



MATATIELE

LOCAL MUNICIPALITY

RE-ADVERTISEMENT TENDER NOTICE

Bids are hereby invited from suitably experienced Service Providers for the project stated below::

BID NO	DESCRIPTION	ADVERTISING DATE	CLOSING DATE
MATAT/ 2020/2021-66	PROVISION OF SECURITY SERVICES FOR A PERIOD OF THREE YEARS FOR THE MATATIELE LOCAL MUNICIPALITY (MLM) (COMMENCING FROM THE PERIOD OF APPOINTMENT)	02 JULY 2021	31 JULY 2021 @ 12h00

Bid Documents will be available at the **Municipal Website and BTO Offices for a non – refundable tender fee of R1 000.00 payables** in the Municipal bank account (Ned Bank 1011292106 branch code 198765, name of company and bid no as reference) **(Failure to attached proof of purchase will lead disqualification)** are also available from Municipal website as from **06 July 2021. Opening of the bids will be under minimum requirements of the Covid-19 restrictions also no bidder with no face mask will be allowed.**

All bids submitted should remain valid for a period of 90 days after the bid closing date.

1. Notes to Prospective Bidders: Compulsory submissions (Failure to submit any of the following will result in disqualification)

- 1.1 Municipal clearance certificate certifying that no municipal rates and service charges owed by the bidder and any of its directors to Matatiele Municipality or to any other municipality where the bidder's business operations are located are in arrears for more than three months. If you don't pay rates you must submit both affidavit and Proof of residence from Ward Councillor, if you submit one of the two required (bidder and its directors) you will be disqualified.
- 1.2 Certified copies of BBBEE certificate issued by a Verification Agency accredited by SANAS or a Registered Auditor or a Sworn Affidavit, Failure to submit will result in zero points score for BBBEE status level.
- 1.3 Authority to sign section must be signed and completed in full.
- 1.4 Copies of ID Documents must be certified.
- 1.5 The bid will be evaluated according to the preferential procurement model in the Preferential Procurement the bidders' attention is drawn to Form MBD6.1. Must complete in full.
- 1.6 Company profile with traceable references
- 1.7 All bidders should complete MBD 1, MBD 2, MBD 4, MBD5, MBD 8, and MBD 9, Ethics Commitment for Suppliers of Matatiele Local Municipality.
- 1.8 Submit audited or reviewed annual financial statements for 3 years, or for the period since establishment if established during the last 3 years, if required by law to prepare annual financial statement.
2. Bids received after the published closing date will not be considered and will not be opened.
3. All prospective service providers of goods and services and infrastructure procurement are to be registered on Central Data base in order to do business with all organs of state in the Republic of South Africa.
4. **Bidders are warned not to accept any person who request any amount for award for this bid, it is a scam and fraud, that person must be reported to the nearest police station.**
5. **The Bids will be evaluated on the basis of the Preferential Procurement Policy Framework Act (Act No.5, 2000), and the regulations pertaining thereto (2017), as well as the Matatiele Local Municipality's Supply Chain Management policy. 80/20 preference point system will be used. The bids will be evaluated in two stages, namely:**
 - Stage 1-Functionality
 - Stage 2 -Price and BBBEE Points
 - Price (80)
 - BBBEE Points (20)

With regard to functionality the following criteria will be applicable and the maximum points required.

Description	Score	Weight
Previous experience with state/parastatal entities. Certified copies of appointment letters supported by reference letter from the same entity to be attached.		40
1.1. 1 appointment letter and reference letter	10	
1.2. 2 appointment letters and reference letters	30	
1.3. 3 appointment letters and reference letters	40	
Operational site with Security Equipment – Inspection will be done before the award		30
2.1 Panic buttons	3	
2.2 Patrol vehicles	5	
2.3 Active Two Way Radios	2	
2.4 Fire Arms	5	
2.5 Metal Detectors	3	
2.6 Torch	3	
2.7 Hand cuffs	3	
2.8 Truncheons (Batons)	3	
2.9 Occurrence Books	3	
Team Experience – Attach CV and Certified Security Certificates		30
3.1 Area Manager		
1 year	2	
2 years	3	
3 years	5	
4 years and above	10	
3.2 Senior Supervisor (Grade B)		
1 year	2	
2 years	3	
3 years	5	
4 years and above	10	
3.3 Supervisor (Grade B)		
1 year	2	
2 years	3	
3 years	5	
4 years and above	10	

Only bidders that scored 90 points out of 100 in respect of “functionality” will be evaluated further and therefore be eligible for the award, and bidders that scored less than 90 points will be considered as non-responsive.

Bids must be submitted in a sealed envelope clearly marked **“PROVISION OF SECURITY SERVICES FOR A PERIOD OF THREE YEARS FOR THE MATATIELE LOCAL MUNICIPALITY (MLM) (COMMENCING FROM THE PERIOD OF APPOINTMENT) “BID NO: 2020/2021-66”** must be deposited in the Bid Box located at the New Budget and Treasury Offices, Mountain View, Matatiele 4730.

Matatiele Local Municipality does not bind itself to accept the lowest or any bid and reserves the right to accept the Bid in whole or part, at the rates quoted and also Matatiele Local Municipality may not appoint one service provider for more than one similar bids advertised and or evaluated on the same date, for the fair distribution of jobs to service providers.

Technical enquiries should be directed to **MS K Blignaut (Manager: Administration and Council Support)** at **KBlignaut@matatiele.gov.za** and SCM enquiries to **Mr Z Mani: at ZMani@matatiele.gov.za.**

MR. L. MATIWANE
MUNICIPAL MANAGER