



MATATIELE
LOCAL MUNICIPALITY

2015/16 SERVICE DELIVERY AND BUDGET IMPLEMENTATION PLAN

(SDBIP)

Matatiele Local Municipality

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FOREWORD BY HIS WORSHIP THE MAYOR



The SDBIP provides the vital link between the mayor, council (executive) and the administration, and facilitates the process for holding management accountable for its performance. It is a management, implementation and monitoring tool that will assist the mayor, councilors, municipal manager, senior managers and community.

A properly formulated SDBIP will ensure that appropriate information is circulated internally and externally for purposes of monitoring the execution of the budget, performance of both senior and middle management and achievement of the strategic objectives set by council.

It enables the municipal manager to monitor the performance of senior managers, the mayor to monitor the performance of the municipal manager, and for the community to monitor the performance of the municipality. This enables the mayor and the municipal manager to be pro-active and take remedial steps in the event of poor performance. The SDBIP aims to ensure that managers are problem-solvers, who routinely look out for unanticipated problems and resolve them as soon as possible.

The SDBIP should therefore determine (and be consistent with) the performance agreements between the mayor and the municipal manager and the municipal manager and managers below the municipal manager determined at the start of every financial year and approved by the mayor.

It is the output and goals made public in the SDBIP that will be used to measure performance on a quarterly basis during the financial year. Note that such in-year monitoring is meant to be a light form of monitoring. The council should reserve its oversight role over performance at the end of the financial year, when the mayor tables the annual report of the municipality. The in-year monitoring is designed to pick up major problems only, and aimed at ensuring that the mayor and municipal manager are taking corrective steps when any unanticipated problems arise. The SDBIP serves a critical role to focus both the administration and council on outputs by providing clarity of service delivery expectations, expenditure and revenue requirements, service delivery targets and performance indicators.

Municipal managers are encouraged to develop the SDBIP concept further so that it is meaningful and useful to managers. Many municipal managers will have some form of management plan and the challenge is to develop such management plans as a SDBIP.

Whilst the budget sets yearly service delivery and budget targets (revenue and expenditure per vote), it is imperative that in-year mechanisms are able to measure performance and progress on a continuous basis. Hence, the end-of-year targets must be based on quarterly and monthly targets, and the municipal manager must ensure that the budget is built around quarterly and monthly information. Being a start-of-year planning and target tool, the SDBIP gives meaning to both in-year reporting in terms of section 71 (monthly reporting), section 72 (mid-year report) and Section 121 (end-of-year annual reports).

The SDBIP is essentially the management and implementation tool which sets in-year information, such as quarterly service delivery and monthly budget targets, and links each service delivery output to the budget of the municipality, thus providing credible management information and a detailed plan for how the municipality will provide such services and the inputs and financial resources to be used. The SDBIP indicates the responsibilities and outputs for each of the senior managers in the top management team, the inputs to be used, and the time deadlines for each output.

The SDBIP will therefore determine the performance agreements of the municipal manager and senior managers and middle managers, including the outputs and deadlines for which they will be held responsible. The SDBIP should also provide all expenditure information (for capital projects and services) per municipal ward, so that each output can be broken down per ward, where this is possible, to support ward councillors in service delivery information.

Therefore the Mayor Approves the Draft SDBIP in terms of Section 53 (1) (c) (ii) of Local Government: Municipal Finance Management Act 56 of 2003

A handwritten signature in blue ink, consisting of several loops and a long horizontal stroke.

CLLR. M.M. MBEDLA
HIS WORSHIP THE MAYOR

26 June 2015.
DATE

INTRODUCTION BY THE MUNICIPAL MANAGER

Vision & Mission

The development strategy for Matatiele Local Municipality seeks to contribute to the attainment of the Provincial and National development imperatives as outlined in the relevant policy documents. The municipality's development vision is as follows:

"Where nature, agriculture, tourism are investments of choice"

Matatiele Local Municipality's mission is:

"To create awareness on nature conservation

To promote and support agricultural activities

To promote and market Local Tourism organizations and Small, Medium and Micro Enterprises

To create an environment conducive for investment"

Legislative Mandates

The Municipal Finance Management Act (MFMA) of 2003 requires that municipalities prepare a Service Delivery and Budget Implementation Plan (SDBIP) as a strategic financial management tool to ensure that budgetary decisions that are adopted by municipalities for the financial year are aligned with their Integrated Development Plan.

Section 69(3) (a) of the Municipal Finance Management Act, Act 56 of 2003 (MFMA) requires the Accounting Officer to submit a draft Service Delivery and Budget Implementation Plan (SDBIP) to the Mayor:

- ✓ no later than 14 days after the approval of the Budget and
- ✓ drafts of the performance agreements as required in terms of Section 57 (1) (b) of the Municipal Systems Act, Act 32 of 2000.
- ✓ The Mayor must subsequently approve the SDBIP no later than 28 days after the approval of the Budget in accordance with section 53(1) (c)(ii) of the MFMA.

Section 1 of the MFMA defines the SDBIP as:

A detailed plan approved by the mayor of a municipality in terms of section 53(1)(c)(ii) for implementing the municipality's delivery of services and the execution of its annual budget and which must include the following:

- Projections for each month
- Revenue to be collected by source; and
- Operational and capital expenditure by vote
- Service Delivery targets and performance indicators for each quarter

This Plan is therefore largely a one year detailed implementation plan which gives effect to the IDP and Budget of the Municipality.

It is a contract between the administration, Council and community expressing the goals and objectives set by Council as quantifiable outcomes that can be implemented by the administration over the next twelve months. This provides the basis of measuring the performance in service delivery against end year targets and implementing budget.

WARD INFORMATION

Matatiele is one of four local municipalities within the Alfred Nzo District, and is located on the northern part of the Eastern Cape. Matatiele has three towns, namely: Matatiele, Cedarville and Maluti. Matatiele consists of the following 26 wards:

Population of Matatiele per Ward and the Number of Households:

Wards	Population size per ward	Number of households in a ward
1	6 434	1 330
2	13 574	3 069
3	7 811	1 880
4	8 324	2 006
5	8 474	2 037
6	7 399	1 968
7	7 611	1 684
8	9 747	1 207
9	6 605	1 659
10	8 864	2 155
11	11 421	2 815
12	6 626	1 643
13	8 241	1 672
14	6 586	1 678
15	6 715	1 855
16	6 405	1 652
17	8 509	2 200
18	7 253	1 921
19	4 124	1 378
20	11 816	3 548
21	7 142	1 625
22	6 288	1 752
23	6 344	1 553
24	5 570	1 378
25	7 067	1 659
26	8 894	2 202
TOTAL	203 843	49 527

MONTHLY PROJECTIONS OF REVENUE TO BE COLLECTED BY SOURCE

EC441 Matatiele - Supporting Table SA25 Budgeted monthly revenue and expenditure																
Description	Ref	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework		
R thousand		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue By Source	-															
Property rates		2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	2,864	34,365	30,729	32,265
Property rates - penalties & collection charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - electricity revenue		3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	3,908	46,895	49,240	51,702
Service charges - water revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - sanitation revenue		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Service charges - refuse revenue		629	629	629	629	629	629	629	629	629	629	629	629	7,550	7,927	8,324
Service charges - other		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Rental of facilities and equipment		61	61	61	61	61	61	61	61	61	61	61	61	729	734	764
Interest earned - external investments		292	292	292	292	292	292	292	292	292	292	292	292	3,500	4,200	4,200
Interest earned - outstanding debtors		340	340	340	340	340	340	340	340	340	340	340	340	4,081	4,285	4,500
Dividends received		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Fines		217	217	217	217	217	217	217	217	217	217	217	217	2,601	2,752	2,903
Licences and permits		163	163	163	163	163	163	163	163	163	163	163	163	1,950	2,063	2,177
Agency services		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Transfers recognised - operational		15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	15,066	17,448	183,173	197,637	216,792
Other revenue		110	110	110	110	110	110	110	110	110	110	110	110	1,319	1,361	1,472
Gains on disposal of PPE		319	319	319	319	319	319	319	319	319	319	319	319	3,824	4,015	4,215
Total Revenue (excluding capital transfers and contributions)		23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	23,967	26,349	289,987	304,943	329,314
Expenditure By Type	-															
Employee related costs		8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	8,693	1,083	96,711	104,599	112,077
Remuneration of councillors		1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	1,324	15,891	16,685	17,520
Debt impairment		417	417	417	417	417	417	417	417	417	417	417	8,027	12,610	19,650	24,952
Depreciation & asset impairment		1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,760	1,522	20,879	24,490	28,865
Finance charges		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Bulk purchases		2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	2,833	34,000	35,972	37,950
Other materials													10,466	10,466	11,286	11,989
Contracted services		1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	1,663	19,956	21,037	22,144
Transfers and grants		1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	1,694	20,333	19,870	22,835
Other expenditure		5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	5,780	(4,448)	59,134	63,017	68,749
Loss on disposal of PPE		-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total Expenditure		24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	289,979	316,607	347,081

QUARTERLY PROJECTIONS OF SERVICE DELIVERY TARGETS AND PERFORMANCE INDICATORS FOR EACH VOTE

KPA 1: Basic Service Delivery and Infrastructure

CONSTRUCTION LEGEND

GRAVEL ROADS Stage 1 (10%) • Appointment of consultants • Design, tender and advertisement Stage 2 (20%) • Appointment of contractor Stage 3 (50%) Clear and grub • Roadbed preparation Stage 4 (60%) Installation of pipes Stage 5 (80%) • Tipping of gravel • Processing of gravel Stage 6 (95%) • Protection Works • Installation of road signs Stage 7(100 %) • Completion certificate	SURFACED ROADS Stage 1 (10%) • Appointment of consultants • Design, tender and advertisement Stage 2 (20%) • Appointment of contractor Stage 3 (50%) • Mass earthworks Stage 4 (60%) • Installation of pipes culverts Stage 5 (70%) • Pavement Layers • Sealants Stage 6 (90%) • Kerbing • Asphalt • Protection Works Stage7 (95%) • Road signs • Road markings Stage 8 (100%) • Completion certificate	BUILDING CONSTRUCTION Stage 1 (10%) • Appointment of consultants • Design, tender and advertisement Stage 2 (20%) • Appointment of contractor Stage 3 (40%) • Site layout • Earthworks Stage 4 (50%) • Foundation excavations • Concrete casting Stage 5 (60%) • Building of walls • Roof installation Stage 6 (80%) • Windows • Plastering • Landscaping Stage 7 (100%) • Completion certificate	SPORTSFIELD Stage 1 (10%) • Appointment of consultants • Design, tender and advertisement Stage 2 (20%) • Contractor appointment Stage 3(45%) • Site establishment Stage 4 (65%) • Earthworks Stage 5 (85%) • Building works and concrete works Stage 6 (95%) • Fencing Stage 7 (100%) • Completion certificate	BRIDGES Stage 1 Stage 1 (10%) • Appointment of consultants • Design, tender and advertisement Stage 2 (20%) • Appointment of contractor Stage 3 (50%) • Base foundation • Base slab Stage 3 (70%) • Columns / pre-cast culverts • Top slabs Stage 4 (80%) • Wing walls • Protection Works • Road signs Stage5 (100 %) • Completion certificate
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IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	BUDGET PLANNING AND FINANCIAL REPORTING		1.1. Adherence to National Treasury Circular	Approved roll-over application	2014/2015 roll-over approved by national treasury by the 31 October 2014	Approved roll-over application from national treasury by set date	Approved roll-over application date	R70 000.00	R15 000.00	05/20/10/5210/000	N/A	EQUITABLE SHARE	OPERATIONAL	Approved roll-over application from national treasury by 31 October 2015	Approved roll-over application from national treasury	N/A	N/A	N/A
									Quarterly Cash flow						R15 000.00	R15 000.00	N/A	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	SUPPLY CHAIN MANAGEMENT		1.2. Procurement Plan Management & Implementation	Approved Procurement Plan	Approved Procurement Plan – 2015/2016	Approved procurement plan by set date	Date	N/A	N/A	N/A	N/A	N/A	Operational Budget	To have a draft Procurement Plan 31 July 2015 approved Procurement Plan 30 September 2015.	Implementation and Approved Procurement Plan by 30/09/15	N/A	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	SUPPLY CHAIN MANAGEMENT		1.3. Procurement Plan Management & Implementation	12 Monthly reports on procurements done	Approved Procurement Plan – 2015/2016	Number of reports in the implementation	Number of reports	N/A	N/A	N/A	N/A	N/A	Operational Budget	Implementation of the approved procurement plan. 30 June 2016	3 Report on awards as per the Approved Procurement Management Plan.	3 Report on awards as per the Approved Procurement Management Plan.	3 Report on awards as per the Approved Procurement Management Plan.	3 Report on awards as per the Approved Procurement Management Plan.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL MANAGEMENT AND CONSERVATION		1.4. Constructio n of landfill cells	TOR, advert, appoint ment letter, invoices and photos	Licensed landfill site	Completed landfill cells by set date	Date	R 6 646 000.00	R 6 646 000.00	80/30/35/5751/025	N/A	N/A	CRR	To Construct and complete Landfill Cells by 30 June 2016	Monitoring and Evaluation of Service provider	Monitoring and Evaluation of Service provider	Operational Cells	
									Quarterly Cash flow						R 6 646 000.00	R 3 000 000.00	R 3 646 000.00	Nil	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL MANAGEMENT AND CONSERVATION	19, 26	1.5. Commonag e Fencing	Reports and Pictures of construct ed fence	4 kilometres fenced in Matatiele commonage	Number of kilometres fenced by set date	Number Date	R220 000.00	R220 000.00	N/A	80/30/35/5756/006	N/A	CRR	To construct 5 kilometres of fence in the Matatiele and Cedarville commonage by 30 June 2016	Procurement process (ToR, Specification , advertiseme nt, evaluation, adjudication and awarding)	Procuremen t process Fencing of Cedarville commonage	Fencing of Matatiele commonage	Fencing of Matatiele commonage
									Quarterly Cash flow →						R220 000.00	Nil	R220 000.00	Nil	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL MANAGEMENT AND SOLID WASTE	01,19,20 &26	1.6. Control of illegal dumping in the Municipal area	Report and Pictures	Eight illegal dumps in Matatiele and one in Cedarville	Monthly reports	Monthly reports	N/A	N/A	N/A	N/A	N/A	N/A	To identify and eradicate illegal dumping by 30 June 2016	Illegal dump curbing	Illegal dump curbing	Illegal dump curbing	Illegal dump curbing
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL AND WASTE MANAGEMENT	19	1.7. CBD waste removal	Reports	CBD Waste removal	Number of reports by set date	Number	R9 800 000.00	R 2 400 000.00	05/30/35/4910/000	N/A	N/A	Operational Budget	To clean and remove waste in the CBD by 30 June 2016	Cleaning and refuse removal in the CBD	Cleaning and refuse removal in the CBD	Cleaning and refuse removal in the CBD	Cleaning and refuse removal in the CBD
									Quarterly Cash flow →						R2 400 000 .00	R600 000.00	R600 000.00	R600 000.00	R600 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL AND WASTE MANAGEMENT	1, 19 & 26	1.8. Residential area waste removal	Reports	Cedarville, Maluti and Matatiele Towns waste removal	Number of reports by set date	Number	R9 800 000.00	R 2 400 000.00	05/30/35/4910/000	N/A	N/A	Operational Budget	To remove waste in the residential areas of Cedarville, Maluti and Matatiele Towns by 30 June 2016	Cleaning and refuse removal in the residential area	Cleaning and refuse removal in the residential area	Cleaning and refuse removal in the residential area	Cleaning and refuse removal in the residential area
									Quarterly Cash flow →						R 2 400 000.00	R600 000.00	R600 000.00	R600 000.00	R600 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL AND WASTE MANAGEMENT	26,20,19 &1	1.9. Grass cutting	Reports	Grass cutting in Cedarville, Maluti, Harry Gwala, Mountain View and Buxton Park	Number of reports	Number	R9 800 000.00	R 3 500 000.00	05/30/35/4910/000	N/A	N/A	Operational Budget	To cut and remove grass from cut areas of Cedarville, Maluti, Harry Gwala, Mountain View and Buxton Park by 30 June 2016	Cutting grass, opening drains and pruning trees in the residential and CBD area	Cutting grass, opening drains and pruning trees in the residential and CBD area	Cutting grass, opening drains and pruning trees in the residential and CBD area	Cutting grass, opening drains and pruning trees in the residential and CBD area
									Quarterly Cash flow →						R 3 500 000.00	NIL	R1 750 000.00	R1 750 000.00	NIL
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PROMOTION OF ENVIRONMENTAL MANAGEMENT AND CONSERVATION	01,19,20 &26	1.10. Recreational Park and Gardens management	Reports	Open spaces and gardens in Matatiele	Number of reports by set date	Number							To maintain recreational park and gardens by 30 June 2016	Ongoing maintenance of the recreational park and gardens	Ongoing maintenance of the recreational park and gardens	Ongoing maintenance of the recreational park and gardens	Ongoing maintenance of the recreational park and gardens
				1.11. Cemetery management	Reports	7 cemeteries	Number of cemeteries	Number							To provide adequate cemetery services and management By 30 June 2016	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves	Ongoing maintenance of Cemetery and digging of graves
				Quarterly Cash flow →						R3 200 000.00	R800 000.00	R800 000.00	R800 000.00	R800 000.00					

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL MANAGEMENT AND CONSERVATION	19	1.12. Maintenance Nature Reserve access road	Reports	5 kilometres	Number of kilometres maintained by set date	Number	R150 000.00	R70 000.00	05/30/35/4610/000	N/A	N/A	Operational Budget	To maintain the nature reserve road by 30 June 2016	Requisition of municipal plant for road repairs Implementation	Implementation	N/A	N/A
									Quarterly Cash flow →						R70 000.00	Nil	R70 000.00	Nil	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL MANAGEMENT AND CONSERVATION	19	1.13. Maintenance of Landfill access road	Reports	1.5 kilometres	Number of kilometres maintained by set date	Number	R150 000.00	R70 000.00	05/30/35/4610/000	N/A	N/A	Operational Budget	To maintain the landfill access road by June 2016	Requisition of municipal plant for road repairs.	Implementation	Nil	Nil
									Quarterly Cash flow →						R70 000.00	Nil	R70 000.00	Nil	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	ENVIRONMENTAL AND WASTE MANAGEMENT	19	1.14. Waste management at the Music Festival	Report	Waste management in three previous events	Number of reports	Date	N/A	N/A	N/A	N/A	N/A	N/A	Grass Cutting and Waste removal during and after the Music Festival	Nil	Grass cutting, Cleaning and collecting refuse at the Music Festival	Nil	Nil
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC AMENITIES	20	1.15. Maintenance of Thandanani Stadium	Appointment letter of Service Provider, Proof of payments, Pictures of maintained stadium, Bid committee reports, Project completion Certificates	Damaged stadium	Maintained stadium by set date	Date	R500 000.00	R500 000.00	N/A	80/30/05/5756/003	N/A	MIG	Maintain Thandanani Stadium by 31 March 2016	Terms of reference, Advertising and Appointment of Service Provider	Repairs and maintenance of the Stadium	Repairs and maintenance of the Stadium	N/A
									Quarterly Cash flow →						R500 000.00	Nil	R 250 000.00	R 250 000.00	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC AMENITIES	19	1.16. Construction of an Athletics field	Appointment letter of Service Provider, Proof of payments, Pictures of maintained stadium, Bid committee	Open Old rugby field	Constructed Athletics field by set date	Date	R1 000 000.00	R1 000 000.00	N/A	80/30/05/5756/004	N/A	MIG	Construct an Athletics field on the Old Rugby field Area by 30 June 2016	Terms of reference, Advertising and Appointment of Service Provider	Service provider on site and maintaining the field	Service provider on site and maintaining the field	project completion

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					e reports, Project completion Certificates				Quarterly Cash flow						R1 000 000.00	Nil	R500 000.00	R200 000.00	R300 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC AMENITIES	19, 6 & 23	1.17. Renovations of the following halls: Matatiele town hall, Dengwane comm. Hall, Mangolong	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	7 community halls maintained	Number of community halls maintained by set date.	Number	R1 150 000.00	R250 000.00	05/30/05/4610/000	N/A	N/A	Operational Budget	To maintain Matatiele town hall, Dengwane comm. Hall, Mangolong, halls by 30 June 2016	Purchase Material and maintain Dengwane community hall and hand over	purchase Material and maintain Matatiele Town Hall and handed over	Purchase Material and maintain Mangolong Community Hall and handed over.	N/A
									Quarterly Cash flow						R250 000.00	R83 330.00	R83 330.00	R83 330.00	Nil
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC AMENITIES	19	1.18. Swimming pool maintenance and repairs	Appointment letter of the Service provider, Minutes of Bid meetings, Project photos, Photocopy of Maintenance	Maintenance done weekly	Maintained Swimming Pool by set date and Number of Routine maintenance	Number Date	R1 150 000.00	R850 000.00	05/30/05/4610/000	N/A	N/A	Operational Budget	Major Maintenance of the Swimming completed by 31 October 2015 and Weekly maintenance and repairs of swimming pool by 31 June 2015	Contractor appointed	Contractor on site for Maintenance of the Matatiele Swimming pool and completion by 31 October 2015	Purchase Chemicals and equipment. Weekly maintenance done Repairs done	Purchase Chemicals and equipment. Weekly maintenance done Repairs done

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					Logbook														
									Quarterly Cash flow						R850 000.00	Nil	R700 000.00	R75 000.00	R75 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY AND INFRASTRUCTURE	PUBLIC AMENITIES	1 - 26	1.19. Routine maintenance and repairs of halls, preschools, public toilets, and sports fields	Monthly, Quarterly progress reports. Invoices or Proof of payment, Photos and practical completion certificates	Community facilities as per the asset register	Material purchased and Number of reports on maintained and repaired community facilities by set date	Number Date	R1 150 000.00 & R250 000.00	R350 000.00	05/30/05/4610/000 & 05/30/05/4710/000	N/A	N/A	Operational Budget	12 Monthly reports on routine maintenance and repairs of community facilities by 30 June 2016	Purchase maintenance Material and 3 monthly reports on maintenance of Community facilities	Purchase maintenance Material and 3 monthly reports on maintenance of Community facilities	Purchase maintenance Material and 3 monthly reports on maintenance of Community facilities	Purchase maintenance Material and 3 monthly reports on maintenance of Community facilities
									Quarterly Cash flow						R350 000.00	R87 500.00	R87 500.00	R87 500.00	R87 500.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.20. Disaster, Fire & Rescue	Incident Reports	Providing services to community – awareness campaigns	Number of fire and rescue awareness campaign by set date	Number	N/A	N/A	N/A	N/A	N/A	N/A	8 Fire and rescue awareness campaigns by 30 June 2015	2 fire and rescue awareness campaigns	2 fire and rescue awareness campaigns	2 fire and rescue awareness campaigns	2 fire and rescue awareness campaigns
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY	PUBLIC SAFETY	19	1.21. Provision of safety and law enforcement at the Music Festival	Report	Ongoing provision of safety and law enforcement	Number of reports	Date	N/A	N/A	N/A	N/A	N/A	N/A	Provision of safety and law enforcement at the Music Festival	Event Security plan preparation	Submission of the security plans to the SAPS. Coordinate the approval of the Security plans	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.22. <u>Testing Station</u> Drive r Licenses/Motor vehicle roadworthy licenses - M/vehicle testing	E-natis reports	4000	Number of persons/ vehicles tested	Number	N/A	N/A	N/A	N/A	R1 872 000.00		To test 4500 people and vehicles for licenses	1125 people and vehicles tested	1125 people and vehicles tested	1125 people and vehicles tested	1125 people and vehicles tested
									Quarterly Cash flow →						R1 872 000.00	R468 000.00	R468 000.00	R468 000.00	R468 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.23. <u>Testing Station</u> - Vehicle Licensing	E- natis reports	3000 vehicles have been licensed	Number of vehicles licensed	Number	N/A	N/A	N/A	N/A	R 832 000.00	N/A	To have 3200 vehicles licensed by 30 June 2016	800 vehicles licensed	800 vehicles licensed	800 vehicles licensed	800 vehicles licensed
									Quarterly Cash flow						R 832 000.00	R208 000.00	R208 000.00	R208 000.00	R208 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.24. <u>NREP</u>	Provincial reports	8600 vehicles stopped	Number of vehicles stopped	Number	N/A	N/A	N/A	N/A	N/A	N/A	8600 cars stopped by 30 June 2016	2150 cars stopped	2150 cars stopped	2150 cars stopped	2150 cars stopped
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.25. <u>Pounds</u> Vehicle-Stock-	Vehicle and Stock Registers	120 vehicles impounded 125 stock impounded	Number of vehicles and stock impounded	Number	N/A	N/A	N/A	N/A	R160 000.00	N/A	Impound 120 vehicles Impound 125 stock by June 2016	Impound 30 vehicles impound 31 stock	Impound 30 vehicles impound 31 stock	Impound 30 vehicles impound 31 stock	Impound 30 vehicles impound 31 stock
									Quarterly Cash flow						R160 000.00	R 40 000.00	R 40 000.00	R 40 000.00	R 40 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.26. <u>Fines</u> Sect 56/341-	Court Control Documents	4000	Number of sect 56 & 341 fines issued	Number	N/A	N/A	N/A	N/A	R450 000.00	N/A	Issue 5520 sect 56 and 341 fines by 30 June 2016	Issue 1380 sect 56 and 341 fines	Issue 1380 sect 56 and 341 fines	Issue 1380 sect 56 and 341 fines	Issue 1380 sect 56 and 341 fines
									Quarterly Cash flow						R450 000.00	R 112 500.00	R 112 500.00	R 112 500.00	R 112 500.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.27. Installation of 13 CCTV CAMERAS	13 cctv cameras operating	No cctv cameras in rural wards	Number of cctv cameras purchased and installed by set date	Number	R1500 000.00	R1500 000.00	N/A	80/30/74/5751/038	N/A	CRR	To purchase and install 13 CCTV cameras by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Supply Chain Management procedure	Procurement and installation of 13 CCTV cameras
									Quarterly Cash flow →						R1500 000.00	N/A	N/A	N/A	R1500 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.28. Purchase and installation Break test machine for test station:	Break test Machine operating	Replacement of outdated Brake test machine	Number of Brake test machine purchased and installed by set date	Number	R250 000.00	R250 000.00	N/A	80/30/74/5756/014	N/A	CRR	To purchase and install 1 Brake test Machine by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Supply Chain Management procedure	Procurement and installation 1 Brake test Machine
									Quarterly Cash flow →						R250 000.00	N/A	N/A	N/A	R250 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.29. Purchase and installation Scuff Gauge machine for test station:	Scuff Gauge Machine operating	outdated Scuff Gauge machine	Number of Scuff Gauge machine purchased and installed by set date	Number	R25 000.00	R25 000.00	N/A	80/30/74/5756/016	N/A	CRR	To purchase and install 1 Scuff Gauge Machine by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Procurement and installation 1 Scuff Gauge Machine	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow →						R25 000.00	N/A	N/A	R25 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.30. Purchase Headlamp Tester machine for test station:	Head Lamp Tester Machine operating	outdated Head Lamp Tester	Number of Head Lamp tester purchased and installed by set date	Number	R15 000.00	R15 000.00	N/A	80/30/74/5756/015	N/A	CRR	To purchase 1 Head Lamp tester by 31 June 2016	Supply Chain Management procedure	Procurement and installation 1 Head Lamp tester	N/A	N/A
									Quarterly Cash flow						R15 000.00	N/A	R15 000.00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.31. Purchase and install (5) x Dash Mounted HD Cameras for Emergency Vehicles:	5 x Dash Mounted HD Cameras operational	No Dash Mounted HD Cameras in Emergency Vehicles	Number of Dash Mounted HD Cameras purchased and installed by set date	Number	R50 000.00	R50 000.00	N/A	80/30/74/5756/017	N/A	CRR	To purchase and install 5 x Dash Mounted HD Cameras by 31 June 2016	Supply Chain Management procedure	Procurement and installation of 5 x Dash Mounted HD Cameras	N/A	N/A
									Quarterly Cash flow						R50 000.00	N/A	R50 000.00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.32. Purchase of Rescue equipment - BA Compressor	Invoice of purchased equipment	No BA Compressor	Purchased BA Compressor by set date	Date	R50 000.00	R50 000.00	N/A	80/30/74/5756/011	N/A	CRR	Purchase Rescue equipment by 30 September 2016	Supply Chain Management procedure and purchase of rescue equipment	N/A	N/A	N/A
									Quarterly Cash flow →						R50 000.00	R50 000.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.33. (2) Park homes to be procured and installed for Disaster Fire & Rescue as standby rooms, offices, storeroom and lecture room at the Fire Station based at the Aerodrome:	Invoice of purchase d and installed equipment	No Park Homes for Disaster Fire & Rescue	Purchased and installed by set date	Date	R120 000.00	R120 000.00	N/A	80/30/74/5751/029	N/A	CRR	Purchase and Erect 2 x Park Homes by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Procure and erect 2 x Park homes	N/A
									Quarterly Cash flow						R120 000.00	N/A	N/A	R120 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.34. Purchase (1) x Land cruiser with fire skid unit Emergency Vehicles:	Land Cruiser with Fire Fighting skid unit emergency vehicle operational	No Land Cruiser with firefighting skid Emergency Vehicles	Number of Land cruiser with firefighting skid purchased by set date	Invoice	R600 000.00	R600 000.00	N/A	80/30/74/5756/007	N/A	CRR	To purchase 1 x land cruiser with firefighting skid by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Procurement of 1 x land cruiser with firefighting skid unit	N/A
									Quarterly Cash flow						R600 000.00	N/A	N/A	R600 000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.35. Purchase (1) x 5 ton heavy duty 4x4 rural fire tender with 2500l water capacity Emergency Vehicles:	5 ton heavy duty 4x4 rural fire tender with 2500l water capacity Emergency Vehicles: operational	No 5 ton heavy duty 4x4 rural fire tender with 2500l water capacity Emergency Vehicles: operational	Number of 5 ton heavy duty 4x4 rural fire tender with 2500l water capacity Emergency Vehicles: purchased by set date	Invoice	R1000 000.00	R1000 000.00	N/A		N/A	CRR	To purchase 1 x ton heavy duty 4x4 rural fire tender with 2500l water capacity Emergency Vehicles: by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Procurement of 1 x ton heavy duty 4x4 rural fire tender with 2500l water capacity Emergency Vehicles:	N/A
									Quarterly Cash flow						R1000 000.00	N/A	N/A	R1000 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.36. Landing Lights for Aircraft at the Aerodrome, including the helipad:	Landing Lights for Aircraft at the Aerodrome, including the helipad: operational	No Procure and install Landing Lights for Aircraft at the Aerodrome, including the helipad:	Installation of Landing Lights for Aircraft at the Aerodrome, including the helipad:	Invoice	R100 000	R100 000	N/A	80/30/74/5756/0 11	N/A	CRR	Procure and install carports to house emergency vehicles by 31 June 2016	Supply Chain Management procedure	Procure and install Carports to house emergency vehicles	N/A	N/A
									Quarterly Cash flow						R100 000.00	N/A	R100 000.00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.37. Purchase office furniture	Office furniture for Public Safety procured	Existing office furniture insufficient	Office furniture purchased	Invoice	R26 250.00	R26 250.00	N/A	80/30/74/5750/0 12	N/A	CRR	Purchase office furniture by 31 June 2016	Supply Chain Management procedure	Purchase office furniture	N/A	N/A
									Quarterly Cash flow						R26 250.00	N/A	R26 250.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.38. Main Gate entrance to Aerodrome:	main gate to aerodrome erected	No main gate to aerodrome	main gate to aerodrome erected	Invoice	R25 000.00	R25 000.00	N/A	80/30/74/5756/0 12	N/A	CRR	Erect a Main gate by aerodrome entrance by 31 June 2016	Supply Chain Management procedure	Main gate by aerodrome entrance erected	N/A	N/A
									Quarterly Cash flow						R25 000.00	N/A	R25 000.00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.39. Purchase 1 x 4x4 Tractor to pull bulk water supply cart	1 x 4x4 Tractor to pull bulk water supply cart Emergency Vehicles: operational	No 4x4 Tractor to pull bulk water supply cart Emergency Vehicles: operational	Number of 4x4 Tractor to pull bulk water supply cart Emergency Vehicles: purchased by set date	Invoice	R250 000.00	R250 000.00	N/A	80/30/74/5756/0 09	N/A	CRR	To purchase 1x 4x4 Tractor to pull bulk water supply cart Emergency Vehicles: by 31 June 2016	Supply Chain Management procedure	Supply Chain Management procedure	Procurement of 1 x 4x4 Tractor to pull bulk water supply cart Emergency Vehicles:	N/A
									Quarterly Cash flow						R250 000.00	N/A	N/A	R250 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PUBLIC SAFETY	All	1.40. Carports to house the Emergency vehicles at Aerodrome:	carports to house emergency vehicles erected	No carports to house emergency vehicles	Installation of carports to house emergency vehicles	Invoice	R100 000.00	R100 000.00	N/A	80/30/74/5756/0 10	N/A	CRR	Procure and install carports to house emergency vehicles by 31 June 2016	Supply Chain Management procedure	Procure and install Carports to house emergency vehicles	N/A	N/A
									Quarterly Cash flow						R100 000.00	N/A	R100 000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	HUMAN RESOURCE MANAGEMENT		1.41. Organisational works study and staff establishment review.	Council resolution of Organisational works study and staff establishment review	2014/15 approved Staff Establishment.	Approved Organisational works study and staff establishment review	Date	R1 650 000.00	R400,000.00	05/25/45/5190/000	N/A	N/A	N/A	Approval of Organisational works study and staff establishment review by 30 June 2016	Development of First draft of the organizational works study and staff establishment	Consultation of Organisational works study and staff establishment review	Review of the of Organisational works study and staff establishment review	Approval of the of Organisational works study and staff establishment review
									Quarterly Cash flow						R400,000.00	R350,000.00	N/A	R50,000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	23	1.42. Electrification of houses eMitshatshaneni	Appointment Letter of the Service provider Close out Report by Consultants	No electrification	Number of households connected to electricity	Number of households Date	R30 000 000.00	R 8 871 000.00	N/A	80/40/40/5751/006	N/A	DOE	Electrify 347 Rural households by 30 June 2016 at eMitshatshaneni	Installation of support structures	Stringing of cables	Energizing of system	N/A
									Quarterly Cash flow →						R 8 871 000.00	R2 250 000	R4 500 000	R8 871 000	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	13	1.43. Electrification of houses in Thabaneng	Appointment Letter of the Service provider Close out Report by Consultants	No electrification	Number of households connected to electricity	Number of households Date	R 30 000 000.00	R 6 392 000.00	N/A	80/ 40/ 40/ 5751/ 006	N/A	DOE	Electrify 281 households by 30 June 2016 in Thabaneng	Installation of support structures	Stringing of lines	Energizing	N/A
									Quarterly Cash flow →						R 6 392 000.00	R1 700 000.00	R3 400 000.00	R6 392 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	24	1.44. Construct link line between Ramafole and eMitshatshaneni	Appointment Letter of the Service provider Close out Report by Consultants	No electricity supply to Ward 24	Constructed link line between Ramafole and eMitshatshaneni completed by set date	Date	R 30 000 000.00	R 3040 00.00	N/A	80/ 40 /40 /5751 /006	N/A	DOE	Construction of link line between Ramafole and eMitshatshaneni completed by 30 June 2016	Design completed	Tender awarded	Installation of support structures Stringing of lines and energizing	N/A
									Quarterly Cash flow →						R 3040 00.00	R200 000	R500 000	R3 040 000	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19	1.45. Procure crane truck	Invoices. Photos	No crane truck in municipality	Crane truck purchased by set date	Date	R 1 400 000.00	R 1 400 000.00	N/A	80/ 40 /40 /5751 /010	N/A	CRR	One crane truck procured by 30 June 2016	Advertise	Service provider appointed	Installation of crane on truck	Crane truck delivered
									Quarterly Cash flow →						R 1 400 000.00	N/A	N/A	N/A	R 1 400 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19	1.46. Tools and equipment (Spiking gun, Laptop, Steel cabinets)	Invoices. Photos.	Existing laptop in bad condition. No storage for small tools. No measure to identify cable.	Procured tools and equipment by set date	Date	R 200 000.00	R 200 000.00	N/A	80/ 40 /40 /5750/096	N/A	CRR	Tools and equipment procured by 30 June 2016	Quotations received.	Service providers appointed.	Tools and equipment delivered	N/A
									Quarterly Cash flow →						R 200 000.00	N/A	N/A	R 200 000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19	1.47. Replace overhead line in Taylor and Williams streets with underground cables.	Invoices. Photos.	Existing overhead line obsolete.	Overhead line replaced with cables by set date	Date	R 1 000 000.00	R 1 000 000.00	N/A	80/ 40 /40 /5751/009	N/A	CRR	Overhead line replaced with cables by 30 June 2016	Design	Quotations obtained	Material delivered	Construction completed.
									Quarterly Cash flow →						R 1 000 000.00	N/A	N/A	R 1 000 000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19 & 20	1.48. Maintenance of distribution system	Monthly reports	Continuous maintenance	Distribution system maintained by set date	Date	R 880 000.00	R 880 000.00	05/40/40/4660/000	N/A	N/A	Equitable Share	Distribution system maintained by 30 June 2016	Replacing defective meters or fault within 48 hrs after a fault report.	Replacing defective meters or fault within 48 hrs after a fault report. Take oil samples of all transformer for testing and maintain as per test results.	Replacing defective meters or fault within 48 hrs after a fault report. Substation building maintenance,	Replacing defective meters or fault within 48 hrs after a fault report. Clearing vegetation around mini substation and substations.
									Quarterly Cash flow →						R 880 000.00	R220 000	R440 000	R660 000	R880 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19 & 20	1.49. Maintenance of streetlights	Monthly reports	Continuous maintenance	Streetlights maintained by set date	Date	R 150 000.00	R 150 000.00	05/40/40/4700/000	N/A	N/A	CRR	Streetlights maintained by 30 June 2016	Replace defective street light fittings and globes within 48hrs after fault report logged. Mt View and North Ends	Replace defective street light fittings and globes within 48hrs after fault report logged. Harry Gwala and Walkway next to R56	Replace defective street light fittings and globes within 48hrs after fault report logged.	Replace defective street light fittings and globes within 48hrs after fault report logged.
									Quarterly Cash flow →						R 150 000.00	R 37 500.00	R 75 000.00	R 112 500.00	R 150 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19	1.50. Procure two light delivery vehicle	Invoices. Copy of maintenance manual	Insufficient vehicles for electrical unit.	Number of Light delivery vehicle procured by set date	Number. Date.	R 500 000.00	R 500 000.00	N/A	80/40/40/5750/003	N/A	CRR	Two Light delivery vehicles procured by 30 June 2016	Advertised	Service Provider appointed	Two vehicles delivered	N/A
									Quarterly Cash flow →						R 500 000.00	N/A	N/A	R 500 000.0	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19	1.51. Install Christmas lights in Matatiele town	Invoices. Photos	Inadequate Christmas lights	Christmas lights installed by set date	Date.	R 80 000.00	R 80 000.00	N/A	80/40/40/5751/021	N/A	CRR	Christmas lights installed by 30 June 2016	Obtain quotation for Christmas lights Christmas lights	Christmas lights installed	N/A	N/A
									Quarterly Cash flow →						R 80 000.00	N/A	R 80 000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	ELECTRICITY	19	1.52. Design and build an MV substation	Invoices Photos	Shortage of capacity from existing substation	Substation under construction by set date	Substation under construction. Date.	R 18 157 000.00	R11 000 000.00	N/A	80/40/40/5751/000	N/A	LOAN	Substation under construction by 30 June 2016	Site establishment	Access road, fencing and control room completed	Erection of steelwork	Switchgear installation and cabling
									Quarterly Cash Flow						R 11 000 000.00	R6 200 000.00	R10 000 000.00	R11 000 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL UNIT	21	1.53. Construction of Upper Mvenyane Community Hall	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	3 Community Halls damaged	Number of Community halls constructed by set date	New Community Hall Date	R2 800 000.00	R2 800 000.00	80/40/35/5756/033	N/A	N/A	Equitable Share	Construction of Upper Mvenyane Community Hall by 30 June 2016	ToR drafted and submitted to SCM, Appointment of Main Contractor through SCM Processes - Project Completion 10%	Hand Over Certificate, Site Establishment, Foundation, Foundation wall, Concrete Slab - Project Completion 30%	Roof Steel Framing, None loading walls, Finishes, Electricity, Landscaping and paving, Practical Completion Certificate - Project Completion 90%	Final Completion Certificate - Project Completion 100%
									Quarterly Cash flow						R2 800 000.00	N/A	R800 000.00	R2 300 000.00	R2 800 000.00
Section 3.2: Page 89-	BASIC SERVICE DELIVERY & INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL	20	1.54. Design and Tender preparation for New Electrical	Advert Appointment letter Acceptance letter Designs	Inadequate facilities	Constructed electrical depot by set date	Depot Date	R3 800 000.00	R1 500 000.00	05/40/10/4690/000	N/A	N/A	Equitable Share	Design approval and budget approval	ToR complied, Design approval and Budget approval - Project Completion	Appointment of Contractor and Site establishment Loading and None	Loading and None loading walls 100% Finishes, Electricity, Practical Completion	Final Completion Certificate - Project Completion 100%

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				Depot												10%	loading walls 50% - Project Completion 40%	Certificate, Project Completion 90%	
									Quarterly Cash flow					R1 500 000.00	N/A	R 400 000.00	R900 000.00	R1 500 000.00	
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL UNIT	19	1.55. Fresh Produce Market	Advert Appointment letter Acceptance letter Practical Completion Certificate Final Completion Certificate.	None	New Fresh Produce Market constructed by set date	New Fresh Produce Market Date	R3 838 366.00	R 2 382 200.00	80/40/35/5750/100	N/A	N/A	Equitable Share	Construct new Fresh Produce Market by 30 June 2016	Roof framing 100% Steel Slab Floor 100%	None loading walls 100% Finishes 100% Electricity 100% Practical Completion Certificate 100% Project Completion 40%	None loading walls 100% Finishes 100% Electricity 100% Practical Completion Certificate 100% Project Completion 70%	Finishes 100% Electricity 100% Landscaping and paving100% Practical Completion Certificate 100% Project Completion 90%
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	HUMAN SETTLEMENT AND BUILDING CONTROL UNIT	All	1.56. Construction of Council Chamber and Office Space	Payment Certificate Project Program Progress Report	Old council chamber with limited space	New Council Chamber and Offices constructed by set date	New Council Chamber and Offices constructed Date	R 21 000 000.00	R 21 000 000.00	80/40/35/5791/022	N/A	CRR	R 21 000 000.00	Construct new council chamber and offices by 30 June 2016	Phase -2 Concrete frame work 100%	Wall Cladding 100% Roof covering 100% Plastering 100% Painting 100%	Ceiling and partitioning 100% Floor covering 100% Electrification 50%	Finishing 100% Plumbing 100%

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						R 21 000 000.00	R3 000 000.00	R8 000 000.00	R18 000 000.00	R21 000 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01,26,19,20	1.57. Maluti, Cedarville & Matatiele internal tarred roads and pothole repairs& maintenance.	Monthly, Quarterly progress reports and work photos .Delivery notes and Invoices	Damaged internal tarred roads	Number of m² of internal tarred roads and potholes repaired by set date.	Number Date	R 1 250 000.00	R 900 000.00	05/40/10/5450/000	N/A	N/A	Equitable Share	7000m² of potholes and tar roads repaired by 30 June 2016	1500m²	3500m²	5500m²	7000m²
									Quarterly Cash flow						R900 000.00	R192 857.00	R449 998.00	R707 135.00	R900 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01,26,19,20	1.58. Tarred Road verge extension.	Monthly, Quarterly progress reports and work photos, delivery notes and invoices	Narrow tarred roads.	Number of m² of verge extension on tarred roads done by set date	Number Date	R 1 25 000.00	R350 000.00	05/40/10/5450/000	N/A	N/A	Eq. Share/CRR	6000 m² of verge tarred by 30 June 2016	1500m²	3000m²	5000 m²	6000m²
									Quarterly Cash flow						R350 000.00	R87 500.00	R174 990.00	R291 650.00	R350 000.00
Section 3.2: Page 89-	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01,26,19,20	1.59. New installation of pipes and upgrade of storm water	Monthly, Quarterly progress reports. In voices or Proof of	Insufficient storm water systems.	Number of m of new storm water pipe installed by set date.	Number Date	R680 000.00	R350 000.00	05/40/10/5480/000	N/A	N/A	Eq. Share/CRR	400m of storm water concrete pipes purchased and installed by 30 June	150m	225m	300m	400m

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				management systems in the three towns.	payment, Photos										2016				
									Quarterly Cash flow						R350 000.00	R131 250.00	R196 875.00	R262 500.00	R350 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01,26,19,20	1.60. Matatiele, Maluti and Cedarville storm water grassed, cut-off drains and stone pitching	Monthly and quarterly progress reports. Photographic evidence and proof of payment.	Drainage system silted and ingress of storm water.	Number of m of storm water systems maintained and excavate and m stone pitching	Number Date	R3 800 000.00	R 250 000.00	05/40/10/4690/000	N/A	N/A	Equitable Share	6 000m of storm water cut off drains excavated by 30 June 2016	2000m	3000m	4500m	6 000m
									Quarterly Cash flow						R250 000.00	R83 320.00	R124 980.00	R187470.00	R250 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	,26,19,20	1.61. Acquisition and installation of 12 sets of speed bumps	Monthly and quarterly progress reports. Photographic evidence and proof of payment.	Inadequate safety on municipal roads.	Number of sets of speed bumps procured, delivered and installed by set date	Number of Sets Date	R100,000.00	R 100,000.00	N/A	80/40/10/5756/019	N/A	Equitable Share / CRR	12 Sets of speed bumps by 30 June 2016	SCM procurement processes completed	Letter of appointment and speed bumps procured and delivered	Installation of speed bumps in Mt View and Dark City (Itsokolele)	Installation of speed bumps in KK Park (Cedarville)
									Quarterly Cash flow						R100 000.00	N/A	R100 000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01,26,19,20	1.62. Matatiele ,Maluti and Cedarville new curbing installation	Monthly and quarterly progress reports. Photographic evidence ,delivery notes and invoices	No curbing, internal roads too narrow	Number of m curbing and channeling installed by set date	Number Date	R680 000.00	R300 000.00	05/40/10/5480/000	N/A	N/A	Eq. Share/CRR	2000m of curbing and channeling purchased and installed by 30 June 2016	500m	1000m	1500m	2000m
									Quarterly Cash flow						R300 000 .00	R75 000.00	R150 000.00	R225 000.00	R300 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01,26,19,20	1.63. Pressure jetting of storm water pipes in Matatiele, Maluti and Cedarville	Monthly and quarterly progress reports. Photographic evidence, Invoices	Blocked & Silted pipes	Number of m jetted and unblocked by set date	Number Date	R 400 000.00	R 150 000.00	05/40/10/4690/000	N/A	N/A	Equitable Share	1000m of Pressure jetting of storm water pipes in Matatiele, Maluti and Cedarville by 30 June 2016	Prepare terms of reference documentati on and appoint	500m	1000m	N/A
									Quarterly Cash flow						R150 000.00	N/A	R75 000.00	R150 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	23	1.64. Fobane A/R	Monthly, Quarterly progress reports. Invoices or Proof of payment, Photos and practical	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R250 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	6.2km of Fobane A/R to be completed by 30 June 2016	Logistics Planning, Formations, side and metre drains, Tipping, processing, compaction and completion certificate	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					completion certificates.				Quarterly Cash flow						R250 000 .00	R250 000.00	N/A	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	24	1.65. Mahlake A/R	Monthly, Quarterly progress reports. Invoices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R 300 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	7.3km of Mahlake A/R to be completed by 30 June 2016	Logistics Planning, Formations, side and metre drains, Tipping, processing, compaction and completion certificate	N/A	N/A	N/A
									Quarterly Cash flow						R300 000.00	R300 000.00	N/A	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	21	1.66. Msukeni A/R	Monthly, Quarterly progress reports. Invoices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R 200 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	3.7km of Msukeni A/R to be completed by 30 June 2016	Logistics Planning, Formations, side and metre drains, Tipping, processing, compaction and completion certificate	N/A	N/A	N/A
									Quarterly Cash flow						R200 000.00	R200 000.00	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	07	1.67. Goxe A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R300 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	7.6km of Goxe A/R to be completed by 30 June 2016	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A	N/A
									Quarterly Cash flow						R300 000.00	N/A	R300 000.00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	05	1.68. Matias A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R 300 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	6.9km of Matias A/R to be completed by 30 June 2016	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A	N/A
									Quarterly Cash flow						R300 000 .00	N/A	R300 000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	03	1.69. Hlwahlweng A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R200 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	3.8km of Hlwahlweng A/R to be completed by 30 June 2016	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A	N/A
									Quarterly Cash flow						R200 000 .00	N/A	R200 000.00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	17	1.70. Sigoga A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R250 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	4.5km of Sigoga A/R to be completed by 30 June 2016	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A
									Quarterly Cash flow						R250 000 .00	N/A	N/A	R250 000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	10	1.71. Magonqolweni A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of Km maintained by set date.	Number Date	R 3 800 000.00 + R1 000 000.00	R 300 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	6.1km of Magonqolweni A/R to be completed by 30 June 2016	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A
									Quarterly Cash flow						R300 000 .00	N/A	N/A	R300 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	14	1.72. Motseng A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of km constructed by set date.	Number Date	R 3 800 000.00 + R1 000 000.00	R 200 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	3.9km of Motseng A/R to be completed by 30 June 2016	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A
									Quarterly Cash flow						R200 000 .00	N/A	N/A	R200 000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	16	1.73. Likhethlane A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of km constructed by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R 250 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	5km of Likhethlane A/R to be completed by 30 June 2016	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate	N/A
									Quarterly Cash flow						R250 000.00	N/A	N/A	R250 000.00	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	01	1.74. Maluti Internal A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificates.	Badly damaged and eroded roads	Number of km constructed by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R 200 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	5km of Maluti Internal A/R to be completed by 30 June 2016	N/A	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate
									Quarterly Cash flow						R200 000.00	N/A	N/A	N/A	R200 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	03	1.75. Outspan A/R	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificate	Badly damaged and eroded roads	Number of km constructed by set date	Number Date	R 3 800 000.00 + R1 000 000.00	R 250 000.00	05/40/10/4690/000 & 05/40/10/5300/000	N/A	N/A	Equitable Share	5km of Outspan A/R to be completed by 30 June 2016	N/A	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate
									Quarterly Cash flow						R250 000 .00	N/A	N/A	N/A	R250 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	26	1.76. Cedarville A/R Q4	Monthly, Quarterly progress reports. In voices or Proof of payment, Photos and practical completion certificate	Badly damaged and eroded roads	Number of km constructed by set date	Km Date	R 3 800 000.00	R150, 000.00	05/40/10/4690/000	N/A	N/A	Eq. Share/CRR	5km of Outspan A/R to be completed by 30 June 2016	N/A	N/A	N/A	Logistics Planning, Formations, side and metre drains, Tipping, compaction and completion certificate
															R 150 000				R 150 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	All	1.77. Acquisition of various quarry material	Delivery notes and proof of payment.	No material to do gravel & surfaced road and storm water maintenance.	Material delivered by set date.	Date	R3 750,000.00	R1,350, 000.00	05/40/10/4690/000	N/A	N/A	Eq. Share/CRR	All material (G4 road stone, crusher dust, crushed stone 13& 19mm,building sand and cement) procured by 31 December 2015	Specifications, advertising and ,evaluations processes	Adjudication ,appointment processes and delivery schedule to appointed service provider	N/A	N/A
									Quarterly Cash flow						R1 350 000 .00	N/A	R450 000.00	R450 000.00	R450 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	OPERATIONS AND MAINTENANCE	All	1.78. Additional plant acquisition: Excavator	Photographic evidence, Proof of payment, Invoices and assets register.	Inadequate plant and equipment.	Excavator procured by set date.	Date	R950, 000.00 + R 1 200,000.00	R2 150 000 .00	N/A	80/40/10/5756/018 & 90/40/10/5756/002	N/A	Eq. Share/CRR	Plant unit (Excavator) delivered by 31 December 2015	Prepare SCM documentation and processes	Service provider appointment and delivery of machine	N/A	N/A
									Quarterly Cash flow						R2 150 000 .00	N/A	R2 150 000 .00	N/A	N/A
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	All	1.79. Acquisition of new furniture and equipment for plant management office	Proof of payment, Delivery notes and assets register number	Inadequate furniture and equipment	Furniture and equipment procured by set date.	Date	20 000.00	20 000.00	N/A	8040105750013	N/A	Equitable Share/ CRR	Furniture (Filing cabinets, steel drawers, desks and chairs) purchased and delivered by 31 December 2015	Specification and SCM processes completed	Supplier appointment and delivery of furniture and equipment	N/A	N/A
									Quarterly Cash flow						R20 000.00	N/A	R20 000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	12	1.80. Nkau Sports field	Appointment of Service providers Design report Advert Minutes of meetings Project photos	4number	Completed percentage and Number of square meters of sport field by set	Square meters percentage date	R2 801 404.00	R2 801 404.00	N/A	80/40/45/5791/016	N/A	MIG	100% of 6500m2 of Nkau sports field constructed by 30 June 2016	(65%) Earthworks completed	(85%) Building works and concrete works completed	95% (fencing completed)	100% completion
									Quarterly Cash flow						R 2 801 404	R800 000.00	R1 400 000.00	R2 550 000.00	R2 801 404.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	22	1.81. Epiphany Sports field	Appointment of Service providers Design report Advert Minutes of meetings Project	4number	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R 1 740 000.00	R1 740 000.00	N/A	80/40/45/5791/019	N/A	MIG	100% of 6500m2 of Epiphany sports field constructed by 30 June 2016	(65%) Earthworks completed	(85%) Building works and concrete works completed	95% (fencing completed)	100% completion
									Quarterly Cash flow						R1 740 000.00	R900 000.00	R1 400 000.00	R1 550 000.00	R1 740 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					photos														
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	09	1.82. Afsondering Sports field	Appoint ment of Service provider s	4 number	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R2 801 404.00	R2 801 404.00	N/A	80/40/45/5791/019	N/A	MIG	100% of 6500m2 of Afsondering sports field constructed by 30 June 2016	(65%) Earthworks completed	(85%) Building works and concrete works completed	95% (fencing completed)	100% completion
					Design report Advert Minutes of meetings Project photos				Quarterly Cash flow						R 2 801 404.00	R800 000.00	R1 400 000.00	R2 550 000.00	R2 801 404.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	16	1.83. Majoro Sports field	Appoint ment of Service provider s	4number	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R1 740 000.00	R 1 740 000.00	N/A	80/40/45/5791/018	N/A	MIG	100% of 6500m2 of Majoro sports field constructed by 30 June 2016	(65%) Earthworks completed	(85%) Building works and concrete works completed	95% (fencing completed)	100% completion
					Design report Advert Minutes of meetings Project photos				Quarterly Cash flow						R 1 740 000.00	R900 000.00	R1 400 000.00	R1 550 000.00	R1 740 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	06	1.84. Mahangwe Sports field	Appointment of Service providers Design report Advert Minutes of meetings Project photos	4number	Completed percentage and Number of square meters of sport field by set date.	Square meters percentage date	R 1 748 772	R 1 748 772	N/A	80/40/45/5791/014	N/A	MIG	100% of 6500m2 Mahangwe of sports field constructed by 30 June 2016	(85%) Building works and concrete works completed	95% (fencing completed)	100% completion	N/A
									Quarterly Cash flow						R 1 748 772	R900 000.00	R1 400 000.00	R1 550 000.00	R1 748 772.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	10	1.85. Construction of Sijoka AR	Appointment of Service providers Design report Advert Minutes of meetings Project	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R2 000 000.00	R2 000 000.00	N/A	80/40/45/5756/031	N/A	MIG	60% of 6,5km of Sijoka AR constructed by 30 June 2016	10% completion(appointment of consultant, design, tender and advertisement)	20% completion(Appointment of contractor)	50% completion (clear an grub and Roadbed preparation)	60% completion(i nstallation of pipes)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					photos														
									Quarterly Cash flow						R2 000 000.00	R500 000.00	R900 000.00	R1 500 000.00	R2 000 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	16	1.86. Construction of Mehloloaneng AR and bridge	Appointment of Service providers Design report Advert Minutes of meetings Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R2 864 000.00	R2 864 000.00	N/A	80/40/45/5756/030	N/A	MIG	60% of 8.6km of Mehloloaneng Access road & bridge constructed by 30 June 2016	10% completion(appointment of consultant, design, tender and advertisement)	20% completion(Appointment of contractor)	50% completion(clear and grub and roadbed preparation)	60% completion(installation of road signs)
									Quarterly Cash flow						R2 864 000.00	R400 000.00	R1 200 000.00	R2 100 000.00	R2 864 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	02	1.87. Constructio n of Kamoratha ba- Tsepisong village AR- ward 02	Appoint ment of Service provider s Design report Advert Minutes of meetings . Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R 511 000.00	R 511 000.00	N/A	80/40/45/5756/024	N/A	MIG	20% of 2,5km of Kamorathaba -Tsepisong village access road constructed by 30 June 2016	10% completion(appointment of consultant)	10% completion(design completed)	10% completion(tender advertiseme nt)	20% completion (contractor appointed)
									Quarterly Cash flow						R 511 000.00	R100 000.00	R200 000.00	R300 000.00	R511 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	03	1.88. Constructio n of Manase AR- ward 03	Appoint ment of Service provider s Design report Advert Minutes of meetings . Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R 1000 000.00	R1 000 000.00	N/A	80/40/45/5756/029	N/A	MIG	60% of 2,4km of Manase access road constructed by 30 June 2016	10% completion(appointment of consultant, design,)	10% completion(t ender and advertiseme nt,)	20% completion (Appointme nt of contractor)	50% completion(c lear and grub and Roadbed preparation)
									Quarterly Cash flow						R1 000 000.00	R200 000.00	R400 000.00	R700 000.00	R1 000 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	04	1.89. Constructio n of Zazingeni - Mazizini AR-ward 04	Appoint ment of Service provider s Design report Advert Minutes of meetings . Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R630 000.00	R630 000.00	N/A	80/40/45/5756/028	N/A	MIG	60% of 0.7km of Zazingeni - Mazizini access road constructed by 30 June 2016	10% completion(appointment of consultant, design, tender and advertiseme nt)	20% completion(Appointmen t of contractor) and installation of pipes)	50% completion(clear and grub, Roadbed preparation s)	60% completion(i nstallation of pipes)
									Quarterly Cash flow						R630 000.00	R200 000.00	R300 000.00	R500 000.00	R630 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	14	1.90. Constructio n of Mangopeng AR and bridge- ward	Appoint ment of Service provider s Design report Advert Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R200 000.00	R200 000.00	N/A	80/40/45/5756/022	N/A	MIG	20% of 2,8km of Mangopeng access road & bridge constructed by 30 June 2016	10% completion(appointment of consultant,	10% completion(design	10% completion(tender and advertiseme nt))	20% (Appointmen t of contractor)
									Quarterly Cash flow						R200 000.00	N/A	N/A	N/A	R200 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	21	1.91. Construction of Mabheleni AR and bridge - ward 21	Appointment of Service providers Design report Advert Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R200 000.00	R200 000.00	N/A	80/40/45/5756/027	N/A	MIG	20% of 2,5km of Mabheleni access road & bridge constructed by 30 June 2016	10% completion(appointment of consultant,	10% completion(, design	10% completion(tender and advertisement))	20% (Appointment of contractor)
									Quarterly Cash flow					R200 000.00	N/A	N/A	N/A	R200 000.00	
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	24	1.92. Construction of Soloane AR-ward 24	Appointment of Service providers Design report Advert Minutes of meetings Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R1 200 000.00	R1 200 000.00	N/A	80/40/45/5756/025	N/A	MIG	60% of 4,4km of Soloane access road constructed by 30 June 2016	10% completion(appointment of c design ,tender and advertisement)	20% completion(Appointment of contractor)	50% completion(clear and grub, Roadbed preparation)	60% completion(i nstallation of pipes)
									Quarterly Cash flow					R1 200 000.00	R200 000.00	R530 000.00	R750 000.00	R1 200 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	25	1.93. Constructio n of Khaue AR –ward 25	Appoint ment of Service provider s Design report Advert Minutes of meetings . Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R200 000.00	R200 000.00	N/A	80/40/45/5756/023	N/A	MIG	60% of 2,5km of Khaue access road constructed by 30 June 2016	10% completion(appointment of consultant,	10% completion(design	10% completion(tender and advertiseme nt))	20% (Appointmen t of contractor)
									Quarterly Cash flow						R200 000.00	N/A	N/A	N/A	R 200 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	26	1.94. Constructio n of Sandfontein AR –ward 26	Appoint ment of Service provider s Design report Advert Minutes of meetings . Project photos	630km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R1 200 000.00	R1 200 000.00	N/A	80/40/45/5756/026	N/A	MIG	60% of 5,8km of Sandfontein access road constructed by 30 June 2016	10% completion(appointment of consultant, design, tender and advertiseme nt)	20% completion(Appointmen t of contractor)	50% completion(clear and grub, Roadbed preparation)	60% completion(i nstallation of pipes)
									Quarterly Cash flow						R1 200 000.00	R350 000.00	R500 000.00	R900 000.00	R1 200 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	1	1.95. Construction of Maluti Internal Streets-Phase 3	Appointment of Service providers Design report Advert Minutes of meetings · Project photos	45.38km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R 4 050 000.00	R 4 050 000.00	N/A	80/40/45/5791/009	N/A	MIG	70% of 4km of Maluti Internal Streets-Phase 3 surfaced roads constructed by 30 June 2016	20% completion(appointment of contractor)	50% completion(mass earthworks)	60% completion(installation of pipes)	70% (pavement layers)
									Quarterly Cash flow						R 4 050 000.00	R650 000.00	R2 100 000.00	3 200 000	4 050 000
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	20	1.96. Construction of - Matatiele Internal Roads Area C Phase 2)	Minutes of meetings · Project photos	45.38km	Completed Percentage and Number of KM of access road by set date	Number of km percentage date	R6 814 672.00	R6 814 672.00	N/A	80/40/45/5791/010	N/A	MIG	4,5km of Matatiele Internal Roads Area C Phase 2) surfaced roads constructed by 30 June 2016	60% completion(installation of pipe culverts)	70% completion(pavement layers(G5,G2 layers)	90% completion(kerbing ,asphalt)	100% completion(road signs and road markings)
									Quarterly Cash flow						R 6 814 672.00	R1 500 000.00	R3 000 000.00	R4 500 000.00	R6 814 672.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	19	1.97. Construction of Matatiele Internal Roads (CBD – Phase 1)	Minutes of meetings , Project photos	45.38km	Number of km constructed by set date.	Number of km percentage date	R5 677 075.00	R5 677 075.00	N/A	80/40/45/5790/048	N/A	MIG	3,02km of Matatiele Internal Roads (CBD –Phase 1) surfaced roads constructed by 30 June 2016	70% completion(pavement layers(G5,G2 layers)	90% completion(kierung ,asphalt)	95% completion(road signs and road markings)	100% completion(completion certificates)
									Quarterly Cash flow					R 5 677 075.00	R2 000 000.00	R3 500 000.00	R4 500 000.00	R5 677 075.00	
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	13	1.98. Construction of Tlhakanelo Pedestrian bridge	Appoint ment of Service providers Design report Advert	4 bridges constructed	Percentage completed by set date.	Percentage date	R1 000 000.00	R200 000.00	N/A	80/40/45/5756/021	N/A	MIG	20% (appointment of a contractor for construction) of Tlhakanelo bridge by 30 June 2016	10% completion(appointment of consultant)	10% completion (design)	10% completion(tender and advertisement)	20% (Appointment of contractor)
									Quarterly Cash flow					R200 000.00	N/A	N/A	N/A	R200 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	8	1.99. Construction of Lagrange Pedestrian bridge	Appointment of Service providers Design report Advert	4 bridges constructed	Percentage completed by set date	Percentage date	R1 000 000.00	R200 000.00	N/A	80/40/45/5756/020	N/A	MIG	20% (appointment of a contractor for construction) of Lagrange bridge by 30 June 2016	10% completion (appointment of consultant to do designs)	10% completion (design)	10% completion (tender and advertisement)	20% (Appointment of contractor)
									Quarterly Cash flow →						R200 000.00	N/A	N/A	N/A	R200 000.00
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	5	1.100. Construction of Mnqayi Culvert Bridge	Appointment of Service providers Design report Advert Minutes of meetings Project photos	630km	Percentage Mnqayi culvert bridge completed by set date	Percentage date	R1 765 109.00	R1 765 109.00	N/A	80/40/45/5790/097	N/A	MIG	100% Construction of Mnqayi Culvert bridge by 30 June 2016	50% base foundation, base slab completed	70% (precast culverts/ columns)	80% (wing walls, protection works and road signs)	100% (completion certificate)
									Quarterly Cash flow						R1 765 109.00	R500 000.00	R800 000.00	R1 300 000.00	R1 765 109.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 89-105	BASIC SERVICE DELIVERY & INFRASTRUCTURE	PROJECT MANAGEMENT UNIT	19	1.101. Installation of services to 19 industrial sites	Appoint ment of Service provider s Design report Advert Minutes of meetings . Project photos	Design complete	Contractor appointed and site established by set date	Date	R3 785 000.00	R3 785 000.00	N/A	8040355755/016	N/A	EQUITABLE SHARE	Main contractor appointed and site establishment done by 30 June 2016	N/A	Advert	Appointmen t of main contractor	Site Establishme nt of the contractor
															R3 785 000.00	N/A	N/A	N/A	R3 785 000.00

KPA 2: MUNICIPAL INSTITUTIONAL DEVELOPMENT AND TRANSFORMATION

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	Budget Planning and Financial Reporting	N/A	2.1. Training of staff	Attendance register	Unit staff members	Number of trainings by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Two trainings (NERSA and Budget Schedules) to be attended by 31 March 2016.	N/A	One training to be attended by 31 December 2015.	One training to be attended by 31 March 2016.	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	Assets Management		2.2. Short Term Insurance Management	Insurance Underwriting, Premium	Short Term Insurance Cover Exists	Number of report on insured assets submitted MTM, Management Team Meeting.	number	R900 000.00	R 716 853.00	R1 000 000.00	05/20/25/5310/000	N/A	Internal funding	12 Reports on Risk Cover for all Movable and Immovable Assets of the Municipality submitted to Management Team Meeting (MTM) on a monthly basis by 30 June 2016	3 reports on the cover of all movable and immovable assets of the municipality	3 reports on the cover of all movable and immovable assets of the municipality	3 reports on the cover of all movable and immovable assets of the municipality	3 reports on the cover of all movable and immovable assets of the municipality
									Quarterly Cash flow						R 716 853.00	R179 213.25	R179 213.25	R179 213.25	R179 213.25

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Transformation and Institutional Arrangements	Fleet Management		2.3. Fleet Management	Monthly System Generated report	Fleet Management System is in place	Number of reports on management of fleet	Number											
									N/A	N/A	N/A	N/A	N/A	N/A	12 Detailed Reports on Fleet Management by 30 June 2016	3 Monthly reports on fleet management	3 Monthly reports on fleet management	3 Monthly reports on fleet management	3 Monthly reports on fleet management
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation	Revenue Management and Expenditure Management		2.4. Procurement of Indigent token to monitor	Token given to Indigent Beneficiaries	None	Number of tokens issued by set date	Number date	R4 000 000.00 & R10 000 000.00	R200 000.00	05/30/35/4975/000 & 05/40/40/4970/000	N/A	N/A	Equitable Share	Procurement of Indigent token to monitor service delivery of FBS By 30 June 2016	Drafting terms of reference	Appointment of service provider	Procure Indigent token to monitor service delivery	N/A
									Quarterly Cash flow						R200 000.00	N/A	N/A	R200 000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation	Revenue Management and Expenditure Management		2.5. Reconciliation of debtors	12 monthly Reconciliations	Monthly Reconciliations are done monthly.	Number of monthly debtor's reconciliations.	Number of Reconciliations	N/A	N/A	N/A	N/A	N/A		12 Monthly reconciliation on Debtors	3 Reconciliations	3 Reconciliations	3 Reconciliations	3 Reconciliations
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation	Revenue Management and Expenditure Management		2.6. Monitoring of Fruitless and Wasteful Expenditure	Register and Report of Fruitless and Wasteful Expenditure	None	Number of reports and registers on the Amount of Fruitless and Wasteful Expenditure Incurred by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly Report on Monitoring of Fruitless and Wasteful Expenditure and 12 Monthly registers and by 30 June 2016	3 Monthly Registers and 3 monthly reports	3 Monthly Registers and 3 monthly reports	3 Monthly Registers and 3 monthly reports	3 Monthly Registers and 3 monthly reports
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation	Revenue Management and Expenditure Management		2.7. Monthly Cash Flow Projection	Report on Cash flow projection	None	Number of Monthly report of cash flow by set date	Number date		N/A	N/A	N/A	N/A	N/A	12 Monthly Cash Flow Projection by 30 June 2016	3 Monthly Cash Flow Projection	3 Monthly Cash Flow Projection	3 Monthly Cash Flow Projection	3 Monthly Cash Flow Projection
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	Public Amenities	N/A	2.8. Acquisition of Unit Laptop	Proof of payment , Invoice	No laptop	Acquired laptop by set date	Date	R12 000.00	R12 000.00	N/A	80/30/05/5750/013	N/A	CRR	Acquire One laptop by 30 September 2015	Acquire laptop	N/A	N/A	N/A
									Quarterly Cash flow						R12 000.00	R12 000.00	Nil	Nil	Nil
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	Public Safety	All	2.9. Purchase(2) x laptops for Deputy Chiefs:	Invoice of purchased equipment	No Laptops for Deputy Chiefs	Purchased Laptops by set date	Date	R102 500.00	R15 000.00	N/A	80/30/74/5750/013	N/A	CRR	Purchase Laptops by 30 September 2016	Supply Chain Management procedure and purchase of 2 x Laptops	N/A	N/A	N/A
									Quarterly Cash flow						R15 000.00	R15 000.00	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	1,19,26	2.10. Conduct Records and Information Management Policy Workshops	Attendance Register	Policy adopted by Council as per CR742/30/04/15	Workshops held by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Four workshops (4) on records and information by Policy 30/06/16.	1 Workshop held by 30/09/15	1 Workshop held by 31/12/15	1 Workshop held by 31/03/16	1 Workshop held by 30/06/16
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	1,19,26	2.11. Facilitation of approval of the Registry & Archives File Plan by DSRAC	Council Resolution	DRAFT File Plan obtained from EC Provincial Archives	Approved File Plan by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Final Adoption of the Registry & Archives File Plan by 30/06/16	Meeting with EC Provincial Archives by 30/09/15	One (1) consultation meeting with registry staff on the Draft File Plan by 31/12/15	Meeting with EC Provincial Archives by 31/03/16	File Plan approved by Council by 30/6/16
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	1,19,26	2.12. Facilitation of sitting of governance and oversight structures meeting	Minutes, attendance registers , Council Resolution list, advertisements/ Public Notices, calendar of Council and Committee Meetings	- Rules and Orders of Council - Annual Calendar of meetings	Number Of Meetings Held As Per The Annual Calendar of meetings	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	Publicizing of all Council Meetings at least 5 days before sitting of Council Meetings	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting	All Council meetings are published 5 days before each Ordinary Council Meeting
															Recording of Minutes available within 1 week of the Meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting
															Resolutions Captured after every council meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting	1 week after each meeting
															Schedule of Sitting of meetings	1 report on sitting of meetings	1 report on sitting of meetings	1 report on sitting of meetings	1 report on sitting of meetings

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	1,19,26	2.13. Monitoring of Auxiliary Services	12 reports and minutes of 4 meetings	Appointed staff for rendering services and schedules	Number of meetings and reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	Twelve (12) monthly reports and Minutes of four (4) meetings on Monitoring of auxiliary services within the Municipality by 30/06/16	3 monthly reports on: Cleaning Services and Messenger/Driver Services plus Minutes of 1 meeting by 30/09/15.	3 monthly reports on: Cleaning Services and Messenger/Driver Services plus Minutes of 1 meeting by 31/12/15	3 monthly reports on: Cleaning Services and Messenger/Driver Services plus Minutes of 1 meeting by 31/03/16	3 monthly reports on: Cleaning Services and Messenger/Driver Services plus Minutes of 1 meeting by 30/06/16
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	19	2.14. Building Repairs and Maintenance to Civic Building	Invoices /Orders	Funding available on the Operational Budget	Purchased and Repairs done by 20/0	Date	R50,000.00	R50,000.00	05/25/30/4610/000	N/A	N/A	OWN	To purchase equipment for various repairs to be affected to the Civic Building Toilets and Kitchens by 30/06/16	Preparation of specifications and obtaining of quotations based on the specifications.	Orders issued	Equipment installed	Equipment installed
									Quarterly Cash flow						R50,000.00	N/A	R50,000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	1,19,26	2.15. Purchase equipment	Invoices /Orders	Funding available on Capital Budget.	Server for datastor system purchased by 30/06/16	Date	R100 000.00 + 50,000.00	R150 000.00	N/A	80/25/30 /5750/013 & 80/25/30/5750/020	N/A	N/A	To purchase the server for datastor system by 30/06/16.	Preparation of specificatio ns.	Advertisem ent for Equipment.	Service Provider appointe d.	N/A
									Quarterly Cash flow						R150,000.00	N/A	N/A	150,000.00	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development & Transformation	Administration Support	1,19,20,26	2.16. Safety and Security	Minutes of meeting s with the Service Provider and Reports on Monthly Activitie s	Service provider appointed	Number of meetings and reports	Number	R5 292 583.00	R5,000,000.00	05/25/30/4910/000	N/A	N/A	N/A	Four (4) meetings and Twelve (12) monthly reports on the Monitoring of the provision security services on key municipal premises by 30 June 2016	1 Safety and Security meeting and 3 reports by 30/09/15	1 Safety and Security meeting and 3 reports by 31/12/15	1 Safety and Security meeting and 3 reports by 31/03/16	1 Safety and Security meeting and 3 reports by 30/06/16
									Quarterly Cash flow						R5,000,000	R1,250,000	R1,250,000	R1,250,000	R1,250,000
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.17. Organisati onal works study and staff establishm ent review.	Council resoluti on of Organisa tional works study and staff establish ment review	2014/15 approved Staff Establishm ent.	Approved Organisationa l works study and staff establishment review	Date	R1 650 000.00 + R900 000.00	R400 000.00	05/25/45/5190/000 & 05/25/35/5306/000	N/A	N/A	N/A	Approval of Organisational works study and staff establishment review by 30 June 2016	Developme nt of First draft of the organizatio nal works study and staff establishme nt	Consultatio n of Organisatio nal works study and staff establishm ent review	Review of the of Organisat ional works study and staff establish ment review	Approval of the of Organisat ional works study and staff establish ment review
															R400,000.00	R350,000.0	N/A	R50,000.	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow							0		00	
Section 3.2 : Page 108 -	Municipal Institutional Transformation and Development	Human Resource Management		2.18. Training of Human Capital	Attendance register, training certificates	Work Skills Plan in place	Number of skills programmes rolled out	Number	R1 550 000.00	R1 100 000.00	05/25/35/547 0/000	N/A	N/A	N/A	Twenty five (25) skills programs rolled out by 30 June 2016	6 Training programmes	3 Training programmes	10 Training programmes	6 Training programmes
									Quarterly Cash flow						R1100,000.00	R40,000.00	R100,000.00	R500,000.00	R400,000.00
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.19. Occupational Health and Safety Monitoring and interventions	Procurement records of required health and safety equipment and protective stuff.	Occupational Health and Safety Policy and the Health and Safety Plan in place.	Advertisement of a bid	Date	R1 650 000.00	R300,000.00	05/25/45/5190/000	N/A	N/A	N/A	Implementation of Occupational Health and Safety Monitoring and interventions by 30 June 2016	Preparation of Terms of Reference	Advertisement and appointment	Project implementation	Project implementation and close-out.
									Quarterly Cash flow						R300,000.00	N/A	N/A	R150,000.00	R150,000.00
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.20. Roll out of the employee wellness and assistance	Attendance register for various participants and invitation letters and memoranda	Employee health and safety, workplace HIV/AIDS and EAWP policies in place	Number of health, safety and wellness programmes rolled out	Number	R1 650 000.00 + R500 000.00	R650 000.00	05/25/35/5190/000 & 05/25/45/5190/000	N/A	N/A	N/A	Roll out four (4) of the employee wellness and assistance by 30 June 2016	One (1) Employee wellness and assistance programme	One (1) Employee wellness and assistance programme	One (1) Employee wellness and assistance programme	One (1) Employee wellness and assistance programme
									Quarterly Cash flow						R650 000.00	R112 500.00	R211 250.00	R112 500.00	R112 500.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.21. Work place skills plan development	A copy of WSP	Training budget and training policy are in place	Approved WSP by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	To ensure WSP is approved and Submitted to Local Government SETA by 30 April 2016.	N/A	Filling of skills Audit	Filling of skill audit and submission	WSP approved and Submitted to Local Government SETA by 30 April 2016.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.22. Organizing of a wellness and safety day	Attendance register for various participants and invitation letters and memoranda	EAWP Policy in place	Number of wellness and safety days	Number	R900 000.00	R 300 000.00	05/25/35/5306/000	N/A	N/A	N/A	Conduct two (2) Wellness and safety days by 30 June 2016	Staging a first Wellness Safety day	N/A	Issuing of invitations to the service provider	Staging a second Wellness Safety day
									Quarterly Cash flow						R300,000.00	R150,000.00	N/A	N/A	R150,000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.23. Recognition on wards (Khanya Naledi Day)	Employees identified for receiving awards	There are 324 employees and members of Council in the service of the Municipality.	Number of employees members of Council receiving awards	Number	R900 000.00	R 300 000.00	05/25/35/5306/000	N/A	N/A	N/A	To have recognition awards ceremony in December 2015	Preparation for the ceremony	Staging of the recognition awards ceremony	N/A	N/A
									Quarterly Cash flow						R300,000.00	N/A	R300,000.00	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.24. Annual Employment Equity Plan (EEP) review	Invitation letter, Attendance register and the Plan	Previous EE Plan has expired	Consultation of the EEP forum	Date	N/A	N/A	N/A	N/A	N/A	N/A	To have an annual EE Plan reviewed by 31 December 2015	Preparation of the draft EE Plan and consultation of stakeholders	Approval of the EE Plan by the council	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Human Resource Management		2.25. Submission of Employment Equity Report to Department of Labour (DoL)	Confirmation of receipt by DoL	EE Report was submitted last year based on the previous EE report	Presentation of the EE Report and signing of the EE Report by the Municipal manager	Date	N/A	N/A	N/A	N/A	N/A	N/A	To have the employment Equity Report submitted By 15 January 2016	N/A	Preparation of the draft EE report to the relevant shareholders	Submit report to Department of Labour	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology	19	2.26. Development of ICT Management framework and ICT Portfolio management framework	Council resolution, Draft documents	ICT General Control Framework and ICT Governance Framework are in place	Consultation on the draft framework documents to ensure approval by council	Date	N/A	N/A	N/A	N/A	N/A	N/A	To ensure Approval of two frameworks by 30 June 2016	Draft ICT Management Framework And ICT Portfolio Management Framework	Consultation on Draft ICT Management Framework And ICT Portfolio Management Framework	Consultation on Draft ICT Management Framework And ICT Portfolio Management Framework	Adoption of two ICT Frameworks
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology	19	2.27. Facilitation of the sitting of the ICT Steering Committee meetings	Attendance register Prepared Agenda And record of minutes	Established ICT Steering Committee	Number of Committee meetings by set date	number	N/A	N/A	N/A	N/A	N/A	N/A	Hold 4 ICT steering committee meetings by 30 June 2016	1 quarterly ICT steering committee meeting	1 quarterly ICT steering committee meeting	1 quarterly ICT steering committee meeting	1 quarterly ICT steering committee meeting
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page	Municipal Institutional Transformation	Information Communication Technology	19	2.28. Improvement of the ICT Helpdesk Management System	System generated incident report	Incident Management Policy is in place	Functional help desk system by set date.	date	N/A	N/A	N/A	N/A	N/A	N/A	Fully functional improved help desk system by 30 June 2016	Quarterly review reports	Quarterly review reports	Quarterly review reports	Quarterly review reports
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology	19	2.29. Procurement of an offsite Backup Server	TOR Invoices /delivery notes	Business Continuity Plan in place.	Advertisement of the bid for procurement	date	R1 476 101.00	R300 000.00	N/A	80/25/40/5750/004	N/A	CRR	Procurement of the Server by 30 June 2016	Preparation of TOR	Advertisement of the bid	Appointment of the service provider	Procurement and delivery of the Server
									Quarterly Cash flow						R300,000.00	N/A	N/A	N/A	R300,000.00
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology	19	2.30. Installation and activation of VPN Client on Municipal Laptops	Signed VPN client connection form	Virtual Private Network (VPN) is in place	Percentage of existing Laptop users Connected by VPN Client by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	All Municipal Laptops used by managers and other laptop users connected by VPN Client by 30 June 2016	Installation and activation of VPN Client on all Municipal laptops	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology	19	2.31. Installation of Underground fibre optic cable between Civic building and Mountain View offices	TOR Appointment Letter Progress report Close out Report	There is over head optical fibre to Mountain View offices	Advertisement of bid for a turnkey service provider	Established network diagram Close-out report by date	R1,476,101.00	R1,100,000.00		80/25/40/5750/004	N/A	CRR	To have an Underground fibre optic cable between Civic building and Mountain View offices by 30 June 2016	Preparation and presentation of TOR's	Appointment of service provider	Project Implementation	Project finalization and commissioning
									Quarterly Cash flow						R1,100,000	N/A	N/A	R550,000.00	R550,000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology		2.32. Procurement of the Email management and continuity service (Mime cast)	Signed SLA Monthly reports	On-premise email servers	Advertisement of the bid for Email management and continuity service (Mime cast)	date	R2 000 000.00	R312 000.00	05/25/40/5520/000	N/A	N/A	OWN	To have Email management and continuity service in place by 30 June 2016	Preparation of TOR's	Appointment of service provider	Configuration of email management and continuity service	N/A
									Quarterly Cash flow						R312,000.00	N/A	R312,000.00	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Transformation and Development	Information Communication Technology		2.33. Acquisition of Total Printing Solution	Signed SLA Monthly report	Multi-Vendor products are in place	Shared printing solution	Number	R300 000.00	R300 000.00	05/25/40/5357/000	N/A	N/A	OWN	To have managed printers by 30 June 2015	Preparation of TOR's	Appointment of service provider	Installation And Commissioning of the printer	N/A
									Quarterly Cash flow						R300 ,000.00	N/A	R300,000.00	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	Human Settlement	-	2.34. Procurement of A0-Plotter	Advert Appointment letter or order Invoice Delivery note	None	Procured A0-Plotter by set date	Date	R200 000.00	R 200 000.00	80/40/35/5756/032	N/A	N/A	Equitable Share	Supply and delivery of new A0 Plotter by 30 September 2015.	ToR drafted and submitted to SCM 100% Appointment of Service Provider through SCM Processes 100% Supply and	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2 : Page 108 - 116																Delivery 100%			
															R 200 000.00	R 200 000.00			
									R 3 800 000.00	R 60 000.00	80/40/35/5750/013	N/A	N/A	Equitable Share	Procure 1x printer and 4x computers by 30 September 2015	ToR drafted and submitted to SCM 100% Appointment of Service Provider through SCM Processes 100% Supply and Delivery 100%	N/A	N/A	N/A
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	Human Settlement		2.35. Procurement of Office equipment	Advert Appointment letter or order Invoice Delivery note	Old working tools	Purchased office equipment by set date	Date							R 60 000.00	R 60 000.00			
Section 3.2 : Page 108 - 116	Municipal Institutional Development and Transformation	IDP/M&E : IPMS		2.36. Capacity building - PMS Workshop for Task Grade 11-08	Program of the Workshop, Attendance Registers	Approved 2015/16 SDBIP	Held PMS workshop by set date	Date	R600 000.00	R100 000.00	N/A	05/10/15/5180/000	N/A	OWN	Capacity Building for Task Grade 11-08 by 31 December 2015	N/A	Hold one PMS workshop for Officials	N/A	N/A
									Quarterly Cash flow →						R100 000.00	R100 000.00	N/A	N/A	N/A

KPA 3: LOCAL ECONOMIC DEVELOPMENT (LED)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 105 - 108	LOCAL ECONOMIC DEVELOPMENT	SUPPLY CHAIN MANAGEMENT	-	3.1. Procurement of Supplier database software	Advert Official Order. Appointment Letter	Supplier database is manually maintained on excel spreadsheet	Date of procurement and implementation	Date	N/A	N/A	N/A	N/A	N/A	Operational Budget	Procure and implement Supplier Database Software by 31 December 2015	SCM Processes - Advert	Appointment and implementation	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 105 - 108	LOCAL ECONOMIC DEVELOPMENT	EPWP	All wards	3.2. Access roads maintenance and cleaning of Public Amenities	Signed contracts, Site visit reports, timesheets, beneficiary form and expenditure reports.	766 EPWP beneficiaries	number of beneficiaries identified and appointed by set date	234 beneficiaries	R1 780 000.00	R3 560 000.00	05/30/36/4980/059	N/A	N/A	CRR & EPWP GRANT	234 EPWP Beneficiaries	Contracts signed by the end of July and Appointment of beneficiaries. Procurement of protective clothing and working tools	Quarterly reports to the funder and MTM Submission of 3 timesheets, payment schedule to BTO and performance report to management	Submission of 3 timesheets, payment schedule to BTO and performance report to management	Submission of 3 timesheets, payment schedule to BTO and performance report to management
									Quarterly Cash flow →						R3 560 000.00	R 842 400.00	R842 400.00	R 842 400.00	R 842 400.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 105 - 108	LOCAL ECONOMIC DEVELOPMENT	Administration Support	1,19,20,26	3.3. Safety and Security Services	Appointment Letter	The contract of the current service provider will end on 30/09/15	Advertisement of the bid for a prospective Safety and Security Service Provider.	Date	N/A	N/A	N/A	N/A	N/A	N/A	Service provider appointed by 31/12/15.	Preparation of specifications and advertisement for Safety and Security Services.	Service Provider appointed and SLA signed.	N/A	N/A
									Quarterly Cash flow					Nil	Nil	Nil	Nil		
Section 3.2: Page 105 - 108	LOCAL ECONOMIC DEVELOPMENT	Project Management Unit		3.4. Job creation	Labour forms	None	Number of jobs created	Number	N/A	N/A	N/A	N/A	N/A	N/A	100 jobs created through project construction by 30 June 2016	25 jobs created through project construction	50 jobs created through project construction	75 jobs created through project construction	100 jobs created through project construction
									Quarterly Cash flow →					Nil	Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 105 - 108	Local Economic Development	LED -Tourism	ALL WARDS	3.5. Destination Marketing Magazine	Tourism Marketing Magazine	Tourism brochure	Subscribe and market Matatiele through Tourism Magazine	Date	R30 000.00	R30 000.00	50/35/20/54000/000	N/A	N/A	CRR	Subscribe and market Matatiele through Tourism Magazine by 30 June 2016	Source quotations from various Tourism Magazines	N/A	Subscribe and market Matatiele through Tourism Magazine by June 2016	N/A
									Quarterly Cash flow →						R 30 000.00	Nil	Nil	R30 000.00	Nil
Section 3.2: Page 105 - 108	Local Economic Development	LED - TOURISM	All wards	3.6. Music Festival (ECPTB & MDTP)	Minutes/Close out report	Three Music Festivals held in Matatiele for three years	Music Festival hosted by December 2015	Date	R2 280 000.00	R2 200 000.00	05/35/20/4/5306/000	N/A	N/A	CRR	Music Festival hosted by 31 December 2015	Preparatory meeting held. Procurement process for National Artists	Matat Music Festival hosted.	Close out report submitted	N/A
									Quarterly Cash flow →						R 2 200 000.00	R 1 000 000.00	R1 200 000.00	Nil	Nil
Section 3.2: Page 105 - 108	Local Economic Development	LED- TOURISM	All wards	3.7. Tourism Month Celebration	Report / minutes	Co - hosted tourism month Celebration with Mehlooding Trust for two years	Tourism Celebration held in the form of an event by set date	Date	R2 280 000.00	R80 000.00	05/35/20/4/5306/000	N/A	N/A	CRR	Tourism Celebration held by 30 September 2015	Procurement process for Tourism Celebration and Hosting of the Event	N/A	N/A	N/A
									Quarterly Cash flow →						R 80 000.00	R 80 000.00	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 105 - 108	LOCAL ECONOMIC DEVELOPMENT	LED- TOURISM	All	3.8. Tourism product owners support/ Tourism Indaba	Attendance Register Accreditation tags Tourism Indaba Report	Attended four previous tourism indaba 2012/2013/2014/2015	Tourism Indaba attended by set date	Date	R 155 000.00	R 35 000.00	05/35/20/5180/000	N/A	N/A	CRR	Tourism Indaba attended by 30 June 2016	N/A	N/A	Booking, accommodation for Tourism indaba Secure and pay accreditation	Attend tourism indaba in May 2016
									Quarterly Cash flow						R35 000.00	N/A	N/A	R20 000.00	R35 000.00
Section 3.2: Page 105 - 108	Local economic development	LED – SMME Support	All wards	3.9. SMME Sector Plan/Awareness campaigns	Report /Attendance register	SMMEs and Co-operative s database	Two SMME Awareness campaigns held by June 2016	Number	R 155 000.00	R 10 000.00	05/35/20/5180/000	N/A	N/A	CRR	Two SMME Awareness campaigns held by 30 June 2016	1 SMME Awareness campaign on information sharing held	N/A	1 SMME Awareness campaign on information sharing held	N/A
									Quarterly Cash flow						R 10 000 .00	R 5000.00	N/A	R5 000.00	N/A
Section 3.2: Page 105 - 108	Local Economic Development	LED - SMME SUPPORT	All Wards	3.10. SMME/COOP Enterprise Funding Support	Advert, Business Plans	Database available for Co-operatives and SMMEs	Funding support done to SMMEs and Cooperatives by set date	Number	R2 000 000.00	R2 000 000.00	05/35/20/5190/000	N/A	N/A	CRR	Funding support to local SMMEs and Cooperatives done by 30 June 2016	Advert/Call for proposal issued	Short listing of Coops and SMMEs applications done	Ten Coops and SMMEs supported with funding	Ten SMMEs and Coops supported with funding

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash Flow						R 2 000 000.00	NIL	R 1 000 000.00	R 500 000.00	R 500 000.00
Section 3.2: Page 105 - 108	Local Economic Development	LED -SMME SUPPORT	ALL Wards	3.11. SMME Support/ Skills Development	Attendance Register, proof of registration	Forty Cooperatives trained in Financial Management and Bookkeeping	Number of Cooperatives trained by June 2015	Number	R233 000.00	R233 000.00		N/A	N/A	CRR	Forty Cooperatives trained in Financial Management, Tender advice training and Business Management	10 Cooperatives trained in Tender advice	15 Cooperatives trained in Financial Management	15 Cooperatives trained in Business Management	N/A
									Quarterly Cash Flow						R233 000.00	R50 000.00	R 100 000.00	R83 000.00	Nil
Section 3.2: Page 105 - 108	Local Economic Development	LED -SMME	All Wards	3.12. Processing of Business licenses within 21 days	Signed application forms, Signed letters of acknowledgment	Existing data for operating businesses	Issued licenses within the turnaround time	Turnaround time for processing of business licenses	N/A	N/A	N/A	N/A	N/A	N/A	Issuing of business licenses within 21 days	Issuing of business licenses within 21 days	Issuing of business licenses within 21 days	Issuing of business licenses within 21 days	Issuing of business licenses within 21 days
									Quarterly Cash Flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 105 - 108	Local Economic Development	LED -SMME LED -SMME support Agriculture	Ward 19	3.13. Construction of Matatiel e grain storage facility, Silo	Appointment letter of service provider, Proof of payment/Invoices, Photos of facility	Commercial and Emerging farmers producing maize in place	Grain storage facility, Silo completed by se date	Date	R 650 000.00	R 650 000.00	80/35/20/5751/035	N/A	N/A	CRR	Grain storage facility constructed by 30 June 2016	Advert Issued	Service provider appointed	Phase 1 of Silo facility completed	Phase 2 Silo of Silo facility completed
									Quartely Cash Flow						R650 000.00	N/A	R 200 000.00	R 300 000.00	R 150 000.00
Section 3.2: Page 105 - 108	Local Economic Development	LED -SMME support Agriculture	Ward 19	3.14. Weigh-Bridge for Matatiel e grain storage facility	Appointment letter of service provider, Proof of payment/Invoices, Photos of facility	Commercial and Emerging farmers producing maize in place	Weigh – Bridge for Silo facility constructed by set date	Date	R700 000.00	R700 000.00	80/35/20/5750/009	N/A	N/A	CRR	Weigh Bridge for Silo facility constructed by 30 June 2016	Advert Issued	Service Provider appointed	Evacuation of foundation holes and filling in of cement	Weigh-Bridge for Silo facility constructed by 30 June 2016
									Quartely Cash Flow						R700 000.00	Nil	R 200 000	R 300 000	R 200 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 105 - 108	Local Economic Development	LED -SMME SUPPORT AGRICULTURE	Ward 19	3.15. Agric Agent for Silos	Reports , attendance register	Commercial and Emerging farmers producing gain production in place	An experienced Agric agent to run Silo facility appointed by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	An experienced Agric agent to run Silo facility appointed by 30 June 2016	N/A	Advert Issued	N/A	An experienced Agric agent to run Silo facility appointed by 30 June 2016
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 105 - 108	Local Economic Development	LED -SMME SUPPORT AGRICULTURE	Ward 19	3.16. Agric Agent for Fresh Produce Market	Reports , attendance register	Commercial and emerging farmers producing vegetables in place	An experienced Agric agent to run Fresh Produce Market appointed by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	An experienced Agric agent to run Fresh Produce Market appointed by 30 June 2016	N/A	Advert issued	N/A	An experienced Agric agent to run Fresh Produce Market appointed by 30 June 2016
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 105 - 108	Local Economic Development	SPU: Women and Elderly participation	N/A	3.17. Facilitate assistance for women led projects	Attendance registers Pictures Reports	Women’s forum and women empowerment strategy	Number of reports	number	R 800 000.00	R 60 000.00	05/10/25/5306/000	N/A	N/A	own	04 women led projects assisted, by 30 June 2016	01 women led projects to be assisted	01 women led project to be assisted	01 women led project to be assisted	01 women led project to be assisted
									Quarterly Cash flow						R60 000.00	R 15 000.00	R 15 000.00	R 15 000.00	R 15 000.00

KPA 4: MUNICIPAL FINANCIAL VIABILITY AND MANAGEMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.1. Reports submitted to National Treasury as required to National and Provincial i.e. section 71, 72	12 monthly reports submitted to the Mayor, NT & PT; Proof of submission	12 reports per year submitted to Management Team	Number of reports submitted timeously.	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of monthly reports (section 71 reports) to National Treasury, Provincial Treasury and mayor on the 10 th working day of the following month.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of the following month.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of the following month.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of the following month.	Submission of monthly reports to National Treasury, Provincial Treasury and mayor on the 10 th working day of the following month.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.2. Reports submitted to National Treasury as required to National and Provincial i.e. quarterly reports	4 quarterly report; proof of submission	4 reports per year submitted to Management Team	Number of reports submitted by set date	Number by date	N/A	N/A	N/A	N/A	N/A	Operational	Submission of quarterly reports (section 52d reports and withdrawal report)National Treasury, Provincial Treasury by 30 June 2016	Submission of quarterly reports National Treasury, Provincial Treasury by 10 th working day of the following month.	Submission of quarterly reports National Treasury, Provincial Treasury by 10 th working day of the following month.	Submission of quarterly reports National Treasury, Provincial Treasury by 10 th working day of the following month.	Submission of quarterly reports National Treasury, Provincial Treasury by 10 th working day of the following month.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				section															
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.3. Reports submitted to National Treasury as required to National and Provincial i.e. annual details of bank	Proof of submission and Acknowledgement of receipt	Bank account completed forms for financial year 2014/15	Number of report submitted by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	One annual banking details to be reported to National Treasury by 01 July 2015.	One annual report to be reported to National Treasury by 01 July 2015.	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.4. Submission of mid-year report	Proof of submission and the actual document	Annual report submitted by the 25 th January to Council, National and Provincial Treasury.	Date of Submission of Mid-term budget report	Date	N/A	N/A	N/A	N/A	N/A	Operational	One mid-term budget performance report to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial by the 25 th January.	N/A	N/A	One annual report to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial by the 25 th January.	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.5. Completion of reconc on a monthly basis and adherence to MFMA	12 monthly Reconciliations submitted to MT, Standing Committee, EXCO, Council and NT & PT and proof of submission	Submitted Bank reconciliation monthly basis to National Treasury.	Number of submitted monthly reconciliation by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly reconciliations to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.6. Completion of investment register on a monthly basis and adherence to MFMA	12 monthly investment registers submitted to MT, SC, EXCO, Council and NT & PT and proof of submission	Submitted Investment register to National Treasury on a monthly basis	Number of monthly investment registers submitted by set date	Number date	N/A	N/A	N/A	N/A	N/A	Operational	12 monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3 monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.	3monthly investment register to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10th working day of the following month.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.7. Completion of reports on repayments of loans on a monthly basis and adherence to MFMA	12 reports on repayments of loans submitted to MT, SC, EXCO, Council and NT & PT and proof of submission	Servicing of taken loans and reporting to Management Team, Standing Committee, EXCO, Council and National Treasury	Number of reports on Paid loans submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by set date	Number and date	N/A	N/A	N/A	N/A	N/A	Operational	12 reports on Repayments of loans submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10 th working of the following month.	3 reports on Repayments of loans submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10 th working of the following month.	3 reports on Repayments of loans submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10 th working of the following month.	3 reports on Repayments of loans submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10 th working of the following month.	3 reports on Repayments of loans submitted to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by the 10 th working of the following month.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.8. Completion of financial statements on a monthly basis and adherence to MFMA	12 monthly FS submitted to MT, SC, EXCO, Council and NT & PT and proof of submission	12 report for financial year 14-15	Number of submitted monthly financial statements to Management Team, Standing Committee, EXCO, Council, National and Provincial Treasury by set date	Number and date	N/A	N/ANNN	N/A	N/A	N/A	Operational	12 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10 th working day of the following month.	3 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10 th working day of the	3 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10 th working day of the	3 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10 th working day of the	3 monthly financial statements to be submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 10 th working day of the following month.

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
																following month.	following month.	following month.	
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.9. Submission of adjusted budget	adjusted budget submitted to MT, SC, EXCO, Council and NT & PT and proof of submission	Submitted adjusted budget to Management Team 09 th January 2015	Submitted report by set date	Report Date	N/A	N/A	N/A	N/A	N/A	Operational	Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 28 February of each year	N/A	N/A	Submit adjusted budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 28 February of each year	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.10. Ensure Budget process plan is approved on prescribed date	Approved Budget Process plan and proof of submission	Process plan submitted to council on the 31 August 2015	Submitted process plan to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by set date	Approved Budget Process plan Date	N/A	N/A	N/A	N/A	N/A	Operational	Budget process plan submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by for the next financial year 10 months before start of new financial year, within 10 workings days after its approval by	Budget process plan submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by for the next financial year 10 months before start of new financial year	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.11. Adherence to municipal council policy and MFMA	Tabled draft budget and proof of submission	Submitted tabled budget to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by the 31 st March.	One tabled draft budget reported to Management Team, Standing Committee, EXCO, Council within 90 days before start of the new financial year, National and Provincial Treasury within 10 working days after its approval.	Tabled draft budget date							Council.				
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
									N/A	N/A	N/A	N/A	N/A	operational	Submit tabled budget 90 days before of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A	Submit tabled budget 90 days before of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 -89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.12. Adherence to municipal council policy and MFMA	Agenda, reports and attendance registers	Public meeting	Outreach conducted by set date. Number of reports by set date.	Number date	R260 000	R260 000	01/05/20/105370/000	N/A	OPERATIONAL	EQUITABLE SHARE	Conduct IDP/Budget Outreach by 30 April 2016 Report to Management Team, Standing Committee, EXCO, and Council by 30 days before the start of the new financial year.	N/A	N/A	N/A	IDP/Budget Outreach One report
									Quarterly Cash flow →						R260 000	Nil	Nil	Nil	R260 000
Section 3.2: Page 73 -89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.13. Adherence to municipal council policy and MFMA	Tabled tariff of charges and proof of submission	Submitted tariff of charges to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	Tabled tariff of charges by set date	Tabled tariff of charges date	N/A	N/A	N/A	N/A	N/A	operational	Submit the tariff setting 30 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A	N/A	Submit the tariff setting 30 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.14. Adherence to municipal council policy and MFMA	Aligned budget with IDP and proof of submission	Submit the Aligned budget with IDP to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	Submission of Aligned budget with IDP by set date.	Aligned budget with IDP date	N/A	N/A	N/A	N/A	N/A	operational	Submit Aligned budget with IDP 90 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A	Submit 90 days before the start of the new financial year to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.15. Adherence to municipal council policy and MFMA	complete budget return forms and proof of submission	Submit the complete budget return forms to Management Team.	Submit standard budget return form to Management Team 10 months before start of new financial year.	Date	N/A	N/A	N/A	N/A	N/A	operational	Submit standard budget return forms to Management Team by 31 October of each financial year	N/A	Submit the return forms to Management Team by 31 October of each financial year	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER					
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4		
									Quarterly Cash flow →							Nil	Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.16. Adherence to municipal council policy and MFMA	Proof of submission	Submit the 12 monthly reports to Management Team.	Number of monthly reports to Management Team by the 10th working day of the following month.	Number and date.	N/A	N/A	N/A	N/A	N/A	Operational	Submit monthly management reports to Management Team.	Submit 3 monthly reports to Management Team by the 10th working day of the following month.	Submit 3 monthly reports to Management Team by the 10th working day of the following month.	Submit 3 monthly reports to Management Team by the 10th working day of the following month.	Submit 3 monthly reports to Management Team by the 10th working day of the following month.		
									Quarterly Cash flow →							Nil	Nil	Nil	Nil	Nil	
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.17. Adherence to municipal council policy and MFMA	Reconciliation report with general ledger	Submit one reconciliation with general ledger to Management Team.	One reconciliation with general ledger Submitted to Management Team by the set date.	reconciliation with general ledger date	N/A	N/A	N/A	N/A	N/A	Operational	Submit the reconciliation with general ledger reports to Management Team by the 15th July each year	Submit the report to Management Team by the 15th July each year	N/A	N/A	N/A		
									Quarterly Cash flow →							Nil	Nil	Nil	Nil	Nil	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.18. Adherence to municipal council policy and MFMA		Submit the working papers for year-end transactions to Management Team, Audit Committee and Auditor-General.	Submit Working papers for year-end transactions and report to Management Team by set date.	Working papers for year-end transactions and report date	N/A	N/A	N/A	N/A	N/A	Operational	Submit to Management Team, Audit Committee and Auditor-General the working papers of the 1 st draft of AFS for the year by the 15th July each year.	Submit to Management Team, Audit Committee and Auditor-General the working papers for the year by the 15th July each year.	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.19. Adherence to municipal council policy and MFMA	one set of Accounting policies and proof of submission	Submitted accounting policies to Management Team, Audit Committee and Auditor-General by the set date.	Submitted accounting policies to Management Team, Audit Committee and Auditor-General by the set date.	accounting policies date	N/A	N/A	N/A	N/A	N/A	Operational	Submit one set of Accounting policies to Management Team, Audit Committee and Auditor-General by the 31 st August.	Submit one set of Accounting policies to Management Team, Audit Committee and Auditor-General by the 31 st August.	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.20. Adherence to municipal council policy and MFMA	GRAP Compliant Statements And proof of submission	31 st August.	Submitted GRAP Compliant Statement to Management Team, Audit Committee, and Auditor-General by the set date	GRAP Compliant Statements date											
									R250 000.00	R250 000.00	05/20/10/5190/000	N/A	EQUITABLE SHARE	OPERATIONAL	Submit one set of GRAP Compliant Statements to Management Team, Audit Committee and Auditor-General by the 31st August.	Submit one set of GRAP Compliant Statements to Management Team, Audit Committee and Auditor-General by the 31st August.	N/A	N/A	N/A
									Quarterly Cash flow →						R250 000.00	R250 000.00	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Budget Planning and Financial Reporting	N/A	4.21. Adherence to municipal council policy and MFMA	GRAP compliant Annual Financial Statements and proof of submission		Submitted GRAP Compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31 st	GRAP compliant Annual Financial Statements date	N/A	N/A	N/A	N/A	N/A	operational	Submit one set of GRAP compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31 st August of each year.	Submit one set of GRAP compliant Annual Financial Statements to Management Team, Audit Committee, Auditor-General, National and Provincial Treasury by the 31 st August of each year.	N/A	N/A	N/A
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
						ry.	August.												
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	BUDGET AND REPORTING		4.22. Adherence to municipal council policy and MFMA	Signed clean Audit report	Achieved Clean Audit Report submitted by the Auditor-General	Achieved Clean Audit Report issued by the Auditor-General and submitted to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury by 30 November 2015.	Signed clean Audit report date	R6 080 000.00	R4 000 000.00	05/20/30/5190/000	N/A	EQUITABLE SHARE	OPERATIONAL	Achieve a Clean Audit Report issued by the Auditor-General and submit it to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	Achieve a Clean Audit Report issued by the Auditor-General and submit it to Management Team, Standing Committee, EXCO, Council and National and Provincial Treasury.	N/A	N/A
									Quarterly Cash flow →						R4 000 000.00	Nil	R4 000 000.00	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	budget and reporting		4.23. SCOA Regulations – implementation of regulations	MFMA Circulars and Regulations	Alignment of municipal system with Regulations	Implemented SCOA regulations as per MFMA	Number of Circulars and date	R6 080 000.00	R2 000 000.00	05/20/30/5190/000	N/A	EQUITABLE SHARE	OPERATIONAL	Implementation and adherence to SCOA regulation Reviewal of Municipal Finance System	Steering Committee meeting Development of Plan	Steering committee meeting SCOA workshop	Steering committee meeting Procurement processes Sites Visits	Implementation and adherence to SCOA regulation Reviewal of Municipal Finance System Acquisition of SCOA compliant System
															R2 000 000	Nil	Nil	Nil	R2 000 000

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	SUPPLY CHAIN MANAGEMENT		4.24. Supply Chain Management	Advert of the List of Accredited Prospective Providers, Irregular Expenditure register, Deviation register, SCM policy reviewed and amended.	SCM monthly Reports, Deviation register & irregular expenditure register.	Number of reports to Management Team Meeting (MTM).	Number	N/A	N/A	N/A	N/A	N/A	Operational Budget	To have 12 monthly reports submitted to Management Team Meeting (MTM),	3 Monthly Report to Management Team Meeting (MTM)	3 Monthly Report to Management Team Meeting (MTM)	3 Monthly Report to Management Team Meeting (MTM)	3 Monthly Report to Management Team Meeting (MTM)
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	SUPPLY CHAIN MANAGEMENT		4.25. Supply Chain Management	Advert of the List of Accredited Prospective Providers, Irregular Expenditure register, Deviation register, SCM policy reviewed and amended.	SCM monthly Reports, Deviation register & irregular expenditure register.	Number of report to MTM, standing committee, EXCO and Council	Number	N/A	N/A	N/A	N/A	N/A	Operational Budget	4 Quarterly Performance reports to MTM, STANCO, EXCO and the Council by June 2016	1 Quarterly Performance report to MTM, STANCO, EXCO and the Council.	1 Quarterly Performance report to MTM, STANCO, EXCO and the Council.	1 Quarterly Performance report to MTM, STANCO, EXCO and the Council.	1 Quarterly Performance report to MTM, STANCO, EXCO and the Council.
									Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	SUPPLY CHAIN MANAGEMENT		4.26. Contract Management	Up to date Contract Register	Contract register is in place	Number of days taken for contracts/SLA to be prepared and signed.	Number	N/A	N/A	N/A	N/A	N/A	Operational Budget	Contracts/SLAs to be done within 7 days from the date of appointment as per Procurement plan by 30 June 2016	No of Contracts/SLAs signed within 7 days from the date of appointment	No of Contracts/SLAs signed within 7 days from the date of appointment	No of Contracts/SLAs signed within 7 days from the date of appointment	No of Contracts/SLAs signed within 7 days from the date of appointment
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Assets Management		4.27. Fixed Asset management	Physical verification of movable and immovable assets	There is an Updated Fixed Asset Register for 2014/2015	Number of Reports to MTM	Number	N/A	N/A	N/A	N/A	N/A	N/A	4 quarterly reports on assets physical verification	1 report on assets physical verification.	1 report on assets physical verification.	1 report on assets physical verification.	1 report on assets physical verification.
				4.28. Fixed Asset management			Number Reports to MTM, standing committee, Exco and Council		N/A	N/A	N/A	N/A	N/A	N/A	12 monthly reports on updating assets	3 monthly reports on assets update	3 monthly reports on assets update	3 monthly reports on assets update	3 monthly reports on assets update

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
				4.29. Fixed Asset management	Monthly Reports on updating of Assets Register		Number of Reports to MTM standing committee, Exco and Council	Number							4 quarterly reports on updating assets register.	1 monthly reports on assets update	1 monthly reports on assets update	1 monthly reports on assets update	1 monthly reports on assets update	
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil	
Section 3.2: Page 73 - 89	Municipal Financial Viability	Expenditure Management		4.30. Creditors Administration	Report on Payments of creditors within 30 days by means of payment Register & Audit Report.	Creditors not all paid within 30 days	Percentage of received invoices per month against number of payments made within 30 days.	Percentage	N/A	N/A	N/A	N/A	N/A	N/A	100% payments for Creditors and Other Service Providers to be done within 30 Days as per MFMA requirements	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice	100% Payments done within 30 days on receipt of invoice	
										Quarterly Cash flow →						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Municipal Financial Viability	Expenditure Management		4.31. Payroll Administration by 25 th of each month	Signed Bank Authorizations of Salaries & Payroll Summary Report by 25 th of each month.	Payment of Salaries and Allowances is done on the 25 th of every month	monthly payments of salaries by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly Salary Payments to be made by 25 of each month	Salaries paid on the 25 th of the month.	Salaries paid on the 25 th of the month.	Salaries paid on the 25 th of the month.	Salaries paid on the 25 th of the month.	
										Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability	4 Expenditure Management		4.32. Debt Collection	Status report on monthly reduction of debt	Debtors Balance of R62 million.	Amount of debt reduced by set date	Amount date	R7 000 000.00	R2 000 000.00	05/20/10/4980/027		R0	Operating Budget	Reduce debtors from R62 million to R57million by 30 June 2016.	R2 500 000 debt reduction	R3 500 000 debt reduction	R4 500 000 debt reduction	R5 000 000 debt reduction
									Quarterly Cash flow →						R2 000 000.00	R500 000	R500 000	R500 000	R500 000
Section 3.2: Page 73 - 89	Municipal Financial Viability	Revenue Management		4.33. Identify and support households that are indigent in a municipal jurisdiction.	Indigent Register	10651 registered households.	Number of households receiving subsidy	Number	R4 000 000.00 & R10 000 000.00	R10 000 000.00	05/30/35/4975/000 & 0540404970000	R0	Equitable Share		12613 Households to receive subsidy by 30 June 2016.	11 000 Beneficiaries	11 500 Beneficiaries	12 000 Beneficiaries	12 613 Beneficiaries
									Quarterly Cash flow →						R10 000000.00	R2 500 000.00	R2 500 000.00	R2 500 000.00	R2 500 000.00
Section 3.2: Page 73 - 89	Municipal Financial Viability	Revenue Management		4.34. Implementation of Smart Metering	Installation of Smart meters	There is ordinary prepaid meters	Installed Smart Meters by set date	Date	R7 000 000.00	R2 000 000.00	05/20/10/4980/027		R0	Operating Budget	Install 4037 Smart Meters by 30 June 2016	Install 500 smart meters	Install 1250 smart meters	Install 1250 smart meters	Install 1037 smart meters
									Quarterly Cash flow →						R2 000 000.00	R300 0000	R650 000.00	R650 000.00	R400 0000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability	Revenue Management		4.35. Supplementary Valuation Roll	3 rd Signed Supplementary Roll.	2 nd Signed Supplementary Roll	Date of signed Supplementary Valuation Roll by set date	date	R930 000.00	R300 000.00	05/20/10/4980/042	N/A	N/A	Operating Budget	Signed 3 rd Supplementary Valuation Roll by 30 June 2016	N/A	N/A	N/A	Final Supplementary Valuation Roll
									Quarterly Cash flow →						R300 000.00	N/A	N/A	N/A	R300 000.00
Section 3.2: Page 73 -	Municipal Financial Viability	REVENUE Management		4.36. Procurement of Pre-paid Vending Software	Pre-paid vending system to sell electricity	Contour Pre-paid system	Procured pre-paid vending by August 2015	date	R6 080 000.00	R 560 000.00	0520305190000	N/A	N/A	CRR	Procurement of Pre-paid Vending Software	N/A	Appointment of service provider	Live use of the system	N/A
									Quarterly Cash flow						R560 000.00	N/A	N/A	R560 0000	N/A
Section 3.2: Page 73 - 89	Municipal Financial Viability	Revenue Management		4.37. Billing of Accounts	Billing Report.	Billing done by 31 ST of the month and Posting of 7000 Accounts by the 15 th of the month	Number of accounts billed and posting done by set date	Number and Date	R 160 000.00	R 80 000.00	05/20/20/5380/000	N/A	N/A	Operating Budget	Billing done end of each month and Posting of 4500 accounts delivered by the 15 th of the month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month	Billing done by end of the month and Posting of accounts by the 15 th of each month
									Quarterly Cash flow						R80 000.00	R20 000.00	R20 000.00	R20 000.00	R20 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability	Revenue Management		4.38. Charge interest on outstanding debt	Report on interest raised on outstanding debtors	Interest levied on arrear debt	Amount raised on Levying of Interest on outstanding debtors by set date	Amount date	N/A		05 20 20 3280 000	N/A	R1 785 000.00	Equitable Share	Annual charge of interest on outstanding debt by 30 June 2016	Monthly charge of interest on outstanding debt	Monthly charge of interest on outstanding debt	Monthly charge of interest on outstanding debt	Monthly charge of interest on outstanding debt
									Quarterly Cash flow						(R1 785 000)	(R446 250.00)	(R446 250.00)	(R446 250.00)	(R446 250.00)
Section 3.2: Page 73 - 89	Municipal Financial Viability	Revenue Management		4.39. Monitoring Free Basic Services Steering Committee	Minutes of Quarterly reports	Established steering Committee	Tabled reports on the sitting of Free Basic Services Steering Committee meetings by set date	Report Date	N/A	N/A	N/A	N/A	N/A	Operational	Table reports on the sitting of Free Basic Services Steering Committee meetings to MTM, EXCO & Council by 30 June 2016	Table report on the sitting of Free Basic Services Steering Committee meetings to MTM, EXCO & Council	Table report on the sitting of Free Basic Services Steering Committee meetings to MTM, EXCO & Council	Table report on the sitting of Free Basic Services Steering Committee meetings to MTM, EXCO & Council	Table report on the sitting of Free Basic Services Steering Committee meetings to MTM, EXCO & Council
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 73 - 89	Financial Viability	Environmental and Waste Management		4.40. Income generation through refuse removal	Report	R2 000 000.00	Income generated	Number	N/A	N/A	N/A	N/A	R2 200 000.00	Operational	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services	To have 5420 households and businesses receiving refuse removal services
									Quarterly Cash flow						(R2 200 000.00)	(R550 000.00)	(R550 000.00)	(R550 000.00)	(R550 000.00)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Financial Viability	Environmental and Waste Management		4.41. Income generation through leasing of Commonage for Livestock Grazing	Report	R60 000.00	Income generated	Amount	N/A	N/A	N/A	N/A	R66 000.00	N/A	To provide livestock grazing leases in Cedarville and Matatiele Commonage	Provision of Grazing lease in Cedarville and Matatiele Commonage	Provision of Grazing lease in Matatiele Commonage	Provision of Grazing lease in Matatiele Commonage	Provision of Grazing lease in Cedarville and Matatiele Commonage
									Quarterly Cash flow						(R66 000.00)	(R18 000.00)	(R15 000.000)	(R15 000.00)	(R18 000.00)
Section 3.2: Page 73 - 89	Financial Viability	Environmental and Waste Management		4.42. Income generation through provision of Cemetery services	Report	R18 000.00	Income generated	Amount	N/A	N/A	N/A	N/A	R18 000.00	N/A	To provide Cemetery services in Maluti, Matatiele and Cedarville	Digging of graves for burials	Digging of graves for burials	Digging of graves for burials	Digging of graves for burials
									Quarterly Cash flow						(R18 000.00)	(R4 500.00)	(R4 500.00)	(R4 500.00)	(R4 500.00)
Section 3.2: Page 73 - 89	Financial Viability	Environmental and Waste Management		4.43. Income generation through provision of Ecotourism services	Report	R36 000 000.00	Income generated	Amount	N/A	N/A	N/A	N/A	R40 000.00	N/A	To provide Tourists Accommodation and Fly Fishing at the Lake	Accommodation and fly Fishing	Accommodation and fly Fishing	Accommodation and fly Fishing	Accommodation and fly Fishing
									Quarterly Cash flow						(R40 000 00)	(R10 000.00)	(R10 000.00)	(R10 000.00)	(R10 000.00)

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Public Amenities	1, 19, 20 & 26	4.44. Revenue collection for sport fields and hall hiring	Bookings and receipts	Bookings	Generated income	Amount generated	N/A	N/A	N/A	N/A	R215 000.00	Income	Hire out Municipal Sport fields, Swimming pool and halls by June 2016	Hire out Municipal Sport fields, Swimming pool and halls	Hire out Municipal Sport fields, Swimming pool and halls	Hire out Municipal Sport fields, Swimming pool and halls	Hire out Municipal Sport fields, Swimming pool and halls
									Quarterly Cash flow						(R215 000.00)	(R53 750.00)	(R53 750.00)	(R53 750.00)	(R53 750.00)
Section 3.2: Page 73 - 89	Municipal Financial Viability and Management	Public Safety	All	4.45. <u>Revenue Collection</u> Stock pound and Vehicle pound fees	BTO finance report	120 000 stock pound and 40 000 vehicle pound fees	Amount of Revenue received	amount	N/A	N/A	N/A	N/A	R160 000	N/A	Collect R120 000 stock pound fees R40 000 vehicle pound fees by 30 June 2016	Collect R30 000 stock pound fees R10 000 vehicle pound fees	Collect R30 000 stock pound fees R10 000 vehicle pound fees	Collect R30 000 stock pound fees R10 000 vehicle pound fees	Collect R30 000 stock pound fees R10 000 vehicle pound fees
									Quarterly Cash flow →						R160 000	R40 000.00	R40 000.00	R40 000.00	R40 000.00

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Budget Planning and Financial Reporting	N/A	5.1. Budget related management policies	Council resolution	Submitted and reviewed policies to National Treasury.	Number of developed and reviewed policies By set date	Number date	N/A	N/A	N/A	N/A	N/A	Operational	Annual review of 8 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2016	N/A	N/A	Development and annual review of 8 policies within the legislative prescripts of MFMA, MSA, MPRA and NT Guidelines by 30 June 2016	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good governance and Public participation	Public Safety	All	5.2. Community meetings	Minutes of meeting	4 Transport meetings and 4 Community safety meetings	Number of transport forum and community safety meetings held	Number	N/A	N/A	N/A	N/A	N/A	N/A	Hold 4 transport forum meetings 4 community safety meetings by 30 June 2016	Hold 1 transport forum meeting 1 community safety meeting	Hold 1 transport forum meeting 1community safety meeting	Hold 1 transport forum meeting 1community safety meeting	Hold 1 transport forum meeting 1 community safety meeting
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	Admin Support	ALL	5.3. Adopted and gazette Standing Rules and Orders of the Council by set date	Date	Rules and Order of the Council and Terms of Reference adopted by Council	Document gazetted by set date	Date	R50 000.00	R50 000.00	05/25/30/5400/000	N/A	N/A	OPERATIONAL	To have copies of the Standing Rules and Order of the Council and Terms of Reference gazetted by 30/06/16	Obtaining a quotation from the Government Printers and payment for Gazetting	Order issued	Printing and publications	Printing and publications
									Quarterly Cash flow						R50,000.00	N/A	R50,000.00	N/A	N/A
Section 3.2: Page 119 - 137	Good governance and Public Participation	Legal Services	ALL	5.4. Administration and management of litigation cases	Monthly reports, appointment letters of referred cases	Letter of instruction to the legal services provider	Number of Progress reports received from the instructed legal services providers	Number	R800 000.00	R800 000.00	05/25/42/5340/000	N/A	N/A		Inscription and submission of 12 monthly reports on all externally handled legal cases to the relevant meetings by 30 June 2016.	3 monthly reports on all externally handled legal cases to the relevant meetings	3 monthly reports on all externally handled legal cases to the relevant meetings	3 monthly reports on all externally handled legal cases to the relevant meetings	3 monthly reports on all externally handled legal cases to the relevant meetings
									Quarterly Cash flow						R800 000.00	R200 000.00	R200 000.00	R200 000.00	R200 000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	PUBLIC PARTICIPATION AND PUBLIC EDUCATION	26 Wards	5.5. Monitoring of operation of Ward Fora.	Attendance registers and lists of visited and monitored Ward Public Participation Fora	Established Ward Fora in 26 Wards	Number of Monitored Fora by set date	Number Date	R36 000.00	R36 000.00	05/25/41/5370/000	N/A	N/A	N/A	Monitoring of Public Participation fora in 26 wards by 30 June 2016.	Monitoring of Ward Public Participation fora in 7 Wards	Monitoring of Ward Public Participation fora in 7 Wards	Monitoring of Ward Public Participation fora in 6 Wards	Monitoring of Ward Public Participation fora in 6 Wards
									Quarterly Cash flow						R36 000.00	R9 000. 00	R9 000.00	R9 000. 00	R9 000. 00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	PUBLIC PARTICIPATION AND PUBLIC EDUCATION	26 Wards	5.6. One (1) Holding of Community meeting, Two (2) Mayoral outreach/Imbizo, Three (3) stakeholder engagement and (4) public education meeting.	Attendance registers	Public Participation and Petitions Policy in place	Schedule of events	Number	R150 000.00 + R1 290, 000.00	R550, 000.00	05 25 41 5180 000 & 05 25 41 5306 000	N/A	N/A	N/A	Coordinate four (4) public participation events 30 June 2016	To hold one Community meeting	To hold one Mayoral outreach/Imbizo	To hold one stakeholder engagement	To hold public education meeting
									Quarterly Cash Flow						R550,000.00	R137,500.00	R137,500.00	R137,500.00	R137,500.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	PUBLIC PARTICIPATION AND PUBLIC EDUCATION		5.7. Review of the Customer Care Policy and the Establishment of Complaints management committee	Council Resolution on the adoption of the Reviewed Policy and establishment of the Customer Management Policy	Customer Care Policy is in place	Reviewed Customer Care Policy as well as incorporation of the Complaints Management Terms of Reference	Date	N/A	N/A	N/A	N/A	N/A	N/A	Review of the Customer Care Policy and the Establishment of complaints management committee by 30 June 2015	Review of the Customer Care Policy and formulation of the Terms of Reference.	Consultation with stakeholders on the draft reviewed policy and the formation of the Complaints Management Committee	Consultation with stakeholders on the draft reviewed policy and the formation of the Complaints Management Committee	Adoption by Council of the reviewed policy and terms of reference for the committee
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	PUBLIC PARTICIPATION AND PUBLIC EDUCATION	26 Wards	5.8. Review of operational plans for ward committees	Council resolution/ adoption of reviewed operational plans	Non-aligned operational plans	Reviewed draft operational plans	Number and Date	N/A	N/A	N/A	N/A	N/A	N/A	Reviewed operational plans for ward committees by 30 June 2016	Review of the operational plans for ward committees.	Consultation of operational plans for ward committee with stakeholders.	Consultation of operational plans for ward committee with stakeholders.	Adoption by Council of the reviewed operational plans for ward committees.
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and Public Participation	PUBLIC PARTICIPATION AND PUBLIC EDUCATION		5.9. Workshops for public participation drivers	Agenda, Attendance registers	Workshop done for ward committees only	Number of workshops conducted by set date	number	R1 290, 000.00	R120 000.00	05/25/41/5306/000	N/A	N/A	N/A	Conduct 2 workshops for public participation drivers by 30 June 2016	Preparation for the first workshop	Conduct one workshop for public participation drivers	Preparation for the second workshop	Conduct one workshop for public participation drivers
									Quarterly Cash flow						R120,000.00	N/A	R60,000.00	N/A	R60,000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	CUSTOMER CARE AND PETITIONS MANAGEMENT		5.10. Installation of customer care hotline	Customer care direct hotline; Memo to ICT;	Customer care office line in place	Customer care direct hotline established by set date	Date	R930 000.00	R100,000.00	05/20/10/4980/042	N/A	N/A	MSIG	Establishment of customer care direct hotline by 30 June 2016	Preparation of specifications for the installation of the customer care direct hotline.	Appointment of the service provider for the installation of the customer care direct hotline.	Commissioning of customer care direct hotline.	Publishing and creation of awareness of the customer care direct hotline existence.
									Quarterly Cash flow						R100, 000.00	N/A	R100, 000.00	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	CUSTOMER CARE AND PETITIONS MANAGEMENT		5.11. Conducting of 2016 customer service points' survey.	Survey forms, appointment letter of service provider, Terms of Reference	2015 customer care survey	Survey conducted by set date	date	R150 000.00	R150 000.00	05/25/41/5190/000	N/A	N/A	N/A	Conduct annual customer satisfaction survey by 30 June 2016	Develop Terms of Reference and submit them to SCM	Appointment of Service Provider	Conduct annual customer satisfaction survey	Compile Report on customer satisfaction survey
									Quarterly Cash flow						R150 000.00	N/A	N/A	R150,000.00	N/A
Section 3.2: Page 119 - 137	Good Governance and Public Participation	CUSTOMER CARE AND PETITIONS MANAGEMENT		5.12. Monitoring of presidential hotline, suggestion boxes, walk-ins and written complaints and petitions	Recorded complaints and petitions; Proof of referral; Attendance registers of meetings for dispute mitigation	Customer care policy and public participation and petitions plan in place	Monthly reports of received, referred and resolved complaints and petitions by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions by 30 June 2016	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions	100% Management (Register, Refer to relevant department and Resolve) of complaints and petitions
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and Public Participation	POLITICAL AND ADMINISTRATIVE INTERFACE		5.13. Roll out Support for the effective functioning of the Municipal Council	Attendance registers, minutes of meetings, Agenda of meetings	Whippery Committee and Calendar of meetings are in place	Minutes of meetings held.	Number	R1 290 000.00	R120 000.00	05/25/41/5306/000	N/A	N/A	N/A	Six (6) Preparatory meetings prior to sittings of Council and six (6) Whippery meetings by 30 June 2016	One (1) Pre-council meeting and one (1) Whippery meeting	Two (2) Pre-council meetings and two (2) Whippery meetings	Two (2) Pre-council meetings and two (2) Whippery meetings	One (1) Pre-council meeting and two (1) Whippery meeting
									Quarterly Cash flow						R120,000.00	R20,000.00	R40,000.00	R40,000.00	R20 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	POLITICAL AND ADMINISTRATIVE INTERFACE		5.14. Provide support for the effective functioning of the Council Study groups and constituency work system	Attendance registers, minutes of meetings, Agenda of meetings, reports, list of study group members	Office of the full time Chief Whip and the Local Parliamentary Constituency Office (Matatiele) in place.	Reports on the operations of the Political study groups and the Constituency Office.	Number	R1 290, 000.00	R100 000.00	05/25/41/5306/000	N/A	N/A	N/A	Holding of two (2) Political Study Groups and two (2) Constituency Work Sessions by 30 June 2016	One (1) Political Study Group held.	One (1) Constituency Work Session held.	One (1) Political Study Group held.	One (1) Constituency Work Session held
									Quarterly Cash flow						R100,000.00	R25,000.00	R25,000.00	R25,000.00	R25,000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	CITIZEN MERIT AWARDS		5.15. Provision of recognition awards to the deserving local citizens	Approved list of merit awards recipients.	Final Draft By-law on Civic Symbols and Awards is in place.	Formation of a Selection Committee and a call for nomination of the citizens.	Date	R1 290, 000.00	R150 000.00	05/25/41/5306/000	N/A	N/A	N/A	To have merit awards issued to the selected and approved local citizens by 30 June 2016.	Approval of the By-law on Civic Symbols and Awards.	Appointment of the selection committee and call for nominations.	Approval of the names and purchase of memorabilia for the selected citizens.	Holding of the merit awards ceremony.
									Quarterly Cash flow						R150,000.00	N/A	N/A	R100,000.00	R50,000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	COUNCIL SUPPORT: CITIZEN MERIT AWARDS		5.16. To purchase furniture and equipment	Order(s) or appointment letter	Dilapidated furniture	Purchased goods	Date	R98 000.00	R98 000.00	80/25/41/5750/013	N/A	N/A	N/A	To purchase 4 x laptops, 1 x laminating machine, 1 x printer, 1 x shredding machine and 5 x chairs	Preparation of specifications.	Advertisement for furniture and equipment.	Service provider/s appointed.	N/A
									Quarterly Cash flow						R98,000.00	N/A	N/A	R98,000.00	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance and Public Participation	Legal Services	ALL	5.17. Formulation of standard contract drafting template	Complete standard Contract drafting template	Contracts and lease agreements and procurement plan are in place	Draft Contract drafting template	Date	N/A	N/A	N/A	N/A	N/A	N/A	Development of standard contract template by 31 December 2015	Preparations of the drafting of standard contract drafting template	Submission of the final draft of standard contract drafting template	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good governance and Public Participation	Legal Services	ALL	5.18. Gazetting of by-laws	Proof of payment, printed By-Laws in the government gazette	Draft By-laws in place	Obtaining quotations from government printers	Number	R600 000.00	R600 000.00	05/25/42/5400/000	N/A	N/A	Opex	To have a maximum number of by-laws as per quotation from the government printers Gazetted by 30 June 2016	Preparing by-laws for gazetting according to the government printers' standard procedure	Request gazetting quotations from government printers	Gazetting of by-laws	Gazetting of by-laws
									Quarterly Cash flow						R600 000.00	N/A	N/A	R600 000.00	N/A
Section 3.2: Page 119 - 137	Good governance and Public Participation	Legal Services: Risk	ALL	5.19. Review Risk management policy and anticorruption strategy	Council resolution on adopted policy and anticorruption strategy	Risk management policy in place	Draft reviewed risk management policy	Date	N/A	N/A	N/A	N/A	N/A	N/A	Review risk management policy, anticorruption strategy by 30 June 2016	Review risk management policy	Drafting of anticorruption strategy	Adoption of reviewer policy and anticorruption strategy by council	Implementation of risk management policy and anticorruption strategy
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance and Public Participation	Legal Services: Risk	ALL	5.20. Compilation of Municipal Risk register	Quarterly risk reports	Risk management policy in place	Risk management workshop	Date	N/A	N/A	N/A	N/A	N/A	N/A	One Compiled risk register by 30 June 2016	1 quarterly Risk Register	Preparation for risk management workshop and 1 quarterly risk register	Holding of a risk management workshop, 1 quarterly risk register and compilation of 2016/2017 risk register	1 quarterly risk register
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and Public Participation	LED – stakeholder relations	All wards	5.21. Establish an Led Forum /LAT	Minutes/ Attendance register	Local Action Team meetings held in 2014/15	Number of LAT meetings held by June 2016	Number	R155 000.00	R10 000.00	05/35/20/51980/000	N/A	N/A	CRR	Four LAT meetings held by 30 June 2016	1 LAT Meeting held	1 LAT Meeting held	1 LAT Meeting held	1 LAT Meeting held
									Quarterly Cash flow						R 10 000.00	R 2500.00	R 2500.00	R 2500.00	R 2500.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	DEVELOPMENT PLANNING-Land Administration	All	5.22. Review of the Land and Lease Disposal Policy	Reviewed Land and Lease Disposal Policy	2013 Land and Lease Disposal Policy	Reviewed policy by set date	Date	N/A	N/A	N/A	N/A	N/A	Operational budget	Review of the Land and Lease Disposal Policy by 30 June 2016	N/A	N/A	Draft Policy completed by 30 March 2016	Reviewed Land and Lease Disposal Policy tabled to Council by 30 June 2016
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	DEVELOPMENT PLANNING-Land Administration	All	5.23. Seating of 4 meetings for Asset Disposal Forum	Minutes of meetings of Asset Disposal Forum	Land Sale Applications	Number of meetings held	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Seating of 4 meetings for Asset Disposal Forum	1 st Asset Disposal Forum meeting held by 30 September 2015	2 nd Asset Disposal Forum meeting held by 30 December 2015	3 rd Asset Disposal Forum meeting held by 30 March 2016	4 th Asset Disposal Forum meeting held by 30 June 2016
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and Public Participation	DEVELOPMENT PLANNING - Outdoor advertising		5.24. Outdoor Advertising By Law review	Reviewed	2011 Outdoor Advertising by law	Reviewed Outdoor Advertising By Law by set date	Reviewed Outdoor Advertising By Law	N/A	N/A	N/A	N/A	N/A	Operational budget	Review of Outdoor Advertising By Law by 30 June 2016	N/A	N/A	Draft Policy completed by 30 December 2015	Reviewed Outdoor Advertising By Law Policy tabled to Council by 30 March 2016
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	HUMAN SETTLEMENT		5.25. 1000 Rural Housing Beneficiary form filled	Letter confirming forms submitted to DoHS	4700 units under construction	Letter confirming 1000 beneficiary list by June 2015	Letter of confirmation	N/A	N/A	N/A	N/A	N/A	N/A	1000 beneficiaries forms filled and submitted to DoHS	250 beneficiary form submitted to DoHS	250 beneficiary form submitted to DoHS	250 beneficiary form submitted to DoHS	250 beneficiary form submitted to DoHS
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	GOOD GOVERNANCE AND PUBLIC PARTICIPATION	HUMAN SETTLEMENT		5.26. Housing Sector Plan	Approved Housing Sector Plan	Approved Housing Sector Plan 2014/15	Draft Housing Sector Plan Q3 Council Approval Q4		N/A	N/A	N/A	N/A	N/A	N/A	Housing Sector Plan Approved by 30 th May 2016	Planning	Prioritization and approved by Council	Draft Housing Sector Plan	Council Approval
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.27. Identification of illegal Development and Shacks	Notice Letters issued to owners	200 notices issued and court order obtain for Harry Gwala	Identification and issuing of notice	Notice Letters	N/A	N/A	N/A	N/A	N/A	N/A	200 Notices Issued and 2 court orders granted	20 illegal developments identified and issued with notices at Cedarville	50 illegal developments identified and issued with notices at CBD and Matatiele	50 illegal developments identified and issued with notices at Etsokolele and Dark City	80 illegal developments identified and issued with notices at North Ends
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.28. Data capturing of 2000 people Housing needs register	forms filled and captured through Housing needs register	Trained Officials (ward clerk and ward committee members) in 10 June 2015	Number of people captured	No	N/A	N/A	N/A	N/A	N/A	N/A	Housing needs register data collected at ward level and captured 2000	Housing needs register data collected at ward level and captured 500	Housing needs register data collected at ward level and captured 500	Housing needs register data collected at ward level and captured 500	Housing needs register data collected at ward level and captured 500
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.29. Pre- 1994 Housing Ratification Subsidy Itsokolele Mzingisi North End	List of beneficiaries identified. Letter for approval	4 locations of pre-1994 houses	List of identified beneficiaries and application letter submitted to DoHS by set date	List Date	N/A	N/A	N/A	N/A	N/A	N/A	List of beneficiaries identified for necessary rectification and Application letter submitted to DoHS by 30 June 2016	N/A	Meeting with DoHS	Identification of beneficiaries	Application letter submitted to DoHS
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.30. Farmworkers subsidy	Application letters Meeting register and minutes	Farmers trained by DoHS on 10 June 2015	Submitted application letter to DoHS by set date	Application letters Date	N/A	N/A	N/A	N/A	N/A	N/A	Submission of Farmworkers subsidy application forms to DoHS by 31 December 2015	Collection of application forms from Farmers	Submission of application forms to DoHS	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.31. Housing consumer education to all planned and under construction projects	Attendance Register	N/A	Number of People Reached	No	N/A	N/A	N/A	N/A	N/A	N/A	10 Housing consumer education lessons to be conducted by 30 June 2015	2 Lessons on Housing consumer education to all planned and under construction projects	2 Lessons on Housing consumer education to all planned and under construction projects	4 Lessons on Housing consumer education to all planned and under construction projects	2 Lessons on Housing consumer education to all planned and under construction projects

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.32. Preparation and presentation of monthly report	Minutes, agendas and attendance register	Adequate monitoring and assessment	8 Monthly progress reports submitted and presented to MTN	Number	N/A	N/A	N/A	N/A	N/A	N/A	8 Monthly progress reports submitted by 30 June 2016	2 Monthly progress reports	2 Monthly progress reports	2 Monthly progress reports	2 Monthly progress reports
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	HUMAN SETTLEMENT		5.33. Preparation and reporting of quarterly performance reports	Minutes, agendas and attendance register	Adequate communication and information sharing	4 Quarterly reports	Number	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly Performance reports held by 30 June 2016	1 Quarterly performance report	1 Quarterly performance report	1 Quarterly performance report	1 Quarterly performance report
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Development		5.34. Review of Communication strategy, Action Plan and implementation	Council resolution, report	Communication strategy	Adopted Communication Strategy by set date	Adopted Communication Strategy Date	R340 000.00	R200 000.00	05/10/20/5180/000	N/A	N/A	Own	Reviewed Communication Strategy and Action Plan adopted by Council by 30 th June 2016	Review Communications strategy and Action Plan conduct Workshop	Implementation	Implementation	Implementation

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
				tation															
									Quarterly Cash flow						R200 000.00	R125 000	R25 000	R25 000	R25 000
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.35. IGR Forum meetings and stakeholder engagements	Minutes & Attendance register	IGR ToR	Number of meetings held by set date	Number date	R340 000.00	R20 000.00	05/10/20/5180/000	N/A	N/A	Own	Coordinate 4 IGR meetings by 30 th June 2016	1 IGR Meeting	1 IGR Meeting	1 IGR Meeting	1 IGR Meeting
									Quarterly Cash flow						R20 000.00	R5000.00	R5000.00	R5000.00	R5000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research		5.36. Media engagements/briefings	Attendance register	4 Media engagements / Briefings	Number of media engagements conducted by set date	Number date	R340 000.00	R30 000.00	05/10/20/5180/000	N/A	N/A	Own	Coordinate 4 media engagements by 30 June 2016	1 Media engagement	1 media engagement	1 media engagement	1 media engagement
															R30 000.00	R7500.00	R7500.00	R7500.00	R7500.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.37. Information Days	Attendance register	Two information sessions	Attendance register by set date	date	R 340 000.00	R 20 000.00					Coordinate two information sharing sessions on various issues by 30 June 2016	N/A	1 information sharing session	N/A	1 information sharing session
									Quarterly Cash flow						R 20 000.00	N/A	R10 000.00	N/A	R10 000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.38. Website upgrade	Advert, appointment letter and invoices	Existing Municipal Website	Launch date of the upgraded website	Date	R250 000.00 + R100 000.00	R100 000.00	80/10/20/5756/001 & 05/10/20/5190/000	N/A	N/A	Own	Upgraded website by 30 June 2016	Upgraded website	Website launch	N/A	N/A
									Quarterly Cash flow						R100 000.00	R250 000.00	R100 000.00	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.39. Website Management	Proof of documents uploaded	500 documents uploaded	Number of uploaded documents by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	60 documents uploaded by June 2016 and web space rental	15 documents uploaded	15 documents uploaded	15 documents uploaded	15 documents uploaded
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research		5.40. Radio Slots / Interviews (Talk to your Portfolio Head and Mayor)	Attendance register	Communications Strategy	Number of radio slots & Interviews conducted by set date	number date	R610 000.00	R150 000.00	05/10/20/5400/000	N/A	N/A	Own	Secure 18 Radio Slots and Interviews by June 2016	2 Radio Slots and Interview	7Radio Slots and Interview	2Radio Slots and Interview	7Radio Slots and Interview
									Quarterly Cash flow						R150 000.00	R25 000.00	R25 000.00	R 50 000 .00	R50 000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.41. Municipal Publications	Newsletter	Newsletters	Number of publications produced by set date	Number date	R610 000.00	R100 000.00	05/10/20/5400/000	N/A	N/A	Own	Produce 6000 newsletter copies by 30 June 2016	N/A	N/A	N/A	Print 6 000 copies
									Quarterly Cash flow						R100 000.00	Nil	Nil	Nil	R100 000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.42. Municipal Publications	Service delivery pamphlet	Pamphlets	Number of publications produced by set date	Number date	R610 000.00	R50 000.00	05/10/20/5400/000	N/A	N/A	Own	Produce 4000 leaflet copies by 30 June 2016	1000 copies	1000 copies	1000 Copies	1000 copies
									Quarterly Cash flow						R50 000.00	R12 500.00	R12 500.00	R12 500.00	R12 500.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research		5.43. Municipal publications	Newspaper column	Number of columns produced	Number of columns produced by set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Produce 50 columns by 30 June 2016	13 columns	12 columns	13 columns	12 columns
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research		5.44. Coordination of Local Communicators Forum	Minutes and attendance register	Local Communicators Forum	Number of meetings held by set date	Number date	R340 000.00	R20 000.00	05/10/20/5180/000	N/A	N/A	Own	Conduct 4 LCF Meetings by 30 June 2016	1 LCF Meeting	1 LCF Meeting	1 LCF Meeting	1 LCF Meeting
									Quarterly Cash flow						R20 000.00	R5000.00	R5000.00	R5000.00	R5000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol and Migration: Communication Research	All	5.45. Internal Communications	Attendance registers	Communications Strategy	Number of meetings held By set date	Number date	N/A	N/A	N/A	N/A	N/A	N/A	Conduct 3 internal communications platform by 30 June 2016	N/A	1 internal communications Meeting	1 internal communications Meeting	1 internal communications Meeting
									Quarterly cash flow						NIL	NIL	NIL	NIL	NIL

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Events, Branding & Marketing		5.46. Mayoral Road shows, adopt a project campaign	Attendance register & Report	three Mayoral Road shows & 2 adopted projects	Number of Mayoral Roadshows conducted & projects adopted by set date	Number date	R90 000.00	R70 000.00	05/10/20/5306/000			Operational budget	To conduct 4 mayoral road shows by 30 June 2016	1 mayoral road show/Imbizo & 1 stakeholder engagement	1 mayoral road show/Imbizo. 1 Adopt a Project campaign	1 mayoral road show/Imbizo. 1 stakeholder engagement	1 mayoral road show/Imbizo. 1 Adopt a Project campaign
									Quarterly cash flow						R70 000.00	R10 000.00	R25 000.00	R10 000.00	R25 000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Events, Branding & Marketing		5.47. Project launch, handover and visits	Minutes Attendance register	Nine Project visits	Number of projects visited by set date	Number date	R90 000.00	R20,000.00	05/10/20/5306/000			Operational budget	To conduct 4 project visits by 30 June 2016	1 project visit	1 project visit	1 project visit	1 project visit
									Quarterly cash flow						R20 000.00	R5 000.00	R5 000.00	R5 000.00	R5 000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Events, Branding & Marketing		5.48. Review of 2015/2016 Municipal calendar of events	Council resolution and calendar	Calendar of Events	Date of adoption by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Reviewed Municipal calendar of events and marketing of Municipal events adopted by Council by 31 July 2016	Implementation of the calendar	Implementation of the calendar	Implementation of the calendar	Implementation of the calendar
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Events, Branding & Marketing		5.49. Development of the Marketing Strategy Action Plan and implementation	Council resolution for adoption of marketing Strategy	Marketing Strategy in place	Adopted Marketing Strategy Action Plan by set date	Adopted Marketing Strategy Action Plan date	R610 000.00	R280 000.00	05/10/20/5400/000				Development and Implementation of the Marketing strategy action plan by 30 June 2016	Purchase branding material	SABC Morning Live broadcast	Advertising	Marketing campaigns
									Quarterly Cash flow						R280 000.00	R80 000.00	R100 000.00	R50 000.00	R50 000.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Events, Branding & Marketing		5.50. Marketing and branding	Articles , columns on national publication	Profile on Local Government Handbook	Municipal profile on a national magazine by set date	Number date	R610 000.00	R50 000.00	05/10/20/5400/000			Operational budget	Profiling municipality on National publication by 30 June 2016	SCM Process	Submission of information	Publishing	Distribution of magazines
									Quarterly cash flow						R50 000.00	Nil	Nil	R50 000.00	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4	
Section 3.2: Page 119 - 137	Good Governance and public participation	Public Participation , Events and Marketing	All wards	5.51. Manage Municipal Branding	Proof of payment, Delivery Note, Diaries, Calendars, business cards and desk calendars	200 diaries, 1000 wall calendar, 23 batches of business cards and 100 desk calendars delivered by 31 Dec 2014	Number of branding material	Number	N/A	N/A	N/A	N/A	N/A	Own	Coordinate the acquisition of 300 diaries ,1 500 wall calendar, 34 packets of business cards and 300 desk calendars delivered by 31 Dec 2015	Call for tender	Approval of Designs and Delivery of material	N/A	N/A	
															Nil	Nil	Nil	Nil	Nil	
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Migration		5.52. Coordinate inter-cultural programmes.	Pictures and attendance register.	None	Number of cultural programmes by set date	number	R340 000.00	R30 000.00	05/10/20/5180/000	N/A	N/A	OWN	Africa Day celebration by June 2016	N/A	N/A	N/A	Preparatory meetings Africa Day celebration	
									Quarterly Cash flow						R 30 000.00	Nil	Nil	Nil	R30 000.00	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION							PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST		OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Migration		5.53. Conduct community dialogues	attendance register	Migration policy	Number of dialogues held	number	R340 000.00	R10 000.00		05/10/20/5180/000	N/A	N/A	OWN	12 community dialogues by June 2016	3 Community dialogue	3 community dialogue	3community dialogue	3 community dialogue
									Quarterly Cash flow						R10 000.00	R2500.00	R2500.00	R2500.00	R2500.00	
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Migration		5.54. School visit for integration of foreign nationals and the local communities.	attendance register	3 school visits	Number of trained people	Number	R610 000.00	R10 000.00		05/10/20/5400/000	N/A	N/A	OWN	To conduct 8 school visits for integration of foreign nationals and the local communities by 30 June 2016	4 School visit for integration of foreign nationals and the local communities	N/A	N/A	4 School visit for integration of foreign nationals and the local communities
									Quarterly Cash flow						R10 000.00	R5 000.00	NIL	NIL	R5 000.00	
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Migration		5.55. Data collection on migrants	Record sheet	Foreign national Data base	Number of people recorded	number	N/A	N/A		N/A	N/A	N/A	N/A	To have an migrants data base register by 30 June 2016	migrants data base register in town	migrants data base register in town	migrants data base register in rural areas	migrants data base register in rural areas
									Quarterly Cash flow						NIL	NIL	NIL	NIL	NIL	

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Migration		5.56. Migration Advisory Committee meetings	attendance register and Minutes	Advisory committee ToR	Number of meetings held	number	R610 000.00	R 10 000.00	05/10/20/5400/000	N/A	N/A	OWN	To hold 4 Migration Advisory Committee meetings by June 2016	1 Migration Advisory Committee meeting.	1 Migration Advisory Committee meeting	1 Migration Advisory Committee meeting	1 Migration Advisory Committee meeting
									Quarterly Cash flow						R 10 000.00	R 2500.00	R 2500.00	R 2500.00	R 2500.00
Section 3.2: Page 119 - 137	Good Governance and public participation	Communications, IGR, Protocol And Migration: Migration		5.57. Migration advisory Panel Meetings	attendance register and Minutes	Migration Panel Committee	Number of meetings held	number	R610 000.00	R 10 000.00	05/10/20/5400/000	N/A	N/A	OWN	To hold 4 Migration advisory Panel Meetings by 30 June 2016	1 Migration advisory Panel Meetings	1 Migration advisory Panel Meetings	1 Migration advisory Panel Meetings	1 Migration advisory Panel Meetings
									Quarterly Cash flow						R 10 000.00	R 2500.00	R 2500.00	R 2500.00	R 2500.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.58. IDP/Budget Process Plan -IDP Steering Committee and Rep Forums -IDP Outreachs -Strategic Planning -Annual IDP Review	Adverts, Attendance registers, reports	Credible and Adopted IDP	Approved IDP by set date	Date	R6000 000.00 + R260 000.000	R500 000.00 + R260 000.00	05/10/15/5180 000 & 05/10/15/5370/000	N/A	N/A	OWN	Review the 2015/16 IDP by 31 May 2016	-Adoption of the IDP/Budget Process Plan	Situational Analysis	-Strategic Planning Session	-IDP Budget Outreach
																-1 st IDP Steering Committee and IDP Rep Forum	2 nd IDP Steering Committee and Rep Forum	-3 rd IDP Steering Committee and rep Forum	-4 th IDP Steering Committee and rep Forum
																-Community Outreach		-Tabling of the Draft IDP to Council	-Adoption of the Draft IDP by 31 May 2015
									Quarterly Cash flow						R760 000.00	R160 000.00	R50 000.00	R500 000.00	R50 000.00
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.59. AdVERTISEments on Media -Website Uploading -Notice-boards	Public notices	12 Notices and website Uploading	Number of Notices and Publication by set date	Number	N/A	N/A	N/A	N/A	N/A	OWN	12 Notices on the local newspaper and Uploading on the Municipal website by 30 June 2016.	5 Notices	1 Notice	4 Notices	2 Notices
																Quarterly Cash flow			

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.60. Development of Performance Agreements and Plans for Middle Managers	Signed performance agreements and plans.	PMS Framework and PMS Policy	Performance Agreements and Plans submitted by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	To have Performance Agreements and Plans developed for all Middle Managers by 30 th July 2016	Signed Agreements and Plans by 14 th July 2016	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.61. Development of Performance Agreements and Plans for Municipal Manager and General Managers	Signed performance agreements and plans.	PMS Framework and PMS Policy	Performance Agreements and Plans submitted by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Submission of Performance Agreements and Plans, for Municipal Managers and section 56 Managers	Submit signed Performance Agreements and Plans by 30 September 2016	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.62. Development of Performance plans for Task Grade 14-12	Signed performance plans.	PMS Framework and PMS Policy	Performance Plans submitted by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Signed Performance Plans for Task Grade 14-12 by 30 September 2015	Signed Plans by 30 September 2015	N/A	N/A	N/A
									Quarterly Cash flow						N/A	N/A	N/A	N/A	N/A
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.63. 4 Quarterly Reports	Completed reports	PMS Framework -PMS Policy -PMS Audit Charter	Number of quarterly reports adopted.	date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly reports adopted by council by 30 June 2016	Quarter 4 Performance report for 2014/15	Quarter 1 Performance report for 2015/16	Mid-term Performance report for 2015/16 adopted by council.	Quarter 3 Performance report for 2015/16
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.64. Mid-term Budget and Performance Workshop	Tabled report to council, adverts	Midterm reports	Mid-term report adopted by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Mid-Term performance report adopted by council by 25 January 2016	N/A	Develop and distribute Midterm reporting Template to all departments	Adoption of the Midterm Performance Report	N/A
									Quarterly Cash flow →						R140 000	Nil	Nil	R140 000.00	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.65. Revised SDBIP	Approved SDBIP, council minutes	14/15 SDBIP	SDBIP approved by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Revised SDBIP approved by 28 February 2016	N/A	Collection of information for the revision of the SDBIP	Approval of the Revised SDBIP by February 2016	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.66. Annual Performance Assessments for MM, GM's and Middle Managers	Attendance registers, assessment report	14/15 annual assessments	Performance Assessment held by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Annual performance Assessment of Section 56 and Middle Managers held by 30 th September 2015	Coordination of Annual Performance Assessments for all Managers	N/A	N/A	N/A
									Quarterly Cash flow						NIL	NIL	NIL	NIL	NIL
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.67. Midterm Performance Assessments for MM, GM's and Middle Managers	Attendance registers, assessment report	14/15 annual assessments	Performance Assessment held by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Mid-term Performance assessment of Section 56 and Middle Managers held by 31 March 2016	N/A	N/A	Coordination of Midyear Performance Assessments for all Managers	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.68. Approval of Municipal SDBIP	SDBIP with date of approval	Approved 2015/16 SDBIP	Approved SDBIP by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Approved 2016/17 SDBIP by 30 June 2016	N/A	N/A	Draft SDBIP developed by 31 March 2016	Conduct SDBIP Workshop and Approve 2016/17 SDBIP by 28 th June 2016
									Quarterly Cash flow						R100 000.00	Nil	Nil	Nil	R100 000.00
Section 3.2: Page 119 - 137	Good governance & Public Participation	IDP/M&E		5.69. Annual Report	Comments, advert, report, council resolutions	2013/14 annual report	Submitted APR by set date	date	N/A	N/A	N/A	N/A	N/A	N/A	Adoption of the Annual Report by 31 st March 2016	Submission of the 2014/15 Annual Report to AG by 31 August 2015	Information collection for the Annual Report	Tabling of the Annual report to Council by 25 th January 2016	Adoption of the Annual report by 31 st March 2016
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance & Public Participation	IDP/M&E		5.70. Back to Basics	12 Reports	Action Plan	Council Resolution	Date	N/A	N/A	N/A	N/A	N/A	N/A	12 Monthly Reports	3 Reports submitted to relevant Stakeholders	3 Reports submitted to relevant Stakeholders	3 Reports submitted to relevant Stakeholders	3 Reports submitted to relevant Stakeholders
									Quarterly Cash Flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.71. Operation Clean Audit	Attendance registers, minutes and 1 report	Unqualified Audit opinion	Number of OCA meetings held by set date	number	N/A	N/A	N/A	N/A	N/A	N/A	To hold four OCA meetings after receiving AG audit report by 30 June 2016.	N/A	N/A	Two meetings OCA	Two Meetings OCA

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public	Internal Audit		5.72. Municipal Dashboard	4 Reports, proof of submission	4 Municipal dashboard reports	4 quarterly reports by set date	Number Date	N/A	N/A	N/A	N/A	N/A	N/A	4 Quarterly municipal dashboard reports submitted to Auditor General	1 municipal dashboard report to be submitted to AG	1 municipal dashboard report to be submitted to AG	1 municipal dashboard report to be submitted to AG	1 municipal dashboard report to be submitted to AG
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.73. Financial Statements Audits	attendance register; report; minutes of meetings	2013/14 AFS and 2014/15 Interim Financial Statements Audits	Audited Annual and interim financial statements by set date	date	R1 700 000.00	R 700 000.00	05/10/30/5190/000	N/A	N/A	OWN	AFS to be audited by 31 August 2015 and Interim to be audited by 28 February 2016	AFS to be audited by 31 August 2015.	N/A	Interim Financial Statements audited by 31 March 2016	N/A
									Quarterly Cash flow						R 425 000.00	R212 500.00	Nil	R212 500.00	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.74. Review Policies, Plans, and Strategy (1)	Adopted Policies, Annual Audit Plan And Strategies With Council Resolution	Plans and charters in place.	Approved Annual Audit Plan by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	One Annual Audit Plan approved by 31 July 2015	One Annual Audit Plan approved by 31 July 2015	N/A	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
					Number														
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.75. Review Policies, Plans, and Strategy (2)	Adopted Policies, Annual Audit Plan And Strategies With Council Resolution Number	Plans and charters in place.	Approved fraud prevention plan by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	1 fraud prevention plan by 31 Dec 2015	N/A	1 fraud prevention plan by 31 Dec 2015	N/A	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.76. Review Policies, Plans, and Strategy (3)	Adopted Policies, Annual Audit Plan And Strategies With Council Resolution Number	Plans and charters in place.	Approved Charters by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	Two Audit charters approved by 1 Jan 2016	N/A	Two Audit charters approved 31 Dec 2015		
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.77. Review Policies, Plans, and Strategy (4)	Adopted Policies, Annual Audit Plan And Strategies With Council Resolution Number	Plans and charters in place.	Approved Internal audit Strategy by set date	Date	N/A	N/A	N/A	N/A	N/A	N/A	1 Internal Audit Strategy by 31 March 2016	N/A	N/A	1 Internal Audit Strategy by 31 March 2016	N/A
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.78. Spot checks and monitoring internal control tool.	48 Spot Checks reports and 4 Internal Control Tool	Internal Control tool and Spot checks	Submission of Quarterly Internal Control tools by set date number of spots checks done by set date	Date and number	N/A	N/A	N/A	N/A	N/A	N/A	Four quarterly Internal Control tool submissions to COGTAEC. 48 annual spot checks by 30 June 2016.	1 quarterly Internal Control tool submitted to COGTA EC 12 Spots Checks	1 quarterly Internal Control tool submitted to COGTA EC 12 Spot Checks	1 quarterly Internal Control tool submitted to COGTA EC 12 Spot Checks	1 quarterly Internal Control tool submitted to COGTA EC 12 Spot Checks
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.79. Annual Audit Plan	4 Performance reports, 1 AFS, 1 Interim financial Statements and 8 audit cycle reports	Audit reports	Number of audit reports by set date	Number and date	R1 700 000.00	R1 000 000.00	05/10/30/5190/000	N/A	N/A	OWN	4 Performance reports, 1 AFS, 1 Interim financial Statements and 8 audit cycle reports	1 Performance reports and 1 AFS	1 Performance reports and 2 audit cycle reports	1 Performance reports, 1 Interim financial Statement and 3 audit cycle reports	1 Performance reports and 3 audit cycle reports
									Quarterly Cash flow						R1 275 000	R318 750	R318 750	R318 750	R318 750
Section 3.2: Page 119 - 137	Good Governance and public participation	Internal Audit		5.80. Internal audit software	Benchmarking reports, Business Plan	credible internal audit reporting system	Procure Audit software reporting by set date	Date	R930 000.00	R 300 000.00	05/20/10/4980/042	N/A	N/A	MSIG	Procurement of Audit Reporting software by 30 th June 2016	N/A	Procure Audit Reporting software by 30 th March 2016	N/A	N/A
									Quarterly Cash flow						R 150 000.00	Nil	R150 000.00	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: Women and elderly participation	All	5.81. Awareness campaign about women health issues and gender based violence	Pictures Attendance register Reports	Women's forum and women empowerment strategy	Number of awareness campaigns	number	R800 000.00	R40 000.00	05/10/25/5306/000	N/A	N/A	OWN	To conduct 4 awareness campaigns on women's health and 4 awareness campaigns on GBV by June 2016	01 women's health awareness campaign and 01 GBV awareness campaign	01 women's health awareness campaign and 01 GBV awareness campaign	01 women's health awareness campaign and 01 GBV awareness campaign	01 women's health awareness campaign and 01 GBV awareness campaign
									Quarterly Cash flow →						R 40 000.00	R10000.00	R10000.00	R10000.00	R10 000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Women and Elderly Participation	N/A	5.82. Awareness Campaigns on Elderly abuse	Attendance registers Pictures	Older person's strategy and older person's forum	Number of awareness campaigns	number	R 800 000.00	R20 000.00	05/10/25/5306000	N/A	N/A	OWN	To conduct 4 awareness campaigns on elderly abuse by 30 June 2016	01 awareness campaigns on elderly abuse	01 awareness campaigns on elderly abuse	01 awareness campaigns on elderly abuse	01 awareness campaigns on elderly abuse
									Quarterly Cash flow →						R20 000.00	R 5 000 00	R 5 000 00	R 5 000.00	R5000 00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Women and Elderly Participation	All	5.83. Golden Games and assist elderly owned projects	Attendance registers Pictures	Older person's strategy and older person's forum	Number of projects	number	R800 000.00	R80 000.00	05/10/25/5306/000	N/A	N/A	own	To host 2 matches and 01 tournament and assist 04 elderly led projects by 30 June 2016	2 ward matches preparing for golden games tournament and 01 elderly led project to be assisted	1 tournament and 01 elderly led project to be assist	01 elderly led project to be assist	01 elderly led project to be assist
									Quarterly Cash flow →						R 80 000.00	R5 000.00	R65 000.00	R 5 000.00	R5000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: Children and Youth development	All	5.84. Conduct Awareness Campaigns on Teenage pregnancy, Substance abuse, Crime Prevention.	Pictures Attendance register Quarterly report	Youth development Strategy, Designated Group Strategy	Number of campaigns held	number	N/A	N/A	N/A	N/A	N/A	N/A	To conduct 4 awareness Campaigns on Teenage pregnancy, Substance abuse, Crime Prevention by 30 June 2016	1 awareness campaign on Teenage pregnancy, Substance abuse, Crime Prevention	1 awareness campaign on Teenage pregnancy, Substance abuse, Crime Prevention	1 awareness campaign on Teenage pregnancy, Substance abuse, Crime Prevention	1 awareness campaign on Teenage pregnancy, Substance abuse, Crime Prevention
									Quarterly Cash flow →						N/A	N/A	N/A	N/A	N/A

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Children and youth development		5.85. Sport Arts and cultural development	Attendance registers Pictures	Sports council	Number of people trained	number	R800 000.00	R20 000.00	05/10/25/5306/000	N/A	N/A	OWN	To conduct 2 Sport Arts and cultural development activities by 30 June 2016	Preparatory games for SALGA Games	Coordinating Under 19 SALGA Games	n/a	N/A
									Quarterly Cash flow						R 20 000.00	R 5 000.00	R15000.00	N/A	N/A
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Children and youth development		5.86. Skills Development	Attendance registers Pictures	Youth	Number of skills development activities conducted	number	R800 000.00	R290 000.00	05/10/25/5306/000	N/A	N/A	own	To conduct and facilitate 2 skills development activities by 30 June 2016	N/A	N/A	Registration for needy students to tertiary institution, Bursaries. Award Ceremony	.
									Quarterly Cash flow						R 290 000.00	N/A	N/A	R 290 000.00	N/A
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Children and Youth development	All wards	5.87. Supports Early Childhood Development Centres (ECDC's)	Reports and Pictures	Informal crèches	Number of ECDC's supported Date of establishment of CAC	Number date	R800 000.00	R60 000.00	05/10/25/5306/000	N/A	N/A	OWN	To support 4 ECDC's in the municipality by 30 June 2016	1 ECDC Assisted	1 ECDC assisted	1 ECDC assisted	1 ECDC assisted
									Quarterly Cash flow						R 60 000.00	R 15 000.00	R 15 000.00	R 15 000.00	R 15 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	Children and youth development		5.88. Functioning of Children Advisory Council	minutes and attendance register	Children Advisory Council	Number of meetings	Number	R800 000.00	R 30 000.00	05/10/25/5306/000	N/A	N/A	OWN	Conduct (4) Quarterly Children Advisory Council meetings by 30 June 2016	1 Children Advisory Council meeting	1 Children Advisory Council meeting	1 Children Advisory Council meeting	1 Children Advisory Council meeting
															R 30 000.00	R 7 500.00	R7 500.00	R7 500.00	R7 500.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: HIV/AIDS AND DISABILITY	All	5.89. Functioning of Local AIDS Council (LAC)	Minutes Attendance register Council resolution	LAC	Number LAC meetings Held Date of adoption	number date	R800 000.00	R12 000.00	05/10/25/5306/000	N/A	N/A	OWN	Conduct 4 LAC Meetings by 30 June 2016	1 LAC Meeting	1 LAC Meeting	1 LAC Meeting	1 LAC Meeting
															R 12 000.00	R 3 000.00	R 3 000.00	R 3 000.00	R 3 000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: HIV/AIDS AND DISABILITY	N/A	5.90. HIV/AIDS Prevention, education and awareness	Attendance registers Pictures Reports	LAC	Number of awareness campaigns	number	R800 000.00	R70 000.00	05/10/25/5306/000	N/A	N/A	OWN	04 activities on HIV/AIDS Prevention, education and awareness by 30 June 2016	1 HCT campaign	World AIDS Day/Sports Heroes Walk.	Condom Week	Candle light memorial
									Quarterly Cash flow						R 70 000.00	N/A	R 30 000.00	R 20 000.00	R 20 000.00

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: HIV/AIDS AND DISABILITY	N/A	5.91. Care and Support to HIV/AIDS Support Group (SG)	Attendance registers Pictures	LAC	Number of activities	number	R800 000.00	R60 000.00	05/10/25/5306/000	N/A	N/A	OWN	3 Activities on Care and Support of HIV/AIDS Support Groups by 30 June 2016	Training of and Assessment of HIV/AIDS Support Groups	Training and Assessment of HIV/AIDS Support Groups	Assessment of HIV/AIDS Support Groups	Assessment of HIV/AIDS Support Groups
									Quarterly Cash flow						R 60 000.00	R15000.00	R15000.00	R15000.00	R15000.00
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: HIV/AIDS AND DISABILITY	All wards	5.92. Advocacy for People with Disability (PwD)	Attendance registers minutes	Disability Forum	Number of awareness campaigns	number	R800 000.00	R18 000.00	051025530600	N/A	N/A	OWN	4 Activities on Advocacy for People with Disability by 30 June 2016	Deaf Awareness Week	1 International Day for Persons with Disabilities	1 Human Rights Month Campaigns	N/A
									Quarterly Cash flow						R 18 000.00	R 6 000.00	R 6 000.00	R 6 000.00	N/A
Section 3.2: Page 119 - 137	Good Governance and Public Participation	SPU: HIV/AIDS AND DISABILITY	All wards	5.93. Skills Development for PwD	Number of PWD'S trained and admission letters	Disability Forum	Number of workshops held	number	R800 000.00	R40 000.00	051025530600	N/A	N/A	OWN	3 empowerment activities for PwD by 30 June 2016	Training on different skills	Assist trainees to form Co-ops	Training on different skills	Provision of assistive devices
									Quarterly Cash flow						R 40 000.00	R 5 000.00	R30 000.00	R 5 000.00	

KPA 6: SPATIAL DEVELOPMENT

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING- Town Planning	26	6.1. Planning & Survey - Cedarville Middle Income township.	Township Register	2014 SDF, approved Township layout	Completed Township Register by set date.	Date	R633 708.00	R250 000.00	05/35/10/5190/000	N/A	N/A	CRR	Township Establishment approved by June 2016	Township establishment submitted to province by 30 September 2015	Approved oval Township Establishment by 30 December 2015	Approved SG Diagram and land survey of township by 30 March 2016	Opened Township Register by 30 June 2016
									Quarterly Cash flow						R250 000.00	Nil	R75 000.00	R25 000.00	R150 000.00
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING- Town Planning	All	6.2. Processing of rezoning applications within 60 days	Application Register	60 day turnaround time	Number of days (Average Turnaround time) for processing rezoning applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Process rezoning, applications within 60 days	Process rezoning, applications within 60 days	Process rezoning, applications within 60 days	Process rezoning, applications within 60 days	Process rezoning, applications within 60 days
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING-Town planning	All	6.3. Processing of subdivision and consent applications within 60 days	Application Register	60 day turnaround time	Number of days (Average Turnaround time) for processing of Subdivision applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing of subdivision and consent applications within 60 days	Processing of subdivision and consent applications within 60 days	Processing of subdivision and consent applications within 60 days	Processing of subdivision and consent applications within 60 days	Processing of subdivision and consent applications within 60 days
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING-Land	2.	6.4. Maluti Land Tenure Upgrading	Approval letter for Maluti Land donation	Deed of grants, valuation certificate	Land donation by set date	Date	N/A	N/A	N/A	N/A	N/A	Operational budget	Maluti Land donation by June 2016	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Co-ordination of Maluti Land Donation process to Province	Maluti Land donated by June 2016
									Quarterly Cash flow						Nil	nil	nil	nil	nil
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING-Town	2,19,20	6.5. Serving of compliance notices within one week of identification	Register of contravention notices	Conducted site inspections, LUMS By-Law	Number of days (Turnaround time) to issue notices.	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within 7 days of identification	Compliance notices served within 7 days of identification	Compliance notices served within 7 days of identification	Compliance notices served within 7 days of identification	Compliance notices served within 7 days of identification
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING-Land	All	6.6. Processing of municipal land disposal applications within 60 days	Application Register	60 day turnaround time	Number of days (Average Turnaround time) for processing of municipal	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days	Processing of municipal land disposal applications within 60 days

IDP REF.	NATIONAL KPA	DEPARTMENTAL PROGRAMME	WARD	PROJECT DESCRIPTION	MEANS OF VERIFICATION	BASELINE	KPI	UNIT OF MEASURE	ANNUAL BUDGET INFORMATION						PERFORMANCE TARGET & PROJECTED BUDGET PER QUARTER				
									ACTUAL BUDGET 2015/16 FY	PROJECT TOTAL COST	OPEX VOTE	CAPEX VOTE	REV.	SOURCE	ANNUAL TARGET	Q1	Q2	Q3	Q4
							land disposal applications		Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING- Outdoor advertising	2,19,26	6.7. Processing of outdoor advertising applications within 60 days	Register for outdoor advertising applications	60 day turnaround time	Number of days (Turnaround time) for processing of processing of outdoor advertising applications	Number of days	N/A	N/A	N/A	N/A	N/A	Operational budget	Processing of outdoor advertising applications within 60 days	Processing of outdoor advertising applications within 60 days	Processing of outdoor advertising applications within 60 days	Processing of outdoor advertising applications within 60 days	Processing of outdoor advertising applications within 60 days
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil
Section 3.2: Page 116 - 118	Spatial Rationale	DEVELOPMENT PLANNING- Outdoor advertising	2,19,26	6.8. Management of Outdoor advertising Policy	Register for contravention notices	Outdoor advertising signage By-Law in Place	Number of days (Turnaround time) to approve applications	Number	N/A	N/A	N/A	N/A	N/A	Operational budget	Compliance notices served within 7 days of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification	Serving of compliance notices within one week of identification
									Quarterly Cash flow						Nil	Nil	Nil	Nil	Nil

MONTHLY PROJECTIONS OF OPERATING, CAPITAL EXPENDITURE AND REVENUE FOR EACH VOTE

EC441 Matatiele - Supporting Table SA26 Budgeted monthly revenue and expenditure (municipal vote)

Description	Ref	Budget Year 2015/16												Medium Term Revenue and Expenditure Framework		
		July	August	Sept.	October	November	December	January	February	March	April	May	June	Budget Year 2015/16	Budget Year +1 2016/17	Budget Year +2 2017/18
Revenue by Vote	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Vote 1 - Executive & Council		17,485	17,485	17,485	17,485	17,485	17,485	17,485	17,485	17,485	17,485	17,485	17,485	209,819	222,199	241,924
Vote 2 - Budget & Finance		25	25	25	25	25	25	25	25	25	25	25	25	300	300	300
Vote 3 - Corporate		8	8	8	8	8	8	8	8	8	8	8	8	100	105	111
Vote 4 - Development & Planning		1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	1,652	19,820	18,948	19,909
Vote 5 - Community		11,267	11,267	11,267	11,267	11,267	11,267	11,267	11,267	11,267	11,267	11,267	11,267	135,209	155,401	156,360
Vote 6 - Infrastructure																
Total Revenue by Vote		30,437	30,437	30,437	30,437	30,437	30,437	30,437	30,437	30,437	30,437	30,437	30,437	365,249	396,953	418,603
Expenditure by Vote to be appropriated																
Vote 1 - Executive & Council		3,028	3,028	3,028	3,028	3,028	3,028	3,028	3,028	3,028	3,028	3,028	3,028	36,338	40,050	44,609
Vote 2 - Budget & Finance		4,907	4,907	4,907	4,907	4,907	4,907	4,907	4,907	4,907	4,907	4,907	4,907	58,880	68,261	78,631
Vote 3 - Corporate		3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	3,906	46,873	50,151	53,557
Vote 4 - Development & Planning		1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	1,131	13,576	14,542	15,904
Vote 5 - Community		3,961	3,961	3,961	3,961	3,961	3,961	3,961	3,961	3,961	3,961	3,961	3,961	47,535	48,694	50,809
Total Expenditure by Vote		24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	24,165	289,979	316,607	347,081

THREE-YEAR DETAILED CAPITAL WORKS PLAN

2014-17 CAPITAL PROJECTS FOR PROJECT MANAGEMENT UNIT				
Details	Amount	2014/15 MIG	2015/16 MIG	2016/17 MIG
Maluti Internal Streets -Phase 3	21 381 980.00	200 000.00	4 050 000.00	17 156 542
Maluti Internal Streets -Phase 2	-	1 418 679.00	-	-
Cross to St Johns Access Road	-	230 000.00	-	-
Nyanzela Access Road	11 065 807.29	4 782 365.29	-	-
Mnqayi Access Road	3 873 027.94	2 203 027.94	1 765 109	-
Manzi Access Road	3 928 212.00	2 048 212.00	-	-
Sabasaba Access Road	-	1 493 367.00	-	-
Sekhutlong Access Road	-	306 889.00	-	-
Zingcuka-Madlangeni Access Road	-	311 964.00	-	-
Matatiele internal Streets Phase 1	17 000 000.00	5 697 957.00	5 677 075	1 250 069
Matatiele Internal Roads - Area C	17 337 755.44	6 750 000.00	6 814 672	894 823
Cedarville Internal Roads Phase 2	16 899 859.25	4 220 440.00	-	-
Paballong Access Road	4 500 000.00	2 685 000.00	-	-
Masopha Access Road	2 932 500.00	1 500 000.00	380 000	-
Mahangwe S/Field	2 500 000.00	1 700 000.00	1 748 772	-
Afsondering S/Field	2 500 000.00	1 700 000.00	2 801 404	-
Nkau S/Field	2 500 000.00	1 700 000.00	2 801 404	-
Majoro S/Field	2 500 000.00	1 700 000.00	1 740 000	-
Epiphany S/Field	2 500 000.00	1 700 000.00	1 740 000	-
Fresh Produce Market	5 300 000.00	2 558 000.00	3 838 366	-
Upgrading of Cedarville Internal Roads	19 000 000.00	-	-	15 500 000.00
Upgrading of Matatiele Internal Roads	19 000 000.00	-	-	15 000 000.00
Community Facility (15%)	7 524 600.00	-	-	6 772 140.00
Provision of Services to 19 industrial sites	2 508 200.00	-	3 785 000	2 257 380.00
Sijoka Access Road	9 944 480.00	-	200 000	3 490 000
Langreng footbridge	1 000 000.00	-	1 000 000.00	
Manase Access Road (Ward 3)	2 1600 000.00	-	2 052 000	2 000 000.00
Mehloloaneng Access Road (ward 16)	8 000 000.00	-	200 000.00	9 090 000.00
Madlangala to Maqwathini to Moreneng Access Road (Ward 11)	5 000 000.00	-	-	5 000 000
Sandfontein AR –ward 26	-	-	1 200 000	5 020 000
Khaue AR –ward 25	-	-	200 000	-
Soloane AR-ward 24	-	-	1 200 000	3 600 000
Mabheleni AR-ward 21	-	-	200 000	3 760 000
Mangopeng AR-ward 14	-	-	200 000	3 320 000
Zazingeni- Mazizini AR-ward 04	-	-	630 000	-
Kamorathaba-Tsepisong village AR-ward 02	-	-	511 000	-
Tlakanelo Footbridge – ward 13	-	-	200 000	-
Manase – ward 3	-	-	1 000 000	-
Ward 20 MIG Project	-	-	2 664 000	-
TOTAL	113 637 161.92	45 105 901.23	48 398 799	94 110 954
ALLOCATION		45 759 000.00	48 086 000.00	50 164 000.00