MATATIELE

LOCAL MUNICIPALITY

QUARTER 4 PERFORMANCE REPORT

Q4 report

ABSTRACT

Report on performance for the quarter ending 30 June 2018 against the planned targets on the 2017/18 Service Delivery and Budget Implementation Plan (SDBIP)

18/07/2018

MATATIELE LOCAL MUNICIPALITY

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TABLE OF CONTENTS

1. PURPOSE 2
2. EXECUTIVE SUMMARY 2
2.1. VISION & MISSION 3
2.2. LEGISLATIVE MANDATES 3
3. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE 4
KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE 4
KPA 2: MUNICIPAL INSTITUTION DEVELOPMENT AND TRANSFORMATION 69
KPA 3: LOCAL ECONOMIC DEVELOPMENT 90
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT 106
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION 136
KPA 6: SPATIAL RATIONALE 219
4. CONCLUSION 223

1. PURPOSE

This report serves as the Fourth Quarter Performance Report for 2017/18 financial year of Matatiele Local Municipality. It provides feedback on the performance level achieved to date against the targets as laid out in the IDP and revised SDBIP as amended in January 2018. The purpose of this report is to give feedback regarding the performance of Matatiele Local Municipality as required by The Municipal Systems Act No 32 of 2000 and Municipal Finance Management Act No 56 of 2003.

2. EXECUTIVE SUMMARY

This report is based on information received from each department for the fourth quarter assessment of performance ending 30 June 2018. This is a high-level report based on scores obtained through a process whereby actual information per Key Performance Area (KPA), strategic objective, programme and the aligned Key Performance Indicators and projects are compared to the budget and initial planning included in the 2017/18 Integrated Development Plan.

Where under performance have been experienced the respective concerns or mitigating reasons are highlighted and detail pertaining to the relevant measures being implemented or those that need to be implemented are included thereto.

The overall performance for Matatiele Local Municipality is based on the Departmental Performance Scorecard as this contains all of the indicators as included in the IDP, SDBIP and Scorecards. Overall performance for Matatiele Local Municipality is based on the Departmental Performance scorecard which is inclusive of all the IDP and SDBIP Indicators. The table below serves as a summary of results to this report:

DEPARTMENT	**Number of Targets set for the Quarter**	**Actual performance against set objectives and targets**		**Percentage of achievement**
		Number of achieved targets	**Number of Non Achieved targets**	
KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE	89	66	23	**74,2%**
KPA 2: MUNICIPAL INSTITUTION DEVELOPMENT AND TRANSFORMATION	37	32	05	**86,5%**
KPA 3: LOCAL ECONOMIC DEVELOPMENT	14	12	02	**85,7%**
KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	38	36	02	**94,2%**
KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION	99	76	23	**76,8%**
KPA 6: SPATIAL RATIONALE	14	12	02	**85,7%**
OVERALL MUNICIPAL PERFORMANCE	**291**	**234**	**57**	**80,4%**

2.1. VISION & MISSION

The development strategy for Matatiele Local Municipality seeks to contribute to the attainment of the Provincial and National development imperatives as outlined in the relevant policy documents. The municipality's development vision is as follows:

"Where nature, agriculture, tourism are investments of choice"

Matatiele Local Municipality's mission is:
"To create awareness on nature conservation;
To promote and support agricultural activities;
To promote and market Local Tourism organizations and Small, Medium and Micro Enterprises; and
To create an environment conducive for investment"

2.2. LEGISLATIVE MANDATES

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 69(3) (a) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA) requires the Accounting Officer to submit a draft Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- no later than 14 days after the approval of the Budget and
  - ✓ Drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
  - ✓ The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1)(c)(ii) of the MFMA.

Section 1 of the MFMA defines the SDBIP as:

- Projections for each month
- Revenue to be collected by source; and
- Operational and capital expenditure by vote

Service Delivery targets and performance indicators for each quarter
This Plan is therefore largely a one year detailed implementation plan which gives effect to the IDP and Budget of the Municipality.

Section 53 (1) (c) (iii) of the Municipal Financial Management Act, Act 56 of 2003, requires that the Municipality must approve a Service Delivery and Budget Implementation (SDBIP) within 28 days after the approval of the budget as a financial management and service delivery implementation plan for the current financial year. SDBIP serves as a monitoring tool that holds the management accountable for its performance and measure of service delivery.

SDBIP also serves as a contract between the administration, the Council and the Community by showing set objectives as quantifiable outcomes that can be implemented by the administration over a period of one year. Each month the Municipal Manager must present the Mayor with a report showing how income and spending is progressing against these projections. Every quarter the Mayor must report to Council on the progress of the budget. The components of the SDBIP are as outlined on circular 13 of the MFMA.

3. QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

KPA 1: BASIC SERVICE DELIVERY AND INFRASTRUCTURE

Construction legend

GRAVEL ROADS	SURFACED ROADS	BUILDING CONSTRUCTION	SPORTSFIELD	BRIDGES
Stage 1 (10%) • Appointment of consultants • Design **Stage 2 (15%)** • Tender and advertisement completed **Stage 3 (20%)** • Appointment of contractor **Stage 4 (50%)** Clear and grub Roadbed preparation **Stage 5 (60%)** Installation of pipes **Stage 6 (70%)** Casting of slabs **Stage 7(80%)** • Tipping of gravel • Processing of gravel **Stage 8 (95%)** • Protection Works • Installation of road signs **Stage 9(100 %)** • Completion certificate	**Stage 1 (10%)** • Appointment of consultants • Design **Stage 2 (15%)** • Tender and advertisement completed **Stage 3 (20%)** • Appointment of contractor **Stage 4 (40%)** • Site establishment **Stage 5 (50%)** • Mass earthworks **Stage 6 (60%)** • Installation of pipes culverts **Stage 7 (70%)** • Pavement Layers • Sealants **Stage 8 (90%)** • Kerbing • Asphalt • Protection Works **Stage 9(95%)** • Road signs • Road markings **Stage 10 (100%)** • Completion certificate	**Stage 1 (10%)** • Appointment of consultants • Design, **Stage 2 (15%)** • Tender and advertisement completed **Stage 3 (20%)** • Appointment of contractor **Stage 4 (40%)** • Site layout • Earthworks **Stage 5 (50%)** • Foundation excavations • Concrete casting **Stage 6 (60%)** • Building of walls • Roof installation **Stage 7 (80%)** • Windows • Plastering • Landscaping **Stage 8 (90%)** • Practical Completion **Stage 7 (100%)** • Completion certificate	**Stage 1 (10%)** • Appointment of consultants • Designs complete **Stage 2 (15%)** • Tender and advertisement completed **Stage 3 (20%)** • Contractor appointment **Stage 4(40%)** • Site handover to contractor **Stage 5 (65%)** • Earthworks **Stage 6(85%)** • Building works and concrete works **Stage 7(95%)** • Fencing **Stage 8 (100%)** • Completion certificate	**Stage 1 Stage 1 (10%)** • Appointment of consultants • Design **Stage 2 (15%)** • Tender and advertisement completed **Stage 3 (20%)** • Appointment of contractor **Stage 4 (50%)** • Base foundation • Base slab **Stage 5 (70%)** • Columns / pre-cast culverts • Top slabs **Stage 6 (80%)** • Wing walls • Protection Works • Road signs **Stage 7 (100 %)** • Completion certificate

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O23.01	BASIC SERVICE DELIVERY	SCM	N/A	One approved Procurement Plan.	Q1: Approved Procurement Plan	Approved Procurement Plan – 2016/2017	Number of Approved Procurement Plans by set datean	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	One approved Procurement Plan by 30th September 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O23.02	BASIC SERVICE DELIVERY	SCM	N/A	Implementation of procurement plan.	Q1, Q2, Q3 & Q4: Monthly communication with departments. Approved specification reports, bid invitations, Monthly progress report to Management committee and quarterly report to council	Approved procurement plan-2016/17	Percentage of implemented procurement plan by set date.	Percentage date	N/A	N/A	N/A	N/A	N/A	N/A	100% Implementation of the approved procurement Plan by 30 June 2018.	15% Implementation of the approved procurements	15% of the approved procurement plan was implemented. 9 of 57 projects were due on the 4th quarter and all 9 were implemented as per procurement plan	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O11.01	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	Ward 19 & 20	Identification and provision of 64 burial plots in Matatiele for Muslims	Q1:Council Resolution & Proof of payment for 64 plots Q2: N/A Q3: N/A Q4:N/A	existing cemetery	Number of burial plots identified and approved by Council for Muslims in Matatiele by set date	Number of plots Date of approval	N/A	N/A	N/A	N/A	N/A	N/A	Identify and approve 64 burial plots in Matatiele for Muslims by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O11.02	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	Ward 1, 19 & 26	Fencing of cemeteries (100m in Matatiele, Cedarville and Maluti Cemeteries)	Q1: N/A Q2: N/A Q3: TOR and appointment letter. Q4: delivery note, completion certificate and pictures	existing cemeteries	Number of meters fenced in Matatiele, Cedarville and Maluti Cemeteries by set date.	Meters date	R500 000.00	R500 000.00	N/A	N/A	N/A	N/A	Fence of 100 meters of cemeteries in Matatiele, Cedarville and Maluti Cemeteries by 30 June 2018	Fixing damaged Cemetery fence in Matatiele	Bid was advertised on the 07/06/2018	Damaged Cemetery fence not fixed	Bid was non-responsive	Prioritize the project in 2018/19 FY
																Fixing damaged Cemetery fence in Maluti	Bid was advertised on the 07/06/2018	Damaged Cemetery fence not fixed	Bid was non-responsive	Prioritize the project in 2018/19 FY
																Fixing damaged Cemetery fence in Cedarville	Bid was advertised on the 07/06/2018	Damaged Cemetery fence not fixed	Bid was non-responsive	Prioritize the project in 2018/19 FY
									Quarterly cash flow						R300 000.00	R300 000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O11.03	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	Ward 1, 19 & 26	Cemetery Maintenance (Digging, Grass cutting and cleaning in 3 cemeteries in Wards 1, 19 and 26) by June 2018	Q1: monthly reports Q2: monthly reports Q3: monthly reports Q4: monthly reports	Existing cemeteries	Number of cemeteries with graves dug, Grass cut and cleaning done by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Digging of graves, Grass cutting and cleaning of 3 existing Cemeteries in Wards 1,19 & 26 by 30 June 2018	Digging of graves in 3 existing cemeteries in wards 1, 19 and 26	28 graves dug in existing cemeteries in wards 1, 19 and 26	N/A	N/A	N/A
																Digging of graves in 3 existing cemeteries in wards 1, 19 and 26	Grass was cut in 3 existing cemeteries in wards 1, 19 and 26	N/A	N/A	N/A
																Cleaning of 3 existing cemeteries in wards 1,19 and 26	Cleaning of 3 existing cemeteries was done in wards 1,19 and 26	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O11.04	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	Ward 19	Maintenance of 1 Public Park & 3 Gardens in Ward 19 (R56 Eskom Park, R56 Garden next to Roman Catholic and on corner Station and West Street.	Q1: Pictures & monthly reports Q2: Pictures & monthly reports Q3: Pictures &monthly reports Q4: Pictures and monthly reports	Existing Parks and Gardens in Matatiele	Number of parks and gardens maintained by set date	Number	R90 000.00	R30 000.00	N/A	N/A	N/A	N/A	Maintenance of 1 Park & 3 Gardens in Ward 19 (R56 Eskom Park, R56 Garden next to Roman Catholic, and on corner Station and West Street by 30 June 2018.	Maintenance of 1 Parks & Gardens in Ward 19 (R56 Eskom Park, R56 Garden next to Roman Catholic, and on corner Station and West Street	Maintained one park, gardens (on R56 Eskom entrance, next to Roman catholic and on the corner Station and west street) in April, May and June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R30 000.00	R7 500.00	R5,583.22	N/A	N/A	N/A
P1G2O11.05	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	Ward 19	Establishment of 30 KM fire breaks in Wilfried Baur and Mountain Lake by 30 June 2018	Q1: Pictures and monthly reports	Established firebreaks in 2016/17	Number of firebreak kilometers established in Wilfried Baur and Mountain Lake by set	Kilometers	R113 886.60	R113 886.60	N/A	N/A	N/A	N/A	Establishment of 30 KM fire breaks in Wilfried Baur and Mountain Lake by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R113 886.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
							date													
P1G2O11.06	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	All 26 Wards	Evaluation of land degradation (Eroded land) in 13 wards by 30 June 2018	Q1: Report on evaluation of land degradation in 3 wards Q2: Report on evaluation of land degradation in 3 wards Q3: Report on evaluation of land degradation in 3 wards Q4: Report on evaluation of land degradation in 4 wards.	Environmental Management	Number of wards evaluated for land degradation by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Evaluate land degradation in 13 Wards by 30 June 2018	Evaluate land degradation in 4 wards	5 wards (wards 2, 6, 11, 24 & 25) were evaluated for land degradation in May and June 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O11.07	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	19	100m Donga rehabilitation in Mt Lake Nature Reserve	Q1:N/A Q2: Drafted TOR and submission to SCM. Q3: Proof of payment and Delivery note Q4:Completion certificate and report	Number of meters of Dongas rehabilitated in nature reserve by set date	Number of meters of Dongas rehabilitated in nature reserve by set date	Number & Date of meters rehabilitated	R300 000.00	R150 000.00	N/A	N/A	N/A	N/A	100 Meters of Donga Rehabilitation in the nature Reserves by 30 June 2018.	100m Donga Rehabilitation	Service Provider Committed	Donga not rehabilitated	Service provider declined tender. No material was supplied to do donga rehabilitation.	Rehabilitation to be done in FY 2018/19
									Quarterly cash flow						R150 000.00	N/A	N/A	N/A	N/A	N/A
P1G2O11.08	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT		Cutting grass on 43171 m^2 road verges wards 1, 19, 20 and 26.	Q2: 3 monthly reports Q3: 3 monthly reports	Grass cutting done on road verges in Cedarville, Maluti, Harry Gwala, Mountain View and CBD	Number of Road verge Meters with grass cut in ward 1, 19, 20 and 26 by set date	Number of meters	R11 319 000.00	R2 500 000.00	N/A	N/A	N/A	N/A	Cut grass on 43 171m road verges in ward 1, 19, 20 and 26 by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
																N/A	N/A	N/A	N/A	N/A
																N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R2 500 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2011.09	BASIC SERVICE DELIVERY AND			Pruning of trees in Matatiele	Q1- 4: 3 monthly reports	Trees pruned in wards 19 and 20	Number of trees pruned in 2 wards by set date	Number of trees pruned	N/A	N/A	N/A	N/A	N/A	N/A	Prune 48 trees in Wards 19 and 20 by 30 June 2018	Prune 12 trees monthly in Ward 19 and 20	12 trees were Pruned in wards 19 and 20	N/A	N/A	N/A
										Quarterly cash flow					N/A	N/A	N/A	N/A	N/A	N/A
P1G2011.10	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT		Procurement and delivery of skip loader truck & 20 skip bins by 30 June 2018.	Q1: N/A Q2: N/A Q3: OR and appointment letter. Q2: Invoice, delivery note and pictures	Existing Truck and s kip bins	Number of Skip loader Truck and skip bins procured by set date	Procured truck and 20 bins.	R2 000 000.00	R2 000 000.00	N/A	N/A	N/A	N/A	Procurement and delivery of a skip loader truck & 20 skip bins by 30 June 2018.	Procurement and delivery of skip loader truck & 20 skip bins by 30/6/2018	Service provider appointed, awaiting delivery of truck and skips.	Skip loader truck and skips not delivered	Late appointment of service provider.	The Skip loader truck and skips will be delivered in Q1 of 2018/19 FY.
									Quarterly cash flow						R2 000 000.00	R2 000 000.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O11.11	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	1,19,20,26	Cleaning and removing of Waste 96 times from 7427 households in wards 1, 19, 20 and 26 by 30 June 2018	Q1, Q2, Q3 & Q4 :Truck records at landfill site, schedule and weekly reports	Waste collected in wards1, 19,20 and 26	Number of day to which Cleaning and waste removed is done for 7427 households by set date	Number of days and households	R11,319,000.00	R5 659 000.00	N/A	N/A	N/A	N/A	Cleaning and removal of waste for 96 days from 7427 households in Wards 1, 19, 20 and 26 by 30 June 2018.	Cleaning and removal of waste 24 days from 7427 households in Wards 1, 19, 20 and 26	Cleaned and removed waste for 24 days from 7427 households in wards 1, 19, 20 and 26.	N/A	N/A	N/A
									Quarterly cash flow						R5 659 000.00	R1 414 750.00	R 616,800.00	N/A	N/A	N/A
P1G2O11.12	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT	19	Daily Waste removal services in 701 businesses within the CBD in Matatiele by 30 June 2018	Q1 – Q4: Truck records at landfill site, schedule and weekly reports	Daily waste removal in CBD done in 2016/17 FY	Number of businesses in CBD receiving daily waste removal by set date	Number Date	R5 659 000.00	R5 659 000.00	N/A	N/A	N/A	N/A	Daily cleaning and removal of waste in 701 businesses in the CBD by 30 June 2018	Daily cleaning and removal of waste in 701 businesses in the CBD by 30 June 2018	Waste in 701 businesses in the CBD cleaned and removed daily.	N/A	N/A	N/A
									Quarterly cash flow						R5 659 000.00	R1 414 750.00	R 148,000.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O11.13	BASIC SERVICE DELIVERY AND [illegible]	ENVIRONMENT & WASTE MANAGEMENT		Procure 90 000 refuse bags	Q1: N/A Q2: TOR Q3: Delivery note and proof of payment Q4: N/A	Procured 40 000 refuse bags 2016/17	Number of Refuse bags procured by set date.	Procured refuse bags	R400 000.00	R400 000.00	N/A	N/A	N/A	N/A	Procure 90 000 refuse bags by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R400 000.00	N/A	N/A	N/A	N/A	N/A
P1G2O11.14	BASIC DERVICE DELIVERY AND [illegible]	ENVIRONMENT & WASTE		Landfill Audit	Q1:N/A Q2:N/A Q3:TOR Q4:Audit report	Existing Landfill site	Number of Landfill audits conducted by set date	Audit report	R60 000.00	R60 000.00	N/A	N/A	N/A	N/A	Conduct a Landfill audit by 30 June 2018	To conduct Landfill audit.	TOR drafted, advertised but was non-responsive	Landfill audit not done	Non responsive advert.	Audit to be done in 18/19 FY.
									Quarterly cash flow Quarterly cash flow						R60 000.00	R60 000.00	N/A	N/A	N/A	N/A
P1G2O11.15	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENT & WASTE MANAGEMENT		Landfill management.	Q1: 3 Monthly reports Q2: 3 Monthly reports Q3: 3 Monthly reports Q4: 3 Monthly reports	Existing Landfill site	Number of reports on tons of waste disposed of at landfill site by set date	Landfill management reports	R11 319 000.00	R3 160 000.00	N/A	N/A	N/A	N/A	12 reports on tons of waste disposed of at landfill site by 30 June 2018.	3 reports on tons of waste disposed of at landfill site	Three reports on tons of waste disposed and landfill management done	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R3 160 000.00	R790 000.00	R 764,80.00	N/A	N/A	N/A
P1G1O10.01	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC AMENITIES & EPWP	N/A	REPORT on Maintenance and Management of public amenities	Q1, Q2, Q3 Q4: reports on maintenance of public amenities	39 Community Halls, Swimming pool, 53 Pre-schools, 2 Blocks of public toilets, 4 Sport fields	Number of reports on maintenance and management of public amenities submitted to MTM by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit 12 monthly reports to MTM on maintenance and management of public amenities by 30 June 2018	Submission of 3 monthly reports to MTM on maintenance and management of public amenities by 30 June 2018	3 reports on maintenance and management of public amenities submitted to MTM on the following dates: 12 May 2018, 13 June 2018, 13 July 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G10O57.01	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Hosting of South African Library week.	Q1: Q2: Q3: Invitations, programme, attendance register & report and pictures. Q4:	One SA Library week hosted in 2016/17 financial year.	Number of SA Library week hosted by set date.	Number and Date	R 1 071 9590.00	R 40 000.00	N/A	N/A	N/A	N/A	Host one SA Library week by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 40 000.00	N/A	N/A	N/A	N/A	N/A
P5G10O57.02	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	World book and copy right day	Q4: Invitations, programme, attendance register & report	One World book and copy right day hosted in 2016/17 financial year	Number of World book and copy right day hosted by set date.	Number and Date	R 1 071 959.00	R 75 000.00	N/A	N/A	N/A	N/A	Host one World book and copy write day by 30 June 2018.	Host one World book and copy write day	One World Book and Copy Write day hosted on the 23 May 2018	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R 75 000.00	R 75 000.00	R50,000.00	N/A	N/A	N/A
P5G10O57.03	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	National week book.	Q1: Invitations, programme, attendance register & report	One national book week hosted in 2016/17 financial year.	Number of National week book hosted by set date.	Number and Date	R 1 071 959.00	R 66 429.00	N/A	N/A	N/A	N/A	Host one national book week by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 66 429.00	N/A	N/A	N/A	N/A	N/A
P5G10O57.04	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	International Literacy day	Q1: Invitations, programme, attendance register & report	One International Literacy Day hosted in 2016/17 financial year.	Number of International Literacy Day hosted by set date.	Number and Date	R 1 071 959.00	R 66 429.00	N/A	N/A	N/A	N/A	Host one International Literacy Day 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 66 429.00	N/A	N/A	N/A	N/A	N/A
P5G10O57.05	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Readathon day	Q1: Invitations, programme, attendance register & report	One Readathon day hosted in 2016/17 financial year	Number of Readathon day hosted by set date.	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Host one Readathon day by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G10O57.06	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Holiday programmes	Q1 & Q2:Invitations, programme, attendance register & report	2 Holiday programmes hosted in 2016/17 financial year	Number of Holiday programme hosted by set date.	Number and Date	R 1 071 959.00	R35 000.00	N/A	N/A	N/A	N/A	Host 2 Holiday programmes by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 66 429.00	N/A	N/A	N/A	N/A	N/A
P5G10O57.07	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	LIASA conference.	Q1: Invitations, programme, attendance register & report	None	Number of LIASA conferences attended by set date.	Number and Date	R 1 103 570.00	N/A	N/A	N/A	N/A	N/A	Attend one LIASA conference by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G10O57.08	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Renovation of one Cedarville Library	Specification and Appointment of services provider Q4: invoices, pictures	None	Number of libraries renovated by set date.	Number and Date	R 1 071 959.00	R 300 000.00	N/A	N/A	N/A	N/A	Renovate One Cedarville library by 30 June 2018.	Renovate Cedarville library	Renovations on Cedarville library completed on the 30 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R 300 000.00	R 300 000.00	R160,990.00	N/A	N/A	N/A
P5G10O57.10	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Installation of air conditioner in Matatiele, Cedarville and Maluti libraries (3).	Q1: Q2: Q3: TOR & Appointment letter Q4: invoices, pictures	None	Number of air conditioners Installed by set date.	Number and date	R 1 071 959.00	R 100 000.00	N/A	N/A	N/A	N/A	Install 3 air conditioners in Matatiele (1), Cedarville (1) and Maluti (1) libraries by 30 June 2018.	Install air conditioners in Matatiele, Cedarville and Maluti libraries	3 Air conditioners in Matatiele, Cedarville and Maluti libraries installed on the 30th June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R 100 000.00	R 100 000.00	R29, 500.00	N/A	N/A	N/A
P5G10O57.14	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Procurement of 150 academics books	Q1: Q2: Q3: TOR & Appointment letter	None	Number of academic books procured by set date	Number and date	R 1 071 959.00	R 10 0000.00	N/A	N/A	N/A	N/A	Procure 150 academic books by 30 June 2018.	procure 150 academic books	Bid on Evaluation stage.	150 academic books not procured.	Delays in Tender stage due to prolonged research on required books.	150 academic books to be procured in Q1 of 2018/19 FY.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Q4: Invoices				Quarterly cash flow						R 100 000.00	R 100 000.00	N/A	N/A	N/A	N/A
	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Submission of quarterly reports to MTM	Q1, Q2, Q3 & Q4: proof of submission and reports	None	Number of Quarterly reports submitted to MTM by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Submit 4 quarterly reports to MTM by 30 June 2018.	Submit 1 quarterly report to MTM	1 quarter report submitted to MTM on the 13 July 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G10O57.15	BASIC SERVICE DELIVERY	LIBRARY SERVICES	ALL	Submission of 12 monthly reports on maintenance and management of Matatiele, Cedarville and Maluti libraries to MTM	Q1, Q2, Q3 & Q4: proof of submission and reports	None	Number of Monthly reports submitted to MTM by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Submission of 12 monthly reports on maintenance and management of Matatiele, Cedarville and Maluti libraries by 30 June 2018.	Submission of 3 monthly reports on maintenance and management of Matatiele, Cedarville and Maluti libraries	3 reports on maintenance and management of Matatiele, Cedarville and Maluti libraries submitted to MTM on the following dates: 12 May 2018, 13 June 2018, 13 July 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O14.05	BASIC SERVICE DELIVERY	Administrative & Council Support	19	Relocation of the animal pound	Q3: Approval from the Development and Planning Office Q4: Draft Specifications	POUND BY-LAW - CR 818/31/07/2015	Designs and specifications established for animal pound relocation by set date	Land and Pound Specifications/designs Date	N/A	N/A	N/A	N/A	N/A	N/A	Prepare Designs and Specifications for establishment of relocation of the animal pound by 30 June 2018	Preparation of Designs and Specifications for establishment of the new pound	Layout Plan and Specification for the establishment of Pound prepared	N/A	N/A	N/A
P6G12O77.29	BASIC SERVICE DELIVERY	Administrative & Council Support	19	Animal Pound Management	Q3: 3 monthly Pound registers/reports of animals impounded from Jan – Mar 2018	POUND BY-LAW - CR 818/31/07/2015	Number of registers/Reports on impounded stray animals by set date	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Compile 6 X reports/Registers on impounded stray animals by 30 June 2018.	3 x Registers/Reports on impounded stray animals by 30 June 2018	3 Reports on impounded animals on stray animals prepared	N/A	N/A	N/A
					Q4: 3 monthly Pound registers/reports of animals impounded from Apr – June 2018															

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O12.01	BASIC SERVICE DELIVERY AND	PUBLIC SAFETY UNIT		Traffic Law Enforcement	Q1, Q2, Q3 & Q4 :Traffic Law enforcement monthly reports	Traffic Law offenders are prosecuted daily	Number of traffic law contravention on cases executed by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Execute 2600 traffic law contravention cases by 30 June 2018	Execute 433 traffic law contravention cases	474 traffic law contraventions executed	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
-	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC SAFETY UNIT		By-Law Enforcement	Q1: By-law enforcement report Q2: By-law enforcement report Q3: By-law enforcement report Q4: By-law enforcement report	MLM By-Laws	Number of by-law inspections for 300 business and street trading licences conducted by set date	Number and date.	N/A	N/A	N/A	N/A	N/A	N/A	Conduct two (2) by-law inspections of 300 business and street trading licences by 30 June 2018	Conduct one by-law inspection of 300 business and street trading licenses	04 illegal car wash centre stopped. 80 cattle impounded 5 pirate music CDs confisticated	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O13.04	BASIC SERVICE DELIVERY AND	PUBLIC SAFETY UNIT		Fire Prevention Services	Q1: Fire Belts report and awareness campaign attendance registers Q2: awareness	Fire Season plan	Number of fire belts kilometres established by set date	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Establish 16 kilometres of fire belts by 30 June 2018	Establish 10 kilometres of fire belts	10 fire belts done (5 at Wilfred Bower 7 05 at Mountain View.			
							Number of	Numbe	N/	N/	N/	N/	N/	N/	Conduct 20	10	04 Fire &	Yes	Run away	More

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					campaign attendance registers Q3: awareness campaign attendance registers Q4: Fire Belts report and awareness campaign attendance registers		awareness campaigns conducted by set date.	r							fire awareness campaigns by 30 June 2018	awareness campaigns	Disaster awareness campaigns conducted in ward 3, 14, 21 &		fires started early this fire season.	awareness campaigns to be conducted in quarter 1 of 2018-2019FY.
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O13.05	BASIC SERVICE DELIVERY AND [illegible]	PUBLIC SAFETY UNIT		Fire Fighting & Rescue Services	Q1, Q2, Q3 & Q4: Fire and rescue incidents register	Firefighting rescue services are provided daily	Percentage of reported fire incidents responded to by set date.	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	100 % response to reported fire incidents by 30 June 2018.	100 % response to reported fire incidents	22 structural and run away grass fires attended.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O12.04	BASIC SERVICE DELIVERY AND [illegible]	PUBLIC SAFETY UNIT		Driving Licence Testing Centre (DLTC)	Q1, Q2, Q3 & Q4 : eNaTIS R721 & R763 reports respectively	2674 applicants are tested in 2016-2017FY. Tests are conducted daily.	Number of Learners license applicants tested by set date	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Test 1760 Learners license applicants by 30 June 2018	Test 440 learners license applicants	623 learners licence applicants tested.	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O12.05	BASIC SERVICE DELIVERY AND [illegible]	PUBLIC SAFETY UNIT		Vehicle Testing Station (VTS)	Q1,Q2, Q3 & Q4 : eNaTIS RD323 report	1214 applicants are tested in 2016-2017FY. Tests are conducted daily.	Number of driving applicants tested by set date	Number of driving tests applicants tested	N/A	N/A	N/A	N/A	N/A	N/A	Test 1320 Driving license applicants by 30 June 2018	Test 330 driving license applicants	473 driving test applicants ' tested	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O12.06	BASIC SERVICE DELIVERY AND [illegible]	PUBLIC SAFETY UNIT		Vehicle registering and Licensing Authority (RA)	Q1, Q2, Q3 & Q4: Enatis printout.	1679 vehicles were tested in 2016-2017FY. Tests are conducted daily.	Number of vehicles tested by set date.	Number of vehicle tested	N/A	N/A	N/A	N/A	N/A	N/A	Test 1200 vehicles for roadworthy by 30 June 2018	Test 300 vehicles for roadworthy	344 vehicles tested for roadworthy	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O12.06	BASIC SERVICE DELIVERY AND [illegible]	PUBLIC SAFETY UNIT	WARD 20	Vehicle registering and Licensing Authority (RA)	Number of m/v registered and/or licenced on Matatiele RA	8176 as per Matatiele RA 2016-17 eNaTIS live population register as at 30 June 2017.	Number of vehicles registered and Licensed by set date	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Register and/or License 8228 vehicles by 30 June 2018	Register and/or license 2057 vehicles	2304 vehicles registered and/or licensed.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G2O13.02	BASIC SERVICE DELIVERY AND INFRASTRUCTUR	PUBLIC SAFETY UNIT	ALL WARDS	Disaster Risk Management Plan	Q1: Disaster Risk Management Plan Q2: Council resolution	Disaster Risk Management Plan needs to be reviewed every five years.	Number of Disaster Risk Management Plan adopted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Adopt One Disaster Risk Management Plan by 30 June 2018	N/A	Disaster Management Plan submitted to Council but returned for resubmission to the Standing Committee.	Yes	Council returned Plan to the standing committee.	To be resubmitted to the standing Committee for consideration and ratification.040440
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G2O14.01	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC SAFETY UNIT	Wards 1, 19, 20 & 26.	Services and maintenance fire extinguishers	Q1: Submission of ToR to SCM and number of Fire Extinguishers serviced	50 serviced previously. Fire Extinguishers are serviced annually.	Number of fire extinguishers serviced and maintained by set dates	Number and date	R100 000.00	R100 000.00	N/A	N/A	N/A	N/A	Service and maintain 60 fire extinguishers in Matatiele, Maluti and Cedarville by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R100 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O7.01.1	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	05	Rural Connection of 207 households in (Chibini A-E Phase 2)	Q1: Progress Reports (minutes of progress Meetings), photos. Q2: Progress Reports (minutes of progress Meetings), Completion Certificate and photos.	33980 Households connected	Number of households connected for electrification by set date.	Number Date	R7 221 749.00	R7 221 749.00	N/A	N/A	N/A	INEP	Connection of 207 households in Chibini A – E Phase 2 by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R7 221 749.0	N/A	N/A	N/A	N/A	N/A
P1G1O8.05	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	05	Acquisition of two transformer	Q3: Terms of Reference, BSC report & Notice of Advert Q4: Appointment letter Delivery note	Two transformers existing	Number of transformers purchased by set date	Number Date	R110 000.00	R110 000.00	N/A	N/A	N/A	N/A	Purchase 2 transformers by 30 June 2018	Delivery of two transformers 30 June 2018	Only one Transformer delivered on the 28 June 2018.The other transformers was not delivered	One Transformer not delivered by the set date	Bidders were non responsive. Transformer was re advertised on the 8 June 2018 and closed on the 29 June 2018	The second transformer will be delivered on the first quarter of 2018/2019 FY
									Quarterly cash flow						R110 000.00	R110	R74	N/A	N/A	N/A

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									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																000.00	750.00			
P1G1O7.01.14	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	20	Construction of 2x 11 KV (4.16 km) link line from Mountain view substation.	Q1: Progress Reports (minutes of progress Meetings), photos. Q2: Progress Reports (minutes of progress Meetings), Completion Certificate and photos.	2 x 11 KV Link line designs in place	No of 2x 11 KV (4.16 km) link line constructed by set date.	Km Date	R 9 592 108.96	R 9 592 108.96	N/A	N/A	N/A	INEP	Construction of 2x 11 KV (4.16 km) link line from Mountain view substation by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow →						R 9 592 108.96	N/A	N/A	N/A	N/A	N/A
P1G1O7.01.10	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	5	Mzongwana new 10 MVA substation	Q1: minutes of Progress meetings Q2: Progress reports (minutes of Progress meetings) Q3: Progress Reports (minutes of progress Meetings) and photos Q4: Progress	Substation designs in place	Number of MVA substation constructed by set date.	Number Date	R 1 500 000.00	R 1 500 000.00	N/A	N/A	N/A	INEP	Construction of new 10 MVA Mzongwana substation by 30 June 2017	Geo technical investigation and report by 30 June 2018	Geo technical investigation and report not done by the set date	Geo technical investigation and report not done	DOE gave the approval during 2017/2018 Financial Year for the substation to be built at Mzongwana. At about January 2018, ESKOM	The Project therefore must be removed from the MLM SDBIP.

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									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Reports (minutes of progress Meetings), Completion Certificate and photos														advised the MLM that this sub-STATION must move to Franklin as more load is required at Franklin as compared to Mzongwana area based on the Electricity demand.	
									Quarterly Cash flow →						R 1 500 000.00	R500 000.00	N/A	N/A	N/A	N/A
P1G1O7.01.2	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	05	Rural Connection of 243 households in (Pamlaville)	Q1: Progress Reports (minutes of progress Meetings), photos. Q2: Progress Reports (minutes of progress Meetings), Completion Certificate	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R4 900 000.00	R4 900 000.00	N/A	N/A	N/A	INEP	Connection of 243 households in Pamlaville by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R4 900 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					and photos.															
P1G1O7.01.5	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	04	Rural Connection of 510 households in (Zikhalini, & MaphoOkong)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of progress Meetings)and photos Q4: Progress Reports (minutes of progress Meetings), Completion Certificate and photos	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R10 538 839.33	R10 538 839.33	N/A	N/A	N/A	INEP	Connection of 510 households in Zikhalini, & MaphoOkong by 30 June 2018	Connection of 510 households in Zikhalini, & Maphokong by 30 June 2018	510 households in Zikhalini and Maphoking connected as at 30 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R10 538 839.33	688 593.76	R688 593.76	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O7.01.3	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	09	Rural Connection of 136 households in (Nuresh)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of progress Meetings)and photos Q4: Progress Reports (minutes of progress Meetings), Completion Certificate and photos	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R7 430 643.81	R7 430 643.81	N/A	N/A	N/A	INEP	Connection of 136 households in Nuresh by 30 June 2018.	Excavation, Planting of poles & Stringing of conductor. Connection of 136 households in Nuresh by 30 June 2018	Excavation, Planting of poles & Stringing of conductor completed. 136 Households in Nuresh connected as at 30 June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R7 430 643.81	R229 193.14	R229 193.14	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O7.01.6	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	13	Rural Connection of 641 households in (Mahareng , Chere & Thotaneng)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3 & Q4: Progress Reports (minutes of progress Meetings)and photos	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R17 5 00 000,00	R17 5 00 000,00	N/A	N/A	N/A	INEP	Connection of 641 households in Mahareng Chere & Thotaneng by 30 June 2018	Connection of 641 households in Mahareng Chere & Thotaneng by 30 June 2018	641 households in Mahareng, Chere and Thotaneng connected as at 39 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R17 500 000.00	R1 000 000.00	R1 000 000.00	N/A	N/A	N/A
P1G1O7.01.7	BASIC DERVICE DELIVERY AND	ELECTRICITY UNIT	3,4,5,13,14 &22	Detailed designs for Khohlong, Tsitsong, Black Diamond, Mohapi, Nice field, Mateleng, Goxe,	Project sheet approval from Eskom (Project Engineering) . Letter of instruction to	Detailed designs for Khohlong, Tsitsong, Black Diamond, Mohapi, Nice field, Mateleng, Goxa,	Detailed designs for Khohlong, Tsitsong, Black Diamond, Mohapi, Nice field, Mateleng, Goxa,	Number Date	R9 000 000,00	R9 000 000,00				INEP	Complete detailed designs for Khohlong, Tsitsong, Black Diamond, Mohapi, Nice field, Mateleng, Goxe,	Detailed designs presented and approved by Eskom	Detailed designs for Khohlong, Tsitsong, Black Diamond, Mohapi, Nice field, Mateleng, Goxe,	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Lukholweni, Nkungwini, Kwa Matias A and Silindini Electrification projects .	Consultants	Lukholweni, Nkungwini, Kwa Matias A and Silindini approved.	Lukholweni, Nkungwini, Kwa Matias A and SilindinElectrification projects approved by 30 March 2018.							Lukholweni, Nkungwini, Kwa Matias A and Silindini by 30 June 2018.		Lukholweni, Nkungwini, Kwa Matias A and Silindini completed in Feb 2018.			
									Quarterly cash flow						R7 090 100.00	R336 040.00.00	R336 040.00	N/A	N/A	N/A
P1G1O7.01.8	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	11	Rural connection of 481 house hold in (KwaMadlangala)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R9 300 000.00	R9 300 000.00	N/A	N/A	N/A	INEP	Connection of 481households in KwaMadlangala by 30 June 2018	Connection of 481households in KwaMadlangala by 30 June 2018	481 households in KwaMadlangala connected as at 30 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R9 300	R2 300	R2 300	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					progress Meetings)and photos Q4: Progress Reports (minutes of progress Meetings), Completion Certificate and photos.										000.00	000.00	000.00			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O7.01.9	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	09	Rural connection of 205 households in (KwaMbombo, Magayazidle, New House)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of progress Meetings)and photos Q4: Progress Reports (minutes of progress Meetings), Completion Certificate and photos..	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R7 375 969.59	R7 375 969.59	N/A	N/A	N/A	N/A	Connection of 205 households in PS, Magayazidlele, New House by 30 June 2018.	Connection of 205 households in PS, Magayazidlele, New House by 30	205 households in PS, Magayazidlele and New House connected as at 30 June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R7 375 969.59	R212 790.88	R212 790.88	N/A	N/A	N/A

IDP REF.	P1G1O7.01.12
NATIONAL KPA	BASIC DERVICE DELIVERY AND INFRASTRUCTURE
DEPARTMENTAL PROGRAMME	ELECTRICITY UNIT
WARD	09

PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION					2017/18 QUARTER 4 PERFORMANCE REPORT					
										ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
Rural connection of 215 households in (eDrayini)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of progress Meetings)and photos Q4: Progress Reports (minutes of progress Meetings), Completion Certificate and photos.	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	ACTUAL BUDGET 2017/18 FY	R6 218 150.27				Connection of 215 households in Edrayini 30 June 2018	Connection of 215 households in Edrayini 30 June 2018	216 household s in Edrayini connected as at 30 June 2018	N/A	N/A	N/A
					PROJECT TOTAL COST	R6 218 150.27									
					OPEX VOTE	N/A									
					CAPEX VOTE	N/A									
					REV.	N/A									
					SOURCE	N/A									

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R6 218 150.27	R865 445.08	R865 445.08	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O7.01.13	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	ELECTRICITY UNIT	18	Rural connection of 661 households in Projects (Nyaniso,Bubesi B, Nkalweni,)	Q1: Tender Reports and Contract Award letter Q2: Kickoff Meeting Minutes, Material inspection, Progress reports (minutes of Progress meetings) and photos. Q3: Progress Reports (minutes of progress Meetings)and photos Q4: Progress Reports (minutes of progress Meetings), Completion Certificate and photos..	33980 Households connected	No of households with access to a basic level of electricity by set date.	Number Date	R1 360 000.00	R1 360 000.00	N/A	N/A	N/A	N/A	Connection of 661 households in Nyaniso, Bubesi B, Nkalweni by 30 June 2018	Connection of 661 households in Nyaniso, Bubesi B, Nkalweni by 30 June 2018	661 Households connected in Nyaniso, Bubesi B, Nkalweni on the 22 June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R1 360 000.00	R250 000.00	R250 000.00	N/A	N/A	N/A
P1G1O9.01	BASIC SERVICE	BUILDING CONTROL	20	Construction of Council Chamber and Offices	Q1 Progress report Technical	One council chamber existing at	Percentage of council chambers constructio	Percentage	R30 000 000.00	R65 048 000.00	N/A	N/A	N/A	CRR	**50%** Completion of council chambers	**Stage 5 (50%)** Concrete casting	**Stage 5 (50%)** Concrete casting framewor	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				3540m^2	report Test results Q2 Progress report Technical report Test results Q3 Progress report Technical report Test results Q4: Progress report Technical report Test results	Main Office	n completed by set date								30 June 2018	framework by 30 June 2018	k completed on the 30 June 2018			
									Quarterly cash flow →						R20 000 000.00	R20 000 000.00	R2,196,122.20	N/A	N/A	N/A
P1G1O6.01	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	19	Construction of Fresh Produce Market Phase 2 62 sqm office block	Q1 Progress report Technical report Test results Photos Q2 Progress report Technical report Test results	Fresh Produce Market Phase 1 completed	Percentage of Fresh Produce Market completed by set date	Percentage	R 800 000.00	R2 800 000.00	N/A	N/A	N/A	CRR	Stage 9 (100%) Completion Certificate of Fresh Produce Market by 30 June 2018	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Photos Practical Completion Certificate Snag list Q3 Snag list photos Q4: Final Completion certificate Close up report				Quarterly cash flow →						R800 000.00	N/A	N/A	N/A	N/A	N/A
P1G1O10.02	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	All	Maintenance of 5 Community halls	Q1: Assessment report Q2: 5 Community halls assessment report Q3: 2 halls Completion Certificate Q4: 3 halls Completion Certificate	39 Community halls existing	Number of community hall buildings maintained by set date.	Number	R 500 000.00	R 500 000.00	N/A	N/A	N/A	N/A	Routine maintenance of five (5) Community Halls by 30 June 2018	Develop ToR and submit to SCM for appointment of Service Providers 3 halls completed by 30 June 2018	5 Community halls (Mangolong, St. Paul, Maluti Civic Centre, Matatiele Town hall and Sanfontein Community halls) completed	N/A	N/A	N/A
									Quarterly cash flow →						R500 000.00	R500 000.00	R316,578.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O10.03	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	All	Maintenance of 5 Pre-school	Q1: Assessment report Q2: 5 Pre-schools assessment report Q3: 2 Pre-school Appointment letter Progress report Q4: 3 Pre-schools Appointment letter Progress report Completion report	Pre-schools	Number of pre-schools maintained by set date.	Number	R 350 000.00	R350 000.00	N/A	N/A	N/A	N/A	Routine maintenance of five (5) Pre-school by 30 June 2018	Develop ToR and submit to SCM for appointment of Service Providers 3 Pre-schools completed by 30 June 2018	2 pre-Schools (Dengwane and Mafube Pre-schools) completed on the 30 June 2018	1 pre-school were not completed.	Budget Constraints	1 pre-school will be completed in 2018/19 FY
									Quarterly cash flow →						R350 000.00	R350 000.00	R168,358.00	N/A	N/A	N/A
P1G1O10.04	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN	01	Maintenance of Maluti Municipal Office	Q1: Appointment letter Q2: ToR & advertisement Q3: Appointment	21 Buildings	Number of municipal offices maintained by set date.	Number Date	R 100 000.00	R100 000.00	N/A	N/A	N/A	N/A	Complete Maluti Office maintenance by 30 June 2018	Complete Maluti Office maintenance by 30 June 2018	None	Maluti Office maintenance not completed	Project changed to Completion of Maluti Borehole	Project to be prioritized for 2018/19 FY

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					letter Q4: Progress Report Completion Certificate Electrical CoC				Quarterly cash flow →						R150 000.00	R150 000.00	N/A	N/A	N/A	N/A
P6G12O77.20	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	01,19,20 & 26	Develop and Review of policies, plans and SOPs	Q1: Draft Backyard Policy Q2: Council Resolution	Existing policies, Plans, Standard Operating Procedures are in Place	Number of approved Policies, plans and Standard Operating Procedure by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Development and Review policies, Plan, Standard Operating Procedures by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow →						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.16	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	01,19,20 & 26	Processing of Building Plans applications within 30 days of receipt	Q1, Q2, Q3 & Q4: Application form Proof of payment, Circulation form and Approval or Decline Letter	65 Building Plans processed in 2016/2017 Financial Year	Percentage of Building Plan applications processed within prescribed period	Number Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	70 and 100% building plan applications processed within 30 days of receipt by 30 June 2018	10 and 100% building plan applications processed within 30 days of receipt	11 of 12 building plan applications processed within 30 days of receipt	1 building plan applications processed beyond 30 days of receipt	Delays in Alfred Nzo DM for Recommendations.	N/A
									Quarterly cash flow →						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.17	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	01,19,20 & 26	Processing of Minor works applications within 7 days of receipt	Q1, Q2, Q3 & Q4: Exemption Certificate, temporary Structure application and circulation form	30 Minor Works applications processed in 2016/2017 Financial Year	Percentage of Minor Works application processed within prescribed period	Number Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	35 and 100% minor works applications processed within 7 days of receipt by 30 June 2018	05 and 100% minor works applications processed within 7 days of receipt	100% of 5 minor works applications processed within 7 days of receipt	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O6.01	BASIC SERVICE DELIVERY	BUILDING CONTROL/HUMAN SETTLEMENTS	01,19,20 & 26	Construction of Silo Phase 2 Office Block 62sqm	Q1: N/A Q2: Draft specifications, ToR and submitted to SCM Q3: Appointment letter Handover certificate Q4: Progress Report Test results	One existing silo	Percentage of silo construction completed by set date	Percentage	R2 500 000.00	R2 800 000.00	N/A	N/A	N/A	CRR	**Stage 7 (80%)** Windows Plastering Landscaping	**Stage 7 (80%)** Windows Plastering Landscaping	**Stage 7 (80%)** Windows Plastering Landscaping	N/A	N/A	N/A
									Quarterly cash flow →						R2 800 000.00	R2 800 000.00	R916,744.23	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.1	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	06	Construction of a 2,5km Butsula via Taung to Pre-School Access Road	**Q1:** Design report Tender advert **Q2**: Appointment letter for contractor Site handover meeting minutes Attendance register Q3: Progress meeting minutes and attendance register. Test results for roadbed Project photos. Q4: Progress meeting minutes and attendance register. Test results for wearing course Project photos.	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R1,417,421.00	R1,417,421.00	N/A	N/A	N/A	N/A	To construct 80% completion of Butsula via Taung to Preschool Access Road by 30 June 2018	Stage 7 (70%), Casting of slabs Stage 8(80%) Tipping of gravel Processing of gravel by 30 June 2018	Stage 9 (95%) completed Project practically completed on the 29th of June 2018 **POE:** **Practical completion certificate**	N/A	N/A	N/A
									Quarterly cash flow						R1,417,421.00	R1,417,421.00	R 1,414,864.38	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.2	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	05	Construction of a 4km Vikinduku Access Road	**Q1:** Design report **Q2**: Tender advert Appointment letter for contractor **Q3**: Site handover meeting minutes - Attendance register -Progress meeting minutes and attendance register. -Test results for roadbed -Project photos **Q4**: Progress meeting minutes and attendance register. -Test results for roadbed -Project photos.	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R1,417,421.00	R1,417,421.00	N/A	N/A	N/A	N/A	To construct 80% completion of Vikinduku access road by 30 June 2018	Stage 7 (70%) Casting of slabs Stage 8(80%)Tipping of gravel. Processing of gravel by 30 June 2018	Stage 8 (Project is 80% completed) Tipping of gravel completed Processing of gravel wearing course completed on the 30th June 2018 **POE:** Progress Report Test results Photos	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R1 417 421.00	R1 417 421.00	R 2,115, 303.82	N/A	N/A	N/A
P1G1O4.02.3	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	18	Construction of a 4km Nomgavu Access Road(Mnyamaneni	Q1: N/A Q2: Design report Q3: Tender advert Q4: Appointment letter for contractor	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R200 000.00	R200 000.00	N/A	N/A	N/A	N/A	To construct 20% completion of Nomgavu access road by 30 June 2018	Stage 3 (20%) Appointment of contractor by 30 June 2018	Stage 3 (20% completed)Contractor appointed on the 29th of June 2018 **POE:** **Appointment letter**	N/A	N/A	N/A
									Quarterly cash flow						R200 000.00	R200 000.00	R0.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.4	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	22	Construction of an 8,6km Epiphany Access Road	Q1: N/A Q2: Design report Q3: Tender advert Q4: Appointment letter for contractor	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R200 000.00	R200 000.00	N/A	N/A	N/A	N/A	Construct 20% completion of Epiphany access road by 30 June 2018	Stage 3 (20%) Appointment of contractor by 30 June 2018	Stage 3 (20% completed) Contractor appointed on the 29th of June 2018 **POE:** **Appointment letter**	N/A	N/A	N/A
									Quarterly cash flow						R200 000.00	R200 000.00	R0.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.6	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	09	Construction of a 3,2km Gudlintaba Access Road	**Q1:** Design report **Q2**: Tender advert Appointment letter for contractor **Q3**: Site handover meeting minutes - Attendance register -Progress meeting minutes and attendance register. -Test results for roadbed -Project photos. **Q4**:Site handover meeting minutes - Attendance register -Progress meeting	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R3 178 860.00	R3 178 860.00	N/A	N/A	N/A	N/A	Construct 80% completion of Gudlintaba access road by 30 June 2018	Stage 7 (70%) Casting of slabs Stage 8(80%)Tipping of gravel Processing of gravel by June 2018	**Stage 8 (95%)** Project was practically completed on the 29th of June 2018 **POE:** **Practical completion certificate**	N/A	N/A	N/A
									Quarterly cash flow						R3,178,860.0	R3,178,86	R 2,663,	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					minutes and attendance register. -Test results for roadbed -Project photos				Quarterly cash flow						0	0.00	363.32			
P1G1O4.02.7	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	04	Construction of a 6,5km Zazingeni-Mazizini Access Road	Q1: Progress meetings minutes and attendance register Project photos Test results Q2: Photos, Minutes of site handover meeting. Snag list. Practical completion certificate Q3: N/A Q4: Final completion certificate	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R5 723 846.00	R5 723 846.00	N/A	N/A	N/A	N/A	Construct 100% completion of Zazingeni –Mazizini access road by 30 June 2018	Final completion certificate by 30 June 2018	Final completion certificate was issued on the 29th of June 2018	N/A	N/A	N/A
									Quarterly cash flow						R5,723,846.00	R5,723,846.00	R 4,699,572.71	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.8	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	21	Construction of a 2,5km Mabheleni Access Road and a 24m Bridge	Q1: Design report Q2: Progress meetings minutes and attendance register Practical completion Q3: Advert Letter of appointment for contractor Progress meetings minutes and attendance register Project photos Test results for concrete Q4: Progress meetings minutes and attendance register Project	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R1 594 000.00	R1 594 000.00	N/A	N/A	N/A	N/A	Construct 100% completion of Mabheleni Access Road by 30 June 2018	Final completion certificate by 30 June 2018	Project was practically completed on the 02nd November 2017	Final Completion not achieved	Contractor has been issued with a snag list on the 13th of June 2018 to attend to, and they are still busy on site	Contractor to complete snag in Q1 of 2018/19 FY
															Construct 50% completion of Mabheleni bridge by 30 June 2018	**Stage 4 (50%)** Base foundation Base slab by 30 June 2018	Contractor was appointed on the 11th of April 2018.	Base foundation not done	The contractor that was appointed on the 11th of April 2018 withdrew and the process of appointing another contractor is still underway	To fast track reappointment of new contractor. The project will be completed in 2018/19 FY.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					photos				Quarterly cash flow						R1,594,000.00	R1,594,000.00	R 1,264, 673.11	N/A	N/A	N/A
P1G1O4.02.9	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	25	Construction of a 2,5km Khauoe Access Road	Q1: Progress meetings minutes and attendance register Project photos Test results of wearing course Q2: Progress meetings minutes and attendance register Project photos Test results for concrete Practical completion certificate Q3: N/A Q4: Final completion certificate	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R949 464.00	R949 464.00	N/A	N/A	N/A	N/A	Construct 100% completion of Khaue access road by 30 June 2018	Final completion certificate by 30 June 2018	Final completion issued on the 30th of June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R949 464.00	R136 800.00	R 1,117, 315.33	N/A	N/A	N/A
P1G1O4.02.9	BASIC	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	14	Construction of a 2,7km	Q1: Progress meetings	643.7km of existing	Percentage of gravel	Percent	R2	R2	N/	N/	N/	N/	Construct 100%	Final completio	Final completio	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Mangopeng Access Road and a 22m Bridge	minutes and attendance register Project photos Q2: Progress meetings minutes and attendance register Project photos Test results for concrete Snag list. Practical completion certificate Q3: N/A Q4: Final completion certificate	gravel roads	roads constructed by set date	age Date							completion of Mangopeng access road by 30 June 2018	n certificate by 30 June 2018	n certificate issued on the 30th of June 2018			
															100% completion of Mangopeng bridge constructed by 30 June 2017	Final completion certificate by 30 June 2018	Final completion certificate issued on the 30th of June 2018	N/A	N/A	N/A
									Quarterly cash flow						R2 000 000.00	R2 000 000.00	R 934,140.43	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.11	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	07	Construction of a 30m Lagrange Pedestrian Bridge	Q1: Progress meetings minutes and attendance register Project photos Q2: Progress meetings minutes and attendance register Project photos Test results for concrete Q3: Photos, Minutes of site handover meeting. Snag list. Practical completion certificate Q4: N/A	No existing pedestrian bridge	Percentage of a pedestrian bridge constructed by set date	Percentage	R1 515 950.00	R1 515 950.00	N/A	N/A	N/A	N/A	Construct 95% completion of Lagrange Pedestrian bridge by 30 June 2018	Stage 7 (95 %) Practical Completion certificate by 30 June 2018	Concrete Foundations completed Casting of columns is 80% completed	Project not practically completed	Contractor experience delays with the supplier of concrete	Project to be completed in Q1 of 2018/19 FY
									Quarterly cash flow						R1 515 950.00	R 126,527.47	R 681,026.93	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.13	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE	13	Construction of a 12m Tlakanelo Culvert Bridge	Q1: Practical completion certificate Q2: Final completion certificate Q3: N/A Q4: N/A	10 culvert bridges existing	Percentage of culvert bridge constructed by set date	Percentage	R257 888.00	R257 888.00	N/A	N/A	N/A	N/A	Construct 100% completion of Manase access road by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R257 888.00	N/A	N/A	N/A	N/A	N/A
P1G1O4.02.14	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	24	Construction of a 4,4km Soloane Access Road	Q1: Practical completion certificate Q2: Final completion certificate Q3: N/A Q4: N/A	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R458 074.00	R458 074.00	N/A	N/A	N/A	N/A	Construct 100% completion of Soloane access road by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R458 074.00	N/A	N/A	N/A	N/A	N/A
P1G1O4.02.15	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEM	03	Construction of a 2,4km Manase Access Road	Q1: Practical completion certificate Q2: Final completion certificate Q3: N/A Q4: N/A	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R220 042.00	R220,042.00	N/A	N/A	N/A	N/A	To construct 100% completion of Manase access road by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R220 042.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.16	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE	26	Construction of a 5,8km Sandfontein Access Road	Q1: Practical completion certificate Q2: Final completion certificate Q3: N/A Q4: N/A	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R458 074.00	R458 074.00	N/A	N/A	N/A	N/A	Construct 100% completion of Sandfontein access road by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R458,074.00	N/A	N/A	N/A	N/A	N/A
P1G1O4.02.17	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE	03	Construction of a 3,8km Kamorathaba-Tsepisong Access Road	Q1: Practical completion certificate Q2: Final completion certificate Q3: N/A Q4: N/A	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage \] Date	R344 530.00	R344 530.00	N/A	N/A	N/A	N/A	Construct 100% completion of Kamorathaba-Tsepisong access road by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R344,530.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O2.01.1	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	10	Construction of a 6,5km Sijoka Access Road	Q1: Progress meetings minutes and attendance register Project photos Test results for roadbed Q2: Progress meetings minutes and attendance register Project photos Test results for concrete Q3: Progress meetings minutes and attendance register Test results Q4: Practical completion certificate	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R3 632 252.00	R3 632 252.00	N/A	N/A	N/A	N/A	Construct 95% completion of Sijoka access road by 30 June 2018	Stage 9 (95%) Practical completion certificate by 30 June 2018	Installation of storm water pipes completed Construction of stone pitching completed	Practical completion not achieved	Contractor is underperforming due to financial constraints	To be completed in Q1 2018/19 FY
									Quarterly cash flow						R3 632 252.00	R3,632,252.00	R 2 813 068.88	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.18	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	16	Construction of an 8,6km Mehloloaneng Access Road and Bridge	Q1: Practical completion certificate Q2: Practical completion certificate Q3: Final completion certificate Q4:	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R817 939.00	R817 939.00	N/A	N/A	N/A	N/A	To construct 100% completion of Mehloloaneng access road by 30 June 2018	N/A	Project finally completed on the 29th of June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R817 939.00	N/A	R 206 170.65	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.19	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	07	Construction of a 2,5km Ngcwengane - Bomvini Access Road	**Q1:** Design report **Q2**: Tender advert Appointment letter for contractor Site handover meeting minutes - Attendance register **Q3**: Progress meeting minutes and attendance register. -Test results for roadbed -Project photos **Q4**: Progress meeting minutes and attendance register. -Test results	643.7km of existing gravel roads	Percentage of gravel roads constructed by set date	Percentage Date	R2 000 000.00	R2 000 000.00	N/A	N/A	N/A	N/A	To construct 80% completion of Ngcwengane -Bomvini access road by 30 June 2018	Stage 7 (70%) Casting of slabs Stage 8(80%) Tipping of gravel Processing of gravel by 30 June 2018	Project practically completed on the 30th of June 2018	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					for roadbed -Project photos				Quarterly cash flow						R2 000 000.00	R2 000 000.00	R 2 082 683.19	N/A	N/A	N/A
P1G105.01.2	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE	12	Construction of Nkau Sportsfield	Q1: N/A Q2: N/A Q3: Completion certificate Q4: N/A	6 existing fields. There is currently no existing sports center	Percentage of completion of a Sport facility completed by set date	Percentage	R48 041.00	R48 041.00	N/A	N/A	N/A	N/A	100% completion of Nkau Sports field by 30 June 2018.	N/A	Project Completed on the 29th of June 2018	N/A	N/A	N/A
									Quarterly cash flow						R48 041.00	N/A	R 48,040.84			
P1G105.01.3	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE	09	Afsondering Sportsfield	Q3:Minutes of site meetings Photos Q4: Completion certificate	6 existing fields. There is currently no existing sports centre	Percentage of completion of a Sport facility completed by set date	Percentage	R708,086.20	R708,086.20	N/A	N/A	N/A	N/A	95% completion of Arfsondering Sports field by 30 June 2017.	95% completion Practical completion certificate by 30 June 2018	95% Completed. Project practically completed on the 28th of June 2018	N/A	N/A	N/A
									Quarterly cash flow						R708 086.20	R708 086.20	R 428,912.66	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G105.01.4	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	22	Construction of a Epiphany Sportsfield	Q1: N/A Q2: N/A Q3: N/A Q4: Completion certificate	6 existing fields. There is currently no existing sports centre	Percentage of completion of a Sport facility completed by set date	Percentage	R211,000.00	R211,000.00	N/A	N/A	N/A	N/A	100% completion of Epiphany Sportsfield by 30 June 2018	95% completion by 30 June 2018	Project was 95% completed on the 30th of June 2018	N/A	N/A	N/A
									Quarterly cash flow						R211 000	R211 000.00	R0.00	N/A	N/A	N/A
P1G1O4.02.20	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	15	Planning for a 25m Freystata Bridge	Q1: Appointment letter for consultant Q2: Feasibility study report Q3: Business plan Q4: Approval letter from COGTA	10 existing culvert bridges	Funding approved by set date	Date	R370 000.00	R370 000.00	N/A	N/A	N/A	N/A	Source funding for Freystata bridge by 30 June 2018	Funding approval by 30 June 2018	Funding approved on the 22nd of June 2018	N/A	N/A	N/A
									Quarterly cash flow						R370 000.00	R370 000.00	R 322,283.70	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O4.02.21	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	23	Planning for a 22m Goodhope Bridge	Q1: Appointment letter for consultant Q2: Feasibility study report Q3: Business plan Q4:Approval letter from COGTA	10 existing culvert bridges	Funding approved by set date	Date	R370 000.00	R370 000.00					Source funding for a Good hope bridge by 30 June 2018	Funding approval by 30 June 2018	Feasibility report completed on the 22nd June 2018	Funding not approved	Project not feasible to be constructed	Project will be taken out from priority list
									Quarterly cash flow						R370 000.00	R370 000.00	Nil	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G1O3.01.1	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	20	Construction of 2km Mountain View Internal Streets in Ward 20.	Q1: Consultant appointment letter Q2: Tender advert Q3: Contractor appointment letter Site handover minutes and attendance register Q4: Progress meeting minutes and attendance register Test results for roadbed Photos	53.08km existing surfaced roads	Percentage of internal streets constructed	Percentage	R10 000 000.00	R10 000 000.00	N/A	N/A	N/A	N/A	Construct 70% completion of Mountain View Internal Streets by 30 June 2018	Stage 6 (60%) Installation of pipes culverts by 30 March 2018 Stage 7 (70%) Pavement Layers Sealants by 30 June 2018	**Stage 7 (70%)** Pavement Layers up to G5 are 100% complete **Stage 8 (90%)** Kerbing is 100% complete **POE:** Minutes Attendance register Test results Photos	N/A	N/A	N/A
									Quarterly cash flow						R10 000 000.00	R10 000 000.00	R 3,015,609.47	N/A	N/A	N/A
P1G1O3.01.2	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND	01	Construction of 4km Maluti Internal Streets-Phase 3	Q1: Practical completion certificate Q2: Final completion certificate	53.08km existing surfaced roads	Percentage of internal streets constructed	Percentage	R1 000 000.00	R1 000 000.00	N/A	N/A	N/A	N/A	Construct 100% completion of a 4km surfaced road by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R1 000	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Q3: N/A Q4:N/A										000.00					
P1G1O3.01.3	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	19	Planning for 5km of Matatiele Internal Streets CBD-Phase 2	Q1: Appointment letter for consultant Q2: Feasibility study report Q3: Business plan Q4:Approval letter from COGTA:	53.08km existing surfaced roads	Percentage of internal streets constructed	Percentage	R260 000.00	R260 000.00	N/A	N/A	N/A	N/A	Source funding for a Matatiele Internal Streets-CBD-Phase 2 by 30 June 2018	Funding approval by 30 June 2018	Funding approved on the 5th April 2018 **POE:** **Approval letter**	N/A	N/A	N/A
									Quarterly cash flow						R260 000.00	R260 000.00	R 1,943,868.86	N/A	N/A	N/A
P1G103.02.1	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT		Installation of 300m of Concrete storm water in Matatiele, Cedarville and Maluti towns	Q1, Q2, Q3 & Q4**:** Monthly report Photos Job cards	1590,3m	Total number of meters of concrete storm water pipes installed by set date	Meters	N/A	N/A	N/A	N/A	N/A	N/A	Construct 300m of concrete storm water by 30 June 2018	300m of storm water pipes installed by 30 June 2018.	307.5m of storm water pipes installed on the 29h of June 2018 **POE:** Job cards Photos	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G103.02.2	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT		6000m² of Pothole patching in Matatiele CBD, Maluti and Cedarville.	Q1, Q2, Q3 & Q4: Monthly report Photos Job cards	32805.7m²	Total number of potholes square meters completed by set date	Square meters	R3 500 000.00	R1,000,000.00	N/A	N/A	N/A	N/A	Patch 6000m² of potholes by 30 June 2018	6000m² by 30 June 2018	14005.73 m² potholes patched on the 29th of June 2018 POE:			
									Quarterly cash flow						R1,000,000.00	R1,000,000.00	N/A	N/A	N/A	N/A
P1G103.02.3	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND		3000m of Kerbing and channelling installation on ward 1, 19, 20 & 26	Q1, Q2, Q3 & Q4: Monthly report Photos Job cards	11450m	Total number of kerbing and chanelling meters completed by set date	Meters	N/A	N/A	N/A	N/A	N/A	N/A	Install 3000 m of kerbing and channeling by 30 June 2018.	3000m of kerbing and channeling installed by 30 June 2018.	2069,40m of kerbing and chanelling installed on the 29th of June 2018	(930.6m) not completed	Reallocation of teams to pothole patching	To be done in Q1 2018/19 FY
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G103.02.4	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND		3000m Drainage excavations in Maluti, Cedarville and Matatiele.	Q1, Q2, Q3 & Q4: Monthly report Photos Job cards	27863.7m	Total number of meters of drains excavated by set date	Meters	N/A	N/A	N/A	N/A	N/A	N/A	3000m of drains excavations by 30 June 2018	3000m of drains excavated by 30 June 2018	3067.6 m of drains excavated on the 29th of June 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G103.02.5	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT		900 m² Verge tarring in Matatiele, Maluti and Cedarville towns.	Q1, Q2, Q3 & Q4: Monthly report Photos Job cards	32805.7m²	Total number of square meters completed by set date	Square meters	N/A	N/A	N/A	N/A	N/A	N/A	Patch 900m² of verge tarring by 30 June 2018	900m² by 30 June 2018	680.55m² of verge tarring patched on the 29th of June 2018	(219.45m²)of verge tarring	Reallocation of teams to pothole patching	To be done in Q1 2018/19 FY
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G103.02.6	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT		Acquisition of maintenance materials for Matatiele,Maluti and Cedarville towns	Q1:Delivery note Q2: Delivery note Q3: Delivery note Q4: Delivery note	Materials procured annually for maintenance activities	Total number of cubic meters of G5,crushed stone,crusher dust,sand , number of bags of cement, number of bags of tar fix, meters of kerbs, number of tar drums procured annually	Cubic meters	R3 500 000.00	R2,500,000.00	N/A	N/A	N/A	N/A	Procure materials for maintenance activities by 30 June 2018	Procure materials by 30 June 2018	Cold Asphalt delivered on 15th of June 2018,G5 delivered on the 22nd of June 2018, Crusher dust delivered on the 22nd of June 2018.	N/A	N/A	N/A
									Quarterly cash flow						R2,500,000.00	R2,500,000.00	1 463 222.29	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G103.02.7.1	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND MAINTANANCE	13	Maintenance and rehabilitation of a 3,9km Thaba-Bosiu Access Road	Q1: N/A Q2: N/A Q3: Completion certificate Q4:N/A	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R1 050 000.00	R1 050 000.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Thaba-Bosiu Access Road by 30 June 2017.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R1 050 000.00	R1 050 000.00	N/A	N/A	N/A	N/A
P1G103.02.7.2	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	17	Maintenance and rehabilitation of a 5.1km Sigoga Access Road	Q1: N/A Q2: N/A Q3: N/A Q4: Completion certificate	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R1,244,218.00	R1,244,218.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Sigoga Access Road by 30 June 2017	5.1km of road maintained and rehabilitated by 30 June 2018	5.1km of Sigoga Access road maintenance and rehabilitation completed on the 24th of May 2018 **POE:** **Completion certificate**	N/A	N/A	N/A
									Quarterly cash flow						R1,244,218.00	R1,244,218.00	R 1,026,927.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G103.02.7.3	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND	11	Maintenance and rehabilitation of a 1.6km Mapfontein Access Road	Q1: N/A Q2: N/A Q3: Completion certificate Q4: N/A	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R465 234.00	R465,234.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Mapfontein Access Road by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R465 234.00	N/A	N/A			
P1G103.02.7.4	BASIC DERVICE DELIVERY AND	PROJECTS, OPERATIONS AND	22	Maintenance and rehabilitation of a 3,4km Rholweni to Fiva Access Road	Q1: N/A Q2: N/A Q3: Completion certificate Q4: N/A	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R 889 086.00	R889,086.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Rholweni to Fiva Access Road by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 889 086.00	N/A				

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
AP1G103.02.7.5	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	8	Maintenance and rehabilitation of a 2.7km Nchodu Access Road	Q1: N/A Q2: N/A Q3:N/A Q4:Completion certificate	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R700 735.00	R700,735.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Nchodu Access Road by 30 June 2018.	2.7km of road maintained and rehabilitated by 30 June 2018	2.7km of of Nchodu Access Road maintenance and rehabilitation completed on the 07th of May 2018 **POE:** **Completion certificate**	N/A	N/A	N/A
									Quarterly cash flow						R700 735.00	R700 735.00	R 578, 358.00	N/A	N/A	N/A
P1G103.02.7.6	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE	9	Maintenance and rehabilitation of a 2,9km Sphola to Afsondering Access Road	Q1: N/A Q2: N/A Q3: N/A Q4: Completion certificate	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R742 368.00	R742,368.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Sphola to Arfsondering Access Road by 30 June 2018.	2,9km of road maintained and rehabilitated by 30 June 2018	Roadbed preparation completed ,tipping and processing of 1,5km completed	Project not completed	Breakdown of grader and excavator	Project to be completed in Q1 of 2018/19 FY.
									Quarterly cash flow						R742 368.00	R742 368.00	R0.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P1G103.02.7.7	BASIC DERVICE DELIVERY AND INFRASTRUCTURE	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT	20	Maintenance and rehabilitation of a 2km Harry Gwala Access Road	Q1: N/A Q2: N/A Q3:N/A Q4: Completion certificate	643.7km of existing gravel roads	Kilometers of gravel roads maintained and rehabilitated by set date	kilometers Date	R775 349.00	R775,349.00	N/A	N/A	N/A	N/A	Maintenance and rehabilitation of Harry Gwala Access Road by 30 June 2018.	2km of road maintained and rehabilitated by 30 June 2018	Roadbed preaparation completed	Project not completed	Non availability of borrow pit	Request authorization from DEDEAT to utilize nature reserve borrow pit and finalise the project in 2018/19 FY.
									Quarterly cash flow						R775 349.00	R775 349.00	R0.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G11O74.01	MUNICIPAL TRANSFORMATION AND	PUBLIC SAFETY UNIT		Procurement of a Traffic Management System	Q1: Terms of reference Q2: Submission of ToR to SCM Q3: N/A Reports from TMS Q4: N/A	No Traffic Management System	Number of Traffic Management System (TMS) procured by set date	Number and date	R200 000.00	R200 000.00	N/A	N/A	N/A	N/A	Procure One Traffic Management System by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R200 000.00	N/A	N/A	N/A	N/A	N/A
P5G10O67.03	MUNICIPAL INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	ADMINISTRATIVE SUPPORT	1, 19, 26	Management of provision of Security Services	**Q1, Q2, Q3 & Q4**: 3 x monthly security services reports	12 monthly reports on monitoring of security services annually	Number of monthly reports on the monitoring of provision of security services on municipal premises by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Prepare 12 monthly reports on Management and monitoring the provision of security services on municipal premises by 30 June 2018	Compilation of 3 Monthly Operational reports including matters of Incidents, Challenges & Recommendations, Ad-Hoc Bookings and Cancellations by the service provider by 30/06/18	3 monthly reports prepared on provision of Security Services on municipal premises on 30 April 2018, 31 May 2018 and 30 June 2018	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G10O67.03	INSTITUTIONAL DEVELOPMENT & ADMINISTRATIVE SUPPORT		1, 19, 26	Management of provision of Security Services	**Q1, Q2, Q3 & Q4**: 1 x Minutes of quarterly meeting	4 quarterly meetings held with appointed Security Service Provider as per item 4.7 of the signed SLA	Number of quarterly meetings held with security service provider by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Hold 4 Quarterly meetings with security company by 30 June 2018	Holding of 1 quarterly meeting by 30 June 2018	1 Quarterly meeting held with Security company on 28 June 2018	N/A	N/A	N/A
									Quartely cashflow						N/A	N/A	N/A	N/A	N/A	N/A
P5G10O68.01	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	ADMINISTRATIVE SUPPORT	1, 19, 26	Provision of Auxiliary Services in all nine (9) municipal premises	Q1, Q2, Q3 & Q4: 1 report on Rendering of auxiliary services	Arrangement for rendering Auxiliary services to all premises is in place	Number of quarterly reports on the Rendering of auxiliary services to all Municipal premises produced by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	**2** quarterly reports and **2 sets of minutes** on the Rendering of auxiliary services to all Municipal premises by 30 June 2018	1 set of minutes of 1 Quarterly meeting by 30 June 2018	1 Quarterly meeting held on housekeeping /auxiliary services on 29 June 2018	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G10O67.04	MUNICIPAL INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	ADMINISTRATIVE SUPPORT	1, 19, 26	Acquisition of protective clothing for Admin support staff	Q1: Specifications for Protective Clothing	Protective clothing is provided to staff annually	**40** staff members received: Overalls, Shirts, Skirts, Pants and Pullovers, **36** staff members received Fleece Jackets and	Number Date	R200,000.00	R200,000.00	052530 5521	N/A	N/A	N/A	**18** staff members from the **Admin. & Council Support Unit** to be provided with necessary protective clothing by 30 June 2018	Delivery of protective clothing.	Protective Clothing was not procured as it was distributed in the first quarter of 2018/19	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
							32 staff members received boots during 2016/2017 FY		Quarterly Cash flow						R200 000.00	R200 000.00	N/A	N/A	N/A	N/A
P5G11O70.03	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	19	Procurement of Electronic Document Management Document System (EDMS)	Q1: N/A Q2: N/A Q3: - advertisement Q4: Appointment letter SLA	An outdated EDMS exists	Number of EDMS procured by set date	Number Date	R200 000.00	R200 000.00	N/A	Electronic Document System	N/A	CRR Institutional	Procurement of one (1) Electronic Document Management System by 30 June 2018	Procurement One (1) Electronic Document Management System by 30 June 2018	The project is at the award stage, the unit awaits appointment.	The Electronic Management System was not procured	The bid was non responsive as previously advertised on Municipality website between 16 February to 05 March 2018	The Electronic Management System will be procured in quarter 1 of 2018/19 FY
									Quarterly Cash flow						R200 000.00	R200 000.00	N/A	N/A	N/A	N/A
P5G11O71.01	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND	ICT	N/A	Appointment of Service Provider to design, develop and host the municipality website	Q1: N/A Q2: ToRs /Advertisement Q3: Appointment Letter	One (1) year SLA	Appointed Service Provider by set date	Number Date	R2 096 000.00	R120 000.00	Contracted Services	N/A	N/A	N/A	Appointment of Service Provider to design, develop and host the municipality website by 30 June 2018	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Q4: N/A				Quarterly Cash flow						R120 000.00	N/A	N/A	N/A	N/A	N/A
P5G11O72.02	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	19	Replace, install and configure indoor surveillance Cameras	Q1: copy of email as proof of submission of Specifications to SCM/BSC, Q2: Appointment letter Completion Certificate Q3: N/A Q4: N/A	Fifteen (15) blur and non-recording cameras	Number of surveillance cameras, replaced, installed and configured by set date	Date Number	R310 000.00	R120 000.00	N/A	Intalation of Cameras	N/A	CRR	Replace, install and configure (15) indoor surveillance cameras at Main Offices by 31 December 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R120 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G11O72.03	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	19	Repair, replaced, installed and configured Surveillance at Traffic Offices	Q3 – copy of email as proof of submission of Specifications to SCM/BSC and copy of Advertisement Q4 – Completion certificate	Installed and nonfunctional (12) indoor and (5) outdoor surveillance cameras	Number of Repaired, Replaced, installed and configured Surveillance cameras by set date	Number Date	R310 000.00	R195 000.00	N/A	Cameras	N/A	CRR	Replacement, installation and configuration of 12 indoor and 5 outdoor surveillance cameras at Traffic Offices by 30 June 2018	Replacement, Installation and Configuration of Surveillance Cameras by 30 June 2018	Replaced and installed 15 indoor cameras, and 2 outdoor cameras on 28 June 2018	Three outdoor cameras were not installed	During implementation, the request was then that a Number Plate recognizing outdoor cameras be installed instead. And other department identified where the other three indoor cameras must be installed.	The three outdoor cameras will be installed in quarter 1 of 2018/19 FY
									Quarterly Cash flow						R195 000.00	R195 000.00	R193 280.00	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G11O72.04	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	19	Upgrading of internet line bandwidth	Q3 – Installation report Test report Proof of cancelation of the existing 2Mbps line Q4 – proof of payment for 10Mbps internet line	Existing 2 Mbps internet line	Upgraded internet line by set date	Date	R100 000.00	R60 000.00	Internet Serve	N/A	N/A	CRR	Upgrade internet line from 2Mbps to 10 Mbps by 30 June 2018	Internet accessed through upgraded bandwidth of 10 Mbps by 30 June 2018	The internet was accessed through 10Mbps as planned.	N/A	N/A	N/A
									Quarterly Cash flow						R100 000.00	R60 000.00	R60 000.00	N/A	N/A	N/A
P5G11O72.07	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	1,19 and 26	Unified network	Q3: copy of email as proof as proof of submission of Specifications to SCM/BSC and attendance register Q4: appointment letter and completion certificate	VPN network connection between Maluti and Cedarville via Main Offices	Number wireless access points installed by set date	Number Date	R180 000.00	R180 000.00	N/A	Instalation of Access Points	N/A	CRR	Install eight (8) access points to connect Maluti and Cedarville offices to the Main Municipal Office (102 main street) by 30 June 2018	Appointment of Implementer Installation of Wireless Access Points Configuration, Testing of Wireless Access Points by 30 June 2018	The project was re-advertised as a tender on Daily Dispatch on 27 April to 27 May 2018	The implementer is not appointed The Wireless Access Points are not installed The Access Points are not configured nor tested	The project was advertised two times – 24 January, and 19 February without and was non responsive. It was then advertised for the third time on 27 April to 27 April 2018 as a Tender	The project be abundant as there is no budget for it in 2018/19 FY
									Quarterly Cash flow						R180 000.00	R180 000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G11O72.05	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	19	Establishment of computer network at New Electricity Offices	Q3 – copy of email as proof of submission of Specifications to SCM/BSC and a copy of Advertisement Q4 – Completion certificate	No computer network	Number of municipality offices with established computer network	Date	R375 000.00	R2000 000.00	N/A	Establishment of Network	N/A	CRR	Establishment of Computer network at (2) municipal offices - New Electricity and New SCM offices by 30 June 2018	Establishment of computer network Configuration of Switch and testing of network	The Computer Network was established in New SCM and Electricity Offices as well as Switch configuration and Testing. The Project completed on 03 May 2018	N/A	N/A	N/A
									Quarterly Cash flow						R200 000.00	R200 000.00	R199 761.00	N/A	N/A	N/A
P5G11O72.06	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	19	Installation of fibre optic and establishment of computer network at Fresh Produce Building	Q3 – copy of email as proof of submission of Specifications to SCM/BSC and a copy of Advertisement Q4 – Completion certificate	No computer network	Number of municipal buildings with installed Fibre optic and established of computer network by set date	Date	R375 000.00	R175 000.00	N/A	Establishment of network	N/A	CRR	Installation of Fibre Optic and Establishment of Computer Network at (1) municipal building - Fresh Produce Offices by 30 June 2018	Installation of, Fibre Optic, network points, Access Points, Switch Configuration of Switch and testing of network	The installation of Optic Fibre network, Network points, Access Points and switch and well as configuration and Testing were completed on 28 June 2018	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow						R175 000.00	R175 000.00	R172 158.00	N/A	N/A	N/A
P5G11O73.01	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	1,19,26	Review of computer network diagram	Q3 – copy of email as proof of submission of ToR to SCM/BSC and a copy of Advertisement Q4 – completion certificate	Existing outdated High and Low level network diagram designs	Number of computer network diagrams reviewed and updated by set date	Number Date	R150 000.00	R150 000.00	IT Advisory	N/A	N/A	CRR	Review and updating of two (2) computer network Diagram by 30 June 2018	Two (2) network diagrams reviewed and updated by 30 June 2018	The two network diagrams were reviewed and updated on 26 March 2018	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow						R150 000.00	R150 000.00	R140 000.00	N/A	N/A	N/A
P5G11O72.09	MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION	ICT	N/A	Provision of electronic tools of trade (Desktops and Laptops)	Delivery note Q3: email as proof of submission of Specifications to SCM/BSC Advertisement Appointment letter Q4: N/A	Existing laptops, desktops	Number of laptops and desk tops provided by date	Number Date	R50 000.00	R50 000.00	N/A	Electronic	N/A	CRR	Provision of (1) laptop and two (2) desktops by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash Flow						R50 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G9O57.01	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Staff Establishment review & development	Q1: Schedule of the identified displaced staff. Minutes/ Report of the Placement Committee. Q3: Draft staff establishment. Q4: Reviewed staff establishment Council resolution on adoption of the reviewed staff establishment.	2017/18 approved Staff Establishment in place	Number of Approved 2018/19 staff Establishment by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Approval of the 2018/19 Staff Establishment by 30 June 2018.	Consultation on the consolidated draft staff establishment. Presentation staff establishment for adoption at governance levels.	The reviewed Municipal Staff Establishment for the year 2018/2019 was presented to the LLF on 06 March, Corporate Services STANCO on 18/04/2018, Exco on 20 & 25/04 and also to Council on 26/04/2018, and was adopted by Council, as per Resolution Number CR 350/26/04/2018. **Project completed**	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G9O58.01	MUNICIPAL; INSTITUTION	HUMAN	N/A	Filling of budgeted and approved vacant posts	Q1 – Q2: Advertisements, Schedule of the appointed staff	15 vacant and budgeted for posts on the approved 2017/18	Number of vacant budgeted for posts filled by set date	Number Date	R40 000	N/A	N/A	N/A	N/A	N/A	Facilitate the filling of **15** budgeted vacant posts for (2017/18) by 30 June 2018.	N/A.	Filling of six posts was facilitated and finalized during Q4.	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					members. Q3 – Q4: Advertisements, Schedule of the appointed staff members.	staff establishment														
						Approved & budgeted for posts.	Percentage of vacant positions filled within 90 days of declaration of vacancy in the budgeted for positions.								100% of all budgeted positions filled within 90 days of declaration of vacancy.	100% of all budgeted positions filled within 90 days of declaration of vacancy.	The recruitment processes for the posts of the two Senior Managers (GM: CS and GM: Infra) were concluded by the Council on 29 May, as per Council Resolution No.s: CR 359/29/05/2018 and CR 360/29/05/2018.	N/A	N/A	N/A
						Quarterly Cash flow									R40 000.00	R6 668.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G9O59.01	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Employee induction	Q1: N/A. Q2 – Q4: Invites for the newly appointed staff. Attendance register.	Induction sessions are held within three months as per Induction policy.	Number of induction session conducted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Four (04) induction sessions for newly appointed staff conducted by 30 June 2018.	One (01) induction session conducted for newly appointed staff by 30 June 2018	An induction session (01) for newly appointed employees was held on 30 May 2018.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G9O60.01	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Training intervention for municipal employees	Q1 – Q4: Training attendance registers. Quarterly training plan.	Twenty three (23) training programs done in 16/17	Number of training interventions coordinated as per WSP by set date	Number Date	R1 000 000.00	R1 000 000.00	Skills Development	None	None	Own revenue	Twenty (20) training programmes coordinated by 30 June 2018.	Two (2) Training Programmes coordinated by 30 June 2018.	Four (04) training programmes were coordinated during the month of May, comprised of three that started in April 2018, and one for May. The trainings are: - *Introduction to SAMTRAC – 21 – 25/05/2018 – for 03; Examiner of Motor Vehicle – for 01; Online Course on Compliance Management – for 01; and Construction Roadworks – for 10., Performance Management on 13-14 June 2018 for 02, Local Labour Forum Training on 25-26 June 2018 for 16.*	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow						R1 000 000.00	R100 000.00	R24,300.00	N/A	N/A	N/A
P5G9O60.03	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Councillor's capacity building programme	Q1: Submission on training requests received from Cllrs. Training attendance register/s Q2: Training attendance register/s. Q3 – Q4: N/A.	Two (02) Capacity building programme coordinated for Councillors.	Number of Capacity building programme coordinated for Councillors by set date.	Number Date	R 500 000.00	R5 000 000.00	Skills Development	N/A	N/A	N/A	One (01) Capacity building programme coordinated for Councillors by 31 Dec 2017.	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 500 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P5G9O60.04	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Financial study assistance for approved study programs.	Q1: Master list; schedule of approved applications for Study Grant/Financial Assistance. Q2: Internal Advert for Study Grant/ Financial Assistance. Q3: Master list; schedule of approved applications for Study Grant/Financial Assistance. Q4: Internal Advert for Study Grant/Financial Assistance.	Study financial assistance was paid for 10 municipal employees in 2016/17	Number of Payments made for approved study programs by set date	Number Date	R 500 000.00	R 500 000.00	Skills Development	N/A	N/A	N/A	Ten (10) employees awarded study financial assistance by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 500 000.00	N/A.	N/A	N/A	N/A	N/A
P5G9O60.05	MUNICIPAL; INSTITUTIONAL	HUMAN RESOURCE	N/A	Internship Programme	Q1 – Q4 Submission for approval of Interns per Department. Schedule of the involved and placed Interns.	The municipality offered the Internship programme to 08 Trainees as at 30 June 2017.	Number of young graduates provided with Internship programme by set date	Numberd	R 400 000.00	R100 000.00	Skills Development	N/A	N/A	N/A	Facilitate placement of ten (10) young graduates for Internship Programme by 31 March 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R400 00.00	N/A	N/A	N/A	N/A	N/A
P5 G9	M U	HU	N/ A	In –	Q1 - Q4:	There was	Number of	Number	R	R 20	Sk ...	N on	N on	O	Facilitate the	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Service Training Programme	Submission for approval of in – service trainees per Department. Schedule for the appointed and allocated in – service trainees.	no formal in – service training programme offered by the municipality in the past.	students placed within the municipality for In – Service training by set date.	Date.							placement of twelve (12) students for In – Service Training within the municipality by 30 June 2018.					
									Quarterly Cash flow						R 200 000.00	R 50 000.00	N/A	N/A	N/A	N/A
P5G9O61.01	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Preparation and submission of the Annual Work Place Skills Plan to LGSETA	Q1–Q2: N/A. Q3: Proof of distribution/ circulation of skills Audit forms. Q4: Proof of the submitted WSP and/or Acknowledgement for LGSETA.	2016/2017 WSP was developed and submitted in April 2017.	Number of WSP developed and submitted by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Development of one WSP (2018/19) and Submission of WSP to Local Government. SETA by 30 April 2018.	Capturing of information on the WSP template, presentation of the developed WSP to the Training & Dev Committee and submission of WSP to Local Gov. SETA.	2018/19 Workplace Skills Plan (WSP) and Annual Training Report (ATR) for 2017/2018 were Developed, presented to the Training Committee members on 25 April 2018 & submitted to Local Government SETA on 30 April 2018.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A.	N/A	N/A	N/A	N/A
P5G9	MU	HU	N/A	Staff	Q1: Action/	The last	Number of	Date	R3	R380	Ma	None	None.	Ow	Staging Staff	N/A	N/A	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				excellence recognition awards (Khanya Naledi Day)	Process Plan. Q2: Schedule of awards List of awardees, Programme of the day, Attendance Register/s. Pictorial evidence.	Staff excellency awards ceremony held on 15 Dec 2016.	staff excellence award ceremonies held by set date.								excellence recognition awards (Khanya Naledi Day) by 30 Dec 2017.					
									Quarterly Cash flow						R380 000.00	N/A	N/A	N/A	N/A	N/A
P5G9O59.02	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Educational awareness sessions on safety & wellness	Q1 & Q2: Attendance Register & Internal memo/ invitations Q3 & Q4: Attendance Register & Internal memo/ invitations.	Four (04) sessions held in 2016/2017.	Number of health, safety and wellness programmes held by set date	Number Date	R90 000.00	R90 000.00	EAWP	N/A	N/A	N/A	Four (4) educational awareness sessions on health and safety for employees held by 30 June 2018.	One (01) educational awareness session on Health, Safety and Wellness *(Anti-Tobacco Campaign)* for employees held by 30 June 2018.	Two (02) educational awareness session on Health, Safety and Wellness *(Anti-tobacco awareness(held on the 18 May 18 and Financial wellness workshop held on the 11-14 June 18)* for employees.	N/A	N/A	N/A
					Q2: Copy of Spec developed and Email proof sent to SCM.	The are no legislation requirement information posters in the municipality	Number of legislation requirement information posters acquired & placed by set date	Number Date							Facilitate the acquisition of legislation requirement information posters for 12 work stations within the municipality	N/A	N/A	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															by 30 Dec 2017.					
									Quarterly Cash flow						R 90 000.00	N/A	N/A	N/A	N/A	N/A
P5G9O59.03	MUNICIPAL; INSTITUTIONAL DEVELOPMENT &	HUMAN RESOURCE	N/A	Wellness programmes events	Q1:Invitations, Programme, & Attendance Register/s. Q2: N/A. Q3:Invitations, Programme, & Attendance Register/s Q4: N/A.	Employee health and safety, workplace HIV/AIDS and EAWP policies in place	Number of events conducted by set date	Number	R 160 000.00	R 160 000.00	Mayoral	N/A	N/A	N/A	Conduct Two (2) wellness & Fitness Programmes Events by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 160 000.00	N/A	N/A	N/A	N/A	N/A
P5G9O59.04	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	HUMAN RESOURCE MANAGEMENT	N/A	Employee Assistance Programme (EAP)	Q1: TORs developed & presented to SCM. Q2: Advert placed. Q4: Project Plan. & Attendance register.	The contracted services contract expires in Aug 2017.	A service provider appointed by set date.	Date	R300 000.00	R300 000.00	Contracted Services.	N/A	N/A	N/A	Facilitate the acquisition of the EAWP contracted services by 31 March 2018.	Appointment of the service provider. Conclusion of the SLA with the appointed Service provider. Inception meeting held by 30 June 2018.	Service provider was appointed on 04 May 2018v	N/A	N/A	N/A
					Q 3 & Q 4: Quarterly reports.	100 % cases referred in respect of EAWP in 2016/2017.	Percentage of EAP cases referred within 60 days of request	Percentage and date							100% EAWP cases referred within 60 days of request by 30 June 2018.	100% EAWP cases referred within 60 days of request	100% EAWP cases referred within 60 days of request. Four referrals	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	were received and the same employees were referred accordingly			
									Quarterly Cash flow						R300 000.00	R150 000.00	N/A	N/A	N/A	N/A
P5G9O59.05	MUNICIPAL; INSTITUTIONAL DEVELOPMENT &	HUMAN RESOURCE MANAGEMENT	N/A	Signed Individual Performance Plans	Q1 & Q2: Schedule with details of employees signed the performance plans during Q3: Schedule with details of employees signed the performance plans during Q4: N/A.	**122** Employees on Task Grade 14-07 Plans signed in 2016/17 FY.	Number of employees who have signed Employees signed Performance Plans for the year 2017/ 2018 FY. by set date	Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	Facilitate the process of signing of the performance plans by 159 employees on Task Grade 14 – 07 Employees by 31 March 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G9O59.06	MUNICIPAL; INSTITUTIONAL DEVELOPMENT &	HUMAN RESOURCE	N/A	Individual Quarterly performance reviews for non - management employees.	Q1 & Q2: Schedule/Notice of assessments. Attendance register/s Minutes of assessments conducted. Q3 & Q4: Schedule/Notice of assessments. Attendance	Quarterly performance Reviews for Employees up to Task Grade 07.	Number of quarterly performance sessions conducted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Facilitate two (02) performance review sessions for Employees up to Task Grade (TG) 07 (including Management members) by 30 June 2018.	2017/18 mid - term Performance reviews for employees (up to TG 07) from three departments facilitated and conducted by 30 June 2018.	The reviews were scheduled and conducted on 19, 20, 23, 24 & 25 April 2018, 8, 28 & 29 May 2018 & 4 and 5 June 2018.	N/A	N/A	N/A

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									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					register/s Minutes of assessments conducted.				Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G10O67.04	MUNICIPAL; INSTITUTIONAL DEVELOPMENT & TRANSFORMATION	PROJECTS, OPERATIONS AND		Acquisition of protective clothing for POMU staff	Q1: Terms of reference Q2:Advert Q3:Delivery note Q4:	Protective clothing is to provided staff on annually	Number of staff provided with protective uniform by set date	Date	R500 000.00	R500 000.00	N/A	N/A	N/A	N/A	To provide 60 staff members with necessary protective uniform by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R500 000.00	N/A	N/A	N/A	N/A	N/A
P6G14O93.01	MUNICIPAL; INSTITUTIONAL DEVELOPMENT &	INTERNAL AUDIT SERVICES		Mscoa compliance and implementation	Q1: Checklist Q2: Checklist Q3 Checklist Q4: Checklist	mSCOA checklists	Quarterly checklists monitored by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct quarterly reviews on mSCOA internal monitoring checklist by 30 June 2018	Conduct quarterly review on mSCOA internal monitoring checklist	One quarterly mSCOA internal monitoring checklist (22 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6	IN	M		Capacity	Q1:	4	Number of	Number	R	R 50		N/A	N/A	O	4 Capacity	1 Capacity	Four (4)	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Building on PMS and Risk Management	Attendance Registers, Q2: Q3: Q4:Attendance Register, approved SDBIP approved by the Mayor and CR for the Risk Register	workshops conducted for Councillors and staff for 2016/17 FY.	capacity building workshops conducted for councilors and staff by set date	and Date							Building workshops for Councillors and 1 Capacity building workshops for Staff on Performance Management System and Risk Management by 30 June 2018	Building workshops for Councillors and 1 Capacity building workshops for Staff on Performance Management System and Risk Management by 30 June 2018	Capacity Building workshops were held on 22, 26, 27 and 28 June 2018. Fifty seven (57) staff members attended on 22 June 2018. Fourty nine (49) staff members attended on 26 June 2018. Three (3) Councillors attended on 27 June 2018. Eight (8) Councillors and five (5) staff members attended on 28 June 2018.			
									Quarterly cash flow						R500 000.00	R250 000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
-	LOCAL ECONOMIC DEVELOPMENT	SCM	NA	Demand Management	Invitation and Attendance Register and presentation	Planned SMME workshop	Supplier day hosted by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	To host one supplier day through SMME workshop by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G4O34.01	LOCAL ECONOMIC DEVELOPMENT	SCM	N/A	One Acquisition Management (1)	Q1, Q2, Q3 & Q4: Appointment letters, Quotation register	(55%) Awarded quotation procured Locally - 31th December 2016	Percentage of procurements between R30 000.00 and R20 000.00 procured locally by set date	Percentage date	N/A	N/A	N/A	N/A	N/A	N/A	55% of Procurement between R30 000 – R200 000 procured locally by 30 June 2018	55% of Procurement between R30 000 – R200 000 procured locally	70% of procurement between R30 00- R 200 000 was procured Locally 40 quotations were awarded on the 4th quarter and 28 were awarded to companies within Matatiele(locally)	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G4O34.02				One Acquisition Management (2)	Q1, Q2, Q3 & Q4: 3 Awarded bids Register, Appointment Letters	(33%)Awarded bids procured Locally - 31th December 2016	Percentage of procurements above R200 000.00 procured locally (within EC) by set date	Percentage date							30% of procurement above R200 000 procured locally (within EC) by 30 June 2018	30% of procurement above R200 000 procured locally(within EC)	52% of procurement above R200 000 was procured locally (within E.C) 21 projects were awarded in the 4th quarter and 11 were awarded to service providers from Eastern cape	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G4O35.01	LOCAL ECONOMIC DEVELOPMENT	PUBLIC PARTICIPATION		Public Employment Programme	Q1: Signed contracts, orientation manual.	390 Beneficiaries employed in 2016/17	Number of employment opportunities created by set date.	Number & date	R 5 680 000.00	R 5 680 000.00					To create 390 Job opportunities by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 5 680 000.00	R 1 420 000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G4O35.02	LOCAL ECONOMIC DEVELOPMENT	PUBLIC PARTICIPATION SERVICES		Monitoring & evaluation of project progress on Public Employment Programme (PEP)	Q1, Q2, Q3 & Q4: Site reports, Payment Schedule and Proof of payment	390 Beneficiaries employed in 2016/17	Number of reports on Monitoring & evaluation of project progress on PEP submitted by set date.	Number	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly reports on Monitoring & evaluation of project progress on PEP to be submitted to MTM by 30 June 2018.	3 Monthly reports on Monitoring & evaluation of project progress on PEP to be submitted to MTM	3 report on Monitoring & evaluation of project progress on PEP to be submitted to MTM on the following dates: 12 May 2018 13 June 2018, 13 July 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G94040.02	LOCAL ECONOMIC DEVELOPMENT	HUMAN RESOURCE MANAGEMENT	N/A	Capacity building of unemployed youth	Attendance registers of the learners	Two learnership programmes commenced in May 2017. Training and Development Policy and WSP	Number of learnership programmes supported by set date	Number Date	N/A.	N/A.	N/A.	N/A.	N/A.	N/A.	Provide administrative support to the two learnership programmes by the municipality by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G4O36.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-SMME SUPPORT	All wards	Skill Development for SMMEs	**Q2 and Q3:** Attendance Register and training Manuals	40 SMMEs trained in project management, financial management and business management 2016/2017 Financial year	Number of SMMEs trained by set date	Number	R300 000.00	N/A	N/A	N/A	N/A	N/A	Support 52 SMMEs through Skills Development Trainings on poultry management and sewing by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R300 000.00	N/A	N/A	N/A	N/A	N/A
P3G4O37.03	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-SMME SUPPORT	All wards	Skill Development for emerging housing Contractors	**Q1** Attendance Register **Q2 and Q3:** Attendance Register And Training Manuals and an Agenda	50 Emerging Contractors trained through NHBRC 2016/2017 Financial year	Number of Emerging contractor trained by set date	Number	R 200 000.00	N/A	N/A	N/A	N/A	N/A	Support 52 Emerging contractors through skills development trainings on construction by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						100,000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G4O38.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-SMME SUPPORT	19	Site for Hawker stalls	**Q3:** maps for the site identified **Q4:** Report stating approval of a site for placing hawker stalls	6 Hawkers Stalls existing in Matatiele town	Suitable site for placing of Hawker stalls identified by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Identification of suitable site for placing of hawker stalls in Matatiele by 30 June 2018	Suitable site for placing of hawker stalls in Matatiele identified and approved	Suitable site for placing of hawkers stalls was identified and it was approved by Development Planning unit on the 25th April 2018	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3GAO39.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED		-LED Strategy and development of an implementation plan	Q3 and Q4 attendance Registers for Draft LED Strategy	5 year Local Economic Development Strategy in place	Reviewed LED Strategy by set date	Date	R800 000.00	R800 000.00	N/A	N/A	N/A	N/A	Conduct the review of the LED Strategy by 30 June 2018	Adoption of reviewed LED Strategy by Council	Service Provider for reviewing of LED Strategy has been appointed. The letter of appointment is waiting a window period of 14 calendar days for objections that may be lodged by service providers who were bidders for this tender	LED strategy not adopted by council.	Stakeholders that are involved in ensuring that the Led strategy review terms of reference is reflecting all the economic development challenges of Matatiele local Municipality took long for to form a quorum which endorsed the ToR	Led strategy review is going to be completed at the end of first quarter in 2018/19 financial year
															Conduct the	Developed	The project	Tourism	Stakeholder	Tourism

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Tourism Sector Plan and development of an implementation plan	Q3 and Q4 attendance Registers for Draft Tourism Sector plan		Reviewed Tourism sector plan by set date	Date							review of Tourism sector plan by 30 June 2018	Tourism Sector Plan	is in the bid adjudication committee level and thereafter the service provider to develop Tourism Sector will be appointed	Sector Plan not developed	s that are involved in ensuring that Tourism sector plan review terms of reference is reflecting all the tourism sector challenges of Matatiele local Municipality took long for them to form a quorum	sector plan review is going to be completed at the end of first quarter in 2018/19 financial year
									Quarterly Cash flow						R800 000.00	R400 000.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.07	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-	All wards	Review of Liquor trading by-law	Q1 and Q2: Attendance Register, Minutes and Drafting of Policy Q3: Council Resolution Q4: Gazette document	Liquor trading by-law and relaxation policy	reviewed by-law adopted set date by set	Date	N/A	N/A	N/A	N/A	N/A	N/A	Updated Liquor Trading by law by 30 June 2018	Stakeholders consultation Submission to council for approval Draft reviewed liquor trading bylaw	Updated liquor bylaw submitted to council for approval, on the 26 April 2018. Stakeholder consultation process has started on the Draft reviewed liquor trading bylaw	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G4O35.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-SMME SUPPORT	19	Sitting of LAT meetings per financial year	Q1, Q2, Q3, and Q4: Attendance Register Minutes Invitations	4 Quarterly meetings sittings in 2016/2017 Financial year	Number of LAT meetings conducted by set date	Number	R20 000.00	R20 000.00	N/A	N/A	N/A	N/A	Conduct four LAT meetings by 30 June 2018	1Local Action Team Meeting	1 Local Action Team meeting was held on the 26 June 2018 in the LED Boardroom	N/A	N/A	N/A
									Quarterly Cash flow						R20 000.00	R5000.00	R10 000.00	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G5O41.02	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-AGRICULTURE	Ward 19	Mobilisation of farmers for Silo facility operation	**Q1:** Terms of Reference and advert. **Q2:** adverts made **Q3:** Appointment Letter	Silo Grain Facility phase 1 completed	Number of farmer formations consulted	Date	N/A	N/A	N/A	N/A	N/A	N/A	Consultation of farmer formations for operation of Silo Facility	2nd Farmer formations consultation	2nd Farmer formation meeting was held on the 14 of June 2018 in the Led boardroom	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G5O41.03	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-AGRICULTURE	Ward 19	Mobilisation of farmers for Fresh Produce Market operation	**Q3**: Attendance Register **Q4:** Attendance Register	Fresh Produce Facility	Number of farmer formations consulted	Number	N/A	N/A	N/A	N/A	N/A	N/A	Consultation of farmer formations for operation of Fresh Produce Market	2nd Farmer formations consultation	2nd Farmer formation meeting was held on the 14 of June 2018 in the Led boardroom	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G5O42.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-AGRICULTURE	All wards	Household food security programme	**Q2 and Q3:** Distribution lists and Attendance Register, report	300 household gardens supports in 2014/2015	Number of households assisted with seeds and seedlings by set date	Number	R 50 000.00	R 50 000.00	N/A	N/A	N/A	N/A	Supply 1040 deserving indigents households with seeds and seedlings for household gardens by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 50 000.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G6O45.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	All wards	Database for Crafters	**Q3 and Q4:** attendance register ,report, adverts	Data Base for Crafters	Updated crafters database by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Update of crafters' database in all 26 wards	Produce updated crafters' database	Updated crafters database has been produced by Tourism sub unit ,and it has now been updated	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G6O47.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	19	Matatiele Music Festival Event	**Q1**:specifications, advert, appointment letters **Q2:** appointment letters for services providers Q3:N/A Q4:close out report	6th Matatiele Music Festival hosted in 2016	Number of Music Festivals hosted	Number	R 2 000 000.00	R 2 000 000.00	N/A	N/A	N/A	N/A	Host of the 7th Matatiele Music Festival by 31 December 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 2 000 000.00	N/A	N/A	N/A	N/A	N/A
P3G6O47.02	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	19, 20	Tourism month celebration event	Q1: attendance register and pictures , Concept document Procurements Reports Q4: close out report	Four tourism month celebrations hosted	Number of Tourism month celebrations hosted by set date.	Number	R 150 000.00	R 150 000.00	N/A	N/A	N/A	N/A	Host 1 tourism month celebration event by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 150 000.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G6O47.03.1	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	19	Matat Fees event	**Q1:** specifications, attendance registers of meetings, appointment letters. **Q2:** event pictures and register Q4: Close out report	5 Matat Fees events supported	Number of Matat fees supported by set date	Number	R 500 000.00	R 500 000.00	N/A	N/A	N/A	N/A	Support Matat fees event by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R500 0000.00	N/A	N/A	N/A	N/A	N/A
P3G6O47.03.3	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	13	Mehloding heritage Event	**Q1:** specifications, attendance registers of meetings, appointment letters. event pictures and register **Q4**: Close out report	Four Mehloding heritage events supported	Number of Mehloding Heritage Events supported by set date.	Number	R 150 000.00	R 150 000.00	N/A	N/A	N/A	N/A	Support Mehloding heritage Event 31October 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 150 000.00	N/A	N/A	N/A	N/A	N/A
P3G6O47.03.4	LOCAL ECONOMIC	EDP: LED-TOURISM	All wards	Ced-Matat Heritage Race	**Q1:** specifications, attendance registers of meetings, . **Q2**: event	Four Ced –Matat heritage Race Annual events hosted	Number of Ced-Matat heritage race hosted by set date.	Number	R 500 000.00	R 500 000.00	N/A	N/A	N/A	N/A	Host of Ced-Matat Heritage race by 30 June 2018	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					pictures and register **Q4:** Close out report				Quarterly Cash flow						R500 000.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G6O48.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	All wards	Tourism Indaba showcase	Q4: Attendance Register, Pictures, Proof Payment made. Close out report	2 product owners attended Tourism indaba in 16/17 FY	Number of Tourism product owners attended the event by set date.	Number	R 120 000.00	R 120 000.00	N/A	N/A	N/A	N/A	Support two Tourism product owners to showcase products at the Tourism Indaba, by 30 June 2018	2 Tourism product owners to attend Tourism Indaba Close out report	3 Tourism product owners attended tourism Indaba on the 8th -10 of May 2018, Matatiele local Municipality assisted the product owners with booking and accommodation as part of strengthening destination Marketing for Matatiele . Close out report for Tourism Indaba 2018 has been completed	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															R 60 000.00	R 60 000.00	R 110 000.00	N/A	N/A	N/A
P3G6O48.02	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	All wards	Tourism Promotion Video	Q2: Advert Q3: Appointment letter of the service provider Q3 Q4:Video	An existing Tourism brochure is in place	Tourism Promotion Video produced by set date	Date	R 100 000.00	R 100 000.00	N/A	N/A	N/A	N/A	Produce tourism Promotion Video by 30 June 2018	Tourism promotion Video produced	Tourism promotional video was produced in April 2018 and submitted to EDP Department ,this video was produced so as to enhance destination marketing for Matatiele	N/A	N/A	N/A
									Quarterly Cash flow						R100 000.00	R50 000.00	R50 000.00	N/A	N/A	N/A
P6G13O88.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: LED-TOURISM	All wards	Tourism Awareness	Q2:Awarenness Manual , attendance register Q3: attendance register	1 Awareness campaigns held in 16/17 FY	Number of Awareness campaigns held by set date	Number	R10 000.00	R10 000.00	N/A	N/A	N/A	N/A	Conduct 1 tourism Awareness campaign for the establishment of tourism projects/businesses in ward 19 by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flows						R10 000.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G6O49.01	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	Ward 19	Local Tourism Organization	Q1-Q4: attendance registers and minutes of meetings	4 Local Tourism Organization quarterly meetings held during 2016/2017 financial year	Number of LTO meetings conducted by set date	Number	R50 000.00	R50 000.00	N/A	N/A	N/A	N/A	Conduct four quarterly Local tourism organization meetings by 30 June 2018	1 LTO meeting	1 Local Tourism Organization (LTO) meeting was held on the 29 June 2018 in Led Boardroom	N/A	N/A	N/A
									Quarterly Cash flows						R50 000.00	R10 000.00	N/A	N/A	N/A	N/A
P3G6O48.03	LOCAL ECONOMIC DEVELOPMENT	EDP: LED-TOURISM	WARD 19, 26	Tourism publication	**Q3:** article in tourism magazine	Two subscriptions conducted in the explore SA Magazine	Number of subscriptions and articles conducted by set date	Number	R 30 000.00	R 30 000.00	N/A	N/A	N/A	N/A	Subscription to explore Tourism magazine by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flows						R30 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O15.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Submission of monthly budget statements reports as per section 71 of MFMA.	Q1, Q2, Q3 & Q4: 3 Monthly reporting checklist, automated email from National Treasury, report from Provincial Treasury.	Monthly submission.	Number of Section 71 reports submitted by set date.	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of monthly (section 71) reports to National Treasury, Provincial Treasury and mayor on the 10th working day of every month	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10th of every month	Monthly (section 71) reports submitted to National, Provincial Treasury and the Mayor on the following dates: 15 May 2018, 14 June 2018, 13 July 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O15.02	MUNICIPAL FINANCIAL VIABILITY AND INVESTMENTS	BTO: BUDGET PLANNING AND	All	Submission of quarterly reports as per section 52 (d) of MFMA.	Q1, Q2, Q3 & Q4:1 Quarterly reporting checklist, automated email from National Treasury, report from Provincial Treasury.	Quarterly reports	Number of section 52d reports and withdrawal report reports submitted by set date	Number by date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of 4 quarterly reports (section 52d reports and withdrawal report) to National Treasury, Provincial Treasury by the 10th working day	Submission of quarterly reports National Treasury, Provincial Treasury by 10th working day of every quarter.	The (section 52d reports and withdrawal report) was submitted to National Treasury, Provincial Treasury on the 13 July 2018	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															of each quarter.					
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O15.03	MUNICIPAL FINANCIAL VIABILITY AND	BTO: BUDGET PLANNING AND INVESTMENTS	All	Submission of banking details as per section 8 of MFMA.	Q1: 1 Completed banking form. Q2: N/A Q3: N/A Q4: N/A	Bank account completed forms on an Annually basis	Number of report submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	One annual banking details to be reported to National Treasury by 01 July 2017.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O15.04	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Submission of quarterly reports as per section 52 (d) of MFMA.	Q1, Q2, Q3 & Q4: 1 Quarterly reporting checklist, automated email from National Treasury, report from Provincial Treasury.	4 Withdrawal report submitted on a Quarterly reports in 2016/2017 financial year.	Number of quarterly withdrawal reports submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of 4 quarterly reports withdrawal to National Treasury, Provincial Treasury by 30 June 2018.	Submission of quarterly reports to National Treasury, Provincial Treasury by 10th of every quarter.	The quarterly report on withdrawals was submitted to National Treasury, Provincial Treasury on the 13 July 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O15.05	MUNICIPAL	BTO: BUDGE	All	Submission of mid-term reports in	Q1: N/A Q2: N/A	Mid-term report submitted by the 25th	Date of Submission of mid-term	Date	N/A	N/A	N/A	N/A	N/A	Operational	Mid – Term report to be submitted to Management	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				terms of section 72 of MFMA.	Q3: 1 Mid-term checklist. Q4: N/A	January to National and Provincial Treasury.	report set date.								Team, Standing Committee, EXCO, Council and National and Provincial by the 25th January.					
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O15.06	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Submission of 3 monthly bank reconciliations.	Q1, Q2, Q3 & Q4: 3 monthly bank reconciliation summary.	Submitted Bank reconciliation monthly basis to National Treasury.	Number of submitted monthly reconciliation by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly bank reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly reconciliations were submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the following dates: 15 May 2018, 08 June 2018, 06 July 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O15.07	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Submission of 1 investment register on a monthly basis	Q1, Q2, Q3 & Q4: 3 proof of submission per quarter Submitted investment register.	Submitted Investment register to National Treasury on a monthly basis	Number of monthly investment registers submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly investment registers were submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the following dates: 15 May 2018, 08 June 2018, 06 July 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G2O28.03	MUNICIPAL FINANCIAL VIABILITY AND	BTO: BUDGET PLANNING AND INVESTMENTS	All	Review (6) budget related policies and Standard Operating Procedures on an annual basis	Q1: N/A Q2: N/A Q3: 1 Council resolution of draft policies. Q4: 1 Council resolution approval of policies and	Existing approved reviewed policies for 2016/17.	Number of reviewed policies by set date	Number date	N/A	N/A	N/A	N/A	N/A	Operational	Annual review of 6 policies and Standard Operating Procedures within the legislative prescripts of MFMA, MSA, MPRA and NT	Approved annual review of 6 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June	6 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines were approved by Council on the 29th of	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Mayors signing off.										Guidelines by 30 June 2018.	2018	May 2018. **(CR357/29/05/2018)**			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O18.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Multi-year budget as per section 28 of the MFMA.	Q1: N/A Q2: N/A Q3: 1 Council resolution of the adjusted budget and locking certificate by the Municipal Manager. Q4: N/A	2016/17 approved Budget	Adjusted budget submitted to Management Team, Standing Committee, EXCO, and Council by set date	Approved adjusted budget Date	N/A	N/A	N/A	N/A	N/A	N/A	Prepare and Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 28th February of each year	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O18.02	MUNICIPAL FINANCIAL VIABILITY AND	BTO: BUDGET PLANNING AND	All	Multi-year budget as per section 21 (b) of the MFMA.	Q1: 1 Council resolution and the approved budget process plan. Q2: N/A Q3: N/A Q4: N/A	Submitted 2016/17 Time schedule to Management Team, EXCO, Standing Committee, Council	Submitted Process Plan to Management team, Standing Committee, EXCO, Council and National	Approved Budget Process plan Date	N/A	N/A	N/A	N/A	N/A	Operational	Budget Process Plan (One time schedule) submitted to Management Team, Standing Committee, EXCO, Council and	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
						and National and Provincial Treasury.	and Provincial Treasury by set date.								National and Provincial Treasury by for the next financial year 10 months before start of new financial year					
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O18.03	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Multi-year budget as per section 21 of MFMA.	Q1: N/A Q2: 1 budget return form submitted to management. Q3: 1 Council resolution and the tabled draft budget. Q4: N/A	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the	Tabled and submitted draft budget to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date.	Tabled draft budget Date	N/A	N/A	N/A	N/A	N/A	operational	Submit tabled draft budget that is aligned to the IDP 90 days before the start of a new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O18.03	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Multi-year budget as per section 21 of MFMA.	Q1: N/A Q2: N/A Q3: N/A Q4: 1 Council resolution and approved budget.	Submitted 2016/17 tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the	Approved budget submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date.	Approved budget Date	N/A	N/A	N/A	N/A	N/A	Operational	Submit Approved budget that is aligned to the IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 June 2018.	Submit Approved budget that is aligned to the IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 June 2018.	2018/19 Annual Budget that is aligned to the IDP approved on the 29th May 2018 and submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury on the 12 June 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O18.04	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Multi-year budget as per section 23 of the MFMA.	Q1: N/A Q2: N/A Q3: 1 Allocations of teams. Q4: 1 consolidated report and attendance registers	Budget Community Outreach held on 11 – 15 April 2017	Budget Community Outreach conducted by set date	Budget Community Outreach date	N/A	N/A	R300 000.00	N/A	N/A	operational	To conduct a Budget Community Outreach by 30 April 2018	Budget Community Outreach held before 30 April 2018	The Budget Community Outreach was held on the 09th – 13th April 2018	N/A	N/A	N/A
									Quarterly cash flow						R300 000.00	R300 000.00	R300 000.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
-	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Budget Control.	Q1: 3 monthly reports. Q2: 3 monthly reports. Q3: 3 monthly reports. Q4: 3 monthly reports.	Submit the 12 monthly reports to Management Team.	Number of Monthly reports submitted to Management Team by set date	Number and date.	N/A	N/A	N/A	N/A	N/A	Operational	Submit 12 monthly reports to Management Team by the 10th working day of the following month.	Submit 3 monthly reports to Management Team by the 10th working day of the following month.	3 monthly reports were submitted to the Management Team on the 14th May 2018, 12 June 2018, and 10 July 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O17.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: BUDGET PLANNING AND INVESTMENTS	All	Compliance with mSCOA regulations.	Q1: 1 quarterly report on mSCOA. Q2: 1 quarterly report on mSCOA. Q3: 1 quarterly report on mSCOA. Q4: 1 quarterly report on mSCOA.	mSCOA Steering Committee.	Number of meetings held by set date	Number Date	R1 900 000.00	R1 900 000.00					Hold 4 quarterly mSCOA steering committee meetings. Ensure mSCOA is fully implemented by 30 June 2018	Steering Committee meeting	The mSCOA steering Committee Meeting was held on the 16th May 2018	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R1 900 000	R475 000	R475 000.00	N/A	N/A	N/A
-	MUNICIPAL FINANCIAL VIABILITY	BTO: BUDGET PLANNING AND	All	Training of unit staff within the unit.	Q1: N/A Q2: N/A Q3: one training of staff members Q4: N/A	Unit staff members	Number of trainings attended by set date	Number and date	R10 000.00	R10 000.00					One training to be attended by 31st March 2018.	N/A	2 trainings attended on the following dates: 21-23 May 2018 and 11-12 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R10 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O21.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Submission of mid-year report in terms of section 72 of the MFMA.	**Q1:** N/A **Q2:** N/A **Q3:** Report and proof of submission **Q4:** N/A	Mid-term report submitted by the 25th January to Council, National and Provincial Treasury.	Mid-term report submitted by set date.	Mid-term report Date	N/A	N/A	N/A	N/A	N/A	operational	Mid – Term report to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 25th January.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O19.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Completion of General Ledger control accounts reconciliations.	**Q1,Q2, Q3 & Q4:** Checklist, 3 Signed off General Ledger reconciliation and monthly interim financials.	General Ledger and trial balance of 2016/17. Mid-term financial statements of 31 December 2016.	Number of submitted monthly reconciliation by set date.	Number date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly reconciled general ledger control accounts as per checklist signed off by the CFO by 30 June 2018.	3 monthly reconciled general ledger control accounts as per checklist signed off.	Submitted quarter 4 (April, May and June 2018) reconciled key General Ledger Control Accounts (ASSETS; BANK; DEBTORS; CREDITORS; INVENTORY, VAT) as per the checklist and signed off by the CFO on the	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															06 JULY 2018.					
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
-	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Completion of cash flow projections on a monthly basis.	**Q1, Q2, Q3 & Q4:** 3 Monthly cash flow projection statements	Submitted Income and expenditures to Provincial and National Treasury on a monthly basis and feedback analysis report for 2016/2017.	Number of monthly cash flow projection analysis reports submitted by set date	Number and date.	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly cash flow projections analysis reports to be submitted to Management Team, 10th working day of the following month	3 monthly cash flow projections analysis reports to be submitted to Management Team, 10th working day of the following month	3 Monthly cash flow projections submitted to Management Team incorporated in the statement of financial performance and position report on the 15 MAY 2018; 12 JUNE 2018; 10 JULY 2017.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G2O28.03	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Budget related management policies and SOP's.	**Q1**: N/A **Q2:** N/A **Q3:** Draft Policies and Council resolution. **Q4:** Approved Policies, Council resolution and signed policies and SOP's.	Existing approved reviewed policies for 2016/2017. GRAP Framework Policy and Fixed Assets Management Policy	Number of reviewed policies and SOP's by set date	Number Date.	N/A	N/A	N/A	N/A	N/A	Operational	Annual review of two (2) Budget policies and SOP within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2018.	Approval of two (2) Budget policies and SOP within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2018.	Policies adopted with budget on the 29 MAY 2018. CR 358/29/05/2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O18.05	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Completion of recons on a monthly basis and adherence to MFMA.	**Q1, Q2, Q3 & Q4:** 3 Monthly signed off National Treasury Return of loan repayments	Statement from the funder/financing institution	Number of reports on loan repayments submitted by set date.	Number and Date	N/A	N/A	N/A	N/A	N/A	Operational	12 reports on Repayments of loans taken and reported to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10th working of the following month.	3 monthly reports on Repayments of loans taken and reported to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10th working of the following	The municipality is not servicing any loans, quarterly reports submitted to Treasury, quarter 3 report submitted on the 15 MAY 2018 and quarter 4 report will be submitted on the 13	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																month.	JULY 2018.			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O18.06	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Completion of financial statements on a monthly basis and adherence to MFMA	**Q1:** 3 Monthly interim Financial statements submitted to council through MTM and EXCO.	12 monthly reports for financial year 2016-2017	Number of submitted monthly financial statements by set dates	Date and Number.	R50 000.00	R50 000.00		N/A	N/A	Operational	12 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council as per the meetings calendar schedule.	3 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council as per the meetings calendar schedule.	Mid-Term financial statements as at end April 2018 submitted to management on the 18 June 2018, First draft of AFS to be submitted on the 15 July 2018.	May 2018 Interim financials not submitted.	Monthly Interim financials for end May 2018 as prepared in-house to be finalized before 15 July 2018	Continuous Training on Caseware.
									Quarterly cash flow						R50 000.00	R 15 000.00	N/A	N/A	N/A	N/A
P4G2O28.03	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Training of staff	**Q1:** N/A **Q2:** Course outline and attendance register **Q3:** N/A **Q4:** Course outline and attendance register	2016/2017 trainings attended	Number of trainings attended by set date	Number date	R50 000.00	R20 000.00		N/A	N/A	Operational	Two trainings to be attended by 30 June 2018.	GRAP training by 30 June 2018.	Attended mSCOA workshop on Audit readiness and AFS preparation on the 09-10 May 2018. Attended Munsoft workshop on the 21-23 May 2018.	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	Attended GRAP Training on the 26 June 2018.			
									Quarterly cash flow						R20 000.00	R10 000.00	N/A	N/A	N/A	N/A
-	**MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**	**BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT**	All	Submission of Monthly Reports to Management Team Meeting, Adherence to municipal council policy and MFMA	**Q1, Q2, Q3 & Q4:** Reports and proof of submission	Submitted the 12 monthly reports to Management Team for 2016/2017.	Number of Monthly statement of financial performance reports submitted to Management Team by set date.	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	Submit 12 monthly reports to Management Team, STANCO, EXCO AND Council.	Submit 3 monthly reports to Management Team, STANCO, EXCO AND Council.	3 Monthly reports for quarter 4 submitted and tabled to Management Team on the 15 MAY 2018; 12 JUNE 2018; 10 JULY 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O20.01	**MUNICIPAL FINANCIAL**	**BTO: FINANCIAL REPORTING AND**	All	Preparation of Annual Financial Statements with no material misstatements.	**Q1:** Submitted Annual Financial Statements by 31 August **Q2:** N/A **Q3:** N/A	30 June 2016 Audited Annual Financial Statements	Submitted GRAP Compliant Annual Financial Statements by set date.	Date	R1 708 200.00	R1 708 200.00		N/A	N/A	Operational	Submit GRAP compliant Annual Financial Statements to Management Team,	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Q4: N/A										Audit Committee, Auditor-General, National and Provincial Treasury by the 31st August.					
									Quarterly cash flow						R1 708 200.00	N/A	N/A	N/A	N/A	N/A
P6G14O98.02	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT		Unqualified Audit Opinion.	**Q1:** N/A **Q2:** Signed Audit Report **Q3:** N/A **Q4:** N/A	Unqualified Audit opinion with no material misstatement for 30 June 2016.	Signed Auditor General Report by set date	Audit Report date	R4 240 000.00	R4 240 000.00		N/A	N/A	Operational	Achieve an Unqualified Audit Opinion with no material misstatements issued by the Auditor-General by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R4 240 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O22.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT		Update and maintain fixed assets register	**Q1, Q2, Q3 & Q4:** Updated Fixed Assets Register	Audited fixed assets register for 30 June 2016.	GRAP Compliant Fixed Assets Register by set date.	Date	N/A	N/A	N/A	N/A	N/A	N/A	Prepare and maintain GRAP compliant FAR reconciliations to General Ledger by 30 June 2018.	Conduct a Physical verification of Immovable and movable Assets Inclusive of Infrastructure Projects.	Physical verification for quarter 3 ended 31 MARCH 2018 done and completed in April 2018. Physical verification for quarter ended 30 JUNE 2018 done and completed in July 2018. Verification of each quarter is done after the end of the quarter hence the reporting overlaps to the next quarter.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O22.02	MUNICIPAL FINANCIAL	BTO: FINANCIAL	All	Insurance of Municipal Assets.	**Q1:** Appointment Letter and Contract by end of	Existing Insurance Service provider (Lateral Unison)	Insurance cover for municipal assets and other risks.	Date and Insurance Cover.	R1 150 000.00	R1 150 000.00		N/A	N/A	Operational	Ensure annual Risk cover of municipal assets as per	N/A	Assets additions are insured monthly and premiums paid based	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Quarter one. **Q2**: **Q3:** N/A **Q4:** N/A										council policy by 30 June 2018.		on the invoices.			
									Quarterly cash flow						R1 150 000.00	N/A	N/A	N/A	N/A	N/A
P4G3O22.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO: FINANCIAL REPORTING AND ASSET MANAGEMENT	All	Infrastructure assets update	**Q1:** N/A **Q2:** GRAP compliant Fixed Assets Register **Q3:** N/A **Q4:** GRAP compliant Fixed Assets Register	Audited Fixed assets register of 30 June 2016	Updated Fixed Assets Register by set date.	Date and number.	R600 000.00	R600 000.00		N/A	N/A	Operational	GRAP compliant Fixed Asset Register updated by 30 June 2018.	Update and verify infrastructure assets	Sondlo Chartered Accountants Inc appointed on the 04 May 2018 and the project is at implementation stages. First progress report presented in the Steering committee meeting on the 31 MAY 2018. Second Progress report presented to the project steering committee meeting on the 19 JUNE 2018. The first draft FAR	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	due on the 15 JULY 2018.			
									Quarterly cash flow						R600 000.00	N/A	N/A	N/A	N/A	N/A
P4G3O24.01	MUNICIPAL FINANCIAL	SCM	N/A	One Demand Management	Q1: Proof of invitation	All service providers are on CSD	Invitation Notice issued by set	Notice and Date	R20 000.00	R20 000.00	05/20/25/5190/000	N/A	N/A	Operational	Invitation of Accredited prospective service providers to register on CSD by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R20 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O25.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	SCM	N/A	One Acquisition Management (3)	Q1, Q2, Q3 & Q4: 3 Awarded bids, Deviation Register, Reports on Regulation 32 bids,	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2016/17 FY	Percentage of bids done through competitive bidding by set date	Percentage date	N/A	N/A	N/A	N/A	N/A	N/A	60% of bids done through competitive bidding by 30 June 2018	60% of bids done through competitive bidding	98% of bids was done through competitive bidding Total procurement for the quarter inclusive of deviations amounted to R66 511 452.9, total deviations for the quarter amounted to R1 630 049.17 and total procurement awarded through competitive bidding amounted to R64 881 403.73	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O26.01	MUNICIPAL FINANCIAL	SCM	N/A	One Acquisition Management (4)	Q1: Appointment letters, Register for training	2016/17 Bid Committee	Established bid committee by set date	Established bid committee Date	N/A	N/A	N/A	N/A	N/A	N/A	Establishment of Bid Committee by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O16.03	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	SCM	N/A	One Acquisition Management (5)	Q1, Q2, Q3 & Q4: Closing Registers, intention letter	Awarded bids, Deviation Register, Reports on Regulation 32 bids for 2016/17 FY,	Number of days for awarding of bids	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Ensure 80 days turnaround time from closing date for the awarding of bids by 30 June 2018	Ensure 80 days turnaround time from closing date for the awarding of bids	21 Projects were awarded in the 4th quarter but only 10 projects were awarded within 80 days from the date of appointment	11 projects were awarded beyond the 80day turnaround time.	Number of objections and also confirmation of Letter of good standing from department of Labour	Increase the number of days for validity period and also include clarification meeting for multi-year projects
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O25.02	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	SCM	N/A	3 Acquisition Management reports(6) Submission of monthly report	Q1, Q2, Q3 & Q4: Reports and a proof of submission	Submitted of 12 Monthly reports	Number of monthly reports on Irregular expenditure submitted to Management Team Meeting (MTM)	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	To have 12 monthly reports on Irregular expenditure submitted to Management Team Meeting (MTM), by 30 June 2018	3 Monthly Report to Management Team Meeting (MTM) on irregular expenditure	3 monthly reports on irregular expenditure were submitted to Management Team Meeting on the following dates: 05 April 2018; 10 May	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	2018; 6 July 2018			
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G2O27.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	SCM	N/A	Stores management	Q1, Q2, Q3 & Q4: 1 Quarterly stock count Recon on stock counts Re-order levels report	Stores management procedures in place	Number of stock counts, reconciliations, Investigations, report by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Quarterly Stock counts, Reconciliation of stock counts to General Ledger, Investigate and report on discrepancies Perform annual stock take by 30 June 2018	Perform Annual Stock count by 30 June 2016 1 Reconciliation of stock counts to General Ledger, 1 Investigate and report on discrepancies	1 stock count was performed on 3 July 2018 1 reconciliation to General Ledger of stock count was performed and the discrepancies were investigated	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.23	MUNICIPAL FINANCIAL VIABILITY AND	SCM	N/A	Maintenance of Service Providers contract (1)	Q1, Q2, Q3 & Q4:Appointment Letter, Signed Service Level Agreement /Contracts	Contract register is in place	Number of days in which Contracts/service level agreements are signed after a bid is awarded by set date.	Number and Date	N/A	N/A	N/A	N/A	N/A	Operational	To have signed contracts/ service level agreements for all the bids awarded within 30 days of award date by 30 June	Ensure contracts/ service level agreements signed within 30 days from the date of appointment	100% (10 of 10) contracts/ service level agreements signed within 30 days from the date of appointment	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															2018.					
P4G3O26.02				Maintenance of Service Providers contract (2)	Q1, Q2, Q3 & Q4: 3 Proof of submission, Monthly updated contract register	Contract register is in place	Number of days in which reports on awarded bids were submitted to National treasury and number of Updated contract register by set date	Number and Date							Submission of 12 monthly reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	Submission of 3 monthly reports on Awarded bids to National treasury within 10 days after Month end and Monthly Updated contract register	3 reports on awarded bids were submitted to National Treasury within 10 days after the month end The contract register was updated	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G10O67.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	SCM	N/A	Fleet management	Q1, Q2, Q3 & Q4: 3 reports and proof of submission to MTM.	Fleet management procedures 2015/16 accidents reported 2015/16 fleet abuse cases	Number of fleet abuse cases and accidents reports submitted by set date	Number and Date	R650000.00	R480000.00	05/20/25/4910/000	N/A	N/A	Operational	Submission of 12 monthly report on fleet abuse cases and accidents to MTM by 30 June 2018.	Submission of 3 monthly report on fleet abuse cases and accidents	3 fleet reports indicative of fleet abuse case and accidents were submitted to Management Team on the following dates: 05 April 2018; 10 May	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	2018; 6 July 2018			
P5G10O67.02					Q1, Q2, Q3 & Q4: Vehicle License, Vehicle service orders		Percentage of municipal fleet licensed by set date.	Percentage Date							Ensure 100% Licensing municipal fleet by 30 June 2017	Ensure 100% Licensing municipal fleet	100% (31 of 31) of municipal fleet was Licensed	N/A	N/A	N/A
									Quarterly Cash flow						R480000.00	R120 000.00	R 22 536.00	N/A	N/A	N/A
-	**MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT**	**SCM**	**N/A**	SCM policy and Fleet Management policy and Infrastructure procurement policy and SOPs	Q1: N/A Q2: N/A Q3: Draft policies and Council Resolutions Q4: Approved policies and Council Resolutions	Approved existing SCM Policy, Fleet Management Policy and Infrastructure procurement policy and SOPs for 2016/2017	Number of reviewed and approved policies by the set date	Number date	N/A	N/A	N/A	N/A	N/A	Operational	Review Fleet Management Policy and SCM Policy and Infrastructure Procurement Policy and SOPs by 31 May 2017	Approval of reviewed policy by council on 31 May 2017	Fleet Management policy, Supply Chain Management Policy ,Infrastructure procurement policy and SOP were approved by council on the 29 May 2018	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G3O29.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO- REVENUE AND EXPENDITURE		Debt Collection & Reduction	Q1, Q2, Q3 & Q4: 12 Monthly Debtors age analysis & debt collection letters issued	R 84,5 M as at 31 Dec 2016 **Normal debt:** R35 944 750 **Government debt:** R48 646 137	Amount of debt reduced by set date	Amount Date	N/A	R1000 000.00	05/20/20/4910/000	N/A	N/A	Operational	Reduction of normal debt by R1 500 000 by 30 June 2018.	Reduce normal debt by R375 000.00	Opening Balance R65,452,018.69 Closing balance R45,219,547.46 Reduction in debt: **R20,232,471.23**	N/A	N/A	N/A
							Amount of debt reduced by set date	Amount Date	N/A	R1000 000.00	05/20/20/4910/000	N/A	N/A	Operational	Reduction of Government debt by R1 500 000 by 30 June 2018	Reduce Government debt by R375 000	Opening balance R44,107,680.75 Closing balance R42,432,175.82 Reduction in debt **R1,675,504.93**	N/A	N/A	N/A
									Quarterly cash flow						R1000 000.00	R250 000.00	N/A	N/A	N/A	N/A
P4G3O30.01	MUNICIPAL FINANCIAL	BTO- REVENUE AND		General Valuation roll	Q1: Appointment letter Q2: Q3:Draft valuation roll Q4:Certifi	Certified valuation roll for 2015/16	General evaluation roll produced by set date.	Date Objections/ appeals Final Valuation roll		R1500 000.00	05/20/20/4910/000	N/A	N/A	Operational	To produce a general valuation roll for implementation in 2017/18 financial	Production of a final valuation roll	Final valuation submitted on 27/06/2018 and will be implemented in July	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					ed valuation roll										year		2018			
									Quarterly cash flow						R1500 000.00	R375 000	N/A	N/A	N/A	N/A
P4G3O31.01	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO- REVENUE AND EXPENDITURE		Debtors Reconciliations	Q1, Q2, Q3 & Q4: Monthly signed Debtors reconciliations and proof of submission.	Monthly Reconciliations are done monthly.	Number of monthly debtor's reconciliations submitted by set date.	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Submission of 12 Monthly reconciliations to MTM by 30 June 2018.	3 Monthly debtors reconciliation from the billing system to the General Ledger and signed off by the Chief Financial Officer by the following dates: 15 May 2018 16 June 2018 13 July 2018	Debtors reconciliations approved on the following dates: 04/05/2018 05/06/2018 06/07/2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P1G1O1.01	MUNICIPAL FINANCIAL VIABILITY	BTO- REVENUE AND EXPENDITURE		Indigent support	Q1, Q2, Q3 & Q4: 12 monthly Indigent status reports	20542 beneficiaries currently receiving support	Number of indigent beneficiaries provided with services by set date.	Number Date	N/A	R14 000 000.00	05/40/40/4970/000 05/20/25/4975/000	N/A	N/A	Operational	Provide services to 20542 indigent beneficiaries as follows: Electricity, Refuse and rates, Gel and oil, Solar	Provide services to indigent beneficiaries on monthly basis as follows: Electricity Refuse and Rates:	Provided indigent services to a total of 10511 As follows: Electricity: 3 453 Rates and	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																Alternative energy: Gel and oil Solar	refuse: 1 035 Solar 7 500			
									Quarterly cash flow						R14 000 000.00	R3500 000	R5,442,850.45	N/A	N/A	N/A
P4G3O29.02	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO- REVENUE AND EXPENDITURE		Charging of Interest on arrear accounts	Q1, Q2, Q3 & Q4:monthly Interest reports	Interest is charged on arrear accounts	Amount of interest levied on outstanding debt monthly by set date	Amount Date	N/A	N/A	N/A	N/A	N/A	Operational	Levying of Interest on outstanding debtors at an annual rate of 18% by 30 June 2018	Monthly charge of interest on outstanding debt.	Interest charged on a monthly basis as follows: April 2018 R805 958.06 May 2018 R622 933.85 June 2018 R567 053.16	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G3O33.01	MUNICIPAL FINANCIAL VIABILITY	BTO- REVENUE AND EXPENDITURE		Smart metering	Q1, Q2, Q3 & Q4: Signed progress reports	Non Smart Meters installed in the Matatiele area where electricity is supplied by the municipality.	Number of meters installed by set date.	Number Date	N/A	R2 143 680.00	05/20/20/4910/000	N/A	N/A	Operational	Replacement of 2000 non-smart meters to smart – grid meters by 30 June 2018.	Replacement of non-smart gird meters by 500 smart meters	None replaced in quarter 4	N/A	N/A	N/A
									Quarterly cash flow						R2 143 680.00	R535 920	N/A	N/A	N/A	N/A
P4 G3	MU	BTO-		Billing of Accounts	Q1, Q2, Q3 & Q4 :	7000 accounts	Number of accounts	Number and Date	N/A	R111 707	05/ 20/	N/A	N/A	Operatio	Billing done by end of	Billing done by end of	Billing done on the	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Monthly billing statements		billed and posting done by set date								the month and Posting of accounts by the 15th of each month by 30 June 2018.	the month and Posting of accounts by the 15th of each month	following dates 01/05/2018 02/06/2018 03/07/2018 Postage done on the following dates: 10 May 2018 14 June 2018 June statements not yet posted and will be posted by the 15th of July 2018.			
									Quarterly cash flow						R111,707.61	R27 926.9	R39 891.16	N/A	N/A	N/A
P4G3O23.02	MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT	BTO- REVENUE AND EXPENDITURE		Payment of creditors	Q1, Q2, Q3 & Q4 : Monthly Payment registers	% compliance with MFMA requirements	Percentage of received invoices per month against number of payments made within 30 days.	% Number Date	N/A	N/A	N/A	N/A	N/A	Operational	80% Payments done within 30 days on receipt of invoice by 30 June 2018.	80% Payments done within 30 days on receipt of invoice	A total of 713 invoices were received in quarter four as follow: CAPEC 46 OPEX 667 A total of 665 were paid within 30 days resulting to a 99.7% compliance	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	with MFMA			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G10O66.01	MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT	BTO- REVENUE AND EXPENDITURE		Payroll Administration	Q1, Q2, Q3 & Q4 : Monthly payroll reports	Monthly payments of salaries and benefits	Monthly payment of salaries by the set date.	Date on which salaries are paid	N/A	N/A	N/A	N/A	N/A	Operational	12 Monthly Salary Payments to be made by 25 of each month	3 Monthly payment of salaries.	Salaries paid on the following dates: 25 April 2018 25 May 2018 22 June 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
-	MUNICIPAL FINANCIAL	BTO- REVENUE AND		Attendance of training by staff	Q2: Invitations to attend trainings and attendance register	2016/17 training attended	Training attended	Date	N/A	R20 000.00	05/20/20/52 10/000	N/A	N/A	Operational	Training attended by staff by 31 December 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R20 000.00	N/A	N/A	N/A	N/A	N/A
P4G2O28.04	MUNICIPAL FINANCIAL	BTO- REVENUE AND EXPENDITURE		Budget related management policies	**Q4:** Council resolution and signed policies by the Mayor	Existing approved policies for 2016/17	Number of reviewed policies by set date	Number Approval date	N/A	N/A	N/A	N/A	N/A	Operational	Annual review of 10 budget related policies within the legislative prescripts of MFMA; MSA;	Review of 10 budget of budget related policies as required.	The following policies reviewed and approved by Council **on 28 May 2018** Credit	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															MPRA and NT guidelines by 30 June 2018		control and debt collection policy; Impairment and debt write off policy; tariff policy; Rates policy; Indigent policy; cash collection policy; incentive policy; Strategy to improve debt; Debt capacity policy; payment policy; unclaimed deposits policy; Electricity token policy; Cash shortage policy and customer care policy			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2017/18	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
FP4G2028.01	FINANCIAL MANAGEMENT & VIABILITY	HUMAN RESOURCE MANAGEMENT	N/A	Leave management	Q1 – Q4: Email proof of Leave reconciliation circulated.	Monthly leave management reports tabled at MTMs. Quarterly Leave Reconciliations circulated in 2016/17.	Number of Leave Reconciliations completed & circulated by set date	Number Date	None.	None.	N/A.	None	None	None	Four (4) of Leave Reconciliations completed & circulated by 30 June 2018.	One (1) leave reconciliation for Q3 of 2017/18 FY completed by 30 June 2018.	Three (03) leave reconciliations were done and circulated to all, as follows: - - 06 April 2018 (Q3 and two) - 07 May 2018, and 08 June 2018.	N/A	N/A	N/A
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A	N/A
P4G2028.02	FINANCIAL MANAGEMENT & VIABILITY	HUMAN RESOURCE MANAGEMENT	N/A	Payroll input administration	Q1: Monthly payroll input registers. Q2: Monthly payroll input registers. Q3: Monthly payroll input registers. Q4: Monthly payroll input registers.	Remuneration Policy & Payroll Management SOP.	Number of monthly payroll input submissions by the 10th day of every month.	Number Date	N/A.	N/A.	N/A.	N/A.	N/A.	N/A.	Twelve (12) Monthly payroll submissions to the BTO by 30 June 2018.	Three (3) Payroll input submission to BTO by 30 June 2018.	Three (3) payroll input submissions during Q 4 were made to BTO by the 10th day of the following months: April 2018, May 2018, & June 2018	N/A	N/A	N/A
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O85.01	GOOD GOVERNENCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES		Capacity building of Ward Governance Structures	Q2: Attendance Registers Q3: Attendance Registers Q4: Attendance Register	Ward Governance Structures	Number of Capacity building workshops for Ward Governance Structures by set date	Number Date	R50 000.00	R50 000.00	N/A	N/A	N/A	N/A	Conduct 3 Capacity building workshops of Ward governance Structures by 30 June 2018.	Conduct 1 Workshop of 4 Portfolios in 26 Wards for portfolio committees	Conducted 1 workshop of four (4) Ward Committee Portfolios from 26 Wards on 21 May 2018.	N/A	N/A	N/A
									Quarterly cash flow						R50 000.00	R30 000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O85.08, P6G13O85.09 & P6G13O85.10	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION	All wards	Provision of support services to the office of the Speaker	Q3 & Q4: Attendance registers, agenda and minutes.	Defunct Moral Regeneration Movement Structure. Ward Committees established in 2016/2017	Number of Moral Regeneration Movement (MRM) meetings and Campaigns held by set date	Date & Number	N/A	N/A	N/A	N/A	N/A	N/A	Hold one(1) MRM meeting and hosting of one (1) MRM Campaign by 30 June 2018	Hold One (1) campaign by MRM.	The District held a meeting with MRM structure on 26 May 2018.	One (1) campaign by MRM was not held.	The MRM Executive Committee has to be orientated by the 18th July 2018 which will be held for all the four (4) Local Municipalities under the District of Alfred Nzo.	The Campaigns will take place during 2018/19 FY.
					Q3 & Q4: Agenda; Registers; Report/Minutes; Terms of Reference; Fora Operational Plans		Number of Ward Public Participation Fora established by set date.	Date & Number	N/A	N/A	N/A	N/A	N/A	N/A	Establish 26 Ward Public Participation Fora by 30 June 2018	Establish 13 Ward Public Participation Fora	None	No Ward Public Participation Fora established.	Awaiting the orientation of the Ward Committees on Portfolios.	Ward Public Participation Fora to be established on the 2018/19 FY

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Q1: N/A Q2: N/A Q3: Agenda, Register, Report/Minutes Q4: Agenda, Register, Report/Minutes		Number of Initiation Forum Meetings held by set date	Date & Number	N/A	N/A	N/A	N/A	N/A	N/A	Hold 4 Initiation Forum meetings held by 30 June 2018.	Hold 2 Initiation Forum meetings	One Initiation Forum meeting was held on the 01st June 2018 at Speaker's Boardroom.	One Initiation Forum meetings Could not be held	There was a meeting where the premier was invited and thereafter the new initiation structure was established.	The project will be prioritized in 2018/29 FY.
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O85.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION	All wards	Monitoring of the functionality of War-rooms	Q1: None Q2: None Q3: 1 x Report and 1 x Minutes Agenda and Attendance Register Q4: 3 x Reports and 3 x Minutes Agenda and Attendance Register	26 Established War-rooms in each Ward	Number of Ward War-rooms and Ward Committees meetings held per ward by set date	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	Hold 4 monthly Ward War-rooms and Ward Committees Meetings per ward by 30 June 2018.	Hold 3 monthly Ward War-rooms Meetings by 30 June 2018	Two (2) ward war-rooms was conducted at Ward 20 on the 17 April 2018 and on the 30 May 2018	One ward war-room could not be held.	Due to busy schedule the third war room meeting could not take place.	The project will be prioritized in the 2018/19 FY.
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O85.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION	All wards	Monitoring of the functionality of Ward Committees and Ward Support Assistants.	Q1: None Q2: None Q3: 3 x Community meeting Agendas and 3 x Attendance Registers of Quarterly meetings held Q4: 3 x Community meeting Agendas and 3 x Attendance Registers of Quarterly meetings held	Established Ward Committees and employed 26 Ward Support Assistants	Number Ward Committees and Ward Support Assistant Meetings held per ward by set date	Number Date	N/A	N/A	N/A	N/A	N/A	Operational	Hold 6 monthly Ward Committees and Ward Support Assistants' Meetings per ward by 30 June 2018.	Hold 3 monthly Ward Committees and Ward Support Assistants' Meetings held per ward	3 ward committee meetings were held in the following wards: -Ward 20 was on the 06 April 2018. Ward 09 was held on the 09 May 2018. -Ward 18 was held on the 21 May 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O90.10	GOOD GOVERNANCE & PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	N/A	Presidential hotline	Q3, Q4: System Complaints Report Sheet	Complaints management system	Percentage of managed complaints received through the presidential hotline by set date	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% management of complaints received from presidential hotline by 2018	100% complaints referrals	100% (02 of 02) Presidential Hotline received and referred to relevant departments.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O88.07	GOOD GOVERNANCE & PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Formal complaints/walk-ins	Q3, Q4: Complaints Report Sheet	Complaints management system	Percentage of walk ins and suggestion boxes complaints by set date	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% walk ins and suggestion boxes complaints responded to by 30 June 2018	100% complaints responded to (walk-in's & suggestion boxes)	100% (210 of 210) complaints and (460 of 460) Walk-ins received and referred to relevant departments.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O90.04	GOOD GOVERNANCE & PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Awareness campaigns	Q1 - Q4: Attendance Register & Report	Customer care policy / migration policy	Number of school visits for integration of foreign nationals and the local communities conducted by set date	Number	R475 000.00	R20 000.00	R20 000.00	N/A	CRR	OWN	Conduct 6 school visits for integration of foreign nationals and the local communities by 30 June 2018	2 School visits for integration of foreign nationals and the local communities.	6 School visits were held in the following J.S.S. 1. Mechachaneng was on the 10 May 2018. 2. Mehloloaneng was on the 10 May 2018. 3. Mehloloaneng J.S.S was on the 11 May 2018. 4. Emitshatshaneni J.S.S was on the 12 June 2018. 5. Mangolong J.S.S was on the 12 June 2018. 6. Prospect J.S.S was on the 15 June 2018.	N/A	N/A	N/A

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									ACTUAL BUDGET [illegible]	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R20 000.00	R6 666.67	N/A	N/A	N/A	N/A
P6G13O90.05	GOOD GOVERNANCE & PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Migration Advisory Committee meetings	Q2 & Q4: Invitations, Agendas, Minutes & Attendance Register	Advisory committee Terms of references	Number of migration Advisory meetings held by set date.	Number	R475 000.00	R6 000.00	N/A	N/A	CRR	OWN	Hold two migration Advisory committee meetings by June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R6 000.00	N/A	N/A	N/A	N/A	N/A
P6G13O90.06	GOOD GOVERNANCE & PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Migration Panel meetings	Q1, & Q3: Invitations, Agendas, Minutes & Attendance Register	Panel Terms of references	Number of Panel meetings held set date	Number	R475 000.00	R6 000.00	N/A	N/A	CRR	OWN	Hold Two migration Panel committee meetings by June 2018	Hold one migration Panel committee meeting	Migration Panel Committee Meeting was held on the 13 June 2018 at Speaker's Boardroom .	N/A	N/A	N/A
									Quarterly cash flow						R6 000.00	R3000.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O85.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Management of petitions	Managed Petitions	None	Percentage of Petitions received and managed by the set date	Percentage & Date	N/A	N/A	N/A	N/A	N/A	Operational	100% management of petitions received by 30 June 2018	100% management of petitions	100% (03 of 03) Petitions received/referred and attended by petition committee	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13085.04	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Management of Marches	Applications for marches	None	Percentage of applications for marches received and managed by the set date	Percentage & Date	N/A	N/A	N/A	N/A	N/A	Operational	100% management of applications for marches by 30 June 2018	100% management of applications for marches by 30 June 2018	100% (10 of 10) Application of Marches received and processed and granted.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O85.11	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Review and establish residential addresses in all the 26 Wards	Proof of all verified addresses	Residential addresses exist in Matatiele Town and the Proof of Residence forms issued by the Municipality.	Number of wards with established and verified residential addresses by set date	Number & Date	NA	NA	NA	NA	NA	NA	Establishment and Verification of residential addresses in 4 wards (2,3,6,10) by 30 June 2018	Establishment of residential addresses in wards 6 and 10 by 30 June 2018	Residential address established and reviewed in all 26 wards of Matatiele Local Municipality	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O85.06	GOOD GOVERNANCE AND PUBLIC WORKS	PUBLIC PARTICIPATION	All	Development of standard operation procedure (SOP) on the operations of the Community Development Workers (CDWs).	Q2: N/A Q3: Draft CDWs' SOP Q4: Adoption of SOP by Council.	Signed MOU between CoGTA and Matatiele Local Municipality	Developed and Adopted policy on the operations of CDWs by the set Date.	Date	N/A	N/A	N/A	N/A	N/A	N/A	Develop a new policy on operations of CDWs and adopt by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O85.12	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES	All	Monitoring of CDWs Operations	Q3 & Q4 Reports	Signed MOU between CoGTA and Matatiele Local Municipality	Number of reports on monitoring of the CDWS's operations compiled by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Compile 6 Monthly reports on monitoring of the CDWs Operations submitted to by 30 June 2018	Compile 3 Monthly reports on monitoring of the CDWs Operations submitted	3 Monthly reports on monitoring of the CDWs Operations compiled and submitted.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O85.12 P6G13O85.06	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION	All	Monitoring of Ward Committees Portfolios Operations Development of standard operation procedure (SOP) on the operations of the Community Development Workers (CDWs).	Q3 & Q4 Reports Q2: N/A Q3: Draft CDWs' SOP Q4: Adoption of SOP by Council.	Ward Operational Plans Developed for the ten (10) Ward Committees per Ward. Signed MOU between CoGTA and Matatiele Local Municipality	Number of Ward Committees Portfolios Operations compiled by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Compile 6 Monthly reports on monitoring of the Ward Committees Portfolios' Operations submitted by 30 June 2018.	Compile 3 Monthly reports on monitoring of the Ward Committees Portfolios' Operations submitted	3 reports according to their portfolios for CDW'S have been compiled. Policy on the Operations of the CDWs was developed.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.12	GOVERNANCE AND PUBLIC PARTICIPATION	LAND USE MANAGEMENT		Compliance notices served within one week of identification	Q1, Q2, Q3 and Q4: notices served	Number of compliance notices served	Number of Served notices by set date	Number, date	N/A	N/A	N/A	N/A	N/A	N/A	50 compliance notices served by 30 June 2018	11 notices served	5 Notices served	6 notices not served	Others comply after verbal warning	Compliance notices will be served (on-going)
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.11	GOVERNANCE AND PUBLIC PARTICIPATION	LAND USE MANAGEMENT		Process subdivision applications applications within 300 days of receipt as per Spatial Planning and Land Use Management Act (SPLUMA)	Q1:register Q2: Register Q3 register Q4: register	Received and processed subdivision application	Number of processed subdivision applications by set date	Number, date	N/A	N/A	N/A	N/A	N/A	N/A	8subdivision applications processed by June 2018	2 subdivision applications processed	1 subdivision application received (22/06/18)- to be processed	1 application not processed	1 Application arrived and still under scrutiny in the Unit	1 subdivision application to be processed in Q1 of 2018/19 FY.
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.12	GOVERNANCE AND PUBLIC PARTICIPATION	LAND USE MANAGEMENT		Process Special Consent applications within 300 days of receipt as per SPLUMA	Q: register Q2: register Q3 register, Q4: register,	Received and processed special consent application	Number of processed special consent applications by set date	Number, date	N/A	N/A	N/A	N/A	N/A	N/A	10 special consent applications processed by June,2018	3 special consent application processed by set date	1 consent application received (28/06/18)- to be processed	2 applications not processed	1 application was received and still under scrutiny in the Unit	1 consent application to be processed in Q1 of 2018/19 FY.
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.25	GOVERNANCE AND PUBLIC PARTICIPATION	LAND USE MANAGEMENT	1,19,20	Processing of rezoning applications within 300 days of receipt as per SPLUMA	Q: register Q2: register Q3 register, Q4: register,	Received and processed rezoning application	Number of processed rezoning applications by set date	Number, date	N/A	N/A	N/A	N/A	N/A	N/A	10 rezoning applications processed by June 2018	3 applications processed	No applications received	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.14	GOVERNANCE AND PUBLIC PARTICIPATION	LAND ADMINISTRATION		Development of Densification policy	Q1: draft Q2 draft Q3:attendance register Q4 approved policy and council resolution	None	Densification policy approved by set date.	Approved policy date	N/A	N/A	N/A	N/A	N/A	N/A	Development of Densification policy by 30 June 2018	Submission to council for approval	Densification Policy drafted	Densification Policy not submitted to council for approval	There was no response to public notice for public commence so the period for commence was extended	Densification Policy draft to be submitted to Council for approval in July 2018
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.28	GOVERNANCE AND PUBLIC PARTICIPATION	LAND ADMINISTRATION	1,19,20	Development of policy	Q1: draft Q2 draft Q3:attendance register Q4 approved policy and council resolution	none	Revitalization policy adopted by set date	Approved policy date	N/A	N/A	N/A	N/A	N/A	N/A	Development of a Revitalization policy for underutilize land parcels and facilities by 30 June 2018	Submission of the policy to council for approval	Revitalization Policy drafted	Revitalization Policy not submitted to council for approval	There was no response to public notice for public commence so the period for commence was extended	Revitalization Policy draft to be submitted to Council for approval in July 2018.
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.13	GOVERNANCE AND PUBLIC PARTICIPATION	LAND ADMINISTRATION		processing of Municipal land disposal applications within 60 days of receipt	Q1,q2,Q3,Q4: Register, CR	Received and processed land development applications	Number of land applications processed by set date.	Number, date	N/A	N/A	N/A	N/A	N/A	N/A	24 land applications processed by June 2018	7 applications processed	4 applications received and acknowledged	3 applications not processed	4 applications received, were not processed due to a need for a policy review	Policy reviewed and to be submitted to Council for approval in July, 2018-processing of applications will commence

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O85.03	GOOD GOVERNENCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES		Coordination and facilitation of public education programs	Q1: Community Based Planning concept document & manual, attendance registers. Environmental scan Invitations of other Units to the public education sessions. Attendance registers Q2:Attendance registers Q3:Attendance registers Q4:Attendance registers	Public participation and Education policy	Number of Public Education sessions promoted by set date.	Number	R100 000. 00	R100 000. 00	N/A	N/A	N/A	N/A	Promote Public Education on municipal and government programmes in 26 wards by 30 June 2018.	Public Education sessions on Safety precaution during fire season in 7 Wards	Public education in ward 24 on 26/04/18 Public education in ward 24 on15/05/18 Public education in ward 21 on 05/06/18 Public education in ward 15 on 06/06/18 Public education in ward 12 on14/06/18 Public education in ward 01on 23/06/18 Public education in ward 26 on 21/06/18	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R100 000.00	R25 000.00	N/A	N/A	N/A	N/A
P6G13O85.06	GOOD GOVERNENCE AND PUBLIC PARTICIPATION	PUBLIC PARTICIPATION SERVICES		Development of a new policy on the operations of CDWs	Q1: Draft policy Q2: Adopted policy and council resolution	Signed MOU by COGTA and Matatiele Local Municipality	Adopted policy on the operations of Community Development Workers by set date.	Adopted policy	N/A	N/A	N/A	N/A	N/A	N/A	Develop a new policy on the operations of Community Development Workers (CDW) by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
P6G13O85.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PUBLIC SAFETY UNIT		Community Safety Forum	Q1: Attendance registers Q2: Attendance registers Q3: Attendance registers Q4: Attendance registers	Existing Local Community Safety Forum	Number of CSF to be conducted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct two Community Safety Forum meetings by June 2018	N/A	02 Community Safety Forum meeting held on the 11 May 2018 and 22 June 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O88.01	GOOD GOVERNANCE	PUBLIC SAFETY UNIT		Q1: Local Transport Forum	Q1: Attendance registers Q2: N/A Q3: Attendance	Local Transport Forum	Number of Local Transport Forum meeting conducted by set	Number	N/A	N/A	N/A	N/A	N/A	N/A	Conduct two local transport forum meetings by June 2018	N/A	01 Local Transport Forum meeting held on the 29 June 2018	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					registers Q4: N/A		date		Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O75.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ADMINISTRATIVE SUPPORT	ALL	Municipal annual calendar of meetings	Q1: N/A Q2: N/A Q3: Draft Calendar Q4: Council resolution Extract	2017/2018 Annual calendar approved on the 28 April 2017	2018/2019 Annual calendar approved by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Development and approval of 2018/2019 annual municipal calendar of meetings by 30 June 2018	Present Calendar to Council for approval	The MLM Year Planner for 2018/2019 was adopted by Council on 26 April 2018, **CR339/26/04/2018**	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O75.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ADMINISTRATIVE SUPPORT	ALL	Publishing of council meetings	Q1: Copy of Adverts Publicised Q2: Copy of Adverts Publicised Q3: Copy of Adverts Publicised Q4: Copy of Adverts Publicised	Rules and Orders of Council and Annual Calendar of meetings	Council meetings publicised within the prescribed timeframe.	Date	N/A	N/A	N/A	N/A	N/A	N/A	Publicizing of Council Meetings at least 5 days before sitting of Council Meeting	Publicizing of Council Meetings at least 5 days before sitting of Council Meeting	The Council meeting of 26 April 2018 was advertised in the Fever newspaper on 20 April 2018, six (6) days before the Council Meeting. The Council meeting of 29 May 2018 was advertised in the Fever newspaper on 18 May 2018, eleven (11) days before the Council Meeting.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Production of minutes of meetings	Q1, Q2, Q3 & Q4: Proof of Emails of draft minutes sent to Chairpersons; copies of minutes	Rules and Orders of Council and Annual Calendar of meetings	Minutes of meetings produced and submitted to the chairperson of the meeting within the prescribed timeframe.	Date							Production of minutes of each governance structure meeting within 2 weeks after sitting	Production and submission of minutes to the Chairperson of the meeting within 2 weeks after each meeting	1. The draft minutes of the MPAC meeting that was held on 22 March 2018 were drafted and e-mailed to the Chairperson on 05 April 2018, **12 days after the meeting**. 2. The draft minutes of the Special Executive Committee meeting that was held on 23 March 2018	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow											

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET [illegible]	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Production of Council Resolutions	**Q1**: Copy of resolution list for quarter and email of resolution submitted to the Honourable Speaker and Management	2017/18 Council Resolution Register.	Captured Council resolutions with in the prescribed timeframe from the sitting of council meeting	Date							Council Resolutions captured within 3 weeks of sitting of every Council meeting by 30 June 2018	Council Resolutions captured within 3 weeks after every Council meeting	➢ **20 Council resolutions (CR 299/28/03/2018 to CR 318/28/03/2018) were captured after the Special Council meeting of 28 March 2018 and distributed *24 days after the Council meeting*, on 23 April 2018 at 14h28 via e-mail to the Honourable Speaker and Management. *(The late distribu*	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O75.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ADMINISTRATIVE SUPPORT	ALL	Production of monthly reports on sitting of governance meetings	**Q1**: 3 x Monthly reports on the sittings of governance meetings	12 reports on the sitting of governance meetings for 2017/18 FY	Monthly reports produced by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly reports on sitting of governance meetings by 30 June 2018	3 Monthly reports on sitting of governance meetings	Reports were prepared and presented at the MTM of **15 May, 12 June and 10 July 2018.**	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O76.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ADMINISTRATIVE SUPPORT	ALL	Facilitation of sitting monthly MTM	**Q1, Q2, Q3 & Q4:** Core talk Printouts	Annual Calendar of meetings in place for 2017/18 FY	Number of notices issued to Management team within the prescribed timeframe before sitting of MTM	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Issuing of 12 notices of the Management Team Meeting (MTM), at least ***5 working days before the scheduled day of the meeting***	Issuing of **3** notices of the Management Team Meeting (MTM), at least ***5 working days before the scheduled day of the meeting***	The coretalk for the scheduled meetings of 15 May 2018 was sent on 4 May 2018 ***{11 Days before}***, for the scheduled meeting of 12 June the coretalk was issued on 4 June 2018 ***{12 Days before}*** and for the scheduled meeting of 10 July 2018 the coreatalk was sent on 29 June 2018 ***{11 Days before}***.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O76.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ADMINISTRATIVE SUPPORT	ALL	Facilitation of sitting monthly MTM	**Q1, Q2, Q3 & Q4**: 3 x copies of MTM Agenda	Annual Calendar of meetings	Number of agendas prepared and consolidated for the sitting of MTM meetings	Number	N/A	N/A	N/A	N/A	N/A	N/A	Prepare and consolidate 12 MTM agendas for the Sitting of Monthly management meeting by 30 June 2018	Preparation and consolidation of 3 MTM Agenda, **1** day before the scheduled meeting	The MTM Agenda for the scheduled meetings of 15 May 2018 was sent on 14 May, for the scheduled meeting of 12 June the MTM Agenda was issued on 11 June 2018 and for the scheduled meeting of 10 July 2018 the MTM Agenda was sent on 9 July 2018.	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FIN	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	HUMAN RESOURCE MANAGEMENT	N/A	OHS programme	Q1- Q4: Invitation sent to OHS members. Attendance Register/s.	Four OHS Committee meetings held in 2016/2017	Number of Health & Safety committee meetings held by set date	Number Date	R 30 000.00	R 30 000.00	Contracted services Stores & Material	N/A	N/A	N/A	Four (4) OHS Committee meetings held by 30 June 2018.	One (1) OHS Committee meeting held by 30 June 2018.	One (1) OHS Committee meeting held on 13 May 2018	N/A	N/A	N/A
					Q2 & Q4: Inspection report circulated to Management.	There was no workplace inspection conducted by the OHS Committee in the past.	Number of Health & Safety inspections conducted by set date	Number Date							Two (02) Workplace inspection conducted within the municipality by 30 June 2018.	One (1) Workplace inspection conducted by 30 June 2018	One (1) Workplace inspection was conducted on 12 June 2018.	N/A	N/A	N/A
					Q3: Email proof of specification developed & forwarded to SCM. Delivery Note.	There are existing first aid kit boxes expired in 2016/2017.	Number of First aid kit boxes acquired & placed by set date	Number Date							Facilitate the acquisition & placement of twelve (12) first aid kit boxes for municipal work stations by 31 March 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R30 000.00	R 5 000.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12076.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	HUMAN RESOURCE MANAGEMENT	N/A	Employment Equity (EE) Reporting.	Q1: N/A. Q2 & Q4: Invitation sent to EE Committee members. Attendance Register.	The EEC was established in 2016/2017 and did not have a meeting.	Number of EEC meetings held by set date.	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Hold Two (02) Employment Equity Committee meetings by 30 June 2018.	Hold One (1) Employment Equity Committee Meeting held by 30 June 2018.	The meeting scheduled for Q4 was cancelled due to lack of quorum.	The meeting scheduled for Q4 was cancelled due to lack of quorum.	The meeting could not sit due to unavailability of EE Members.	There is a need for formal training or capacity building for committee members on their roles and responsibilities.
					Q3: Screen Shot (Proof of online submission of EE report to DoL).	Employment Equity report submitted online for the previous years. Three year EE Plan in place.	Employment Equity report submitted online by set date.	Date							Online Employment Equity Report submitted to DoL By 15 January 2018.	N/A.	N/A.	N/A.	N/A.	N/A.
									Quarterly Cash flow						N/A	N/A	N/A.	N/A.	N/A.	N/A.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12077.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	HUMAN RESOURCE MANAGEMENT	N/A	Review of policies, plans and SOPs	Q1 & Q2: Invitation sent to employees. Attendance register. Q3: Programme. Q4: Copy of Council resolution.	27 Approved HR policies, One Plan, & 11 Standard Operating Procedures are in Place	Number of approved Policies , plans and Standard Operating Procedure reviewed by set date.	Number Date	N/A.	N/A.	N/A.	N/A.	N/A.	N/A.	Review of 27 HR policies, 1 Plan, & 11 Standard Operating Procedures by 30 June 2018.	Presentations of the reviewed HR policies, Plans, & Standard Operating Procedures to the municipal governance structures.	The reviewed HR policies (X29) Plans (x2), & Standard Operating Procedures (x11) were made at the CS STANCO held on 17/04; Exco held on 20/04, and the same were submitted to the Council meeting held on 26/04/2018.	N/A.	N/A.	N/A.
									Quarterly Cash flow						N/A	N/A	N/A.	N/A.	N/A.	N/A.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET [illegible]	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ICT	N/A	Review of policies, plans and SOPs	**Q1: N/A** **Q2: N/A** **Q3:** Approved Agendas, minutes and attendance register **Q4:** Approved Documents and Council Resolution	Approved nine (9) policies, four (4) Plans, and six (6) Standard Operating Procedures are in Place	Number of approved Policies , plans and Standard Operating Procedure approved by the set date		N/A	N/A	N/A	N/A	N/A	N/A	Review of 9 policies, 4 Plans, and 6 Standard Operating Procedures approved by council by 30 June 2018	Submitting of 9 Polices and 4 Plans and 06 SOPs to governance structure meetings and approved by council	Ten (10) policies , three (3) plans , six (6) Standard Operating Procedures and one (1) Terms of Reference were reviewed and adopted by Council on 29 May 2018 (CR 362 /29/05/2018) and (363 29/05/2018)	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.04	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	ICT	N/A	Facilitating and ensuring sitting of ICT Steering Committee	Q1: N/A Q2: N/A Q3: Invitations, attendance register Q4 Invitations, attendance register	The ICT Steering Committee is established	Number of ICT Steering Committee Meetings held by the set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	To facilitate and hold four (4) ICT Steering Committee meetings by 30 June 2018	To hold two (2) ICT Steering Committee Meetings	The two ICT Steering Committee meetings were held on 25 April 2018 and 20 June 2018	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.05	GOOD GOVERNANCE AND PUBLIC	ICT	N/A	Procurement of enterprise software license	Q1: signed renewal form Q2: Copy of proof of payment for MS License for 2017/18 FY	one (1) enterprise software license by Microsoft	Number of Procured enterprise software license by set date	Number Date	R1 203 000.00	R1 080 000.00	Subscriptions	N/A	N/A	CRR	Procurement of one (1) enterprise software license by 31 December 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R 566 941,59	N/A	N/A	N/A	N/A	N/A
P6G12O77.25	GOOD GOVERNANCE	EDP: DEVELOPMENT	19,20, 20, 1	Processing Municipal land disposal applications within 60 days of receipt	Q1 – Q3: approval plans	15 applications made in 16/17	Number of rezoned and public open space closed	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Processing of 15 rezoning & public open space disclosure applications by 30 June 2018	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
							applications processed by set date		Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O84.01	GOOD GOVERNANCE AND	EDP: IDP	N/A	IDP/Budget Process Plan	Q1: advert and council Resolution	2017/2022 IDP/Budget Process Plan Adopted on 01 Aug 2017	Adopted 2017/2018 IDP/Budget Process Plan by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Development of 2017/2018 IDP/Budget Process Plan by 31 July 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O84.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: IDP	N/A	IDP Steering Committee and Rep Forum meetings	Q1,Q2,Q3 & Q4: public notice, attendance register and minutes	3 Annual Meetings in 16/17	Number of meetings held by set date	Number and date	R20 000.00	R20 000.00	N/A	N/A	N/A	N/A	Conduct 4 IDP Steering Committee and Representative Forum Meetings by 30 June 2018	Conduct 4th Rep-Forum and steering committee meeting	4th IDP Rep Forum meeting conducted on 16 May 2018 4th Steering Committee meeting conducted on 23 May 2018	N/A	N/A	N/A
									Quarterly cash flow						R20 000.00	R5000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O84.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: IDP	1-26	Review of ward based plans	Q2: completed data questionnaires for 26 wards. Q3: appointment letters of service provider Draft ward plans- with analysis Q4: 26 ward based plans-in soft and hard copies	26 Community Ward Based Plans developed in 2014	Number of plans developed by set date	number	R150 000.00	R150 000.00	N/A	N/A	N/A	N/A	Review of 26 ward based plans by 30 June18	Design and printing of 26 ward based plans Uploading of plans on the municipal website	26 Ward Based Plans design and printing completed soft copies available	Uploading of plans on the municipal website not done	Ward Based Plans were to be tabled to Council for noting in June but due to timeframe we could not meet the targeted timeframe	Uploads will be done in August 2018 after the Ward Based Plans are tabled to Council for noting on the 31 July 2018
									Quarterly cash flow						R150 000.00	R100 000.00	R127 891.56	N/A	N/A	N/A
P6G12O84.04	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: IDP	1-26	CBP for Collecting of Needs and Priorities	Q2:,Public Notice, CBP Report	IDP Outreach conducted on the 21-25 Nov 2017	CBP Conducted by set date	Date	R250 000.00	R250 000.00	N/A	N/A	N/A	N/A	Conduct Community Based Planning programme (CBP) by 31 November 2017	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R250 000.00	N/A	N/A	N/A	N/A	N/A
P6G12O84.06	GOOD GOVERNANCE AND PUBLIC	EDP: IDP	All wards	Status Quo Report	Q3: Status Quo Report, Council Resolution	2017/2022 Situational Analysis	Status Quo Report tabled to council by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Tabling of Status Quo Report to Council by 31 January 2018	N/A	N/A	N/A	N/A	N/A
															N/A	N/A	N/A	N/A	N/A	N/A
P6G12O84.07	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: IDP	N/A	Strategic Planning Session	Q3:strategic planning session report, attendance registers	Strategic Planning Session held on the 05-09 Feb 2017	Strategic Planning Session Held by set date	date	R900 000.00	R900 000.00	N/A	N/A	N/A	N/A	Hold Strategic Planning Session by 28 February 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R900 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FIN	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O84.08	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: IDP	N/A	Tabling of the IDP Document	Q3: draft IDP document, public notice, council resolution,	2017/2022 tabled to Council on the 24 March 2017	2017/18 Draft IDP Review tabled to Council by set date	date	R1000.00	R1000.00	N/A	N/A	N/A	N/A	Tabling of the 2017/18 Draft IDP Review Document by 31 March 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R1000.00	N/A	N/A	N/A	N/A	N/A
P6G12O84.09	GOOD GOVERNANCE	EDP: IDP	N/A	Adoption of the IDP Document	Q4: Adopted IDP, Public Notice, Council resolution	2017/2022 IDP adopted on 29 May 2017	2018/19 IDP review adopted by council by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Adoption of the 2018/2019 IDP review Document by 30 May 2018	Adoption of the 2018/2019 IDP review Document by 30 May 2018	2018/2019 IDP review document Adopted by Council on the 29 May 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FIN	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O84.10	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: IDP	All wards	Public notices	Q1: 4 Public notices Q2:1 public notice Q3: 2 public notices Q4: 2 public notices	7 Notices as per the process plan in 16/17	Number of Public Notices advertised by set date	Number and Date	R30 000.00	R30 000.00	N/A	N/A	N/A	N/A	Advertisement of 9 Public Notices by 30 June 2018	Notice 4th Rep-Forum & steering committee meeting Notice : IDP/Budget outreach, Notice : Adoption of the IDP	4th Rep Forum Public Notice advertised on 04 May 2018 Public Notice for Adoption of the IDP was advertised on 01 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R30 000.00	R10 0000.00	R 10 000.00	N/A	N/A	N/A
P6G13O88.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: LED-SMME SUPPORT	All	SMMES Awareness Campaigns	Q2 & Q4: Attendance Register	SMMEs Sector Plan	Number of awareness Campaigns conducted by set date	Number Date	R20 000.00	R20 000.00	N/A	N/A	N/A	N/A	Conduct 2 Awareness Campaigns of info sharing on business opportunities and financial management for SMMEs and Co-operatives by 30 June 2018	Conduct 1 awareness Campaign on Information sharing: Financial Management	Workshop on information sharing/ financial management was held on the 21st June 2018.	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly Cash flow						R20 000.00	R10 000.00	N/A	N/A	N/A	N/A
P6G13O88.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	EDP: LED-TOURISM	All wards	Tourism Awareness	Q2:Manual , attendance registers Q3: attendance registers	No campaigns held in 16/47 FY	Number of Awareness campaigns held by set date	Number & Date	R10 000.00	R10 000.00	N/A	N/A	N/A	N/A	Conduct 1 tourism Awareness campaign for the establishment of tourism projects/businesses in ward 19 by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flows						R10 000.00	N/A	N/A	N/A	N/A	N/A
	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	COMPLIANCE AND LEGAL SERVICES		Drafting and vetting of contracts.	Q1: Drafted and Vetted Q2: Drafted and Vetted Q3: Drafted and Vetted Q4: Drafted and Vetted	Contracts and lease agreements and procurement plan are in place	Percentage of drafted and Vetted contracts by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	100% drafted and vetted contracts by 30 June 2018	100% drafted and vetted contracts	100% (5 of 5)contracts were drafted and vetted.	N/A	N/A	N/A
									Quarterly Cash flows						N/A	N/A	N/A	N/A	N/A	N/A
	GOOD GOVE	COMP LIANC		Reviewing and drafting of Bylaws.	Q1: by-laws Q2: Council	Adopted By-laws in place	Number of By-laws	Number and date	N/A	N/A	N/A	N/A	N/A	N/A	Drafted and reviewed 2 bylaws by 30 June	Conduct public participation	Public participation was conducted	The two by-laws were not adopted	Consultation was done in	The 2 by-laws to be submitted

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					resolution Q3:Advert Q4:Council Resolution		drafted and reviewed by set date								2018	Submit final drafts for adoption by Council	on the following dates: 21 June 2018 & 22 June 2018	by council.	June	to council for adoption in July 2018.
									Quarterly Cash flows						N/A	N/A	N/A	N/A	N/A	N/A
	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	COMPLIANCE AND LEGAL SERVICES		Monthly Reports on Management of Litigation cases Monthly Reports on Management of Litigation cases	Q1: 3 MTM progress report Q2: 3 MTM progress report Q3: 3 MTM progress report Q4: 3 MTM progress report	External referral of litigation matters External referral of litigation matters	Number of reports on cases against and instituted by the municipality by set date. Number of reports on cases against and instituted by the municipality by set date.	Number and date Number and date	R2000 000.00	R2000 000.00	LEGAL FEES	N/A	N/A	N/A	12 Monthly reports on Administration and management of litigation cases against and instituted by the municipality by 30 June 2018	Submit 3 legal matters progress reports to MTM, EXCO and Council	3 legal matters progress reports to MTM ,15May 2018,12 June, and 10 July 2018 EXCO and Council	N/A	N/A	N/A
									Quarterly cash flow						R2000 000.00	R500 000.00	R2 290 878.86	N/A	N/A	N/A
	GO	CO		Appointment of	Q1:Terms of reference and	External referral of	Appointed panel of	Numbe	N/A	N/A	N/A	N/A	N/A	N/A	Appointment of	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Attorneys	advert Q2:Appointment letters Q3: N/A Q4: N/A	litigation matters	Attorneys by set date	r							Municipal Panel of Attorneys by 30 June 2018					
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	COMPLIANCE AND LEGAL SERVICES		Obtain tittle Deeds for Municipal Properties	Q1: List of tittle deeds not in possession of the municipality Q2: N/A Q3: appointment letter Q4: proof of submission to the deeds office	Tittle deeds not in place	Number of Tittle Deeds obtained by set date	Number	R1000 000.00	R1000 000.00	LEGAL FEES	N/A	N/A	N/A	To apply for 20 tittle Deeds for Municipal Properties by 30 June 2018	Submission of applications to the deeds office	None	Application was not submitted to the deeds office	Some of the properties are not subdivided	Application to be done in the 1st quarter of 2018\2019
									Quarterly cash flow						R1000 000.00	R1000 000.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	COMPLIANCE AND LEGAL SERVICES		Review of the Litigation Management Strategy	Q1: Reviewed litigation management strategy Q2: Council resolution Q3: Q4:	Litigation Management Strategy	Adopted Litigation Management Strategy by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Reviewed Litigation Management Strategy by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	COMPLIANCE AND LEGAL SERVICES		Provide legal opinion to the Municipality	Q1: Legal Opinion Q2: Legal Opinion Q3: Legal Opinion Q4: Legal Opinion	Defending the interests of the Municipality and compliance with Legal prescripts	Percentage of legal opinions provided	Number	N/A	N/A	N/A	N/A	N/A	N/A	100% Legal opinions provided by 30 June 2018	100% provided legal opinions	1 of 1 (100%) legal opinion provided	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.18	GOOD GOVERNANCE AND	BUILDING CONTROL/HUMAN	01,19,20 &26	Illegal Development identified and issued with notice within 7 days	Q1, Q2, Q3 & Q4: Identification Register Signed Notices	87 illegal Development Notices Issued in 2016/2017 Financial	Percentage of illegal Development Notices Issued within	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	100% Illegal Development Notices issued within 7 days of identificatio	100% illegal Development Notices issued within 7 days of identificatio	100% of 42 illegal Development Notices issued within 7 days of identificati	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
						Year	prescribed period Percentage of none compliance on illegal development notices submitted to the magistrate by set date								n by 30 June 2018 100% None compliance on illegal development Notices submitted to the Local Magistrate by 30 March 2018	n	on			
									Quarterly cash flow →						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.19	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	BUILDING CONTROL/HUMAN SETTLEMENTS	01,19,20 &26	Construction Inspections	Q1, Q2, Q3 & Q4: Inspection request Register & Signed Inspection forms	255 Inspections conducted in 2016/2017 Financial Year	Percentage of Scheduled construction inspection conducted by set date	Percentage Date	N/A	N/A	N/A	N/A	N/A	N/A	100 % of Scheduled construction inspections conducted in Residential Development, Municipal Projects & Dept. of Human Settlements Projects	100% Scheduled construction inspection conducted by 30 June 2018	100% of 89 Scheduled construction inspection conducted	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O88.04	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	BUILDING CONTROL/HUMAN	All wards	Consumer Education	Q1, Q2, Q3 & Q4: Attendance register	10 Programs completed in 2016/2017 Financial Year	Number of Consumer Education Programs on Human Settlement conducted by se date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Roll out 8 Consumer Education programs on Human Settlements by 30 June 2018	2 Consumer Education programs by 30 June 2018	2 consumer education programs conducted on the 02 & 18 May 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O88.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	BUILDING CONTROL/HUMAN SETTLEMENTS	01, 19, 20 & 26	Apply for service for mixed development Township establishment in Cedarville, Matatiele	Q1: Meeting with DoHS for the application Confirmation of bulk services by ANDM Q2: Council Resolution Submission of application to DoHS Q3 & Q4: N/A	The rise in demand of sustainable human settlements for farmworkers	Application for funding submitted to DoHs for Mixed Dev Township and Number of beneficiary applications submitted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Applying of funding to DoHS for Mixed development township establishment and 200 applications submitted to DoHS by 30 June 2018	**N/A**	N/A	N/A	N/A	N/A
									Quarterly cash flow						**N/A**	N/A	N/A	N/A	N/A	N/A
P6G13O88.06	GOOD GOVERNAN	BUILDING CONTROL/H	All Wards	Capturing of Beneficiaries on NHNR	Q1, Q2, Q3 & Q4: Captured application forms.	812 captured beneficiaries in 2016/201	Number of beneficiaries captured	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	1000 Beneficiaries Captured on the National	250 Beneficiaries Captured on the National	135 Beneficiaries Captured on the National	115 beneficiaries not captured	National Housing Needs Register (NHNR	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FIN	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
						7 Financial year	on the NHNR by set date								Housing Needs Register (NHNR) by 30 June 2018	Housing Needs Register (NHNR) by 30 June 2018	Housing Needs Register (NHNR)		) system failure	
									Quarterly cash flow →						N/A	N/A	N/A	N/A	N/A	N/A
-	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	PROJECTS, OPERATIONS AND MAINTANANCE MANAGEMENT		Review of policies, plans and SOPs	Q1:N/A Q2:Council resolution Q3: Council resolution Q4: Council resolution	Approved policies, Plans, Standard Operating Procedures are in Place	Number of approved Policies , plans and Standard Operating Procedure	Number							Development and Review of 2 policies, 1 Plans, 2 Standard Operating Procedure by 30 June 2018	Review Standard operating procedure by 30 June 2018	Standard operating procedure was reviewed on the 07th of February 2018. POE: CR	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G13O88.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Conduct stakeholder engagements and communication workshop	Q1: Draft Comms strategy, STANCO Agenda Q2: Adopted strategy and Council Resolution	2016/17 Approved Communications Strategy	Reviewed Communication strategy by set date	Date	R457 000.00	R5 350.00	N/A	N/A	CRR	OWN	Conduct 2017 /18 communications strategy review adopted by council by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R5 350.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O88.02	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Functional Local Communicators Forum meetings	Q1, Q2, Q3 & Q4 Invitations, Agenda, Attendance register, minutes	4 LCF meetings held in 2016/17 FY	Number of LCF meetings held by set date	Number	R457 000.00	R15 000.00	N/A	N/A	CRR	OWN	To hold 4 Local Communicators Forum meetings by June 2018	To hold 1 Local Communicators Forum Meeting	One Local Communicators Forum meeting was held on the 19th of April 2018 at the Matatiele town hall POE= Invitation, Agenda, Attendance register	N/A	N/A	N/A
									Quarterly cash flow						R15 000.00	R3 750.00	R4 169.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O88.03	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Functional Intergovernmental Relations forum meetings	Q1, Q2, Q3 & Q4 Invitations, Agenda, Attendance register, minutes	4 IGR Forum meetings held in 2016/17 FY	Number of IGR forum meetings held by set date	Number	R457 000.00	R32 000.00	N/A	N/A	CRR	OWN	Host 4 Intergovernmental Relations forum meetings by June 2018	To host 1 Intergovernmental Relations Forum Meeting	IGR forum meeting was held on the 23rd of May 2018 at the municipal council chambers. POE= Invitation, Agenda, Attendance register & minutes	N/A	N/A	N/A
									Quarterly cash flow						R32 000.00	R8 000.00	R3 600.00	N/A	N/A	N/A
P6G13O88.04	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Establish media partnerships	Q1, Q2, Q3 & Q4: 2 Media partnership agreements	Media Policy	Number of Media engagements established by set date	Number	R570 000.00	R428 000.00	N/A	N/A	CRR	OWN	Establish 8 media partnerships by 30 June 2018	2 Media partnerships established	Two media partnerships were established during Q4 for State of the Municipality Address with Naledi Ya Meso Newspaper and Fever Publications.	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	POE= Media partnership agreements			
									Quarterly cash flow						R428 000.00	R53 500.00	R20 000.00	N/A	N/A	N/A
-	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Secure radio slots	Q1, Q2, Q3 & Q4: Radio slot line-up/Recording	Media Policy	Number of radio slots secured by set date	Number	R570 000.00	R35 000.00	N/A	N/A	CRR	OWN	Secure 5 Radio slots by 30 June 2018	Secure 2 Radio slot	5 radio slots were secured and facilitated during quarter 4: 15th of June 2018 - Speaker talking about Commonwealth Women Parliamentarians Dialogue and three radio slots (Speaker, Mayor &	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	MM) during Open Council Day / State of the Municipality Address on the 29th of May 2018 and lastly on the 17th of May 2018 during special prayer day at Mpharane village. POE= Slot confirmation e-mails			
									Quarterly cash flow						R35 000.00	R8 750.00	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O88.05	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Newsletter	Q1: draft newsletter Q2: PDF version of final newsletter; delivery note & distribution plan Q3: draft newsletter Q4: PDF version of final newsletter; delivery note & distribution plan	Communications Strategy	Number of newsletter editions produced by set date	Number Date	R250 000.00	R150 000.00		N/A	CRR	OWN	To produce 2 Newsletter editions by June 2018	Print 1500 newsletter copies of 2nd edition for 2017/18 FY and showcase distribution Plan	1 500 newsletter copies were printed in quarter 4. SASSA, Home Affairs & library utilized as distribution points POE = PDF version of final newsletter	N/A	N/A	N/A
									Quarterly cash flow						R15 000.00	R7 500.00	R70 725.00	N/A	N/A	N/A
P6G13O88.06	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Service Delivery Infographics through New Media technologies	Q1: 5 Infographics PDFs Q2: 5 Infographics PDFs Q3: 5 Infographics PDFs Q4: 5 Infographics PDFs	None	Number of infographics/Fact Sheet produced by set date	Number	R600 000.00	R200 000.00	N/A	N/A	CRR	OWN	20 infographics/Fact sheet developed by June 2018	5 infographics /Fact Sheet developed	5 posters designed for the following programmes and or events: tourism job opportunities for the youth, Internation	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	al museum day event held at Maluti Civic Centre, Power outage alert, SOMA and Open Council day and services on wheels for CWP event. POE= 5 Infographics PDFs			
									Quarterly cash flow						R200 000.00	R50 000.00	N/A		N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O88.07	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Newspaper Columns - all local newspapers	Q1: 11 Proof of publication in newspaper Q2: 13 Proof of publication in newspaper Q3: 11 Proof of publication in newspaper Q4: 13 Proof of publication in newspaper	Communications Strategy	Number of Newspaper columns produced by set date	Number Date	R570 000.00	R135 000.00	N/A	N/A	CRR	OWN	To produce 48 newspaper columns by 30 June 2018	13 newspaper columns	14 newspaper columns / articles were published in quarter 4 POE= Newspaper cuts	N/A	N/A	N/A
									Quarterly cash flow						R135 000.00	R36 562.50	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O88.08	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Develop Faces of Council poster	Q1: Draft poster Q2: final PDF copy of the Council poster; Delivery note	Communications Strategy	Number of Posters developed and printed by set date	Number	R250 000.00	R5 000.00	N/A	N/A	CRR	OWN	2000 Council Posters printed/distributed by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R5 000.00	N/A	N/A	N/A	N/A	N/A
P6G13O88.09	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Development of New Media (NM) products - online & social media incl. Cell phones	Q1: 3 write-ups; Inserts on the SALGA Comms/Masincokole and other platforms Q2: 5 new media products; 6 proof of submission to COGTA, 3 write-ups; Inserts on the SALGA Comms/Masin	None	Number of new media productions by set date	Number	R600 000.00	R200 000.00		N/A	CRR	OWN	15 New Media products by June 2018	5 New Media products	8 New Media products Developed and uploaded on municipal Facebook page and HD screens new media products for the following programmes and or events:	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					cokole and other platforms Q3 - 4: 5 new media products; 6 proof of submission to COGTA, 3 write-ups; Inserts on the SALGA Comms/Masincokole and other platforms												special prayer day event held at ward 13 (Mpharane) AU Anthem lyrics and South African Flag for State of the municipality address. 2 more videos of Tourism expo were also produced missing child report by SAPS. Posted video of IGR meeting at council chambers Posted 2 videos of SOMA and Open			

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	council day at ward 24 (Ramafole) Uploaded Teaser video of Mayors SOMA speech on screens Posted 3videos of Thabo/Thando Mngomeni youth games. Posted 2 videos of mayors SOMA Live streaming of CWP dialogue event. Posted 3 videos of Phase 1 & 2 of CWP event. POE=			

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	FB screen shots of uploaded products			
															12 service delivery write-ups written by June 2018	3 service delivery write-ups written and distributed to SALGA Comms/Masincokole and other platforms	6 service delivery write-ups on the following topics were prepared and sent to SALGA Communications Unit and Masincokole: Basadi Bayaiketsetsa, MEC Weziwe Tikana's visit, Inaugural procurement summit article, Public participation forum launch, Internation	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	al museum day and State of the Municipal Address Article. POE = e-mails of articles sent to OTP and SALGA			
									Quarterly cash flow						R200 000.00	R50 000.00	N/A	N/A	N/A	N/A
P3G6O48.03	GOOD GOVERNA	COMMUNICATIONS	N/A	Conduct Public Participation Programmes (PPP)	Q1: Register and pictures Q2: Register	Marketing Strategy	Number of Public Participation Programm	Number	R457 000.00	R25 000.00		N/A	CRR	OWN	To conduct 4 Public Participation Programme	Promotion of Soma (STATE OF THE MUNICIPA	Organised the SOMA/Taking Council to the	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					and pictures Q3: Register and pictures Q4: Pictures, Promotion posters		es conducted by set date								s (PPP) by June 2018	LITY ADDRESS)	People which was held on the 29th of May 2018 in Ramafole. Drafted the Mayor's SOMA POE= Attendance register and pix			
									Quarterly cash flow						R25 000.00	R20 000.00	N/A	N/A	N/A	N/A
P3G6O48.04	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Support key events that promote Matat brand	Q1, Q2. Q3 & Q4 pictures and Promotional posters	Marketing Strategy	Number of Marketing events supported by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	Promotion of 4 Matatiele strategic events by June 2018	Africa Day & State of the Municipality Address	Promoted and facilitated SoMA through social media platforms. Poster developed in-house. Further promotions were done through live reads on ANCR.	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	A video for the SOMA was developed & published on YouTube & Facebook. Facilitated the process of capturing service delivery projects to be packaged in a promotional video. Supported the “Sports Against Crime Annual Race” on 24 June 2018. Assisted in the development of Mme			

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	Maggie resha documentary. POE= Pictures and Promotional posters			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G6O48.06	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Outdoor electronic billboards	Q1: tender notice, appointment letter Q2: Delivery notes/ pictures.	Marketing Strategy	Outdoor e-billboard and Audio Visual screen procured by set date	Date	R620 000.00	R380 000.00	N/A	N/A	CRR	OWN	Outdoor e-billboard procured by 30 June 2018	N/A	Outdoor e-billboard was re-advertised POE= Advert	Outdoor billboard not procured a	Adverts for the tender were non-responsive	Plans to secure 3 billboard Durban Shop billboards underway
									R620 000.00	R200 000.00	N/A	N/A	CRR	OWN	Procure and Installation of Audio Visual screens by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R580	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
															000.00					
P6G13O90.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	customer satisfaction survey	Q1: Appointment letter Q2: Sample filled questionnaire Q3: Report for customer satisfaction survey	2016/17 customer satisfaction survey	Customer satisfaction survey conducted by set date	Survey Date	R200 000.00	R200 000.00	N/A	N/A	CRR	OWN	Conduct customer satisfaction survey by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R200 000.00	N/A	N/A	N/A	N/A	N/A
P6G13O90.02	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Migration dialogues	Q1 – Q4: Registers and Promotional leaflet	Customer care policy / migration policy	Number of community dialogues by set date	Number	R475 000.00	R20 000.00	N/A	N/A	CRR	OWN	8 migration dialogues by June 2018	2 migration dialogues	4 Community Dialogues were held in the following Villages : 1. Hillside Village on the 23 May 2018. 2. Mgubho Village on the 27 June 2018.	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	3. Nkululekweni Village on the 30 May 2018. 4. Zincuka Village on the 29 June 2018			
									Quarterly cash flow						R20 000.00	R5 000 .00	R6000.00	N/A	N/A	N/A
P6G13O91.02	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Sports, arts or cultural programmes (SPU Mayoral projects)	Q2, Q4: Pictures, Attendance register & Report	Annually Sports, arts and cultural programme	Number of events held by set date	Number Date	R875 000.00	R10 000.00	N/A	N/A	CRR	OWN	2 sport, arts or cultural programmes by 30 June 2018	Hold 1 sport, arts or cultural programme	Hosted 1 indigenous games on 23 June 2018 at North End Stadium POE: attendance register & pictures	N/A	N/A	N/A
									Quarterly cash flow						R10 000.00	R1 000.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G4O40.02	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT	N/A	Youth empowerment	Q1:TOR, Advert, Appointment Letter Q2: Invoices/Delivery notes, Quotations and Invitations Q3: Distribution list and Event program	Annual matric award	Number of students awarded annually	Number	R875 000.00	R75 000.00	N/A	N/A	CRR	OWN	1 Matric Awards ceremony by June 2018	Distribute Prizes for award ceremony held on 01 February 2018 at Civic Centre	Voucher for schools distributed on 27 June 2018 POE: purchase order	One school voucher could not be distributed on time	One school voucher could not be distributed due to a tie between 2 schools which was not foreseen.	Procured and distributed
									Quarterly cash flow						R75 000.00	N/A	N/A	N/A	N/A	N/A
-	GOOD GOVERNANCE	COMMUNICATIONS AND			Q1: Invitations Q3: Event Program, Pictures	Annual matric award ceremony held	Annual matric award ceremony held	Number	R875 000.00	R70 000.00	N/A	N/A	CRR	OWN	Host Education Summit	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R70 000.00	N/A	N/A	N/A	N/A	N/A
-	GOOD GOVERNANCE &	COMMUNICATIONS AND SPECIAL		Youth Indaba	Q1: Invitations, Attendance register & Concept Document	Youth forum and council in place	Youth indaba held by set date	Number	R475 000.00	R30 000.00	N/A	N/A	CRR	OWN	Host youth Indaba by June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R30 000.00	N/A	N/A	N/A	N/A	N/A
P6G13O91.03	GOOD GOVER	COMMUNICATI		Empowerment Programmes for children	Q1: Copy of draft concept document	4 empowerment program	Number of children Empower	Number	R875 000.00	R80 000.00	N/A	N/A	CRR	OWN	4 empowerment programme	Host Children's Parliament	Hosted 1 children's council at Maluti	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				-children's camp -children's forum -ECDC support	Q2: Attendance register Q3: Quotations Q4: Pictures, program & Report	mes for children	ment Programmes conducted annually								s for children by 30 June 2018		Social Development, Place of safety on 21 June 2018 POE= Attendance register, pictures and report			
									Quarterly cash flow						R80 000.00	R60 000.00	R 7 000.00	N/A	N/A	N/A
P6G13O91.05	**GOOD GOVERNANCE & PUBLIC PARTICIPATION**	**COMMUNICATIONS AND SPECIAL PROGRAMME UNIT**		Gender programmes -Gender meetings	Q1-Q4Assesment Checklist, Pictures, attendance register and reports	Gender/Elderly strategy	Number of Elderly led projects assisted	Number	R875 000.00	R150 000.00	N/A	N/A	CRR	OWN	Assess, assist and monitor 04 women/men/elderly led projects by 30 June 2018	Projects assessed	Visited 04 projects for assessment as follows: Banoyolo elderly project at ward 12 on the 17 April 2018, mookodi old age organization at ward 01 on the 03 May 2018, Retshepile old age organization on the 10 May 2018	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	and Vukuzakhe Project on the 12 June 2018. POE= assessments report and attendance registers			
																01 project assisted	Assisted 01 project as follows: 28 June 2018 at ward 18 creative network project. POE= attendance register, pictures and report	N/A	N/A	N/A
																01 project monitored	Visited 04 projects for monitoring as follows: Phalang project ward 14 on the 24 April 2018, Itikeng poultry	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	project at ward 09 on the 25 April 2018, Basadi bayayiketse tsa project at ward 02 on the 26 April 2018 and ntataise old age at ward 01 on the 14 June 2018 (POE: attendance register and report)			
									Quarterly cash flow						R150 000.00	R37 500.00	R22 000.00	N/A	N/A	N/A
P6G13O91.06	**GOOD GOVERNANCE & COMMUNICATIONS AND SPECIAL**			Elderly programmes	Q1: Pictures, Attendance Register & Report	Gender/Elderly strategy	Golden games tournament held annually	Number	R875 000.00	R10 000.00	N/A	N/A	CRR	OWN	01 golden games tournament conducted by June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R10 000.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
-	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME		Enrolment of PWDs for skills training i.e carpentry, sewing etc	Q1, Q3: Proof of acceptance	Designated groups strategy	Number of PWDs enrolled for skills training	Number	R57 000.00	R3 000.00	N/A	N/A	CRR	OWN	Enrolment of 16 PWDs for skills training i.e carpentry, sewing etc	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R3 000.00	N/A	N/A	N/A	N/A	N/A
P6G13O92.01	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT		HIV/AIDS response programmes -Condom Weeks -HCT -WAD -HIV awareness in schools, IHL & communities	Q, Q2, Q3, Q4: Pictures, Attendance Register and Report	LAC, PSP for HIV, Designated groups strategy	Number of HIV response programs carried out by set date	Number	R875 000.00	R45 000.00	N/A	N/A	CRR	OWN	Conduct 6 HIV/AIDS response programmes by 30 June 2018	Conduct candlelight memorial events Coordinate 1 HIV awareness campaign (school or IHL)	Preparations were made for the awareness campaign but postponed by DOH	HIV campaign not held	DOH (key partner) postponed the campaign	Awareness campaigns to be held in July with the new HIV Officer
									Quarterly cash flow						R45 000.00	R15 000.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G13O92.02	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT		LAC meetings	Q1, Q2, Q3, Q4 Minutes & attendance register.	Established LAC	Number of LAC meetings held by set date	Number	R457 000.00	R3 000.00	N/A	N/A	CRR	OWN	4 LAC Meetings by 30 June 2018	One LAC meeting	LAC meeting was held on 17 May 2018 at council chamber POE= Minutes and attendance register	N/A	N/A	N/A
									Quarterly cash flow						R25 000.00	R 6 250.00	N/A	N/A	N/A	N/A
-	GOOD GOVERNANCE & PUBLIC PARTICIPATION	COMMUNICATIONS AND SPECIAL PROGRAMME UNIT		HIV Support Group Support	Q1, Q2, Q3, Q4: Photos, attendance register & report	PSP	Number of support groups supported by set date	Number	R875 000.00	R45 000.00	N/A	N/A	CRR	OWN	8 HIV Support group assisted with working tools & trainings by 30 June 2018	2 support groups trained	1 Fubane support group was assisted with 2 first aid kit and seedlings POE= attendance register	One instead of two support groups were assisted	Budget limitations	Support groups eligible for assistance to be referred to other implementing partners
									Quarterly cash flow						R45 000.00	R11 250.00	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14094.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		IT Audits	Q1: Reports Q2, Q3 & Q4: Follow up Reports	Annual Audit Plan 2016/2017	Number of IT and follow up reports by set date	Number Date	R 259 000.00	R 259 000.00	N/A	N/A	N/A	N/A	Conduct one IT Audit and 3 follow up audit reports by 30 June 2018.	Follow up (on IT audits) reports	One follow up on (IT audits) conducted by the fourth quarter and submitted to the audit committee meeting on the 25 June 2018	N/A	N/A	N/A
									Quarterly cash flow						R 259 000.00	N/A	N/A	N/A	N/A	N/A

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									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12077.20	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Review of Policies	Q1: 1 Plan Q2: 2 Charters Q3: 1 Strategy Q4: 1 Standard Operating Procedure	2016/2017 Annual audit plan, internal audit charter, audit charter, internal audit strategy and standard operating procedure spot checks, audit cycle and internal audit activity	Number of policy documents reviewed by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Review of 2 Charters, 1 Plan, 1 Strategy and 1 Standard Operating Procedure	1 Standard Operating Procedure	Standard operating procedure was reviewed and presented to council on the 29 January 2018.	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G14098.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Internal Controls	Q1, Q2, Q3 & Q4: Checklists	Four Internal controls	Number of quarterly checklist by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct quarterly internal controls financial checklist by 30 June 2018	Conduct internal control financial checklist	One internal control financial checklist conducted in the fourth quarter (22 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14095.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Audit Action Plan	Q1: N/A Q2: Reports Q3: Reports Q4: Reports	Annual Audit Action Plan (2015/2016)	Audit Action Plan reviewed by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Review of audit action plan and Compilation of an auditor general findings by 30 June 2018	Audit action plan meeting and a report	Audit Improvement Plan conducted for the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G14095.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Commitments register	Q1: Register Q2: Register Q3: Register Q4: Register	(Previous years) Commitments register	Number of quarterly reports by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct quarterly reviews on governance commitments by 30 June 2018	Monitoring of the commitments registers from MM and the Mayor.	One monitoring of commitments registers from MM and the Mayor conducted in the fourth quarter (15 June 2018)	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14095.04	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Municipal Dashboard	Q1: Report Q2: Report Q3: Report Q4: Report	Four Dashboard and internal control checklist	Number of quarterly reviews conducted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct Quarterly review on the municipal internal control checklist on the municipal departments and reporting on a municipal dashboard by 30 June 2018.	Quarterly municipal dashboard and internal control checklist	One quarterly municipal dashboard report and one internal control checklist conducted (21 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G14095.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Audit committee sittings	Q1: Audit Package Q2: Audit Package Q3: Audit Package Q4: Audit Package	Four Audit committee sittings	Number of meetings held by set date	Number Date	R 200 000.00	R 200 000.00	N/A	N/A	N/A	N/A	Hold quarterly audit committee meetings by 30 June 2018.	Hold 1 meeting per quarter	Two audit committee meeting held in the fourth quarter (19 April 2018 and 25 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						R 200 000.00	R 50 000.00	R 34 000.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14096.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Audit cycles	Q1: Reports Q2: Reports Q3: Reports Q4: Reports	13 audit cycles	Number of cycles conducted by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct 15 audit cycles by 30 June 2018.	Conduct 5 audit cycles	Five cycles conducted (Projects, Maintenance review, Budget planning and Investment review, Facilities and EPWP review, Electricity review and Payroll review) in the fourth quarter (25 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FIN.	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14096.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Spot Checks	Q1: Reports Q2: Reports Q3: Reports Q4: Reports	48 Spot checks were done monthly	Number of spot check reviewed by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Review of 50 spots checks by 30 June 2018.	14 spots check conducted quarterly	Twelve spots checks conducted. (Evaluation roll (2), Deviation register (5), Budget (3), Bill versus collection (1) and Municipal Money (1) (29 June 2018)).	Twelve spots checks conducted and not fourteen	Time constraint	To add the spot check schedule on the annual audit plan so as to plan effectively for the 2018/2019 annual audit plan to be done in the first quarter (30 September 2018).
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G14096.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Records Management	Q1: Report Q2: Report Q3: Report Q4: Report	Four records management reviews done in 2016/2017	Number of records reviewed by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct quarterly Reviews on records management by 30 June 2018.	Conduct quarterly records management review	One quarterly records management review conducted in the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14096.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		SCM records review	Q1: Report Q2: Report Q3: Report Q4: Report	Four SCM records review	Number of quarterly reports reviewed by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct Quarterly review on supply chain management projects (SCM) by 30 June 2018	Quarterly review on supply chain management projects (SCM)	One quarterly review on supply chain management projects (SCM) conducted in the fourth quarter (29 June 2018) .	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G14096.04	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Internal audit monitoring tool	Q1: Report Q2: Report Q3: Report Q4: Report	Reviews on audit reports done quarterly	Number of quarterly reports reviewed by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct Quarterly review and monitoring of internal audit reports by 30 June 2018.	Conduct Quarterly review and monitoring of internal audit reports	One quarterly review on monitoring of internal audit reports conducted for the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14097.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Interim Financial Statements	Q3: Audited interim financial statements	One set of Interim financial statements 2016/2017	Reviewed interim financial statements by set date.	Date	R 170 500.00	R 170 500.00	N/A	N/A	N/A	N/A	Review of interim financial statements by 30 June 2018.	N/A	One review on ten month financial statements for the 2017/2018 financial year (financial statements from July 2017 to 30 April 2018.) conducted by the audit committee members, submitted to finance for their inputs on the 20, 22 and 26 June 2018)	N/A	N/A	N/A
									Quarterly cash flow						R 170 500.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FIN	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14097.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Annual Financial Statements	Q1: Audited Annual financial statements	2015/2016 Annual financial statements	Reviewed annual financial statements by set date.	Date	R 170 500.00	R 170 500.00	N/A	N/A	N/A	N/A	Review of annual financial statements by 30 June 2018.	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						R 170 500.00	N/A	N/A	N/A	N/A	N/A
P6G14098.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Municipal Projects	Q1: Reports Q2: Reports Q3: Reports Q4: Reports	Four Consequence Management report 2016/2017	Number of quarterly reports by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Produce quarterly reports on Monitoring of municipal projects by 30 June 2018	Produce Quarterly reviews and updates	One quarterly monitoring progress on municipal projects conducted in the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14098.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Municipal Litigation	Q1: Reports Q2:Reports Q3:Reports Q4:Reports	Four Consequence Management report	Number of quarterly reports by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Produce quarterly reports on Monitoring of municipal litigation cases 30 June 2018	Monitoring progress of municipal litigation cases (value adding)	One quarterly monitoring progress on litigation cases conducted in the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G14098.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Labour Cases	Q1: Reports Q2:Reports Q3:Reports Q4:Reports	Four Consequence Management report	Number of quarterly reports by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Produce quarterly reports on Monitoring of labour cases 30 June 2018.	Monitoring progress of labour cases (value adding)	One quarterly monitoring progress on labour cases conducted in the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G14098.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	INTERNAL AUDIT SERVICES		Fraud Cases	Q1: Reports Q2: Reports Q3: Reports Q4: Reports	Four Consequence Management report	Number of quarterly reports by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Produce quarterly reports on Monitoring of fraud cases by 30 June 2018.	Quarterly Monitoring progress on fraud cases	One quarterly monitoring progress on fraud cases conducted in the fourth quarter (29 June 2018).	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P5G9O63.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Development of Performance Agreements and Plans for the MM, Section 56 managers and Middle Managers	Q1: Signed Plans and proof of submission to Cogta EC Q2: Q3: Q4:	Performance agreements signed annually	Signed Performance Agreements and Plans submitted by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Signed Agreements and Plans for the MM, Section 56 managers and Middle Managers and Submit MM's and Section 56 Agreements and Plans to CoGTA-EC by 31 August 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
-	GOOD	M&E/RIS		Performance Assessments	Q1: Assessment	2 Performance	Number of Performan	Number and	N/A	N/A	N/A	N/A	N/A	N/A	2 Performance	Midterm Performance Assessment	This target is been met by the	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
					Report Q2: Q3: Q4:Assessment Report	Assessment conducted to MM, Section 56 and Middle Managers held on 2016/17 FY	ce Assessments for MM, Section 56 and Middle managers conducted by set date	Date							Assessments for MM, Section 56 and Middle by 30 June 2018	Reports to adopted by Council by 31 March 2018	Human Resource Management (HRM) Unit.			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O78.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Frameworks, Policies and SOP	Q1: Q2: Q3: Q4: Reviewed Policies and CR No	2 Frameworks, 2 Policies and 1 SOP in place	Number of frameworks, policies and SOPs reviewed by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	2 Frameworks, 2 Policies and 1 SOP reviewed by 30 June 2018	Adoption of 2 Frameworks and Policies (PMS and Risk) and SOPS	Target not met in the 2017/2018 Financial Year.	No Frameworks, Policies and SOP reviewed by the Unit and approved by Council.	Poor planning by the former manager.	Frameworks, Policies and SOP to be reviewed and adopted in the 2018/2019 financial year.
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O79.01	GOOD GOVERNANCE AND	M&E/RISK SERVICES		Approval of Municipal SDBIP	Q1: Q2: Q3: CR No Q4:	SDBIP and Revised SDBIP approved by Mayor for 2016/17 &	Approved SDBIP and Revised SDBIP by set date	Date	R1 900 000.00	R300 000.00	N/A	N/A	N/A		2017/18 Revised SDBIP Approved by 31 January 2018	N/A	The 2017/2018 Revised SDBIP was submitted to the Municipal Council on 29 January	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
						2017/18 FYs											2018 and approved as per Council Resolution (CR) CR 273/29/01/ 2018.				
															2018/19 SDBIP Approved by 30 June 2018	Adoption of the 2018/19 SDBIP	The template for the 2018/2019 SDBIP was circulated by the former M&E and Risk Manager (Ms Nokwanda Sicwebu) on 8 March 2018. The DRAFT 2018/2019 SDBIP was submitted to Council for noting as per RESOLUTIONO. **CR 301/28/03/ 2018**	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
									Quarterly cash flow						R300 000.00	N/A	N/A	N/A	N/A	N/A
P3G12O79.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Compilation of Quarterly Reports	Q1: CR for Q4 Q2: CR for Q1 Q3: CR for Q2 Q4 CR for Q3:	4 quarterly reports adopted in 2016/17 FY	Number of quarterly reports adopted by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly reports adopted by council by 30 June 2018	The 2017/2018 Q3 report was adopted by Council on 26 April 2018, **CR 343/26/04/2018**	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O79.03	GOOD GOVERNANCE AND	M&E/RISK SERVICES		Adoption of Mid-year Performance Report	Q1: Q2: Q3: CR No Q4:	2016/17 Mid-year Performance report adopted by council	Mid-year Performance report adopted by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Mid-year Performance report adopted by council by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O79.04	GOOD GOVERNANCE AND PUBLIC	M&E/RISK SERVICES		Adoption of Annual Performance Report	Q1: Acknowledgement from AG Q2: Q3: Q4:	2015/16 Annual Performance Report submitted to the Auditor General - SA	Submitted Annual Performance Report to AG by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	2016/17 Annual Performance Report submitted to AG by 31 August 2017	N/A	N/A	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G12O79.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Adoption of Annual Report	Q1: Q2: Q3: CR No Q4:	2015/16 Annual report adopted by council	Adopted Annual report by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	2016/17 Annual Report adopted by council by 31 August 2017	N/A	The APR was submitted to Council for approval on 28 March 2018 – **CR306/28/03/2018**	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O79.06	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Back to Basics	Proof of submission for all Quarters	12 Back to Basics Reports submitted to CoGTA-EC for 2016/17 FY	Number of Back to Basics Reports Submitted to CoGTA-EC by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	12 Back to Basics reports submitted to CoGTA-EC by 30 June 2018	3 Back to Basics reports submitted to CoGTA-EC by 30 June 2018	3 Back to Basics reports were submitted to CoGTA-EC by 30 June 2018	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G12O80.01	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Adoption of Risk Register	Q1: CR No Q2: Q3: Q4:	2016/17 Risk Register adopted by council	Adopted municipal risk register by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Compilation and adoption of Municipal Risk Register by 30 June 2018	Development & Adoption of the 2018/19 Risk Register	The 2018/2019 Risk Register was adopted by Council on 29 May 2018, **CR 358/29/05/ 2018**	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O80.02	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Risk Management Reports	CR No for all Quarters	4 quarterly risk management reports approved by council for 2016/17 FY	Number of risk management Reports approved by Council by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly Risk management reports approved by council by 30 June 2018	1 Quarterly Risk management reports approved by council by 30 June 2018	The 3rd Quarter Risk Register was submitted to Council on 26 April 2018, **CR 343/26/04/ 2018**	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G12O80.03	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Risk Management Committee	1 report per Quarter	Risk Management Committee in Place	Number of Risk management Committee reports submitted to the Audit Committee by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Risk Management Committee reports submitted to Audit Committee by 30 June 2018	1 Quarterly Risk Management Committee Report by 30 June 2018	2017/2018 Quarter 1 Risk Progress/Actual Report – Presented to Council on 30 October 2017, **CR 199/30/10/2017** 2017/2018 Quarter 2 Risk Progress/Actual Report – Presented to Council on 29 January 2018, **CR 273/29/01/2018** 2017/2018 Quarter 3 Risk Progress/Actual Report – Presented to Council on 26 April 2018, **CR 343/26/04/2018**	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
																	2017/2018 Q4 Risk Report will be submitted to the Audit Committee (AC) on **16 November 2018**			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O80.04	**GOOD GOVERNANCE AND PUBLIC PARTICIPATION**	**M&E/RISK SERVICES**		Monitoring of Information Security Controls	12 ICT & Security Reports	12 reports on Monitoring of Information Security Controls in 2016/17 FY	Number of monthly report on Information on Security Controls done by set date	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Monitoring of Information Security Controls and 12 reports submitted to EXCO by 30 June 2018	3 ICT and Security reports by 30 June 2018	12 Reports on the ICT Security monitoring was submitted to Council in terms of Section C reports of the ICT Unit during 2017/2018 FY	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P3G12O80.05	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	M&E/RISK SERVICES		Risk Spot Checks	12 Reports on Spot Checks	None	Number of spot checks done by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	12 Spot checks on Risks	3 Spot Check Reports quarterly	Twelve (12) Risk Spot Checks conducted were at the Community Department, Municipal Stores, HR Unit, Admin Unit, Maluti Civic Centre, Landfill Site, Cashier, Legal Services and New Council Chambers by the M&E/Risk Unit during the 2017/2018 financial year	N/A	N/A	N/A
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P3G12O	GO	M&		Risk Maturity	Q1:	2 risk maturity	Number of risk	Number and	N/A	N/A	N/A	N/A	N/A	N/A	Determination of risk	Determination and	Determination and	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
				Model	Q2: 1 Report submitted to Cogta EC Q3: Q4: 1 Report submitted to Cogta	models submitted to provincial and national treasury in 2016/17 FY	maturity models submitted to Provincial and National Treasury by set date	Date							maturity model biannually and submission to Provincial and Nation Treasury by 30 June 2018	submission of Risk Maturity Level by 30 June 2018	submission of Risk Maturity Level by 30 June 2018 was done			
									Quarterly cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	EX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G7O52.01	SPATIAL CONSIDERATIONS	EDP: FUTURE PLANNING	26 and 19	Planning & Survey - Matatiele Mixed Income township development	Q1: Draft SG Diagram Q2: Approved Consent Q4: Approved Diagram	Identified areas for Middle income development on the 2014 SDF, Service provider appointed	Number of middle income township establishment diagrams submitted for approval by set date.	Date number	R125 000.00	R125 000.00	N/A	N/A	N/A	N/A	1 SG diagram submitted for approval: Cedarville and Matatiele Mixed income development establishments by 30 June 2018	submission of Draft SG Diagram to Municipal Planning Tribunal (MPT) for approval Facilitate Approval of Consent for subdivision applications to MPT	Submission was made to MPT in Q3, additional information was requsted from the Departments, submission of addendum to Council was made for approval of inclusion of components in the SDF	N/A	Pending non approval of an addendum by Council additional information from the Departments for resubmission to MPT	Resubmission to Council and MPT to be made in July,2018
									Quarterly Cash flow						R125 000.00	N/A	N/A	N/A	N/A	N/A
P4G7O52.02	SPATIAL CONSIDERATIONS	FUTURE PLANNING	26	Planning & Survey – Cedarville Middle Income township development	Q1: Draft SG Diagram Q2: Draft SG Diagram Q3: Approved SG Diagrams and consent Q4: Council Resolution	Draft SG diagrams available , Service provider appointed	Approved middle income township establishments by set date.	Date number	N/A	N/A	N/A	N/A	N/A	N/A	1 SG Diagram submitted for approval: Cedarville Middle Income township establishment by 30 June 2018	N/A	N/A	N/A	N/A Pending non approval of an addendum by Council additional information from the Departments	N/A Resubmission to Council to be made in July,2018 and MPT quarterly meetings will continue
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	EX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G7O53.01	SPATIAL	FUTURE PLANNING	1,19,26	Planning & Survey – Matatiele and , Cedarville Commercial establishments	Q1: Draft SG Diagram Q2: Approved Consent Q4: Approved Diagram	Identified areas for Middle income development on the 2014 SDF , Service provider appointed	Approved commercial development establishment by set date.	Date number	R125 000.00	R125 000.00	N/A	N/A	N/A	N/A	2 SG diagrams submitted for approval: Matatiele and Cedarville Commercial establishments. by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R125 000.00	N/A	N/A	N/A	N/A	N/A
P4G7O51.01	SPATIAL	EDP: DEVELOPMENT	26&19,20	Surveying 50 Municipal land Parcels for disposal	Q1: Approved SG Diagrams and surveying certificates	Service provider appointed in16/17 FY for survey of 50 parcels , Diagrams available	Number of land parcels surveyed by set date	Number	R138 000.00	R138 000.00	N/A	N/A	N/A	N/A	Conduct Survey of 50 municipal land parcels for disposal by 30 June 2018	N/A	N/A	N/A	N/A	N/A
															R138 000.00	N/A	N/A	N/A	N/A	N/A
P4G7O51.02	SPATIAL CONSIDERATIONS	ELAND ADMINISTRATION	26&19,20	Valuation of 20 municipal land parcels for disposal	Q2: TOR's and Appointment letter Q3: Valuation report Q4: advertisements for sites disposal	Service provider appointed in16/17 FY for survey of 50 parcels	Number of land parcels valuated by set date	Number	R155 000.00	R155 000.00	N/A	N/A	N/A	N/A	Valuation of 20 municipal land parcels for disposal by 30 June 2018	Disposal of valued land parcels	Service provider appointed on 16/06/18	No sites valued and disposed	There were delays in the appointment (extension of scope) of a service provider	Service provider appointed in 16/06/18, coordinates for sites to be valued submitted to service provider for commencement with the activity
									Quarterly Cash flow						R155 000.00	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	EX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P4G8O55.01	SPATIAL	LAND ADMINISTRATION	N/A	Procurement of GIS equipment	Q1:delivery notes	GIS computer, system and Printer available	GIS Equipment procured by set	Date number	R100 000.00	R100 000.00	N/A	N/A	N/A	N/A	Procurement of GIS Equipment(1 Laptop, 1GPS, 1 camera and software) by 30 June 2018	N/A	N/A	N/A	N/A	N/A
									Quarterly Cash flow						R100 000.00	N/A	N/A	N/A	N/A	N/A
P4G8O55.02	SPATIAL	LAND ADMINISTRATION	All wards	GIS updates	Q1 –Q4: Reports	GIS system in 16/17 FY	Number of GIS reports produced by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Produce 4 Quarterly reports on GIS data sets updates and management data sets by 30 June 2018.	1 report on GIS data sets updates and management	GIS data updated, report drafted 29 June, 2018 Infrastructure Assets,)	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P4G8O55.03		FUTURE PLANNING	19,20, 20, 1	Approved Spatial Development Framework	Q1: N/A Q2:N/A Q3: Appointment letter Q4: SDF	2014 SDF	Spatial Development Framework review approved by set date	Date	R180 000.00	R180 000.00	N/A	N/A	N/A	N/A	Review of the 2014 Spatial Development Framework by 30 June 2018	Submission for approval by MPT	Appointment of a service provide was done on r 26/06/18	No SDF review undertaken	Submission was made to Council to approve addendum to include areas not included in the SDF than SDF review	Resubmission of addendum to Council and SDF review to commence in July,2018
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						2017/18 QUARTER 4 PERFORMANCE REPORT					
									ACTUAL BUDGET 2016/17 FY	PROJECT TOTAL COST	EX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q4	ACTUAL PERFORMANCE	DEVIATION FROM TARGET	REASON FOR DEVIATION	CORRECTIVE MEASURE
P6G12O77.27	SPATIAL CONSIDERATIONS	LAND USE MANAGEMENT		Maluti land donation	Q1:N/A Q2 Attendance register Q3:Correspondence Q4: Correspondence	Application to Departmetn of Public Works	Maluti Land tenure Upgrade – Land Donation	date	N/A	N/A	N/A	N/A	N/A	N/A	Maluti land donation by June, 2018	Coordination with Public works for land donation	Coordination was undertaken (Provincial Asset Disposal Commettee (PADC) recommended the approval for land donation (June,2018)-submission to the Minister for approval is yet to be made by PW/PADC	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A
P6G12O77.26	SPATIAL	LAND USE MANAGEMENT	1,19,20	Sitting of MPT	Attendance register	Appointment letters, Gazette	3 meetings by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	3 (3) Sittings of MPT by June, 2018	1 MPT seating	None	No sitting undertaken	Pending non approval of an addendum by Council additional information from the Departments	Resubmission to Council to be made in July,2018 and MPT quarterly meetings will continue
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A	N/A

4. CONCLUSION

This report of the Fourth (4th) Quarter Performance for 2017/18 financial year of Matatiele Local Municipality provided feedback on the performance level achieved to date against the targets as laid out in the IDP and revised SDBIP as amended in January 2018.

The report is based on information received from each department for the third quarter assessment of performance ending 30 March 2018.

For the fourth quarter there are two hundred and ninety one (291) targets set, two hundred and thirty four (234) targets were achieved and fifty seven (57) targets not achieved. The overall percentage of achievement for Matatiele Local Municipality (MLM) is 80.4% for the fourth quarter of the 2017/2018 financial year.

Management will be encouraged to work towards a 100% achievement for the Financial Year 2018/2019. Monitoring and Evaluation of performance will be done continuously to assist Managers to meet targets set.