water						
Dams & Reservoirs						
Water purification						
Reticulation						
Infrastructure - Sanitation						
Reticulation						
Sewerage purification						
Infrastructure - Other						
Waste Management						
Transportation						
Gas						
Other Specify:						
Total						
						T 5.8.3

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

5.9 CASH FLOW

Cash Flow Outcomes R'000				
Description	Year 2021/22	Current: Year 2022/23		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES				
Ratepayers and other		120,423	138,988	109,002
Government - operating		293,418	295,226	276,986
Government - capital		102,356	108,353	117,694
Interest		14,650	15,060	35,622
Dividends		–	–	
Payments				
Suppliers and employees		(420,687)	(428,411)	(381,939)
Finance charges				
Transfers and Grants				
NET CASH FROM/(USED) OPERATING ACTIVITIES	**–**	**110,160**	**129,216**	**157,364**
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE				
Decrease (Increase) in non-current debtors				
Decrease (increase) other non-current receivables				
Decrease (increase) in non-current investments				
Payments				
Capital assets		(171,309)	(177,306)	(139,154)
NET CASH FROM/(USED) INVESTING ACTIVITIES	**–**	**(171,309)**	**(177,306)**	**(139,154)**
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans				
Borrowing long term/refinancing				
Increase (decrease) in consumer deposits				
Payments				
Repayment of borrowing				
NET CASH FROM/(USED) FINANCING ACTIVITIES	**–**	**–**	**–**	**–**
NET INCREASE/ (DECREASE) IN CASH HELD	**–**	**(61,150)**	**(48,090)**	**18,210**
Cash/cash equivalents at the year begin:		**294,088**	**294,088**	**237,175**
Cash/cash equivalents at the year end:		**232,938**	**245,998**	**255,385**
Source: MBRR A7				*T 5.9.1*

5.10 BORROWING AND INVESTMENTS



T 5.10.3

5.11 PUBLIC PRIVATE PARTNERSHIPS

PUBLIC PRIVATE PARTNERSHIPS

There were no contracts undertaken during the year through Public Private Partnership (PPP).

T 5.11.1

COMPONENT D: OTHER FINANCIAL MATTERS

5.12 SUPPLY CHAIN MANAGEMENT

SUPPLY CHAIN MANAGEMENT

The Matatiele Local Municipality is compliant with the municipal supply chain regulations of 30 May 2005. The supply chain management policy has been amended to be in line with **PPPFA circular 01 of 2022/23 preferential procurement policy framework act (act 5 of 2000)** and the municipality adopted the amendments with **council resolution no 392/25/05/2023.** The municipality supply chain management unit has four (04) staff members that meet the minimum requirements as per MFMA competency regulation guidelines). The AGSA report for the financial for 2021/22 had some findings of irregular expenditure. The municipality had since developed and adopted the UIFW strategy to eliminate the irregular expenditure. The progress is very well and for the year under review there are no transactions identified as irregular expenditure.

T 5.12.1

5.13 GRAP COMPLIANCE

GRAP COMPLIANCE

The Municipality has complied with all the standards as required by Generally Recognized Accounting Practice (GRAP).

T 5.13.1

MATATIELE

LOCAL MUNICIPALITY

CHAPTER 6

AUDITOR GENERAL AUDIT FINDING

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS YEAR 2021/22

6.1 AUDITOR GENERAL REPORTS YEAR 2021/22 (PREVIOUS YEAR)

Auditor-General Report on Financial Performance Year 2020/2021			
Status of audit report 2020/2021			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 1	**Internal Audit**	Overall planning: Internal Audit plan for 2021/22 not approved before the financial year	This will result to the internal control deficiency of ensuring that the internal audit plan is approved on time.
COAF 1	**Internal Audit**	CAE not permanently appointed at a Senior Management position	Non-compliance with MFMA circular 65
COAF 1	**Human Resources**	Minimum competencies not shown in the annual report	Non-compliance with sub regulation 4 of regulation 14 on minimum competency levels.
COAF 1	**Internal Audit**	Prior year Fruitless & Wasteful Expenditure not investigated	Non-Compliance with Section 32 (2)(b) MFMA
COAF 2	**Financial Reporting and Asset Management**	Terms of reference did not indicate the objectives, nature, scope, and goals of the training program	Non-compliance with Section 5.7 of the Municipal Supply Chain Management guide for Accounting Officers .
COAF 2	**FRAM**	Consultancy reduction plan not properly detailed	Non-compliance with Section 5.7 of the Municipal Supply Chain Management guide for Accounting Officers
COAF 2	**FRAM**	No evidence for monitoring	Non-compliance with MFMA section 116
COAF 2	**FRAM**	Gap analysis not properly documented	Non-compliance with Regulation 5(1) of Municipal Cost Containment Regulations of 2019.
COAF 2	**FRAM**	Municipality Cost Containment Policy-Non -compliance	Non-compliance with Regulation 4(1) and Regulation 4(2) (e) of Municipal Cost Containment Regulations of 2019.
COAF 2	**FRAM**	PMS has no risk management procedures	The performance management system is not complete as it is missing risk management procedures therefore the municipality is unable to identify performance risks and have an analysis on them to ensure that performance is measured and achieved in accordance with the system.

Auditor-General Report on Financial Performance Year 2020/2021			
Status of audit report 2020/2021			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 3	Supply Chain Management	Expenditure: Insufficient documents	The above finding result in a limitation of scope and material misstatement by a projected misstatement amounting to R36 653 680, 30
COAF 3	Supply Chain Management	Local Content - Verified rates	This results in internal control deficiencies relating to invitation of bids for local content and production.
COAF 3	SCM	Quotations: Tax Compliant	• Irregular expenditure amounting to R376 000. • Non-compliance with the above-mentioned regulations. • Inaccurate disclosure of irregular expenditure in the Annual Financial Statements. • Possible irregular expenditure amounting to R193 200,00(payment has not been done thus the expenditure has not been incurred.
COAF 3	SCM	Awards to close family member not disclosed in the notes to financial statements	Non-compliance with Regulation 45 of Municipal Supply Chain Regulations and non-disclose result in misstatement in the annual financial statements.
COAF 3	Revenue and Expenditure	VAT claimed incorrectly classified as expenditure	The expenditure is overstated by a Projected misstatement amounting to R349 833,17.
COAF 3	Revenue and Expenditure	EPWP expenditure incorrectly classified as operating expenditure	Expenditure: Contracted Services: Contractors: Maintenance of Unspecified Assets is overstated by a factual misstatement amounting to R4 886 991 and employee related cost understated by a factual misstatement amounting to R4 886 991.
COAF 4	**Planning – Internal Audit**	Annual internal Audit Plan not fully implemented	The impact of the above finding is non-compliance with section 165 (2)(b) of the Municipal Finance Management Act and MFMA circular 65.
COAF 4	**Internal Audit**	Audit committee and Internal Audit: No advice on IT governance and information system	The impact of the above finding is non-compliance with MFMA Circular No. 65.
COAF 5	**BTO**	Eskom connection fees incorrectly classified as expenditure	The municipality may fail to achieve its objectives in a case of any future transition.
COAF 6	**BTO**	Financial loss on amount collected on behalf of the municipality	This has resulted to a non-compliance with MFMA S62 and MSA S96 and consequently has resulted to a likely financial loss amounting to R22 000 860.00.
COAF 7	**BTO**	Unauthorised expenditure	The impact of the finding is material non-compliance with section 62(1)(d) of Municipal Finance Management Act.

Auditor-General Report on Financial Performance Year 2020/2021			
Status of audit report 2020/2021			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 8	**Strategic Governance**	Percentage of work on access roads completed by a set date - Target not logically aligned with its indicator	This finding will result in a material misstatement in the Annual Performance Report and reported in the management report
COAF 8	**Strategic Governance**	AoPO: Percentage work done on access road completed by a set date - Achievement not consistent with the indicator and its related target	Inconsistence between reported achievements and reported planned performance targets and indicators leads to material misstatement on the above indicators which result in qualified opinion on KPA1: Basic Service Delivery and Infrastructure.
COAF 9	**BTO**	Irregular expenditure not disclosed	The impact of the above finding is understatement of irregular expenditure disclosed in the financial statements by a factual misstatement amounting to R5 167 230,72
COAF 10	**BTO**	Debt impairment not calculated accurately	This has resulted to a disagreement finding of R339 198.76 which is an understatement of Debt impairment expense and an overstatement of receivables
COAF 11	**BTO**	Incorrect classification of the statue	This will result to a projected misstatement of R2 482 637,71.
COAF 11	**BTO**	PPE- Limitation on useful life of assets for depreciation	This will result to the limitation of scope on the determination of the depreciation amount. This will therefore results to a projected misstatement of R21 612 839,12
COAF 11	**BTO**	PPE: Accounting policy not complete	non-compliance with the GRAP requirements as the financial statements are not faithful representation of the effects of transactions, other events and conditions on classes of the property, plant and equipment.
COAF 11	**BTO**	PPE- Land donated to the Municipality not recorded in the financial statements	This will result to understatement of the addition of land in the financial statements
COAF 11	**BTO**	PPE- Assets not bar coded	This will result to the internal control deficiency as there is no unique identifier between the physical asset and the asset on the fixed asset register.
COAF 11	**BTO**	PPE- Assets disposed (written-off) with no approval	This will result to a projected misstatement of R 20 276 349,53
COAF 12	**BTO**	Trade Payables - Retentions: Retentions misstated	This will result in a projected understatement of trade and other payables of R1 658 400.66
COAF 12	**BTO**	Trade Payables - Retentions: Retentions misstated	Projected understatement of trade and other payables of R1 400 191, 15.

Auditor-General Report on Financial Performance Year 2020/2021			
Status of audit report 2020/2021			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 12	**BTO**	Trade Payables - Retentions: Completeness	The provision will be understated by R 6 131 833
COAF 13	**BTO**	Trade Payables – Parallax Commission Payable: Misclassification	Overstatement of trade and other payables and overstatement of trade and other receivables of R7 848 273, 80.
COAF 14	**BTO**	Irregular expenditure written-off: Irregular expenditure written off not accurate	The impact of the above finding is understatement of irregular expenditure written disclosed in the financial statements by a factual misstatement amounting to R578 858,58
COAF 14	**BTO**	Irregular expenditure written-off: Irregular expenditure written off not completely disclosed	The impact of the above finding is understatement of irregular expenditure written disclosed in the financial statements by a factual misstatement amounting to R943 801.00
COAF 15	**BTO**	Unauthorized expenditure	The impact of the above finding is overstatement of unauthorized expenditure disclosed in the financial statements by a factual misstatement amounting to R29 097 145,45
COAF 16	**BTO**	Irregular expenditure not disclosed	The impact of the above finding is understatement of Irregular expenditure disclosed in the financial statements by a factual misstatement amounting to R 50 429, 16..
COAF 16	**BTO**	Related parties: Comparative information not included	Related parties disclosure is not complete as required by paragraph 11(g) of Grap 1, therefore misstated.
COAF 17	**Budget planning and Investments**	Statement of budget vs actual – Variance not accurate	The non- disclosure of explanation of material differences between the budget and the actual amounts of the statement of financial position result in inadequate reporting. This in omission which is a misstatement on disclosure in term of Grap 24.
COAF 17	**BTO**	The comparative information as disclosed in note 54 of the annual financial statements in respect of the preceding period for related parties were not disclosed in the notes	Lack of management oversight over the review of the Annual Financial Statements to ensure that the budget information is fairly presented as per GRAP 24.
COAF 18	**BTO**	Segment reporting disclosure-Non-compliance with GRAP	Lack of management oversight in ensuring adequate compliance with the applicable financial reporting requirements or GRAP requirements. This will result to non-compliance with GRAP requirements.

Auditor-General Report on Financial Performance Year 2020/2021			
Status of audit report 2020/2021			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 19	**Supply Chain and Fleet Management.**	SCM: Competitive bidding - Winning bidder's tax matters not in order	The above results in: • Irregular expenditure amounting to R1 595 669.00. • Non-compliance with the above-mentioned regulations. • Inaccurate disclosure of irregular expenditure in the Annual Financial Statements.
COAF 21	**BTO**	Contingent Liabilities: Finalized case included as a contingent	This has resulted to misrepresentation of the disclosure note 44 of the AFS.
COAF 21	**BTO**	Contingencies: Differences noted between AFS and supporting documents	This has resulted to mis-presentation of the note disclosures to the annual financial statements
COAF 21	**BTO**	Differences noted between AFS and supporting documents	This has resulted to mis-presentation of the note disclosures to the annual financial statements.
COAF 21	**BTO**	Contingencies: Comparative figures not disclosed	Related parties disclosure is not complete as required by paragraph 11(g) of Grap and therefore misstated
COAF 21	**BTO**	Contingencies: Disclosure not complete	This has resulted to mis-presentation of the note disclosures to the annual financial statements
COAF 22	**BTO**	Procurement and Contract Management	This results in Irregular expenditure amounting to R1 566 362.00(expenditure incurred to all 3 suppliers awarded this contract)
COAF 23	BTO	Indigent beneficiaries reported overstated	This results in a material overstatement in terms of reliability of reported performance of KPA1: Basic Service Delivery and Infrastructure which lead to a qualified opinion on the KPA
COAF 23	**BTO**	Indigent register include declined debtors	This has resulted to an internal control deficiency over the indigent register.
COAF 24	**BTO**	SCM Contract Management- Performance of the contractors not monitored on a monthly basis.	The above finding will result in material non-compliance with s116(2)(b) of the MFMA.
COAF 24	**BTO**	Contract extension/variations not adequately done	This impact of the above finding is non-compliance with Section 116(3) of Municipal Finance Management Act 56 of 2003
COAF 24	**BTO**	No evidence of contract performance measures to monitor the contract implemented	The impact of the above finding is Internal control deficiency
COAF 25	**BTO**	Other MFMA disclosure: No disclosure how the allocated funds were spent	Non-compliance with MFMA s123(1)(c) and misstatement of disclosure in annual financial statements.

Auditor-General Report on Financial Performance Year 2020/2021			
Status of audit report 2020/2021			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 26	**BTO**	Use of Consultants: Execution	This has resulted to non-compliance with MFMA The finding has resulted to an internal control deficiency The finding has resulted to an internal control deficiency.
COAF 27	**BTO**	Landfill site Provision	As this matter was considered in the prior year and not raised with the municipality, this will not be raised as a material item having impact on the audit report. This matter will be raised as an emerging risk.

COMPONENT B: AUDITOR-GENERAL OPINION YEAR 2022/23 (CURRENT YEAR)

6.2 AUDITOR GENERAL REPORT YEAR 2022/23

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 1	**BTO**	Trade and other Receivables: Inadequate steps taken to recover funds from a vendor.	Trade and other Receivables: Inadequate steps taken to recover funds from a vendor.
COAF 2	**Human Resource**	Internal control deficiency: CAE not permanently employed.	The accounting officer should ensure that Chief Executive Audit is permanently employed, further the audit committee must provide an oversight on the appointment of the internal audit function unit. Therefore, will result into the municipality complying with MFMA circulars issued by Treasury.
COAF 2	**Internal Audit**	Internal audit plan not 100% implemented.	The accounting officer should ensure that the internal audit unit has adequate resources and capacity, further the audit committee must provide an oversight by monitoring the completion of the internal audit plan of 2022/23 by internal audit function.
COAF 3	**Electricity, PMU and Community Services**	Limitation of scope: Non-submission of the Performance indicator KPA information	Management should ensure that information is submitted timeously on the agreed upon turnaround time to avoid possible limitation of scope and unnecessary budget over runs. Further perform RFI reconciliation before the submission to the auditors.
COAF 4	**HR**	HR Appointments: Appointment of Municipal Manager/ Senior Manager does not specify that only South African citizen or permanent resident will be appointed	HR should specifically include the stipulation that the person to be appointed will be as follows a) is a South African citizen or permanent resident; and b) possesses the relevant competencies, qualifications, experience and knowledge set out in Annexure A and B to these regulations.
COAF 4	**HR**	Appointments: Business process not confirmed and evidence not submitted	Management should make time to complete the business process. Management should read and respond to all the questions provided by the auditor regarding the business processes Management should provide evidence to support the business processes and provide the documents as indicated on the business process.
COAF 4	**Office of the MM**	Performance Management: There is no performance measure relating to the audit opinion of the	Management should add the performance measure of the audit outcomes if the municipality on the performance agreement of the Mr. L Matiwane Municipal Manager

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
		municipality for Municipal Manager	
COAF 4	**HR**	Planning_ Outdated Information on the Integrated HR Plan	Management should update the tables with relevant and accurate information such as the vacant posts to ensure it aligns with the organisational structure of the municipality.
COAF 4	**HR**	Leave: Process and portfolio of evidence	Management must respond to all the business process steps and submit all the necessary proof of evidence to substantiate the process indicated. Management should provide evidence such as registers, leave supporting documents, reports, email and screenshots where necessary.
COAF 4	**HR**	Minimum competency: Senior Manager did not meet and not include on the development plan	Management should include the modules that the senior managers have not completed as per minimum competencies requirements in their development plans.
COAF 4	**HR**	HR planning and organisation: Non submission of business processes and procedures	Management should document the steps and procedures that are followed when performing the following processes instead naming the document they use: a) What processes and procedures does the municipality follow to plan for human resources needs >What is the process for developing the staff establishment? >Who approves the staff establishment? b) Describe the process for the suspension of the municipal manager/ senior manager. >Consider who does it. >When does it take place? c) Describe the process for the disciplinary hearing for officials on suspension. > Consider the timing of the hearing.
COAF 4	**HR**	Planning: Termination Notification less than the period indicated on the business process	Management should adhere to the notification period as indicated on the approved municipal policy for termination of employment.
COAF 4	**Revenue and Expenditure**	Employee Benefits: Non-submission of supporting documentation	Management should provide evidence or supporting documents to substantiate the processes that have been confirmed such as reports where applicable
COAF 4	**HR**	Compensation: Not all forms were completed by the Councilor on assumption of duty	Management should ensure all councillors sign the all engagement forms each when they assume duty. Management should ensure that the Councillors provide their details each time the assume their duty at the municipality.

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 4	**HR**	Compensation: No submission of the supporting evidence	Management should provide supporting documentation for the business process describe. Each document mentioned on the process should be provided. Reports mentioned should be provided.
COAF 4	**HR**	Planning: Terminations: Non-submission of the business process and the portfolio of evidence	Management must provide the business process and provide the supporting documents to substantiate the business process.
COAF 5	**Internal Audit**	Overall Planning- Audit committee ensuring the implementation of combined assurance plan and reviewing the functioning and effectiveness of information technology security and control.	The management and those charged with governance should ensure that the implementation of the combined assurance plan is reported to the Audit Committee in a timely manner and the Audit Committee should ensure that it assist in reviewing the functioning and effectiveness of information technology security and control as this is vital to future operations of the municipality.
COAF 5	**Internal Audit**	Understating the audit committee: Internal Audit risk based plan approval	The management and those charged with governance should ensure that the internal audit risk-based plan is approved before the financial year resumes.
COAF 6	Budget Planning and Investment	1. Expenditure (Contracted Services)-Misclassification of expenditure	When preparing AFS management should go through requirements of mSCOA and ensure that all transactions are in line with the requirements of mSCOA as required by MFMA s62 (1) (b) and GRAP 1. Management should also consider of having regular workshops on mSCOA, this can also be done by inviting Provincial Treasury officials to assist.
COAF 7	BTO	Expenditure: General Expenditure & Contracted Services-Payments not made within 30 days.	Management should put in controls in place around processing of invoices, this includes a constant reminder to officials about importance of sending information to creditors on time for processing of payments.
COAF 8	**BTO**	Heritage Assets-Accounting Policy disclosed in the AFS does not adhere to requirements of GRAP 103.	Management should ensure that their policies are in line with the applicable and relevant regulations and standards. Management should therefore consider updating their Heritage Asset accounting policy to ensure it is in line with requirements of GRAP 103.
COAF 9	**BTO**	Interest revenue: Classification of interest on property rates	The management should adjust financial statements and classify the interest revenue on property rates under non-exchange revenue as required by MSCOA specimen and GRAP 23.
COAF 10	Strategic Governance	Aopo: Reported achievement not consistent with planned	Management should ensure that the target planned are aligned to their planned indicators in order to ensure that the Municipality's indicators meet the relevant objective/programme/development priority as such (Basic Service Delivery and Infrastructure). Further

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
			management should review the draft APR and ensure that the information recorded in the APR is accurate and complete.
COAF 11	BTO	Risk Management – Statutory receivables and Bonus Accrual incorrectly included in Financial Instruments.	Management should: Amend the financial statements and exclude statutory receivables and bonus accruals from the financial instruments. Strengthen the review process of the information supporting the financial statements in order to prevent, detect and correct any errors.
COAF 12	BTO	Allowance for impairment: Agency: Accuracy, valuation Trade receivables (Prepaid electricity)	The management should ensure that the impairment calculation is properly calculated, and the system is properly reviewed for accuracy of calculations. In addition, the municipality should consider adjusting the allowance for impairment
COAF 12	BTO	Allowance for Impairment: Trade Receivables - Refuse and electricity: Accuracy and valuation	The management should ensure that the impairment calculation is properly calculated, and the system is properly reviewed for accuracy of calculations. In addition, the municipality should consider adjusting the allowance for impairment
COAF 12	BTO	Allowance for impairment: Statutory receivables: Accuracy, valuation	The management should ensure that the impairment calculation is properly calculated, and the system is properly reviewed for accuracy of calculations. In addition, the municipality should consider adjusting the allowance for impairment
COAF 13	**BTO**	Financial Instruments-Risk Management – Non-Disclosure of paragraph 106 and 129 of GRAP 104	Management should: Amend the financial statements to include disclosures as required by paragraph 106 and paragraph 129 of GRAP 104. Strengthen the review process of the information supporting the financial statements in order to prevent, detect and correct any errors.
COAF 14	**BTO**	Statutory receivables: Accuracy, valuation: Traffic fines	The management should ensure that the traffic fines, are properly reviewed for accuracy as they consist of small amounts.
COAF 15	**Strategic Governance**	Disagreement: Difference between the actual achievement as per the draft APR and the monthly progress report (POE)	Management should implement adequate internal controls to ensure that the actual achievement reported on the draft APR is supported by the proof of evidence this will result into an accurate, valid and complete APR.
COAF 15	**Strategic Governance**	Disagreement: differences between the draft APR and monthly progress report	Management should implement adequate internal controls to ensure that the actual achievement reported on the draft APR is supported by the proof of evidence this will result into an accurate, valid and complete APR.
COAF 15	**Strategic Governance**	Disagreement: Actual achievement of the indicator for sport field not recorded in the APR	Management should ensure that all the actual achievement have been reported in the draft APR and consistent with the proof of evidence that is used for audit purposes.

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 16	**Strategic Governance**	Limitation of scope: Information for the Eskom and solar indigent applicants were not available	Management should ensure that all indigent beneficiaries have completed the application form and they meet the criteria as per the indigent policy.
COAF 17		Disagreement: difference between the actual expenditure amount as per draft APR and the GL	Management should implement adequate review internal controls to ensure that the information reported on the draft APR is accurate.
COAF 18	**BTO**	Cash and cash equivalents: classification: Accrued interest	Management should ensure that the classification of items is aligned to the account to which it relates to.
COAF 19	**Financial Reporting and Asset Management**	Capital Commitments accuracy misstatements	During the review period of the schedule management should ensure that capital commitments amounts recorded on the schedule are cross referenced against relevant supporting documents
COAF 20	**SCM**	The supplier did not declare the connection with a person who is in service of the state and is a member of the private company	The municipality should have a control in place to ensure that the information disclosed by the suppliers is correct and accurate. For example management could search on the Persal system
COAF 20	**SCM**	The municipality did not disclose the transaction in arm's length in the annual financial statements:	Management should implement controls which will validate the information declared by their officials which relates
COAF 20	**SCM**	Suppliers with spouses, partners and associates of persons in service of the municipality which were not disclosed in the declaration of interest	Management should use other alternatives to verify the relationships of the suppliers such as the department of home affairs and obtaining a Persal report.
COAF 21	**SCM**	Through inspection of the bid notice for bid number: MATAT/2022/2023-0177 it was noted that the local content threshold for the supply and delivery of one new 16-seater minibus vehicle was not included. Buses are included under industries that are subject to production with minimum local content thresholds	Management should design and implement proper internal controls to ensure that the SCM regulations during the bids process are always complied to
COAF 22	**FRAM**	Segment reporting: Allocation of within segments accuracy	The management should ensure proper review of segment reporting and ensure that the mapping is done accurately as per segment.

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 23	**BTO**	Principal-agent arrangement- Accuracy misstatements	The management should ensure that the financial statement is properly reviewed for consistency and proper presentation
COAF 24	**FRAM**	Payables from Exchange Transactions- Retentions	The management should ensure that the internal controls and oversight responsibility is always exercised
COAF 25	**BTO**	Reasoning for material differences between the budget and actual are not presented in the notes.	The municipality should have a control in place to ensure that the information required to be disclosed in term of applicable laws and regulations have been disclosed.
COAF 26	**BTO**	Employee Benefit Obligation-Opening Balance	The management should ensure that the internal controls and oversight responsibility is exercised at all times and proper documentation must be prepared and completed.
COAF 27	**SCM**	Through inspection of the quotations register, it was noted that the municipality split the VVIP catering service for the LED investments summit into two quotations in order to avoid complying with requirements of the SCM policy	Management should design and implement proper internal controls to ensure that the SCM regulations during the quotations process are always complied to and there is detection of any bypassing of SCM requirements.
COAF 28	**BTO**	Property Plant and Equipment – Work in Progress (INEP)	Management should ensure that they apply the requirements of GRAP 11 for transactions relating to INEP grant. The expenditure incurred to date on the INEP grant must be reclassified from fixed assets to expenditure. The management should further assess the impact of the finding on the corresponding figures.
COAF 29	**BTO**	Trade in received from Disposal of Property, plant and Equipment incorrectly as operating activity	The municipality should have a control in place to ensure that the information disclosed in the Annual Financial Statement is in compliance with the accounting standard.
COAF 30	**SCM**	incomplete contract register	Management should do reconciliation between WIP and the contract registers also review the register timeously

Auditor-General Report on Financial Performance Year 2023/2024			
Status of audit report 2023/2024			
COAF Number	**Reporting Area**	**Findings**	**Improvement Plan**
COAF 31	**BTO**	Use of Consultants	It is recommended that compliance with relevant legislation is regularly monitored
COAF 32	**BTO**	AFS- Statutory receivables disclosure incomplete.	Management should ensure that applicable accounting standards are always complied with, this can be achieved by regular monitoring and proper reviews. Management should consider having a checklist linked to GRAP requirements and other applicable statutory requirements to ensure that information contained on the annual financial statements is accurate, appropriate and complete.
COAF 33	**BTO**	Provisions- Incorrect classification	Management should ensure that their disclosures are in line with the applicable and relevant regulations and standards.

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LOCAL MUNICIPALITY

GLOSSARY

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give *"full and regular"* reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe *"what we do"*.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.
Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General Key performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	• Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation
Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".

Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area. Section 1 of the MFMA defines a "vote" as: *a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and* *b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned*

MATATIELE

LOCAL MUNICIPALITY

APPENDICES

APPENDICES

APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Councillors, Committees Allocated and Council Attendance					
Council Members	**Full Time / Part Time FT/PT**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
				%	%
Cllr. Nonzwakazi Ngwanya	F/T	Council, Rules and Orders	PR	100%	-
Cllr. Sonwabile Mngenela	F/T	EXCO	PR	100%	-
Cllr. Nomonde Nkukhu	F/T	Whippery Committee, Rules and Orders	PR	100%	-
Cllr. Thembeka Dyantyi	P/T	EXCO, Human Settlements	PR	98%	2%
Cllr. Mawethu Facu	F/T	EXCO, Local Economic Development	PR	100%	-
Cllr. Francina Shale	F/T	EXCO, Infrastructure Services, Rules and Orders	Ward 13	100%	-
Cllr. Patric Motlalepola Stuurman	F/T	EXCO, Budget and Treasury Office	PR	100%	-
Cllr. Mzwamandla Nyembezi	P/T	EXCO, SPU and Communications	PR	100%	-
Cllr. NomaRoma Conellia Ludidi- Ndabane	F/T	EXCO, Corporate Services	PR	100%	-
Cllr. Shereen Booth	P/T	EXCO, Community Services	Ward 19	100%	-
Cllr. Wongekile Potwana	P/T	EXCO, MPAC; Whippery, Infrastructure Services; Budget and Treasury and Corporate Services	PR	99%	1%
Cllr. Siseko Sikhafungana	P/T	EXCO	PR	99%	1%
Cllr. Matselenyane Susan Mokhesi	P/T	Municipal Public Accounts Committee	Ward 20	100%	-
Cllr. Thandekile Mtoto	P/T	Women's Caucus, Strategic Governance and SPU,	PR	100%	-
Cllr. Maile Mapena	P/T	Public Participation and Petitions Committee	Ward 25	100%	-
Cllr. N. Shaikh	P/T	Infrastructure Services, BTO, Public Participation and Petitions Committee	PR	60%	40%
Cllr. Nomasomi Mshuqwana	P/T	Women's Caucus, Municipal Public Accounts Committee	PR	95%	5%
Cllr. T.V. Ngaleka	P/T	Corporate Services, Infrastructure Planning,	PR	100%	-

Councillors, Committees Allocated and Council Attendance					
Council Members	**Full Time / Part Time FT/PT**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
				%	%
		LLF			
Cllr. P.V. Ntlokwana	P/T	Good Governance & SPU, Rules Committee	PR	100%	-
Cllr. T.F. Mohatla	P/T	LED, Community Services, Good Governance and SPU, Rules and Orders, Women's Caucus	PR	99%	1%
Cllr. Sibambangazibini Mgolombane	P/T	MPAC, LED, Women's Caucus	PR	98%	2%
Cllr. Nkosivelile R. Duma	P/T	Public Participation and Petitions Committee, Community Services, Human Settlements	PR	86%	14%
Cllr. Tsepo Letsie	P/T	Whippery, Infrastructure Services	PR	100%	-
Cllr. Fundiswa L. Nyamakazi	P/T	Public Participation and Petitions Committee, Women's Caucus	PR	98%	2%
Cllr. N. Mpokolo	P/T	Human Settlements	PR	98%	2%
Cllr. Tokoloho Rakharebe	P/T	MPAC, Budget and Treasury	PR	98%	2%
Cllr. Fezeka Zigxash	P/T	Whippery, LED, Corporate Services	PR	98%	2%
Cllr. Nobantu A. Nqodi	P/T	Good Governance and SPU, Rules and Orders	PR	98%	2%
Cllr. T. Nketlana	P/T	Infrastructure Planning & Dev.	PR	99%	1%
Cllr. Tshepo S. Sheane	P/T	Community Services, Public Participation and Petitions Committee, Human Settlements	PR	98%	2%
Cllr. Nomarussia Pambukele	P/T	Whippery, Infrastructure Services, Corporate Services	PR	98%	2%
Cllr. Khanyisa Avumile Mazwi	P/T	Whippery, SPU, PPP, Corporate Services	Ward 01	100%	-
Cllr. Lipolelo Leeu	P/T	Women's Caucus, Rules and Orders, SPU, Corporate Services	Ward 02	100%	-
Cllr. Mathakane Prudence Mokhele	P/T	Women's Caucus, Budget and Treasury, Rules and Orders	Ward 03	99%	1%
Cllr. Malefu Seshea	P/T	Women's Caucus, Human Settlements	Ward 04	99%	1%
Cllr. Nomvula Irene Nomlala	P/T	Women's Caucus, Budget and Treasury, Corporate Services	Ward 05	100%	-
Cllr. Sikhumbuzo Vikwa	P/T	MPAC, LED	Ward 06	99%	1%
Cllr. Nomsa Princess Jona	P/T	Women's Caucus, Human Settlements, Community Services	Ward 07	100%	-
Cllr. Mzuvumile Kondile	P/T	Whippery, Community Services	Ward 8	100%	-

Councillors, Committees Allocated and Council Attendance					
Council Members	**Full Time / Part Time FT/PT**	**Committees Allocated**	***Ward and/ or Party Represented**	**Percentage Council Meetings Attendance**	**Percentage Apologies for non-attendance**
				%	%
Cllr. Nompumelo Nathalia Sontangane	P/T	Women's Caucus, Local Economic Development, Strategic Governance and Special Programmes	Ward 9	98%	2%
Cllr. Siphamandla Governman Ntabeni	P/T	Local Economic Development, Corporate Services	Ward 10	99%	1%
Cllr. Winnie Khopiso Leballo	P/T	Public Participation and Petitions Committee, Women's Caucus; Community Services	Ward 11	100%	-
Cllr. Masilo Adel Ntsane	P/T	Women's Caucus; Budget and Treasury	Ward 12	99%	1%
Cllr. Mojabeng Molefe	P/T	Women's Caucus, Whippery, Infrastructure Services, Public Participation and Petitions Committee	Ward 14	99%	1%
Cllr. Noncedile Baba	P/T	Women's Caucus, Infrastructure Services, Rules and Orders	Ward 15	98%	2%
Cllr. Lungisani Elias Nkamba	P/T	Women's Caucus, Human Settlements	Ward 16	99%	1%
Cllr. Sindile Wilfred Mbulawa	P/T	Women's Caucus, Human Settlements, Strategic Governance and SPU	Ward 17	100%	-
Cllr. Winnie Priscilla Sipika	P/T	Women's Caucus, Human Settlements	Ward 18	100%	-
Cllr. Thandanani Benedicta Mantshule	P/T	Infrastructure Services, Local Economic Development	Ward 21	94%	6%
Cllr. Noxolisa Dagracia Nondabula	P/T	Women's Caucus, LED, Whippery	Ward 22	100%	-
Cllr. Sicelo Klass Maphasa	P/T	BTO, Whippery, Corporate Services	Ward 23	100%	-
Cllr. Kabelo Ernest Sephuhle	P/T	Budget and Treasury, Whippery	Ward 24	99%	1%
Cllr. James Gideon Luthuli	P/T	Human Settlements, Community Services	Ward 26	99%	1%
Cllr. Mzingisi Tsoanyane	P/T	LED, Good Governance and SPU	Ward 27	100%	-
					T.A

APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees (Other than Mayoral/Executive committee) and Purpose of Committees	
Municipal Committees	**Purpose of Committees**
Municipal Public Accounts Committee (MPAC)	To review and examine: ➢ The Financial Statements of the Municipality and its entities; ➢ The Audit Reports on the Financial Statements of the Municipality and its entities; ➢ Any Reports issued by the AG on the affairs of the Municipality and its entities; ➢ Any other Financial Statements or Reports referred to the Committee by the Council; ➢ The Mayor's Quarterly Reports on the implementation of budget, the Service Delivery and Budget Implementation Plan (SDBIP) and the financial state of affairs of the Municipality; ➢ The Mid-Year Budget and Assessment Reports; ➢ The Annual Report of the Municipality and its entities; and ➢ Any information relating to personnel, books of accounts, records, assets and liabilities of the Council and any other source of information that may be required for the purpose of fulfilling its mandate.
Audit Committee	➢ To assist Council and Management in fulfilling their oversight and management responsibilities for the financial reporting process, the system of internal control over financial reporting, the audit process, performance audit, the Municipality's compliance with laws and regulations and the code of conduct. ➢ To perform an oversight function over the functioning of the Municipality in terms of the triple E business management principles, namely, efficiency, economic and effectiveness. ➢ To monitor and enforce compliance with the all internal control measures and performance requirements of the Municipality. ➢ To oversee and monitor the broader performance management systems and processes of the Municipality. ➢ To account to the Executive Committee and Council for execution of its duties in terms of submitting reports and its recommendations. ➢ To hold regular meetings on a regular basis to discharge its responsibilities in terms of its broader mandate and Charter requirements.
Rules and Order Committee	➢ Provide governance and oversight role on the activities and functions of the Council, its sub-structures as well as other functionaries in relation to the functioning of the Municipality as a whole. ➢ Review of the Council meeting proceedings and related functions of which it is responsible for and make recommendations in respect of items brought before this Committee to Council.
Public Participation and Petitions Committee	➢ Provide governance and oversight role to the activities and functions of the General Manager: Community Services in relation to Public Participation and Petition Services; ➢ Review of the departmental activities of which it is responsible for and make recommendations in respect of items brought before this Committee to Council.
Women's Caucus	➢ Provide governance and oversight role to the activities and functions of the relevant Manager in relation to gender mainstreaming services; ➢ Review of the departmental activities of which it is responsible for and make recommendations in respect of items brought before this Committee to the Council. ➢ To enhance the participation of women in the political, economic and social life at local level.

Committees (Other than Mayoral/Executive committee) and Purpose of Committees	
Municipal Committees	**Purpose of Committees**
	➢ To promote Gender Equity and Equality. ➢ Work towards profile building of Women Councillors for effective capacity building. ➢ Ensure gender mainstreaming and equity within municipal processes. ➢ Engage Council and its structures on empowerment issues affecting women in administration, politics and community. ➢ Facilitate leadership and development for women in Council and its structures as to ensure their effective participation and bargaining.
Municipal Budget and Treasury Office (BTO) Standing Committee	➢ To provide governance and oversight role to the activities and functions of the Chief Financial Officer (CFO). ➢ To review of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO).
Community Services Standing Committee	➢ To provide governance and oversight role to the activities and functions of the General Manager: Community Services. ➢ To review of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO).
Corporate Services Standing Committee	➢ To provide governance and oversight role to the activities and functions of the General Manager: Corporate Services. ➢ To preview of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO).
Local Economic Development Standing Committee	➢ To provide governance and oversight role to the activities and functions of the General Manager: Economic Development and Planning. ➢ To review of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO).
Human Settlements and Development Planning Standing Committee	➢ To provide governance and oversight role to the activities and functions of the General Manager: Economic Development and Planning. ➢ To review of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO).
Good Governance and Special Programmes Standing Committee Infrastructure Planning and Development Standing Committee	➢ To provide governance and oversight role to the activities and functions of the Municipal Manager in relation to Special Programs and Communication Services. ➢ To review of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO). ➢ To provide governance and oversight role to the activities and functions of the General Manager: Infrastructure Services. ➢ To review of the departmental activities and make recommendations in respect of items brought before this Committee to the Executive Committee (EXCO).
Local Labour Forum (LLF)	The Local Labour Forum has the purpose of negotiating and/or consulting: ➢ on matters of mutual concern pertaining to the workplace and which do not form the subject matter of negotiations at the SALGBC or its Divisions; ➢ on such matters as may from time to time be referred to such Forum by the SALGBC or its Divisions; and ➢ provided that it may not negotiate on any matter, which has been reserved for exclusive bargaining in the SALGBC or the Divisions. ➢ Disputes over what is negotiable, what are matters for consultation and over whether a specific process constitutes sufficient consultation are to be resolved through the dispute resolution mechanism of the SALGBC.

T.B

APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE

Third Tier Structure	
Directorate	**Director/Manager (State title and name)**
Directorate: Corporate Services	General Manager: Corporate Services – Mr. C.K. Magadla
	Manager: Human Resources Management – Mrs. E. Moeti
	Manager: Administration and Council Support - Ms. K. Blignaut
	Manager: Information Communication and Technology – Mr. B. Matubatuba
	Manager: Public Participation and Customer care – Mr. Mbokwana
Municipal Manager's Officer	Municipal Manager: Mr. L Matiwane
	Manager: Communication and SPU – Mr. L. Walaza
	Manager: Strategic Governance – Mr. S. Mbongonya
	Manager: Internal Audit – Ms. K Dzingwe
	Manager: Legal Services – Ms. O. Sangoni
Directorate: Infrastructure Services	General Manager: Infrastructure Planning & Development – Ms. S. Sako
	Manager: O&M – Mr. M. Somi
	Manager: PM – Ms. N. Sogiba
	Manager: Electricity – Mr. Z. Gqamane
Directorate: Community Services	General Manager: Community Services – Vacant
	Manager: Environmental and Solid Waste Management – Ms. D. Leeu
	Manager: Public Safety - Mr. F. Ndinisa
	Manager: Public Amenities and EPWP - Ms. A. Ganya
Directorate: BTO	CFO – Mr. K. Mehlomakulu
	Manager: Budget Planning and Investment – Ms. P. Nonkevu
	Manager: SCM – Mr. Z. Matolo
	Manager: Revenue and Expenditure Management – Ms. N. Majova
	Manager: Financial Reporting and Assets Management – Vacant
Directorate: EDP	General Manager: EDP – Vacant
	Manager: Planning and Development – Ms. T. Matela
	Manager: LED – Mr. V. Ndaba
	TC

APPENDIX D – FUNCTIONS OF MUNICIPALITY / ENTITY

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	**Function Applicable to Municipality (Yes / No)***	**Function Applicable to Entity (Yes / No)**
Constitution Schedule 4, Part B functions:		
Air pollution	No	N/A
Building regulations	Yes	N/A
Child care facilities	No	N/A
Electricity and gas reticulation	Yes	N/A

Firefighting services	Yes	N/A
Local tourism	Yes	N/A
Municipal airports	No	N/A
Municipal planning	Yes	N/A
Municipal health services	No	N/A
Municipal public transport	No	N/A
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	Yes	N/A
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No	N/A
Stormwater management systems in built-up areas	Yes	N/A
Trading regulations	Yes	N/A
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	No	N/A
Beaches and amusement facilities	No	N/A
Billboards and the display of advertisements in public places	Yes	N/A
Cemeteries, funeral parlours and crematoria	Yes	N/A
Cleansing	Yes	N/A
Control of public nuisances	Yes	N/A
Control of undertakings that sell liquor to the public	Yes	N/A
Facilities for the accommodation, care and burial of animals	Yes	N/A
Fencing and fences	Yes	N/A
Licensing of dogs	No	N/A
Licensing and control of undertakings that sell food to the public	Yes	N/A
Local amenities	Yes	N/A
Local sport facilities	Yes	N/A
Markets	No	N/A
Municipal abattoirs	No	N/A
Municipal parks and recreation	No	N/A
Municipal roads	Yes	N/A
Noise pollution	No	N/A
Pounds	Yes	N/A
Public places	Yes	N/A
Refuse removal, refuse dumps and solid waste disposal	Yes	N/A
Street trading	Yes	N/A
Street lighting	Yes	N/A
Traffic and parking	Yes	N/A
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APPENDIX E – WARD REPORTING

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
1.	Cllr. K.A. Mazwi **WARD COMMITTEES**: 1.Lengolo Theodora Nomhle 2.Shasha Teboho Michael 3.Maduna Joyce Dimakatso 4. Ntomboxolo Monica 5.Gono Nyameko Gcinumzi 6.Mshuqwana Nomasomi Gladness 7.Bitsoane Malekqethenyane 8.Nteke Mandla 9.Ndodana Theresia 10.Majoe Mokoteli	Yes	11	3	1
2.	Cllr. L. Leeu **WARD COMMITTEES** 1.Rakoti Monaheng Joseph 2.Monyalotsa Mampe Anna 3.Tapule Mnyamezeli Petros 4.Letuka Matsoso Edwin 5.Mokoatle Moke Antonia 6.Khalala Nombuliso Elizabeth 7.Gidi Gidi 8.Masiphole Nophumzile Veronica 9.Gcayiya Phumla Patricia 10.Moeti Mpone Paulinah	Yes	12	18	10
3.	Cllr Mokhele **WARD COMMITTEES** 1. Motsabi Thulisile 2. Lephallo Nombulelo 3. Moso Mahlapane Abegail 4. Vuzane Mantshepeng 5. Masophi Nopoint Virginia 6. Mavatha Nonhlanhla Agnes 7. Mbingelelwa Ntonmbikayise Anastacia 8. Tsufu Anastacia Lerato 9. Shasha Mirriam Mapoloko 10. Letuka Nosiphiwo	Yes	9	15	8
4.	Cllr. M. Seshea **WARD COMMITTEE** 1. Dandile Nonceba Eunice 2. Bungane Thandiwe 3.Rapholo Paulina Nthabeleng 4.Mosala Sekamotho Princess 5.Matsopa Thabang Leonard 6. Dzanibe Nontombi 7. Manjanja Phikisiwe Eunice 8. Nocanda Nokwazi 9. Kheswa Nontlahla Mavis 10. Magqazana Nomonde	Yes	12	15	6

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
5.	Cllr. N.I.Nomlala **WARD COMMITTEES** 1. Noqeda Mandisa Cresentia 2. Maqwelani Wiseman Mkhuseli 3. Bhekebhu Nwabisa 4. Bungane Veronica Nthabeseng 5. Mpande Nombongo Judith 6. Masusu Matsiliso 7. Ngqweqwe Patience 8. Shasha Phelang 9. Mbhele Nomsa 10. Sixaba Noluthando	Yes	6	12	6
6.	Cllr. Sikhumbuzo Vikwa **WARD COMMITTEES** Matyana Sivuyisa 2.Ramatlali Paulina 3.Letjape Dipolelo 4.Sekhothu Mpolelleng Patricia 5.Lepeli Matshediso Anna 6.Mxhakaza Mxolisi Eugine 7.Koloko Nneheng Matisetso 8.Dilizo Kholeka 9.Lugedeni Mamtolo 10.Langeni Lindelwa	Yes	10	12	6
7.	Cllr. N.P.Jona **WARD COMMITTEES** 1.Dlaba Khanyile 2.Duma Nomthandazo 3.Jojo Albertina 4.Dlulwako Ntombiziphele 5.Zitaba Nosipho Pricilla 6. Phenduka Sibongile 7. Mphenguka Anna Nkhretheleng 8. Motau Phakamile 9. Goba Noluthando Ethel 10. Ngwenya Ziphindile Happiness	Yes	11	14	4
8.	Cllr. M.Kondile **WARD COMMITTEES** Novuka Zintle Shelile Reatile Zuwani Nonkululeko Mosaku Tankiso Willie Jojo Sanele Tsoanyana Mkhethwa Micheal Matabane Reanetse Elsie Jula Ndileka Nomakhwezi Ndlovu Maureen Nokuthula	Yes	3	7	4

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
9	Cllr. N.N Sontangane **WARD COMMITTEES** Novuka Zintle Portia Shelile Reatile Zuwani Nonkululeko Mosaku Tankiso Willie Matabane Reanetse Elsie Jula Ndileka Nomakhwezi Ndlovu Celiwe Octavia Sithole Maureen Nokuthula	Yes	10	13	7
10.	Cllr. S.G.S Ntabeni **WARD COMMITTEES** Mazwi Nandipha Madikane Nomaxabiso Cornelia Mafunda Buyiwa Patricia Mgojo Lungisa Jiya Liseli Nduku Yongama Sydney Kahn Nomfundo Kotelana Phatheka Goodness Gugushe linda	Yes	10	14	1
11.	Cllr. W.K.Leballo **WARD COMMITTEES** Makamole Motlalepula Henry Ntalenyane Annastacia Poswa Olwethu Phindela Sibongile Francina Marareni Nonkosi Cynthia Facu Sandile Augustinius Tsoho Canisius Teboho Makamole Florence Mbele Nosibongile Rosina	Yes	10	13	3
12.	Cllr. M.A.Ntsane **WARD COMMITTEES** Motseki Lekhoaba Sidweel Chaba tolodi Agnes Hlathuka Catrina Nomawethu Phuthing Edward Nzimande Kholise Kabelo Adelaide Ntlai Adeline Ntsane Enock Bonang Rankhakile Moselanja Caroline Phosholi Moholobela Joshua Chapi Celestonah Mpoetsi	Yes	11	15	4
13.	Cllr. M.F.Shale **WARD COMMITTEES** MOtsoetstsoana Mpho Hilda Sepolo Sello Sikhafungana Caroline Nomzwanele Pina Nomzuvukile Marea Maria Nthaleng Spaere Fidelia Nthateng Ntsolo Temoho Kali Mamakhoa Theodora Mohale Molomo Tenza Casweel Lekhetho	Yes	11	15	7

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
14.	Cllr M. MOLEFE **WARD COMMITTEES** Lukhzi Novumasande Rosina Makau Keneuoe Makhetha Puseletso Letele Teliso Liwani Vuyani Letele Mamotlapuru Rankoro Tholang Jozeph Molefe Teboho Lebenya Mankalimeng Molise Tshitso Florian	Yes	8	13	7
15.	Cllr. N. Baba 1. Nyalleng Mercy Moleko 2. Mapoloko Caroline Tamane 3. Teleng Daniel Morai 4. Jobo Petrose Tamane 5. Siphelele Mnguni 6. Lepola Maketela 7. Malehoko Mavis Sobhudula 8. Nomxolisi Mtyandeni 9. Siziwe Mangiringini 10. Kamohelo Thubela	Yes	12	23	11
16.	Cllr. L.E.Nkamba **WARD COMMITTEES** Ndaba Nontszikelelo Khaloli Mathema Gudwana Headman Mlulami Mokoqama Mamotsilili Bali Nomathula Shao Pinky Ngqwangi Phumla Valashiya Teboho Mokoqama Seeng Victoria Tsele Mamorena Gladys	Yes	8	12	4
17.	Cllr S.W.Mbulawa **WARD COMMITTEES** Sabisa Lindeka Princess Xoliswa Matugana Nyakeni Philile Ndawo Zolani Brain Nobabini Mbangeni Mvuko Nelisile Manguzela Nomagugu Agnes Mfunda Zodwa Charity Yotwana Abongile Jozi Nosicelo Getrude	Yes	9	16	10
18.	Cllr. W.P.Siphika **WARD COMMITTEES** Ludidi Thandiswa Kulase Zenixole Mabutyana Nonkazimlo Nyamende Simangele Sisilana Zolisa Sithole Sibusiso Mzimba Nkoszivumile	Yes	12	23	11

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Khumalo Mlungisi Mlobeli Siphelele				
19	Cllr. S.D.Booth **WARD COMMITTEES** Jafta Hans Joseph Mdleleni Nikho' Linqa Welsh David Nontenja Siboniso Ngcekwa masiko Nyembezi Nomawethu Smith Warren Cox Sasha January Dale Nqhome Nosisa Candy	Yes	13	24	11
20	Cllr. M.S.Mokhesi **WARD COMMITTEES** Mothibeli Nteboheleng Pere Thembile Hlaki Lesedi Mswazi Noluthando Matandela Andiswa Mothibeli Kgabele Mqilingwa Sibongiseni Kotelana Amelia Lebohang Mpololo Nozibele Fafudi Paballo Gloria	Yes	13	24	11
	Cllr. T.B.Mantshule **WARD COMMITTEES** Ndwengula Noloyiso Mbedla Nondumiso Mbucane Noxolisa Zandile Nondolo Kholisswa Makholwa Lungile Fayilane Zoleka Maduna Phambili Parkies Sibiongile Soshangane Nonkazimlo Mayekiso Lucky Bernard	Yes	9	8	2
22	Cllr. N.D Nodabula **WARD COMMITTEES** Balibane Voyizana Dlwathi Nolitha Ganu Sikhumbule Mpisana Khanyiswa Mzilikazi Busisiwe Ludidi Siphelele Mramba Nosiviwe Msuthu Feziwe Nonjiko Gladman Thabiso Mute Bafo	Yes	10	16	9
23	Cllr. S.C. Maphasa **NO WARD COMMITTEES ELECTED**	NO	11	18	7
24	Cllr. E.K Seputle **WARD COMMITTEES** Stefan Doctor	Yes	12	21	12

Functionality of Ward Committees					
Ward Name (Number)	**Name of Ward Councillor and elected Ward committee members**	**Committee established (Yes / No)**	**Number of monthly Committee meetings held during the year**	**Number of monthly reports submitted to Speakers Office on time**	**Number of quarterly public ward meetings held during year**
	Tsotetsi Telang Juqu Mkhuseli Ponya Reatile Mathibeli Lebohang Hoffman Mabahlakoana Manqamane Zola Ngubo Vusumzi Selela Malesedi Letele Molemo				
25	Cllr. M.Mapena **WARD COMMITTEES** Ramatholo Keneoue Moshoeshoe Iebina Lekhula Marorisang Lempe Masabatha Mgijima Sonwabile Matlali Tankiso Nqadu Nomfunelo Qametsi Mapaseka Khoabane Mpho Sehlabo Makabelo	Yes	9	15	9
26	Cllr. J.G.Ludidi **WARD COMMITTEES** Lottering Lindiwe Sijadu Zanele Mkhontwana Zenzele Marais Sophie Zelda Mgilane Thobeka Mbambulu Xoliswa Precious Bhontshoza Xoliswa Booi Sindiswa Greeves John Samuel Mdletye Bafikile	Yes	12	21	10
27	Cllr.M. Tsoanyane **WARD COMMITTEES** Nkoala Mamello Masepe Nontsikelelo Chale Nokwenzane Mokoatle Mpinyane Shelile Moleboheng Mohoto Nthabiseng Annah Ndlovu Pueletso Motangane Julius Motloebe Xaki Andiswa Qungane Bongiwe	Yes	2	1	1

APPENDIX F – WARD INFORMATION

Top Four Service Delivery Priorities for Ward (Highest Priority First)		
No.	**Priority Name and Detail**	**Progress During Year 2022/2023**
1.	Electricity	
2.	Roads	
3.	Indigent beneficiaries	
4.	Sanitation	
		TF3

Municipal Audit Committee Recommendations		
Date of Committee	**Committee Recommendations during 2022/2023**	**Recommendations adopted (enter YES), if not adopted (provide explanation)**
26 July 2022 23 August 2022 24 October 2022 24 January 2023 21 February 2023 24 April 2023	1. Management implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial information and compliance with legislation, 2. The CFO must ensure that adequate and proper reviews be carried out on the draft set of annual financial statements to ensure that material errors are identified and corrected in a timely manner prior to submission to the AGSA, 3. The CFO must ensure that unauthorized expenditure is prevented by adequately budgeting for non-cashflow items relating to depreciation and debt impairment, 4. The CFO implement preventative controls to ensure that quotations are not accepted from bidders whose tax matters had not been declared by the South African Revenue Services to be in order, 5. The Accounting Officer must continue to place acute focus on the preventative controls to ensure that performance management reporting is credible at year end, 6. The Accounting Officer must ensure that the agreed upon recommendations of internal audit and the audit committee are implemented in a timely manner, 7. The Accounting Officer must	YES

Municipal Audit Committee Recommendations		
Date of Committee	**Committee Recommendations during 2022/2023**	**Recommendations adopted (enter YES), if not adopted (provide explanation)**
	ensure that management is held accountable for the non-implementation of agreed upon internal audit recommendations, 8. Management continue to cooperate with the internal audit function to improve the current control environment through the timely implementation of recommended actions, 9. Follow up audits be completed on a quarterly basis to prevent recurrence of repeated findings, 10. Where controls are found to be inadequate, consultative internal audit engagements be implemented to guide management on improving policies and procedures through a gap analysis approach, 11. The internal audit function be capacitated with funding to employ outside service providers to assist in discharging internal audit engagements that require specialist internal audit skills and competencies in the areas of financial reporting, information technology and value for money audits, 12. Continue focus on improving debt collection to reduce the budgeted amount for debt impairment, and 13. Increase spending on repairs and maintenance of infrastructure assets. 1. SCM officials undergo continuous training to keep up with SCM developments, 2. Members of the respective bid committees must exercise professional competence and due care when reviewing bid documents to prevent the municipality from incurring irregular expenditure, 3. The municipality should work with the district municipality and CoGTA to obtain assistance in formulating its own disaster management plan, 4. When advertising electrification projects, that the	

Municipal Audit Committee Recommendations		
Date of Committee	**Committee Recommendations during 2022/2023**	**Recommendations adopted (enter YES), if not adopted (provide explanation)**
	standard connection fee as per the recommended guidelines be inserted into the bid documentation, 5. Documented assurance on the reasons provided by management for not achieving KPI targets be incorporated into their internal audit quarterly reports over performance management, 6. The root cause for the late appointment of service providers be included as an operational risk and that management actions to address the risk be periodically monitored with proper follow-up procedures being undertaken by the Accounting Officer, 7. The accounting officer must prioritise the implementation of processes to recover monies owed to the municipality by the service provider, Parallex, 8. The accounting officer must implement remedial action to recover the cost of interest incurred by the municipality from affected officials in terms of section 171(4) of the MFMA, 9. Management implement proper record keeping in a timely manner to ensure that complete, relevant and accurate information is accessible and available to support financial information and compliance with legislation, 10. The CFO must ensure that adequate and proper reviews be conducted on the draft set of	

Municipal Audit Committee Recommendations		
Date of Committee	**Committee Recommendations during 2022/2023**	**Recommendations adopted (enter YES), if not adopted (provide explanation)**
	11. annual financial statements to ensure that material errors are identified and corrected in a timely manner prior to submission to the AGSA, 12. The CFO must ensure that unauthorized expenditure is prevented by adequately budgeting for non-cashflow items relating to depreciation and debt impairment, 13. The CFO implement preventative controls to ensure that quotations are not accepted from bidders whose tax matters had not been declared by the South African Revenue Services to be in order, 14. The accounting officer must continue to place acute focus on the preventative controls to ensure that performance management reporting is credible at year end, 15. The accounting officer must ensure that the agreed upon recommendations of internal audit and the audit committee are implemented in a timely manner, 16. The accounting officer must ensure that management is held accountable for the non-implementation of agreed upon internal audit recommendations, 17. Management continue to cooperate with the internal audit function to improve the current control environment through the timely implementation of recommended actions, 18. Follow up audits be completed on a quarterly basis to prevent recurrence of repeated findings, 19. Where controls are found to be inadequate, consultative internal audit engagements be implemented to guide management on improving policies and procedures through a gap analysis approach, 20. The internal audit function be capacitated with funding to employ outside service providers to assist in discharging internal audit	

Municipal Audit Committee Recommendations		
Date of Committee	**Committee Recommendations during 2022/2023**	**Recommendations adopted (enter YES), if not adopted (provide explanation)**
	engagements that require specialist internal audit skills and competencies in the areas of financial reporting, information technology and value for money audits, 21. Management continue to focus on improving debt collection, 22. Increase spending on repairs and maintenance of infrastructure assets. 1. SCM officials undergo continuous training to keep up with SCM developments. 2. Members of the respective bid committees must exercise professional competence and due care when reviewing bid documents to prevent the municipality from incurring irregular expenditure. 3. All budgeted and Council approved key vacant positions be filled as soon as possible. 4. Use of an approved panel of service providers with respect to consultants, project managers and contractors to avoid undue delays in SCM appointments over capital projects. 5. Consideration be given to implementing more capital projects for the next financial year to avoid the risk of low capital expenditure on projects funded from conditional grants. 6. The disaster management plan be finalised and submitted to Council for approval by the end of the financial year. 7. That the contingent liabilities relating to legal fees on the Parallax matter be disclosed in the notes to contingent liabilities in the year-end annual financial statements. 8. That the disclosure notes in the year end annual financial statements with respect to the remuneration of senior managers for the current financial year be accurately disclosed with respect to amounts, dates of resignations and appointments. 9. The accounting officer must implement remedial action to recover the cost of interest incurred by the municipality	

Municipal Audit Committee Recommendations		
Date of Committee	**Committee Recommendations during 2022/2023**	**Recommendations adopted (enter YES), if not adopted (provide explanation)**
	from affected officials in terms of section 171(4) of the MFMA. 10. The Chief Financial Officer must assess the application of IGRAP2 and its potential implication on disclosure in the annual financial statements. 11. All signed performance agreements for the current financial year be placed onto the municipal website as required in terms of section 75 (1)(d) of the MFMA. 12. The accounting officer must ensure that the agreed upon recommendations of internal audit and the audit committee are implemented in a timely manner. 13. The accounting officer must ensure that management is held accountable for the non-implementation of agreed upon internal audit recommendations. 14. Management continue to cooperate with the internal audit function to improve the current control environment through the timely implementation of recommended actions. 15. Follow up audits be completed on a quarterly basis to prevent recurrence of repeated findings. 16. Where controls are found to be inadequate, consultative internal audit engagements be implemented to guide management on improving policies and procedures through a gap analysis approach.	
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APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 2022/23

NONE

APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

NONE

APPENDIX I – MUNICIPAL ENTITY/ SERVICE PROVIDER PERFORMANCE SCHEDULE

MONITORING OF THE PERFORMANCE OF SERVICE PROVIDERS/ Assessment of the performance of External Service Provider – **JULY 2022 TO JUNE 2023**.

Section 116 (2)(b) of MFMA
Contracts and contract management
116. (2) The accounting officer of a municipality or municipal entity must—
(b) monitor on a monthly basis the performance of the contractor under the contract or agreement;

The monitoring of the service provider performance is ensured through the signing of the Service Level Agreement. It is currently being done at user department levels. The end user department provides monthly reports to the SCM unit as well. Service providers who fail to perform are reported to SCM and the necessary action is taken including the termination of the contract or cancellation of an order.

Example:

Assessment Key	
Good (G) - 3	The service has been provided at acceptable standards and within the time frames stipulated in the SLA/Contract
Satisfactory (S) - 2	The service has been provided at acceptable standards and outside of the timeframes stipulated in the SLA/Contract
Poor (P) - 1	The service has been provided below acceptable standards

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT 2020/2021-60	Kuyazanywa Construction	22/09/2020	Construction of 4,6km Mohapi Access Road & Bridge	R6 967 805.95	Stage 4 (60%). Tipping of gravel. Processing of gravel by 30 June 2022	95% Practical Completion reached	Stage 7 (100%) construction of 4.6km Mohapi AR and bridge by 30 June 2023	95% Retention stage			
MATAT 2020/2021-56	Sipho Glad Construction	21/07/2021	Construction of 11km Purutle - Moyeni Access Road	R7 364 160.82	Stage 4 (60%). Tipping of gravel. Processing of gravel by 30 June 2022	60% Road bed preparation 8km done Rip & compact 3km, Tipping & Processing 3km	95% construction of 11km Purutle to Moyeni AR and Bridge by 30 June 2023	95% complete Practical Completion			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT 2020/2021-62	Mabona Civils & PlantHire	21/07/2021	Construction of Purutle - Moyeni bridges	R6 806 137.94	Stage 4 (60%). Tipping of gravel. Processing of gravel by 30 June 2022	66% Complete Bridge 1- Wingwalls complete, shuttering for the deck is also complete Bridge 2 doing steel fixing for abutment footings	95% construction of 11km Purutle to Moyeni AR and Bridge by 30 June 2023	95% Complete Practical completion reached			
MATAT/2020/2021-54	Manong Construction & PlantHire	01/09/2021	Construction of Mahangu Access Road & Bridge	R13 175 798.52	Stage 3 (40%) Installation of pipes by 30 June 2022	55% complete Tipping of 2,5km road complete Setting out of bridge is complete,dowels in place.	Stage 6 (95%) construction of 2.5km Mahangu Access road and bridge by 30 June 2023	95% practical Completion			
	Mahlubi Plant Hire	05/01/2022	Construction of Harry Gwala Int Streets(Itsokolele – Njongweville)	R8 981 086.45	Stage 3 (40%). Laying of storm water ,Kerbing, Laying G5 Material by 30 June 2022	70% Complete Box cutting and rock filling of areas with soft material.Roadformation 86%, kerbing & Channelling 24%	Stage 7 (100%) construction of 3.7km Harry Gwala Phase 1 (Itsokolele Njongweville) access road by 30 June 2023.	95% Complete Practical Completion			
MATAT/2021/2	Masilo	10/01/20	Construction of	R2 281 386.	N/A	N/A	100%	100% complete			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
022-02	Projects	22	10,7km Rockville,Maritseng - Motsekoa Access Road	10			Construction of Rockville,Maritseng - Motsekoa access road complete by 30 June 2023	Retention Stage			
MATAT/2022/2023-19	Batabile Construction	15/12/2022	Construction of 4,5km Harry Gwala Internal Streets	R31 860 000.00	N/A	N/A	Stage 1 (10%). Contractor establishment. Stage 2 (20%). Clear and grub Roadbed preparation by 31 March 2023	27% complete Clear & grub 3,5 km,laying of storm water pipe in progress,laying of subsoil drainage in progress			
MATAT/2022/2023-41	Mabona Civils	15/12/2022	Rehabilitation of 1,5km Cedarville Internal Streets	R5 789 653.30	N/A	N/A	(60%) of Rehabilitation of Cedarville Internal Streets by 30 June 2023	95% Practical Completion Reached			
MATAT/2022/2023-42	Mabona Civils	14/11/2022	Rehabilitation of 6,5km of Matatiele Internal Streets-Cluster1	R23 980 000.00	N/A	N/A	95% construction of Matatiele internal streets (cluster 1) by 30 June 2023	50% complete Cleaning of storm water drains in progress Laying of asphalt 3,4km			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT/2022/2023-13	African Heights JV Makalane Trading Enterprise	07/12/2022	Maintenance of 8km Caba-Dlodlweni AR	R2 358 696.86	N/A	N/A	60% construction of Dlodlweni-Caba AR by 30 June 2023	71% complete Rip & re-compacting is complete Tipping & processing of gravel material in progress			
MATAT/2022/2023-14	Amandlela Engineers & Safety Consultants	19/12/2022	Maintenance of 2,4km Ramatli AR	R1 586 531.38	N/A	N/A	Stage 1 (10%). Contractor establishment Stage 2 (20%). Clear and grub, Roadbed preparation by 31 March 2023	77% complete Rip & re-compacting complete Tipping & processing is in progress			
MATAT/2022/2023-16	Amandlela Engineers & Safety Consultants	19/12/2022	Maintenance of 11,3km Queen's Mercy AR	R3 500 360.28	N/A	N/A	Stage 1 (10%). Contractor establishment Stage 2 (20%). Clear and grub, Roadbed preparation by 31 March 2023	55% complete Rip & re-compacting is complete Tipping of gravel material in progress			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT/2022/2023-03	Makhalendlovu Construction	05/12/2022	Maintenance of 4,2km Sithiweni AR	R1 199 883.70	N/A	N/A	60% construction of Sitiweni AR & bridge by 30 June 2023	95% complete Practical Completion reached			
MATAT/2022/2023-04	Intlangula 86 Trading Enterprise	05/12/2022	Maintenance of 4,2km Mango-Nyanzela AR	R1 940 698.83	N/A	N/A	60% construction of Mango - Nyanzela AR by 30 June 2023	73% complete Rip & re-compacting is complete,roadbed preparation,complete, Tipping &processing of gravel material in progress			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT/2022/2023-02	Ambrose Civils	22/12/2022	Maintenance of 9,1km Dengwane,Zwelitsha-Khoapa AR	R2 595 444.20	N/A	N/A	60% construction of Dengwane,Zwelitsha-Khoapa AR by 30 June 2023	78% complete Rip & re-compacting is complete Tipping & processing of gravel material in progress			
MATAT/2022/2023-15	Amacwele Building & Civil Contractors	14/03/2023	Maintenance of 15km Lekhalong Access Road	R2 726 059.82	N/A	N/A	60% construction of Lekhalong AR by 30 June 2023	40% complete Roadbed preparation complete, tipping in progress			
MATAT 2021/2022-23	Incline & Decline JV Sisasesonke	04/01/2022	Construction of Backup Water Supply for Council Chambers	R2 348 682.49	(60%) Stage 5 Laying of pipes, Installation of Reservoir, Backfilling and Installation	40% complete	100% Construction of Back up water supply for council Chamber and Municipal by 30 June 2023.	94% complete The project has challenges around the issue of testing. Testing is not done yet due to a challenge of having not			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
					of Manholes by 30 June 2022			enough water from the source to fill up the reservoir, so commissioning & testing is not done yet.			
Matat/2021/2022-18	Manong Construction	06/01/2022	Management of plant	Rates only	Maintenance and Construction of 6 access roads	Overall of 87% complete.	Maintenance and Construction of 4 access roads	Overall of 30% complete.			
Matat/2022/2023-84	Maboka Construction	08/12/2022	Maintenance of Makomorweni Access Road	R1 374 999.99			Maintenance of 6km Makomorweni Access Road of	Overall of 66% completed			
Matat/2022/2023-70	Jamalox	08/12/2022	Maintenance of Rashule Access Road	R2 066 965.73			Maintenance of 5km Rashule Access Road and bridge	Overall of 62,8% completed			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
Matat/2022/2023-01	Amandlela Engineering and Safety	14/03/2023	Maintenance of Tsepisong Access Road	R2 426 955.46			Mintenance of 7,2km of Tsepisong Access Road	Overall of 29% completed			
RT 25	MUNSOFT	01 November 2016	Yes	R3,5m	Provision of financial system	Financial system was provided as required	Provision of financial system	Financial system is operating and consultation support is provided by the system provider on a daily bases			
MATAT /2020/-23	BTMN Engineers	Contract Award letter was issued on the 03 May 2022	Mavundleini (155) & Moiketsi (221)	R 7 520 000,00	N/A	N/A	Moiketsi (221) Connection of 221 households by 30 June 2023 Mavundleini (155) Connection of 155 households by 30 June 2023	Project Management is ongoing and monthly progress reports were also submitted Moiketsi (221) Overall construction Progress: 60% Current activities: Contractor is busy with Excavations, planting of poles, stringing & waiting for			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
								delivery of outstanding materials There is a slight improvement in terms of the progress on site after our last meeting with the Service Provider Mavundleni Overall construction Progress: 60% Current activities: Contractor is busy with Excavations, planting of poles, stringing & waiting for delivery of outstanding materials There is a slight improvement in terms of the progress on site after our last			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
								meeting with the Service Provider			
MATAT /2020/-23	Igoda Projects	Contract Award letter was issued on the 03 May 2022	Tsepisong - Molweni 1	R 9 000 000,00	N/A	N/A.	Project is complete and energized	Project is complete and energized			
MATAT /2020/-23	Thake Electrical	Contract Award letter was issued on the 03 May 2022	Hillside- Manzi Phase 2, Hillside- Manzi Phase 2 Link Line, Sikhulumi Project	R12 100 000.00	N/A	N/A	Project Management and Progress reporting. site meeting & Progress reporting Hillside- Manzi Phase 2 Project Connection of 155 households by 30 June 2023 Sikhulumi Project	Project Management is ongoing and monthly progress reports were also submitted Overall construction Progress: 100% 286 Households have been connected Currentactivities:			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
							Project is complete & energized	Contractor is currently busy with pole to pole inspections in preparation for Eskom outage Sikhulumi Project is complete & energized			
MATAT /2020/-23	NSK JV REMS Electrical	Contract Award letter was issued on the 03 May 2022	Masupa (225) Mapoti (80) Molweni 2 (150)	R9 100 000.00	N/A	N/A	Project Management and Progress reporting. Masupa 112 Project is complete and energized Molweni 2 Connection of 150 Households	Masupa 112 Project is complete and energized Molweni 2 Overall construction Progress: 88% Current activities: Contractor is currently busy with House connections & installation of ready boards			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT /2020/-23	MN Africa JV Capital Power Projects	Contract Award letter was issued on the 03 May 2022	Rockville (315) Polar Park (137)	R 8 568 000,00	N/A	N/A	Project Management and Progress reporting. Rockville (315) Connection of 315 Households Polar ParkConnection of 137 Households	Project Management is ongoing and monthly progress reports was also submitted Rockville Project is complete and energized Polar Park Project is complete and energized			
	Sekhutlong Trading Enterprise	6 Apr 2023	Waste removal in residential area (Maluti)	R316 526.25	To clean streets and collect waste, clean drains in Maluti Residential area	Cleaning and sweeping done on tarred roads. Waste collected and disposed twice a week. Cleaning of drains in Maluti Residential area	To clean, sweep streets and collect waste for disposal in the landfill site as well as clean drains in the Maluti Residential area	Cleaning collection of waste done twice a week. Waste collected and Cleaning of drains still need working on.			
	Sisasesonk	6 Apr	Waste removal in	R241 500	To clean	Cleaning of	To clean streets	Cleaning of			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
	e Trading Project	2023	residential area (Mountain view and Harry Gwala)		streets and collect waste ,clean drains in Harry Gwala and Mountain view Residential area	streets, collection of waste ,cleaning of drains in Harry Gwala and Mountain view Residential area was done	and collect waste ,clean drains in Harry Gwala and Mountain view Residential area	streets, collection of waste in Harry Gwala and Mountain view Residential area. Service provider needs to work on clearing drains.			
	Manong Constructio n Projects	6 Apr 2023	Waste removal in the CBD area	R679 650	To clean streets and collect waste in the CBD area	Cleaning of streets and collect waste done in the CBD area. Initial performance was not satisfactory on initial appointment but has improved overtime.	To clean, sweep streets and collect and dispose waste from the CBD area. As well as opening drains	Cleaning and waste removal were done in the CBD. Service provider has improved slightly. We continuously engaging with him.			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
	Elethu Civil and Electrical Constructor	6 Apr 2023	Waste removal in Buxton Park, New J and Roman area	R420 900	Cleaning of streets, collection of waste, cleaning of drains in Buxton Park, New J and Roman Residential area was done	To clean streets and collect waste, clean drains in Buxton Park, New J and Roman Residential area	Cleaning of streets, collection of waste in Buxton Park, New J and Roman Residential area. Service provider needs to work on clearing drains.	To clean streets and collect waste, clean drains in Buxton Park, New J and Roman Residential area			
	AMACWELE	6th January 2021	Landfill operation and maintenance	R8 895 000	Maintenance and operation of the landfill site.	n/a	Maintenance and operation of the landfill site.	Continuous, maintenance and operation of the landfill site. There has been improvement, compaction done regularly, service provider encouraged to compact daily.			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
RT 25	MUNSOFT	01 November 2016	Yes	R3,5m	Provision of financial system	Financial system was provided as required	Provision of financial system	Financial system is operating and consultation support is provided by the system provider on a daily basi *BTMN Engineers* s			
MATAT /2021/2022-118	Mahlez Construction & Projects	28/02/2022	12 months	R177 600.00	Cleaning & Maintenance of Public toilets and Supply of Toilet paper at Harry Gwala Taxi Rank	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance.	Cleaning & Maintenance of Public toilets and Supply of Toilet paper	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance in the month as of 31 August 2022			
MATAT 2021/22-121	Two Brothers Trading and Projects	28/02/2022	12 months	R146 000.00	Cleaning & Maintenance of Public toilets and Supply of Toilet paper in Maluti Taxi Rank	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance.	Cleaning & Maintenance of Public toilets and Supply of Toilet paper	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance as of 31 August 2022			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
MATAT 2021-22-119	Tlou Makgola trading	28/02/2022	12 months	R148 800 0.00	Cleaning & Maintenance of Public toilets and Supply of Toilet paper in CBD Coffee Pot Rank	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance.	Cleaning & Maintenance of Public toilets and Supply of Toilet paper	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance as of 31 August 2022			
MATAT/2021/2022-120	Makalane Trading	28/02/2022	12 Months	R158 840.00	Cleaning & Maintenance of Public toilets and Supply of Toilet paper in Harry Gwala Rank	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance.	Cleaning & Maintenance of Public toilets and Supply of Toilet paper	Public toilets were cleaned daily and repairs and replacements were done as part of maintenance as of 31 July 2022			
MATAT/2020/2021-53	BLUETECH CO (Pty) Ltd	04 March 2021	Yes	As per the rates.	Repairs and maintenance of municipal fleet.	Repairs are done on a monthly basis.	Repairs and maintenance of municipal fleet.	Repairs and maintenance of municipal fleet.			
N/A	Black Dot and Kano JV		Valuation roll and supplementary roll 2018-2023	R2000000.00	Produce supplementary roll for implementat	Supplementary roll implemented at 01 July 2021	Produce supplementary roll for implementation in	Supplementary roll implemented at 01 July 2022			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
					ion in July 2021		July 2022				
N/A	Sun electricity		Solar maintenance	R90 per panel	Monthly maintenance of solar panels for indigent beneficiaries	Monthly maintenance done in accordance with contract	Monthly maintenance of solar panels for indigent beneficiaries	Monthly maintenance done in accordance with contract			
N/A	Ilitha Cooperative		Solar maintenance	R90 per panel	Monthly maintenance of solar panels for indigent beneficiaries	Monthly maintenance done in accordance with contract	Monthly maintenance of solar panels for indigent beneficiaries	Monthly maintenance done in accordance with contract			
N/A	Parallex Consulting	N/A	Vending	Commission based	Sales of electricity and monthly transfers to the municipality	Electricity sold on a monthly basis. Service provider defaulted on transferring the proceeds from electricity sales	Sales of electricity and monthly transfers to the municipality	Electricity sold on a monthly basis. Service provider defaulted on transferring the proceeds from electricity sales			
N/A	Sun Electricity	N/A	Supply and delivery of Gas	Various supplies at differed amounts	Supply and delivery of gas to indigent beneficiarie	Gas stoves and cylinders delivered to registered beneficiaries	Supply and delivery of gas to indigent beneficiaries	Gas stoves and cylinders delivered to registered beneficiaries			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
					s						
N/A	Mathew Francis Incorporated	1st October 2021	Provision of legal services and advice	R1710 Hourly rate	Provide legal services on civil law matters	Provision of Legal advice and legal representation in court proceedings	Provide Legal services on civil matters	Delayed provision of legal advice. Conveyancing matters are delaying, a complaint has been filed with the Director of the law firm			
N/A	TL Luzipho Attorneys	1st October 2021	Provision of legal services and advice	N/A	N/A	N/A	Provide Legal services on civil matters	Provide legal advice and legal representation, rate of finalising cases, monthly reports			
N/A	M Jozana Attorneys	1st October 2021	Provision of legal services and advice	N/A	N/A	N/A	Provide Legal services and legal advice	Provision of Legal advice and legal representation in court proceedings Bloem v MLM. Matter is not dealt with within the anticipated time frames.			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
N/A	UBILO General Trading t/a Ubilo Security	27 September 2021	Yes	R R 42, 048,012.48	N/A	N/A	[1] Provision of Security Services for a period of three (3) years for the Matatiele Local Municipality (MLM) (70 Guards x 28 sites) [2] Provision of two (2) security supervisors per shift on any given day of the week [3] Provision of two (2) Armed Response guards (Grade C) [4] Provision of two (2) Cash-in-transit guards – (Grade B)	Monthly reports were received and there were no incidents reported for the quarter Quarterly meeting was held on 29 June 2023			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
2021/22-26	Vodacom	05/01/2022	Provision of Cellular phones and mobile Data cards	Rate Based	To provide voice lines and data lines to managers and staff as when and required.	58 Voice and 65 Data lines were provided to managers, staff and members of council	To provide voice lines and data lines to managers and staff as when and required	93 voice and 119 data lines were provided to managers, staff and members of the Council			
2020/21/16	Khanya Africa Networks	01/03/2021	Provision of Electronic document and records management system.	R2 079 327.08	To scan Payment vouchers, develop workflows, supply scanners, install the server and client	To Scan payment vouchers, install and use scanner for daily electronic records keeping.	To scan Payment vouchers, develop workflows, supply scanners, install the server and client	Scan Payment vouchers Supply scanners for scanning documents. Installed the server and client workstations Develop workflows based on departments submission			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
2022/2023-151	ICT Choice	26/4/2023	Email Management and Archiving	R2 530 434.21	N/A	N/A	Ensure and maintain 100% uptime of municipal emails				
2020/21/15	KC and SC Son Trading	07/01/2021	Supply Computer Hardware & Maintenance & Support	Rate Based	To supply computer Hardware including Maintenance and hardware for 36 months	113 laptops delivered in 2021/22 financial year Supply and Delivery of 10 Desktop Computers	Supply Computer Hardware & Maintenance & Support	Supply and delivery of 8 laptops.			
2020/21/67	Blue Cycle Trading	15/6/2021	Provision of Cyber Security risk assessment	R1 660 000.00	Project plan and initiation. Cybersecurity impact assessment. Cybersecurity Policy and Standard Operation Procedure.	Assessment report Cybersecurity Policy and SOP. Cybersecurity strategy. Cybersecurity	Provision of Cyber Security risk assessment	Review of Change management policy Training of technical and non-technical staff Project Close-up report			

Bid Number	Name of external Service Provider	Date Contract Awarded	Service provided in terms of the SLA	Value of project	Comparison with previous year 2021/2022		Current Financial Year 2022/2023		Assessment of Service Providers Performance		
					Target	Actual	Target	Actual	G	S	P
20/2021-49	Yuretek	28/7/2021	Supply, Installation & Maintenance of Copiers	Rate based	Network printing service, Scanning and photo-copying	Network printing service, Scanning and photo-copying	Network printing service, Scanning and photo-copying	Network printing service, Scanning and photo-copying			
20/21/05	EXYS Africa (PTY)LTD	27/11/2020	Supply, Installation and Maintenance of Biometrics T&A system	R 1 610 719.14	Supply, Installation and Maintenance of Biometrics T&A system		Supply, Installation and Maintenance of Biometrics T&A system				
MATAT	Innovation Government Solutions (IGS)	01 March 2023	Electronic Performance Systems and Cascading	R5,996,10.00	Electronic Performance Systems and Cascading	Uploading of Monthly and Quarterly performance and Portfolio of Evidence (POE) for each target set on the SBIP. Producing Mid-year and quarterly report.	Electronic Performance Systems and Cascading	Uploading of Monthly and Quarterly performance and Portfolio of Evidence (POE) for each target set on the SBIP. Producing Mid-year and quarterly report.			

APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

Disclosures of Financial Interests		
Period 1 July to 30 June of Year 2021/2022 (Current Year)		
Position	**Name**	**Description of Financial interests* (Nil / Or details)**
(Executive) Mayor	CLLR. S. MNGENELA	NIL
Member of MayCo / Exco	CLLR P.M. STUURMAN	NIL
	CLLR. T. DYANTYI	NIL
	CLLR. M. FACU	NIL
	CLLR. F. SHALE	NIL
	CLLR. SD. BOOTH	NIL
	CLLR. WONGA BONGEKILE POTWANA	NIL
	CLLR. THEMBEKA DYANTYI	NIL
	CLLR. SISEKO SIKHAFUNGANA	NIL
	CLLR. MZWAMANDLA NYEMBEZI	NIL
	CLLR. NOMAROMA LUDIDI-NDABABE	NIL
Councillors	CLLR. NONZWAKAZI NGWANYA	NIL
	CLLR. NOMONDE ABEGAIL NKUKHU	NIL
	CLLR. THANDEKILE MTOTO	NIL
	CLLR. FUNDISWA LUCIA NYAMAKAZI	NIL
	CLLR. TSEPO SAMUEL SHEANE	NIL
	CLLR. TSELANE FELICIA MOHATLA	NIL
	CLLR. TSEPISO NKETLANA	NIL
	CLLR. TOKOLOHO RAKHAREBE	NIL
	CLLR. SIBAMBE NGAZIMBI MGOLOMBANE	NIL
	CLLR. NKULULEKO MPOKOLO	NIL
	CLLR. NKOSIVELILE REMEGIOUS DUMA	NIL
	CLLR. NAZIR SHAIK	NIL
	CLLR. FEZEKA ZIGXASHI	NIL
	CLLR. ANATHALIA NOBANTU NQODI	NIL
	CLLR. NOMASOMI MSHUQWANA	NIL
	CLLR. PHILIP NTLOKWANA	NIL
	CLLR. THULISWA VICTORIA NGALEKA	NIL
	CLLR. PETER TSEPO LETSIE	NIL
	CLLR. NOMARUSSIA AGRINETTE PAMBUKELE	NIL
	CLLR. THANDEKILE MTOTO	NIL
	CLLR. FUNDISWA LUCIA NYAMAKAZI	NIL
	CLLR. TSEPO SAMUEL SHEANE	NIL
	CLLR. TSELANE FELICIA MOHATLA	NIL
	CLLR. TSEPISO NKETLANA	NIL
	CLLR. TOKOLOHO RAKHAREBE	NIL
	CLLR. SIBAMBE NGAZIMBI MGOLOMBANE	NIL
	CLLR. NKULULEKO MPOKOLO	NIL

	CLLR. NKOSIVELILE REMEGIOUS DUMA	NIL
	CLLR. NAZIR SHAIK	NIL
	CLLR. FEZEKA ZIGXASHI	NIL
	CLLR. ANATHALIA NOBANTU NQODI	NIL
	CLLR. NOMASOMI MSHUQWANA	NIL
	CLLR. PHILIP NTLOKWANA	NIL
	CLLR. THULISWA VICTORIA NGALEKA	NIL
	CLLR. PETER TSEPO LETSIE	NIL
	CLLR. NOMARUSSIA AGRINETTE PAMBUKELE	NIL
	CLLR. KHANYISA AVUMILE MAZWI	NIL
	CLLR. LIPOLELO LEEU	NIL
	CLLR. MATHAKANE PRUDENCE MOKHELE	NIL
	CLLR. MALEFU SESHEA	NIL
	CLLR. NOMVULA IRENE NOMLALA	NIL
	CLLR. SIKHUMBUZO VIKWA	NIL
	CLLR. NOMAPRINCESS JONA	NIL
	CLLR. MZUVUMILE KONDILE	NIL
	CLLR. NOMPUMELELO NATHALIA SONTANAGANE	NIL
	CLLR. SIPHAMANDLA GOVERMAN NTABENI	NIL
	CLLR. KHOPISO WINNIE LEBALLO	NIL
	CLLR. MASELLO ADEL NTSANE	NIL
	CLLR. FRANCINA SHALE	NIL
	CLLR. MOJABENG MOLEFE	NIL
	CLLR. NONCEDILE BABA	NIL
	CLLR. LUNGISANI ELLIAS NKAMBA	NIL
	CLLR. SINDILE WILFRED MBULAWA	NIL
	CLLR. WINNIE PRINTILA SIPIKA	NIL
	CLLR. SHEREEN DOREEN BOOTH	NIL
	CLLR. MATSELENYANE SUSAN MOKHESI	NIL
	CLLR. THANDANANI BENEDICTA MANTSHULE	NIL
	CLLR. NOXOLISA DOGRATIA NONDABULA	NIL
	CLLR. SICELO CLASS MAPHASA	NIL
	CLLR. KABELO EARNEST SEPHUHLE	NIL
	CLLR MAILE MAPENA	NIL
	JAMES GIDION LUTHULI	NIL
	MZINGISI TSOANYANE	NIL
Municipal Manager	Mr. L Matiwane	NIL
Chief Financial Officer	Mr. K. Mehlomakhulu	NIL
Other S57 Officials		NIL
	Mr. S.M. Mbedla	NIL
	Mr. S. Ntshikilana	NIL
	Mr. C.K. Magadla	NIL
	Ms. S. Sako	NIL

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APPENDIX K: REVENUE COLLECTION PERFORMANCE BY VOTE AND BY SOURCE

NONE

APPENDIX K (I): REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Collection Performance by Vote						
						R' 000
Vote Description	Year 2021/2022	Current: Year 2022/23			Year 2022/23 Variance	
	Actual	Original Budget	Adjusted Budget	Actual	Original Budget	Adjustments Budget
Finance and Adminstration	333,860,302	376,019,936	376,429,963	372,040,575	3,979,361	4,389,388
					-	-
Community Halls and Facilities	6,177,874	6,367,764	8,176,101	6,663,720	295,956	1,512,381
					-	
Public Safety: Civil Defence	5,561,456	5,200,740	5,200,740	6,189,430	988,690	988,690
					-	-
Economic & Enviromental Services	170,858	202,000	508,124	151,858	50,142	356,266
					-	-
Roads:Project Management Unit	67,107,421	56,088,000	62,084,672	62,147,126	6,059,126	62,454
					-	-
Energy Sources: Electricity	156,476,111	57,023,952	57,023,952	106,918,778	49,894,826	49,894,826
					-	-
CORE FUNCTION: SOLID WASTE REMOVAL	13,498,251	78,680,580	78,680,580	11,809,980	66,870,600	66,870,600
					-	-
Total Revenue by Vote	**582,852**	**579,583**	**588,104**	**565,921**	**13,661,505**	**22,182,665**
						T K.1

APPENDIX K (II): REVENUE COLLECTION PERFORMANCE BY SOURCE

Revenue Collection Performance by Source						
						R '000
Description	Year 2021/23	Year 2022/23			Year 2022/23 Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	48,726	54,088	54,088	48,716	5,373	5,373
Property rates - penalties & collection charges	–				–	–
Service Charges - electricity revenue	56,530	71,416	71,416	59,114	12,302	12,302
Service Charges - water revenue	–				–	–
Service Charges - sanitation revenue	–				–	–
Service Charges - refuse revenue	11,615	15,526	15,526	11,713	3,812	3,812
Service Charges - other	–				–	–
Rentals of facilities and equipment	–				–	–
Interest earned - external investments	9,599	14,650	15,060	19,146	(4,496)	(4,086)
Interest earned - outstanding debtors	16,188	18,731	18,731	16,476	2,255	2,255
Dividends received	–				–	–
Fines	2,058	1,769	1,769	2,609	(840)	(840)
Licences and permits	3,561				–	–
Agency services	–				–	–
Transfers recognised - operational	267,307	293,418	295,226	293,763	(345)	1,464
Other revenue	1,206	7,629	7,935	6,032	1,597	1,904
Gains on disposal of PPE	–				–	–
Enviromental Proctection	–					
Total Revenue (excluding capital transfers and contributions)	**416,791**	**477,227**	**479,751**	**457,569**	**19,658**	**22,183**
						T K.2

APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional Grants: excluding MIG						R' 000
Details	Budget	Adjustments Budget	Actual	Variance		Major conditions applied by donor (continue below if necessary)
				Budget	Adjustments Budget	
Neighbourhood Development Partnership Grant						
Public Transport Infrastructure and Systems Grant						
			-			
Other Specify:						
National Governments:Expanded Public Works Programme Integrated Grant	4,887,000	4,887,000	4,887,000	-	-	
National Governments:Local Government Financial Management Grant	1,650,000	1,650,000	1,650,000	-	-	
Total	6,537,000	6,537,000	6,537,000	-	-	
						T L

APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

APPENDIX M (I): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
							R '000
Description	Year 2021/22	Year 2022/23			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	**143,076**	**158,879**	**164,076**	**130,966**	**–**	**–**	**–**
Infrastructure: Road transport - Total	56,826	109,601	114,103	87,728			–
Roads, Pavements & Bridges	56,826,478	109,601,316	114,102,828	87,728,291			
Storm water							
Infrastructure: Electricity - Total		49,278	49,973	43,238	–	–	–
Generation							
Transmission & Reticulation							
Street Lighting		49,277,976	49,973,136	43,237,660			
Infrastructure: Water - Total	–	–		–	–	–	–
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	–	–		–	–	–	–
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	–	–	–	–	–	–	–
Waste Management							
Transportation							
Gas							
Other							
Community - Total	**–**	**–**		**–**	**–**	**–**	**–**
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							

Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
Table continued next page							
Table continued from previous page							

Capital Expenditure - New Assets Programme*							
R '000							
Description	**Year -1**	**Year 0**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Heritage assets - Total	–	–		–	–	–	–
Buildings							
Other							
Investment properties - Total	–	–		–	–	–	–
Housing development							
Other							
Other assets	–	–		–	–	–	–
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	–	–		–	–	–	–
List sub-class							
Biological assets	–	–		–	–	–	–
List sub-class							
Intangibles	–	–		–	–	–	–

Computers - software & programming							
Other *(list sub-class)*							
Total Capital Expenditure on new assets	**143,076**	**158,879**	**164,076**	**130,966**	**–**	**–**	**–**
Specialised vehicles	**–**	**–**		**–**	**–**	**–**	**–**
Refuse							
Fire							
Conservancy							
Ambulances							
							T M.1

APPENDIX M (II): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

Capital Expenditure - New Assets Programme* R '000							
Description	**Year 2021/22**	**Year 2022/23**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Capital expenditure by Asset Class							
Infrastructure - Total	**143 076**	**158 879**	**164 076**	**130 966**	**–**	**–**	**–**
Infrastructure: Road transport - Total	56 826	109 601	114 103	87 728			–
Roads, Pavements & Bridges	56 826 478	109 601 316	114 102 828	87 728 291			
Storm water							
Infrastructure: Electricity - Total		49 278	49 973	43 238	–	–	–
Generation							
Transmission & Reticulation							
Street Lighting		49 277 976	49 973 136	43 237 660			
Infrastructure: Water - Total	–	–		–	–	–	–
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	–	–		–	–	–	–
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	–	–	–	–	–	–	–
Waste Management							
Transportation							
Gas							
Other							

Capital Expenditure - New Assets Programme* R '000							
Description	**Year 2021/22**	**Year 2022/23**			**Planned Capital expenditure**		
	Actual	**Original Budget**	**Adjustment Budget**	**Actual Expenditure**	**FY + 1**	**FY + 2**	**FY + 3**
Community - Total	–	–		–	–	–	–
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
Table continued next page							
Table continued from previous page							

APPENDIX N – CAPITAL PROGRAMME BY PROJECT YEAR 2022/23

Capital Programme by Project: Year 2022/2023					
					R' 000
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj)%**	**Variance (Act - OB)%**
Electricity					
Sikhulumi Electrification	999,996	2,104,114	1,829,767	-83%	13%
Sikhulumi Link Line	3,999,996	2,895,878	2,518,155	37%	13%
Molweni 1 Electrification	9,000,000	9,000,000	7,826,087	13%	13%
Molweni 2 Electrification	3,000,000	3,000,000	2,608,696	13%	13%
Mavundleni Electrification	3,099,996	3,099,996	2,695,652	13%	13%
Mapoti Electrification	1,599,996	1,599,996	1,391,304	13%	13%
Polar Park Electrification	2,739,996	2,739,996	2,382,612	13%	13%
Rockville Electrification	5,828,004	5,828,004	5,067,826	13%	13%
Hillside-Manzi Ph2 link line	1,599,996	1,599,996	1,391,341	13%	13%
Masupa Electrification	4,500,000	4,500,000	3,913,043	13%	13%
Moiketsi Electrification	4,419,996	4,419,996	3,843,392	13%	13%
Hillside Manzi Elecrification	5,499,996	5,499,996	4,782,565	13%	13%
Computer Equipment	60,000	80,000	57,217	5%	28%
PALISIDE FENCING	200,004	200,004	-	100%	100%
TRANSFORMERS NEW	2,199,996	3,345,156	2,766,392	-26%	17%
Substation Switch Gears	450,000	-	-	100%	#DIV/0!
Furnuture Equipment	80,004	60,004	31,011	61%	48%
Housing					
"Project A"					
"Project B"					
Refuse removal					
Grass Cutting Machine					
CEMETRY DEVELOPMENT					
Stormwater					
"Project A"					
"Project B"					
Economic development					
Land Survey Equipment	-	-	-		
		-	-		
Sports, Arts & Culture					

Capital Programme by Project: Year 2022/2023					
					R' 000
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj)%**	**Variance (Act - OB)%**
"Project A"					
"Project B"					
Environment					
Landfill weigbridge	1,100,004	1,100,004	-	100%	100%
CEMETRY MANAGEMENT SYSTEM	600,000	600,000	-	100%	100%
Grass Cutting Machine	200,004	500,004	200,448	0%	60%
CEMETRY DEVELOPMENT	999,996	699,996	130,000	87%	81%
Health					
"Project A"					
"Project B"					
Safety and Security					
TRAFFIC MANAGEMENT SYSTEM	999,996	999,996	843,458	16%	16%
Roll back Breakdown Vehicle	950,004	950,004	870,000	8%	8%
ICT and Other					
UNINTERIPTED POWER SUPPLY (ups)	200,004	225,004	193,941	3%	14%
SURVEILLANCE CAMERAS	399,996	389,996	343,321	14%	12%
PUBLIC WI FI	500,004	580,004	579,081	-16%	0%
Computer Equipment (Councillors & ward Clerks)	150,000	200,004	127,193	15%	36%
Network Cable for ICT Centre	99,996	154,996	-	100%	100%
NETWORK ESTABLISHMENT	249,996	249,996	-	100%	100%
SWITCH	200,004	-	-	100%	#DIV/0!
Dlodlweni Access Road	2,000,004	2,680,004	2,047,478	-2%	24%
Rehabilitation of Matatiele internal Streets Cluster 1	9,999,996	16,286,765	14,952,679	-50%	8%
Purutle Moyeni Access Road and Bridge	2,600,004	3,927,329	3,764,243	-45%	4%
Extension of Matatiele Sports Centre Ph2	5,000,004	3,000,004	2,662,586	47%	11%
Boreholes	450,000	590,000	-	100%	100%
Mbobo Access Road	1,070,832	1,613,849	1,273,644	-19%	21%
Mountain Lake Access Road	999,996	4,494,812	3,637,500	-264%	19%
Nkosana - Mafube Access Road	1,200,000	3,002,720	2,248,518	-87%	25%
Makomorweni Access Road and Bridge	2,300,004	2,300,004	1,425,218	38%	38%
Lakhalong Access Road	2,499,996	2,499,996	1,386,474	45%	45%
Ramatli Access Road	909,996	1,586,996	1,378,765	-52%	13%
Queens Mercy Access Road	2,300,004	3,053,004	2,176,554	5%	29%
Rehabiltation of Cedarville internal streets	8,499,996	6,499,996	5,034,481	41%	23%
Dengwane Khoapa Botsola-Taung AR	2,730,000	2,730,000	2,256,908	17%	17%

Capital Programme by Project: Year 2022/2023					
					R' 000
Capital Project	**Original Budget**	**Adjustment Budget**	**Actual**	**Variance (Act - Adj)%**	**Variance (Act - OB)%**
Sitiweni AR	1,290,000	1,290,000	1,074,203	17%	17%
Mphotshongweni A R	1,329,804	2,740,004	2,053,555	-54%	25%
Tsepisong Kamorathaba to Kuyasa AR	2,000,004	2,000,004	1,207,127	40%	40%
Mphotshongweni Bridge (Rashule)	1,000,200	-	-	100%	#DIV/0!
Mavundleni Access Road	1,800,000	3,324,218	2,076,700	-15%	38%
Black Diamond Access Road and Bridge	4,994,196	3,650,000	1,129,903	77%	69%
Linotseng Access Road	1,500,000	1,500,000	1,053,942	30%	30%
Harry Gwala Internal Streets	8,664,600	11,224,305	9,611,064	-11%	14%
Construction of Silo Phase 4	3,000,000	2,000,000	-	100%	100%
Council Chambers Water Supply	500,004	2,473,273	1,562,486	-212%	37%
Mahangu Access Road & Bridge	2,000,004	7,122,881	6,510,154	-226%	9%
Hebron to Madimong Access Road	1,299,996	1,726,036	1,351,504	-4%	22%
Zikhali Access Road	720,828	1,046,726	792,660	-10%	24%
Matolweni Access Road	940,836	2,640,836	2,152,844	-129%	18%
Maphutsing Access Road	1,100,004	2,377,135	1,919,374	-74%	19%
Rockville & Motsekua-Maritseng Access Road	500,004	320,931	136,166	73%	58%
Council Chambers_Meggie Resha Statute	800,004	800,004	672,530	16%	16%
Fencing of open grounds	200,004	300,004	-	100%	100%
Sportfield Goal Posts	200,004	100,004	91,500	54%	9%
Computers and Laptops	99,996	99,996	86,948	13%	13%
Computer Equipment	99,996	99,996	86,953	13%	13%
COMPUTER EQUIPMENT	150,000	150,000	145,650	3%	3%
Computer Equipment CRR	60,000	60,000	44,982	25%	25%
Laptops	60,000	60,000	55,515	7%	7%
LAPTOPS	60,000	60,000	59,285	1%	1%
LAPTOP	30,000	60,000	55,103	-84%	8%
Laptops	30,000	30,000	29,013	3%	3%
High Mast Lights	6,999,996	3,999,996	-	100%	100%
Air -Conditioners	80,004	80,004	-	100%	100%
Street Lights	9500004	7,200,000	0	100%	100%
					T N

APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 2022/23

Capital Programme by Project by Ward: Year 2022/23		
		R' 000
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Water		
"Project A"		
"Project B"		
Sanitation/Sewerage		
Electricity		
Sira Electrification	Ward 11& 12	YES
Mafayise Electrification	Ward 12	YES
Phalane Electrification	Ward 22	YES
Lukholweni Electrification	Ward 22	YES
Epiphany Electrification	Ward 22	YES
Mkhemane Electrification	Ward 22	YES
Mafayise Link line	Ward 12	YES
Epiphany; Mkhemane & Linkline	Ward 22	YES
Ramafole Plantation (pre-eng)	Ward 24	YES
Rockville (Pre-eng)	Ward 2	YES
Masupa Electrification	Ward 13	YES
Mapoti Electrification	Ward 14	YES
Moiketsi Electrification	Ward 15	YES
Motseng Electrification	Ward 16	YES
Matolweni Electrification	Ward 23	YES
Vikinduku Link line	Ward 22	YES
Ephiphany Khesa Sdakeni Electrification	Ward 22	YES
Vikinduku;Mhlangeni-mnqayi electrification	Ward 5	YES
Sifolweni link-line	Ward 7	YES
Ward 18 Extentions	Ward 18	YES
LV Stay Wires	Ward 19	YES
Palisade Fencing	Ward 20	YES
Ngcwengana Electrification	Ward 7	YES
Sifolweni Electrification	Ward 7	YES
Hillside Manzi Elecrification	Ward 7	YES
Vikinduku - Lubaleko	Ward 5	YES
Mountain view substation new	Ward 20	YES

Capital Programme by Project by Ward: Year 2022/23		
		R' 000
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Computer Equipment	Administration	YES
PALISIDE FENCING	Ward 19	YES
TRANSFORMERS NEW	Ward 19	YES
CHRISTMAS LIGHTS	Ward 19	YES
Street lights CBD	Ward 19 &20	YES
LV Stay Wires	Ward 19	YES
HIGH MAST LIGHTS	Ward 19 &20	YES
Lukholweni Electrification	Ward 22	YES
Substation Switch Gears	Ward 19	YES
MV Paper Cable	Ward 19	YES
Extention Ladder	Administrative	YES
Hydrolic Crimper	Ward 19	YES
		YES
Housing		
Refuse removal		
Stormwater		
Economic development		
HAWKER STALLS	Whole of Municipality	
Furnuture Equipment	administration	
Sports, Arts & Culture		
Environment		
Nature Reserve AR	Whole of the Municipality	YES
ROAD UPGRADE LANDFILL SITE	Ward 20	YES
CEMETRY MANAGEMENT SYSTEM	Whole of the Municipality	YES
Metal Waste Bins	Whole of the Municipality	YES
Fencing Mountain Lake	Ward:Ward 19	YES

Capital Programme by Project by Ward: Year 2022/23		
		R' 000
Capital Project	**Ward(s) affected**	**Works completed (Yes/No)**
Electrification of Landfill Site	Ward 20	YES
Solar Installation Mountain Lake	Ward:Ward 19	YES
Grass Cutting Machine	Whole of the Municipality	YES
CEMETRY DEVELOPMENT	Whole of the Municipality	YES
FURNUTURE EQUIPMENT	Administrative or Head Office (Including Satellite Offices)	YES
Health		
Safety and Security		
Storage Containers	Administration	YES
LAPTOP	Administration	YES
AIR CONDITONS	Administration	YES
TRAFFIC LIGHTS (ROBOTS)	Ward 19	YES
FURNITURE EQUIPMENT	Administration	YES
Terminal for VTS	Administration	YES
GENERATOR	Administration	YES
SCBA Cylinders	Whole of Municipality	YES
Roadmarking Machine	Whole of Municipality	YES
RESCUE VEHICLE	Administration	YES
Laptops x3	Administration	YES
ICT and Other		
UNINTERIPTED POWER SUPPLY (ups)	Administrative or Head Office (Including Satellite Offices)	YES
PUBLIC WI FI	Whole of the Municipality	YES
COMPUTER EQUIPMENT	Whole of the Municipality	YES
Computer equipment	Administrative or Head Office (Including Satellite Offices)	YES
IT EQUIPMENT	Administrative or Head Office (Including Satellite Offices)	YES
SURVEILLANCE CAMERAS	Whole of the Municipality	YES
NETWORK CABLES FOR ICT CENTRE	Whole of the Municipality	YES
NETWORK ESTABLISHMENT	Whole of the Municipality	YES
UNINTERUPTED POWER SUPPLY UPS	Whole of the Municipality	YES
SWITCH	Whole of the Municipality	YES
IT EQUIPMENT	Administrative or Head Office (Including Satellite Offices)	YES
		T O

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

Not a Municipal Function

APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

(Not a municipal function)

APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

Declaration of Loans and Grants made by the municipality: Year 2022/2023				
All Organization or Person in receipt of Loans */Grants* provided by the municipality	Nature of project	Conditions attached to funding	Value Year 2021/2022 R' 000	Total Amount committed over previous and future years
None	None	None	None	None
				T R

APPENDIX S – NATIONAL AND PROVINCIAL OUTCOMES FOR LOCAL GOVERNMENT

National and Provincial Outcomes for Local Government		
Outcome/Output	**Progress to date**	**Number or Percentage Achieved**
Output: Improving access to basic services		
Output: Implementation of the Community Work Programme		
Output: Deepen democracy through a refined Ward Committee model		
Output: Administrative and financial capability		
** Note: Some of the outputs detailed on this table may have been reported elsewhere in the Annual Report. Kindly ensure that this information consistent.*		
T S		

VOLUME II: ANNUAL FINANCIAL STATEMENTS

Provide the Annual Financial Statements (AFS) to the respective financial year as submitted to the Auditor-General. The completed AFS will be Volume II of the Annual Report.

MATATIELE

LOCAL MUNICIPALITY

ANNEXURES

ANNEXURE A: AUDITOR GENERAL REPORT

ANNEXURE B: MLM AUDIT COMMITTEE REPORT 2022/23

Matatiele Local Municipality

Audit Committee Report for the year ended 30 June 2023

I am pleased to present the audit committee report for the financial year ended 30 June 2023.

Audit committee members and attendance

The audit committee consists of the following five (5) external, non-executive members listed hereunder and should meet at least four (4) times per annum as per its approved terms of reference.

Name of member	Status	Number of meetings attended
Mr. A.D Gonzalves	Chairperson	6/6
Mr. Z Zulu	Member	5/6
Ms. N Ntshanga	Member	6/6
Mr. S Nombebe	Member	6/6
Adv. L.T Nevondwe	Member	5/6

All members are external and therefore independent with no conflicts of interests being reported throughout the year under review.

Audit committee meetings

Six (6) meetings were held during the financial year as follows:

Meeting	Date	Type of meeting
1.	26 July 2022	Ordinary
2.	23 August 2022	Special
3.	24 October 2022	Ordinary
4.	24 January 2023	Ordinary
5.	21 February 2023	Special
6.	24 April 2023	Ordinary

Audit committee responsibility

The audit committee reports that it has complied with its responsibilities arising from section 166 of Municipal Finance Management Act, 2003, (Act 56 of 2003), section 79 of Municipal Structures Act 117, 1998 (Act 117 of 1998) and paragraph 14 (2)(a) of the Local Government: Municipal Planning and Performance Management Regulations. The audit committee also reports that it has adopted appropriate formal terms of reference as its audit committee charter, and regulated its affairs in compliance with this charter and has discharged its responsibilities as contained therein.

The effectiveness of internal controls

In line with section 165 of the Municipal Finance Management Act of 2003 and paragraph 14 (2)(a) of the Local Government: Municipal Planning and Performance Management Regulations, internal audit provided the audit committee and management with assurance that the internal controls of the municipality have been fairly designed. The committee noted that systems of internal controls applied by the municipality over financial, performance and risk management have improved, however there were findings indicating that these were not fully effective throughout the year under review. This was a result of inadequate management oversight, as well as failure to implement corrective actions and suggested enhancements to the controls and processes. The committee has noted that there is a need to improve monitoring, management oversight and implementation by management in effectively managing internal controls.

Internal audit

The committee reviewed and approved the internal audit charter and the risk based annual internal audit plan. It reviewed the work performed by internal audit on a quarterly basis and the implementation of internal audit recommendations. The audit committee, although satisfied with the effective internal audit function to address some of the risks pertinent to the municipality, recommends that management continue to cooperate with the internal audit function to improve the current control environment

through the timely implementation of recommended actions, follow up audits be completed on a quarterly basis to prevent recurrence of repeated findings, and where controls are found to be inadequate, consultative internal audit engagements be implemented to guide management on improving policies and procedures through a gap analysis approach.

The audit committee is satisfied that the internal audit function maintained its independence and objectivity throughout the under review.

Risk management

The audit committee is satisfied that risk management is continually improving within the municipality. However, management needs to ensure that there is improved co-ordination between risk management and strategic planning functions, so that resources can be allocated in an optimal manner to address the top risks of the municipality.

Performance management

Quarterly reports on municipal performance in terms of achieving KPI targets in key performance areas were considered. The committee was satisfied that in year reporting on performance management is continually improving within the municipality however, robust procedures over management oversight must continually be implemented to ensure that reported information is credible throughout the year.

Information technology

Reports from internal audit indicate that improvement in controls over information technology required some improvement. The committee recommended that the ICT project management document be reviewed at the IT steering committee, and that manual compensating controls that include extracting necessary reports from the active directory for regular reviews of system administrator activities be implemented with the reports being signed and dated by the responsible official to provide evidence of reviews over system administrator activities.

External audit - Auditor General of South Africa (AGSA)

The audit committee in consultation with management and the AGSA discussed the terms of the engagement. The audit fee for the external audit was considered and approved taking into consideration such factors as the timing, extent of the work required and the scope of the audit. The audit committee met with the AGSA to discuss the audited financial statements, reviewed the municipalities compliance with legal and regulatory provisions, and the significant adjustments resulting from the audit and ensured that there were no unresolved issues. The annual financial statements are prepared in accordance with the South African Standards of Generally Recognized Accounting Practice and in the manner required by the Municipal Finance Management Act of 2003 and the Division of Revenue Act of 2002. The audit committee concurs with and accepts the AGSA's audit report on the annual financial statements and is of the opinion that the audited annual financial statements should be accepted and read together with the report of the AGSA. The audit committee was satisfied that the auditors remained independent throughout the financial year.

Conclusion

The audit committee wishes to thank the municipality council, management, and the staff for their continued commitment to improving the control environment and good governance of the municipality. Our appreciation is also extended to the team from internal audit and the AGSA for the independent value that they continue to add to the municipality.

CHAIRPERSON OF THE AUDIT COMMITTEE
07 December 2023

ANNEXURE C: MATATIELE LOCAL MUNICIPALITY ACTION PLAN

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
1.	COAF 1	BTO	Trade and other Receivables : Inadequate steps taken to recover funds from a vendor.	Section 64(2)(f) of MFMA	This will result in a future financial loss as a result of the debtor failing to the debt due to the municipality amounting to R20 043 364.22 (excluding interest). This amount could increase as the interest must still be added to the vendor account.	Yes	Yes	This is as a result of management not performing adequate follow-ups and recovery processes for money that was due to it by the debtor.	Management to should ensure that all debts of the municipality are dealt with in accordance with the council's approved policy	The management will ensure that all debts are dealt with in terms of the policy. The management has effected a legal process to recover the money from Parallex. The management will get regular updates of the legal process	30-Jun-24		CFO	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
										and then an appropriate accounting treatment will be implemented for this particular debt and it will be in line with the debto's management policy.				
2.	**COAF 2**	**Human Resource**	Internal control deficiency: CAE not permanently employed.	In terms of MFMA circular 65	The impact of the above finding is non-compliance with MFMA circular 65 resulting into an internal control deficienc in the internal audit	Yes	Yes	The cause of the finding is that there is lack of oversight from the governance. This is a repeat finding	The accounting officer should ensure that Chief Executive Audit is permanently employed, further the audit committee must provide an oversight on the appointment of the internal audit function unit. Therefore, will result into the municipality complying with MFMA	The current Chief Audit Executive is employed on fixed term contract in which her employment contract is yet to expire on 28 February	31 May 204	Mr. E Moeti	Manager – Human Resources	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					function.			from the prior audit years, therefore the oversight committees did not concur with the appointment of the services of the chief audit executive as required by the circular	circulars issued by Treasury.	2025. The municipality will ensure compliance with MFMA circular upon recruiting the CAE after the expiry of the current employment contract.				

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
3.	**COAF 2**	**Internal Audit**	Internal audit plan not 100% implemented.	Section 165(2)(b) of the MFMA	The impact of the finding will result into an internal control deficiency.	Yes	Yes	Lack of capacityin the internal audit unit and inadequate plan to achieve the financial year plan, as the ICT review report was in progress and other reports were not performed.	The accounting officer should ensure that the internal audit unit has adequate resources and capacity, further the audit committee must provide an oversight by monitoring the completion of the internal audit plan of 2022/23 by internal audit function	This was caused by delays in procurement processes for ICT audit. Also some projects got delayed due to number of special request from Accounting Officer such review of procurement processes before appointment. The plan was completed in October 2023	30-Jun-24	Ms. K. Dzingwe	Chief Audit Executive	Resolved
4.	**COAF 3**	**Electricty, PMU and**	Limitation of scope:Non-submission	Section 74(1) of the MFMA	The impact of the finding for non-	Yes		The cause of the finding	Management should ensure that information is	Corrected during audit	30-Jun-24	Mr. Z.Gqamane	Manger Electricity,	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
		Community Services	of the Performance indicator KPA information		submission of information will results in a limitation of scope for the business process of performance indicator KPA1			is because of information that is not readily available for audit purposes. Further management did not adequately review the information submitted for audit purposes.	submitted timeously on the agreed upon turnaround time to avoid possible limitation of scope and unnecessary budget over runs. Further perform RFI reconciliation before the submission to the auditors.			,Ms. N. Sogiba , Ms. D. Leeu and Mr. S.	PMU and Community Services	
5	**COAF 4**	**HR**	HR Appointments: Appointment of Municipal Manager/	Regulations on appointment and conditions of	Impact of the above finding is noncompliance with the regulations	Yes		The cause of this noncompliance is that	HR should specifically include the stipulation that th person to be appointed will be as follows a) is a South African	All adverts for senior management positions are now being issued	30-Jun-24	Mr. E Moeti	Manager – Human Resources	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			Senior Manager does not specify that only South African citizen or permanent resident will be appointed	employment of SMs reg 8(1)(a)	on appointment and conditions of employment of SMs reg 8(1)(a)			management relied on the equity plan that is indicated on the adverts without reading what the equity plan says	citizen or permanent resident; and (b) possesses the relevant competencies, qualifications, experience and knowledge set out in Annexure A and B to these regulations.	with an inclusion that says applicants should be South African citizens.				
6	COAF 4	HR	Appointments: Business process not confirmed and evidence not submitted	In terms of the municipal finance act section 74(1)	The impact of the above finding is the internal control deficiency which leads to material limitation of scope as the auditors are unable to determine			The cause of the above is that management did not make sufficient time to confirm the business	Management should make time to complete the business process. Management should read and respond to all the questions provided by the auditor regarding the business processes Management should provide evidence to support the business processes and	Corrected during audit	30-Jun-24	Mr. E Moeti	Manager – Human Resources	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					the efficiency and effectiveness of the interna controls, if the finding remains not addressed.			process and did not provide the evidence requested by the auditors in addition manage ment does not take the audit serious. Also, manage ment did not read the process and did not respond to the	provide the documents as indicated on the business process.					

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								probing questions.						
7	COAF 4	Office of the MM	Performance Management: There is no performance measure relating to the audit opinion of the municipality for Municipal Manager	In terms of municipal systems act (MSA) Section 41(1)(a)	The impact of the above finding is that the municipal manager's performance agreement is not linked to all the performance agreements for his subordinates regarding the audit opinion which will lead to lack of oversight.	Yes	No	The cause of this finding is noncompliance with the MSA legislation	Management should add the performance measure of the audit outcomes if the municipality on the performance agreement of the Mr. L Matiwane Municipal Manager	The municipal manager's performance contract of the MM was reviewed to include a performance measure that puts audit opinion as a key performance indicator and it was sent to COGTA for ratification.	30-Jun-24	Mr L.Matiwane	Municipal Manager	Resolved
8	COAF 4	HR	Planning_ Outdated Information	In terms of the MFMA	The impact of the above finding	No		The cause of this	Management should update the tables with relevant and accurate	HR Plan was reviewed to	30-Jun-24	Mr. E Moeti	Manager – Human	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			on th Integrated HR Plan	section 62.(1)(b);	internal control deficiency is that incorrect information was used in the HR Plan and there is there is no alignment with the organisational structure which is internal control deficiency.			finding is that management did not review the HR Plan appropriately and did not verify the figures.	information such as the vacant posts to ensure it aligns with the organisational structure of the municipality.	ensure alignment with organisational structure and approved by Council on 25 May 2023 together with HR policies.			Resources	
9	**COAF 4**	**HR**	Leave: Process and portfolio of evidence	In terms of the public finance municipal act section 74(1)	The impact of the above finding is the internal control deficiency which leads to material limitation of	Yes		The cause of the above is that management did not make sufficient	Management must respond to all the business proces steps and submit all the necessary proof of evidence to substantiate the process indicated. Management should	was adressed during audit.	30-Jun-24	Mr. E Moeti	Manager – Human Resources	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					scope as the auditors are unable to determine the efficiency and effectiveness of the interna controls if the finding remains not addressed.			time to confirm the business process and did not provide the evidence requested by the auditors in addition manage ment does not take the audit serious. Also, manage ment did not read the process	provide evidence such as registers, leave supporting documents, reports, email and screenshot where necessary.					

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								and did not respond to the probing questions.						
10	**COAF 4**	**HR**	Minimum competency: Senior Manager did not meet and not include on the development plan	In terms of the MFMA Section 83(1)	The impact of the above noncompliance with the legislation and the regulations	Yes		The cause of the above non-compliance it that management did not confirm or verify whether all required modules were obtained based on Municipal Regulatio	Management should include the modules that the senior managers have not completed as per minimum competencies requirements in their development plans.	A plan was made for management to complete the outstanding modules. Terms of reference were compiled and submitted to SCM. The service provider has now been	Quartely	Mr. E Moeti	Manager – Human Resources	Partially resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								ns on Minimum Competency Levels reg 6		appointed to address those gaps to start before the end of January 2024.				
11	COAF 4	HR	HR planning and organisation: Non submission of business processes and procedures	In terms of Public Audit Act (PAA) section 15 (1) (a)	The impact of the above finding is the internal control deficiency which leads to material limitation of scope as the auditors are unable to determine the efficiency and effectiveness of the interna controls if	No		The cause of the above is that management did not make sufficient time to confirm the business process and did not provide the evidence	Management should document the steps and procedures that are followed when performing the following processes instead naming the document they use: „) What processes and procedures does the municipality follow to plan for human resources needs >What is the process for developing the staff establishment? >Who approves the	Corrected during audit	30-Jun-24	Mr. E Moeti	Manager – Human Resources	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					the finding remains not addressed.			requested by the auditors in addition management does not take the audit serious. Also, management did not read the process and did not respond to the probing questions.	staff establishment? b) Describe the process for the suspension of the municipal manager/ senior manager. >Consider who does it. >When does it take place? c) Describe the process for the disciplinary hearing for officials on suspension. >Consider the timing of the hearing					
12	COAF 4	HR	Planning: Termination Notification	In terms of MFMA 62(1)(c)(i)	The impact of the above finding	Yes		The cause is that	Management should adhere to the notification period as	Employees who are to leave the	30-Jun-24	Mr. E Moeti	Manager – Human	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			les than the period indicated on the business process		internal deficiency is that the internal controls are not effective and not efficient.			management did not adhere to the internal controls	indicated on the approved municipal policy for termination of employment.	municipal employ serve the required notice before termination. Employees who happen to leave before completing the notice period pay the number of the remaining days with their leave gratuity as provided in the policy			Resources	
13	**COAF 4**	**Revenue and Expenditure**	Employee Benefits: Non-submission of supporting	In terms of the public finance municipal	The impact of the above finding is the internal control	No		The cause is that the management did	Management should provide evidence or supporting documents to substantiate the processes that have	Corrected during audit	30-Jun-24	Ms. N. Majova	Manager: Revenue and Expendi	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			documentation	act section 74(1)	deficiency which leads to material limitation of scope as the auditors are unable to determine the efficiency and effectiveness of the interna controls, if the finding remains not			not make sufficient time to provide the evidence requested by the auditors.	been confirmed such as reports where applicable				tur e	
14	COAF 4	HR	Compensation: Not all forms were completed by the Councilor on assumption of duty	In terms of the public finance municipal act section 65(1)	The impact of the above finding is that there are ineffective internal controls which may lead to payment of	Yes		The cause of this finding is that management did not adhere to the internal	Management should ensure all councillors sign the all engagement forms each when they assume duty. Management should ensure that the Councillors provide their details each time the assume their duty at the	Returning Councillors confirmed that their information did not change. This will be corrected going forward.	30-Jun-24	Mr. E Moeti	Manager – Human Resources	Partially resolve

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					salaries to people who are not municipal officials.			controls implemented by the municipality.	municipality					
15	COAF 4HR		Misrepresentation of the submission of the supporting evidence	The terms of the above public finance municipal act section 74(1)	finding is the internal control deficiency which leads to material limitation of scope as the auditors are unable to determine the efficiency and effectiveness of the internal controls, if the finding remains not	No		cause of management did not provide the evidence to support the process as requested by the auditors.	provide supporting documentation for the business process describe. Each document mentioned on the process should be provided. Reports mentioned should be provided.	during audit	24 Jun	Mr. L Moeti	Manager Human Resources	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
16	COAF 4	HR	Planning: Terminations: Non-submission of the business process and the portfolio of evidence	In terms of the public finance municipal act section 74(1)	The impact of the above finding is the internal control deficiency which leads to material limitation of scope as the auditors are unable to determine the efficiency and effectiveness of the interna controls, if the finding remains not addressed.	No		The cause of the above is that manage ment did not make sufficient time to confirm the business process and did not provide the evidence requested by the auditors in addition manage ment does not	Management must provide the business process and provide the supporting documents to substantiate the business process.	Corrected during audit	30-Jun-24	Mr. E Moeti	Manag er – Human Resour ces	Resol ved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								take the audit serious. Also, management did not read the process and did not respond to the probing questions.						
17	COAF 5	Internal Audit	Overall Planning- Audit committee ensuring the implementation of combined assurance plan and reviewing the	The MFMA section166(2)(a) states that each municipality and each municip al entity must have an audit	This will result to the internal control deficiency on ensuring that the audit committee ensured the implementati	Yes	No	The cause of the above finding is lack of oversight from the internal audit unit of the municipali	The management and those charged with governance should ensure that the implementation of the combined assurance plan is reported to the Audit Committee in a timely manner and the Audit Committee should ensure that it	2023/2024 Combined assurance plan approved by AC on the 24 July 2023. Report on the implementation of the Plan will be	30-Jun-24	Ms. K. Dzingwe	Chief Audit Executive	Partially resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			functioning and effectiveness of information technology security and control.	committee	on of the combined assurance plan is reported to the Audit Committee in a timely manner.			ty and those charged with governance in ensuring that the Audit Committee got involved in ensuring that the implementation of the combined assurance plan is reported to the Audit Committee in a timely	assist in reviewing the functioning and effectiveness of information technology security and control as this is vital to future operations of the municipality.	tabled in the next AC meeting which will be held on 24 January 2024.				

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								manner and reviewing the functioning and effectiveness of information technology security and control.						
18	COAF 5	Internal Audit	Understating the audit committee: Internal Audit risk based plan approval	The MFMA section166(2)(a) states that each municipality and each municip al entity must have an audit committee	This will result to the internal control deficiency of ensuring that the internal audit plan is approved on time.	No	Yes	The cause of the above finding is lack of oversight from the internal audit unit of the municipality and those charged with governan	The management and those charged with governance should ensure that the internal audit risk-based plan i approved before the financial year resumes.	This has been addressed. 2023/2024 IA plan has been approved before 01 July 2023 by AC chairperson. The date of approval was 30 June 2023.	30-Jun-24	Ms. K. Dzingwe	Chief Audit Executive	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								ce in ensuring that the internal audit plan for 2022/23 is approved before the financial year commences						
19	COAF 6	Budget Planning and Investment	1. Expenditure (Contracted Services)- Misclassification of expenditure	In terms of GRAP 1 paragraph 17, financial statements shall present fairly the financial position, financial performance and cash	The impact of the above finding is overstatement of contracted services by a projected amount of R 9 009 908 and understatement of general	Yes	No	The cause of the above finding is that the municipality only considered the budget account of the expenditure when	When preparing AFS management should go through requirements of mSCOA and ensure that all transactions are in line with the requirements of mSCOA as required by MFMA s62 (1) (b) and GRAP 1. Management should also consider of having regular	Resolved during finding	31-Aug-24	Ms P. Nonkevu	Manager Budget Planning and Investments	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
				flows of an entity	expenditure by the same amount.			recording the transaction, the requirements of mSCOA Specimen AFS were not entirely considered.	workshops on mSCOA, this can also be done by inviting Provincial Treasury officials to assist.					
20	**COAF 7**	BTO	Expenditure: General Expenditure & Contracted Services- Payments not made within 30 days.	Municipal Financial Management Act 56 of 2003 (MFMA) Section 65 (2) (e)	The impact of the above finding is non-compliance with section 65 (2) (e) of the MFMA, this will either be reported on management report or both	Yes	No	The cause of the above finding is that after the invoice have been e-mailed to the municipality, the official	Management should put in controls in place around processing of invoices, this includes a constant reminder to officials about importance of sending information to creditors on time for processing of payments.	The Expenditre unit will ensure that, all invoices received are stamped to confirm receipts and all invoices that are sent through emails are	Monthly		CFO	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					management report and auditor's report depending on the material effect after being accumulated with instances of non-compliance of similar nature.			responsible for receiving of invoice does not always send the invoices to creditor's section on time.		sent to a central email so that the section can keep track of all received invoices.				
21	COAF 8	BTO	Heritage Assets-Accounting Policy disclosed in the AFS does not adhere to requirements of GRAP 103.	Section 63(2) of the Municipal Finance and Management Act	The impact is that that the accounting policy on heritage asset is non-compliant to GRAP 103 and will be reported in	Yes	No	The cause of the above finding is that management did not ensure that heritage	Management should ensure that their policies are in line with the applicable and relevant regulations and standards. Management should therefore consider updating their Heritage Asset accounting policy to	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					both management report and auditor's report if not adjusted.			asset accounting policy of the municipality is in line with relevant standards of GRAP due to reliance on consultants on AFS preparation.	ensure it is in line with requirements of GRAP 103.					
22	**COAF 9**	**BTO**	Interest revenue: Classification of interest on property rates	In terms of section 122(1)(a) of the Municipal Finance Management Act 56 of 2003, every	The impact of the above finding is that revenue from exchange transaction is be overstated	Yes	No	The cause of the above finding is lack of management oversight in ensuring	The management should adjust financial statements and classify the interest revenue on property rates under non-exchange revenue as required by MSCOA specimen and GRAP 23.	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
				municipality and every municipal entity must for each financial year prepare annual financial statements which fairly	by R 14 956 229 and the revenue from non-exchange will be understated by the same amount of R 14 956 229.			that each revenue items has been classified in the correct account in the financial statement.						
23	**COAF 10**	Strategic Governance	Aopo: Reported achievement not consistent with planned	Section 121(3) (f) of Municipal Finance Management Act No. 56 Of 2003	The impact of the finding is that the actua performance reported on the Annual performance report is not consistent with the planning documents resulting to	Yes	No	The cause of the finding is that the system(OPMS) did not generate all the actual achievement percentages and	Management should ensure that the target planned are aligned to their planned indicators in order to ensure that the Municipality's indicators meet the relevant objective/programme/development priority as such (Basic Service Delivery and Infrastructure).	Corrected during audit	31-Aug-24	Mr. S. Mbongonya	Manager: Strategic Governance	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					APR not being useful to the users.			the description provided in the draft APR was generated from the system. Further management did not adequately review the Annual performance to ensure that indicators reported are aligned with the planning document	Further management should review the draft APR and ensure that the information recorded in the APR is accurate and complete.					

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								s (SDBIP and IDP of 2022/23).						
24	**COAF 11**	BTO	Risk Management – Statutory receivables and Bonus Accrual incorrectly included in Financial Instruments.	In terms of Section 63(2) of the Municipal Finance and Management Act, the accounting officer of a municipality must	The impact of the above finding is that that the financial assets are overstated by R91 070 138, and financial liabilities are overstated by R3 042 002.	Yes	No	The cause of the above finding is the lack of oversight by management during the review of the financial statements against requirements of applicable accountin	Management should: Amend the financial statements and exclude statutory receivables and bonus accruals from the financial instruments. Strengthen the review process of the information supporting the financial statements in order to prevent, detect and correct any errors.	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								g standards						
25	**COAF 12**	BTO	Allowance for impairment: Agency: Accuracy, valuation Trade receivables (Prepaid electricity)	Paragraph 17 of GRAP 1 states that financial statements shall present fairly the financial position, financial performance and cash flows of an entity.	The impact of the above finding is that allowance for impairment for agency will be overstated by a factual amount of R6 252 353 and the Trade receivables (prepaid electricity) disclosed will be understated by the same amount.	Yes	No	The cause of the above finding is lack of management oversight relating to the impairment calculation to ensure that the correct payment rates are used.	The management should ensure that the impairment calculation is properly calculated, and the system is properly reviewed for accuracy of calculations. In addition, the municipality should consider adjusting the allowance for impairment	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
26	**COAF 12**	BTO	Allowance for Impairment: Trade Receivables - Refuse and electricity: Accuracy and valuation	Paragraph 17 of GRAP 1 states that financial statements shall present fairly the financial position, financial performance and cash flows of an entity.	The impact of the above finding is that the allowance for impairment for trade receivables (Refuse and electricity) from exchange are overstated by a project difference of R853 163 and the Trade receivables from exchange disclosed will be understated by the same	Yes	No	The cause of the above finding is lack of management oversight relating to the impairment calculation to ensure that the correct payment rates are used.	The management should ensure that the impairment calculation is properly calculated, and the system is properly reviewed for accuracy of calculations. In addition, the municipality should consider adjusting the allowance for impairment	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					projected amount.									
27	**COAF 12**	BTO	Allowance for impairment: Statutory receivables: Accuracy, valuation		The impact of the above finding is that allowance for impairment for statutory receivables will be overstated by a project difference of R2 743 963 and the Statutory receivables disclosed will be understated by the same amount.	Yes	No	The cause of the above finding is lack of management oversight relating to the impairment calculation to ensure that the correct payment rates are used.	The management should ensure that the impairment calculation is properly calculated, and the system is properly reviewed for accuracy of calculations. In addition, the municipality should consider adjusting the allowance for impairment	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
28	**COAF 13**	BTO	Financial Instruments- Risk Management – Non-Disclosure of paragraph 106 and 129 of GRAP 104	Section 63(2) and Section 122(1)(a) of the Municipal Finance and Management Act.	The impact of the above finding is that there is a material non-disclosure of requirements of paragraph 106 and paragraph 129 of GRAP 104 of the financial instruments.	Yes	No	The cause of the above finding is the lack of oversight by management during the review of the financial statements against requirements of applicable accounting standards.	Management should: Amend the financial statements to include disclosures as required by paragraph 106 and paragraph 129 of GRAP 104. Strengthen the review process of the information supporting the financial statements in order to prevent, detect and correct any errors.	Corrected during audit	31-Aug-24		CFO	Resolved
29	**COAF 14**	**BTO**	Statutory receivables: Accuracy, valuation:	Paragraph 17 of GRAP 1	The impact of the above finding is that		No	The cause of the above finding is	The management should ensure that the traffic fines, are properly reviewed for	A prior period correction of error will	31-Mar-24		CFO	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			Traffic fines		statutory receivables relating to traffic fines will be understated by a projected difference of R392 890.			lack of management oversight and proper review of the traffic fines for accuracy.	accuracy as they consist of small amounts.	be processed on the Interim & Annual Financial Statements				
30	**COAF 15**	**Strategic Governance**	Disagreement: Difference between the actual achievement as per the draft APR and the monthly progress report (POE)	Section 121(3) (f) of Municipal Finance Management Act No. 56 Of 2003	The impact of the finding is that the actual achievement reported on the APR is not accurate with an occurrence rate of: .100%(Construction of km of 4km Harry Gwala Internal Streets),	Yes	No	The cause of the finding is lack of adequate management oversight to ensure that the actual performance recorded in the draft APR	Management should implement adequate internal controls to ensure that the actual achievement reported on the draft APR is supported by the proof of evidence this will result into an accurate, valid and complete APR.	Corrected during audit	31-Aug-24	Mr. S. Mbongonya	Manager Strategic Governance	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					.8%(Re-habilitation of 6,7km of Matatiele (CBD) Internal Streets – Cluster 1), 3%(Tipping and processing of 5km Mountain Lake Road).			agrees with the proof of evidence.						
31	**COAF 15**	**Strategic Governance**	Disagreement: differences between the draft APR and monthly progress report	Section 46(1)(a)(i) of the Municipal Systems Act	The impact of the finding is that the actua achievement reported on the APR is not accurate with an occurrence rate of 1%.	Yes	No	The cause of the finding is lack of adequate management oversight to ensure that the actual performance recorded in the draft APR agrees	Management should implement adequate internal controls to ensure that the actual achievement reported on the draft APR is supported by the proof of evidence this will result into an accurate, valid and complete APR.	Corrected during audit	31-Aug-24	Mr. S. Mbongonya	Manager Strategic Governance	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								with the proof of evidence.						
32	**COAF 15**	**Strategic Governance**	Disagreement: Actual achievement of the indicator for sport field not recorded in the APR	Section 46(1)(a)(i) of the Municipal Systems Act	The impact of the above findings has resulted in a disagreement misstatement o 100% affecting the reliability of the draft APR, Further the misstatement will be reported in the management report.		No	The cause of the finding is that management did not provide adequate oversight on the preparation of the draft APR of 2023, further through enquiries with management confirmed that the actual achievem	Management should ensure that all the actual achievement have been reported in the draft APR and consistent with the proof of evidence that is used for audit purposes.	Corrected during audit	31-Aug-24	Mr. S. Mbongonya	Manager Strategic Governance	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								ent was not recorded due to percentage in the						
33	**COAF 16**	**Strategic Governance**	Limitation of scope: Information for the Eskom and solar indigent applicants were not available	Section 46(1)(a) of the MSA	The impact of finding is a limitation of scope with an occurrence rate of 14% and this will be reported in the management report.	Yes	No	The cause of the finding is that management did not provide adequate oversight on the total indigent beneficiaries to ensure that all beneficiaries have completed the forms for all the indigent	Management should ensure that all indigent beneficiaries have completed the application form and they meet the criteria as per the indigent policy.	Corrected during audit	30-Jun-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
								service.						
34	**COAF 17**		Disagreement: difference between the actual expenditure amount as per draft APR and the GL		The impact of the finding results into internal control deficiencies		No	The cause of the finding is that management did not implement adequate review controls and oversight to ensure that the information reported on the draft APR of 2022/23.	Management should implement adequate review internal controls to ensure that the information reported on the draft APR is accurate.	Corrected during audit	31-Aug-24			Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
35	**COAF 18**	**BTO**	Cash and cash equivalents: classification: Accrued interest	In terms of paragraph 07 of GRAP 2	The impact of the above finding is that cash and cash equivalent is overstated by a Factual misstatement of R597 927 and the other receivables from exchange are understated by R597 927	Yes	No	The cause of the above finding is that the management changed their classification of accrued interest to cash and cash equivalents.	Management should ensure that the classification of items is aligned to the account to which it relates to.	Corrected during audit	31-Aug-24			Resolved
36	**COAF 19**	**Financial Reporting and Asset Management**	Capital Commitments accuracy misstatements	In terms of paragraph 86 (b) of GRAP17	The impact of the above finding is that capital commitments are understated by the projected amount of	No	No	The cause of the above finding is lack of oversight during review period as some of	During the review period of the schedule management should ensure that capital commitments amounts recorded on the schedule are cross referenced against relevant supporting documents	A prior period correction of error will be processed on the Interim & Annual Financial	31-Mar-24			Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					R3 669 284			the consultants contract values were not accurately included i the commitment schedule.		Statements				
37	**COAF 20**	**SCM**	The supplier did not declare the connection with a person who is in service of the state and is a member of the private company	In terms of the Municipal Supply Chain Regulations section 13(c)	The impact of the above finding is that the tenders may be awarded may lead to irregular expenditure	Yes	No	The cause of the above finding is that the municipality only relied on the disclosure done by the client on CSD	The municipality should have a control in place to ensure that the information disclosed by the suppliers is correct and accurate. For example management could search on the Persal system	The SCM section delegated by the office of the MM will use a service provider to conduct vetting on the appointed contractors/ service providers by using the	31-Mar-24		CFO	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
										computerised assisted audit techniques to identfy any link to the service of the state to ensure compliance to section 46 (2) (e) of SCM regulations.				
38	**COAF 20**	**SCM**	The municipality did not disclose the transaction in arm's length in the annual financial statements:	In terms of the Municipal Supply Chain Regulations section 45	The impact of the above finding is that note 55 of the annual financial statements is understated with the amount awarded to the above	Yes	No	The cause of the above finding is that management did not ensure that the disclosure made by the	Management should implement controls which will validate the information declared by their officials which relates	The SCM section in collaboration with Corporate Services will ensure the accurate declarations of related parties to prevent any	31-Mar-24		CFO	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					suppliers.			officials is true and correct.		irregularities and possible conflict of interests. Annual declarations of all employees will be also vetted through a computerised assisted audit techniques to identfy all false declarations.				
39	**COAF 20**	**SCM**	Suppliers with spouses, partners and associates of persons in service of the municipality which were	In terms of the Municipal Supply Chain Regulations section	The impact of the above weakness in internal control is that family members of suppliers do	Yes	No	The cause of the above finding is that the municipality relied on the	Management should use other alternatives to verify the relationships of the suppliers such as the department of home affairs and obtaining a Persal report.	The SCM section delegated by the office of the MM will use a service provider to	31-Mar-24			Not resolve d

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			not disclosed in the declaration of interest	46(2)(e)	not disclose truthfully on the internal declarations and therefore the related party disclosure in the AFS is incomplete.			disclosure made by the suppliers as provided on the MBD 4 forms.		conduct vetting on the appointed contractors/ service providers by using the computerised assisted audit techniques to identfy any link to the service of the state to ensure compliance to section 46 (2) (e) of SCM regulations.				
40	**COAF 21**	**SCM**	Through inspection of the bid notice for bid number: MATAT/2022/2023-0177	PPR 8(2) states that "organs of state must include local content in	This is non-compliance by the municipality with the PPR requirements as local	Yes	No	The cause of the above finding is that the municipality did not	Management should design and implement proper internal controls to ensure that the SCM regulations during the bids process are always complied to	The SCM section will ensure compliance with regulation 8(2) of	Monthly	Mr. Z. Matolo	Manager SCM	Not resolve d

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			it was noted that the local content threshold for the supply and delivery of one new 16-seater minibus vehicle was not included. Buses are included under industries that are subject to production with minimum local content thresholds	their bid invites."	content must be included on bid invites.			ensure the bid notice included the local content thresholds on the requirements.		PPPFA prescribes that in the case of designated sectors, organs of state must advertise such tenders with the specific bidding condition that only locally produced or manufactured goods, with a stipulated minimum threshold for local production and content will be considered. All adverts				

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
										will be reviewed to ensure compliance.				
41	**COAF 22**	**FRAM**	Segment reporting: Allocation of within segments accuracy	Paragraph 18 of GRAP 18 states that, an entity shall disclose information to enable users of its financial statements to evaluate the nature and	The impact of the above finding is that the segment is not accurately presented within the statement	No	No	The caused of the above finding is the incorrect mapping from the trial balance to the financial statement.	The management should ensure proper review of segment reporting and ensure that the mapping is done accurately as per segment.	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
42	COAF 23	BTO	Principal-agent arrangement-Accuracy misstatements	Paragraph 17 of GRAP 1 states that financial statements shall presents fairly the financial position, financial performance and cash flows of an entity	The impact of the above finding is the overstatement of commission to parallax by R426 895 and understatement of Netvendor commission by the same amount on the note for municipality acting as a principal agent.	No	No	The cause of the above finding is the lack of proper review of financial statement.	The management should ensure that the financial statement is properly reviewed for consistency and proper presentation	Corrected during audit	31-Aug-24		CFO	Resolved
43	COAF 24	FRAM	Payables from Exchange Transactions-Retentions	Section 122(1)(a) of the Municipal Finance Management Act 56	The impact of the above finding is that the payable listing for retentions and capital	No	No	The cause of the above finding is lack of management	The management should ensure that the internal controls and oversight responsibility is always exercised	A prior period correction of error will be processed on the	31-Mar-24	Mr. M. Ndlovu	Manager FRAM	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
				of 2003	structure assets are understated by a projected amount of R 1 820 726			oversight and proper review of the payables listing.		Interim & Annual Financial Statements				
44	**COAF 25**	**BTO**	Reasoning for material differences between the budget and actual are not presented in the notes.	In terms of GRAP 24: Presentation of Budget Information – 24.12(c)	The Impact of the above finding is that the presentation of budget information is not in adherence to GRAP 24 paragraph 12.	Yes	No	The cause of the above finding is lack of management oversight and proper review of the payables listing.	The municipality should have a control in place to ensure that the information required to be disclosed in term of applicable laws and regulations have been disclosed.	Corrected during audit	31-Aug-24		CFO	Resolved
45	**COAF 26**	**BTO**	Employee Benefit Obligation-Opening Balance	Section 122(1)(a) of the Municipal Finance Managem	The impact of the above finding is an understatement of R 3 284 639 of	No	No	The cause of the above finding is the lack of	The management should ensure that the internal controls and oversight responsibility is exercised at all times and proper	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
				ent Act 56 of 2003	the opening balance disclosed per note 18 of the employee benefit obligation.			oversight by management during the review of the financial statements.	documentation must be prepared and completed.					
46	COAF 27	SCM	Through inspection of the quotations register, it was noted that the municipality split the VVIP catering service for the LED investments summit into two quotations in	Treasury Regulation 16A3.2 (a) states "A supply chain	The impact of the above finding is non-compliance which leads to irregular expenditure amounting to R 217 800.	Yes	No	The cause of the above finding is that the municipality's lack of planning le to the catering service not being advertised timeously as a competitiv	Management should design and implement proper internal controls to ensure that the SCM regulations during the quotations process are always complied to and there is detection of any bypassing of SCM requirements.	The SCM section will ensure that when determining transaction values, a requirement for goods or services consisting of different parts or items will be as far as possible be treated and	Monthly	Mr. Z. Matolo	Manager SCM	Not resolve d

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
			order to avoid complying with requirements o					e bid.		dealt with as a single transaction. This will prevent tender split that results in irregular expenditure				
47	COAF 28	BTO	Property Plant and Equipment – Work in Progress (INEP)	In terms of Standards of Generally Recognised Accounting Practice (GRAP 11),	Work in progress – Opening Balance is overstated by R92 858 575.35 in the current year. Work in progress – Additions are overstated by a factual amount of R48 484 616.59, and Expenditure	Yes	No	The cause of the finding is due to managements` diverse interpretation and treatment pertaining to expenditure relating to Integrated National Electrifica	Management should ensure that they apply the requirements of GRAP 11 for transactions relating to INEP grant. The expenditure incurred to date on the INEP grant must be reclassified from fixed assets to expenditure. The management should further assess the impact of the finding on the corresponding figures.	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					Contracted services is understated by R48 484 616.59 respectively.			tion Programme (INEP) Grant. Management not in ful agreement with the National Treasury guidance on the recognition of the						
48	COAF 29	BTO	Trade in received from Disposal of Property, plant and Equipment incorrectly as operating activity	In terms of GRAP 2: Cash flow Statement – 2.07	The Impact of the above finding is that the classification of Statement of Cash is not in adherence to GRAP 2	Yes	No	The cause of the above finding is lack of management oversight and proper review of	The municipality should have a control in place to ensure that the information disclosed in the Annual Financial Statement is in compliance with the accounting standard.	Corrected during audit	31-Aug-24		CFO	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					paragraph 7.			the Statement of cash flow.						
49	**COAF 30**	**SCM**	incomplete contract register	In terms of the Municipal Finance Management Act section 62(1)(c)	The impact of the above finding is that there may be contracts that are in progress and are paid for yet not recorded in the contract register which is the (municipality's internal control measure for tracking and monitoring contracts) and this lead to internal	No	No	The cause of the above finding is that management did not review the register before submission to the auditors.	Management should do reconciliation between WIP and the contract registers also review the register timeously	The SCM/Contracts management section will develop a consolidated contract/tender reguster for both operation and capital contracts. This will eliminate incompleteness if the the municipality mantains a single contract/tender register.	30-Jun-24	Mr. Z. Matolo	Manager SCM	Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					control deficiency.									
50	**COAF 31**	**BTO**	Use of Consultants	Municipal Cost Containment Regulations,2019 Reg 5(5)(d) states that when consultants are appointed, an accounting officer	1. This has resulted to non-compliance with MFMA 2. The finding has resulted to non-compliance Municipal Cost Containment Regulations	Yes	No	Lack of adequate reviews of contracts and AFS.	It is recommended that compliance with relevant legislation is regularly monitored	The municipality will review the use of consultants plan by establishing an internal finance team and it will be monitored through the transfer of skills and attendance registers will be used for all meetings between the consultants	31-Mar-24		CFO	Not resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
										and the municipality staff.. The municipality will prepare AFS internally to ensure a minimal reliance to consultants.				
51	**COAF 32**	**BTO**	AFS-Statutory receivables disclosure incomplete.	GRAP108 - Statutory receivables	Non-compliance with GRAP 108 as users of financial statements will not be able to appropriately evaluate the significance of statutory receivables because the	Yes	No	The municipality did not comply with disclosure requirements as contained in GRAP 108 by not disclosing the	Management should ensure that applicable accounting standards are always complied with, this can be achieved by regular monitoring and proper reviews. Management should consider having a checklist linked to GRAP requirements and other applicable statutory requirements	Corrected during audit	31-Aug-24			Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
					disclosure is incomplete			statutory receivables that are past due but not impaired.	to ensure that					
52	**COAF 33**	**BTO**	Provisions- Incorrect classification	GRAP 19 - Provisions, Contingent Liabilities and Contingent Assets	Overstatement of Provision and an understatement of employee benefit obligationand the disclosure of Provisions relating to bonuses and leave provision is non-compliant to GRAP 19	Yes	No	Management has not adequately reviewed the provision amount and ensure that all the amounts included in the provision are actually provision as defined.	Management should ensure that their disclosures are in line with the applicable and relevant regulations and standards.	Corrected during audit	31-Aug-24			Resolved

Number of finding	COAF	Reporting Area	Findings	Legal Requirement	Impact	Compliance Finding	Repeat Finding from Previous Year	Root Cause	Improvement Plan	Status/Actions	Completion Date	Person Responsible	Position	Internal audit comment
LEGENDS														
TOTAL NUMBER OF FINDINGS	RESOLVED	NOT RESOLVED	PARTIALLY RESOLVED											

ANNEXURE D: OVERSIGHT REPORT ON 2022/2023 ANNUAL REPORT

MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC) REPORT

TO BE PRESENTED TO THE SPECIAL COUNCIL MEETING ON THE 27 MARCH 2024

AS AN OVERSIGHT REPORT ON THE 2022/2023 ANNUAL REPORT

1. INTRODUCTION

The 2022 / 23 Annual Report for the Matatiele Local Municipality (EC441) was tabled at the Ordinary Council meeting held on the 28 January 2023 in terms of section 127(2) of the Local Government: Municipal Finance Management Act, 56 of 2003.

The purpose of the Municipality's Annual Report is to:

1) Provide a record of the activities of the municipality
2) Provide a report on performance in service delivery relative to the budget
3) Provide information that supports the revenue and expenditure decisions made
4) Promote accountability to the local community for decisions made

The oversight report is the final major step in the annual reporting process of a municipality. The oversight report is separate from the Annual Report. The Annual Report is submitted to the Council by the Mayor and is a part of the process for discharging responsibility by the executive and administration for their performance in achieving objectives and goals set by the municipality in the relevant financial year.

The oversight report follows consideration and consultation on the Annual Report and is considered to be a report of the Municipal Council to the community disclosing the level of success or otherwise obtained with meeting the priority needs and stated desires of the community as contained in the IDP.

2. LEGISLATIVE MANDATE

Section 129 (1) of the Municipal Finance Management Act (Act No 56 of 2003) states that the Council of the Municipality must consider the Annual Report of the Municipality and by no later than two months from the date on which the Annual Report was tabled in the Council, adopt an Oversight Report containing the Council's comments on the Annual Report, which must include a statement whether the Council has:

1. Approved the Annual Report with or without reservations;
2. Rejected the Annual Report; or
3. Has referred the Annual Report back for revision on those components that can be revised.

3. THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)

The Municipal Public Accounts Committee members were elected on the 29 November 2021 at the special Council meeting in terms of resolution number **CR 13/29/11/2021.** The committee is composed of nine (09) members including its Chairperson.

4. COMMENTS ON THE ANNUAL REPORT

The draft 2022/23 annual report **(558/25/01/2024)** was made public on the Municipal Website on the 31th January 2024 and published on the Ikhwezi Newspaper on 2nd February 2024, however; currently no comments or representations has been received on the annual report.

4.1 On the review of the Annual Report MPAC considered the following:

4.1.1 AUDITOR GENERAL REPORT

- As per AG report the Municipality had a matter of emphasis where material impairments - statutory receivables were R59. I million on irrecoverable debtors. The receivables from exchange transactions were R42.5 million disclosed on Note 7 which was due to poor collection. Also, on performance information the municipality achieved unqualified with no matters of emphasis, as the achievement of targets were reported as planned.
- Annual Financial Statements were not prepared in accordance with the section 122 of the MFMA, which had R33million of material impairment loss on Property, Plant and Equipment due to severe weather conditions that affected the Matatiele infrastructure. Furthermore; the AGSA reported the municipality able to reduce its irregular expenditure comparing the past years, as the irregular expenditure is currently sitting at R217 000 and even though the expenditure is not material but the committee still has to investigate the irregular expenditure.
- Also, the Municipality managed to reduce fruitless and wasteful expenditure as well as unauthorized expenditure to 0%
- The MPAC committee noted the AG Report that even though the municipality received the unqualified with matters of emphasis but the improvement is there and just need management commitment to unsure the municipality receive a better audit outcome.

4.1.2 ANNUAL REPORT

- The Municipal Manager made a short presentation guiding the committee on the formation of the Annual Report and made an emphasis in terms how the AGSA wanted the report to be presented to them. Such as the AG Auditor Report to be not included as the Annexure but to be part of the Annual Report, which the municipality done that and was accepted by the AGSA. Even though the municipality appointed the Service Provider in order fulfil the request of the AGSA.
- The MPAC committee based on the presentation noted that the Annual Report has all the required components and is drafted in chapters from (1 - 6) to ensure it presented in terms of Section 129 (1) and 121 of the MFMA.

4.1.3 SITE VISIT REPORT

MPAC conducted a site inspection for five (05) days, during the site visit the committee was assisted by mostly interns. The following findings were noted by MPAC

- On the inspection of electricity connection of households almost the entire projects were energized and connected properly, but in Polar Park there were two (02) households that had a problem of being unable to purchase the electricity and in Harry Gwala Park 10 high must lights are not functioning and the tranches are not properly closed.
- On access road construction (Mahagu, Sitiweni, Matolweni, Dlodlweni Caba, Linotsing Rammatli, Lekgalong, Makomoreni, Black Diamond, Zikhalini, Helbron & Madimong, Dengwane,Khoapa-Zwelitsha, Maphutsing, Queens Mercy and Tsepisong,Kamorathaba-Kuyasa) this access roads were fair in condition and most lack the drainage systems and road s1gnage.

- The breakdown truck at Traffic Department the hydraulic mechanism is underpowered and not functioning as intended, therefore the municipality needs to consider the truck being repaired or new pulling system is procured.
- Matatiele sport center the committee has a concern with the actual design of the Sport Center as seem to look like other sport grounds that the Matatiele already have, so the committee wants to see the next phases of the sport center but the phase two (02) has been done as intended.
- Back-up Water Supply the committee noted the tank is not function full, has no access road and does not supply the Meggie Tsiu Resha building but the municipality is waiting for the consultant to submit the snag list.
- Mphotshongweni (Rhashule) the road is in a good condition and the bridge collapsed. A provision has been made by the municipality, as the infrastructure department requested funding from the MIG for the bridge.
- The Management made a commitment to all the issues raised by the committee that will be addressed, as already in most of the issues the municipality is in the process of resolving them and in those projects that there is no progress, they already terminated the contracts of Service Providers based on poor performance.
- The MPAC committee note and accepted the responses from the management and emphasize that all the issues being raised must be address before the end of the financial year and be reported in the committee on regular basis.

5. RESERVATIONS

Following the analysis of the annual report, the Municipal Oversight Committee made reservations on the approval of the 2022/23 Annual Report.

6. RECOMMENDATIONS

The Municipal Public Accounts Committee (MPAC) recommends that:

1. Council approves the Oversight report on the 2022/23 annual report in terms of section 129

   (1) (a) of the Local Government Municipal Finance Management Act No. 56 of 2003 with reservations.

2. That, the 2022/2023 Oversight report of the Matatiele Local Municipality is made public in terms of Section 129(3) of the Local Government Municipal Finance Management Act No. 56 of 2003.
3. The MPAC report be submitted to the provincial legislature in terms of section 132(2) of the Local Government Municipal Finance Management Act No. 56 of 2003.
4. That the council notes that the MPAC will conduct investigation on irregular expenditure reported in the audit report for 2022/2023 financial year.

CLLR. M.S MOKHESI
CHAIRPERSON MPAC