

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> |
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| CR 01/24/08/16 | 24 August 2016 | <u>SWEARING-IN OF MEMBERS OF COUNCIL OR AFFIRMATION OF OATH (AFFIRM FAITHFULNESS AND OBEDIENCE TO THE CONSTITUTION OF THE REPUBLIC OF SOUTH AFRICA) AND SIGNING OF THE CODE OF CONDUCT (SECTION 55 AND SCHEDULE 1 OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, 32 OF 2000)</u> | 61 Councillors and 10 Traditional Leaders were sworn in. |
| CR 02/24/08/16 | 24 August 2016 | <u>ELECTION OF THE HONOURABLE SPEAKER (SECTION 36 (2) AND 36 (4) OF THE LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 117 OF 1998)</u> | That Cllr. N. Mshuqwana be elected as the Honourable Speaker of Council. Cllr. N. Mshuqwana accepted the nomination and signed the nomination form. |
| CR 03/24/08/16 | 24 August 2016 | <u>ELECTION OF THE EXECUTIVE COMMITTEE (SECTION 45 OF THE LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 117 OF 1998)</u> | That following Councillors be elected as members of the Executive Committee: <ol style="list-style-type: none">1. Cllr. M.M. Mbedla2. Cllr. S.M. Mzozoyana3. Cllr. S.C. Maphasa4. Cllr. T. Dyantyi5. Cllr. N.A. Nkukhu6. Cllr. M.C. Setenane7. Cllr. N. Ngwanya8. Cllr. W.C. Mdolomba9. Cllr. K.C. Biggs The 9 newly elected Executive Committee |

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| | | | members accepted nomination and signed nomination forms. |
| CR 04/24/08/16 | 24 August 2016 | <u>ELECTION OF HIS / HER WORSHIP THE MAYOR (SECTION 48 OF THE LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 117 OF 1998)</u> | That Cllr. M.M. Mbedla be elected as the Mayor of Matatiele Local Municipality. Cllr. M.M. Mbedla accepted the nomination and signed the nomination form. |
| CR 05/24/08/16 | 24 August 2016 | <u>THE ELECTION OF THE CHIEF WHIP (IF SUCH POSITION IS CREATED IN COUNCIL) IN ACCORDANCE WITH THE PROCEDURES SET OUT IN SCHEDULE 3 TO THE LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT)</u> | That Cllr. S. Mngenela be elected as the Chief Whip of Council. Cllr. S. Mngenela accepted the nomination and signed the nomination form. |
| CR 06/24/08/16 | 24 August 2016 | <u>ELECTION OF CHAIRPERSONS OF THE SECTION 79 COMMITTEES: LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998</u> | That the following Councillors be elected as Chairpersons of Section 79 Committees: 1. Municipal Public Accounts Committee (MPAC) – Cllr. S. Baba 2. Women`s Caucus - Cllr. I.N. Maketela 3. Public Participation and Petitions Committee – Cllr. M.E. Motloli The newly elected Chairpersons of Section 79 Committees accepted nomination and |

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| CR 07/24/08/16 | 24 August 2016 | <u>ELECTION OF CHAIRPERSONS OF SECTION 80 COMMITTEES: LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998 (ACT NO. 117 OF 1998)</u> | <p>signed the nomination forms.</p> <p>That the following Councillors be elected as Chairpersons of Section 80 Committees:</p> <ol style="list-style-type: none"> 1. Budget and Treasury Office Standing Committee – Cllr. N. Ngwanya 2. Community Services Standing Committee – Cllr. S.C. Maphasa 3. Corporate Services Standing Committee – Cllr. T. Dyantyi 4. Economic Development and Planning Standing Committee – Cllr. N.A. Nkukhu 5. Infrastructure Services Standing Committee – Cllr. M.C. Setenane 6. Special Programmes Unit and Communications Unit Standing Committee – Cllr. S.M. Mzozoyana <p>The newly elected Chairpersons of Section 80 Committees accepted nomination and signed the nomination forms.</p> |
| CR 08/24/08/16 | 24 August 2016 | <u>ELECTION OF COUNCILLORS TO REPRESENT MATATIELE LOCAL MUNICIPALITY AT THE ALFRED NZO DISTRICT MUNICIPALITY (ITEM 16 OF SCHEDULE 2 TO THE LOCAL</u> | <p>That Six (6) representatives, four (4) from the ANC, one (1) from the DA and one (1) from the AIC be elected to represent the Matatiele Local Municipality at Alfred Nzo District Municipality.</p> |

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| | | <u>GOVERNMENT: MUNICIPAL STRUCTURES ACT, 117 OF 1998)</u> | <p>That the following Councillors be elected to represent Matatiele Local Municipality at the Alfred Nzo District Municipality:</p> <ol style="list-style-type: none"> 1. Cllr. P.A. Mohale 2. Cllr. C.L. Nxesi 3. Cllr. N.B. Nkomo 4. Cllr. W.K. Leballo 5. Cllr. W.B. Potwana 6. Cllr. N. Njobe <p>The 6 newly elected Councillors to represent Matatiele Local Municipality at the Alfred Nzo District Municipality accepted nomination and signed nomination forms.</p> |
| CR 09/24/08/16 | 24 August 2016 | <u>REPORT ON THE STANDING RULES AND ORDERS OF THE MATATIELE MUNICIPAL COUNCIL</u> | <ol style="list-style-type: none"> 1. That a report to Council about the existing Standing Rules and Orders of the Council be noted. 2. That the existing Standing Rules and Orders of the Council as gazetted on 18 December 2015 be noted and accepted until reviewed. |
| CR 10/24/08/16 | 24 August | <u>REPORT ON MATATIELE LOCAL</u> | 1. That a report on the Delegation |

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| | 2014 | <u>MUNICIPALITY DELEGATION FRAMEWORK</u> | <p>Framework for the Matatiele Local Municipality be noted.</p> <p>2. That Delegation Framework for the Matatiele Local Municipality be noted and accepted.</p> |
| CR 11/24/08/16 | 24 August 2016 | <u>REPORT ON CIRCULAR 29 OF 2016 ISSUED BY THE DEPARTMENT OF CO- OPERATIVE GOVERNMENT AND TRADITIONAL AFFAIRS</u> | <p>1. That the contents of Circular No. 29 of 2016 issued by the Department of Co-operative Governance and Traditional Affairs be noted.</p> <p>2. That tabling of the items contained in this circular at the Municipal Councillors' induction workshop be approved.</p> <p>3. That holding of the internal/Municipal Councillors' induction workshop on 04 to 08 September 2016 be approved by the Municipality instead of 11 to 15 September as these dates will clash with the SALGA-COGTA-LGSETA joint induction programme.</p> <p>4. That tabling of all internal policies and</p> |

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| | | | <p>other strategic documents of the Municipality of the Municipality at the forthcoming Councillors' induction workshop be approved.</p> <p>5. That a notice be taken that the proposed dates for the SALGA- COGTA-LGSETA joint Councillors' induction workshop are 12 to 16 September 2016.</p> |
| CR 12/24/08/16 | 24 August 2016 | <u>REPORT ON CALENDAR OF MEETINGS FOR THE 2016/2017 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u> | That the Municipal calendar of meetings and events for 2016/2017 financial year be noted by Council. |
| CR 13/24/08/16 | 24 August 2016 | <u>CONSIDERATION OF URGENT MATTERS:</u> <u>WORKING TOOLS FOR MATATIELE LOCAL MUNICIPALITY REPRESENTATIVES AT THE ALFRED NZO DISTRICT MUNICIPALITY</u> | <p>On proposal by Cllr. P.A. Mohale, seconded by Cllr. W.B. Potwana</p> <p>It was RESOLVED</p> <p>That Management must provide the necessary working tools for the Matatiele Local Municipality representatives at the Alfred Nzo District Municipality.</p> |
| CR 14/29/08/16 | 29 August | <u>STATEMENT OF FINANCIAL</u> | 1. That, the report on the statement of |

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| | 2016 | <u>PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2016/2017 BUDGET (MFMA SECTION 71) FOR PERIOD ENDED 31st JULY 2016 REPORT</u> | <p>financial performance, position and the implementation of the 2016/17 budget (MFMA Section 71 Report) for the period ended 31st July 2016 including supporting documentation attached as Annexure A for all July 2016 financial transactions recorded up to close of business 31st July 2016 be noted and approved by Council.</p> <p>2. That, the period ended 31st July 2016 spending rate of 1% on capital and 5% on operating budgets as per financial transactions recorded up to close of business 31st July 2016 be noted by Council.</p> <p>3. That, the following aged outstanding debtors balance of R90,206,054.01 for the period ended 31st July 2016 be noted by Council:</p> <ul style="list-style-type: none">• Current – R24 196 220• 30 days – R1 478 910• 60 days – R1 354 350.• 90 days – R604 738 |

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| | | | <ul style="list-style-type: none">• 120 days – R774 207• 150 days – R516 160• 180+ days – R61 281 472 <p>4. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Government – R57 691 602• Businesses – R3 482 698• Domestic – R4 154 806• Handed over- R24 571 815• Sundry – R305 130 <p>5. That, the cash and cash equivalents of R109, 900, 247 for period ended 31st July 2016 be noted by Council.</p> <p>6. That, each departmental preparation and implementation of the control measures to eliminate unnecessary expenditures and operating expenditures be maintained within the council raised revenues be noted by Council.</p> <p>7. That, the submission of section 71 reports and returns to Provincial and</p> |

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| | | | National Treasuries before the 10 th working day of the month for months of the period ended 31 st July 2016 be noted by Council. |
| CR 15/29/08/16 | 29 August 2016 | <u>REPORT ON NON – CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT AND FILLING OF THE VACANT POST OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u> | <ol style="list-style-type: none">1. That the report on non-concurrence by the MEC for COGTA in respect of the appointment to the position of General Manager: Economic Development and Planning for noting and consideration by the Council be noted by the Council.2. That the guidance or interpretation by the MEC for COGTA as per letter dated 12 August 2016, on the composition of the recruitment panel in respect of the filling of a vacancy of a Senior Manager by municipalities be noted and accepted by the Council.3. That the advice by the MEC for COGTA as per letter dated 12 August 2016, to re – start of the recruitment process in respect of filling the position of General |

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| | | | <p>Manager: Economic Development and Planning with immediate effect be accepted and approved by the Council.</p> <p>4. That a notice be taken that an employment offer to the position of General Manager: Economic Development and Planning was made to Ms. T Matela, subject to the concurrence by the MEC for COGTA.</p> <p>5. That the Ms. T Matela be appointed to act as/and to the position of the General Manager: Economic Development and Planning, for a period not exceeding three months, with effect from 01 September 2016, be approved by the Council.</p> <p>6. That a total remuneration package of R770 569.00 per annum being the mid-point package of upper limits of salary payable to the Senior Manager of category 2 Municipality in terms of the</p> |

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| | | | Gazette of 1 July 2015 be approved by the Council and be paid to the acting incumbent. |
| CR 16/29/08/16 | 29 August 2016 | <u>REPORT ON APPOINTMENT OF AN ACTING GENERAL MANAGER: COMMUNITY SERVICES</u> | <ol style="list-style-type: none">1. That the report on appointment of an acting person to the position of General Manager: Community Services, pending the response from the office of the MEC for COGTA, but for a period not exceeding three months be noted and approved by the Council.2. That a notice be taken that the Council resolved that an employment offer to the position of General Manager: Community Services be made to Mr. S. Mbedla, upon receipt of the concurrence by the MEC for COGTA.3. That the Mr. S. Mbedla be appointed to act as/and to the position of the General Manager: Community Service, for a period not exceeding three months, with |

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| | | | <p>effect from 01 September 2016, be approved by the Council.</p> <p>4. That a total remuneration package of R770 569.00 per annum being the mid-point package of upper limits of salary payable to the Senior Manager of category 2 Municipality in terms of the Gazette of 1 July 2015 be approved by the Council and be paid to the acting incumbent.</p> |
| CR 17/29/08/16 | 29 August 2016 | <p><u>CONSIDERATION OF URGENT MATTERS</u></p> <p><u>ESTABLISHMENT OF COMMITTEES</u></p> <p><u>ELECTION OF MEMBERS OF SECTION 79</u></p> <p><u>COMMITTEES: LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998 (ACT NO. 117 OF 1998)</u></p> | <p><u>WHIPPERY</u></p> <ol style="list-style-type: none"> 1. Cllr. Sonwabile Mngenela (Chairperson) 2. Cllr. Mokhameleli Motloli 3. Cllr. Thembeke Dyantyi 4. Cllr. Lulamile Nxesi 5. Cllr. Leornand Mothapa 6. Cllr. Kenneth Biggs 7. Cllr. Lebohang Stuurman 8. Cllr. Wele Mdolomba 9. Cllr. Lungisani Nkamba 10. Chief Thabang Quali |

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| | | | <p><u>RULES AND ORDERS</u></p> <ol style="list-style-type: none">1. Cllr. Nomasomi Mshuqwana (Chairperson)2. Cllr. Sonwabile Mngenela3. Cllr. Matsepo Setenane4. Cllr. Lebohang Stuurman5. Cllr. Kenneth Biggs6. Cllr. Sibamba-Ngazibini Mgolombane7. Cllr. Winnie Khopiso Leballo8. Cllr. Mzwamadoda Booi9. Chief Jerry Moshoeshoe <p><u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)</u></p> <ol style="list-style-type: none">1. Cllr. Sibongiseni Baba (Chairperson)2. Cllr. Thabiso Mohoto3. Cllr. Nobuhle Nkomo4. Cllr. Tholang Molefe5. Cllr. Fikile Libaziso6. Cllr. Nomakhephu Mosebetsane7. Cllr. Paulos Hloele8. Cllr. Mzwamadoda Stanford Booi |

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| | | | <p>9. Cllr. Nofihli Moshoeshoe 10. Cllr. Thobeka Constance Mshuqwana-Galo</p> <p><u>WOMEN'S CAUCUS</u></p> <p>1. Cllr. Iris Ntlokomeleng Maketela (Chairperson) 2. Cllr. Nomasomi Mshuqwana 3. Cllr. Nomonde Abegail Nkukhu 4. Cllr. Matshepo Cecelia Setenane 5. Cllr. Nobuhle Beauty Nkomo 6. Cllr. Shumikazi Mary-Jane Mzozoyana 7. Cllr. Nonzwakazi Ngwanya 8. Cllr. Winnie Khopiso Leballo 9. Cllr. Noma-Roma Cornelia Ludidi-Mzonke 10. Cllr. Nombulelo Albertina Ganya 11. Cllr. Fikile Prudence Libaziso 12. Cllr. Nonceba Preticia Xaki 13. Cllr. Nontlantla Ignatia Makhube 14. Cllr. Cynthia Nokwanda Sambane 15. Cllr. Alice Ntaoleng Mpopo 16. Cllr. Francina Shale 17. Cllr. Thembeka Dyantyi 18. Cllr. Nomfusi Sylvia Nomzwakhe</p> |

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| | | | <p>Paula</p> <p>19. Cllr. Tselane Felicia Mohatla</p> <p>20. Cllr. Thobeka Constance Mshuqwana-Galo</p> <p>21. Cllr. Sibamba-Ngazibini Mgolombane</p> <p>22. Cllr. Nozuko Njobe</p> <p>23. Cllr. Nomakhephu Mosebetsana</p> <p><u>PUBLIC PARTICIPATION AND PETITIONS COMMITTEE</u></p> <p>1. Cllr. Mokhameleli Motloli (Chairperson)</p> <p>2. Cllr. Nombulelo Ganya</p> <p>3. Cllr. Sikumbuzo Vikwa</p> <p>4. Cllr. Ntaoleng Mpopo</p> <p>5. Cllr. Nozuko Njobe</p> <p>6. Chief Kutloano Letuka</p> |
| CR 18/29/08/16 | 29 August 2016 | <p><u>CONSIDERATION OF URGENT MATTERS</u></p> <p><u>ESTABLISHMENT OF COMMITTEES</u></p> <p><u>ELECTION OF MEMBERS OF SECTION</u></p> | <p><u>BUDGET & TREASURY OFFICE STANDING COMMITTEE</u></p> <p>1. Cllr. Nonzwakazi Ngwanya (Chairperson)</p> <p>2. Cllr. Joey Graham van Whye</p> |

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| | | <u>80 COMMITTEES: LOCAL GOVERNMENT: MUNICIPAL STRUCTURES ACT, 1998 (ACT NO. 117 OF 1998)</u> | <ol style="list-style-type: none"> 3. Cllr. Kenneth Charles Biggs 4. Cllr. Cyprian Sithole 5. Cllr. Nontlantla Makhube 6. Cllr. Sibamba-Ngazimbini Mgolombane 7. Cllr. Enerst Kabelo Sephuhle 8. Cllr. Nozuko Njobe 9. Chief Thabang Kuali 10. Chief Jerry Moshoeshoe <u>COMMUNITY SERVICES STANDING COMMITTEE</u> <ol style="list-style-type: none"> 1. Cllr. Sicelo Maphasa (Chairperson) 2. Cllr. Lungisani Nkamba 3. Cllr. Nonceba Xaki 4. Cllr. Nokwanda Sambane 5. Cllr. Wele Mdolomba 6. Cllr. Leornard Mothapha 7. Cllr. Tselane Mohatla 8. Cllr. Joseph Mabula 9. Cllr. Nozuko Njobe 10. Chief Mbuyisazwe Mgubo 11. Chief Theko Lebenya |

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| | | | <p><u>CORPORATE SERVICES STANDING COMMITTEE</u></p> <ol style="list-style-type: none">1. Cllr. Thembeke Dyantyi (Chairperson)2. Cllr. Lebohang Stuurman3. Cllr. Sibamba-Ngazibini Mgolombane4. Cllr. Joey G. van Whye5. Cllr. Ernest K. Sephuhle6. Cllr. Wonga Potwana7. Cllr. Tholang Molefe8. Chief Nomthandazo Ludidi9. Chief Makaula Ntlola <p><u>ECONOMIC DEVELOPMENT AND PLANNING STANDING COMMITTEE</u></p> <ol style="list-style-type: none">1. Cllr. Nomonde Nkukhu (Chairperson)2. Cllr. Polelo Mohale3. Cllr. Mdibanisi Mtoto4. Cllr. Alice Mpopo5. Cllr. Xolani Mnconywa6. Cllr. Thobeka Mshuqwana-Galo |

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| | | | <p>7. Cllr. Wele Mdolomba 8. Cllr. Tholang Molefe 9. Cllr. Tselane Mohatla 10. Chief Rapasa Maketela 11. Chief Thembani Tyhali</p> <p><u>INFRASTRUCTURE SERVICES STANDING COMMITTEE</u></p> <p>1. Cllr. Matsepo Setenane (Chairperson) 2. Cllr. Makopano Shale 3. Cllr. Hazel Mncedi Mdingi 4. Cllr. Lulamile Nxesi 5. Cllr. Zolile Bono 6. Cllr. Wonga Potwana 7. Cllr. Nomfusi Paula 8. Cllr. Joseph Mabula 9. Cllr. Wele Mdolomba 10. Chief Nomthandazo Ludidi 11. Chief Mbuyisazwe Mgubo</p> <p><u>SPECIAL PROGRAMMES UNIT (SPU) AND COMMUNICATIONS UNIT STANDING COMMITTEE</u></p> <p>1. Cllr. Shumikazi Mzozoyana</p> |

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| | | | <p>(Chairperson)</p> <p>2. Cllr. Noma-Roma Ludidi-Mzonke</p> <p>3. Cllr. Iris Maketela</p> <p>4. Cllr. Thabo Likobela</p> <p>5. Cllr. Nozuko Njobe</p> <p>6. Cllr. Tselane Mohatla</p> <p>7. Cllr. Constance Mshuqwana-Galo</p> <p>8. Chief Puseletso Matoetoe</p> |
| CR 19/29/08/16 | 29 August 2016 | <p><u>CONSIDERATION OF URGENT MATTERS</u></p> <p><u>RETURNING OF LAPTOPS BY COUNCILLORS</u></p> | <p>On proposal by Cllr. M.M. Mbedla, seconded by Cllr. K.C. Biggs</p> <p>It was RESOLVED</p> <p>That all Councillors from the previous term of Council must return their laptops and Councillors who want to buy the laptops from the Municipality can do so after the Budget and Treasury Office has verified the market value of the laptops.</p> |
| CR 20/28/10/16 | 28 October 2016 | MINUTES OF THE FIRST ORDINARY COUNCIL MEETING HELD ON 24 AUGUST 2016 | <p>That the minutes of the first ordinary Council meeting held on 24 August 2016 be CONFIRMED as a true reflection of the proceedings of the meeting.</p> |

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| CR 21/28/10/16 | 28 October 2016 | MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 29 AUGUST 2016 | That the minutes of the special Council meeting that was held on 29 August 2016 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 22/28/10/16 | 28 October 2016 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2016/17 BUDGET (MFMA SECTION 71) FOR QUARTER ONE ENDED 30 SEPTEMBER 2016 REPORT</u> | <ol style="list-style-type: none">1. That, the report on the statement of financial performance, position and the implementation of the 2016/17 budget (MFMA Section 71 Report) for the quarter one ended 30 September 2016 including supporting documentation attached as Annexure for all June 2017 financial transactions recorded up to close of business 30 September 2016 be noted and approved.2. That, the quarter one ended 30 September 2016 spending rate of 11% on capital and 15% on operating budgets as per financial transactions recorded up to close of business 30 September 2016 be noted.3. That, the following aged outstanding debtors balance of R80,451,340.02 for the quarter one ended 30 September 2016 be noted: |

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| | | | <ul style="list-style-type: none">• Current – 3,239,659.71• 30 days – R 1,565,021.31• 60 days – R 11,195,557.86• 90 days – R 562,682.21• 120 days – R 1,106,413.19• 150 days – R 447,230.63• 180+ days – R 62,334,775.11 <p>4. That, the following categorised outstanding debtors be noted:</p> <ul style="list-style-type: none">• Government –R47,089,821• Businesses – R3,366,838• Domestic – R4,198,738• Handed over- R25,673,284• Sundry – R122,658.29 <p>5. That, the cash and cash equivalents of R100, 404, 024 the quarter one ended 30 September 2016 be noted.</p> <p>6. That, each departmental preparation and implementation of the control measures to eliminate unnecessary expenditures and operating expenditures be maintained within the council raised revenues be noted.</p> |

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| | | | <p>7. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the month for months of the quarter one ended 30 September 2016 including the September month reported in October 2016 be noted.</p> <p>8. That the implementation of the new evaluation roll on 01 July 2018 be noted.</p> |
| CR 23/28/10/16 | 28 October 2016 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2016</u> | <p>1. That the procurement plan for 2016/2017 that was submitted as an annexure to Council meeting in August 2016 be noted and approved as there was no Council resolution number.</p> <p>2. That, the report on supply chain management for the First Quarter period ended 30 September 2016 be noted.</p> <p>3. That, for the First Quarter ended 30 September 2016 no irregular expenditures have been identified be</p> |

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| | | | <p>noted.</p> <p>4. Procurement plan implementation for the Quarter period ended 30 September 2016 be noted.</p> <p>5. That, the report on total deviations for the First Quarter ended 30 September 2016 amounted to R12 094 517.40 be noted and approved.</p> <p>First Quarter 2016 – R 12 094 517.40</p> |
| CR 24/28/10/16 | 28 October 2016 | <u>ASSETS MANAGEMENT REPORT FOR THE FIRST QUARTER ENDING 30 SEPTEMBER 2016</u> | <p>1) That, the report on assets management for the first quarter ended 30 September 2016 be noted.</p> <p>2) That the disposal of the all previous Councillors Laptops be approved.</p> <p>3) That, should Councillors as previous users of Laptops to be disposed be interested on such Laptops may be given first offer to purchase at a value as determined by Budget and Treasury Office and approved by Accounting officer be approved.</p> |

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| CR 25/28/10/16 | 28 October 2016 | <u>SUPPLY CHAIN MANAGEMENT REPORT THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2016 – ADOPTION OF THE PROCUREMENT PLAN</u> | That the report on Procurement Plan for the 2016/2017 financial year be noted and approved. |
| CR 26/28/10/16 | 28 October 2016 | <u>BUDGET VIREMENT REPORT AS AT 30TH SEPTEMBER 2016</u> | That, the report on budget virements of R4, 506, 000 for the quarter ended September 2016 be approved. |
| CR 27/28/10/16 | 28 October 2016 | <u>MSCOA COMPLIANT IMPLEMENTATION REPORT</u> | <ol style="list-style-type: none"> 1. That, the report be noted by Council. 2. That, the quotation of R8 800 545 for mSCOA compliant Integrated Financial Management System over a period of 3 years starting from November 2016 to October 2019 received from Munsoft who is on National Treasury Panel be noted. 3. That, the appointment of Munsoft as per conditions and requirements of MFMA – mSCOA circular 6 on transversal contract RT-25 for the procurement of mSCOA Integrated Financial Management System be noted and approved. 4. That, be noted that, the current |

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| | | | <p>Financial Management System's Service provider (Fujutsi-Abukas) is not on the panel of National Treasury Transversal Contract RT-25 and utilising it for mSCOA conversion might be non-compliant and risky which can result to fruitless and wasteful expenditure.</p> <p>5. That, the change of current service provider (ABUKAS) to new mSCOA compliant financial management system (MUNSOFT) be noted and approved by Council.</p> |
| CR 28/28/10/16 | 28 October 2016 | <u>ELECTION AND ESTABLISHMENT OF MATATIELE LOCAL MUNICIPALITY MEMBERSHIP OF LOCAL LABOUR FORUM: EMPLOYER COMPONENT</u> | <p>1. That the report on the election of the Local Labour Forum membership be noted by the Council.</p> <p>2. That Councillor T. Dyantyi, being the Portfolio Head of Corporate Services Standing Committee be appointed as the member of the Local Labour Forum.</p> <p>3. That Councillor L. Stuurman be appointed as the member of the Local</p> |

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| | | | <p>Labour Forum.</p> <p>4. That Councillor J. van Wyhe be appointed an alternate member of the Local Labour Forum.</p> <p>5. That a notice be taken that the under listed Managers served on the LLF during the previous council term, and be re- appointed to serve as management members, to be part of the employer component of the Local Labour Forum:</p> <table><tr><th>NO •</th><th>NAME & SURNAME</th><th>DESIGNATION</th></tr><tr><td>5.1</td><td>Mr. M. Somi</td><td>GM: Infrastructure Services</td></tr><tr><td>5.2</td><td>Mr L T Somtseu</td><td>GM: Corporate Services</td></tr><tr><td>5.3</td><td>Mr. N.S. Sello</td><td>Manager: Public Participation</td></tr><tr><td>5.4</td><td>Ms. K. Blignaut</td><td>Manager: Admin Support & Public</td></tr></table> | NO • | NAME & SURNAME | DESIGNATION | 5.1 | Mr. M. Somi | GM: Infrastructure Services | 5.2 | Mr L T Somtseu | GM: Corporate Services | 5.3 | Mr. N.S. Sello | Manager: Public Participation | 5.4 | Ms. K. Blignaut | Manager: Admin Support & Public |
| NO • | NAME & SURNAME | DESIGNATION | | | | | | | | | | | | | | | | |
| 5.1 | Mr. M. Somi | GM: Infrastructure Services | | | | | | | | | | | | | | | | |
| 5.2 | Mr L T Somtseu | GM: Corporate Services | | | | | | | | | | | | | | | | |
| 5.3 | Mr. N.S. Sello | Manager: Public Participation | | | | | | | | | | | | | | | | |
| 5.4 | Ms. K. Blignaut | Manager: Admin Support & Public | | | | | | | | | | | | | | | | |

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|---|------------------------------------|-----------------------|---|----------------|---|
| | | | | | Amenities |
| | | | 5.5 | Ms. T. Motaung | Manager: Legal Services |
| | | | 5.6 | Mr. T. Mfene | Manager: Human Settlements and Building Control |
| | | | 5.7 | Mrs Z Mbhele | Manager: Human Resources |
| | | | 5.8 | | GM: Community Services |
| | | | 6. That a notice be taken that the five management members from 5 above shall be the following: | | |
| | | | 6.1 General Manager: Corporate Services | | |
| | | | 6.2 Manager: Human Resource Management | | |
| | | | 6.3 Manager: Legal Services | | |
| | | | 6.4 GM: Infrastructure Services | | |
| 6.5 The Municipal Manager | | | | | |
| 7. That a notice be taken that the following three management members | | | | | |

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| | | | <p>from 5 above shall serve as alternate members:</p> <p>7.1 GM: Community Services</p> <p>7.2 Manager: Building Control and Human Settlements</p> <p>7.3 Manager: Admin Support & Public Amenities</p> |
| CR 29/28/10/16 | 28 October 2016 | <u>ESTABLISHMENT OF THE MATATIELE LOCAL MUNICIPALITY TRAINING AND DEVELOPMENT COMMITTEE</u> | <p>1. That the report on the establishment of the Training & Development Committee be noted.</p> <p>2. That Councillor T Dyantyi, the Portfolio Head of the Corporate Services Department be appointed as the member of Training & Development Committee.</p> <p>3. That Councillor W. Potwana be appointed as the member of Training & Development Committee.</p> <p>4. That Councillor S.</p> |

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|--|---|--------------------------|--|--|---|------------|---------------|------------------|--------------------|----------------|------------------|-------------------------|--------------------|------------------|--------------------------|
| | | | <p>Mgolombane be appointed as the member of Training & Development Committee.</p> <p>5. That the departmental representatives listed below be appointed to serve as the members of the Municipal Training and Development Committee:</p> <table><tr><th>INITIALS & SURNAME OF THE EMPLOYEE</th><th>POSITION HELD INTO THE COMMITTEE</th><th>DEPARTMENT</th></tr><tr><td>Mr. A. Nogaya</td><td>Departmental Rep</td><td>Community Services</td></tr><tr><td>Ms. N. Ketsiwe</td><td>Departmental Rep</td><td>Infrastructure Services</td></tr><tr><td>Mr. K. Mehlomakulu</td><td>Departmental Rep</td><td>Budget & Treasury Office</td></tr></table> | INITIALS & SURNAME OF THE EMPLOYEE | POSITION HELD INTO THE COMMITTEE | DEPARTMENT | Mr. A. Nogaya | Departmental Rep | Community Services | Ms. N. Ketsiwe | Departmental Rep | Infrastructure Services | Mr. K. Mehlomakulu | Departmental Rep | Budget & Treasury Office |
| INITIALS & SURNAME OF THE EMPLOYEE | POSITION HELD INTO THE COMMITTEE | DEPARTMENT | | | | | | | | | | | | | |
| Mr. A. Nogaya | Departmental Rep | Community Services | | | | | | | | | | | | | |
| Ms. N. Ketsiwe | Departmental Rep | Infrastructure Services | | | | | | | | | | | | | |
| Mr. K. Mehlomakulu | Departmental Rep | Budget & Treasury Office | | | | | | | | | | | | | |

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|--|---------------------------|---|--|-------------------|---------------------------------|---------------------------------|--------------------|------------------|---------------------------|-------------------|------------------|--------------------|
| | | | <table><tr><td>Mrs. B. Ntloko</td><td>Departmental Rep</td><td>Economic & Development Planning</td></tr><tr><td>Ms. N. Maqubela</td><td>Departmental Rep</td><td>Municipal Managers Office</td></tr><tr><td>Mrs. Z. Mbhele</td><td>Departmental Rep</td><td>Corporate Services</td></tr></table> | Mrs. B. Ntloko | Departmental Rep | Economic & Development Planning | Ms. N. Maqubela | Departmental Rep | Municipal Managers Office | Mrs. Z. Mbhele | Departmental Rep | Corporate Services |
| | | | Mrs. B. Ntloko | Departmental Rep | Economic & Development Planning | | | | | | | |
| | | | Ms. N. Maqubela | Departmental Rep | Municipal Managers Office | | | | | | | |
| | | | Mrs. Z. Mbhele | Departmental Rep | Corporate Services | | | | | | | |
| | | | 6. That it be noted that there will be one representative that will be requested from SAWMU to serve on the Training and Development Committee. | | | | | | | | | |
| 7. That the Senior Officer: Human Resource Development and Administrator: Human Resource Development shall be the designated additional members of the Training & Development Committee. | | | | | | | | | | | | |
| CR 30/28/10/16 | 28 October 2016 | <u>ESTABLISHMENT OF THE MATATIELE LOCAL MUNICIPALITY EMPLOYMENT EQUITY COMMITTEE</u> | 1. That the report on the establishment of the Employment Equity Committee be noted. | | | | | | | | | |

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| | | | 2. That Councillor T Dyantyi, the Portfolio Head of the Corporate Services Department be appointed as the member of Employment Equity Committee. | | |
| | | | 3. That Councillor T. Molefe be appointed as the member of Employment Equity Committee. | | |
| | | | 4. That Councillor K. Sephuhle be appointed as the member of Employment Equity Committee. | | |
| | | | 5. That the representatives listed below be appointed to serve as the members of the Municipal Employment Equity Committee: | | |
| | | | INITIALS & SURNAME | REPRESE NTATIVE FROM | DEPARTM ENT |

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| | | | OF THE EMPLOYEE | WHICH CATEGORY | |
| | | | Mr. L.T. Somtseu | Senior Management & Employment Equity Manager | Corporate Services |
| | | | Mrs. Z. Mbhele | Human Resources | Corporate Services |
| | | | Mr. K. Mehlomaku | Middle Management | Budget & Treasury Office |
| | | | Mr. X. Mpungane | Representative for people with Disabilities | Infrastructure Services |
| | | | Advocate Liwani | Junior Management | Economic & Development Planning |
| | | | Ms O Gwanya | Special programmes & | Office of the Municipal Manager. |

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|------------------------------|------------------------------------|-----------------------|---|--|-----------------------|
| | | | | Communicat ion | |
| | | | Mrs. P. Sewpath | Other Race groups Indian group | Corporate Services |
| | | | Ms. K. Blignaut | Coloureds’ Group | Corporate Services |
| | | | | Whites’ Group | |
| | | | 6. That the General Manager: Corporate Services be appointed as a designated Employment Equity Manager for the Municipality. | | |
| | | | 7. That it be noted that there will be one employee representative that will be requested from SAWMU to serve on the Employment Equity Committee. | | |
| | | | 8. That the Senior Officer: Human Resource Development and/or Administrator: Human Resource Development shall be the designated | | |

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| | | | additional members of the Employment Equity Committee. |
| CR 31/28/10/16 | 28 October 2016 | <u>SOUTHERN AFRICAN INTER MUNICIPAL SPORT ASSOCIATION GAMES FEEDBACK REPORT</u> | <ol style="list-style-type: none">1. That a feedback on attendance of SAIMSA by the District team in Mafikeng in September 2016 be noted.2. That the budget allocated and spent for/by Matatiele local Municipality to the participation of the Alfred Nzo District Municipality and its local Municipalities in the South Africa Inter Municipal Sports Association (SAIMSA) games, held in Mafikeng to an amount of R144 400, excluding transport be ratified by the Council.3. That authority for ratification of defraying expenses of R144 400 for the SAIMSA games from the safety and wellness budget be granted.4. That affiliation and participation of the Matatiele Local Municipality to SAIMSA in 2017, towards making the District Municipality Team be held in abeyance until the matter is discussed |

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| | | | <p>and cleared with the ANDM.</p> <p><i>(Additional recommendation from the Corporate Services Standing Committee)</i></p> <p>5. That the municipality must consider budgeting for participation in the SAIMSA Games.</p> |
| CR 32/28/10/16 | 28 October 2016 | <u>DECLARATION OF VACANCY FOR THE POSITION OF THE CHIEF FINANCIAL OFFICER – MATATIELE LOCAL MUNICIPALITY</u> | <p>1. That the report on declaration of vacancy for the position of Chief Financial Officer be noted.</p> <p>2. That it be noted that the position of Chief Financial Officer reflects in the municipal organogram and is budgeted for in the 2016/17 financial year.</p> <p>3. That the filling of the post of Chief Financial Officer through the Recruitment process be adopted.</p> <p>4. That it be approved by the Council that the Municipal Manager advertises the position in a newspaper circulating</p> |

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| | | | <p>nationally and provincially (Eastern Cape) within 14 days after the resolution is taken.</p> <p>5. That the Selection Panel to make recommendations for the appointment of Chief Financial Officer comprised of the following members be approved:</p> <p>5.1 Municipal Manager (panel member & Chairperson)</p> <p>5.2 Portfolio Head: BTO (Councillor Ngwanya);</p> <p>5.3 An official from Department of CoGTA or a suitable person with relevant expertise in the field of the post to be identified by the Municipal Manager.</p> <p>6. That the need to appoint at least one person who is not a Councillor or staff member of the municipality and who has expertise or experience in the area of Municipal Finances to be part of the</p> |

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| | | | <p>Selection Panel (<i>one to three, but not compulsory to appoint more than one in this regard</i>).</p> <p>7. That a notice be taken by the Council that the Municipal Manager should make a report on the outcomes of the screening process before the interviews take place.</p> <p>8. That it be further noted by the Council that the Municipal Manager will make monthly reports to the Executive Committee regarding progress of filling the position of Chief Financial Officer.</p> |
| CR 33/28/10/16 | 28 October 2016 | <u>LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, NO.32 OF 2000: LOCAL GOVERNMENT: UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS: 2016</u> | <p>1. That a report on the upper limits for the Senior Managers and the Municipal dated 04 July 2016 be noted, and accepted.</p> <p>2. That it be noted that the applicable</p> |

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| | | | <div>remote allowance, should not exceeding 7% of the total remuneration package, and the packages are reflecting on the table below:</div> <table><tr><th>POS TION</th><th>MUN ICIP AL CAT EGO RISA TION</th><th>TOT AL REM UNE RATI ON PAC KAG E MINI MUM</th><th>TOT AL REM UNE RATI ON PAC KAG E MID - POIN T</th><th>TOT AL REM UNE RATI ON PAC KAG E MAX IMU M</th></tr><tr><td>Munic ipal Mana ger</td><td>2</td><td>R885 394</td><td>R994 824</td><td>R1 104 255</td></tr><tr><td>Senior Mana gers</td><td>2</td><td>R726 954</td><td>R816 803</td><td>R 906 651</td></tr></table> | POS TION | MUN ICIP AL CAT EGO RISA TION | TOT AL REM UNE RATI ON PAC KAG E MINI MUM | TOT AL REM UNE RATI ON PAC KAG E MID - POIN T | TOT AL REM UNE RATI ON PAC KAG E MAX IMU M | Munic ipal Mana ger | 2 | R885 394 | R994 824 | R1 104 255 | Senior Mana gers | 2 | R726 954 | R816 803 | R 906 651 |
| POS TION | MUN ICIP AL CAT EGO RISA TION | TOT AL REM UNE RATI ON PAC KAG E MINI MUM | TOT AL REM UNE RATI ON PAC KAG E MID - POIN T | TOT AL REM UNE RATI ON PAC KAG E MAX IMU M | | | | | | | | | | | | | | |
| Munic ipal Mana ger | 2 | R885 394 | R994 824 | R1 104 255 | | | | | | | | | | | | | | |
| Senior Mana gers | 2 | R726 954 | R816 803 | R 906 651 | | | | | | | | | | | | | | |
| CR 34/28/10/16 | 28 October | REPORT ON PAYROLL PROCEDURE | 1. That the report and its broader | | | | | | | | | | | | | | | |

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| | 2016 | <u>MANUAL OF MATATIELE LOCAL MUNICIPALITY</u> | <p>implications on the developed payroll procedure manual for the Matatiele Local Municipality be noted.</p> <p>2. That the developed payroll procedure manual for the Matatiele Local Municipality be approved.</p> <p>3. That a notice be taken that upon adoption by the Council, it will be the responsibility of all the user departments to ensure that the key role players are aware of and able to adhere to the provisions of the payroll procedure manual.</p> |
| CR 35/28/10/16 | 28 October 2016 | <u>REPORT ON ESTABLISHMENT OF HEALTH & SAFETY REPS / OCCUPATIONAL HEALTH & SAFETY COMMITTEE MEMBERS</u> | <p>1. That a need for appointment of the Occupational Health and Safety/Health and Safety representatives by the Chief Accounting officer in terms of section 17 & 19 of the Occupational Health and Safety Act no. 85 of 1993 be noted.</p> <p>2. That a total of thirteen (13) members of the Occupational Health and Safety committee/Health and Safety</p> |

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| | | | <p>Representatives be appointed.</p> <p>3. That the names of the Occupational Health and Safety Committee/Representatives be solicited from the relevant Head of the Department and the Union.</p> <p>4. That the Terms or Reference for the OHS Committee be noted and accepted for onward submission to the Council structures, for approval.</p> <p>5. That it be noted that the necessary training in respect of the Committee members shall be arranged and facilitated through Human Resource Development Section, in due course, for the proper functioning of the Committee.</p> |
| CR 36/28/10/16 | 28 October 2016 | <u>REPORT ON STAFF PLACEMENT PROCESS</u> | <p>1. That the report and its broader implications on the need for placement of the displaced staff after the adoption of the organisational establishment (on 30 May 2016) be noted.</p> <p>2. That the placement committee be established (<i>one member nominated</i></p> |

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| | | | <p><i>from each department) in terms of the provisions of Clause 8 of the Placement of the Human Capital Policy, and the said members be approved by the Municipal Manager.</i></p> <p>3. That a notice be taken that the placement process of the thirty six (36) employees shall commence in October and be concluded latest by 30 November 2016.</p> |
| CR 37/28/10/16 | 28 October 2016 | <u>REVIEW OF FILE PLAN</u> | <p>1. That the report on file plan be noted by Council.</p> <p>2. That review of File Plan be noted and approved by Council.</p> |
| CR 38/28/10/16 | 28 October 2016 | <u>RESCINDING OF COUNCIL RESOLUTION PERTAINING TO WI-FI IMPLEMENTATION</u> | <p>1. That the report on Matatiele Local Municipality's intent to partner with Modus Telecoms (Pty) LTD for Wi-Fi broadband implementation project be noted.</p> <p>2. That the rescinding of Council resolution number CR 817/31/07/15 pertaining to the Matatiele Local Municipality's intent to partner with Modus Telecoms (Pty) LTD for Wi-Fi broadband implementation be noted and approved.</p> |

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| | | | 3. That the Municipal Manager be mandated to write a letter to inform Modus Telecoms (Pty) LTD that the municipality has withdrawn its intent to partner with Modus Telecoms (Pty) LTD for Wi-Fi broadband implementation. |
| CR 39/28/10/16 | 28 October 2016 | <u>ICT SERVICES PORTFOLIO MANAGEMENT POLICY FRAMEWORK</u> | <ol style="list-style-type: none"> 1. That the Matatiele Local Municipality ICT Services Portfolio Management Policy Framework be considered and noted. 2. That Matatiele Local Municipality ICT Services Portfolio Management Policy Framework for be approved. |
| CR 40/28/10/16 | 28 October 2016 | <u>REPORT ON NON – CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT AND FILLING OF THE VACANT POST OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u> | <ol style="list-style-type: none"> 1. That the report on non-concurrence by the MEC for COGTA in respect of the appointment to the position of General Manager: Economic Development and Planning for noting and consideration. 2. That the advice by the MEC for COGTA as per letter dated 04 October 2016, to re – start of the recruitment process in respect of filling the position of General Manager: Economic Development and Planning be accepted |

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| | | | <p>and approved.</p> <p>3. That it be noted by the Council that the position of General Manager: Economic Development and Planning reflects in the municipal organogram and is budgeted for in the 2016/17 financial year.</p> <p>4. That it be approved by the Council that the Municipal Manager advertises the position in a newspaper circulating nationally and provincially (Eastern Cape) within 14 days after the resolution is taken.</p> <p>5. That the Selection Panel to make recommendations for the appointment of General Manager: Economic Development and Planning comprised of the following members be approved:</p> <ul style="list-style-type: none">a. Municipal Manager (panel member & Chairperson)b. Portfolio Head: Economic Development and Planning (Councillor Nkukhu);c. An official from Department of |

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| | | | <p>CoGTA or any other person with expertise or experience in the area of the Economic Development and Planning.</p> <p>6. That the need to appoint at least one person who is not a Councillor or staff member of the Municipality and who has expertise or experience in the area of Economic Development and Planning to be part of the Selection Panel (<i>one to three, but not compulsory to appoint more than one in this regard</i>) be endorsed.</p> <p>7. That a notice be taken by the Council that the Municipal Manager should make a report on the outcomes of the screening process before the interviews take place.</p> <p>8. That it be further noted by the Council that the Municipal Manager will make monthly reports to the Executive Committee regarding progress of filling the position of the General Manager: Economic Development and Planning.</p> |

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| CR 41/28/10/16 | 28 October 2016 | <u>OPTIONAL PROVISION OF CELLULAR PHONES TO MEMBERS OF COUNCIL UNDER THE MUNICIPALITY CORPORATE ACCOUNT</u> | <ol style="list-style-type: none">1. That the optional provision of Cellular Phones to members of Council under the municipality's corporate account be noted.2. That provision of Cellular Phones to members of Council under the municipality's corporate account be noted and approved.3. That the Municipal Manager be mandated to secure a Corporate Account for members of council who opt for corporate account contractual arrangement.4. That a notice that the Members of Council who opt to participate in the corporate account scheme will be responsible for the maintenance, contractual obligation and insurance costs for the phones, since the cell phones as well as the lines shall not be owned by the Municipality nor classified as Municipal assets. |
| CR 42/28/10/16 | 28 October 2016 | <u>REPORT ON THE AMENDED IDP/BUDGET 2017/2022 PROCESS PLAN</u> | That the amended IDP/Budget 2017/2022 Process Plan be noted. |

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| CR 43/28/10/16 | 28 October 2016 | <u>DEVELOPMENT PLANNING UNIT: APPOINTMENT OF MEMBERS TO SERVE ON THE MATATIELE MUNICIPAL PLANNING TRIBUNAL</u> | <ul style="list-style-type: none"> a) The process plan for establishment of Matatiele Municipal Planning Tribunal be noted and adopted. b) The appointment of members of the Matatiele Municipal Planning Tribunal (as listed on the Table 1 of Annexure B) be noted and approved. c) A budget of R200 000.00 per annum for operation of the Municipal Planning Tribunal be approved. d) General Manager: Infrastructure Services being appointed as the Chairperson of the Matatiele Municipal Planning. |
| CR 44/28/10/16 | 28 October 2016 | <u>DEVELOPMENT PLANNING UNIT REPORT: DISPOSAL OF MUNICIPAL LAND</u> | <ul style="list-style-type: none"> a) Lease of Erf 2077, Matatiele for Victim Support Centre by granting permission to use municipal land to Mochochonono Victim Centre be approved. b) Sale of Portion of Erf 335 Itsokolele, Matatiele measuring 80m2 for extension of residential site (Erf 114 Itsokolele) to Princess Nokhanyo Mswewu be approved. c) Sale of Portion of Erf 335 Itsokolele, Matatiele measuring 80m2 for extension of residential site (Erf 116 |

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| | | | <p>Itsokolele) to Thembinkosi Mswazi be approved.</p> <p>d) Sale of Portion of Erf 335 Itsokolele, Matatiele measuring 80m2 for extension of residential site (Erf 117 Itsokolele) to Veronica Manzini be approved.</p> <p>e) The sites are not needed for basic service delivery.</p> <p>f) The sites be advertised for disposal.</p> |
| CR 45/28/10/16 | 28 October 2016 | <u>DEVELOPMENT PLANNING UNIT: REPORT ON REFUSAL OF UNSOLICITED BIDS ON MUNICIPAL LAND</u> | <p>That the following unsolicited bids proposals for disposal of land be noted and refused as per the provision of Section 113 of the Municipal Finance Management Act (Act 56 of 2003):</p> <ul style="list-style-type: none"> • Sale of Portion of Erf 3076, Maluti for Commercial Centre to Makukhanye Development Institute. • Sale of Portion of Erf 1 next to Aerodrome, Matatiele for Integrated Wellness Centre to Mazasa Management Consulting. • Sale of Portion of Erf 1 opposite gateway to nature reserve, Matatiele |

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| | | | <p>for development of Middle Income Houses to Mazasa Management Consulting.</p> <ul style="list-style-type: none"> • Sale of Portion of Erf 1, Matatiele for funeral services to Khoza KaMahlase funeral services. • Sale of Portion of Erf 1 Khoapa turnoff, Maluti for shopping complex to Mazasa Management Consulting. • Sale of Portion of Erf 1 next to Erf 517, Matatiele for residential purposes to Ms. Lee Juan Backle. • Sale of Erf 1483, Matatiele for church purposes to Assemblies of God. • Sale of Portion of Erf 1 next to Erf 175, Matatiele for mechanic workshop to Sibanye Mechanics. • Sale of Portion of Erf 1 next to Erf 806, Matatiele to operate Poultry Plant to Sdumo Trust. • All the above site to be disposed by public tender. |
| CR 46/28/10/16 | 28 October 2016 | <u>REVIEW OF 2016/17 FINANCIAL YEAR SDBIP</u> | 1. That Council notes and approves the review of approved SDBIP 2016/17 |

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| | | | <p>financial year on the procurement items (Ductor Tester and Protection relay test).</p> <p>2. That Council approves the new projects (Eskom Electrical Connection to Maluti offices, Civic Centre and Boreholes) to be included in the approved SDBIP 2016/17 financial year.</p> |
| CR 47/28/10/16 | 28 October 2016 | <u>2016/17 QUARTER 1 PERFORMANCE REPORT, 2016/17 RISK REGISTER AND QUARTER 1 RISK REPORT</u> | <p>That the following reports be adopted:</p> <ul style="list-style-type: none"> • 2016/17 Quarter 1 Performance Report • 2016/17 Risk Register • Quarter 1 Risk Report |
| CR 48/28/10/16 | 28 October 2016 | <p><u>SECTION B (SDBIP IMPLEMENTATION REPORTS)</u></p> <p><u>BUDGET AND TREASURY OFFICE</u></p> <p><u>Supply chain management report for the first quarter period ended 30 September 2016</u></p> <p><u>Fleet management section quarterly report for first quarter period ended 30 September 2016</u></p> | <i>NOTED</i> |

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| | | <p><u>Revenue, Debt Collection and Expenditure Management report for the period ended 30 September 2016</u></p> <p><u>Budget Planning and Financial Reporting unit report for the period ended 30 September 2016</u></p> <p><u>COMMUNITY SERVICES DEPARTMENT</u></p> <p><u>Environment and Solid Waste Unit 2016/17 quarter 1 report</u></p> <p><u>Public Participation Services Unit 2016/17 quarter 1 report</u></p> <p><u>Public Safety Unit 2016/17 quarter 1 report</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <p><u>Administrative Support & Public Amenities Unit SDBIP Implementation 2016/17 for the period ended 30 September 2016</u></p> <p><u>Human Resources Unit: Quarterly management report for July to September 2016</u></p> | |

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| | | <p><u>ICT Services Unit SDBIP implementation report for quarter 1 2016/17</u></p> <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <p><u>Development Planning Unit progress report for Quarter 1 SDBIP 2016/17 financial year</u></p> <p><u>Local Economic Development Unit progress report for Quarter 1 SDBIP 2016/17 financial year</u></p> <p><u>Integrated Development Planning Unit progress report for Quarter 1 SDBIP 2016/17 financial year</u></p> <p><u>INFRASTRUCTURE SERVICES DEPARTMENT</u></p> <p><u>Projects, Operations and Maintenance Unit report for the period ended 30 September 2016</u></p> <p><u>The Human Settlements quarterly report for September 2016</u></p> <p><u>The Building Control unit quarterly report for</u></p> | |

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| | | <u>the month of September 2016</u> <u>Electricity Unit report for the period ended 30 September 2016</u> <u>OFFICE OF THE MUNICIPAL MANAGER</u> <u>Monitoring & Evaluation/Risk Services unit report for the period ended 30 September 2016</u> <u>Internal Audit unit report for the period ended 30 September 2016</u> <u>Legal and Compliance Services 2016/2017 SDBIP implementation report for quarter one</u> <u>Communications and Special Programmes Unit SDBIP implementation for quarter 1 of the 2016/17 financial year</u> | |
| CR 49/28/10/16 | 28 October 2016 | <u>SECTION C (STANDING MANAGEMENT REPORTS)</u> <u>CORPORATE SERVICES DEPARTMENT</u> <u>Administrative Support and Public Amenities</u> | NOTED |

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| | | <u>unit Section C report for quarter 1 of the 2016/17 financial year</u> <u>Human Resources unit Section C report for quarter 1 of the 2016/17 financial year</u> <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u> <u>Progress report for the informal trading sector</u> <u>Progress report on Alfred Nzo District agri-park</u> <u>OFFICE OF THE MUNICIPAL MANAGER</u> <u>Legal and Compliance Services unit Section C report for quarter 1 of the 2016/17 financial year</u> | |
| CR 50/28/10/16 | 28 October 2016 | <u>SECTION D (RISK REGISTER REPORTS)</u> <u>COMMUNITY SERVICES DEPARTMENT</u> <u>Public Safety unit risk register for quarter 1 of the 2016/17 financial year</u> | NOTED |

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| | | <p><u>Consolidated Community Services Department risk register for quarter 1 of the 2016/17 financial year</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <p><u>Administrative Support and Public Amenities unit risk register for quarter 1 of the 2016/17 financial year</u></p> <p><u>Human Resources unit risk register report for quarter 1 of the 2016/16 financial year</u></p> <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <p><u>Development Planning unit risk register for quarter 1 of the 2016/17 financial year</u></p> <p><u>Local Economic Development unit risk register for quarter 1 of the 2016/17 financial year</u></p> <p><u>Integrated Development Planning unit risk register for quarter 1 of the 2016/17 financial year</u></p> <p><u>INFRASTRUCTURE SERVICES</u></p> | |

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| | | <u>DEPARTMENT</u> <u><i>Projects, Operations and Maintenance risk register report for quarter 1 of the 2016/17 financial year</i></u> <u><i>Electricity unit risk register for quarter 1 of the 2016/17 financial year</i></u> <u>OFFICE OF THE MUNICIPAL MANAGER</u> <u><i>Communications and Special Programmes Unit risk register for quarter 1 of the 2016/17 financial year</i></u> | |
| CR 51/28/10/16 | 28 October 2016 | <u>CONSIDERATION OF THE AUDIT COMMITTEE REPORTS</u> <u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR MSHUQWANA ON ITS ACTIVITIES AND FUNCTIONS FOR THE 2015 / 2016 FINANCIAL YEAR</u> | That the report on the Audit Committee activities for the 2015/16 financial year be noted by the Council. |
| CR 52/28/10/16 | 28 October | <u>RECOMMENDATIONS FOR</u> | 1. That the report on recruitment |

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| | 2016 | <u>APPOINTMENT: AUDIT COMMITTEE MEMBERS FROM 01 OCTOBER 2016 TO 30 SEPTEMBER 2019</u> | <p>proceedings pertaining to the shortlisting, interviews and filling of the Audit Members be condoned.</p> <p>2. That the five (05) members listed below, be appointed to serve on the Audit Committee of Matatiele Local Municipality.</p> <p style="padding-left: 40px;">2.1 Mr. B. Mdletshe 2.2 Mr W. Mushohwe 2.3 Mr. M. Nciki 2.4 Ms. A. Martinson 2.5 Mr. T. Tsabo</p> <p>3. That Mr. T. Tsabo be appointed as a Chairperson of the Committee and that Mr. B. Mdletshe; Mr. Musholwe; Mr. M. Nciki; and Ms. A. Martinson be appointed as Ordinary Members of the Committee for a period of three (03) years, commencing on 01 October 2016.</p> <p>4. That should one of the appointed members decline the offer, or one of the post becomes vacant due to resignation, dismissal or death within the period of</p> |

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| | | | six (06) months, Mr. S. Nkomo be considered, without the vacancy being advertised. |
| CR 53/28/10/16 | 28 October 2016 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>ESTABLISHMENT OF WARD COMMITTEES</u> | That the report on Establishment of Ward Committees be adopted by Council. |
| CR 54/09/12/16 | 09 December 2016 | <u>REPORT ON CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT AND FILLING OF THE VACANT POST OF GENERAL MANAGER: COMMUNITY SERVICES</u> | <ol style="list-style-type: none"> 1. That the report and its broader implications on concurrence by the MEC for COGTA in the Eastern Cape in respect of the filing of the position of General Manager: Community Services be noted and accepted by the Council. 2. That a Council resolution number 4 of CR 952/01/08/16 in respect of the one year period of employment for Mr. S.M. Mbedla be rescinded. 3. That an offer of employment to Mr. Siyabulela Mzobanzi Mbedla in the vacant post of a Senior Manager, known as General Manager: Community |

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| | | | <p>Services on a fixed term employment contract of five years, with effect from 01 December 2016, be made and ratified by the Council in terms of the Local Government: Appointment and Conditions of Employment of Senior Managers Government Gazette, No. 37245 of 17 January 2014.</p> <p>4. That Mr. Siyabulela Mzobanzi Mbedla be paid an annual total remuneration package of R726 954. 00 based on the prescripts (criteria for payment of minimum, medium and maximum annual total remuneration packages) of Gazette No.40118 of 04 July 2016, Local Government: Municipal Systems Act, No.32 of 2000: Local Government: Upper Limits of Total Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.</p> |

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| | | | <p>5. That Mr. S.M. Mbedla be paid a maximum remote allowance of 7% of the payable annual total remuneration package with effect from 01 September 2016, based on Gazette No.40118 of 04 July 2016, Local Government: Municipal Systems Act, No.32 of 2000: Local Government: Upper Limits of Total Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.</p> <p>6. That the Municipal Manager be mandated by the Council to apply to the Office of the Minister through the MEC for COGTA in the Eastern Cape for a waiver of payment of the applicable minimum annual total remuneration package of R726 954.00 and an approval for the payment of an annual total remuneration package of R816 803.00, being the midpoint annual total</p> |

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| | | | <p>remuneration package with effect from 01 September 2016 to Mr. S.M. Mbedla, as per the provisions of the Gazette No.40118 of 04 July 2016, because of the fact that the Middle Managers reporting to the GM: Community Services are earning a total remuneration package of R764 024.67 as from July 2016.</p> <p>7. That Mr. S.M. Mbedla be paid the approved (by the Minister) applicable annual total remuneration package in terms of Gazette No.40118 of 04 July 2016, Local Government: Municipal Systems Act, No.32 of 2000: Local Government: Upper Limits of Total Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers for his acting appointment with effect from 01 September 2016.</p> |

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| CR 55/09/12/16 | 09 December 2016 | <u>APPOINTMENT OF REPRESENTATIVES TO CONSOLIDATE RETIREMENT FUND GENERAL COMMITTEE</u> | <ol style="list-style-type: none">1. That a report pertaining to the appointment of one Councillor and alternate to be the representatives to Consolidated Retirement Fund General Committee be noted.2. That the appointment of one Councillor and alternate to be the employer representatives to Consolidated Retirement Fund General Committee for the duration of the term of the current Council be approved.3. That Councillor Thembeke Dyantyi be appointed as representative to the General Committee of the Consolidated Retirement Fund.4. That Councillor Joey Graham van Wyhe be appointed as alternate to the General Committee of the Consolidated Retirement Fund5. That the appointed Councillors be authorized to attend all general committee meetings of the fund for the |

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| | | | duration of the term of the current Council. |
| CR 56/09/12/16 | 09 December 2016 | <u>COUNCIL RECESS PERIOD FOR 2016-17 FINANCIAL YEAR</u> | <ol style="list-style-type: none"> 1. That a report on the recess period of the Council in 2016-17 year be noted. 2. That commencement of the 2016-17 Council recess for the period of 15 December 2016 to 10 January 2017 be approved. 3. That a notice be taken that the labour of the members of Council may be needed only under circumstances of emergency or exceptional nature. 4. That handling of matters of emergency by the Municipal Manager during the recess period be approved. |
| CR 57/09/12/16 | 09 December 2016 | <u>REPORT ON EXTENSION OF ACTING APPOINTMENT IN THE VACANT POST OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u> | <ol style="list-style-type: none"> 1. That the report on the need for the extension of the short term acting appointment of Ms. T. Matela as General Manager: Economic Development and Planning, for an additional period of three months be noted by the Council. |

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| | | | <p>2. That the acting appointment of Ms. T. Matela as General Manager: Economic Development and Planning, for an additional period of three months, with effect from 01 December 2016 be ratified.</p> <p>3. That Ms. T. Matela be paid an annual total remuneration package of R726 954.00 based on the prescripts (criteria for payment of minimum, medium and maximum annual total remuneration packages) Gazette No.40118 of 04 July 2016, Local Government: Municipal Systems Act, No.32 of 2000: Local Government: Upper Limits of Total Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.</p> <p>4. That the Municipal Manager be mandated by the Council to apply to the</p> |

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| | | | <p>Office of the Minister through the MEC for COGTA in the Eastern Cape for a waiver of payment of the applicable minimum annual total remuneration package of R726 954.00 and an approval for the payment of an annual total remuneration package of R816 803.00, being the midpoint annual total remuneration package with effect from 01 September 2016 to Ms. T. Matela, as per the provisions of the Gazette No.40118 of 04 July 2016, because of the fact that the Middle Managers reporting to the GM: Economic Development and Planning are earning a total remuneration package of R764 024.67 as from July 2016.</p> <p>5. That Ms. T. Matela be paid a maximum remote allowance of 7% of the payable annual total remuneration package with effect from 01 September 2016, based on Gazette No.40118 of 04 July 2016,</p> |

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| | | | <p>Local Government: Municipal Systems Act, No.32 of 2000: Local Government: Upper Limits of Total Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers.</p> <p>6. That Ms. T. Matela be paid the approved (by the Minister) applicable annual total remuneration package in terms of Gazette No.40118 of 04 July 2016, Local Government: Municipal Systems Act, No.32 of 2000: Local Government: Upper Limits of Total Remuneration Packages payable to Municipal Managers and Managers directly accountable to Municipal Managers for his acting appointment with effect from 01 September 2016.</p> |
| CR 58/09/12/16 | 09 December 2016 | <u>OFFICE OF THE MUNICIPAL MANAGER: NOTICE OF EXPIRY OF EMPLOYMENT CONTRACT FOR MR. LIHLE NDZELU: THE CFO OF THE MATATIELE LOCAL MUNICIPALITY</u> | <p>1. That the report on the expiry of the employment contract of the CFO, on 31 March 2017 and the expected vacancy within Budget and Treasury Office be</p> |

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| | | | <p>noted by the Council.</p> <p>2. That a notice be taken that the position of Chief Financial Officer is contained in the staff establishment and is budgeted for in the 2016/17 financial year.</p> <p>3. That Council resolution number CR 32/28/10/16 in respect of filling this post made on 28 October 2016 be rescinded.</p> <p>4. That the filling of the post of Chief Financial Officer through the Recruitment process be approved by the Council.</p> <p>5. That the Municipal Manager be mandated to advertise this position in a national newspaper within 14 days after the resolution is taken.</p> |

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| | | | <p>6. That the Selection Panel to make recommendations for the appointment of Chief Financial Officer comprised of the following members be approved by the Council:</p> <p>6.1 Municipal Manager (panel member & Chairperson)</p> <p>6.2 Portfolio Head: Budget & Treasury (Councillor Ngwanya)</p> <p>6.3 An official from Department of CoGTA</p> <p>7. That should a need arise for appointment of an additional panel member in excess of the above three listed panel members, the Municipal Manager be authorized to identify and appoint such fourth member of the panel.</p> <p>8. That a notice be taken that the Municipal Manager is required to report to the Executive Committee every second month, regarding</p> |

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| | | | progress of filling the position of Chief Financial Officer. |
| CR 59/09/12/16 | 09 December 2016 | <u>AUDITOR GENERAL'S AUDIT REPORT FOR 2015/2016 FINANCIAL YEAR ENDED AS AT 30 JUNE 2016</u> | <ol style="list-style-type: none">1. That, Council notes the report on the audit opinion for the year ended 30 June 2016 as audited by Auditor General.2. That, Council notes the audit opinion as per Auditor General's report on the Annual Financial Statements, Performance Management and Legislation Compliance for the year ended 30 June 2016 as audited.3. Council notes that, until the annual report is tabled and approved, the audit report is not for public consumption and therefore should be treated as confidential.4. That, Council notes the development of Audit Action Plan to be monitored by established Operation Keep Clean Audit Committee (OKCLACO) and progress reporting on quarterly basis to Council. |

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| CR 60/09/12/16 | 09 December 2016 | <u>PROJECT PRIORITIZATION FOR 2017/18 AND 2018/19 FINANCIAL YEARS</u> | That the report be referred back to the Infrastructure Services standing committee. |
| CR 61/09/12/16 | 09 December 2016 | <u>PROGRESS REPORT ON THE MS. MATUBATUBA AND MS. MATSHOBA VS MATATIELE LOCAL MUNICIPALITY CASE</u> | <ol style="list-style-type: none"> 1. That a progress report on the above case between the Municipality and Ms. Matubatuba and Ms. Matshoba be noted. 2. That the arbitration award handed down by the arbitrator in respect of this case be noted. 3. The shocking nature of the arbitration award handed down by the arbitrator be noted with great concern. 4. The institution of the review proceedings at the Labour Court by the Municipal Manager be noted. 5. That a notice be taken that Jafta Incorporated are the Attorneys of record on this matter. |
| CR 62/09/12/16 | 09 December 2016 | <u>PROGRESS REPORT ON THE SALATHISO NTABENI & 14 OTHERS VS MATATIELE LOCAL MUNICIPALITY</u> | <ol style="list-style-type: none"> 1. That a progress report on the above cases between the Municipality and the employees who are currently employed |

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| | | <u>AND 53 SUSPENDED EMPLOYEES VS MATATIELE LOCAL MUNICIPALITY</u> | <p>be noted.</p> <ol style="list-style-type: none">2. That the status of the ongoing cases which have a bearing on the operations and far reaching financial implications to the municipality be noted.3. That the shocking claim of about R2.5 million against the Municipality from Mr Salathiso Ntabeni & 14 others be noted4. That the shocking delaying tactics from the employees and their representatives at the Disciplinary Hearing Proceedings be noted with great concern.5. That Wesley Pretorius & Associates are both the investigators and Employer Representatives at cost and Jafta Inc. on pro bono basis in the matter between striking employees and the Municipality. <p><i>RECOMMENDATIONS OF THE EXECUTIVE COMMITTEE TO THE COUNCIL</i></p> <ol style="list-style-type: none">6. That a notice be taken that the Executive Committee discussed a possibility of appointment of an |

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| | | | <p>investigator of the labour related disputes within the Municipality which was later discouraged due to the potential of conflicting processes.</p> <p>7. That the Mayor's Intervention Committee on labour matters should make its input at the Local Labour Forum meetings.</p> |
| CR 63/27/01/17 | 27 January 2017 | MINUTES OF THE SECOND ORDINARY COUNCIL MEETING HELD ON 28 OCTOBER 2016 | That the minutes of the second ordinary Council meeting held on 28 October 2016 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 64/27/01/17 | 27 January 2017 | MINUTES OF THE SPECIAL COUNCIL MEETING HELD ON 09 DECEMBER 2016 | That the minutes of the special Council meeting of 09 December 2016 are a true reflection of what was discussed in the meeting. |
| CR 65/27/01/17 | 27 January 2017 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2016/17 BUDGET (MFMA SECTION 71) FOR QUARTER TWO ENDED 31ST DECEMBER 2016 REPORT</u> | 1. That, the report on the statement of financial performance, position and the implementation of the 2016/17 budget (MFMA Section 71 Report) for the quarter two ended 31 st December 2016 including supporting documentation |

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| | | | <p>attached as Annexure for all June 2017 financial transactions recorded up to close of business 31st December 2016 be noted and approved by Council.</p> <p>2. That, the quarter two ended 31st December 2016 spending rate of 27% on capital and 43% on operating budgets as per financial transactions recorded up to close of business 31st December 2016 be noted by Council.</p> <p>3. That, the following aged outstanding debtors balance of R84,709,692 for the quarter two ended 31 December 2016 be noted by Council:</p> <ul style="list-style-type: none">• Current – 5,133,368• 30 days – R 1,025,602• 60 days – R 1,079,635• 90 days – R 826,113• 120 days – R 717,310• 150 days – R 542,190.• 180+ days – R 64,307,907 <p>4. That, the following categorised outstanding debtors be noted by</p> |

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| | | | <p>Council:</p> <ul style="list-style-type: none">• Government –R48 646 137• Businesses – R4 520 113• Domestic – R4,484 101• Handed over- R26 924 908• Sundry – R134 433.25 <p>5. That, the cash and cash equivalents of R158, 926, 006 the quarter two ended 31st December 2016 be noted by Council.</p> <p>6. That, each departmental preparation and implementation of the control measures to eliminate unnecessary expenditures and operating expenditures be maintained within the council raised revenues be noted by Council.</p> <p>7. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the month for months of the quarter two ended 31st December 2016 including the December month reported in January 2017 be noted by</p> |

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| | | | Council. |
| CR 66/27/01/17 | 27 January 2017 | <u>2016/2017 ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u> | <ol style="list-style-type: none">1. That, the operating expenditure adjustment of R293, 315, 256 from approved budget of R289, 350, 034 be approved.2. That, the revenue adjustment budget of R448, 489, 171 from approved budget of R443, 018, 776 be approved.3. That, the capital adjustment budget of R155, 393, 936 from approved budget of R154, 046, 400 be approved.4. That Council authorises the unforeseen and unavoidable expenditures incurred and provided for in the adjustments budget.5. That Council notes the virements that were done by midterm in the 2016/2017 approved budget.6. That Council notes that, tariffs of charges as approved on original 2016/2017 budget remains unchanged. |

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| | | | <p>7. That Council notes the submission of the adjustment budget by the Municipal Manager within five (5) working days after the Council approval to National and Provincial Treasuries.</p> <p>8. That Council notes the publication of the approved adjustment budget within five (5) working days after the Council has approved the adjustment budget.</p> |
| CR 67/27/01/17 | 27 January 2017 | <u>BUDGET VIREMENT REPORT AS AT 31ST DECEMBER 2016</u> | That the report on budget virements of R5, 900, 000 for the second quarter ended 31 st December 2016 be approved by Council. |
| CR 68/27/01/17 | 27 January 2017 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2016</u> | <p>1. That, the report on supply chain management for the Second Quarter period ended 31 December 2016 be noted by Council.</p> <p>2. That, for the Second Quarter ended 31 December 2016 no irregular expenditures have been identified be noted by Council.</p> <p>3. Procurement plan implementation for</p> |

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| | | | <p>the Quarter period ended 31 December 2016 be noted.</p> <p>4. That, the report on total deviations for the Second Quarter ended 31 December 2016 amounted to R 6,125,563.97 be noted and approved by Council.</p> <p>Total deviations to date amount to R 18,220,081.37</p> |
| CR 69/27/01/17 | 27 January 2017 | <u>ADOPTION OF THE REVISED 2016/2017 PROCUREMENT PLAN</u> | That the report on revised Procurement Plan for the 2016/2017 financial year be noted and approved. |
| CR 70/27/01/17 | 27 January 2017 | <u>PREPARATION AND IMPLEMENTATION OF MUNICIPAL VALUATION ROLL FROM 01 JULY 2018 TO 30 JUNE 2022 REPORT</u> | <p>1. That the report on the MEC's condonation and preparation of 2013/2017 General Valuation Roll and 2018/2022 General Valuation Roll respectively be noted by Council.</p> <p>2. That the project implementation plan attached as annexure "C" be noted and approved by Council.</p> <p>3. That Council take note of the extension on the end date for 2013/2017 General Valuation Roll from 30 June 2017 to 30 June 2018.</p> <p>4. That Council take note and approve the</p> |

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| | | | one year extension for the current Property Valuers – Kanyisa Properties due to MEC condonation. |
| CR 71/27/01/17 | 27 January 2017 | <u>2016/17 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE BUDGET AND TREASURY OFFICE</u> | <ol style="list-style-type: none"> 1. That the revised SDBIP of Budget and Treasury Office for 2016/17 Financial Year be noted. 2. That the revised SDBIP of Budget and Treasury Office for 2016/17 Financial Year be adopted. |
| CR 72/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS): SUPPLY CHAIN MANAGEMENT UNIT</u> | <ol style="list-style-type: none"> a) That the Standard Operating Procedures of the Supply Chain Management Unit for 2016/17 Financial Year be noted. b) That the Standard Operating Procedures of the Supply Chain Management Unit for 2016/17 Financial Year pertaining to the following be adopted: <ol style="list-style-type: none"> 1. Exempt Contracts 2. SCM Procedure 3. Lists 4. Range of SCM Processes 5. Tenders 6. Bid Specification 7. Prequalification 8. Invitation to Tender 9. Submission and Opening of |

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| | | | <p>Tenders and Quotations</p> <p>10. Post Tender Negotiation</p> <p>11. Evaluation of Tenders</p> <p>12. Awarding Contracts</p> <p>13. Debriefing</p> <p>14. Contract Award Notice</p> <p>15. Request for Insurance and Surety</p> <p>16. Site Handover and Contract Supervision</p> <p>17. Site Records</p> <p>18. Procurement of Consultants</p> <p>19. Statistical Returns</p> <p>20. Termination of Contract</p> <p>21. Completion of Contracts</p> <p>22. Release of Surety</p> <p>23. Maintenance Period</p> <p>24. Archive</p> <p>25. Deviation from the SCM/ Procurement Process</p> |
| CR 73/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS): BUDGET PLANNING AND FINANCIAL REPORTING UNIT</u> | <p>a) That the Standard Operating Procedures of Budget Planning and Financial Reporting Unit for 2016/17 Financial Year be noted.</p> <p>b) That the Standard Operating Procedures of Budget Planning and Financial Reporting Unit for 2016/17 Financial</p> |

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| | | | <p>Year pertaining to the following be adopted:</p> <ul style="list-style-type: none"> (1) Budgeting; (2) Reporting; (3) Investments; (4) Cashbook; (5) General Ledger; (6) Monthly and Annual Financial Statements. |
| CR 74/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS): REVENUE AND EXPENDITURE UNIT</u> | <p>a) That the Standard Operating Procedures of Revenue and Expenditure Management Unit for 2016/17 Financial Year be noted.</p> <p>b) That the Standard Operating Procedures of Revenue and Expenditure Management Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ul style="list-style-type: none"> (1) Creditors payments (2) Payment process (3) Direct payment (4) Payroll processes (5) Payroll preparation (6) Overtime, standby and shifts |

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| | | | <ul style="list-style-type: none">(7) SARS {ITA 88}(8) Acting Allowance(9) Medical Aid/Pension Fund payment(10) Other Benefits(11) Deductions(12) Payroll Balancing(13) Payroll Approval(14) Payroll Reconciliation(15) Medical Aids – Updating Tariffs(16) Annual Salary Increase(17) Tax Year End(18) Property Valuations(19) Opening of an account by the owner(20) Monthly billing(21) Change of property ownership(22) Property clearance(23) Transfer of services(24) Connection of new meter(25) Payment transfers(26) Daily revenue processes(27) Receipting(28) Prepaid electricity(29) Handling of cheques(30) Balancing of cash(31) Security company collection |

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| | | | (32) Daily reconciliation of cash (33) Unidentified deposits (34) Bank reconciliation (35) Month end processes (36) Registration of Indigent Beneficiaries (37) Discontinuation of services (38) Prepaid reconciliation |
| CR 75/27/01/17 | 27 January 2017 | <u>2016/17 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE COMMUNITY SERVICES DEPARTMENT</u> | 1. That the revised SDBIP of Community Services Department for 2016/17 Financial Year be noted. 2. That the revised SDBIP of Community Services Department for 2016/17 Financial Year be adopted. |
| CR 76/27/01/17 | 27 January 2017 | <u>ENVIRONMENT AND SOLID WASTE UNIT – STANDARD OPERATING PROCEDURES (SOPs)</u> | That the Standard Operating Procedures (SOPs) of the Environment and Waste Unit for the 2016/17 financial year be noted. That the following Standard Operating Procedures of the Environment and Waste Unit be noted and adopted: <ol style="list-style-type: none"> 1. Solid Waste Management 2. Nature Conservation 3. Parks and Cemeteries 4. Landfill site management |

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| CR 77/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS) FOR THE PUBLIC SAFETY UNIT</u> | <p>a) That the Standard Operating Procedures of the Public Safety Unit for 2016/17 Financial Year be noted.</p> <p>b) That the Standard Operating Procedures of the Public Safety Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ol style="list-style-type: none"> (1) The Registration and Licensing of vehicles: Policy and Procedures (2) Driving Licensing Testing Centre: Policy and Procedure (3) Vehicle Testing Station: Quality Assurance Manual (4) eNatis Cashier Procedure Manual (5) eNatis Supervisor Procedure Manual |
| CR 78/27/01/17 | 27 January 2017 | <u>REQUEST FOR THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS AS PER NOTICE NO. 40519 OF 21 DECEMBER 2016</u> | <p>1. That the 2015/16 financial year determination of upper limits of salaries, allowances and benefits of different members of the Municipal Council as published in Government</p> |

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| | | | <p>Notice No 40519 of 21 December 2016 be noted.</p> <p>2. That a Circular letter No.30/2016 of the South African Local Government Association (SALGA) be noted.</p> <p>3. That increase of the upper limits of salaries, allowances and benefits of the members of Council in terms of the criteria and requirements set out in the Government Notice No 40519 of 21 December 2016 be approved.</p> <p>4. That a mandate to the Municipal Manager to submit a request for increase of the upper limits of salaries, allowances and benefits of the members of Council to the Member of the Executive Council (MEC) for the Department of Co-operative Governance and Traditional Affairs as per Government Notice No. 40519 of 21 December 2016 be granted.</p> <p>5. That a mandate to the Municipal</p> |

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| | | | <p>Manager to implement the decision of the MEC on the request for the increase of the upper limits of salaries, allowances and benefits of the members of Council for 2016/2017 financial year upon receipt of such concurrence be granted.</p> <p>6. That the participation and cell phone allowances for Traditional Leaders for participating in the Mataiele Local Municipality Council be increased by 4% as from 01 July 2016.</p> |
| CR 79/27/01/17 | 27 January 2017 | <u>STAFF ESTABLISHMENT REVIEW – 2016-2017</u> | <p>1. That a report on the staff establishment for the Matatiele Local Municipality for 2016/2017 financial year be noted.</p> <p>2. That the developed staff establishment for the Matatiele Local Municipality for 2016/2017 financial year, based on the adopted organogram be ratified by the Council.</p> |
| CR 80/27/01/17 | 27 January 2017 | <u>2016/17 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE CORPORATE SERVICE DEPARTMENT</u> | <p>1. That the revised SDBIP of Corporate Service Department for 2016/17 Financial Year be noted.</p> <p>2. That the revised SDBIP of Corporate</p> |

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| | | | Services Department for 2016/17 Financial Year be adopted. |
| CR 81/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS) FOR THE ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT</u> | <p>a) That the Standard Operating Procedures of the Administrative Support and Public Amenities Unit for the 2016/17 Financial Year be noted.</p> <p>b) That the Standard Operating Procedures of the Administrative Support and Public Amenities Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ul style="list-style-type: none"> (1) Secretariat Services Management operating procedures (2) Cleaning and Refreshment Services Management operating procedures (3) Security services management operating procedure. |
| CR 82/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS) FOR THE HUMAN RESOURCE UNIT</u> | <p>a) That the Standard Operating Procedures of Human Resources Unit for 2016/17 Financial Year be noted.</p> <p>b) That the Standard Operating Procedures of the Human Resources Unit for 2016/17 Financial Year pertaining to</p> |

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| | | | <p>the following be adopted:</p> <ol style="list-style-type: none"> (1) Labour Relations: Grievance Standard Operating Procedure Manual (2) Labour Relations: Disciplinary Standard Operating Procedure Manual (3) Retrenchment Standard Operating Procedure Manual (4) Leave Management Standard Operating Procedure (5) Termination of Service Standard Operating Procedure (6) Health & Safety, & EAWP Standard Operating Procedure (7) Employment Standard Operating Procedure (8) Training & Development Standard Operating Procedure (9) Payroll Management Standard Operating Procedure, and (10) IPMS Standard Operating Procedure |
| CR 83/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS) FOR</u> | That the Standard Operating Procedures of the Information and Communication |

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| | | <u>THE INFORMATION AND COMMUNICATION TECHNOLOGY UNIT</u> | <p>Technology Services Unit for 2016/17 Financial Year be noted.</p> <p>That the Standard Operating Procedures of the Information and Communication Technology Services Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ul style="list-style-type: none"> (1) SOP: Incident Management (2) SOP: Change Management (3) SOP: Service Provider Management (4) SOP: Telephone Management (5) SOP: Registry, Records and Archives Management (6) SOP: Desktops, Laptops and Notebook Management |
| CR 84/27/01/17 | 27 January 2017 | <u>DISPOSAL OF MUNICIPAL LAND REPORT</u> | <ul style="list-style-type: none"> a) That granting permission to use Municipal land (Portion of Erf 1 next to sewerage, Matatiele) to Ingwe TVET College for Entrepreneurship Centre of Agricultural Economy be approved. b) That donation of Portion of Erf 1 Harry Gwala Park next to Erf 3321, Matatiele to operate a crèche by Imizamoyethu Pre-school be granted. |

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| | | | <p>c) That the sites are not needed for basic service delivery.</p> <p>d) That the sites be advertised for comments.</p> |
| CR 85/27/01/17 | 27 January 2017 | <u>REPORT ON UNSOLICITED BIDS ON MUNICIPAL LAND</u> | <p>The following unsolicited bids proposals for disposal of land be noted and refused as per the provision of Section 113 of the Municipal Finance Management Act (Act 56 of 2003):</p> <ol style="list-style-type: none"> 1. Lease of Portion of Erf 1 next to sewerage, Matatiele for hydroponic farming to Yolisa Sikhunyana. 2. Sale of Portion of Erf 357, Itsokolele for car wash purposes to Vuyo Mgijima. 3. Sale of Erf 352 Itsokolele, for boarding house and a lodge to Cebo Ngcobo. |
| CR 86/27/01/17 | 27 January 2017 | <u>NOTICE OF OPERATION OF THE MATATIELE MUNICIPAL PLANNING TRIBUNAL</u> | <ol style="list-style-type: none"> 1. That completion of the process for the establishment of Municipal Planning Tribunal be noted and adopted 2. That the names of the appointed |

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| | | | <p>members to serve on the Matatiele Municipal Planning Tribunal who accepted the offer be noted and adopted.</p> <p>3. That the Standard Operation Procedures (SOPs) as contained on the Terms of Reference be noted and adopted.</p> <p>4. That permission to advertise the final names of the members of the Municipal Planning Tribunal be granted.</p> |
| CR 87/27/01/17 | 27 January 2017 | <u>THE 2017/2022 SITUATIONAL ANALYSIS/STATUS QUO REPORT AND THE 2016 IDP OUTREACH REPORT</u> | That the 2017/2022 situational analysis/status quo report and the 2016 IDP outreach report be noted. |
| CR 88/27/01/17 | 27 January 2017 | <u>2016/17 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u> | <p>That the revised SDBIP of Economic Development and Planning Department for 2016/17 Financial Year be noted.</p> <p>That the revised SDBIP of Economic Development and Planning Department for 2016/17 Financial Year be adopted.</p> |
| CR 89/27/01/17 | 27 January 2017 | <u>DEVELOPMENT PLANNING UNIT STANDARD OPERATING PROCEDURES (SOPs)</u> | That the Standard Operating Procedures (SOPs) of the Development Planning Unit for the 2016/17 financial year be noted. |

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| | | | <p>That the Standard Operating Procedures of the Development Planning Unit pertaining to:</p> <ol style="list-style-type: none"> 1. Special Consent Applications (60 days) {Bed and Breakfast, Scrapyard and Panel Beating etc.) 2. Rezoning applications (60 days) 3. Subdivision Applications (60 days) 4. Application for outdoor advertising signs (Billboards, banners, signs) 5. Consideration of unsolicited bids for municipal land (90 days) 6. Consideration of solicited bids for municipal land (90 days) 7. Land disposal and departure application (30 days) {Policy on allocation of land for site establishment for service delivery related construction} 8. Planning and Survey of Municipal Land <p>be noted and adopted.</p> |
| CR 90/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF STANDARD OPERATING PROCEDURES (SOPS) FOR LOCAL ECONOMIC DEVELOPMENT</u> | <p>a) That the Standard Operating Procedures of the LED Unit for 2016/17 Financial Year be noted.</p> |

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| | | <u>UNIT</u> | <p>b) That the Standard Operating Procedures of the LED Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ol style="list-style-type: none"> 1. Matatiele Music Festival 2. Tourism Indaba 3. Tourism Month Events 4. Local Tourism Organisation 5. SMMEs/Cooperatives Development 6. SMME Grant-in aid support 7. Local Action Team (LAT) 8. Business License 9. Poultry Abattoir 10. Pound Management |
| CR 91/27/01/17 | 27 January 2017 | <u>INTEGRATED DEVELOPMENT PLANNING UNIT STANDARD OPERATING PROCEDURES (SOPs)</u> | <p>That the Standard Operating Procedures of the IDP Unit for 2016/17 Financial Year be noted.</p> <p>That the Standard Operating Procedures of the IDP Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ol style="list-style-type: none"> (1) Development of the 2017/2022 IDP Process Plan (2) IDP Representative forum and |

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| | | | Steering committee meetings (3) Develop situation analysis (Status quo) report (4) Conducting Community outreaches (5) Facilitation of the strategic planning session and orientation workshop for councillors (6) Public notices as per the adopted IDP process (7) Tabling and adoption of the 2017/20122 IDP (8) Facilitation on IDP workshops for all ward committees and ward support assistants |
| CR 92/27/01/17 | 27 January 2017 | <u>PROJECT PRIORITIZATION FOR 2017/18 AND 2018/19 FINANCIAL YEARS</u> | 1. That the prioritised projects for 2017/18 and 2018/19 financial years be noted by the Council. 2. That the prioritized projects for 2017/2018 and 2018/2019 financial year be adopted by the Council. 3. That Management be allowed to explore the option of front loading for these prioritized projects. |
| CR 93/27/01/17 | 27 January 2017 | <u>HUMAN SETTLEMENT AND BUILDING CONTROL UNIT: NOTICE OF INTENTION TO EXPROPRIATE OF LOW COST COME</u> | 1. That approval be obtained for issuing a public notice regarding approved owners of low cost income houses in the Harry Gwala 1124, Harry Gwala |

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| | | <u>HOUSING: DECEMBER 2016</u> | <p>583, Matatiele Area A & B (Njogweville) 306, Khorong Koali and Khorong Koali extension 201 areas;</p> <p>2. That approval be obtained for the expropriation of low cost income houses of missing beneficiaries and illegally occupied housing.</p> <p>3. That approval be obtained for the formalising of informal trading taking place at the low cost income housing areas.</p> <p>4. That approval be obtained for the identification of low cost house owners that developed their properties and qualify for rates collection.</p> |
| CR 94/27/01/17 | 27 January 2017 | <u>HUMAN SETTLEMENTS UNIT: DEMOLISHING OF CHANGE ROOM FACILITY AT THE CEDARVILLE SPORT FIELD IN WARD 26</u> | <p>1. That the Council approves the demolishing of the change room facility and therefore the item shall be written off from the Municipal Fixed Assets Register.</p> <p>2. That the Council notes and approves the demolishing of the change room facility</p> |

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| | | | as it is a nuisance in the face of the Municipality, imposes a public risk and shows structural failure to the facility. |
| CR 95/27/01/17 | 27 January 2017 | <u>2016/17 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE INFRASTRUCTURE SERVICES DEPARTMENT</u> | <p>1. That the revised SDBIP of Infrastructure Services Department for 2016/17 Financial Year be noted.</p> <p>2. That the revised SDBIP of Infrastructure Services Department for 2016/17 Financial Year be adopted.</p> |
| CR 96/27/01/17 | 27 January 2017 | <u>PROJECTS, OPERATIONS AND MAINTENANCE STANDARD OPERATING PROCEDURES (SOPS)</u> | <p>That the Standard Operating Procedures (SOPs) of the Projects, Operations and Maintenance Unit for the 2016/17 financial year be noted.</p> <p>That the following Standard Operating Procedures of the Projects, Operations and Maintenance Unit be noted and adopted:</p> <ol style="list-style-type: none"> 1. Project Management Unit Standard Operating Procedures 2. Operations and Maintenance Standard Operating Procedures |
| CR 97/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF THE STANDARD OPERATING PROCEDURES (SOPS) FOR</u> | That the Standard Operating Procedures (SOPs) of the Housing and Building Control |

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| | | <u>THE HOUSING & BUILDING CONTROL UNIT</u> | <p>Unit for the 2016/17 financial year be noted.</p> <p>That the following Standard Operating Procedures of the Housing and Building Control Unit be noted and adopted:</p> <ol style="list-style-type: none"> 1. Rates Clearance Certificates 2. Guidelines for Housing Consumer Education 3. Housing needs register procedure 4. Guideline for destitute assessment 5. Approval of building plans |
| CR 98/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF THE STANDARD OPERATING PROCEDURES (SOPS) FOR THE ELECTRICITY UNIT</u> | <p>That the Standard Operating Procedures of the Electricity Unit for 2016/17 Financial Year be noted.</p> <p>That the Standard Operating Procedures of the Electricity Unit for 2016/17 Financial Year pertaining to the following be adopted:</p> <ol style="list-style-type: none"> (1) Daily, Weekly, Monthly, Quarterly, Annual, Bi-annual and Additional Ad hoc Operational Processes (2) Budgeting (3) Safety Procedures (4) Maintenance Schedules |
| CR 99/27/01/17 | 27 January | <u>2015/16 ANNUAL REPORT, 2016/17 MID-</u> | <ol style="list-style-type: none"> 1. That the development of the 2015/16 |

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| | 2017 | <u>TERM PERFORMANCE ASSESSMENT REPORT, 2016/17 MID-YEAR RISK REPORT, 2016/17 REVISED SDBIP, STANDARD OPERATING PROCEDURES (SOPS) AND AMENDED 2016/17 IDP</u> | <p>Annual report be noted by Council.</p> <ol style="list-style-type: none"> 2. That the 2016/17 Mid-year Performance Assessment report be adopted by Council. 3. That the 2016/17 Mid-year Risk report be adopted by Council. 4. That the 2016/17 Revised SDBIP be adopted by Council. 5. That the Standard Operating Procedures (SOPs) be adopted by Council. 6. That the Amended 2016/17 IDP be adopted by Council. |
| CR 100/27/01/17 | 27 January 2017 | <u>2016/17 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE OFFICE OF THE MUNICIPAL MANAGER</u> | <ol style="list-style-type: none"> 1. That the revised SDBIP of the Office of the Municipal Manager for 2016/17 Financial Year be noted. 2. That the revised SDBIP of the Office of the Municipal Manager for 2016/17 Financial Year be adopted. |
| CR 101/27/01/17 | 27 January 2017 | <u>LEGAL AND COMPLIANCE SERVICES UNIT STANDARD OPERATING PROCEDURES (SOPS)</u> | <p>That the Standard Operating Procedures (SOPs) of the Legal and Compliance Services Unit for the 2016/17 financial year be noted.</p> <p>That the following Standard Operating Procedures of the Legal and Compliance Services Unit be noted and adopted:</p> |

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| | | | <p>1. <u>Drafting, vetting of contracts and development of contract register</u> Standard Operating Procedure</p> <p>1.1 Contracts entered into between MLM and service providers must be vetted thoroughly. 1.2 Ensure contracts serve the best interests of the Municipality. 1.3 Contracts must comply with legislation. 1.4 Comply with essentials elements of contracts. 1.5 Time period allocated for drafting and or vetting of each contract depends its complexity.</p> <p>2. <u>Vetting and reviewing of Bylaws</u> Standard Operating Procedure Standard Operating Procedure</p> <p>2.1 Before any bylaw that will affect the general use and enjoyment of residential property is made, residents must have an opportunity to express their opinion regarding the bylaw. 2.2 The Bylaw must be read and approved</p> |

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| | | | <p>by a majority of Councillors on two occasions at meeting of the Council held on separate days.</p> <p>2.3 After the two readings it must be formally adopted by council resolution.</p> <p>2.4 It must be signed by the mayor or chairperson.</p> <p>2.5 Bylaws must not violate constitutional rights of the community members and must comply with relevant legislation.</p> <p>2.2.2Enforcement of notices on contravened by-laws Standard Operating Procedure</p> <ul style="list-style-type: none">• Upon receipt of notification of contravened bylaw, a notice of contravention must be issued to the contravener within 7 working days or soon thereof.• The notice is an official warning, calling upon the offender to stop the unauthorized use.• The time period given for compliance is 30 days.• After the notice period expires, the |

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| | | | <p>law enforcement officer revisits the site. If the unauthorized use has been terminated, the file will be closed.</p> <ul style="list-style-type: none">• If the use continues, an assessment will be undertaken to determine whether a prima facie case and, if s, the matter will be referred to the attorneys.• Attorneys will seek court order/interdict prohibiting unauthorized use. <p>3. <u>Administration and management of litigations, non-litigious cases and internal handled legal matters</u> Standard Operating Procedure</p> <p>3.1 Conduct a proper administration and management of litigious and non-litigious matters against and or instituted by the municipality</p> <p>3.2 Compile reports on progress of the matters.</p> <p>3.3 Monitor progress of cases handled on behalf of MLM by Legal Representatives, to ensure that the interests of MLM are protected.</p> <p>3.4 Exhaust internal resources before</p> |

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| | | | outsourcing matters to attorneys. 3.4 Conduct thorough research on relevant legislation for legal opinions. |
| CR 102/27/01/17 | 27 January 2017 | <u>INTERNAL AUDIT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2016</u> | <ol style="list-style-type: none"> 1. That the internal audit charter with no changes for 2016/2017 be noted and approved. 2. That, the audit committee charter with the proposed amendments for 2016/2017 be noted and adopted. 3. That, the following Standard Operating Procedures (SOPs) be noted and approved for the 2016/2017 financial year 4. The Internal Audit Cycles Standard Operating Procedure 5. The Internal Audit Spot Check Standard Operating Procedure 6. The Internal Audit Activity Standard Operating Procedure |
| CR 103/27/01/17 | 27 January 2017 | <u>SPU AND COMMUNICATIONS UNIT STANDARD OPERATING PROCEDURES (SOPS)</u> | <p>That the Standard Operating Procedures of the Special Programmes Unit (SPU) for 2016/17 Financial Year be noted.</p> <p>That the Standard Operating Procedures of the Special Programmes Unit (SPU) for 2016/17 Financial Year pertaining to the following be adopted:</p> |

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| | | | (1) Children Empowerment (2) Communications (3) Customer Care (4) Disability (5) Elderly (6) Gender (7) HIV and Aids Response (8) Youth |
| CR 104/27/01/17 | 27 January 2017 | <u>AUDIT COMMITTEE REPORTS</u> <u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR MSHUQWANA ON ITS ACTIVITIES AND FUNCTIONS FOR THE 2015 / 2016 FINANCIAL YEAR</u> | That the report of the Auditor General dated 30 November 2016 be adopted by Council. |
| CR 105/27/01/17 | 27 January 2017 | <u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR NOMASOMI MSHUQWANA ON ITS</u> | 1. That the activities of the Audit Committee in the first and second quarters of the 2016/17 financial year activities be noted by Council. 2. That the Audit Committee will report its third and fourth quarters` activities of the 2016/17 financial year to Council |

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| | | <u>ACTIVITIES AND FUNCTIONS FOR FIRST AND SECOND QUARTERS OF THE 2016 / 2017 FINANCIAL YEAR</u> | after 30 June 2017. |
| CR 106/27/01/17 | 27 January 2017 | <u>SECTION B (SDBIP IMPLEMENTATION REPORTS) BUDGET AND TREASURY OFFICE</u> <u>MFMA SECTION 72 MID-TERM PERFORMANCE ASSESSMENT REPORT AS AT 31 DECEMBER 2016</u> <u>SUPPLY CHAIN MANAGEMENT UNIT 2016/17 MID-TERM REPORT</u> <u>FLEET MANAGEMENT QUARTERLY REPORT FOR PERIOD ENDED 31 DECEMBER 2016</u> <u>ASSETS MANAGEMENT QUARTERLY REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>REVENUE COLLECTION AND EXPENDITURE MANAGEMENT UNIT</u> | NOTED |

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| | | <u>2016/17 MID-TERM REPORT</u> <u>BUDGET PLANNING AND FINANCIAL REPORTING UNIT 2016/17 MID-TERM REPORT</u> <u>COMMUNITY SERVICES DEPARTMENT</u> <u>ENVIRONMENT AND SOLID WASTE UNIT 2016/17 MID - TERM REPORT</u> <u>PUBLIC SAFETY UNIT 2016/17 MID – TERM REPORT</u> <u>PUBLIC PARTICIPATION SERVICES UNIT 2016/17 MID -TERM REPORT</u> <u>CORPORATE SERVICES DEPARTMENT</u> <u>ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>HUMAN RESOURCES UNIT REPORT</u> | |

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| | | <u>FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>INFORMATION COMMUNICATIONS AND TECHNOLOGY UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u> <u>DEVELOPMENT PLANNING UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>INTEGRATED DEVELOPMENT PLANNING UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>INFRASTRUCTURE SERVICES DEPARTMENT</u> | |

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| | | <p><u>PROJECTS, OPERATIONS AND MAINTENANCE UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>HUMAN SETTLEMENTS AND BUILDING CONTROL UNIT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>ELECTRICAL UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <p><u>MONITORING AND EVALUATION/RISK SERVICES UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>INTERNAL AUDIT UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>LEGAL AND COMPLIANCE SERVICES UNIT REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> | |

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| | | <u>COMMUNICATIONS, SPECIAL PROGRAMMES UNIT & CUSTOMER CARE MID TERM REPORT FOR THE PERIOD ENDING 31 DECEMBER 2016</u> | |
| CR 107/27/01/17 | 27 January 2017 | <u>SECTION C (STANDING MANAGEMENT REPORTS)</u> <u>CORPORATE SERVICES DEPARTMENT ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT SECTION C REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>HUMAN RESOURCES UNIT SECTION C REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>ICT SERVICES UNIT SECTION C REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>INFRASTRUCTURE SERVICES DEPARTMENT</u> <u>MUNICIPAL INFRASTRUCTURE GRANT (5% TOP SLICE)</u> | NOTED |

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| | | <u>REPORT FOR THE ELECTRICAL UNIT FOR THE 2016-2017 FINANCIAL YEAR</u> <u>OFFICE OF THE MUNICIPAL MANAGER</u> <u>LEGAL AND COMPLIANCE SERVICES UNIT SECTION C REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> | |
| CR 108/27/01/17 | 27 January 2017 | <u>SECTION D (RISK REGISTER REPORTS)</u> <u>BUDGET AND TREASURY OFFICE</u> <u>BUDGET AND TREASURY OFFICE RISK REGISTER 2016/2017</u> <u>COMMUNITY SERVICES DEPARTMENT</u> <u>ENVIRONMENT AND SOLID WASTE UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> <u>PUBLIC PARTICIPATION SERVICES UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u> | NOTED |

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| | | <p><u>PUBLIC SAFETY UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <p><u>ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>HUMAN RESOURCES UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>INFORMATION, COMMUNICATIONS TECHNOLOGY UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <p><u>DEVELOPMENT PLANNING UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> | |

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| | | <p><u>LOCAL ECONOMIC DEVELOPMENT UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>INTEGRATED DEVELOPMENT PLANNING UNIT SECTION D REPORT FOR THE PERIOD ENDED 31 DECEMBER 2016</u></p> <p><u>INFRASTRUCTURE SERVICES DEPARTMENT</u></p> <p><u>PROJECTS, OPERATIONS AND MAINTENANCE UNIT RISK REGISTER 2016 – 2017</u></p> <p><u>ELECTRICAL UNIT RISK REGISTER 2016-2017</u></p> <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <p><u>LEGAL AND COMPLIANCE SERVICES UNIT RISK REGISTER 2016-2017</u></p> <p><u>COMMUNICATIONS, SPECIAL PROGRAMMES & CUSTOMER CARE UNIT RISK REGISTER</u></p> | |

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| CR 109/27/01/17 | 27 January 2017 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>ELECTION OF ECONOMIC FREEDOM FIGHTERS (EFF) MEMBERS INTO THE EXECUTIVE COMMITTEE, SECTION 79 AND SECTION 80 COMMITTEES</u> | <p>➤ <u>Cllr. M.S. Boo</u></p> <ol style="list-style-type: none"> 1. Executive Committee (EXCO) 2. Rules and Orders committee 3. EDP standing committee 4. Infrastructure Services standing committee <p>➤ <u>Cllr. N. Mosebetsane</u></p> <ol style="list-style-type: none"> 1. Community Services standing committee 2. SPU and Communications standing committee 3. Public Participation and Petitions (PPP) committee <p>➤ <u>Cllr. L.T. Mothapa</u></p> <ol style="list-style-type: none"> 1. Whippery 2. BTO standing committee 3. Corporate Services standing committee <p>On proposal by Cllr. S. Mngenela, seconded by Cllr. L.E. Stuurman</p> |

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| | | | <p>It was RESOLVED</p> <ol style="list-style-type: none"> 1. That the EFF members be elected into the above listed committees of Council. 2. That the Whippers will look into the membership of the MPAC and restructure that committee accordingly. |
| CR 110/27/01/17 | 27 January 2017 | <u>53 MUNICIPAL EMPLOYEES ON SUSPENSION</u> | <p>On proposal by Cllr. M.M. Mbedla, seconded by Cllr. P.A. Mohale</p> <p>It was RESOLVED</p> <p>That Management must resolve the matter of the 53 suspended Municipal employees in a speedy manner.</p> |
| CR 111/24/03/17 | 24 March 2017 | <u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE OVERSIGHT REPORT ON THE 2015/2016 ANNUAL REPORT</u> | <ol style="list-style-type: none"> 1. Council approves the Oversight report on the 2015/16 annual report in terms of section 129 (1) (a) of the Local Government Municipal Finance Management Act No. 56 of 2003 without reservations. 2. That, the 2015/2016 Oversight report of |

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| | | | <p>the Matatiele Local Municipality is made public in terms of Section 129(3) of the Local Government Municipal Finance Management Act No. 56 of 2003.</p> <p>3. The MPAC report be submitted to the provincial legislature in terms of section 132(2) of the Local Government Municipal Finance Management Act No. 56 of 2003.</p> |
| CR 112/24/03/17 | 24 March 2017 | <u>2017/18-2019/20 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT</u> | <p>1. The Draft annual Budget of the Municipality for the financial year 2017/2018;and its indicative for the two projected outer years 2018/2019 and 2019/2020 as outlined on the report be approved as set out in the following :</p> <ul style="list-style-type: none"> • Operating Revenue by source of R 462,740,573 • Operating Expenditure by type of R 325,352,046 • Capital Expenditure by source and municipal vote of R167,229,600 • Total budget of R 492, 581, 646 |

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| | | | <p>2. That the council approves the following tariff increases for the 2017/18 financial year</p> <ul style="list-style-type: none">• Property rates tariff increase of 5% and first R55 000 property values as exemption, 35% rebates on all residential properties, 10% rebates on all commercial and government properties, 65% on farm properties, 10% rebates on industrial properties and 100% rebates to all municipal properties.• Refuse tariff increase of 7%.• Electricity tariff increase with 7.64 - 9 % subject to NERSA approval.• That all other municipal tariff remains increase at an average of 7%. <p>3. Council approves the reviewed policies as listed ; appointment of consultants policy, banking and investments policy , Budget policy , Cash management policy , Cash shortage policy , Credit control and debt collection policy , Customer care policy , customer incentive scheme</p> |

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| | | | policy , Data backup policy , Debt capacity policy ,Donor finance policy , Electricity token policy , Entertainment & refreshments policy , Unclaimed deposits policy ,Fraud prevention plan 2016-17, Gifts policy for officials , Grants & donation policy, GRAP framework policy , Indigent Policy , Cash-up Policy , Fixed Assets Policy ,Payment Policy , Petty Cash Policy , Rates Policy , Special Services Policy , Strategy to improve Debtor policy, Supply Chain management Policy ,Tariff Policy , Use of Credit Card Policy and Virement Policy .The council approves the new infrastructure procurement and delivery management policy. |
| CR113/24/03/17 | 24 March 2017 | <u>CONTRACT EXTENSION – C TRACK</u> | <ol style="list-style-type: none"> 1. That the report for contract extension be noted and approved by the Council. 2. That request for a C track contract to be extended for the period of 3 years be noted and approved by Council. 3. That the C Track contract will amount approximately to R 1 194 713.65 for the period of 3 years be noted and approved by Council. 4. That should the contract for C Track be |

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| | | | terminated the municipality will incur an expenditure of R 62 400 be noted and approved by Council. |
| CR 114/24/03/17 | 24 March 2017 | <u>REPORT FROM THE STRATEGIC PLANNING SESSSION HELD FROM THE 5TH – 9TH FEBRUARY 2017</u> | That the Report from the Strategic Planning Session held from the 5 th – 09 th February 2017 be noted. |
| CR 115/24/03/17 | 24 March 2017 | <u>2017/2022 DRAFT IDP REPORT</u> | That the draft 2017/2022 IDP be noted by Council. |
| CR 116/24/03/17 | 24 March 2017 | <u>EXTENSION OF SCOPE OF WORK ON INSTALLATION OF UNDERGROUND FIBRE TO TRAFFIC OFFICES</u> | <ol style="list-style-type: none"> 1. That the current limitation on the Matatiele Local Municipality`s optical fibre network be noted. 2. That the extension of scope of work on the supply, installation, and configuration and testing of underground optical fibre from Cnr. of R56/West Street be noted and approved. 3. That the extension of scope of work be awarded to Khanya Africa Network CC for a period of 36 months for: (i) Maintenance, (ii) Repairs, (iii) Replacements and (iv) Supply and installation, as and when required. |
| CR 117/24/03/17 | 24 March 2017 | <u>2015/16 ANNUAL REPORT</u> | That Council notes and adopts the 2015/16 Annual Report with its attachments. |

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| CR 118/24/03/17 | 24 March 2017 | <u>REPORT ON THE ANNUAL PERFORMANCE ASSESSMENTS FOR ALL MANAGERS FOR THE 2015/16 FINANCIAL YEAR</u> | That the Annual Performance Bonus be awarded to Manager: Budget Planning and Financial Reporting at a percentage between 5%-9% as legislated. | | | | | | | |
| CR 119/31/03/17 | 31 March 2017 | <u>RECRUITMENT PROCESS FOR THE POSITION OF THE CHIEF FINANCIAL OFFICER – MATATIELE LOCAL MUNICIPALITY</u> | <div><div>1. That the report on recruitment proceedings followed and conducted respectively pertaining to the filling of the post of Chief Financial Officer for the Municipality within Budget & Treasury Department be noted by the Council.</div><div>2. That it be noted by Council that the recruitment process has been done in terms of Section 56 (1), sub-section (a) and (b); 56 (3), sub-section (a) and (b) AND 56 (4A) sub-section (a) and (b).</div><div>3. That the order of performance in the interviews of the candidate be noted by the Council as follows:</div></div> <table><tr><td>N o</td><td>INTERV IEWEES</td><td>Dr D.C.T. Nakin</td><td>Cllr N Ngwan ya</td><td>Mrs Z Ntsa du – Man gxola</td><td>TOT AL ÷ 3</td><td>AVER AGE</td></tr></table> | N o | INTERV IEWEES | Dr D.C.T. Nakin | Cllr N Ngwan ya | Mrs Z Ntsa du – Man gxola | TOT AL ÷ 3 | AVER AGE |
| N o | INTERV IEWEES | Dr D.C.T. Nakin | Cllr N Ngwan ya | Mrs Z Ntsa du – Man gxola | TOT AL ÷ 3 | AVER AGE | | | | |

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|------------------------------|------------------------------------|--|---|----|----------------------|-------|---|----|------|-------|----|-----------------|----|----|----|------|-------|----|------------------|--|--|--|--|--|
| | | | <table><tr><td>1.</td><td>Mr Sibusiso Ncambele</td><td>10</td><td>9</td><td>13</td><td>32/3</td><td>10.67</td></tr><tr><td>2.</td><td>Mr Lihle Ndzelu</td><td>17</td><td>18</td><td>17</td><td>52/3</td><td>17.33</td></tr><tr><td>3.</td><td>Mr M J Lenyehelo</td><td colspan="5">Candidate did not attend the interviews.</td></tr></table> <p>4. That a notice be taken that the third candidate Mr. M.J. Lenyehelo (<i>appearing on 3 above</i>) did not attend the interviews, and upon enquiry (telephonically) sited that he did not open his emails for the past three weeks, and submitted an apology later after the date of the interviews. The panel agreed to proceed with and finalized the interviews and considered the two interviews.</p> <p>5. That the performance of candidates in the competence assessments as required for effective performance of a Senior Manager as per the provisions of Notice No. 578 583 of the Government Gazette of republic of South Africa, 17 January 2014 of Local Government: Municipal Systems Act No. 32 of 2000: Local Government: Regulations on</p> | 1. | Mr Sibusiso Ncambele | 10 | 9 | 13 | 32/3 | 10.67 | 2. | Mr Lihle Ndzelu | 17 | 18 | 17 | 52/3 | 17.33 | 3. | Mr M J Lenyehelo | Candidate did not attend the interviews. | | | | |
| 1. | Mr Sibusiso Ncambele | 10 | 9 | 13 | 32/3 | 10.67 | | | | | | | | | | | | | | | | | | |
| 2. | Mr Lihle Ndzelu | 17 | 18 | 17 | 52/3 | 17.33 | | | | | | | | | | | | | | | | | | |
| 3. | Mr M J Lenyehelo | Candidate did not attend the interviews. | | | | | | | | | | | | | | | | | | | | | | |

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| | | | <p>appointment and conditions of employment of senior managers” (Competency Framework”) be noted to be as follows:</p> <table><tr><th colspan="3">Table A.2</th></tr><tr><th>N O.</th><th>INTERVIEWE ES</th><th>ASSESMENT RESULTS</th></tr><tr><td>1.</td><td>Mr L Ndzelu</td><td>Mr L Ndzelu performed at a competent level in the assessment.</td></tr><tr><td>2.</td><td>Mr S Ncambele</td><td>Mr S Ncambele performed at a competent level in the assessment.</td></tr></table> <p>6. That the information from candidates as required in terms of section 56 A (1) and (2) in terms of holding political offices and information about dismissal is attached as Annexure D, i.e. the declaration forms of employment be noted by the Council.</p> <p>7. That that the screening of candidates which was pertaining to reference check for previous employment; validity of qualifications; verification whether candidate has been charged for fraud done through the services of</p> | Table A.2 | | | N O. | INTERVIEWE ES | ASSESMENT RESULTS | 1. | Mr L Ndzelu | Mr L Ndzelu performed at a competent level in the assessment. | 2. | Mr S Ncambele | Mr S Ncambele performed at a competent level in the assessment. |
| Table A.2 | | | | | | | | | | | | | | | |
| N O. | INTERVIEWE ES | ASSESMENT RESULTS | | | | | | | | | | | | | |
| 1. | Mr L Ndzelu | Mr L Ndzelu performed at a competent level in the assessment. | | | | | | | | | | | | | |
| 2. | Mr S Ncambele | Mr S Ncambele performed at a competent level in the assessment. | | | | | | | | | | | | | |

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| | | | <p>MIE and the results are attached as Annexure E be noted by the Council.</p> <p>8. That Council notes that a competency assessment has been done by candidates as required by clause 17 (1) (a) of the Regulations on the appointment of senior managers and is attached as Annexure F be noted by the Council</p> <p>9. That an offer of employment be made by the Municipality to Mr Lihle Ndzelu in the vacant position of the Chief Financial Officer, at a Task Grade 19, with a total annual remuneration package of p/a. of Category 2 Municipality, within the Budget & Treasury Department <u>subject</u> to concurrence by the MEC for the Department of COGTA.</p> <p>10. That in the event where Mr Lihle Ndzelu decline to accept the offer of this position or it becomes vacant within a period of three months from the date of assumption of duty by Mr. Lihle Ndzelu the position of the Chief Financial Officer be re – advertised.</p> <p>11. That it be noted that the Council must</p> |

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| | | | <p>within 14 days of the date of appointment, <i>inform</i> the MEC for Local Government & Traditional Affairs of the appointment process and outcome through the office of the Mayor.</p> <p>12. That it be noted that the approved candidate should sign an employment contract and performance contract within sixty (60) days from the date of appointment facilitated by the Office of the Municipal Manager.</p> <p>13. That a notice be taken that in terms of the Gazette on payment of upper limits the offer of remuneration on appointment to a senior manager will be determined by the <i>competences, qualifications, experience and knowledge of the candidate</i> to be appointed be noted by the Council.</p> <p>14. That the Municipal Manager be mandated by the Council to make a written application, on behalf of the Council to the Office of the Minister for Corporative Governance & Traditional Affairs, using the recommendation received from the</p> |

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| | | | MEC for COGTA, for a waiver of the requirements (i.e. Upper limits of the total remuneration package of senior managers, as per item 9 of Vol. 613, Government Gazette 40118, 04 July, 2016) in Section 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers. |
| CR 120/31/03/2017 | 31 March 2017 | <u>RECRUITMENT PROCESS FOR THE POSITION OF THE GENERAL MANAGER: ECONOMIC DEVELOPMENT & PLANNING – MATATIELE LOCAL MUNICIPALITY</u> | <ol style="list-style-type: none"> 1. That the position of General Manager: Economic Development and Planning (EDP) be re-advertised within 14 days after the Special Council of 31 March 2017. 2. That the advertisement of the position of General Manager: Economic Development and Planning indicate that that the position is earmarked for a female candidate. 3. That the following be appointed as shortlisting and interviewing panel members: <ol style="list-style-type: none"> 3.1 Dr. D.C.T. Nakin |

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| | | | <p>Municipal Manager (Chairperson of the panel)</p> <p>3.2 Cllr. N.A. Nkukhu</p> <p>Portfolio Head of the EDP Department</p> <p>3.3 COGTA Representative (and other experts as required by applicable regulations)</p> <p>4. That Mr. Thobile Mfene, Manager: Human Settlements and Building Control be appointed as the Acting General Manager: Economic Development and Planning for a period not exceeding three months.</p> |
| CR 121/28/04/2017 | 28 April 2017 | <u>MINUTES OF THE THIRD ORDINARY MEETING HELD ON 27 JANUARY 2017</u> | That the minutes of the Third ordinary Council meeting held on 27 January 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 122/28/04/2017 | 28 April 2017 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 24 FEBRUARY 2017</u> | That the minutes of the special Council meeting that was held on 24 February 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |

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| CR 123/28/04/2017 | 28 April 2017 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 24 MARCH 2017</u> | That the minutes of the special Council meeting that was held on 24 March 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 124/28/04/2017 | 28 April 2017 | <u>ADDITIONAL REVENUES TO BE APPROPRIATED ON THE 2016/2017 APPROVED ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u> | <p>Council resolved, noted and authorised the following:</p> <ol style="list-style-type: none"> 1. That, council noted the contents of the report. 2. That, council approved the additional revenue of R10 million received from Department of Energy through <i>South African National Energy Development Institute</i> (SANEDI) and its budget appropriation as an adjustment to the original approved adjustment budget of the 27 January 2017. 3. That, the grant funding transferred to the municipality is accepted and approved by council. |
| CR 125/28/04/2017 | 28 April 2017 | <u>BUDGET VIREMENT REPORT AS AT 31ST MARCH 2017</u> | That, the municipality did not any virements in the third quarter be noted by Council. |
| CR 126/28/04/2017 | 28 April 2017 | <u>STATEMENT OF FINANCIAL</u> | 1. That, the report on the statement of |

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| | | <u>PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2016/17 BUDGET (MFMA SECTION 71) FOR THE THIRD QUARTER ENDED 31 MARCH 2017 REPORT</u> | <p>financial performance, position and the implementation of the 2016/17 budget (MFMA Section 71 Report) for the reporting period, third quarter ended 31st March 2017 including supporting documentation attached as Annexure be noted and approved by Council.</p> <p>2. That, the third quarter ended 31st March 2017 spending rate of 49.64% on capital and 64.28% on operating budgets as per financial transactions recorded as at end 31st March 2017 be noted by Council.</p> <p>3. That, the following aged outstanding debtors balance of R87,800,617.03 for the third quarter ended 31st March 2017 be noted by Council:</p> <ul style="list-style-type: none">• Current – R5,523,595• 30 days – R1,968,822• 60 days – R 1,526,173• 90 days – R 1,218,015• 120 days – R 201,267• 150 + days – R 77,362,741 |

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| | | | <p>4. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none"> • Government –R50,242,672.95 • Businesses – R3,320,300.57 • Domestic –R5,419,511.06 • Handed over- R28,079,961.75 • Sundry – R72,708.34 <p>5. That, the cash and cash equivalents of R152,195,725 for the third quarter ended 31st March 2017 be noted by Council.</p> <p>6. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the third quarter ended 31st March 2017 be noted by Council.</p> |
| CR 127/28/04/2017 | 28 April 2017 | <u>ASSETS MANAGEMENT REPORT FOR THE THIRD QUARTER ENDED 31 MARCH 2017</u> | <p>1) That, the report on assets management for the third quarter ended 31 March 2017 be noted by Council.</p> <p>2) That, Assets disposal and write offs for quarter three ended 31st March 2017</p> |

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| | | | amounting to R1, 360, 420.35 be approved by Council and to be removed from the Fixed Assets Register. |
| CR 128/28/04/2017 | 28 April 2017 | <u>SUPPLY CHAIN MANAGEMENT UNIT QUARTER 3 FOR THE 2016/17 FINANCIAL YEAR</u> | <p>6. That the procurement plan for 2016/2017 that was submitted as an annexure to council meeting in August 2016 be noted and approved by Council</p> <p>7. That, the report on supply chain management for the Third Quarter period ended 31 March 2017 be noted by Council.</p> <p>8. That, for the Third Quarter ended 31 March 2017 no irregular expenditures have been identified be noted by Council.</p> <p>9. Procurement plan implementation for the Quarter period ended 31 March 2017 be noted.</p> <p>10. That, the report on total deviations for the Third Quarter ended 31 March 2017</p> |

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| | | | <p>amounted to R 24,210,693.51 be noted and approved by Council.</p> <p>First Quarter 2017 - R 12 094 517.40 Second Quarter 2017 - R 6,125,563.97 January 2017 - R 1,722,004.83 February 2017- R 4,268,607.31 March 2017 - R 1,096,315.28 Total to date - R 25,307,008.79</p> |
| CR 129/28/04/2017 | 28 April 2017 | <u>SUPPLY CHAIN MANAGEMENT– ADOPTION OF THE AMENDED SUPPLY CHAIN POLICY</u> | <ol style="list-style-type: none"> 1. That the report on amended Supply Chain Management Policy be noted and approved by the Council. 2. That the new Preferential Procurement policy Regulations of 2017 be noted and approved by the Council. |
| CR 130/28/04/2017 | 28 April 2017 | <u>PROPOSED CALENDAR OF MEETINGS FOR THE 2017/2018 FINANCIAL YEAR FOR MATATIELE LOCAL MUNICIPALITY</u> | That the Municipal calendar of meetings and events for 2017/2018 financial year be adopted. |
| CR 131/28/04/2017 | 28 April 2017 | <u>REPORT ON THE ORGANISATIONAL STRUCTURE AND STAFF ESTABLISHMENT REVIEW – 2017-2018</u> | <ol style="list-style-type: none"> 1. That a report on the organisational structure and staff establishment process for the Matatiele Local Municipality for 2017 /2018 be noted. |

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| | | | <p>2. That the proposed replacement of the current organisational structure and staff establishment with the reviewed organisational structure and staff establishment within the Municipality be approved.</p> <p>3. That a report on the financial implications of the reviewed organisational structure and staff establishment be noted.</p> <p>4. That a rescission of the Council resolution on adoption of the current organisational structure and staff establishment be made.</p> <p>5. That adoption of the reviewed organisational structure and staff establishment for the year 2017/2018 be made.</p> |
| CR 132/28/04/2017 | 28 April 2017 | <u>ANNUAL SALARIES AND WAGES INCREASE FOR 2017/2018 FINANCIAL YEAR IN THE LOCAL GOVERNMENT AS</u> | 1. That Circular No.: 2/2017 of 28 March and/or 03 April 2017 on salaries & |

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| | | <u>PER CIRCULAR NO. 02/2017 OF 28 MARCH 2017</u> | <p>wages increase for the period commencing from 01 July 2017 to 30 June 2018 be noted.</p> <p>2. That the report on the implementation of salary, wage and benefits increase listed in the multi – year collective agreement in this regard, and for the period starting from 01 July 2017 ending 30 June 2018 be noted.</p> <p>3. That the new minimum wage of Six Thousand Eight Hundred and Forty Five rand and Nine Cents (R6 845.09) for the Local government sector as from 1 July 2017 (increased from R6 375.83) be noted.</p> <p>4. That the maximum employer contribution rate to an employee accredited medical scheme increase by 25% of the salary and wage increases for the 2017/2018 financial year, as</p> |

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| | | | <p>from 1 July 2017 be noted.</p> <p>5. That the flat rate home owner's allowance, with an increase of 7, 36%, from R 742.00 to R796.61 with effect from 01 July 2017 for noting.</p> <p>6. That the implementation of the annual salary increase at a rate of 7.36% for the period starting from 01 July 2016 ending 30 June 2017 for all full time employees, experiential trainees and the legally deserving fixed term contract employees, as per the applicable previous Council resolution No. CR 81/28/10/2011 on <u>Salary Increase for Section 57 Managers</u> (reflecting below) be noted and approved. "That whenever the percentage salary increase for employees below Section 57 Managers is determined, the same percentage increase should be granted to Section 57 Managers with</p> |

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| | | | <i>effect from 01 July of the year in question”.</i> |
| CR 133/28/04/2017 | 28 April 2017 | <u>EXTENSION OF SCOPE OF WORKS/AMEND CONTRACT – KHUSELANI SECURITY & Risk Management (Pty) Ltd (KSA Security)</u> | <ol style="list-style-type: none"> 1. That the report for <u>VARIATION OF SCOPE OF WORKS AND PRICE for KHUSELANI SECURITY & Risk Management (Pty) Ltd (KSA Security)</u> be noted and approved by the Council. 2. That it be noted and approved that the KSA Security contract will amount to an additional <i>R1,886,294.58</i> 3. That an advertisement for public comments on the municipality’s intent to variate the scope of works and price for the contract with <u>KHUSELANI SECURITY & Risk Management (Pty) Ltd (KSA Security)</u> be effected in terms of Section 116 (3) of the MFMA. |
| CR 134/28/04/2017 | 28 April 2017 | <u>SUBSTATION VARIATION ORDER REPORT</u> | That Council approves of the SDBIP Mid Term Review from Infrastructure Services Department in the financial year 2016/17. |

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| CR 135/28/04/2017 | 28 April 2017 | <u>INFRASTRUCTURE SERVICES DEPARTMENT: MID TERM SDBIP REVIEW</u> | That council approves of the SDBIP Mid Term Review from Infrastructure Services Department in the financial year 2016/17. |
| CR 136/28/04/2017 | 28 April 2017 | <u>COMMUNICATION AND SPECIAL PROGRAMMES UNIT (SPU) POLICIES</u> | That the following Communication and Special Programmes Unit (SPU) policies be adopted: <ol style="list-style-type: none"> 1) Children's policy 2) Youth Policy 3) Older Person's policy 4) Gender policy 5) HIV & AIDS policy 6) People with Disabilities policy 7) Customer Care policy 8) Communications policy 9) Terms of reference for MLM Intergovernmental Relations Forum |
| CR 137/28/04/2017 | 28 April 2017 | <u>COMMUNICATION STRATEGY</u> | That the Communications strategy be noted and approved by the Council. |
| CR 138/28/04/2017 | 28 April 2017 | <u>MATATIELE LOCAL MUNICIPALITY 2016/17 QUARTER 3 PERFORMANCE REPORT AND 2016/17 QUARTER 3 RISK</u> | 1. That the 2016/17 Quarter 3 Performance Report be adopted by the Council. |

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| | | <u>REPORT</u> | 2. That the 2016/17 Quarter 3 Risk Report be adopted by the Council. |
| CR 139/28/04/2017 | 28 April 2017 | <u>MATATIELE LOCAL MUNICIPALITY EXPANDED PUBLIC WORKS PROGRAMME (EPWP)</u> | <p>1. To introduce phase three (3) policy whose overall objective is to provide work opportunities and income support to the poor and unemployed people through the labour intensive delivery of public and community assets and services, thereby contributing to development.</p> <p>2. To commit the phase three of the EPWP that set target of 6 million work opportunities to be created over 5 years.</p> <p>3. To ensure that Matatiele Local Municipality while generating employment for its vulnerable communities remain legally compliant with National EPWP guidelines.</p> <p>4. To present Phase Three Policy for adoption by Council.</p> |
| CR 140/28/04/2017 | 28 April 2017 | <u>PROGRAMME IMPLEMENTATION</u> | That the programme implementation report |

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| | | <u>REPORT FOR 2017/2018 FINANCIAL YEAR</u> | for 2017/2018 financial year be adopted by Council. |
| CR 141/28/04/2017 | 28 April 2017 | <u>PUBLIC PARTICIPATION SERVICES UNIT - SECTION A REPORT ON POLICIES</u> | <p>That the following Public Participation Services unit policies, plans and strategy be noted and approved by Council:</p> <ol style="list-style-type: none"> 1. Public Participation and Public Education Policy 2. Petitions management Policy 3. Stakeholder mobilisation and engagement Policy 4. Permit for public demonstrations Policy 5. Public Participation Strategy 6. Public Participation Plan 7. Public Participation Service Delivery Charter 8. Ward Annual Plan 9. Ward Committee reporting template 10. Memorandum of Understanding 11. Ward Committee Establishment Policy and Operational Plan |
| CR 142/28/04/2017 | 28 April 2017 | <u>ENVIRONMENT AND SOLID WASTE UNIT – INTEGRATED WASTE</u> | That the Integrated Waste Management Plan of the Environment and Waste Unit be noted |

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| | | <u>MANAGEMENT PLAN</u> | and adopted. |
| CR 143/28/04/2017 | 28 April 2017 | <u>SECTION B (SDBIP IMPLEMENTATION REPORTS)</u> <u>BUDGET AND TREASURY OFFICE</u> <ul style="list-style-type: none">• <u>BUDGET PLANNING AND INVESTMENT REPORT FOR THE PERIOD ENDED 31 MARCH 2017</u>• <u>REVENUE AND EXPENDITURE UNIT QUARTER 3 REPORT OF THE 2016/17 FINANCIAL YEAR</u>• <u>FLEET MANAGEMENT QUARTERLY REPORT FOR PERIOD ENDED 31 MARCH 2017</u>• <u>SUPPLY CHAIN MANAGEMENT UNIT QUARTER 3 FOR THE 2016/17 FINANCIAL YEAR</u> <u>CORPORATE SERVICES DEPARTMENT</u> | NOTED |

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| | | <ul style="list-style-type: none">• <u>ADMINISTRATIVE SUPPORT & PUBLIC AMENITIES UNIT SDBIP IMPLEMENTATION 2016/17</u>• <u>HUMAN RESOURCES UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u>• <u>INFORMATION AND COMMUNICATION TECHNOLOGY REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u> <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <ul style="list-style-type: none">• <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR THE APPROVAL OF 2016 MEHLODING HERITAGE EVENT CLOSE OUT REPORT</u>• <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT:</u> | |

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| | | <p><u>LOCAL ECONOMIC DEVELOPMENT UNIT CLOSE OUT REPORT FOR HOSTING MATATIELE TOURISM MONTH CELEBRATION</u></p> <ul style="list-style-type: none">• <u>LOCAL ECONOMIC DEVELOPMENT UNIT CLOSE OUT REPORT FOR HOSTING CED MATAT TRIPPLE CHALLENGE</u>• <u>INTERGRATED DEVELOPMENT PLANNING (IDP) UNIT- QUARTER 3 REPORT 2017</u>• <u>DEVELOPMENT PLANNING UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u>• <u>LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u> <p><u>INFRASTRUCTURE SERVICES DEPARTMENT</u></p> | |

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| | | <ul style="list-style-type: none">• <u>ELECTRICAL UNIT QUARTER 3 REPORT FOR THE 2016-2017 FINANCIAL YEAR</u>• <u>HUMAN SETTLEMENTS UNIT QUARTERLY REPORT FOR THE PERIOD ENDED 31 MARCH 2017</u>• <u>BUILDING CONTROL UNIT REPORT FOR THE PERIOD ENDED 31 MARCH 2017</u>• <u>PROJECTS, OPERATIONS AND MAINTANANCE REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u> <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <ul style="list-style-type: none">• <u>COMMUNICATION AND SPECIAL PROGRAMMES UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u>• <u>INTERNAL AUDIT UNIT QUARTER</u> | |

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| | | <p><u>3 OF THE 2016/17 FINANCIAL YEAR</u></p> <ul style="list-style-type: none">• <u>MONITORING & EVALUATION/RISK SERVICES UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u>• <u>COMPLIANCE AND LEGAL SERVICES SDBIP IMPLEMENTATION REPORT FOR THE PERIOD ENDED 31 MARCH 2017</u> <p><u>COMMUNITY SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">• <u>ENVIRONMENT & WASTE UNIT SDBIP IMPLEMENTATION REPORT 2016/17 QUARTER 3</u>• <u>PUBLIC SAFETY UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR- MONTHLY PERFORMANCE REPORT: 2016/2017 SDBIP</u> | |

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| | | <ul style="list-style-type: none">• <u>PUBLIC PARTICIPATION SERVICES UNIT REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u>• <u>EXPANDED PUBLIC WORKS PROGRAMME (EPWP) UNIT 2016/17 QUARTER 3 REPORT</u> | |
| CR 144/28/04/2017 | 28 April 2017 | <u>SECTION C (STANDING MANAGEMENT REPORTS)</u> <u>CORPORATE SERVICES DEPARTMENT</u> <ul style="list-style-type: none">• <u>ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT SECTION C REPORT FOR 2016/17 QUARTER 3</u>• <u>HUMAN RESOURCES UNIT SECTION C REPORT FOR JANUARY TO MARCH 2017</u>• <u>ICT SERVICES UNIT SECTION C REPORT FOR 2016/2017 QUARTER 3</u> <u>OFFICE OF THE MUNICIPAL MANAGER</u> | NOTED |

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| | | <ul style="list-style-type: none">• <u>COMPLIANCE AND LEGAL SERVICES SECTION C REPORT FOR THE PERIOD ENDED 31 MARCH 2016</u> | |
| CR 145/28/04/2017 | 28 April 2017 | <p><u>SECTION D (RISK REGISTER REPORTS)</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">• <u>ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT RISK REGISTER REPORT FOR 2016/17 QUARTER 3</u>• <u>HUMAN RESOURCES UNIT RISK REGISTER REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u>• <u>INFORMATION, COMMUNICATIONS AND TECHNOLOGY UNIT RISK REGISTER REPORT FOR QUARTER 3 OF THE 2016/17</u> | NOTED |

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| | | <p style="text-align: center;"><u>FINANCIAL YEAR</u></p> <p style="text-align: center;"><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <ul style="list-style-type: none">• <u>INTEGRATED DEVELOPMENT PLANNING UNIT RISK REGISTER REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u> <p style="text-align: center;"><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <ul style="list-style-type: none">• <u>MONITORING AND EVALUATION/RISK UNIT RISK REGISTER REPORT FOR QUARTER 3 OF THE 2016/17 FINANCIAL YEAR</u> | |
| CR 146/28/04/2017 | 28 April 2017 | <p style="text-align: center;"><u>CONSIDERATION OF THE AUDIT COMMITTEE REPORTS</u></p> <p style="text-align: center;"><u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” OR “MLM”) PRESENTS THE FOLLOWING REPORT TO THE</u></p> | The Audit Committee will report further to the Council on its activities for quarter 4 of the 2016 / 2017 Financial Year after 30 June 2017. The Committee humbly requests Council to note the contents of this report and accept same. |

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| | | <u>HONOURABLE SPEAKER COUNCILLOR NOMASOMI MSHUQWANA ON ITS ACTIVITIES AND FUNCTIONS FOR THIRD QUARTER OF THE 2016 / 2017 FINANCIAL YEAR:</u> | |
| CR 147/29/05/2017 | 29 May 2017 | <u>2017/18-2019/20 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK (MTERF) REPORT</u> | <p><i>Council resolves the following,</i></p> <ol style="list-style-type: none"> 1. The Final annual Budget of the Municipality for the financial year <u>2017/2018</u>; and its indicative for the two projected outer years <u>2018/2019</u> and <u>2019/2020</u> as outlined on the report be approved as set out in the following: <ol style="list-style-type: none"> 1.1 Total Revenue by source and municipal votes of <i>R 491, 814, 466,</i> 1.2 Operating, Repairs and Maintenance Expenditure by type of <i>R 321, 075, 674,</i> 1.3 Capital Expenditure by source and municipal vote of <i>R170, 708, 280,</i> 1.4 Total budget of Operating, Repairs and Maintenance and |

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| | | | <p style="text-align: right;">Capital of <i>R491, 783, 954.</i></p> <p>2. That the council approves the following tariff increases for the 2017/18 financial year</p> <p>2.1 Property rates tariff increase of 5%, 2.2 First R55 000 property values on residential properties as exemption, 2.3 35% rebates on all residential properties, 2.4 10% rebates on all commercial and government properties, 2.5 65% on farm properties, 2.6 10% rebates on industrial properties, 2.7 100% rebates to all municipal properties, 2.8 Refuse tariff increase of 7%, 2.9 Electricity tariff increase with 1.88% as per approval by NERSA, 2.10 That all other municipal tariff remains increase at an average of 5%,</p> <p>3. That, council approves the reviewed policies as listed below</p> <p>3.1 Appointment of consultants policy,</p> |

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| | | | <p>3.2 Banking and investments policy , 3.3 Budget policy , 3.4 Cash management policy , 3.5 Cash shortage policy 3.6 Credit control and debt collection policy , 3.7 Customer care policy , 3.8 Customer incentive scheme policy , 3.9 Data backup policy, 3.10 Debt capacity policy, 3.11 Donor finance policy, 3.12 Electricity token policy, 3.13 Entertainment & refreshments policy, 3.14 Unclaimed deposits policy, 3.15 Fraud prevention plan 2017-18, 3.16 Gifts policy for officials, 3.17 Grants & donation policy, 3.18 GRAP framework policy, 3.19 Indigent Policy, 3.20 Cash-up Policy, 3.21 Fixed Assets Policy, 3.22 Payment Policy, 3.23 Petty Cash Policy, 3.24 Rates Policy, 3.25 Special Services Policy,</p> |

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| | | | <p>3.26 Strategy to improve Debtor policy,</p> <p>3.27 Supply Chain management Policy,</p> <p>3.28 Tariff Policy,</p> <p>3.29 Use of Credit Card Policy and</p> <p>3.30 Virements Policy.</p> <p>3.31 That, council approves the new infrastructure procurement and delivery management policy.</p> |
| CR 148/29/05/2017 | 29 May 2017 | <p><u>ASSETS MANAGEMENT REPORT – TRANSFER OF RURAL ELECTRICAL PROJECTS FROM THE MUNICIPALITY’S FIXED ASSETS REGISTER TO ESKOM</u></p> | <p>1) That, the report on transfer of Rural Electrification projects / Assets to ESKOM be noted by council.</p> <p>2) That, Rural Electrical Projects/ Assets to be transferred from WIP to ESKOM amounting to R42, 198, 868.34 be approved by Council and to be removed from the Fixed Assets Register upon receipt of ESKOM confirmation to accept assets transfer.</p> <p>3) That, ESKOM provides the municipality with confirmation of taking over transferred Rural electrification projects/ assets.</p> |

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| CR 149/29/05/2017 | 29 May 2017 | <u>PAYMENT REPORT FOR FINANCIAL YEAR ENDING 30 JUNE 2018</u> | <p>It was resolved,</p> <ol style="list-style-type: none">1. That, the contents of the report be noted by Council.2. That, payment days of twice a week as Wednesdays and Fridays be noted and approved by Council.3. That, cut off times on receipt of invoices for payments as stipulated be noted and approved by Council.4. That, all invoices received after the 25th of the month can only be processed and paid in the first payment run of the following month for purposes of month end procedures be noted and approved by Council.5. That, only on emergency situations or contracted service situations as per the terms of a service level agreement can payments be done outside the determined payment days and cut off days on approval by the Municipal Manager (Accounting Officer) or his/her delegate be noted and approved by Council. |

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| CR 150/29/05/2017 | 29 May 2017 | <u>SALARY MONTHLY PAY PLAN FOR FINANCIAL YEAR ENDING 30 JUNE 2018</u> | <ol style="list-style-type: none">1. That, the contents of the report be noted by council.2. That, the stipulated dates for actual payment of salaries to beneficiaries be noted by council.3. That, the salary pay monthly plan be noted and approved by council.4. That every financial year the new plan will be developed and a delegation to the Municipal Manager for approval be done and approved by Council. |
| CR 151/29/05/2017 | 29 May 2017 | <u>CORPORATE SERVICES STRATEGY</u> | <ol style="list-style-type: none">1. That a need for promotion of a sound and strategic framework for rendering of services within the Corporate Services Department be noted.2. That a need for promotion of sound management practices and decision making within the Department be noted.3. That a consultative process undertaken through the strategic planning session be noted.4. That the Corporate Services Strategy be adopted. |
| CR 152/29/05/2017 | 29 May 2017 | <u>CONSIDERATION OF THE REVIEWED</u> | <ol style="list-style-type: none">1. That the Standard Operating Procedures |

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| | | <u>STANDARD OPERATING PROCEDURES (SOPS) FOR THE ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT</u> | <p>of the Administrative Support and Public Amenities Unit for the 2017/18 Financial Year be noted.</p> <p>2. That the Standard Operating Procedures of the Administrative Support and Public Amenities Unit for 2017/18 Financial Year pertaining to the following be adopted:</p> <ul style="list-style-type: none"> (1) Secretariat Services Management operating procedures (2) Cleaning and Refreshment Services Management operating procedures (3) Security services management operating procedure. |
| CR 153/29/05/2017 | 29 May 2017 | <u>CONSIDERATION OF THE REVIEWED STANDARD OPERATING PROCEDURES (SOPS) FOR THE INFORMATION AND COMMUNICATION TECHNOLOGY UNIT</u> | <p>That the Standard Operating Procedures of the Information and Communication Technology Services Unit for 2017/18 Financial Year be noted.</p> <p>That the Standard Operating Procedures of the Information and Communication Technology Services Unit for 2017/18 Financial Year pertaining to the following</p> |

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| | | | <p>be adopted:</p> <ul style="list-style-type: none"> (1) SOP: Incident Management (2) SOP: Change Management (3) SOP: Service Provider Management (4) SOP: Telephone Management (5) SOP: Registry, Records and Archives Management (6) SOP: Desktops, Laptops and Notebook Management | | | | | | | | | | | | | | | | | | | | |
| CR 154/29/05/2017 | 29 May 2017 | <p align="center"><u>CONSIDERATION OF CORPORATE SERVICES DEPARTMENT: HUMAN RESOURCE UNIT: HUMAN RESOURCES MANAGEMENT REVIEWED AND NEW POLICIES</u></p> | <p>1. That the following reviewed policies with changes (Policy no. 1 to no 27) and the two new (policy no. 28 and 29) Human Resources Management policies be noted and adopted:</p> <table border="1"> <thead> <tr> <th>N O.</th><th>POLICY</th><th>N O.</th><th>POLICY</th></tr> </thead> <tbody> <tr> <td>1</td><td>Acting Appointments Policy</td><td>15</td><td>Bereavement and Funeral Policy</td></tr> <tr> <td>2</td><td>Employment Policy</td><td>16</td><td>Career & succession Planning Policy</td></tr> <tr> <td>3</td><td>Leave Management Policy</td><td>17</td><td>Individual Performance Management Policy</td></tr> <tr> <td>4</td><td>Overtime, undertime & Flextime</td><td>18</td><td>Training & Development Policy</td></tr> </tbody> </table> | N O. | POLICY | N O. | POLICY | 1 | Acting Appointments Policy | 15 | Bereavement and Funeral Policy | 2 | Employment Policy | 16 | Career & succession Planning Policy | 3 | Leave Management Policy | 17 | Individual Performance Management Policy | 4 | Overtime, undertime & Flextime | 18 | Training & Development Policy |
| N O. | POLICY | N O. | POLICY | | | | | | | | | | | | | | | | | | | | |
| 1 | Acting Appointments Policy | 15 | Bereavement and Funeral Policy | | | | | | | | | | | | | | | | | | | | |
| 2 | Employment Policy | 16 | Career & succession Planning Policy | | | | | | | | | | | | | | | | | | | | |
| 3 | Leave Management Policy | 17 | Individual Performance Management Policy | | | | | | | | | | | | | | | | | | | | |
| 4 | Overtime, undertime & Flextime | 18 | Training & Development Policy | | | | | | | | | | | | | | | | | | | | |

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| | | | <table> <tr> <td></td><td>Regulations</td><td></td><td></td></tr> <tr> <td>5</td><td>Organisational Establishment Policy</td><td>19</td><td>Occupational Health & Safety Policy</td></tr> <tr> <td>6</td><td>Policy and Promotion and Transfer</td><td>20</td><td>Labour Relations Policy</td></tr> <tr> <td>7</td><td>Leave Encashment Policy</td><td>21</td><td>HIV and AIDS Policy</td></tr> <tr> <td>8</td><td>Standby Allowance Policy</td><td>22</td><td>Inclement Weather</td></tr> <tr> <td>9</td><td>Municipal Housing Policy</td><td>23</td><td>Employee Assistance & Wellness Policy</td></tr> <tr> <td>10</td><td>Shift Allowance Policy</td><td>24</td><td>Young People Practical Training Policy</td></tr> <tr> <td>11</td><td>Subsistence and Travelling Policy</td><td>25</td><td>Remuneration Policy</td></tr> <tr> <td>12</td><td>Induction Manual (Policy)</td><td>26</td><td>Human Capital Retention Strategy</td></tr> <tr> <td>13</td><td>Employee Code of Conduct</td><td>27</td><td>Employee Relocation Policy</td></tr> <tr> <td rowspan="3">14</td><td rowspan="3">Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment</td><td>28</td><td>Capacity Building of Councillors Policy</td></tr> <tr> <td>29</td><td>Termination of Service Policies</td></tr> <tr> <td>30</td><td>MLM Employment Equity Plan</td></tr> </table> | | Regulations | | | 5 | Organisational Establishment Policy | 19 | Occupational Health & Safety Policy | 6 | Policy and Promotion and Transfer | 20 | Labour Relations Policy | 7 | Leave Encashment Policy | 21 | HIV and AIDS Policy | 8 | Standby Allowance Policy | 22 | Inclement Weather | 9 | Municipal Housing Policy | 23 | Employee Assistance & Wellness Policy | 10 | Shift Allowance Policy | 24 | Young People Practical Training Policy | 11 | Subsistence and Travelling Policy | 25 | Remuneration Policy | 12 | Induction Manual (Policy) | 26 | Human Capital Retention Strategy | 13 | Employee Code of Conduct | 27 | Employee Relocation Policy | 14 | Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment | 28 | Capacity Building of Councillors Policy | 29 | Termination of Service Policies | 30 | MLM Employment Equity Plan |
| | Regulations | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5 | Organisational Establishment Policy | 19 | Occupational Health & Safety Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6 | Policy and Promotion and Transfer | 20 | Labour Relations Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7 | Leave Encashment Policy | 21 | HIV and AIDS Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | Standby Allowance Policy | 22 | Inclement Weather | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9 | Municipal Housing Policy | 23 | Employee Assistance & Wellness Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10 | Shift Allowance Policy | 24 | Young People Practical Training Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11 | Subsistence and Travelling Policy | 25 | Remuneration Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12 | Induction Manual (Policy) | 26 | Human Capital Retention Strategy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13 | Employee Code of Conduct | 27 | Employee Relocation Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14 | Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment | 28 | Capacity Building of Councillors Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 29 | Termination of Service Policies | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 30 | MLM Employment Equity Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | <table><tr><td></td><td>Policy</td><td></td><td></td></tr></table> <p>2. That the Municipal three-year Employment Equity Plan (no. 30 on the table above) for the period of 01 October 2015 to 30 September 2018, adopted by the Council in January 2016, be noted (without change) and adopted by the Council.</p> <p>3. That a notice be taken that the policies appearing on table in 1 above, appears on the LLF agenda dated 03 April 2017 (meeting did not sit, due to quorum); SAMWU inputs on the same policies were requested (as per letter dated 05 May 2017), but nor inputs were received from SAMWU; presented at the Corporate Services STANCO meeting held on 20 April 2017 for onward submission to the Exco and Council of May 2017.</p> <p>4. That a notice be taken that attempts made to present the reviewed policies and one new policy during the month of April and May 2017 no inputs received the Labour</p> | | Policy | | |
| | Policy | | | | | | |

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| | | | Component in respect of the existing policies as at 17 May 2017. | | | | | | | | |
| CR 155/29/05/2017 | 29 May 2017 | <u>CONSIDERATION OF CORPORATE SERVICES STANDARD OPERATION PROCEDURES (SOPs): HUMAN RESOURCES MANAGEMENT</u> | <div>1. That the following reviewed (without changes) Standard Operation Procedures (SOPs) of the Human Resources Management Unit be noted and adopted.<table><tr><th>No.</th><th>SOPS</th></tr><tr><td>10.1.1</td><td>Labour Relations: Grievance Standard Operating Procedure Manual</td></tr><tr><td>10.1.2</td><td>Labour Relations: Disciplinary Standard Operating Procedure Manual</td></tr><tr><td>10.1.3</td><td>Retrenchment Standard Operating Procedure Manual</td></tr></table></div> <div>2. That the following reviewed (with changes) Standard Operation Procedures (SOPs) of the Human Resources Management Unit be noted and adopted.</div> | No. | SOPS | 10.1.1 | Labour Relations: Grievance Standard Operating Procedure Manual | 10.1.2 | Labour Relations: Disciplinary Standard Operating Procedure Manual | 10.1.3 | Retrenchment Standard Operating Procedure Manual |
| No. | SOPS | | | | | | | | | | |
| 10.1.1 | Labour Relations: Grievance Standard Operating Procedure Manual | | | | | | | | | | |
| 10.1.2 | Labour Relations: Disciplinary Standard Operating Procedure Manual | | | | | | | | | | |
| 10.1.3 | Retrenchment Standard Operating Procedure Manual | | | | | | | | | | |

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| | | | <table><tr><th>No.</th><th>SOPs</th></tr><tr><td>10.2.1</td><td>Leave Management SOP</td></tr><tr><td>10.2.2</td><td>Termination of Service SOP</td></tr><tr><td>10.2.3</td><td>Health & Safety, & EAWP SOP</td></tr><tr><td>10.2.4</td><td>Employment SOP</td></tr><tr><td>10.2.5</td><td>Training & Development SOP</td></tr><tr><td>10.2.6</td><td>Payroll Management Standard Operating Procedure</td></tr><tr><td>10.2.7</td><td>Individual Performance Management Standard Operating Procedure.</td></tr></table> <p>3. That the following new Standard Operation Procedure (SOP) of the Human Resources Management Unit be noted and adopted.</p> <table><tr><th>No.</th><th>SOP</th></tr><tr><td>10.3.1</td><td>Injury on Duty (IOD) Standard Operating Procedure</td></tr></table> | No. | SOPs | 10.2.1 | Leave Management SOP | 10.2.2 | Termination of Service SOP | 10.2.3 | Health & Safety, & EAWP SOP | 10.2.4 | Employment SOP | 10.2.5 | Training & Development SOP | 10.2.6 | Payroll Management Standard Operating Procedure | 10.2.7 | Individual Performance Management Standard Operating Procedure. | No. | SOP | 10.3.1 | Injury on Duty (IOD) Standard Operating Procedure |
| No. | SOPs | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.1 | Leave Management SOP | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.2 | Termination of Service SOP | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.3 | Health & Safety, & EAWP SOP | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.4 | Employment SOP | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.5 | Training & Development SOP | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.6 | Payroll Management Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | | | |
| 10.2.7 | Individual Performance Management Standard Operating Procedure. | | | | | | | | | | | | | | | | | | | | | | |
| No. | SOP | | | | | | | | | | | | | | | | | | | | | | |
| 10.3.1 | Injury on Duty (IOD) Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | | | |
| CR 156/29/05/2017 | 29 May 2017 | <u>THE 2017/2022 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP)</u> | <p>1. That advertisement of the draft 2017/2022 IDP of the Matatiele Local Municipality on 31 March 2017 be noted.</p> <p>2. That the community outreach meetings</p> | | | | | | | | | | | | | | | | | | | | |

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| | | | <p>in respect of the presentation of the draft 2017/2022 IDP during the period of 10 April 2017 to 13 April 2017 be noted.</p> <p>3. That the 2017/2022 Integrated Development Plan (IDP) comprised of:</p> <ul style="list-style-type: none"> (i) The 5 year/long term vision, (ii) The key strategic priorities for five years, (iii) The financial plan and three year capital plan, (iv) The objectives, priorities, strategies and sector plans, and (v) The IDP summary, developed in terms of Section 26 of the Municipal Systems Act; be adopted by the Council, subject to annual review . |
| CR 157/29/05/2017 | 29 May 2017 | <p><u>NOTICE OF EXPIRY OF EMPLOYMENT CONTRACT: FOR THE POSITION OF THE MUNICIPAL MANAGER (MM) - MATATIELE LOCAL MUNICIPALITY</u></p> | <p>1. That the report on the expiry of the employment contract of the Municipal Manager, on 09 August 2017 and the expected vacancy be noted by the Council.</p> <p>2. That it be noted by the Council that the position of Municipal Manager reflects</p> |

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| | | | <p>in the municipal organizational structure and staff establishment and is budgeted for in the 2016/17 financial year.</p> <p>3. That the filling of the post of Municipal Manager through the Recruitment process be approved by the Council.</p> <p>4. That it be approved by the Council that the position of the Municipal Manager be advertised in a newspaper circulating nationally and provincially (Eastern Cape) within 14 days after the resolution is taken.</p> <p>5. That the Selection Panel to make recommendations for the appointment of Municipal Manager comprised of the following members be approved by the Council:</p> <p>5.1. His Worship, the Mayor – Cllr. M.M. Mbedla</p> <p>5.2. EDP Portfolio Head – Cllr. N.A. Nkukhu</p> |

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| | | | 5.3. Municipal Manager: Dr. Nkosazana Dlamini Zuma Local Municipality - Mr. N.C. Vezi 5.4. CEO: SALGA - Mr. G.G. Mpumza 5.5. Director: COGTA – Mr. P. Kondile | | | | | |
| CR 158/29/05/2017 | 29 May 2017 | <u>REPORT ON NON – ACCEPTANCE OF THE REMUNERATION OFFER BY THE CHIEF FINANCIAL OFFICER, CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT OF THE CHIEF FINANCIAL OFFICER AND PAYMENT OF THE BOTTOM NOTCH OF REMUNERATION TO GENERAL MANAGER: COMMUNITY SERVICES</u> | 1. That the report and its broader implications on non – acceptance of employment and/or remuneration package by the appointed CFO, Mr. L. Ndzelu be noted. 2. That a notice be taken that the CFO, Mr. L. Ndzelu has not accepted the employment offer made to him by the municipality as per an appointment letter dated 03 April 2017. 3. That the total remuneration package for the posts of the Senior Managers in terms of the upper limits for senior managers, for the year 2016/2017 are as follows: <table><tr><td>POSITION</td><td>MUNICIPAL CATE</td><td>TOTAL REMUNERATION</td><td>TOTAL REMUNERATION</td><td>TOTAL REMUNERATION</td></tr></table> | POSITION | MUNICIPAL CATE | TOTAL REMUNERATION | TOTAL REMUNERATION | TOTAL REMUNERATION |
| POSITION | MUNICIPAL CATE | TOTAL REMUNERATION | TOTAL REMUNERATION | TOTAL REMUNERATION | | | | |

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| | | | | GORY | TION PACK AGE MINIM UM | TION PACK AGE MID - POINT | TION PACK AGE MAXI MUM |
| | | | Senior Mana gers | 2 | R726 954 | R816 803 | R 906 651 |
| | | | Plus | A remote allowance, not exceeding 7% of the total remuneration package, in a case of a category 2 municipality. | | | |
| | | | 4. That it be noted that a letter dated 03 April 2017, addressed to the Municipal Manager, was received from the appointed CFO, Mr L Ndzelu, where amongst other things, he is requesting that the municipality should consider his concerns raised in the said letter, and reconsider the offer made in terms of the Gazette 40118 of 04 July 2016, and approve a remuneration equal to what he was earning as at 31 March 2017, i.e. a total remuneration package of R1 163 453.59 per annum. | | | | |

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| | | | <p>5. That a notice be taken that there is no response received from the office of the Minister for COGTA in respect of an application for a waiver of the requirements (i.e. Upper limits of the total remuneration package of senior managers, as per item 9 of Vol 613, Government Gazette 40118, 04 July, 2016) in Section 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers, as at 19 May 2017.</p> <p>6. That the report on concurrence by the MEC for COGTA in respect of the appointment to the position of Chief Financial Officer received be noted.</p> <p>7. That Mr. Lihle Ndzelu be remunerated according to the advertisement of the post and the requirements of the gazette.</p> <p>8. That Mr. Siyabulela Mbedla be</p> |

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| | | | remunerated according to the advertisement of the post and the requirements of the gazette. |
| CR 159/29/05/2017 | 29 May 2017 | <p align="center"><u>CONSIDERATION OF URGENT MATTERS</u></p> <p align="center"><u>NKHOESA MOFOKENG – EPWP PROGRAMME</u></p> | <ol style="list-style-type: none"> 1. That the Office of the Mayor, Office of the Speaker, Office of the Chief Whip, Community Services Portfolio Head and the Office the Municipal Manager must interpret whether the contribution by the Matatiele Local Municipality would decrease or remain unchanged since the EPWP grant allocation had increased. 2. That the five above-mentioned offices must ensure uniformity across all wards in terms of whether the current Nkhoesa Mofokeng beneficiaries would be retained with their contracts renewed and no additional beneficiaries would be appointed or additional beneficiaries would be appointed, due to the increased EPWP grant allocation. 3. That the appointment of Nkhoesa Mofokeng beneficiaries for the 2017/18 financial year be suspended until the interpretation of the impact the increased EPWP grant allocation would |

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| | | | <p>have on the number of beneficiaries of the programme and the determination of the contribution to be made by the Matatiele Local Municipality.</p> <p>4. That the matter be resolved before 01 July 2017 when the programme would commence.</p> |
| CR 160/28/07/2017 | 28 July 2017 | <u>MINUTES OF THE FOURTH ORDINARY MEETING HELD ON 28 APRIL 2017</u> | That the minutes of the fourth ordinary Council meeting held on 28 April 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 161/28/07/2017 | 28 July 2017 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 29 MAY 2017</u> | That the minutes of the special Council meeting that was held on 29 May 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 162/28/07/2017 | 28 July 2017 | <u>ASSETS MANAGEMENT REPORT ADDITIONS FOR THE FOURTH QUARTER ENDED 30 JUNE 2017</u> | <p>1. That, the report on assets management for the fourth quarter ended 30 June 2017 be noted by Council.</p> <p>2. That, the Assets Acquired for quarter four ended 30 June 2017 to the total value of R 33 673 669.15 be noted by Council.</p> <p>3. That reporting for the last quarter of the 2016/2017 financial year on the implementation of assets management policy be approved by Council.</p> |

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| CR 163/28/07/2017 | 28 July 2017 | <u>FLEET MANAGEMENT QUATERLY REPORT FOR PERIOD ENDED 30 JUNE 2017</u> | <ol style="list-style-type: none"> 1. That, the report on fleet management for the fourth quarter ended 30 June 2017 be noted by Council. 2. That, the deviations of the fleet management policy be noted by Council. 3. That, the shortage of municipal fleet be given extra consideration by Council. 4. That reporting for the last quarter of the 2016/2017 financial year on the implementation of fleet management policy be approved by Council. |
| CR 164/28/07/2017 | 28 July 2017 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2017</u> | <ol style="list-style-type: none"> 1. That the procurement plan for 2016/2017 submitted and approved by council in August 2016 be noted. 2. That, the report on Supply Chain Management for the Fourth Quarter period ended 30 June 2017 be noted by Council. 3. That, for the Fourth Quarter ended 30 June 2017 no irregular expenditures have been identified be noted by |

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| | | | <p>Council.</p> <p>4. Procurement plan implementation for the Quarter period ended 30 June 2017 be noted.</p> <p>5. That, the report on total deviations for the Fourth Quarter ended 30 June 2017 amounted to</p> <p>R 30,174,558.28 be noted and approved by Council.</p> <p>First Quarter 2016/2017 - R 12 094 517.40</p> <p>Second Quarter 2016/2017- R 6,125,563.97</p> <p>Third Quarter 2016/2017 - R 7,086,927.42</p> <p>April 2017 - R 826,207.39</p> <p>May 2017 - R 1,186,533.90</p> <p>June 2017 - <u>R 2,854,808.20</u></p> <p>Fourth Quarter 16/17 = R 4,867,549.49</p> <p>Total for 2016/2017 - <u>R 30,174,558.28</u></p> |

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| | | | 6. That reporting for the last quarter of the 2016/2017 financial year on the implementation of supply chain management policy be approved by Council. |
| CR 165/28/07/2017 | 28 July 2017 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2016/17 BUDGET (MFMA SECTION 71) FOR THE FOURTH QUARTER ENDED 30th JUNE 2017 REPORT</u> | <p>1. That, the report on the statement of financial performance, position and the implementation of the 2016/17 budget (MFMA Section 71 Report) for the fourth quarter reporting period ended 30th June 2017 including supporting documentation attached as Annexure be noted and approved by Council.</p> <p>2. That, spending rate of 88% on capital and 84% on operating budgets as per financial transactions recorded for fourth quarter ended 30th June 2017 be noted by Council.</p> <p>3. That, the following aged outstanding debtors balance of R88,409,590.37 the fourth quarter period ended 30th June 2017 be noted by Council:</p> |

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| | | | <ul style="list-style-type: none">• Current – R3,680,061• 30 days – R2,355,090• 60 days – R 1,561,170• 90 days – R 1,844,930• 120 days – R 1,334,481• 150 + days – R 77,636,855 <p>4. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Government –R50,216,756.43• Businesses – R4,036,322.49• Domestic –R5,549,461.77• Handed over- R28,549,269.94• Sundry – R57,779.74 <p>5. That, the cash and cash equivalents of R77 500 978.49 for the fourth quarter period ended 30th June 2017 be noted by Council.</p> <p>6. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the fourth quarter period ended 30th June 2017 be noted by</p> |

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| | | | Council |
| CR 166/28/07/2017 | 28 July 2017 | <u>BUDGET AND TREASURY DEPARTMENT: LOGISTICS MANAGEMENT – ANNUAL STOCK COUNT REPORT FOR PERIOD ENDED 30 JUNE 2017</u> | <ol style="list-style-type: none"> 1. That, the report on annual stock count of Logistics Management for the period ended 30 June 2017 be noted by Council. 2. That, the inventories loss of R6 235.38 for 2016/2017 financial year be written off and approved by Council. |
| CR 167/28/07/2017 | 28 July 2017 | <u>REPORT ON THE ESTABLISHMENT OF BUDGET STEERING COMMITTEE</u> | <ol style="list-style-type: none"> 1. That, the report on the establishment of Budget Steering Committee be noted by Council. 2. That, the steering committee establishment is done as per MFMA Budget and Reporting regulations be noted by Council. 3. That, the steering committee establishment be approved by Council. 4. That, the following political office bearer as chairperson of the committee and officials be approved as members of the |

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| | | | Steering Committee, | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | <table><tr><th>Designation</th><th>Department</th></tr><tr><td>Chairperson: Budget and Treasury Standing Committee</td><td>Council</td></tr><tr><td>Municipal Manager</td><td>Office of the Municipal Manager</td></tr><tr><td>Chief Financial Officer</td><td>Budget and Treasury</td></tr><tr><td>General Manager: Infrastructure Services</td><td>Infrastructure</td></tr><tr><td>General Manager: Corporate Services</td><td>Corporate Services</td></tr><tr><td>General Manager: Community Services</td><td>Community Services</td></tr><tr><td>General Manager: Economic Development Planning</td><td>Economic Development Planning</td></tr><tr><td>Manager: Monitoring and Evaluation, Risk</td><td>Office of the Municipal Manager</td></tr><tr><td>Manager/Coordinator: IDP</td><td>Economic Development Planning</td></tr><tr><td>Manager: Budget Planning and Investment</td><td>Budget and Treasury</td></tr><tr><td>Manager: Planning</td><td>Economic Development Planning</td></tr></table> | Designation | Department | Chairperson: Budget and Treasury Standing Committee | Council | Municipal Manager | Office of the Municipal Manager | Chief Financial Officer | Budget and Treasury | General Manager: Infrastructure Services | Infrastructure | General Manager: Corporate Services | Corporate Services | General Manager: Community Services | Community Services | General Manager: Economic Development Planning | Economic Development Planning | Manager: Monitoring and Evaluation, Risk | Office of the Municipal Manager | Manager/Coordinator: IDP | Economic Development Planning | Manager: Budget Planning and Investment | Budget and Treasury | Manager: Planning | Economic Development Planning |
| | | | Designation | Department | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Chairperson: Budget and Treasury Standing Committee | Council | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Municipal Manager | Office of the Municipal Manager | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Chief Financial Officer | Budget and Treasury | | | | | | | | | | | | | | | | | | | | | | | |
| | | | General Manager: Infrastructure Services | Infrastructure | | | | | | | | | | | | | | | | | | | | | | | |
| | | | General Manager: Corporate Services | Corporate Services | | | | | | | | | | | | | | | | | | | | | | | |
| | | | General Manager: Community Services | Community Services | | | | | | | | | | | | | | | | | | | | | | | |
| | | | General Manager: Economic Development Planning | Economic Development Planning | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Manager: Monitoring and Evaluation, Risk | Office of the Municipal Manager | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Manager/Coordinator: IDP | Economic Development Planning | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Manager: Budget Planning and Investment | Budget and Treasury | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Manager: Planning | Economic Development Planning | | | | | | | | | | | | | | | | | | | | | | | |
| | | | CR 168/28/07/2017 | 28 July 2017 | | 1. That, the virement to the amount of R1 | | | | | | | | | | | | | | | | | | | | | |

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| | | <u>BUDGET VIREMENT REPORT AS AT 30TH JUNE 2017</u> | 246, 000 be noted and approved by Council. |
| CR 169/28/07/2017 | 28 July 2017 | <u>ASSETS MANAGEMENT REPORT - DISPOPAL FOR THE PERIOD ENDED 30 JUNE 2017</u> | <ol style="list-style-type: none"> 1. That, Council notes the disposal item from ICT for the period ended 30 June 2017. 2. That, assets disposal for the month of June be noted and approved by Council. |
| CR 170/28/07/2017 | 28 July 2017 | <u>INCENTIVES FOR DEBT REDUCTION</u> | <ol style="list-style-type: none"> 1. Council notes the status of the municipal debt currently valued at R88.4M as at end of June 2017. 2. Council notes the contents of the report. 3. Council notes and approves the incentives proposed for reduction of municipal debt. 4. Council approves the following categories of incentives as per policy: |

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| CR 171/28/07/2017 | 28 July 2017 | <u>REPORT ON THE AMENDED A1 SCHEDULE FOR 2017/18-2019/20 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK</u> | <p><i>Council notes the following:</i></p> <ol style="list-style-type: none"> 1. That, the approved A1 schedule with the budget be replaced with the submitted as per treasury advice. 2. That, there are no changes on the approved budgeted figures. |
| CR 172/28/07/2017 | 28 July 2017 | <u>ENVIRONMENT & SOLID WASTE UNIT - MUSLIM BURIAL SITE</u> | <ol style="list-style-type: none"> 1. That approval for 64 burial plots, be given to the Muslim community residing in Matatiele be noted and adopted. |

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|-------------------------------------|---|---|---|--|-------------------|--------------------------|----------------------|---|-------------------|------------|-------------------|---|--------------------|---|---|---|--------------------|-----|------------------------------|---|---------------------------------|-----|-----|
| CR 173/28/07/2017 | 28 July 2017 | <u>HUMAN RESOURCES MANAGEMENT UNIT: EMPLOYEES DESIGNATED TO WORK STANDBY: MATATIELE LOCAL MUNICIPALITY</u> | <p>1. That report that seeks Council approval for services that require employees to be on standby from time – to – time.</p> <p>2. That the employees from the following Units and Department/s be designated as the employees who may be on standby, subject to an approved standby duty roster from time to time, and until declared otherwise by the Council:</p> <table border="1"> <thead> <tr> <th></th><th>Department</th><th>Unit / Sub - Unit</th><th>Designation/s</th></tr> </thead> <tbody> <tr> <td>1</td><td>Budget & Treasury</td><td>SCM: Fleet</td><td>Transport Officer</td></tr> <tr> <td>2</td><td>Community Services</td><td>Public Safety: Fire; Pound; & Traffic Law enforcement</td><td> Snr Traffic Officers Traffic Officers Wardens Fire & Rescue Services (including all Fire fighters) Pound Assistants </td></tr> <tr> <td>3</td><td>Corporate Services</td><td>ICT</td><td>Snr Officer: ICT Technicians</td></tr> <tr> <td>4</td><td>Economic Development & Planning</td><td>N/A</td><td>N/A</td></tr> </tbody> </table> | | Department | Unit / Sub - Unit | Designation/s | 1 | Budget & Treasury | SCM: Fleet | Transport Officer | 2 | Community Services | Public Safety: Fire; Pound; & Traffic Law enforcement | Snr Traffic Officers Traffic Officers Wardens Fire & Rescue Services (including all Fire fighters) Pound Assistants | 3 | Corporate Services | ICT | Snr Officer: ICT Technicians | 4 | Economic Development & Planning | N/A | N/A |
| | Department | Unit / Sub - Unit | Designation/s | | | | | | | | | | | | | | | | | | | | |
| 1 | Budget & Treasury | SCM: Fleet | Transport Officer | | | | | | | | | | | | | | | | | | | | |
| 2 | Community Services | Public Safety: Fire; Pound; & Traffic Law enforcement | Snr Traffic Officers Traffic Officers Wardens Fire & Rescue Services (including all Fire fighters) Pound Assistants | | | | | | | | | | | | | | | | | | | | |
| 3 | Corporate Services | ICT | Snr Officer: ICT Technicians | | | | | | | | | | | | | | | | | | | | |
| 4 | Economic Development & Planning | N/A | N/A | | | | | | | | | | | | | | | | | | | | |

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| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> | | | |
|-------------------------------------|---|--|--|---------------------------------------|-------------|---|
| | | | 5 | Infrastructure | Electricity | Artisans Artisan Aides General Assistants (working with Artisans). |
| | | | 6 | Office of the Municipal Manager | N/A | N/A |
| CR 174/28/07/2017 | 28 July 2017 | <u>EXECUTIVE COMMITTEE MEMBERS (COUNCILLORS) TO BE ELECTED AND DESIGNATED AS A PERFORMANCE EVALUATION PANEL MEMBER FOR THE SENIOR MANAGERS ACCOUNTABLE TO THE MUNICIPAL MANAGER AND THE MUNICIPAL MANAGER (MM) - MATATIELE LOCAL MUNICIPALITY</u> | <ol style="list-style-type: none"> 1. That the report on the appointment of the two Councillors who will be the designated members of the Performance Evaluation Panel for the Senior Managers accountable to the Municipal Manager and the Municipal Manager be noted. 2. That Cllr. K. Sephuhle be appointed as a designated member of Performance evaluation Panel. 3. That Cllr. T. Dyantyi be appointed as a designated member of Performance evaluation Panel. 4. That a notice be taken that one or both of the two Councillors mentioned on 2 and 3 above will be one of the | | | |

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|-------------------------------------|---|--|---|
| | | | Performance Evaluation Panel members for the Senior Managers accountable to the Municipal Manager and for the Municipal Manager, established in terms of the provisions of the policy on Individual Performance Management and the applicable legislation. |
| CR 175/28/07/2017 | 28 July 2017 | <u>CORPORATE SERVICES DEPARTMENT: REPORT ON THE AMENDED GOVERNMENT GAZETTE ON THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS AS PER NOTICE No. 40763 OF 03 APRIL 2017</u> | <ol style="list-style-type: none">1. That it be noted that the Government Notice No 40519 of 21 December 2016 on upper limits of the salaries, allowances and benefits of the different members of municipal councils has been repealed and replaced by the Government Notice No. 40763 of 03 April 2017.2. That a notice be taken that there is no difference, between the the Government Gazette Notice No. 40519 of 21 December 2016 and Government Notice No. 40763 of 03 April 2017, in respect of the increase on all allowances, except for no. 5 above, where it is provided for that a Councillor” may” belong to a member of a pension fund. |

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|-------------------------------------|---|---|---|
| CR 176/28/07/2017 | 28 July 2017 | <u>REPORT ON THE MINISTERIAL APPROVAL – WAIVER ON PAYMENT OF THE MINIMUM REMUNERATION PACKAGE TO THE TWO SENIOR MANAGERS OF MATATIELE LOCAL MUNICIPALITY</u> | <p>1. That the report on the processes followed on implementation of the Council resolutions dated 09 December 2016 (No. CR 54/09/12/16) and 31 March 2017 (No: CR 119/31/03/17 (13) & (14)), respectively, on application for a waiver of the requirements (i.e. Upper limits of the total remuneration package of senior managers, as per item 9 of Vol 613, Government Gazette 40118, 04 July, 2016) in Section 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers be noted.</p> <p>2. That the report and its broader implications on ministerial approval (dated 01 July 2017) received in respect of an application made for a waiver on payment of the minimum remuneration packages to the two senior managers of the Matatiele Local Municipality be noted and accepted.</p> |

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|-------------------------------------|---|------------------------------|--|
| | | | <p>3. That notice be taken that the Minister, Mr Des Van Rooyen, has approved that a total remuneration package of R906 651, which is the maximum remuneration package as per the <i>Upper limits of the total remuneration package of senior managers, as per item 9 of Vol 613, Government Gazette 40118, 04 July, 2016</i>, be offered to the Chief Financial Officer, Mr. L. Ndzelu by the Council.</p> <p>4. That a notice be taken that the Minister, Mr Des Van Rooyen, has approved that a total remuneration package of R816 803, which is the mid – point remuneration package as per the <i>Upper limits of the total remuneration package of senior managers, as per item 9 of Vol 613, Government Gazette 40118, 04 July, 2016</i>, be offered to the General Manager: Community Services, Mr. S.M. Mbedla by the Council.</p> <p>5. That a notice be taken that the two senior managers shall be also paid an applicable</p> |

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| RESOLUTION NUMBER | DATE OF THE MEETING | ITEM DISCUSSED | RESOLUTIONS TAKEN | | | | | | | | | | | | | | | | |
|----------------------|---------------------------|---|--|--------------|--------------------|---------------|------------|--------------|---------|---------------|-----------|--|--|--|--|--|--|--|--|
| | | | remote allowance, of 7% of the total remuneration package, in a case of a category 2 municipality, as approved by the Council on 09 December 2016 and 31 March 2017, respectively. | | | | | | | | | | | | | | | | |
| CR 177/28/07/2017 | 28 July 2017 | <u>RECOMMENDATION FOR EMPLOYMENT REPORT FOR THE POSITION OF THE GENERAL MANAGER: ECONOMIC DEVELOPMENT & PLANNING – MATATIELE LOCAL MUNICIPALITY</u> | <div>1. That the report on recruitment proceedings followed and conducted, respectively pertaining to the filling of the post of General Manager: Economic Development & Planning within the Economic Development & Planning Department be noted by the Council.</div> <div>2. That it be noted by Council that the recruitment process has been done in terms of Section 56 (1), sub-section (a) and (b); 56 (3), sub-section (a) and (b) AND 56 (4A) sub-section (a) and (b).</div> <div>3. That the order of performance in the interviews of the candidate be noted by the Council as follows:</div> <table><tr><th>No</th><th>Surname & Initials</th><th>TOTAL Score</th><th>Total aver</th><th>Disciplinary</th><th>Holding</th><th>Qualification</th><th>Ref check</th></tr><tr><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td></tr></table> | No | Surname & Initials | TOTAL Score | Total aver | Disciplinary | Holding | Qualification | Ref check | | | | | | | | |
| No | Surname & Initials | TOTAL Score | Total aver | Disciplinary | Holding | Qualification | Ref check | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | |

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|------------------------------|------------------------------------|-----------------------|--------------------------|
|------------------------------|------------------------------------|-----------------------|--------------------------|

| | | | <table><tr><th></th><th></th><th>s ÷ 3</th><th>age Score</th><th></th><th></th><th></th><th></th><th></th></tr><tr><td>1.</td><td>Mr Kanyiso Walaza</td><td>43.5/3</td><td>14.5</td><td>None.</td><td>No.</td><td>In progress</td><td>Yes.</td><td></td></tr><tr><td>2.</td><td>Mr Hlulukwenza Elphas Dladla</td><td>47/3</td><td>15.66</td><td>None.</td><td>No.</td><td>In progress</td><td>Yes.</td><td></td></tr><tr><td>3.</td><td>Ms Thabiso S Ntsalla</td><td>46.5/3</td><td>15.5</td><td>None.</td><td>No.</td><td>In progress</td><td>Yes.</td><td></td></tr><tr><td>4.</td><td>Mr Dumisani Wiseman Mbongwa</td><td>37/3</td><td>12.33</td><td>None.</td><td>No.</td><td>In progress</td><td>Yes.</td><td></td></tr><tr><td>5.</td><td>Mrs Mrs Buyiswa E. Ntloko</td><td>33/3</td><td>11</td><td>None.</td><td>No.</td><td>In progress</td><td>Yes.</td><td></td></tr></table> | | | s ÷ 3 | age Score | | | | | | 1. | Mr Kanyiso Walaza | 43.5/3 | 14.5 | None. | No. | In progress | Yes. | | 2. | Mr Hlulukwenza Elphas Dladla | 47/3 | 15.66 | None. | No. | In progress | Yes. | | 3. | Ms Thabiso S Ntsalla | 46.5/3 | 15.5 | None. | No. | In progress | Yes. | | 4. | Mr Dumisani Wiseman Mbongwa | 37/3 | 12.33 | None. | No. | In progress | Yes. | | 5. | Mrs Mrs Buyiswa E. Ntloko | 33/3 | 11 | None. | No. | In progress | Yes. | |
|----|------------------------------|--------|---|-------|-----|-------------|--------------|--|--|--|--|--|----|-------------------|--------|------|-------|-----|-------------|------|--|----|------------------------------|------|-------|-------|-----|-------------|------|--|----|----------------------|--------|------|-------|-----|-------------|------|--|----|-----------------------------|------|-------|-------|-----|-------------|------|--|----|---------------------------|------|----|-------|-----|-------------|------|--|
| | | s ÷ 3 | age Score | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | Mr Kanyiso Walaza | 43.5/3 | 14.5 | None. | No. | In progress | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Mr Hlulukwenza Elphas Dladla | 47/3 | 15.66 | None. | No. | In progress | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Ms Thabiso S Ntsalla | 46.5/3 | 15.5 | None. | No. | In progress | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Mr Dumisani Wiseman Mbongwa | 37/3 | 12.33 | None. | No. | In progress | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Mrs Mrs Buyiswa E. Ntloko | 33/3 | 11 | None. | No. | In progress | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | <p>4. That the performance of candidates in the competence assessments as required for effective performance of a Senior Manager as per the provisions of Notice No. 578 583 of the Government Gazette of republic of South Africa, 17 January 2014 of Local Government: Municipal Systems Act No. 32 of 2000: Local Government: Regulations on appointment and conditions of employment</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

MATATIELE LOCAL MUNICIPALITY

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| RESOLUTION NUMBER | DATE OF THE MEETING | ITEM DISCUSSED | RESOLUTIONS TAKEN | | | | | | | | | | | | | | | |
|----------------------|------------------------------|---|---|-----------|--|--|-----|--------------|------------------|----|------------------------------|---|----|----------------------|---|----|--------------------|---|
| | | | <p>of senior managers” (Competency Framework”) be noted to be as follows:</p> <table><tr><th colspan="3">table A.2</th></tr><tr><th>NO.</th><th>INTERVIEWEES</th><th>ASSESMET RESULTS</th></tr><tr><td>1.</td><td>Mr Hlulukwenza Elphas Dladla</td><td>Competent. Mr Dladla performed at a competent level in the assessment.</td></tr><tr><td>2.</td><td>Ms Thabiso S Ntsalla</td><td>Basic. Ms Ntsalla performed at a basic level in the assessment</td></tr><tr><td>3.</td><td>Mr Kanyiso Walaza.</td><td>Assessments still to be arranged. <i>Mr Walaza was not available for assessments, due to an overseas trip to China until the 24th day of July 2017.</i></td></tr></table> <p>6. That a notice be taken that the interviewing panel mentioned and took note of the fact that the Council initially mandated that the position should be filled in terms of the need to address the Employment Equity targets.</p> <p>7. That the information from candidates as required in terms of section 56 A (1) and (2) in terms of holding political offices and information about dismissal is attached as</p> | table A.2 | | | NO. | INTERVIEWEES | ASSESMET RESULTS | 1. | Mr Hlulukwenza Elphas Dladla | Competent. Mr Dladla performed at a competent level in the assessment. | 2. | Ms Thabiso S Ntsalla | Basic. Ms Ntsalla performed at a basic level in the assessment | 3. | Mr Kanyiso Walaza. | Assessments still to be arranged. <i>Mr Walaza was not available for assessments, due to an overseas trip to China until the 24th day of July 2017.</i> |
| table A.2 | | | | | | | | | | | | | | | | | | |
| NO. | INTERVIEWEES | ASSESMET RESULTS | | | | | | | | | | | | | | | | |
| 1. | Mr Hlulukwenza Elphas Dladla | Competent. Mr Dladla performed at a competent level in the assessment. | | | | | | | | | | | | | | | | |
| 2. | Ms Thabiso S Ntsalla | Basic. Ms Ntsalla performed at a basic level in the assessment | | | | | | | | | | | | | | | | |
| 3. | Mr Kanyiso Walaza. | Assessments still to be arranged. <i>Mr Walaza was not available for assessments, due to an overseas trip to China until the 24th day of July 2017.</i> | | | | | | | | | | | | | | | | |

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|-------------------------------------|---|------------------------------|---|
| | | | <p>Annexure D which has the declaration forms of employment be noted by the Council.</p> <p>8. That that the screening of candidates which was pertaining to reference check for previous employment; validity of qualifications; verification whether candidate has been charged for fraud done through the services of MIE (<i>for Mr Dladla</i>) and CSI Africa (<i>for Ms Ntsalla & Mr Walaza</i>) and the results are attached as Annexure E be noted by the Council.</p> <p>9. That a notice be taken by Council that Mr Walaza was not available for the competence assessments, due to an overseas trip to China until the 24th day of July 2017, as per email dated 04 July 2017, attached as Annexure "L".</p> <p>10. That Council notes that a competency assessment has been done by candidates as required by clause 17 (1) (a) of the Regulations on the appointment of senior managers and is attached as Annexure F be noted by the Council.</p> <p>11. That notice be taken by the Council that the Executive Committee at its meeting</p> |

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| | | | <p>held on 24 July 2017, resolved to recommend that:</p> <p>11.1 the report part with the panel recommendations on employment offer, listed <i>hereunder (i.e. no.11 to no. 17)</i>, be kept in abeyance, until Mr K Walaza has presented himself for competence assessments.</p> <p>10.2 the report shall be tabled again to the Executive Committee upon receipt of competence assessments results of Mr K Walaza, for onward submission to Council.</p> <p>11. That notice be taken that the interviewing panel has recommended that an offer of employment be made by the Municipality to Miss Thabiso S Ntsalla in the vacant position of the General Manager: Economic Development and Planning, with a total annual remuneration package applicable to the senior managers of Category 2 Municipality, within the Economic Development & Planning Department, based on the Employment Equity preference by the Council.</p> <p>12. That in the event where Miss Thabiso S Ntsalla decline to accept the offer of this position or it becomes vacant within</p> |

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| | | | <p>a period of three months from the date of assumption of duty by Miss Thabiso S Ntsalla the second best candidate, Mr Hlulukwenza Elphas Dladla be considered for employment depending on availability without advertising in order to save costs.</p> <p>13. That should Mr H E Dladla decline the offer of the position of General Manager: Economic Development & Planning, Mr. Kanyiso Walaza be considered as General Manager: Economic Development & Planning, subject to him attending the competence assessments.</p> <p>14. That it be noted that the Council must within 14 days of the date of appointment, inform the MEC for Local Government & Traditional Affairs of the appointment process and outcome through the office of the Mayor.</p> <p>15. That it be noted that the approved candidate should sign an employment contract and performance contract within sixty (60) days from the date of appointment facilitated by the Office of the Municipal Manager.</p> <p>16. That a notice be taken that in terms of the Gazette on payment of upper limits the offer of remuneration on appointment to a</p> |

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| | | | <p>senior manager will be determined by the competences, qualifications, experience and knowledge of the candidate to be appointed be noted by the Council.</p> <p>17. That the Municipal Manager be mandated by the Council to make a written application, on behalf of the Council to the Office of the Minister for Corporative Governance & Traditional Affairs, using the recommendation received from the MEC for COGTA, for a waiver of the requirements (i.e. Upper limits of the total remuneration package of senior managers, as per item 9 of Vol 613, Government Gazette 40118, 04 July, 2016) in Section 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers.</p> |
| CR 178/28/07/2017 | 28 July 2017 | <u>OFFICE OF THE MAYOR: PROGRESS REPORT ON THE RECRUITMENT PROCESS – FILLING OF THE POSITION OF THE MUNICIPAL MANAGER (MM) - MATATIELE LOCAL MUNICIPALITY</u> | <p>1. That notice be taken that in terms of the Regulations of 2014, on appointment of the Senior Manager and the Municipal Manager, the Mayor is expected to report to the Executive Committee every second month, regarding progress of filling the</p> |

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|-------------------------------------|---|------------------------------|---|
| | | | <p>position of Municipal Manager.</p> <p>2. That the report on progress report on the recruitment process on filling of the position of the Municipal Manager, as set out above be noted.</p> <p>3. That a notice be taken that the employment contract of the Municipal Manager, Dr. D.C.T. Nakin is due to expire on 09 August 2017.</p> <p>4. That a notice be taken that subsequent to the Council resolution of 28 April 2017 in this regard, the position of the Municipal Manager was advertised in May 2017, and the closing date was the 19th day of June 2017.</p> <p>5. That a notice be taken that the letters for appointment of the recruitment panel members were written, and submitted to the Office of the Mayor on 26 June 2017, however the same have not be signed by the Mayor as at 24 July 2017, due to other factors.</p> |

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| | | | <p>6. That the delays encountered in respect of the recruitment processes on filling of the position of the Municipal Manager has led to the shortlisting process not yet been done as at 24 July 2017, that is beyond 30 days as stipulated in the Regulations, be noted and condoned by the Council.</p> <p>7. That a notice be taken that the shortlisting process shall commence on a date to be determined by the Mayor, subject to the availability of the external panel members.</p> <p>8. That it be noted that there may be a need for Council to appoint an incumbent on temporary acting appointment to the position of the Municipal Manager, pending the finalization of the recruitment processes in this regard, and such report shall be tabled at a Special Executive Committee and Special Council Meetings to be called, respectively, in due course, but before the expiry date of the contract of the current Municipal Manager.</p> |

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| CR 179/28/07/2017 | 28 July 2017 | <u>EXTENSION OF SCOPE OF WORK FOR PROVISION OF EXTENDED WARRANTY OF SERVERS AND NETWORK SWITCHES, FORTIGATE, VEEAM VMWARE AND SUPPORT BY DIMENSION DATA</u> | <ol style="list-style-type: none"> 1. That the current limitations of Service Level Agreement between Matatiele Local Municipality and Dimension Data pertaining to extended warranties be noted. 2. That extension of scope of work on provision of extended warranties of Servers and Network Switches, Fortigate, Veeam, Vmware and Support by Dimension Data be noted and approved 3. That the extension of scope of work be awarded to Dimension Data for a period of 36 months for provision of extended warranties of Servers and Network Switches, Fortigate, Veeam, Vmware and Support. |
| CR 180/28/07/2017 | 28 July 2017 | <u>CONSIDERATION OF A SPECIAL CONSENT APPLICATION PERMITTING AN INCREASE IN DENSITY FOR THE DEVELOPMENT OF 15 RESIDENTIAL</u> | <p>It was RESOLVED that</p> <ol style="list-style-type: none"> 1. Applicant to accept the approval of |

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| | | <u>UNITS ON ERF 5326 (PORTION OF ERF 111) MATATIELE</u> | <p>special consent and conditions in writing within 30 days of the notification date.</p> <p>2. That the buildings on the site be erected in accordance with Site Development Plans and Building Plans submitted to and be approved by the Council before the work is begun. Any major alterations or additions to the existing buildings on the site be erected or made in accordance with plans submitted to and approved by the Council before the work has begun. Once the building work referred to in this paragraph of this condition has been completed no further major addition or alteration of any building on the</p> |

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| | | | <p>site shall be made without the consent of the Council.</p> <p>3. That adequate parking being accommodated on the site as per approved Site Development. Such parking shall be located and laid out to the satisfaction of the Council.</p> <p>4. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.</p> <p>5. That newly installed sewer connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.</p> |

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| | | | <p>6. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.</p> <p>7. That the points of access to and from the site be located and laid out to the satisfaction of the Council.</p> <p>8. That the open areas of the site whether or not used for parking purposes be laid out and landscaped at no expense to the Council and to the satisfaction of the Council</p> <p>9. That unless prior approval of the Council has been obtained no hoarding for the display of advertisements be erected nor shall any advertisement be displayed on the</p> |

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| | | | <p>site other than one non-illuminated plate or board, not exceeding 1m², which may be affixed to the boundary wall or fence or the entrance door.</p> <p>10. That due cognizance be taken for provision of access for disabled persons and be included on the Site Development Plan to the satisfaction of the relevant bodies.</p> <p>11. That the applicant shall pay to the Council an amount of money in the respect of the provision of engineering services.</p> <p>12. That the amenity of the area must not be disturbed.</p> <p>13. That this consent be subject to termination by the Council if, after affording the owner of the land to which this consent relates a hearing, if it is of the opinion that owing to a change of circumstances or for any other reason it is undesirable for the consent to remain in force.</p> <p>14. That all relevant legislation and Council's By-laws be complied with</p> |

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| | | | <p>to the satisfaction of the Council.</p> <p>15. That where buildings are erected, all such buildings be erected in accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.</p> <p>16. That the purpose for which this consent is granted shall not be commenced with until the applicant/owner has obtained written notification from the Council, certifying that the conditions of this consent use have been satisfactorily complied with.</p> |
| CR 181/28/07/2017 | 28 July 2017 | <u>DEVELOPMENT PLANNING UNIT: CONSIDERATION OF A SPECIAL CONSENT APPLICATION FOR DEVELOPMENT OF A GUEST HOUSE ON</u> | That a special consent for the development of a Guest House on Erf 98 Matatiele as per the provisions of Table 2 of the 2013 Matatiele Land Use Management System |

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| | | <u>ERF 98 MATATIELE</u> | <p>By-Law read together with Chapter 5 part G the Spatial Planning and Land Use Management Act, No.16 of 2013 and the Matatiele Bed & Breakfast Establishment and Guest House Policy subject to the following conditions:</p> <ol style="list-style-type: none">1. Applicant to accept the approval of special consent and conditions in writing within 30 days of the notification date.2. That the site being developed with a maximum of 5-16 Guest Rooms <u>only</u>.3. That the buildings on the site be erected in accordance with Site Development Plans and Building Plans submitted to and be approved by the Council before the work is begun. Any major alterations or additions to the existing buildings on the site be erected or made in accordance with plans submitted to and approved by the Council before the work has begun. Once the building work referred to in this paragraph of this condition has been completed no further major addition or alteration of any building on the site shall |

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| | | | <p>be made without the consent of the Council.</p> <p>4. That adequate parking being accommodated on the site as per approved Site Development. Such parking shall be located and laid out to the satisfaction of the Council.</p> <p>5. That the installation of private engineering services and electricity connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District Municipality and at the cost the applicant.</p> <p>6. That newly installed sewer connections be to the satisfaction of the Matatiele Local Municipality and Alfred Nzo District and at the cost the applicant.</p> <p>7. That suitable access to the Erf (access to and from site) be provided at the cost the applicant and to the satisfaction of the Matatiele Local Municipality.</p> <p>8. That the points of access to and from the site be located and laid out to the</p> |

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| | | | <p>satisfaction of the Council.</p> <p>9. That the open areas of the site whether or not used for parking purposes be laid out and landscaped at no expense to the Council and to the satisfaction of the Council</p> <p>10. That unless prior approval of the Council has been obtained no hoarding for the display of advertisements be erected nor shall any advertisement be displayed on the site other than one non-illuminated plate or board, not exceeding 1m², which may be affixed to the boundary wall or fence or the entrance door.</p> <p>11. That due cognizance be taken for provision of access for disabled persons and be included on the Site Development Plan to the satisfaction of the relevant bodies.</p> <p>12. That the applicant shall pay to the Council an amount of money in the respect of the provision of engineering services.</p> <p>13. That the amenity of the area must not be disturbed.</p> |

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| | | | <p>14. That this consent be subject to termination by the Council if, after affording the owner of the land to which this consent relates a hearing, if it is of the opinion that owing to a change of circumstances or for any other reason it is undesirable for the consent to remain in force.</p> <p>15. That all relevant legislation and Council's By-laws be complied with to the satisfaction of the Council.</p> <p>16. That where buildings are erected, all such buildings be erected in accordance with the National Building Regulations and Building Standards Act (Act of 103 of 1971), and in terms of the said Act, plans for such buildings must be submitted to the Council for approval. Under no circumstances shall building operations be commenced with prior to the approval of the building plans by the Council, and all buildings must be erected in accordance with the approved building plans.</p> <p>17. That the purpose for which this consent is granted shall not be commenced with</p> |

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| | | | until the applicant/owner has obtained written notification from the Council, certifying that the conditions of this consent use have been satisfactorily complied with. |
| CR 182/28/07/2017 | 28 July 2017 | <u>IDP UNIT: REPORT ON 2018/19 IDP PROCESS PLAN</u> | <ol style="list-style-type: none"> 1. That the 2018/2019 IDP Process plan developed in terms of section 28 of the MSA and Section 21(1) of the MFMA with, the Schedule of meetings(timetable) for the IDP and Budget processes be adopted. 2. That the public participation plan for each Phase of the IDP, which includes the community Based planning processes and review of 26 ward based plans be adopted. |
| CR 183/28/07/2017 | 28 July 2017 | INFRASTRUCTURE SERVICES DEPARTMENT: REVIEW OF 2016/17 FINANCIAL YEAR SDBIP | <ol style="list-style-type: none"> 1. That the report on the review of the 2016/17 financial year SDBIP be noted and adopted by the Council. 2. That Eskom provided necessary skills and spare materials for the substation. 3. That the 10MVA Mountain View substation be handed over to Eskom on |

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| | | | completion for operations |
| CR 184/28/07/2017 | 28 July 2017 | <u>MUNICIPAL 2016/17 QUARTER FOUR PERFORMANCE REPORT, 2016/17 QUARTER 4 RISK REGISTER REPORT, 2017/18 RISK REGISTER REPORT AND 2017/18 SDBIP</u> | <ol style="list-style-type: none"> 1. That the 2016/17 Quarter 4 Performance Report be adopted. 2. That 2016/17 Quarter 4 Risk Register Report be adopted. 3. That the 2017/18 Risk Register Report be adopted. 4. That the 2017/18 SDBIP be noted. |
| CR 185/28/07/2017 | 28 July 2017 | <u>SECTION B (STANDING REPORTS) – ITEMS FOR CONSIDERATION AND NOTING</u> <u>BUDGET AND TREASURY OFFICE</u> <ul style="list-style-type: none"> - SUPPLY CHAIN & FLEET MANAGEMENT UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR - FINANCIAL REPORTING AND ASSETS UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR - REVENUE AND EXPENDITURE UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR - BUDGET PLANNING AND INVESTMENT UNIT QUARTER 4 REPORT OF THE 2016/17 FINANCIAL YEAR | Noted |

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| | | <p><u>COMMUNITY SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">- PUBLIC SAFETY UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- ENVIRONMENT AND SOLID WASTE UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- PUBLIC PARTICIPATION UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- EXPANDED PUBLIC WORKS PROGRAMME (EPWP) UNIT 2016/17 QUARTER 4 REPORT <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">- ADMINISTRATIVE SUPPORT & PUBLIC AMENITIES UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- HUMAN RESOURCES UNIT REPORT | |

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| | | <p>FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR</p> <ul style="list-style-type: none">- INFORMATION AND COMMUNICATION TECHNOLOGY REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <ul style="list-style-type: none">- ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: DEVELOPMENT PLANNING UNIT PROGRESS REPORT FOR QUARTER 4 SDBIP 2016/17 FINANCIAL YEAR- INTERGRATED DEVELOPMENT PLANNING (IDP) UNIT- QUARTER 4 REPORT 2017- LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR <p><u>INFRASTRUCTURE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">- ELECTRICAL UNIT QUARTER 4 REPORT FOR THE 2016-2017 FINANCIAL YEAR | |

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| | | <ul style="list-style-type: none">- HOUSING AND BUILDING CONTROL UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- PROJECTS, OPERATIONS AND MAINTANANCE REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <ul style="list-style-type: none">- BURSARY INTAKE – 2018- YOUTH DEVELOPMENT INDABA- COMMUNICATIONS AND SPECIAL PROGRAMMES UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- INTERNAL AUDIT UNIT QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- MONITORING & EVALUATION/RISK SERVICES UNIT REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR- OFFICE OF THE MUNICIPAL MANAGER: LEGAL AND COMPLIANCE SERVICES 2016/2017 SDBIP IMPLEMENTATION REPORT FOR QUARTER FOUR | |

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| | | <p><u>SECTION C (STANDING MANAGEMENT REPORTS)</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">- ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT SECTION C REPORT FOR 2016/17 QUARTER 4- HUMAN RESOURCES UNIT SECTION C REPORT FOR APRIL TO JUNE 2017- ICT SERVICES UNIT SECTION C REPORT FOR 2016/2017 QUARTER 4 <p><u>SECTION D (RISK REGISTER REPORTS)</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none">- ADMINISTRATIVE SUPPORT AND PUBLIC AMENITIES UNIT RISK REGISTER REPORT FOR 2016/17 QUARTER 4 | |

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| | | <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <ul style="list-style-type: none"> - DEVELOPMENT PLANNING UNIT RISK REGISTER REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <ul style="list-style-type: none"> - SPU AND COMMUNICATIONS UNIT RISK REGISTER REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR | |
| CR 186/07/08/2017 | 7 August 2017 | <p><u>THE PROPOSED ACTING APPOINTMENT IN THE POSITION OF THE MUNICIPAL MANAGER</u></p> | <ol style="list-style-type: none"> 1. That a notice be taken that the employment contract of the Municipal Manager, Dr. D.C.T. Nakin is due to expire on 09 August 2017, which is twelve months after the current Council was declared elected (<i>that is, on 10 August 2016</i>). 2. That the report in respect of the ensuing recruitment process that has commenced in in respect of filling the |

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| | | | <p>position of the Municipal Manager and the need for the council to consider appointing an incumbent on an acting appointment for a period of three months in the position of the Municipal Manager, pending the finalization of the recruitment processes be noted.</p> <p>3. That a notice be taken that this report is also based on the council resolution no. CR 178/28/07/2017, which reads as follows: <i>That it be noted that there may be a need for Council to appoint an incumbent on an acting appointment for a period of three months in the position of the Municipal Manager, pending the finalization of the recruitment processes in this regard</i></p> <p>4. That in view of the above,</p> <p>Council RESOLVED that:</p> <p>4.1 Mr. M. Somi, General Manager:</p> |

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| | | | <p>Infrastructure Services be appointed as an Acting Municipal Manager, for a period of three months, pending the finalization of the recruitment process, if the appointment of the Municipal Manager happens before the three months period ends the acting will automatically end.</p> <p>4.2 The Executive Committee, through the Mayor, must submit a report to the Office of the Speaker explaining why there were delays in concluding the recruitment process of the position of the Municipal Manager.</p> |
| CR 187/07/08/2017 | 7 August 2017 | <u>READING AND CONSIDERATION OF MOTIONS</u> | <p>1. That the urgent motion on the investigation of procurement of jackets for Members of Council by the Supply Chain Management unit be noted by</p> |

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| | | | Council. 2. That the urgent motion be rewritten and submitted to the Council again with more details. |
| CR 188/05/09/2017 | 5 September 2017 | <u>REPORT ON EXTENSION OF ACTING APPOINTMENT: TO THE VACANT POST OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u> | 1. That the report on the need for the extension of the acting appointment of Mr. T.O. Mfene as General Manager: Economic Development and Planning, for an additional period not exceeding three months. 2. That the acting appointment of Mr. T.O. Mfene as General Manager: Economic Development and Planning, for an additional period not exceeding three months, with effect from 01 July 2017, at no additional financial costs to Council be noted and ratified by the Council, subject to termination of such acting appointment on assumption of duty by the appointed GM: EDP or at the end of the three month – period, or whichever comes first be noted by the Council. |

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| | | | <p>3. That an application for extension of the period of the acting appointment in the position of General Manager: EDP be made by the Acting Municipal Manager to the MEC for Local Government for a period not exceeding three months, with effect from 01 July 2017.</p> |
| CR 189/05/09/2017 | 5 September 2017 | <p align="center"><u>RECOMMENDATION FOR EMPLOYMENT REPORT FOR THE POSITION OF THE GENERAL MANAGER: ECONOMIC DEVELOPMENT & PLANNING – MATATIELE LOCAL MUNICIPALITY</u></p> | <p>1. That the report on recruitment proceedings followed and conducted, respectively pertaining to the filling of the post of General Manager: Economic Development & Planning within the Economic Development & Planning Department be noted by the Council.</p> <p>2. That it be noted by Council that the recruitment process has been done in terms of Section 56 (1), sub-section (a) and (b); 56 (3), sub-section (a) and (b) AND 56 (4A) sub-section (a) and (b).</p> <p>3. That the order of performance in the</p> |

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| | | | interviews of the candidate be noted by the Council as follows: | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | <table><tr><th>No</th><th>Sur na me & Init ials</th><th>TO TA L Sco res ÷ 3</th><th>Tot al ave rag e Sco re</th><th>Disciplinary or dismissal</th><th>Holding of Political Office</th><th>Qualification verification</th><th>Ref checks</th></tr><tr><td>1.</td><td>Mr Ka nyi so Wa laza</td><td>43. 5/3</td><td>14. 5</td><td>No ne.</td><td>No.</td><td>In pro gre ss</td><td>Yes.</td></tr><tr><td>2.</td><td>Mr Hlu luk we nza Elp has Dla dla</td><td>47/ 3</td><td>15. 66</td><td>No ne.</td><td>No.</td><td>In pro gre ss</td><td>Yes.</td></tr><tr><td>3.</td><td>Ms Tha bis o S Nts alla</td><td>46. 5/3</td><td>15. 5</td><td>No ne.</td><td>No.</td><td>In pro gre ss</td><td>Yes.</td></tr><tr><td>4.</td><td>Mr</td><td>37/</td><td>12.</td><td>No</td><td>No.</td><td>In</td><td>Yes.</td></tr></table> | No | Sur na me & Init ials | TO TA L Sco res ÷ 3 | Tot al ave rag e Sco re | Disciplinary or dismissal | Holding of Political Office | Qualification verification | Ref checks | 1. | Mr Ka nyi so Wa laza | 43. 5/3 | 14. 5 | No ne. | No. | In pro gre ss | Yes. | 2. | Mr Hlu luk we nza Elp has Dla dla | 47/ 3 | 15. 66 | No ne. | No. | In pro gre ss | Yes. | 3. | Ms Tha bis o S Nts alla | 46. 5/3 | 15. 5 | No ne. | No. | In pro gre ss | Yes. | 4. | Mr | 37/ | 12. | No | No. | In | Yes. |
| No | Sur na me & Init ials | TO TA L Sco res ÷ 3 | Tot al ave rag e Sco re | Disciplinary or dismissal | Holding of Political Office | Qualification verification | Ref checks | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | Mr Ka nyi so Wa laza | 43. 5/3 | 14. 5 | No ne. | No. | In pro gre ss | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Mr Hlu luk we nza Elp has Dla dla | 47/ 3 | 15. 66 | No ne. | No. | In pro gre ss | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Ms Tha bis o S Nts alla | 46. 5/3 | 15. 5 | No ne. | No. | In pro gre ss | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Mr | 37/ | 12. | No | No. | In | Yes. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | | Du mis ani Wi se ma n Mb ong wa | 3 | 33 | ne. | | pro gre ss | | |
| | | | 5. | Mr s Mr s Bu yis wa E. Ntl oko | 33/ 3 | 11 | No ne. | No. | In pro gre ss | Yes. | |
| | | | 4. | That the performance of candidates in the competence assessments as required for effective performance of a Senior Manager as per the provisions of Notice No. 578 583 of the Government Gazette of republic of South Africa, 17 January 2014 of Local Government: Municipal | | | | | | | |

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| | | | <p>Systems Act No. 32 of 2000: Local Government: Regulations on appointment and conditions of employment of senior managers’ (Competency Framework”) be noted to be as follows:</p> <table><tr><th colspan="3">table A.2</th></tr><tr><th>N O .</th><th>INTERVIEWEES</th><th>ASSESSMENT RESULTS</th></tr><tr><td>1</td><td>Mr Hlulukwenza Elphas Dladla</td><td>Competent. Mr Dladla performed at a competent level in the assessm</td></tr></table> | table A.2 | | | N O . | INTERVIEWEES | ASSESSMENT RESULTS | 1 | Mr Hlulukwenza Elphas Dladla | Competent. Mr Dladla performed at a competent level in the assessm |
| table A.2 | | | | | | | | | | | | |
| N O . | INTERVIEWEES | ASSESSMENT RESULTS | | | | | | | | | | |
| 1 | Mr Hlulukwenza Elphas Dladla | Competent. Mr Dladla performed at a competent level in the assessm | | | | | | | | | | |

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| | | | | | | ent. |
| | | | | 2 . | Ms Thabiso S Ntsalla | Basic. Ms Ntsalla perform ed at a basic level in the assessm ent |
| | | | | 3 . | Mr Kanyiso Walaza. | Compet ent. Mr Walaza perform ed at a compet ent level in the assessm |

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| | | | <table border="1"> <tr> <td></td><td></td><td>ent.</td><td></td></tr> </table> <p>5. That a notice be taken that the interviewing panel mentioned and took note of the fact that the Council initially mandated that the position should be filled in terms of the need to address the Employment Equity targets.</p> <p>6. That the information from candidates as required in terms of section 56 A (1) and (2) in terms of holding political offices and information about dismissal is attached as Annexure D which has the declaration forms of employment be noted by the Council.</p> <p>7. That the screening of candidates which was pertaining to reference check for previous employment; validity of qualifications; verification whether candidate has been charged for fraud done through the services of MIE (<i>for Mr Dladla</i>) and CSI Africa (<i>for Ms Ntsalla & Mr Walaza</i>) and the results are attached as Annexure E be noted by the Council.</p> | | | ent. | |
| | | ent. | | | | | |

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| | | | <p>8. That a notice be taken that Mr Walaza was not available for the competence assessments, due to an overseas trip to China until the 24th day of July 2017, hence he was assessed later than Ms Ntsalla, that is on 02 August 2017.</p> <p>9. That a notice be taken by the Council that competency assessment has been done by candidates as required by clause 17 (1) (a) of the Regulations on the appointment of senior managers and is attached as Annexure F.</p> <p>10. That notice be taken that the interviewing panel has recommended that an offer of employment be made by the Municipality to Miss Thabiso S Ntsalla in the vacant position of the General Manager: Economic Development and Planning, with a total annual remuneration package applicable to the senior managers of Category 2 Municipality, within the Economic Development & Planning Department, based on the Employment Equity preference by the Council.</p> |

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| | | | <p>11. That notice be taken that after a further consideration by the Council, the Council resolved that an offer of employment be made by the Municipality to Mr. Kanyiso Walaza in the vacant position of the General Manager: Economic Development and Planning, with a total annual remuneration package applicable to the senior managers of Category 2 Municipality, within the Economic Development & Planning Department, based on the Employment Equity preference by the Council.</p> <p>12. That Mr. Kanyiso Walaza be offered the payable remuneration of R726,954 in terms of her competency assessment results being the bottom notch of the salary scales determined in terms of Gazette No. 40118 of 4 July 2016, subject to change upon receipt of a ministerial waiver of remuneration as well as the release of the 2017 gazette.</p> <p>13. That should Mr. Kanyiso Walaza decline the offer of the position of General Manager: Economic Development & Planning, Mr</p> |

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| | | | <p>Hlulukwenza Elphas Dladla be considered as General Manager: Economic Development & Planning.</p> <p>14. That it be noted that the Council must within 14 days of the date of appointment, <i>inform</i> the MEC for Local Government & Traditional Affairs of the appointment process and outcome through the office of the Mayor.</p> <p>15. That it be noted that the approved candidate should sign an employment contract and performance contract within sixty (60) days from the date of appointment facilitated by the Office of the Municipal Manager.</p> <p>16. That a notice be taken that in terms of the Gazette on payment of upper limits the offer of remuneration on appointment to a senior manager will be determined by the competences, qualifications, experience and knowledge of the candidate to be appointed be noted by the Council, as tabulated in the table A3 below:</p> |

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|---|------------------------------------|-----------------------|--|-----------------|---|--|---|
| | | | <table><tr><td>table A3</td></tr><tr><td>Competent - minimum or entry remuneration package</td></tr><tr><td>Advance - mid – point remuneration package</td></tr><tr><td>Superior - Maximum remuneration package</td></tr></table> <p>17. That the Mayor be mandated by the Council to make a written application, on behalf of the Council to the Office of the Minister for Corporative Governance & Traditional Affairs, using the recommendation received from the MEC for COGTA, for a waiver of the requirements (i.e. applicable Upper limits of the total remuneration package of senior managers) in Section 35 of the Local Government Regulations on Appointment and Conditions of Employment of Senior Managers.</p> | table A3 | Competent - minimum or entry remuneration package | Advance - mid – point remuneration package | Superior - Maximum remuneration package |
| table A3 | | | | | | | |
| Competent - minimum or entry remuneration package | | | | | | | |
| Advance - mid – point remuneration package | | | | | | | |
| Superior - Maximum remuneration package | | | | | | | |

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| CR 190/08/09/2017 | 8 September 2017 | <u>OFFICE OF THE MAYOR: RECOMMENDATION FOR EMPLOYMENT REPORT FOR THE POSITION OF THE MUNICIPAL MANAGER (MM) - MATATIELE LOCAL MUNICIPALITY</u> | <p>1. That the recruitment proceedings (interviewing process) followed and conducted respectively, in respect of the position of the Municipal Manager as an Accounting Officer position and the Head of Administration be noted.</p> <p>2. That the following order of performance in order of scores awarded by the panel, as tabulated in the table below:</p> <table><tr><th>N o .</th><th>NAME OF CANDID ATE</th><th>TOT AL SCO RE</th><th>AVE RAG E SCO RE</th><th>NUM BER OF PERF ORM ANC E</th></tr><tr><td>1</td><td>Ms. Nokubong a Caroline James</td><td>149/5</td><td>29.8</td><td>Two</td></tr><tr><td>2</td><td>Dr. Damian C.</td><td>212/5</td><td>42.4</td><td>One</td></tr></table> | N o . | NAME OF CANDID ATE | TOT AL SCO RE | AVE RAG E SCO RE | NUM BER OF PERF ORM ANC E | 1 | Ms. Nokubong a Caroline James | 149/5 | 29.8 | Two | 2 | Dr. Damian C. | 212/5 | 42.4 | One |
| N o . | NAME OF CANDID ATE | TOT AL SCO RE | AVE RAG E SCO RE | NUM BER OF PERF ORM ANC E | | | | | | | | | | | | | | |
| 1 | Ms. Nokubong a Caroline James | 149/5 | 29.8 | Two | | | | | | | | | | | | | | |
| 2 | Dr. Damian C. | 212/5 | 42.4 | One | | | | | | | | | | | | | | |

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| | | | <table><tr><td></td><td>Tsepang Nakin</td><td></td><td></td><td></td></tr></table> <p>1. The performance of candidates in the competence assessments as required for effective performance of a Senior Manager as per the provisions of Notice No. 578 583 of the Government Gazette of republic of South Africa, 17 January 2014 of Local Government: Municipal Systems Act No. 32 of 2000: Local Government: Regulations on appointment and conditions of employment of senior managers? (Competency Framework”) be noted to be as follows:</p> <table><tr><th colspan="3">table A.2</th></tr><tr><th>NO.</th><th>INTERVIEW WEES</th><th>ASSESMENT RESULTS</th></tr><tr><td>1.</td><td>Ms. Nokubonga Caroline James</td><td>Competent. Mrs. James performed at a competent level in the assessment.</td></tr><tr><td>2.</td><td>Dr. Damian C. Tsepang Nakin</td><td>Competent. DR. Nakin performed at a competent level in the assessment.</td></tr></table> | | Tsepang Nakin | | | | table A.2 | | | NO. | INTERVIEW WEES | ASSESMENT RESULTS | 1. | Ms. Nokubonga Caroline James | Competent. Mrs. James performed at a competent level in the assessment. | 2. | Dr. Damian C. Tsepang Nakin | Competent. DR. Nakin performed at a competent level in the assessment. |
| | Tsepang Nakin | | | | | | | | | | | | | | | | | | | |
| table A.2 | | | | | | | | | | | | | | | | | | | | |
| NO. | INTERVIEW WEES | ASSESMENT RESULTS | | | | | | | | | | | | | | | | | | |
| 1. | Ms. Nokubonga Caroline James | Competent. Mrs. James performed at a competent level in the assessment. | | | | | | | | | | | | | | | | | | |
| 2. | Dr. Damian C. Tsepang Nakin | Competent. DR. Nakin performed at a competent level in the assessment. | | | | | | | | | | | | | | | | | | |

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| | | | <p>4. The information from candidates as required in terms of section 56 A (1) and (2) in terms of holding political offices and information about dismissal is attached as Annexure D which has the declaration forms of employment be noted by the Council.</p> <p>5. The screening of candidates which was pertaining to reference check for previous employment; validity of qualifications; verification whether candidate has been charged for fraud done through the services provider and the results are attached as Annexure E be noted by the Council.</p> <p>6. A notice be taken by the Council that competency assessment has been done by candidates as required by clause 17 (1) (a) of the Regulations on the appointment of senior managers/Municipal Managers and is attached as Annexure F.</p> <p>7. An offer of employment be made by the</p> |

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| | | | <p>Municipality to Dr. Damian C. Tsepang Nakin in the vacant position of the Municipal Manager, with an applicable total annual remuneration package of Category 2 Municipality with effect from 11 September 2017, subject to the amendment of the existing acting appointment Council resolution accordingly, where necessary.</p> <p>8. That Dr. Damian C. Tsepang Nakin be offered the payable remuneration of R885,394 in terms of his competency assessment results being bottom notch of the salary scales determined in terms of Gazette No. 40118 of 4 July 2016, subject to change upon receipt of a ministerial waiver of remuneration as well as the release of the 2017 gazette.</p> <p>9. In the event where Dr. Damian C. Tsepang Nakin decline to accept the offer of this position or it becomes vacant within a period of three months from the date of assumption of duty by Dr. Damian C. Tsepang Nakin, Mrs. N. C. James be offered the position of the Municipal Manager without being advertised.</p> |

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| | | | <p>10. A notice be taken that the Council must within 14 days of the date of appointment, <i>inform</i> the MEC for Local Government & Traditional Affairs of the appointment process and outcome through the office of the Mayor.</p> <p>11. A notice be taken that the approved candidate should sign an employment contract and performance contract within sixty (60) days from the date of appointment facilitated by the Office of the Mayor.</p> <p>12. That the Mayor be mandated by the Council to make a written application, on behalf of the Council to the Office of the Minister for Corporative Governance & Traditional Affairs, using the recommendation received from the MEC for COGTA, for a waiver of the requirements (i.e. applicable Upper limits of the total remuneration package of senior managers) in Section 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers and the Municipal Manager.</p> |

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| CR 191/08/09/2017 | 8 September 2017 | <u>2017 SOUTHERN AFRICAN INTERI MUNICIPAL SPORTS ASSOCIATION GAMES</u> | <ol style="list-style-type: none">1. That a report on a request for participation of the Matatiele local Municipality in South Africa Inter Municipal Sports Association (SAIMSA) through the ANDM be noted and approved.2. That a Council resolution authorizing participation of the Matatiele Local Municipality in the SAIMSA games subject budget provision in each financial year be noted.3. That authority for defraying the expenses for attendance of the SAIMSA tournaments from the appropriate budget votes subject to availability of funds be approved.4. That the recommendations of the SAIMSA Games 2017 Preparatory Meeting that was held between the five (5) municipalities within the Alfred Nzo District Municipality (ANDM) as correspondence from the ANDM be accepted . |

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| | | | <p>5. That the municipal management be authorised to identify appropriate sources of funding for Matatiele local Municipality's participation and financial contribution to its participation under the banner of the AND Municipality in the South Africa Inter Municipal Sports Association (SAIMSA) games in Middleburg, Mpumalanga to the tune of an amount not exceeding R148 000, being an average estimated cost of funding the catering component at the SAIMSA games.</p> |
| CR 192/30/10/2017 | 30 October 2017 | <u>MINUTES OF THE FIFTH ORDINARY MEETING HELD ON 28 JULY 2017</u> | That the minutes of the fifth ordinary Council meeting that was held on 28 July 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 193/30/10/2017 | 30 October 2017 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 07 AUGUST 2017</u> | That the minutes of the special Council meeting that was held on 07 August 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 194/30/10/2017 | 30 October 2017 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 05 SEPTEMBER 2017</u> | That the minutes of the special Council meeting that was held on 05 September 2017 be CONFIRMED as a true reflection |

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| | | | of the proceedings of the meeting. |
| CR 195/30/10/2017 | 30 October 2017 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 08 SEPTEMBER 2017</u> | That the minutes of the special Council meeting that was held on 08 September 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 196/30/10/2017 | 30 October 2017 | <u>COMMUNICATION STRATEGY REVIEW - 2017/2018</u> | That the Council considers and notes the review of the Communication Strategy. |
| CR 197/30/10/2017 | 30 October 2017 | <u>INTERNAL AUDIT REPORT FOR THE DISCIPLINARY BOARD ESTABLISHMENT – 01 NOVEMBER 2017</u> | <ol style="list-style-type: none"> 1. That, the council adopts and approves the contents of the Government Gazette No. 376999 on Municipal Regulations on Financial Misconduct Procedures and Criminal Proceedings. 2. That, the council adopts and approves the establishment of disciplinary board and its functioning. 3. That, the Council adopts and approves the following names for the disciplinary board: <ol style="list-style-type: none"> 3.1. Internal Audit Manager (Ms. U. Mdlankomo) 3.2. One Audit Committee member (Mr. C.M. Nciki) |

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| | | | <p>3.3. Legal Services Manager (Ms. T. Motaung)</p> <p>3.4. A representative from National/Provincial treasury (Mr. W. Groom)</p> <p>3.5. Any other person as may be determined by the municipal council Mr. S. Lebenya</p> |
| CR 198/30/10/2017 | 30 October 2017 | <p><u>OFFICE OF THE MUNICIPAL MANAGER: THE PROPOSED TEMPORARY ACTING APPOINTMENT TO THE POSITION OF THE GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING</u></p> | <p>1. That the report on the need for Council to consider the appointment and incumbent as a temporary acting General Manager: Economic Development and Planning, for a period of three months, pending the finalization of the recruitment process, or whichever comes first, and in compliance with the applicable legislation and/or regulations be noted.</p> <p>2. That the Council condoned the continued acting appointment of Mr. T. Mfene as the General Manager: EDP until 30 October 2017.</p> <p>3. That Mr. V.G. Ndaba be appointed by Council as a temporary acting General Manager: Economic Development and</p> |

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| | | | <p>Planning, for a maximum period of three months or up to the date preceding the date of assumption of duties by the appointed General Manager: Economic Development and Planning or whichever comes first, and in compliance with the applicable legislation and/or regulations.</p> <p>4. That a written application be made to the MEC for Local Government to approve the extended period of acting appointment as provided for in Section 56 of the Local Government: Municipal Systems Act, No. 32 of 2000.</p> |
| CR 199/30/10/2017 | 30 October 2017 | <u>2017/18 QUARTER 1 PERFORMANCE REPORT AND THE 2017/18 QUARTER 1 RISK REPORT</u> | <p>That the following reports be adopted by Council:</p> <ol style="list-style-type: none"> 1. 2017/18 Quarter 1 Performance Report 2. 2017/18 Quarter 1 Risk Report |
| CR 200/30/10/2017 | 30 October 2017 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION FOR REVENUE AND EXPENDITURE TRANSACTIONS FOR THE QUARTER ENDED 30th SEPTEMBER 2017 REPORT</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance, position and the implementation of the 2017/18 budget (MFMA Section 71 Report) for the first quarter ended 30 September 2017 reporting period ended 30th June 2018 |

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| | | | <p>including supporting documentation attached as Annexure be noted and approved by Council.</p> <p>2. That, the following aged outstanding debtors balance of R106 075 311.55 for the first quarter period ended 30th September 2017 be noted by Council:</p> <ul style="list-style-type: none">• Current – R5,100,265• 30 days – R3,118,476• 60 days – R14,487,152• 90 days – R 1,095,433• 120 days – R 1,123,557• 150 + days – R 81,150,426 <p>3. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Government –R65,183,756• Businesses – R4,733,006• Domestic –R6,616,157• Handed over- R29,408,394• Sundry – R133,996 <p>4. That, total spending of R65 835 283.99 for first quarter ended 30 September be noted by Council.</p> <p>5. That, irregular, fruitless and wasteful expenditure of R0 be noted by Council.</p> |

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| | | | <p>6. That, total number of 4 283 and spending of R869 490.29 for approved indigent beneficiaries approved for quarter one ended 30 September 2017 be noted by Council.</p> <p>7. That, salaries, benefits and allowances for Councillors of R 4 434 262 and salary for municipal staff of R24 721 477 for quarter one ended 30 September 2017 be noted by Council.</p> |
| CR 201/30/10/2017 | 30 October 2017 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2017</u> | <p>1. That the procurement plan for 2017/2018 be noted and approved by Council.</p> <p>2. That, the report on supply chain management for the First Quarter period ended 30 September 2017 be noted by Council.</p> <p>3. That, for the First Quarter ended 30 September 2017 no irregular expenditures have been identified be noted by Council.</p> <p>4. Procurement plan implementation for the Quarter period ended 30 September</p> |

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| | | | 2017 be noted. 5. That, the report on total deviations for the First Quarter ended 30 September 2017 amounted to R 3,481,149.67 be noted and approved by Council. |
| CR 202/30/10/2017 | 30 October 2017 | <u>BUDGET PLANNING AND INVESTMENT UNIT REPORT AS AT 30TH SEPTEMBER 2017</u> | 1. That, the report on the implementation of the budget and the financial state of affairs of the municipality for the period ended 30 th September 2017 be noted and approved by Council. 2. That, the virements amounting to R400 000 for the month of September 2017 be noted and approved by Council. 3. That, for grants and subsidies, an amount of R5, 2m was received from Treasury in the month of September 2017 be noted and approved by Council. 4. That, the total investments amounting to R 140, 044, 696 (Conditional: R41, 917, 144: Unconditional R98, 127, 551) as at 30 th September 2017 be noted and approved by Council. |

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| | | | 5. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10 th working day of the period ended 30 th September 2017 be noted by Council. |
| CR 203/30/10/2017 | 30 October 2017 | <u>ASSETS MANAGEMENT REPORT – ADDITIONS FOR THE 1st QUARTER PERIOD ENDED 30 SEPTEMBER 2017</u> | <ol style="list-style-type: none">1. That, the report on assets management for the period ended 30 August 2017 be noted by Council.2. That the proposed write offs be approved by the council.3. That, the Assets Acquired for the period ended 30 September 2017, month three of quarter (1) one amounting to R 14 593 138.05 be approved by Council.4. That, the total value of assets for the 1st quarter amounting to R22 879 232.01 as added onto the assets register be noted and approved by Council.5. That, the assets physical verification report as attached as annexure be noted by Council. |

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| CR 204/30/10/2017 | 30 October 2017 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2017/18 BUDGET (MFMA SECTION 71) FOR THE 1st QUARTER PERIOD ENDED 30th SEPTEMBER 2017 REPORT</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance, position and the implementation of the 2017/18 budget (MFMA Section 71 Report) for the reporting period ended 30th September 2017 be noted and approved by Council. 2. That, spending rate of 9.75% on capital and 6.48% on operating budgets as per financial transactions recorded as at end 30 September 2017 be noted by Council. 3. That, the cash and cash equivalents of R90 887 629.29 for the 1st quarter period ended 30 September 2017 be noted by Council. |
| CR 205/30/10/2017 | 30 October 2017 | <u>PROPOSED AMMENDMENTS ON THE APPROVED 2017-2018 STAFF ESTABLISHMENT</u> | <ol style="list-style-type: none"> 1. That the report pertaining to a change of designations for positions dissolution of posts, change of reporting lines and creation of new posts within the Municipal Staff Establishment be noted. 2. That the effecting of the contemplated changes in the staff establishment be approved. 3. That the recommended staff |

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| | | | <p>establishment as per this report be adopted.</p> <p>4. That the need to set the minimum requirements per post for consistence purposes be noted and approved, to be inserted as an addendum to Employment Policy and SOP on Employment.</p> |
| CR 206/30/10/2017 | 30 October 2017 | <p><u>REPORT ON RECEIPT AND IMPLEMENTATION OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, NO.32 OF 2000: LOCAL GOVERNMENT: UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS: 2017/2018</u></p> | <p>1. That a report on the upper limits for the Senior Managers and the Municipal Manager dated 10 October 2017 be noted, and accepted.</p> <p>2. That a notice be taken that the applicable upper limits for the year 2017/2018, as reflecting on no. 3 below, are payable with effect from 01 July 2017 to the affected two Senior Managers (i.e. the General Manager: Community Services, and the Chief Financial Officer), and from the date of appointment (i.e. 11 September 2017) to the Municipal Manager.</p> |

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| | | | <div>3. That it be noted that the applicable remote allowance, should not exceeding 7% of the total remuneration package, and the packages are reflecting on the table below:</div> <table><tr><th>POSITION</th><th>MUNICIPAL CATEGORISATION</th><th>TOTAL REMUNERATION PACKAGE MINIMUM</th><th>TOTAL REMUNERATION PACKAGE MID - POINT</th><th>TOTAL REMUNERATION PACKAGE MAXIMUM</th></tr><tr><td>Municipal Manager</td><td>2</td><td>R937 632</td><td>R1 053 519</td><td>R1 169 406</td></tr><tr><td>Senior Managers</td><td>2</td><td>R769 844</td><td>R864 994</td><td>R960 143</td></tr></table> <div>4. That the implementation of the Government Gazette No. 41173 of 10 October 2017, retrospectively, be approved.</div> | POSITION | MUNICIPAL CATEGORISATION | TOTAL REMUNERATION PACKAGE MINIMUM | TOTAL REMUNERATION PACKAGE MID - POINT | TOTAL REMUNERATION PACKAGE MAXIMUM | Municipal Manager | 2 | R937 632 | R1 053 519 | R1 169 406 | Senior Managers | 2 | R769 844 | R864 994 | R960 143 |
| POSITION | MUNICIPAL CATEGORISATION | TOTAL REMUNERATION PACKAGE MINIMUM | TOTAL REMUNERATION PACKAGE MID - POINT | TOTAL REMUNERATION PACKAGE MAXIMUM | | | | | | | | | | | | | | |
| Municipal Manager | 2 | R937 632 | R1 053 519 | R1 169 406 | | | | | | | | | | | | | | |
| Senior Managers | 2 | R769 844 | R864 994 | R960 143 | | | | | | | | | | | | | | |

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| | | | <p>5. That a notice be taken that the total remuneration packages have been increased and changed in terms of the principle and implications of the ministerial approval dated 01 July 2017, and as per the provision of regulation 13 (7) (b) of the Government Gazette No. 41173 of 10 October 2017.</p> <p>6. That a notice be taken that based on the points allocation formula, used to calculate and determine whether there is change or no change in respect of category, the calculation/s indicate a change of the municipality category to a category 3 municipality.</p> <p>7. That a notice be taken that regulation 6(1) of the Government Gazette 41173 of 10 October 2017 provides that if the categorization of a</p> |

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| | | | <p>municipality determined in terms of this Notice, is higher than the categorization for the previous financial year, the municipal council, in consultation with the MEC for local government in a province and approval by the Minister, implement such new categorization.</p> <p>8. That a notice be taken that in terms of the formula provided for in the said gazette no. 41173 of 10 October 2017, affordability of the higher categorisation by the municipality should be determined by considering it together with the following ratios;</p> <p style="padding-left: 40px;">(a) municipality's liquidity ratio; (b) creditor's payment period; and (c) debtor's collection rate.</p> <p>9. That the Mayor be mandated by the Council to make a written</p> |

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| | | | <p>submission, on behalf of the Council to the Office of the Minister for Corporative Governance & Traditional Affairs, through the MEC for COGTA in this regard, as provided for regulation 6(1) of the Government Gazette 41173 of 10 October 2017.</p> <p>10. That the approval by the Minister for different remuneration packages for both the Chief Financial Officer and General Manager: Community Services at maximum and medium notches respectively in terms of the correspondence dated 01 July 2017 be noted.</p> <p>11. That a request on remuneration of the General Manager: Community Services, which was approved at a medium notch by the Minister, be re-submitted for reconsideration by the</p> |

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| | | | Minister. |
| CR 207/30/10/2017 | 30 October 2017 | <u>CONSIDERATION FOR ICT SERVICES UNIT POLICIES</u> | <ol style="list-style-type: none"> 1. That the five (5) ICT Policies for the 2017/2018 financial year, Municipal Corporate Governance of ICT Policy Framework (MCGICTPF), Network Security Policy, Telephone, Cellular phone and Mobile Data card Management Policy, Records Management Policy and Integrated ICT Policy be adopted by Council. 2. That the ICT Steering Charter/ToR for the 2017/2018 financial year be adopted by Council. 3. That Portfolio Management Plan for the 2017/2018 financial year be adopted by Council. |
| CR 208/30/10/2017 | 30 October 2017 | <u>REPORT ON CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT OF THE MUNICIPAL MANAGER (MM) - MATATIELE LOCAL MUNICIPALITY</u> | That the report on the concurrence received from the Office of the MEC for COGTA in respect of the appointment of Dr. D.C.T. Nakin to the position of Municipal Manager be noted and accepted. |
| CR 209/30/10/2017 | 30 October 2017 | <u>REPORT ON THE EMPLOYMENT AND FILLING OF THE VACANT POST OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING AND</u> | <ol style="list-style-type: none"> 1. That the contents of the report in respect of filing the position of GM: EDP were noted. |

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| | | <u>CONCURRENCE BY THE MEC FOR COGTA</u> | <p>2. <i>The EXCO recommendation for the appointment of Mr. H.E. Dladla as the GM: EDP which was moved by Cllr. S. Mngenela was not seconded.</i></p> <p>3. That the Council resolution number CR 120/31/03/2017 with regard to the employment of a female in the position of GM: EDP was not rescinded.</p> <p>4. That Council resolution number CR 189/05/09/2017 on offer of employment to Mr. K. Walaza be rescinded based on the decline of the offer of employment in accordance with the provisions of rule No. 5.1, Part 2 of Chapter 1 of the Standing Rules and Orders of Council.</p> |
| CR 210/30/10/2017 | 30 October 2017 | <u>ANNUAL MUNICIPAL STAFF EXCELLENCY AWARDS (KHANYA NALEDI "DAY") 2017</u> | <p>1. That a report and its broader implications on the scheduled Matatiele Local Municipality Staff Excellence Awards Day (Khanya Naledi Day) for the year 2017 be noted.</p> <p>2. That the need for the change of date for holding the Staff Excellence Awards Day (Khanya Naledi Day) in 2017, from 15</p> |

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| | | | December 2017, to be Wednesday, 13 December 2017 be noted and accepted. | | | | | | | | | | | | |
| CR 211/30/10/2017 | 30 October 2017 | <u>INTERGRATED DEVELOPMENT PLANNING UNIT 2018/2019 IDP PROCESS PLAN</u> | <div>1. That the 2018/2019 IDP Process plan developed in terms of section 28 of the MSA be adopted by Council.</div> <div>2. That the amended Schedule of meetings for the IDP processes be adopted by Council.</div> <div>3. That concept document for the CBP Programme, with the data questionnaires and public participation plan for the CBP be adopted by Council.</div> | | | | | | | | | | | | |
| CR 212/30/10/2017 | 30 October 2017 | <u>DEVELOPMENT PLANNING REPORT: APPROVAL OF 2015-16 TO BE APPLICABLE IN 2017-18 FINANCIAL YEAR</u> | <div>That Council approves the updated 2015-16 tariffs to be applicable in the 2017-18 financial year:</div> <table><tr><th colspan="2">FEES FOR LAND USE APPLICATIONS SUBMITTED IN TERMS OF THE PROPOSED MUNICIPAL SPATIAL PLANNING AND LAND USE BY-LAW, 2015 FOR THE 2015/2016 FINANCIAL YEAR</th></tr><tr><th>TYPES OF APPLICATION</th><th>FEE INCL VAT IN RANDS</th></tr><tr><th colspan="2">CATEGORY 1 LAND DEVELOPMENT APPLICATIONS</th></tr><tr><td>1. Amendment of an application</td><td>Same as tariff of new application</td></tr><tr><td>(a) If already approved by the Municipality</td><td>10% of tariff of new application</td></tr><tr><td>(b) If not already</td><td></td></tr></table> | FEES FOR LAND USE APPLICATIONS SUBMITTED IN TERMS OF THE PROPOSED MUNICIPAL SPATIAL PLANNING AND LAND USE BY-LAW, 2015 FOR THE 2015/2016 FINANCIAL YEAR | | TYPES OF APPLICATION | FEE INCL VAT IN RANDS | CATEGORY 1 LAND DEVELOPMENT APPLICATIONS | | 1. Amendment of an application | Same as tariff of new application | (a) If already approved by the Municipality | 10% of tariff of new application | (b) If not already | |
| FEES FOR LAND USE APPLICATIONS SUBMITTED IN TERMS OF THE PROPOSED MUNICIPAL SPATIAL PLANNING AND LAND USE BY-LAW, 2015 FOR THE 2015/2016 FINANCIAL YEAR | | | | | | | | | | | | | | | |
| TYPES OF APPLICATION | FEE INCL VAT IN RANDS | | | | | | | | | | | | | | |
| CATEGORY 1 LAND DEVELOPMENT APPLICATIONS | | | | | | | | | | | | | | | |
| 1. Amendment of an application | Same as tariff of new application | | | | | | | | | | | | | | |
| (a) If already approved by the Municipality | 10% of tariff of new application | | | | | | | | | | | | | | |
| (b) If not already | | | | | | | | | | | | | | | |

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| | | | approved by the Municipality | | |
| | | | 2. Phasing / cancellation of approved layout plan | R 1593.00 | |
| | | | 3. Rezoning : (a) Advertising Fees | R 2794.00 | |
| | | | (b) Erven 0 – 2500 m² | R 2237.00 | |
| | | | (c) Erven 2501- 5000 m² | R 4193.00 | |
| | | | (d) Erven 5001- 10 000m² | R 8388.00 | |
| | | | (e) Erven 1 ha – 5 ha | R 11 182.00 | |
| | | | (f) Erven over 5 ha | R 13 978.00 | |
| | | | 4. Removal, amendment, suspension of restrictive or obsolete condition, servitude or rese | R 620.00 | |
| | | | 5. Amendment or cancellation of general plan of a township | R 1755.00 | |
| | | | 6. Subdivision of Land : (a) Basic Fee (b) Charge per subdivision (remainder considered a subdivision) (c) Subdivisions | R 1529.00 R 139.00 | |

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| | | | into more than 80 erven (Township establishme nt) | | |
| | | | 7. Permanent closure of public place per closure | R 531.00 | |
| | | | 8. Development on communal land | R 5092.00 | |
| | | | CATEGORY 2 LAND DEVELOPMENT APPLICATIONS | | |
| | | | 1. Subdivision of land provided for in land use scheme or town planning scheme | R521.00 | |
| | | | 2. Subdivision of land | R521.00 | |
| | | | 3. Consent Use | R1290.00 | |
| | | | 4. The removal, amendment or suspension of a restrictive title condition relating to the density of residential development | R620.00 | |
| | | | 5. Departures (a) Advertising fee for departures (b) Erven smaller than 500m ² (c) Erven 500- 750m ² (d) Erven larger than 750m ² | R2743.00 R460.00 R892.00 R1600.00 | |
| | | | 6. Occasional Use: | R 770.00 | |

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| | | | Other rights | | |
| | | | 7. Material amendments to original application prior to approval/refusal | 50% of original application fee | |
| | | | MISCELLANEOUS FEES | | |
| | | | 1. Extension of validity of period | R1185.00 | |
| | | | 2. Certificates: (a) Zoning Certificates/ per certificate (b) Any other certificate/p er certificate | R144.00 R144.00 | |
| | | | 3. Public hearing and inspection | R3481.00 | |
| | | | 4. Reason for decision of Municipal Planning Tribunal, land development officer or appeal authority | R1769.00 | |
| | | | 5. Re-issuing of any notice of approval of any land | R257.00 | |
| | | | 6. Deed Search and copy of the title deed | R163.00 | |
| | | | 7. Public Notice: (a) Public Notice and advertisements in the legal section | R 1593.00 R 2868.00 | |

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| | | | <div> of the paper (b) Public Notice and advertisements in the body of the paper </div> | | |
| | | | <div> 8. Way leave application (application to determine where the Councils services are located or a specific area where new services are to be installed) </div> | R2509.00 | |
| | | | <div> 9. Any other application not provided for elsewhere in this schedule of fees </div> | R3481.00 | |
| | | | COPIES | | |
| | | | <div> 1. Spatial Development Framework (a) Hard Copy/ per region (b) In electronic format </div> | <div> R174.00 R82.00 </div> | |
| | | | <div> 2. Copy of Land Use Scheme or Town Planning Scheme (Scheme Book) </div> | R401.00 | |
| | | | <div> 3. Scheme Regulations/per set </div> | R667.00 | |
| | | | <div> 4. Search Fees/per </div> | R27.00 | |

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| | | | <table><tr><td>Erf</td><td></td></tr><tr><td>5. Diagrams/per diagram</td><td>R27.00</td></tr></table> | Erf | | 5. Diagrams/per diagram | R27.00 | |
| Erf | | | | | | | | |
| 5. Diagrams/per diagram | R27.00 | | | | | | | |
| CR 213/30/10/2017 | 30 October 2017 | <u>DEVELOPMENT PLANNING UNIT: REPORT ON PROPOSED APPLICATION FORM AND APPLICATION PROCESS</u> | That the proposed application forms, RoR and application procedures be approved. | | | | | |
| CR 214/30/10/2017 | 30 October 2017 | <u>DEVELOPMENT PLANNING REPORT: APPOINTMENT OF AN AUTHORISED OFFICIAL (AO) FOR SPLUMA APPLICATIONS AND CATEGORISATION OF APPLICATIONS FOR APPROVAL BY AO AND MPT</u> | That an appointment of Authorised Official and categorisation of projects for AO and MPT be approved. | | | | | |
| CR 215/30/10/2017 | 30 October 2017 | <u>REPORT ON PROPOSED APPOINTMENT OF MUNICIPAL EXECUTIVE AUTHORITY (EXECUTIVE COMMITTEE) AS AN APPEAL AUTHORITY</u> | That the Council approves the Executive Authority (Executive Committee) as the Appeal Authority as compared to establishment of a Body outside of the Municipality. | | | | | |
| CR 216/30/10/2017 | 30 October 2017 | <u>REPORT ON AN INCREASE IN DENSITY FOR THE DEVELOPMENT OF 12 RENTAL UNITS ON REMAINDER ERF 222 MATATIELE</u> | That the report be withdrawn . | | | | | |

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| CR 217/30/10/2017 | 30 October 2017 | <u>REPORT ON A SPECIAL CONSENT APPLICATION PERMITTING A FUNERAL PARLOUR ON ERF 658 MATATIELE</u> | That the report be withdrawn . |
| CR 218/30/10/2017 | 30 October 2017 | <u>DISPOSAL OF MUNICIPAL LAND</u> | That the report be withdrawn . |
| CR 219/30/10/2017 | 30 October 2017 | <u>REPORT ON UNSOLICITED BIDS ON MUNICIPAL LAND</u> | That the report be withdrawn . |
| CR 220/30/10/2017 | 30 October 2017 | <u>BACK-YARDS DWELLERS (RENTAL) POLICY</u> | 1. That Council notes the current situation of the residential areas caused by the backyard system. 2. That Council notes and approves the Back-yards Dwellers (Rental) Policy. |
| CR 221/30/10/2017 | 30 October 2017 | <u>SECTION B</u> <u>OFFICE OF THE MUNICIPAL MANAGER:</u> - <u>INTERNAL AUDIT UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> | Noted |

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| | | <ul style="list-style-type: none"> - <u>LEGAL AND COMPLIANCE SERVICES UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>COMMUNICATIONS AND SPECIAL PROGRAMMES UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> <p><u>BUDGET AND TREASURY OFFICE</u></p> <ul style="list-style-type: none"> - <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>BUDGET PLANNING AND INVESTMENT MANAGEMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>FINANCIAL REPORTING AND ASSETS UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>REVENUE AND EXPENDITURE MANAGEMENT UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>FLEET MANAGEMENT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> <p><u>COMMUNITY SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none"> - <u>ENVIRONMENT AND SOLID WASTE UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>PUBLIC SAFETY UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> | |

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| | | <ul style="list-style-type: none"> - <u>PUBLIC PARTICIPATION SERVICES UNIT REPORT FOR THE PERIOD ENDED SEPTEMBER 2017</u> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none"> - <u>ADMINISTRATIVE SUPPORT UNIT SDBIP IMPLEMENTATION 2017/2018</u> - <u>HUMAN RESOURCES UNIT: QUARTER ONE PERFORMANCE REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>INFORMATION AND COMMUNICATION TECHNOLOGY REPORT FOR QUARTER 4 OF THE 2016/17 FINANCIAL YEAR</u> <p><u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT</u></p> <ul style="list-style-type: none"> - <u>INTERGRATED DEVELOPMENT PLANNING (IDP) UNIT- QUARTER 1 REPORT 2017</u> - <u>DEVELOPMENT PLANNING UNIT REPORT FOR Q1 2017/18</u> - <u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT FOR QUARTER 1 SDBIP 2017/18 FINANCIAL YEAR</u> <p><u>INFRASTRUCTURE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none"> - <u>BUILDING CONTROL UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> | |

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| | | <ul style="list-style-type: none"> - <u>HUMAN SETTLEMENTS UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>ELECTRICAL UNIT REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> - <u>PROJECTS, OPERATIONS AND MAINTENANCE REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> | |
| CR 222/30/10/2017 | 30 October 2017 | <p><u>SECTION C (STANDING MANAGEMENT REPORTS)</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none"> - <u>ADMINISTRATIVE SUPPORT UNIT</u> - <u>HUMAN RESOURCES UNIT:</u> - <u>INFORMATION AND COMMUNICATION TECHNOLOGY UNIT</u> <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <ul style="list-style-type: none"> - <u>LEGAL AND COMPLIANCE SERVICES UNIT</u> <p><u>SECTION C REPORT - LITIGIOUS MATTERS</u></p> | Noted |
| CR 223/30/10/2017 | 30 October 2017 | <p><u>SECTION D (RISK REGISTER REPORTS)</u></p> <p><u>CORPORATE SERVICES DEPARTMENT</u></p> <ul style="list-style-type: none"> - <u>ADMINISTRATIVE SUPPORT UNIT RISK REGISTER QUARTER 1 REPORT FOR 2017/18</u> | Noted |

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| | | <ul style="list-style-type: none"> - <u>MONITORING OF HR RISK REGISTER REPORT – JULY TO SEPTEMBER 2017</u> - <u>MONITORING OF ICT RISK REGISTER – JULY TO SEPTEMBER 2017</u> <p><u>OFFICE OF THE MUNICIPAL MANAGER</u></p> <ul style="list-style-type: none"> - <u>COMMUNICATIONS AND SPU RISK REGISTER REPORT FOR THE PERIOD ENDED 30 SEPTEMBER 2017</u> | |
| CR 224/30/10/2017 | 30 October 2017 | <p><u>CONSIDERATION OF THE AUDIT COMMITTEE REPORTS</u></p> <p><u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR NOMASOMI MSHUQWANA ON ITS ACTIVITIES AND FUNCTIONS FOR FOURTH QUARTERS OF THE 2016 / 2017 FINANCIAL YEAR:</u></p> | The Audit Committee will report further to the Council on its activities for quarters 1, 2, 3 and 4 of the 2017 / 2018 Financial Year after 30 June 2018. The Committee humbly requests Council to note the contents of this report and accept same. |
| CR 225/14/12/2017 | 14 December 2017 | <u>REPORT ON THE MINISTERIAL APPROVAL – WAIVER ON PAYMENT OF</u> | 1. That the report on the processes followed on implementation of the |

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| | | <u>THE MINIMUM REMUNERATION PACKAGE TO THE MUNICIPAL MANAGER OF MATATIELE LOCAL MUNICIPALITY</u> | <p>Council resolutions dated 08 September 2017 (No. CR 190/08/09/2017) on application for a waiver of the requirements (i.e. Upper limits of the total remuneration package of the Municipal Manager in Section 35 of the Local Government: Regulations on Appointment and Conditions of Employment of Senior Managers be noted.</p> <p>2. That the report and its broader implications on ministerial approval (dated 30 November 2017) received in respect of an application made for a waiver on payment of the minimum remuneration package to the Municipal Manager of the Matatiele Local Municipality be noted and accepted.</p> <p>3. That notice be taken that the Minister, Mr Des Van Rooyen, has granted the waiver and approved that a total remuneration package equal to the maximum of the applicable total</p> |

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| | | | remuneration package of a category 2 municipality, of R1 169 406 per annum as determined by the Minister in terms of section 72 (2A) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), as amended, read in conjunction with Regulation 35 of the Local Government: Regulations on Appointment and Conditions of Employment per the <i>Upper limits of the total remuneration package of senior managers, as per item (7) (a) of Vol 628, Government Gazette 41173</i> of 10 October 2017, be offered to the Municipal Manager, Dr. D.C.T. Nakin by the Council. |
| CR 226/14/12/2017 | 14 December 2017 | <u>COUNCIL RECESS PERIOD FOR 2017-18 FINANCIAL YEAR</u> | <ol style="list-style-type: none"> 1. That a report on the recess period of the Council in 2017-18 year be noted. 2. That commencement of the 2017-18 Council recess for the period of 15 December 2017 to 10 January 2018 be approved. 3. That a notice be taken that the labour of |

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| | | | <p>the members of Council may be needed only under circumstances of emergency or exceptional nature.</p> <p>4. That handling of matters of emergency by the Municipal Manager during the recess period be approved.</p> |
| CR 227/14/12/2017 | 14 December 2017 | <u>RE - SUBMISSION OF THE REPORT ON THE EMPLOYMENT AND FILLING OF THE VACANT POST OF GENERAL MANAGER: ECONOMIC DEVELOPMENT AND PLANNING AND CONCURRENCE BY THE MEC FOR COGTA</u> | <p>1. That offer of employment be made to Ms. Thabiso S. Ntsalla as General Manager: Economic Development and Planning for a period of 5 years subject to compliance with all other applicable legal conditions of employment to a post of this nature and grade.</p> |
| CR 228/14/12/2017 | 14 December 2017 | <u>REPORT ON RISK MANAGEMENT COMMITTEE TERMS OF REFERENCE</u> | <p>That the Risk Management Committee Terms of Reference be approved.</p> |
| CR 229/24/12/2017 | 14 December 2017 | <u>30 JUNE 2017 FINAL AUDIT OPINION AND TURNAROUND PLAN REPORT</u> | <p>1. That, the report on final audit opinion for year ended 30 June 2017 be noted.</p> <p>2. That, regression of audit opinion from unqualified to qualified be noted.</p> <p>3. That, the qualification matters raised by Auditor General and proposed turnaround plan to correct the situation for year ending 30 June 2018 be noted.</p> <p>4. That, broader audit action plan based on</p> |

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COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> |
|-------------------------------------|---|------------------------------|---|
| | | | <p>audit management report for all other matters raised during audit be developed and be implemented by main committee.</p> <p>5. That, proposed committees, their establishment and their responsibilities and roles be noted and approved.</p> <p>6. That the Audit report forms part of the Annual Report and will be reviewed by the MPAC as prescribed by the MFMA</p> <p>7. That Council notes the irregular expenditure and mandate MPAC to investigate.</p> <p>8. That Council also notes the unauthorised and the fruitless expenditure and mandate MPAC to investigate.</p> |
| CR 230/14/12/2017 | 14 December 2017 | <u>MPAC REPORT</u> | <p>1. That, the council notes that in terms of Sports fields MPAC recommends that they must be budgeted for and be upgraded to a usable sports facility.</p> <p>2. That, the officials responsible for fruitless and wasteful expenditure should face consequence management.</p> <p>3. That, the management should correct all defects identified in the report, before the MPAC does its quarter 3 site visits.</p> <p>4. That, the content of the report be noted</p> |

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| | | | and approved by Council. |
| CR 231/14/12/2017 | 14 December 2017 | <u>CONSIDERATION OF URGENT MATTERS:</u> <u>UPPER LIMITS FOR COUNCILLORS</u> | That when the Gazette on Upper Limits for Councillors arrives management should implement even if Council is still on recess. |
| CR 232/14/12/2017 | 14 December 2017 | <u>ROADS PRIORITIZED AND MOVED TO THE DISTRICT-WIDE INFRASTRUCTURAL FORUM</u> | That the list of prioritized roads be presented in the Council meeting of January 2018. |
| CR 233/14/12/2017 | 14 December 2017 | <u>MOTION BY CLLR. L.T. MOTHAPA</u> | That the motion submitted by Cllr. L.T. Mothapa be cancelled since he was absent at the meeting and that he must re-submit the motion should he wish for it to be discussed at a Council meeting. |
| CR 234/09/01/2018 | 09 January 2018 | <u>CORPORATE SERVICES DEPARTMENT: REQUEST FOR THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS AS PER NOTICE No. 41335 OF 15 DECEMBER 2017</u> | 1. That the 2017/18 financial year determination of upper limits of salaries, allowances and benefits of different members of the Municipal Council as published in Government Notice No. 41335 of 15 December 2017 be noted. |

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| | | | <p>2. That a Circular letter dated 18 December 2017 of CoGTA of the South African Local Government Association (SALGA) be noted.</p> <p>3. That increase of the upper limits of salaries, allowances and benefits of the members of Council in terms of the criteria and requirements set out in the Government Notice No. 41335 of 15 December 2017 be approved.</p> <p>4. That a notice be taken that in terms of Section 9 (1) (e) excludes the use of municipal owned motor vehicles for official purposes as the allowance of fulltime and part time Councillors and provides for utilisation of Municipal owned vehicles by Councillors for official purposes in exceptional circumstances and upon good cause shown and with approval of the Mayor or Speaker.</p> <p>5. That, notwithstanding 4 above, Councillors are expected to provide their own transport when travelling for official purpose, and be reimbursed in terms</p> |

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| | | | <p>Section 9 (1) (c) & (d).</p> <p>6. That the recommendation on repealing of the Mayoral and Speaker's vehicle policy as adopted by the Council be rejected by the Council in spite of being no longer supported by the Gazette Notice No. 41335 of 15 of December 2017 on upper limits of salaries, allowances and benefits of members of Municipal councils, subject to seeking and receipt of a written clarity concerning this benefit from the Office of the MEC for Local Government in the Eastern Cape and SALGA.</p> <p>7. That the recommendation that the Mayoral and Speaker's motor vehicles be made pool vehicles under Fleet Management Sub- unit of the municipality be rejected, subject to seeking and receipt of a written clarity concerning this benefit from the Office of the MEC for Local Government in the Eastern Cape and SALGA.</p> <p>8. That the recommedantion with regard to</p> |

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| | | | <p>the contracts of employment of the respective personnel in the Offices of the Political Office Bearers (which was as follows: <i>"Be allowed to run in accordance with the provisions of the employment law/s, but be seconded to other administration positions, until their contracts come to an end."</i>) be rejected subject to seeking and receipt of a written clarity concerning this matter from the Office of the MEC for Local Government in the Eastern Cape and SALGA.</p> <p>9. That a mandate to the Municipal Manager to submit a request for increase of the upper limits of salaries, allowances and benefits of the members of Council to the Member of the Executive Council (MEC) for the Department of Co-operative Governance and Traditional Affairs as per Government Notice No. 41335 of 15 December 2017 be granted.</p> <p>10. That a mandate to the Municipal Manager to implement the decision of the MEC on the request for the increase</p> |

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| | | | of the upper limits of salaries, allowances and benefits of the members of Council upon receipt of such concurrence be granted. |
| CR 235/29/01/2018 | 29 January 2018 | <u>MINUTES OF THE 6TH ORDINARY MEETING HELD ON THE 30 OCTOBER 2017</u> | That the minutes of the 6 th ordinary meeting held on 30 October 2017 be CONFIRMED, WITH AMMENDMENTS , as a true reflection of the proceedings of that meeting. |
| CR 236/29/01/2018 | 29 January 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 14 DECEMBER 2017</u> | That the minutes of the special Council meeting held on 14 December 2017 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 237/29/01/2018 | 29 January 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 09 JANUARY 2018</u> | That the minutes of the special Council meeting held on 09 January 2018 be CONFIRMED as a true reflection of the proceedings of the meeting. |
| CR 238/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE HOUSING AND BUILDING CONTROL UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Infrastructure Services Department: Housing and Building Control Unit be approved by Council. |
| CR 239/29/01/2018 | 29 January | <u>2017/18 REVISED SERVICE DELIVERY,</u> | That a report on the 2017/2018 Revised |

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| | 2018 | <u>BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE ELECTRICAL UNIT</u> | SDBIP of the Infrastructure Services Department: Electrical Unit be approved by Council. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CR 240/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE PROJECT, OPERATIONS AND MAINTENANCE UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Infrastructure Services Department: Projects, Operations and Maintenance Unit be approved by Council. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CR 241/29/01/2018 | 29 January 2018 | <u>APPROVAL FOR FORTY-TWO (42) BENEFICIARIES FROM POTE RURAL EMERGENCY HOUSING PROJECT AT WARD 07 MATATIELE</u> | <p>1. It is recommended that Council notes and approves the forty beneficiaries from Pote village in ward 07, as per list below:</p> <table border="1"> <thead> <tr> <th>NO</th><th>SURNAME</th><th>NAME</th><th>ID NUMBER</th></tr> </thead> <tbody> <tr><td>1.</td><td>Maphasa</td><td>Conelia Sibongile</td><td>630610 1490 088</td></tr> <tr><td>2.</td><td>Maphasa</td><td>Pusetso Bernard</td><td>820466 0660 085</td></tr> <tr><td>3.</td><td>Maphasa</td><td>Makabelo</td><td>320206 1720 087</td></tr> <tr><td>4.</td><td>Maphasa</td><td>Nthabiseng</td><td>8110 2510 089</td></tr> <tr><td>5.</td><td>Ge bela</td><td>Annastasia Kholeka</td><td>830715 0575 083</td></tr> <tr><td>6.</td><td>Maphasa</td><td>Lihlonono</td><td>710615 6464 081</td></tr> <tr><td>7.</td><td>Maphasa</td><td>Mokiti</td><td>890517 6362 088</td></tr> <tr><td>8.</td><td>Mathe</td><td>Nomathemba Elizabeth</td><td>390330 0330 083</td></tr> <tr><td>9.</td><td>Mathe</td><td>Dududzile</td><td>821212 1595 089</td></tr> <tr><td>10.</td><td>Masusu</td><td>Mildret</td><td>620316 0263 087</td></tr> <tr><td>11.</td><td>Masusu</td><td>Neo</td><td>800207 5874 089</td></tr> <tr><td>12.</td><td>Masusu</td><td>Masilo</td><td>890304 1625 080</td></tr> <tr><td>13.</td><td>Didi</td><td>Nkosivumile</td><td>870603 6397 085</td></tr> <tr><td>14.</td><td>Mokoena</td><td>Matsoarelo</td><td>730110 1315 088</td></tr> <tr><td>15.</td><td>Mokoena</td><td>Tsoarelo</td><td>930615 6262 083</td></tr> </tbody> </table> | NO | SURNAME | NAME | ID NUMBER | 1. | Maphasa | Conelia Sibongile | 630610 1490 088 | 2. | Maphasa | Pusetso Bernard | 820466 0660 085 | 3. | Maphasa | Makabelo | 320206 1720 087 | 4. | Maphasa | Nthabiseng | 8110 2510 089 | 5. | Ge bela | Annastasia Kholeka | 830715 0575 083 | 6. | Maphasa | Lihlonono | 710615 6464 081 | 7. | Maphasa | Mokiti | 890517 6362 088 | 8. | Mathe | Nomathemba Elizabeth | 390330 0330 083 | 9. | Mathe | Dududzile | 821212 1595 089 | 10. | Masusu | Mildret | 620316 0263 087 | 11. | Masusu | Neo | 800207 5874 089 | 12. | Masusu | Masilo | 890304 1625 080 | 13. | Didi | Nkosivumile | 870603 6397 085 | 14. | Mokoena | Matsoarelo | 730110 1315 088 | 15. | Mokoena | Tsoarelo | 930615 6262 083 |
| NO | SURNAME | NAME | ID NUMBER | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | Maphasa | Conelia Sibongile | 630610 1490 088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Maphasa | Pusetso Bernard | 820466 0660 085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Maphasa | Makabelo | 320206 1720 087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Maphasa | Nthabiseng | 8110 2510 089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Ge bela | Annastasia Kholeka | 830715 0575 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Maphasa | Lihlonono | 710615 6464 081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Maphasa | Mokiti | 890517 6362 088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Mathe | Nomathemba Elizabeth | 390330 0330 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Mathe | Dududzile | 821212 1595 089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | Masusu | Mildret | 620316 0263 087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. | Masusu | Neo | 800207 5874 089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. | Masusu | Masilo | 890304 1625 080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. | Didi | Nkosivumile | 870603 6397 085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. | Mokoena | Matsoarelo | 730110 1315 088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. | Mokoena | Tsoarelo | 930615 6262 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | <table> <tr><td>.</td><td></td><td></td><td></td></tr> <tr><td>16</td><td>Mgudu</td><td>Siphelelo</td><td>951012 6127 082</td></tr> <tr><td>17</td><td>Mgudu</td><td>Thandi</td><td>740829 0889086</td></tr> <tr><td>18</td><td>Mgudu</td><td>Tholakele</td><td>950130 1337 088</td></tr> <tr><td>19</td><td>Mgudu</td><td>Mthobisi</td><td>830216 5989 080</td></tr> <tr><td>20</td><td>Kotiba</td><td>Madlamini</td><td>440908 0100 083</td></tr> <tr><td>21</td><td>Duma</td><td>Nonthandazo</td><td>761224 1436 083</td></tr> <tr><td>22</td><td>Duma</td><td>Anatolia</td><td>420211 040 86</td></tr> <tr><td>23</td><td>Dlulwako</td><td>Jabulile</td><td>870526 0933 086</td></tr> <tr><td>24</td><td>Gibixhego</td><td>Nomini</td><td>890517 2500 089</td></tr> <tr><td>25</td><td>Letsoisa</td><td>Malikhang Florence</td><td>340204 1470 89</td></tr> <tr><td>26</td><td>Letsoisa</td><td>Bonakele</td><td>560213 0250 085</td></tr> <tr><td>27</td><td>Letsoisa</td><td>Happy</td><td>880615 1236 082</td></tr> <tr><td>28</td><td>Letsoisa</td><td>Olga Makopano</td><td>731215 1156 082</td></tr> <tr><td>29</td><td>Mohapa</td><td>Kabelo</td><td>590126 5281 083</td></tr> <tr><td>30</td><td>Mkhize</td><td>Nokuthula Prudence</td><td>810221 0919 086</td></tr> <tr><td>31</td><td>Dlulwako</td><td>Abongile</td><td>950316 6156 087</td></tr> <tr><td>32</td><td>Mjwarha</td><td>Joice</td><td>680712 0819 083</td></tr> <tr><td>33</td><td>Mafu</td><td>Simbongile</td><td>930715 0959 088</td></tr> <tr><td>34</td><td>Letswisa</td><td>Evelina</td><td>680602 1353 085</td></tr> <tr><td>35</td><td>Magudu</td><td>Nkululeko</td><td>850306 6287 082</td></tr> <tr><td>36</td><td>Letswisa</td><td>Portia Limamelo</td><td>920602 1241 082</td></tr> <tr><td>37</td><td>Letswisa</td><td>Palisa</td><td>960301 1322 080</td></tr> <tr><td>.</td><td></td><td></td><td></td></tr> </table> | . | | | | 16 | Mgudu | Siphelelo | 951012 6127 082 | 17 | Mgudu | Thandi | 740829 0889086 | 18 | Mgudu | Tholakele | 950130 1337 088 | 19 | Mgudu | Mthobisi | 830216 5989 080 | 20 | Kotiba | Madlamini | 440908 0100 083 | 21 | Duma | Nonthandazo | 761224 1436 083 | 22 | Duma | Anatolia | 420211 040 86 | 23 | Dlulwako | Jabulile | 870526 0933 086 | 24 | Gibixhego | Nomini | 890517 2500 089 | 25 | Letsoisa | Malikhang Florence | 340204 1470 89 | 26 | Letsoisa | Bonakele | 560213 0250 085 | 27 | Letsoisa | Happy | 880615 1236 082 | 28 | Letsoisa | Olga Makopano | 731215 1156 082 | 29 | Mohapa | Kabelo | 590126 5281 083 | 30 | Mkhize | Nokuthula Prudence | 810221 0919 086 | 31 | Dlulwako | Abongile | 950316 6156 087 | 32 | Mjwarha | Joice | 680712 0819 083 | 33 | Mafu | Simbongile | 930715 0959 088 | 34 | Letswisa | Evelina | 680602 1353 085 | 35 | Magudu | Nkululeko | 850306 6287 082 | 36 | Letswisa | Portia Limamelo | 920602 1241 082 | 37 | Letswisa | Palisa | 960301 1322 080 | . | | | |
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| 16 | Mgudu | Siphelelo | 951012 6127 082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17 | Mgudu | Thandi | 740829 0889086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18 | Mgudu | Tholakele | 950130 1337 088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19 | Mgudu | Mthobisi | 830216 5989 080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20 | Kotiba | Madlamini | 440908 0100 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21 | Duma | Nonthandazo | 761224 1436 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22 | Duma | Anatolia | 420211 040 86 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23 | Dlulwako | Jabulile | 870526 0933 086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24 | Gibixhego | Nomini | 890517 2500 089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25 | Letsoisa | Malikhang Florence | 340204 1470 89 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26 | Letsoisa | Bonakele | 560213 0250 085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27 | Letsoisa | Happy | 880615 1236 082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28 | Letsoisa | Olga Makopano | 731215 1156 082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29 | Mohapa | Kabelo | 590126 5281 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30 | Mkhize | Nokuthula Prudence | 810221 0919 086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31 | Dlulwako | Abongile | 950316 6156 087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32 | Mjwarha | Joice | 680712 0819 083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33 | Mafu | Simbongile | 930715 0959 088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34 | Letswisa | Evelina | 680602 1353 085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35 | Magudu | Nkululeko | 850306 6287 082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 36 | Letswisa | Portia Limamelo | 920602 1241 082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 37 | Letswisa | Palisa | 960301 1322 080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> | | | | | | | | | | | | | | | | | | | | |
|------------------------------|------------------------------------|--|---|----|----------|------------|-----------------|----|--------|----------------|-----------------|----|--------|-------|-----------------|----|-------|----------|-----------------|----|---------|---------|-----------------|
| | | | <table border="1"> <tr> <td>38</td><td>Dlulwako</td><td>Thembelani</td><td>930612 5892 085</td></tr> <tr> <td>39</td><td>Magudu</td><td>Alvina Hleliph</td><td>360315 1156 082</td></tr> <tr> <td>40</td><td>Momoza</td><td>Mbali</td><td>930620 1337 088</td></tr> <tr> <td>41</td><td>Mgudu</td><td>Zimasile</td><td>930328 6346 084</td></tr> <tr> <td>42</td><td>Pungula</td><td>Nosipho</td><td>920306 1227 089</td></tr> </table> <p>2. It is recommended that Council approves the extension of project from forty-two (42) to hundred (100) beneficiaries as need is identified of destitute group (old age, child headed, disabled, sick and abused) within the ward.</p> <p>3. It is recommended that Council notes and approves for submission of the list of forty beneficiaries and Council resolution to the MEC of Human Settlements for budget purpose.</p> | 38 | Dlulwako | Thembelani | 930612 5892 085 | 39 | Magudu | Alvina Hleliph | 360315 1156 082 | 40 | Momoza | Mbali | 930620 1337 088 | 41 | Mgudu | Zimasile | 930328 6346 084 | 42 | Pungula | Nosipho | 920306 1227 089 |
| 38 | Dlulwako | Thembelani | 930612 5892 085 | | | | | | | | | | | | | | | | | | | | |
| 39 | Magudu | Alvina Hleliph | 360315 1156 082 | | | | | | | | | | | | | | | | | | | | |
| 40 | Momoza | Mbali | 930620 1337 088 | | | | | | | | | | | | | | | | | | | | |
| 41 | Mgudu | Zimasile | 930328 6346 084 | | | | | | | | | | | | | | | | | | | | |
| 42 | Pungula | Nosipho | 920306 1227 089 | | | | | | | | | | | | | | | | | | | | |
| CR 242/29/01/2018 | 29 January 2018 | <u>APPROVAL FOR HUNDRED BENEFICIARIES FROM BULFONTEIN/SANDFONTEIN FARM DWELLERS PROJECT</u> | <p>1. That Council notes and approves the list of hundred beneficiaries of Bulfontein/Sandfontein farm housing project for both farm owners and landless black farm dwellers, as per list below:</p> <table border="1"> <tr> <th>NO</th><th>SURNAME</th><th>NAME</th><th>ID NUMBER</th></tr> </table> | NO | SURNAME | NAME | ID NUMBER | | | | | | | | | | | | | | | | |
| NO | SURNAME | NAME | ID NUMBER | | | | | | | | | | | | | | | | | | | | |

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------------|---|--------------------------------|--|----|--------|---------------------|---------------|----|--------|---------------|---------------|----|--------|---------------------|---------------|----|--------|--------------|---------------|----|--------|--------------------------------|---------------|----|----------|--------------|---------------|----|--------|-----------------|---------------|----|------|-----------------|---------------|----|--------|------------------|---------------|-----|--------|------------|---------------|-----|--------|-------------|---------------|-----|--------|------------------|---------------|-----|--------|-----------------|---------------|-----|--------|------------|---------------|-----|--------|------------|---------------|-----|---------|---------------------|---------------|-----|----------|-------------------|---------------|-----|---------|-----------------|---------------|-----|---------|---------------|---------------|-----|---------|----------------|---------------|-----|-----------|--------------|---------------|-----|--------|---------------------------|---------------|-----|----------|--------------------|---------------|-----|---------|--------------------|---------------|-----|----------|---------------------------|---------------|-----|---------|--------|---------------|-----|---------|---------|---------------|-----|---------|----------------|---------------|-----|--------|-----------------|---------------|-----|-----------|-----------------|---------------|-----|---------|---------------|---------------|-----|---------|-----------------|---------------|-----|-------|------------------|---------------|-----|--------|--------|---------------|-----|--------|--------------|---------------|-----|----------|---------------|---------------|-----|--------|-----------------|---------------|-----|---------|----------------|---------------|-----|---------|-----------------------------|---------------|-----|---------|--------------|---------------|-----|---------|--------|---------------|-----|--------|-----------------|---------------|-----|--------|---------------|---------------|-----|--------|-----------------|---------------|-----|-----|-----------------|---------------|-----|---------|-----------------|---------------|
| | | | <table> <tr><td>1.</td><td>MENTOR</td><td>LOGAN DRLRON NAVERN</td><td>9809295192087</td></tr> <tr><td>2.</td><td>MARAIS</td><td>GERALDINE ANN</td><td>6802190226087</td></tr> <tr><td>3.</td><td>MARAIS</td><td>ANTIONETTE QUEENTTE</td><td>9001280231084</td></tr> <tr><td>4.</td><td>MARAIS</td><td>CAMRYN DAVID</td><td>9511015151084</td></tr> <tr><td>5.</td><td>MARAIS</td><td>MARYLENE EVANDELENE SYIVAIN</td><td>8810030181014</td></tr> <tr><td>6.</td><td>PRINSLOO</td><td>SHENAY LAURA</td><td>9304280316081</td></tr> <tr><td>7.</td><td>MARAIS</td><td>KERWIN JONATHAN</td><td>9606245372086</td></tr> <tr><td>8.</td><td>GOUS</td><td>GAZZELLE ALTHEA</td><td>8807200146082</td></tr> <tr><td>9.</td><td>MARAIS</td><td>NICO PAUL JAKUES</td><td>8501315196088</td></tr> <tr><td>10.</td><td>SYMONS</td><td>LEVIN MARY</td><td>8807130739089</td></tr> <tr><td>11.</td><td>SYMONS</td><td>CYRIL JADIN</td><td>8708055693089</td></tr> <tr><td>12.</td><td>MARAIS</td><td>MARCIO SHAUNDREE</td><td>8809165246089</td></tr> <tr><td>13.</td><td>MARAIS</td><td>ROSIE CHRISTEIN</td><td>5804080212087</td></tr> <tr><td>14.</td><td>SYMONS</td><td>MARY ANNIE</td><td>6112150112081</td></tr> <tr><td>15.</td><td>MARAIS</td><td>QUINTELINE</td><td>9504260437084</td></tr> <tr><td>16.</td><td>SAMPSON</td><td>ANNETTE BIANCA RUTH</td><td>9005020121083</td></tr> <tr><td>17.</td><td>MACCARIO</td><td>MARGARE MAGDALENA</td><td>5506130007082</td></tr> <tr><td>18.</td><td>VISAGIE</td><td>CAMERON RICHARD</td><td>9206275069080</td></tr> <tr><td>19.</td><td>VAN WYK</td><td>URSULA JANICE</td><td>8210060126080</td></tr> <tr><td>20.</td><td>VISAGIE</td><td>MIGUEL BRINLEY</td><td>9002205176081</td></tr> <tr><td>21.</td><td>SCHEEPERS</td><td>JAMES ANDREW</td><td>5505315075088</td></tr> <tr><td>22.</td><td>SAYERS</td><td>REYNOLD RADD VALENTINE</td><td>5402245100089</td></tr> <tr><td>23.</td><td>ABRAHAMS</td><td>TEVON BAYRON BILLY</td><td>9409285374082</td></tr> <tr><td>24.</td><td>VAN WYK</td><td>ROBIN CRAIG THERON</td><td>9405075182081</td></tr> <tr><td>25.</td><td>ABRAHAMS</td><td>ASHLEY RICHARD NEVILLE</td><td>9401015216089</td></tr> <tr><td>26.</td><td>VAN WYK</td><td>PIETER</td><td>6609135221085</td></tr> <tr><td>27.</td><td>PIETERS</td><td>SUSANNA</td><td>4201080362080</td></tr> <tr><td>28.</td><td>VAN WYK</td><td>ANDREW WILLIAM</td><td>6210265139088</td></tr> <tr><td>29.</td><td>BASSON</td><td>ALYSSA BRITTANY</td><td>9705150027083</td></tr> <tr><td>30.</td><td>STEENKAMP</td><td>SHENISE ELLOISE</td><td>9612120298081</td></tr> <tr><td>31.</td><td>VAN WYK</td><td>MIETA JOHANNA</td><td>4507180141087</td></tr> <tr><td>32.</td><td>GREEVES</td><td>CHARMAINE ELSIE</td><td>7004140081089</td></tr> <tr><td>33.</td><td>VELEM</td><td>EUNICE THABISILE</td><td>7712160537083</td></tr> <tr><td>34.</td><td>JANSEN</td><td>DENIES</td><td>7312300184084</td></tr> <tr><td>35.</td><td>MARAIS</td><td>STACY CARMEL</td><td>9606060065088</td></tr> <tr><td>36.</td><td>VAN WHYE</td><td>JACOB JOHANNA</td><td>4912300008085</td></tr> <tr><td>37.</td><td>MINNIE</td><td>RICARDO STOFFEL</td><td>8801265159080</td></tr> <tr><td>38.</td><td>SAMPSON</td><td>NICOLE LAURIKA</td><td>9211220038081</td></tr> <tr><td>39.</td><td>VAN WYK</td><td>CELENE MELODINE ISABELLA</td><td>9810190242084</td></tr> <tr><td>40.</td><td>GREEVES</td><td>COWAN WESLEY</td><td>9812285165089</td></tr> <tr><td>41.</td><td>WILLARD</td><td>SHARON</td><td>6601140140087</td></tr> <tr><td>42.</td><td>MARAIS</td><td>RONALD REGINALD</td><td>8406165155087</td></tr> <tr><td>43.</td><td>MARAIS</td><td>ROBERT AUBURN</td><td>7310315145082</td></tr> <tr><td>44.</td><td>MARAIS</td><td>SHIRLEEN RACHEL</td><td>8101060137088</td></tr> <tr><td>45.</td><td>KOK</td><td>MELISSA SHENAIN</td><td>8204200064087</td></tr> <tr><td>46.</td><td>VAN WYK</td><td>SALEISHA CALLEN</td><td>9202020082080</td></tr> </table> | 1. | MENTOR | LOGAN DRLRON NAVERN | 9809295192087 | 2. | MARAIS | GERALDINE ANN | 6802190226087 | 3. | MARAIS | ANTIONETTE QUEENTTE | 9001280231084 | 4. | MARAIS | CAMRYN DAVID | 9511015151084 | 5. | MARAIS | MARYLENE EVANDELENE SYIVAIN | 8810030181014 | 6. | PRINSLOO | SHENAY LAURA | 9304280316081 | 7. | MARAIS | KERWIN JONATHAN | 9606245372086 | 8. | GOUS | GAZZELLE ALTHEA | 8807200146082 | 9. | MARAIS | NICO PAUL JAKUES | 8501315196088 | 10. | SYMONS | LEVIN MARY | 8807130739089 | 11. | SYMONS | CYRIL JADIN | 8708055693089 | 12. | MARAIS | MARCIO SHAUNDREE | 8809165246089 | 13. | MARAIS | ROSIE CHRISTEIN | 5804080212087 | 14. | SYMONS | MARY ANNIE | 6112150112081 | 15. | MARAIS | QUINTELINE | 9504260437084 | 16. | SAMPSON | ANNETTE BIANCA RUTH | 9005020121083 | 17. | MACCARIO | MARGARE MAGDALENA | 5506130007082 | 18. | VISAGIE | CAMERON RICHARD | 9206275069080 | 19. | VAN WYK | URSULA JANICE | 8210060126080 | 20. | VISAGIE | MIGUEL BRINLEY | 9002205176081 | 21. | SCHEEPERS | JAMES ANDREW | 5505315075088 | 22. | SAYERS | REYNOLD RADD VALENTINE | 5402245100089 | 23. | ABRAHAMS | TEVON BAYRON BILLY | 9409285374082 | 24. | VAN WYK | ROBIN CRAIG THERON | 9405075182081 | 25. | ABRAHAMS | ASHLEY RICHARD NEVILLE | 9401015216089 | 26. | VAN WYK | PIETER | 6609135221085 | 27. | PIETERS | SUSANNA | 4201080362080 | 28. | VAN WYK | ANDREW WILLIAM | 6210265139088 | 29. | BASSON | ALYSSA BRITTANY | 9705150027083 | 30. | STEENKAMP | SHENISE ELLOISE | 9612120298081 | 31. | VAN WYK | MIETA JOHANNA | 4507180141087 | 32. | GREEVES | CHARMAINE ELSIE | 7004140081089 | 33. | VELEM | EUNICE THABISILE | 7712160537083 | 34. | JANSEN | DENIES | 7312300184084 | 35. | MARAIS | STACY CARMEL | 9606060065088 | 36. | VAN WHYE | JACOB JOHANNA | 4912300008085 | 37. | MINNIE | RICARDO STOFFEL | 8801265159080 | 38. | SAMPSON | NICOLE LAURIKA | 9211220038081 | 39. | VAN WYK | CELENE MELODINE ISABELLA | 9810190242084 | 40. | GREEVES | COWAN WESLEY | 9812285165089 | 41. | WILLARD | SHARON | 6601140140087 | 42. | MARAIS | RONALD REGINALD | 8406165155087 | 43. | MARAIS | ROBERT AUBURN | 7310315145082 | 44. | MARAIS | SHIRLEEN RACHEL | 8101060137088 | 45. | KOK | MELISSA SHENAIN | 8204200064087 | 46. | VAN WYK | SALEISHA CALLEN | 9202020082080 |
| 1. | MENTOR | LOGAN DRLRON NAVERN | 9809295192087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | MARAIS | GERALDINE ANN | 6802190226087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | MARAIS | ANTIONETTE QUEENTTE | 9001280231084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | MARAIS | CAMRYN DAVID | 9511015151084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | MARAIS | MARYLENE EVANDELENE SYIVAIN | 8810030181014 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | PRINSLOO | SHENAY LAURA | 9304280316081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | MARAIS | KERWIN JONATHAN | 9606245372086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | GOUS | GAZZELLE ALTHEA | 8807200146082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | MARAIS | NICO PAUL JAKUES | 8501315196088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | SYMONS | LEVIN MARY | 8807130739089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. | SYMONS | CYRIL JADIN | 8708055693089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. | MARAIS | MARCIO SHAUNDREE | 8809165246089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. | MARAIS | ROSIE CHRISTEIN | 5804080212087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. | SYMONS | MARY ANNIE | 6112150112081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 15. | MARAIS | QUINTELINE | 9504260437084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 16. | SAMPSON | ANNETTE BIANCA RUTH | 9005020121083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 17. | MACCARIO | MARGARE MAGDALENA | 5506130007082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 18. | VISAGIE | CAMERON RICHARD | 9206275069080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 19. | VAN WYK | URSULA JANICE | 8210060126080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 20. | VISAGIE | MIGUEL BRINLEY | 9002205176081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 21. | SCHEEPERS | JAMES ANDREW | 5505315075088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 22. | SAYERS | REYNOLD RADD VALENTINE | 5402245100089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 23. | ABRAHAMS | TEVON BAYRON BILLY | 9409285374082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 24. | VAN WYK | ROBIN CRAIG THERON | 9405075182081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 25. | ABRAHAMS | ASHLEY RICHARD NEVILLE | 9401015216089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 26. | VAN WYK | PIETER | 6609135221085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 27. | PIETERS | SUSANNA | 4201080362080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 28. | VAN WYK | ANDREW WILLIAM | 6210265139088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 29. | BASSON | ALYSSA BRITTANY | 9705150027083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 30. | STEENKAMP | SHENISE ELLOISE | 9612120298081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 31. | VAN WYK | MIETA JOHANNA | 4507180141087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 32. | GREEVES | CHARMAINE ELSIE | 7004140081089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 33. | VELEM | EUNICE THABISILE | 7712160537083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 34. | JANSEN | DENIES | 7312300184084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 35. | MARAIS | STACY CARMEL | 9606060065088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 36. | VAN WHYE | JACOB JOHANNA | 4912300008085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 37. | MINNIE | RICARDO STOFFEL | 8801265159080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 38. | SAMPSON | NICOLE LAURIKA | 9211220038081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 39. | VAN WYK | CELENE MELODINE ISABELLA | 9810190242084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 40. | GREEVES | COWAN WESLEY | 9812285165089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 41. | WILLARD | SHARON | 6601140140087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 42. | MARAIS | RONALD REGINALD | 8406165155087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 43. | MARAIS | ROBERT AUBURN | 7310315145082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 44. | MARAIS | SHIRLEEN RACHEL | 8101060137088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 45. | KOK | MELISSA SHENAIN | 8204200064087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 46. | VAN WYK | SALEISHA CALLEN | 9202020082080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| | | | <table> <tr><td>47.</td><td>ABRAHAMS</td><td>ISAAC</td><td>5808075975086</td></tr> <tr><td>48.</td><td>STEENKAMP</td><td>JOHNATON BRINTON</td><td>9003046070087</td></tr> <tr><td>49.</td><td>GREEVES</td><td>JERHYLL CHARMAUN</td><td>9603125269086</td></tr> <tr><td>50.</td><td>ABRAHAMS</td><td>SHAN SHAUNDRAY</td><td>8903015733089</td></tr> <tr><td>51.</td><td>STEENKAMP</td><td>FRANSCINA VANESSA</td><td>7109220671087</td></tr> <tr><td>52.</td><td>YOUNG</td><td>LUAN PAUL</td><td>9608235228088</td></tr> <tr><td>53.</td><td>WILLARD</td><td>FRANCES CARODINA</td><td>5012030034086</td></tr> <tr><td>54.</td><td>MANN</td><td>RUANJEAN RONALD JARON</td><td>9101265112083</td></tr> <tr><td>55.</td><td>MARAIS</td><td>JEALAINIE NICOLE</td><td>9110130091083</td></tr> <tr><td>56.</td><td>STEADY</td><td>ANNETTE MARTHA</td><td>8111190026085</td></tr> <tr><td>57.</td><td>JACOBS</td><td>AUDREY PENELOPE</td><td>7107240241089</td></tr> <tr><td>58.</td><td>JASSON</td><td>LYNETTE BELINDA</td><td>7801080070083</td></tr> <tr><td>59.</td><td>VAN WYK</td><td>RONALD MARK</td><td>8012165169084</td></tr> <tr><td>60.</td><td>VAN WYK</td><td>RENAULT DAVID</td><td>8012165168086</td></tr> <tr><td>61.</td><td>VAN WYK</td><td>NAVIN LODRICK</td><td>9503315372080</td></tr> <tr><td>62.</td><td>MARAIS</td><td>EDWIN PAUL</td><td>6701075140084</td></tr> <tr><td>63.</td><td>MNYEBE</td><td>THEMBINKOSI</td><td>9110275949087</td></tr> <tr><td>64.</td><td>KIPPEN</td><td>STEPHEN IVAN</td><td>7711055132083</td></tr> <tr><td>65.</td><td>MINNIE</td><td>BASIL</td><td>6608285187088</td></tr> <tr><td>66.</td><td>MEINTJIES</td><td>ANNE MARTHA</td><td>5303010038084</td></tr> <tr><td>67.</td><td>ABRAHAMS</td><td>CHANTELLE ELIZE</td><td>8102180019081</td></tr> <tr><td>68.</td><td>VAN WYK</td><td>MARIE</td><td>7406160216083</td></tr> <tr><td>69.</td><td>GEEL</td><td>MITTA MARY</td><td>7406160170082</td></tr> <tr><td>70.</td><td>ABRAHAMS</td><td>BENJAMIN</td><td>8502285120082</td></tr> <tr><td>71.</td><td>ABRAHAMS</td><td>CHERL NICHOLEEN</td><td>8611040201085</td></tr> <tr><td>72.</td><td>ABRAHAMS</td><td>ISAAC JOHANNES</td><td>8704045103081</td></tr> <tr><td>73.</td><td>GREEVES</td><td>RAMONE LAYTON</td><td>9106045482086</td></tr> <tr><td>74.</td><td>SAYERS</td><td>MARTA FRANSLANE</td><td>5305170089088</td></tr> <tr><td>75.</td><td>STEVENS</td><td>ISAAC GEORGE</td><td>4707025058088</td></tr> <tr><td>76.</td><td>ABRAHAMS</td><td>WARREN COLE</td><td>9201145205089</td></tr> <tr><td>77.</td><td>ABRAHAMS</td><td>JAN</td><td>6112045092084</td></tr> <tr><td>78.</td><td>VAN WYK</td><td>JOHN</td><td>6908315140085</td></tr> <tr><td>79.</td><td>JANTJES</td><td>ELSIE CATHERINA</td><td>5708240035082</td></tr> <tr><td>80.</td><td>JANTJES</td><td>MARLENE MOIRA</td><td>7411020210086</td></tr> <tr><td>81.</td><td>NDWALASI</td><td>NELS MZUVUKILE</td><td>6308175175083</td></tr> <tr><td>82.</td><td>GREEVES</td><td>GERTRUDE ELIZABETH</td><td>6506160051082</td></tr> <tr><td>83.</td><td>JAFTHA</td><td>LIZZAY ALEXANDRIA JOSEPHINE</td><td>9404100183081</td></tr> <tr><td>84.</td><td>MACCARIO</td><td>PATRICK ERNEST</td><td>8603175068082</td></tr> <tr><td>85.</td><td>NELSON</td><td>CLAUDE CASSIDY</td><td>7805255191087</td></tr> <tr><td>86.</td><td>Mahalie</td><td>Maria</td><td>721223144088</td></tr> <tr><td>87.</td><td>Mahalie</td><td>DAVID</td><td>8209216298082</td></tr> <tr><td>88.</td><td>GANGATHA</td><td>NOBUHLE</td><td>8110150854080</td></tr> <tr><td>89.</td><td>QASHI</td><td>ANNASTACIA</td><td>7308101326080</td></tr> <tr><td>90.</td><td>MADONELA</td><td>KHALANI</td><td>4706260668080</td></tr> <tr><td>91.</td><td>MKIZE</td><td>ROSMARY</td><td>651208485987</td></tr> <tr><td>92.</td><td>MNYEBE</td><td>PHUMLILE</td><td>5401130197085</td></tr> <tr><td>93.</td><td>QOKELA</td><td>NOMBUYO</td><td>7207106908080</td></tr> <tr><td>94.</td><td>GIBIXHEGU</td><td>NOMSA</td><td>5803070953080</td></tr> </table> | 47. | ABRAHAMS | ISAAC | 5808075975086 | 48. | STEENKAMP | JOHNATON BRINTON | 9003046070087 | 49. | GREEVES | JERHYLL CHARMAUN | 9603125269086 | 50. | ABRAHAMS | SHAN SHAUNDRAY | 8903015733089 | 51. | STEENKAMP | FRANSCINA VANESSA | 7109220671087 | 52. | YOUNG | LUAN PAUL | 9608235228088 | 53. | WILLARD | FRANCES CARODINA | 5012030034086 | 54. | MANN | RUANJEAN RONALD JARON | 9101265112083 | 55. | MARAIS | JEALAINIE NICOLE | 9110130091083 | 56. | STEADY | ANNETTE MARTHA | 8111190026085 | 57. | JACOBS | AUDREY PENELOPE | 7107240241089 | 58. | JASSON | LYNETTE BELINDA | 7801080070083 | 59. | VAN WYK | RONALD MARK | 8012165169084 | 60. | VAN WYK | RENAULT DAVID | 8012165168086 | 61. | VAN WYK | NAVIN LODRICK | 9503315372080 | 62. | MARAIS | EDWIN PAUL | 6701075140084 | 63. | MNYEBE | THEMBINKOSI | 9110275949087 | 64. | KIPPEN | STEPHEN IVAN | 7711055132083 | 65. | MINNIE | BASIL | 6608285187088 | 66. | MEINTJIES | ANNE MARTHA | 5303010038084 | 67. | ABRAHAMS | CHANTELLE ELIZE | 8102180019081 | 68. | VAN WYK | MARIE | 7406160216083 | 69. | GEEL | MITTA MARY | 7406160170082 | 70. | ABRAHAMS | BENJAMIN | 8502285120082 | 71. | ABRAHAMS | CHERL NICHOLEEN | 8611040201085 | 72. | ABRAHAMS | ISAAC JOHANNES | 8704045103081 | 73. | GREEVES | RAMONE LAYTON | 9106045482086 | 74. | SAYERS | MARTA FRANSLANE | 5305170089088 | 75. | STEVENS | ISAAC GEORGE | 4707025058088 | 76. | ABRAHAMS | WARREN COLE | 9201145205089 | 77. | ABRAHAMS | JAN | 6112045092084 | 78. | VAN WYK | JOHN | 6908315140085 | 79. | JANTJES | ELSIE CATHERINA | 5708240035082 | 80. | JANTJES | MARLENE MOIRA | 7411020210086 | 81. | NDWALASI | NELS MZUVUKILE | 6308175175083 | 82. | GREEVES | GERTRUDE ELIZABETH | 6506160051082 | 83. | JAFTHA | LIZZAY ALEXANDRIA JOSEPHINE | 9404100183081 | 84. | MACCARIO | PATRICK ERNEST | 8603175068082 | 85. | NELSON | CLAUDE CASSIDY | 7805255191087 | 86. | Mahalie | Maria | 721223144088 | 87. | Mahalie | DAVID | 8209216298082 | 88. | GANGATHA | NOBUHLE | 8110150854080 | 89. | QASHI | ANNASTACIA | 7308101326080 | 90. | MADONELA | KHALANI | 4706260668080 | 91. | MKIZE | ROSMARY | 651208485987 | 92. | MNYEBE | PHUMLILE | 5401130197085 | 93. | QOKELA | NOMBUYO | 7207106908080 | 94. | GIBIXHEGU | NOMSA | 5803070953080 |
| 47. | ABRAHAMS | ISAAC | 5808075975086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 48. | STEENKAMP | JOHNATON BRINTON | 9003046070087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 49. | GREEVES | JERHYLL CHARMAUN | 9603125269086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 50. | ABRAHAMS | SHAN SHAUNDRAY | 8903015733089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 51. | STEENKAMP | FRANSCINA VANESSA | 7109220671087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 52. | YOUNG | LUAN PAUL | 9608235228088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 53. | WILLARD | FRANCES CARODINA | 5012030034086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 54. | MANN | RUANJEAN RONALD JARON | 9101265112083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 55. | MARAIS | JEALAINIE NICOLE | 9110130091083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 56. | STEADY | ANNETTE MARTHA | 8111190026085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 57. | JACOBS | AUDREY PENELOPE | 7107240241089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 58. | JASSON | LYNETTE BELINDA | 7801080070083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 59. | VAN WYK | RONALD MARK | 8012165169084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 60. | VAN WYK | RENAULT DAVID | 8012165168086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 61. | VAN WYK | NAVIN LODRICK | 9503315372080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 62. | MARAIS | EDWIN PAUL | 6701075140084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 63. | MNYEBE | THEMBINKOSI | 9110275949087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 64. | KIPPEN | STEPHEN IVAN | 7711055132083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 65. | MINNIE | BASIL | 6608285187088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 66. | MEINTJIES | ANNE MARTHA | 5303010038084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 67. | ABRAHAMS | CHANTELLE ELIZE | 8102180019081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 68. | VAN WYK | MARIE | 7406160216083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 69. | GEEL | MITTA MARY | 7406160170082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 70. | ABRAHAMS | BENJAMIN | 8502285120082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 71. | ABRAHAMS | CHERL NICHOLEEN | 8611040201085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 72. | ABRAHAMS | ISAAC JOHANNES | 8704045103081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 73. | GREEVES | RAMONE LAYTON | 9106045482086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 74. | SAYERS | MARTA FRANSLANE | 5305170089088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 75. | STEVENS | ISAAC GEORGE | 4707025058088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 76. | ABRAHAMS | WARREN COLE | 9201145205089 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 77. | ABRAHAMS | JAN | 6112045092084 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 78. | VAN WYK | JOHN | 6908315140085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 79. | JANTJES | ELSIE CATHERINA | 5708240035082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 80. | JANTJES | MARLENE MOIRA | 7411020210086 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 81. | NDWALASI | NELS MZUVUKILE | 6308175175083 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 82. | GREEVES | GERTRUDE ELIZABETH | 6506160051082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 83. | JAFTHA | LIZZAY ALEXANDRIA JOSEPHINE | 9404100183081 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 84. | MACCARIO | PATRICK ERNEST | 8603175068082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 85. | NELSON | CLAUDE CASSIDY | 7805255191087 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 86. | Mahalie | Maria | 721223144088 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 87. | Mahalie | DAVID | 8209216298082 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 88. | GANGATHA | NOBUHLE | 8110150854080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 89. | QASHI | ANNASTACIA | 7308101326080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 90. | MADONELA | KHALANI | 4706260668080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 91. | MKIZE | ROSMARY | 651208485987 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 92. | MNYEBE | PHUMLILE | 5401130197085 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 93. | QOKELA | NOMBUYO | 7207106908080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 94. | GIBIXHEGU | NOMSA | 5803070953080 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> | | | | | | | | | | | | | | | | | | | | | | | | |
|-------------------------------------|---|--|---|-----|----------|------------|---------------|-----|--------|----------|---------------|-----|----------|---------|---------------|-----|---------|-------|---------------|-----|----------|--------|---------------|------|---------|--------|---------------|
| | | | <table border="1"> <tr><td>95.</td><td>MADONELA</td><td>ANTONIETTE</td><td>6205070412085</td></tr> <tr><td>96.</td><td>SEIMAN</td><td>ANGILINA</td><td>6206130892083</td></tr> <tr><td>97.</td><td>NKANYANA</td><td>BULELWA</td><td>8408281113085</td></tr> <tr><td>98.</td><td>MOKOENA</td><td>ISAAC</td><td>5010106390085</td></tr> <tr><td>99.</td><td>TYUTWANA</td><td>NOXOLO</td><td>8203051416081</td></tr> <tr><td>100.</td><td>NKABANE</td><td>VUYANE</td><td>7608075523087</td></tr> </table> <p>2. That council approves the extension of project by 10%, if need is identified of destitute group (old age, child headed, disabled, sick and abused) during construction of this project.</p> <p>3. That Council notes and approves to submit the list of hundred beneficiaries and Council resolution to the MEC of Human Settlements for budget purpose.</p> | 95. | MADONELA | ANTONIETTE | 6205070412085 | 96. | SEIMAN | ANGILINA | 6206130892083 | 97. | NKANYANA | BULELWA | 8408281113085 | 98. | MOKOENA | ISAAC | 5010106390085 | 99. | TYUTWANA | NOXOLO | 8203051416081 | 100. | NKABANE | VUYANE | 7608075523087 |
| 95. | MADONELA | ANTONIETTE | 6205070412085 | | | | | | | | | | | | | | | | | | | | | | | | |
| 96. | SEIMAN | ANGILINA | 6206130892083 | | | | | | | | | | | | | | | | | | | | | | | | |
| 97. | NKANYANA | BULELWA | 8408281113085 | | | | | | | | | | | | | | | | | | | | | | | | |
| 98. | MOKOENA | ISAAC | 5010106390085 | | | | | | | | | | | | | | | | | | | | | | | | |
| 99. | TYUTWANA | NOXOLO | 8203051416081 | | | | | | | | | | | | | | | | | | | | | | | | |
| 100. | NKABANE | VUYANE | 7608075523087 | | | | | | | | | | | | | | | | | | | | | | | | |
| CR 243/29/01/2018 | 29 January 2018 | <u>CONSTRUCTION OF AN R56 DETOUR THROUGH CEDARVILLE BY SANRAL</u> | <p>1. That the Council notes the report.</p> <p>2. That the Council notes that R56 at Cedarville will be closed during rehabilitation of road.</p> <p>3. That a diversion road will be used during construction (detour).</p> <p>4. That the Council approves upgrading of 2,8km gravel road to surfaced road at Cedarville by SANRAL.</p> <p>5. That the Council adopts the report.</p> | | | | | | | | | | | | | | | | | | | | | | | | |
| CR 244/29/01/2018 | 29 January 2018 | <u>SECTION B</u> <u>HOUSING AND BUILDING CONTROL</u> | Noted | | | | | | | | | | | | | | | | | | | | | | | | |

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> |
|-------------------------------------|---|---|---|
| | | <u>UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>ELECTRICAL UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>PROJECTS, OPERATIONS AND MAINTENANCE UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> | |
| CR 245/29/01/2018 | 29 January 2018 | <u>SECTION D (RISK REGISTER REPORTS)</u> <u>PROJECTS, OPERATIONS AND MAINTENANCE UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | Noted |
| CR 246/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE ENVIRONMENT AND SOLID WASTE UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Community Services: Environment and Solid Waste Unit be approved by Council. |
| CR 247/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE PUBLIC PARTICIPATION SERVICES UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Community Services Department: Public Participation Services Unit be approved by Council. |
| CR 248/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE PUBLIC AMENITIES & EPWP UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Community Services Department: Public Amenities and EPWP Unit be approved by Council. |

MATATIELE LOCAL MUNICIPALITY

COUNCIL RESOLUTIONS

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| CR 249/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE PUBLIC SAFETY UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Community Services Department: Public Safety unit be approved by Council. |
| CR 250/29/01/2018 | 29 January 2018 | <u>SECTION B</u> <u>ENVIRONMENT AND SOLID WASTE UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>PUBLIC PARTICIPATION SERVICES UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>PUBLIC AMENITIES & EPWP UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>PUBLIC SAFETY UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> | Noted |
| CR 251/29/01/2018 | 29 January 2018 | <u>SECTION C</u> <u>ENVIRONMENT AND SOLID WASTE UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> | Noted |

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| | | <u>PUBLIC AMENITIES AND EPWP UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> | |
| CR 252/29/01/2018 | 29 January 2018 | <u>SECTION D</u> <u>ENVIRONMENT AND SOLID WASTE UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>PUBLIC PARTICIPATION SERVICES UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | Noted |
| CR 253/29/01/2018 | 29 January 2018 | <u>INTEGRATED DEVELOPMENT PLANNING UNIT - 2017 SITUATIONAL ANALYSIS REPORT</u> | <p>That the 2017 Situational Analysis report prepared in terms of section 26 (b) of the MSA with;</p> <ul style="list-style-type: none"> • Demographic profile and socio-economic profile of the municipality; • Reflection of the current infrastructure development; • Reflection of social facilities and; • IDP-CBP community outreach - detailing the needs and priorities per wards. |

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| | | | be noted by council, and be used to inform the objectives, strategies and projects for 2018/19. |
| CR 254/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE INTEGRATED DEVELOPMENT PLANNING UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Economic Development and Planning Department: Integrated Development Planning Unit be approved by Council. |
| CR 255/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE DEVELOPMENT PLANNING UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Economic Development and Planning Department: Development Planning Unit be approved by Council. |
| CR 256/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE LOCAL ECONOMIC DEVELOPMENT UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Economic Development and Planning Department: Local Economic Development Unit be approved by Council. |
| CR 257/29/01/2018 | 29 January 2018 | <u>SECTION B</u> <u>INTEGRATED DEVELOPMENT PLANNING UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>DEVELOPMENT PLANNING UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> | Noted |

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| | | <u>LOCAL ECONOMIC DEVELOPMENT UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> | |
| CR 258/29/01/2018 | 29 January 2018 | <u>SECTION D</u> <u>INTEGRATED DEVELOPMENT PLANNING UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>DEVELOPMENT PLANNING UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>LOCAL ECONOMIC DEVELOPMENT UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | Noted |
| CR 259/29/01/2018 | 29 January 2018 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2017</u> | <ol style="list-style-type: none"> 1. That, the report on supply chain management for the Second Quarter period ended 31 December 2017 be noted by Council. 2. That, for the Second Quarter ended 31 December 2017 no irregular expenditures have been identified be noted by Council. 3. Procurement plan implementation for |

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| | | | <p>the Quarter period ended 31 December 2017 be noted.</p> <p>4. That, the report on total deviations for the Second Quarter ended 31 December 2017 amounted to R 1,293,112.49 be noted and approved by Council.</p> |
| CR 260/29/01/2018 | 29 January 2018 | <p align="center"><u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2017/18 BUDGET (MFMA SECTION 71) FOR THE PERIOD ENDED 31ST DECEMBER 2017 REPORT</u></p> | <p>1. That, the report on the statement of financial performance, position and the implementation of the 2017/18 budget (MFMA Section 71 Report) for the reporting period ended 31st December 2017 be noted and approved by Council.</p> <p>2. That, monthly spending rate of 4.25% on capital and 6.11% on operating budgets as per financial transactions recorded as at end 31st December 2017 be noted by Council.</p> <p>3. That, spending rate as at mid-term ended 31st December 2017 of 28,62% on Capital and 33,47% on Operating budgets be noted by Council.</p> <p>4. That, the cash and cash equivalents of R152 328 291,69 for the period ended 31st December 2017 be noted by</p> |

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| | | | Council. |
| CR 261/29/01/2018 | 29 January 2018 | <u>ASSETS MANAGEMENT REPORT – ADDITIONS FOR THE PERIOD ENDED 31 DECEMBER 2017</u> | <ol style="list-style-type: none"> 1) That, the report on assets management for the period ended 31 December 2017 be noted by Council. 2) That, the Assets Acquired for the period quarter 2 ended 31 December 2017 amounting to R 25 649 965.92 be noted by Council. |
| CR 262/29/01/2018 | 29 January 2018 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION FOR REVENUE AND EXPENDITURE TRANSACTIONS FOR QUARTER TWO ENDED 31ST DECEMBER 2017 REPORT</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance (Revenue and Expenditure), and the implementation of the 2017/18 budget (MFMA Section 71 Report) for quarter two ended 31 December 2017 reporting period ended 30th June 2018 including supporting documentation attached as Annexure be noted and approved by Council. 2. That, the following aged outstanding debtors balance of R104,032,149 for the month ended 31st December 2017 be noted by Council: <ul style="list-style-type: none"> • Current – R5,661,854 |

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| | | | <ul style="list-style-type: none">• 30 days – R2,416,653• 60 days – R1,674,824• 90 days – R 1,552,701• 120 days – R1,830,623• 150 + days – R 90,895,490 <p>3. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Government –R62,928,665• Businesses – R4,804,172• Domestic –R9,878,322• Handed over- R26,385,914• Sundry – R35,076 <p>4. That, total spending of R66,371,799 for quarter two ended 31st December 2017 be noted by Council.</p> <p>5. That, debt amounting to R1 258 996.33 as identified to be owed by deceased</p> |

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| | | | <p>homeowners be noted and considered for write-off by Council</p> <p>6. That, irregular, fruitless and wasteful expenditure of R0 be noted by Council.</p> <p>7. That, total number of 4 451 and spending of R1,006,615 for approved indigent beneficiaries approved for quarter two ended 31st December 2017 be noted by Council.</p> <p>8. That, salaries, benefits and allowances for Councilors of R4,607,647 and salary for municipal staff of R23,029,655 for quarter two ended 31st December 2017 be noted by Council.</p> |
| CR 263/29/01/2018 | 29 January 2018 | <u>BUDGET PLANNING AND INVESTMENT UNIT REPORT AS AT 31ST DECEMBER 2017</u> | <p>1. That, the report on the implementation of the budget and the financial state of affairs of the municipality for the period ended 31st December 2017 be noted and approved by Council.</p> <p>2. That, the virements amounting to R1, 694, 996 for the period from October to December 2017 and R5, 894, 996 as at</p> |

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| | | | <p>31st December 2017 be noted and approved by Council.</p> <p>3. That, for grants and subsidies, an amount of R80, 875, 000 was received from Treasury period from October to December 2017 and R229, 496, 645 as at 31st December 2017 be noted and approved by Council.</p> <p>4. That, the total investments amounting to R 152, 328, 292 (Conditional: R37, 601, 246: Unconditional R114, 726, 934) as at 31st December 2017 be noted and approved by Council.</p> <p>5. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the period ended 31st December 2017 be noted by Council.</p> |
| CR 264/29/01/2018 | 29 January 2018 | <u>PROPOSED DEBT IMPAIRMENT POLICY FOR FINANCIAL YEAR 2017/2018</u> | <p>1. That Council notes the contents of the report.</p> <p>2. That Council notes the proposed Debt Impairment policy.</p> <p>3. That Council notes, adopts and approves</p> |

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| | | | the proposed Debt Impairment policy. |
| CR 265/29/01/2018 | 29 January 2018 | <u>DRAFT VALUATION ROLL FOR 01 JULY 2018 TO 30 JUNE 2022 IMPLEMENTATION (5 YEARS)</u> | That the report be referred to management to fill in the missing gaps in the valuation roll. |
| CR 266/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE SUPPLY CHAIN MANAGEMENT UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Budget and Treasury Office: Supply Chain Management and Fleet Management Unit be approved by Council. |
| CR 267/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE FINANCIAL REPORTING AND ASSETS UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Financial Reporting and Assets Unit be approved by Council. |
| CR 268/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE BUDGET PLANNING AND INVESTMENT UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Budget Planning and Investment Unit be approved by Council. |
| CR 269/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE REVENUE AND EXPENDITURE UNIT</u> | That the 2017/18 Revised Service Delivery, Budget & Implementation Plan (SDBIP) For The Revenue And Expenditure Unit be approved by Council. |
| CR 270/29/01/2018 | 29 January 2018 | <u>SECTION B</u> <u>FINANCIAL REPORTING AND ASSETS</u> | Noted |

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| | | <u>UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>BUDGET PLANNING AND INVESTMENT MANAGEMENT UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>SUPPLY CHAIN AND FLEET MANAGEMENT UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>REVENUE AND EXPENDITURE UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> | |
| CR 271/29/01/2018 | 29 January 2018 | <u>SECTION C</u> <u>FLEET MANAGEMENT UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> | Noted |
| CR 272/29/01/2018 | 29 January 2018 | <u>SECTION D</u> <u>SUPPLY CHAIN MANAGEMENT UNIT</u> | Noted |

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| | | <u>RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>REVENUE AND EXPENDITURE MANAGEMENT UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>FINANCIAL REPORTING AND ASSETS UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | |
| CR 273/29/01/2018 | 29 January 2018 | <u>REPORT ON THE MUNICIPAL 2016/2017 ANNUAL REPORT, 2017/18 SDBIP MID- TERM PERFORMANCE, 2017/18 RISK REGISTER PERFORMANCE AS AT THE END OF QUARTER TWO (2), 2017/18 REVISED SDBIP, 2017/18 REVISED RISK REGISTER</u> | <ol style="list-style-type: none"> 1. That the development of the 2016/17 Annual Report be noted by Council. 2. That the 2017/18 MLM SDBIP Midterm Performance Report be adopted by Council. 3. That the 2017/18 MLM Risk Register Performance Report as at 31 December 2017 be adopted by Council. 4. That the 2017/18 MLM Revised SDBIP be adopted by Council. 5. That Council approves the amendment of the 2017/2022 IDP in terms of the changes made in the 2017/2018 Municipal Revised SDBIP. 6. That the 2017/18 MLM Revised Risk Register be adopted by Council. |
| CR 274/29/01/2018 | 29 January | <u>2017/18 REVISED SERVICE DELIVERY,</u> | That a report on the 2017/2018 Revised |

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| | 2018 | <u>BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE SPECIAL PROGRAMMES AND COMMUNICATIONS UNIT</u> | SDBIP of the Communications and Special Programmes Unit be approved by Council. |
| CR 275/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE LEGAL AND COMPLIANCE SERVICES UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Legal and Compliance Services unit be approved by Council. |
| CR 276/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE INTERNAL AUDIT UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Internal Audit unit be approved by Council. |
| CR 277/29/01/2018 | 29 January 2018 | <u>INTERNAL AUDIT REPORT FOR THE SECOND QUARTER PERIOD ENDED 31 DECEMBER 2017</u> | <ol style="list-style-type: none"> 1. That the internal audit charter with the proposed changes for 2017/2018 be noted and approved. 2. That, the audit committee charter with the proposed amendments for 2017/2018 be noted and adopted. 3. That, the following standard operating procedures be noted and approved for the 2017/2018 financial year. 4. That, the Internal Audit Cycles Standard Operating Procedure. 5. That, the Internal Audit Spot Check Standard Operating Procedure. 6. That, the Internal Audit Activity Standard Operating Procedure. |

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| | | | <p>7. That, the Standard Operating Procedure for implementation of municipal regulations on financial misconduct procedures and criminal proceedings.</p> <p>8. That, the Internal Audit Strategy 2017/2018 be noted and approved.</p> |
| CR 278/29/01/2018 | 29 January 2018 | <p><u>SECTION B</u></p> <p><u>MONITORING AND EVALUATION/RISK SERVICES UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u></p> <p><u>COMMUNICATIONS AND SPECIAL PROGRAMMES UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u></p> <p><u>LEGAL AND COMPLIANCE SERVICES UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u></p> <p><u>INTERNAL AUDIT UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u></p> | Noted |

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| CR 279/29/01/2018 | 29 January 2018 | <u>SECTION C</u> <u>RECORD OF COMPLAINTS FOR THE PERIOD ENDED 31 DECEMBER 2017</u> <u>COMPLIANCE AND LEGAL SERVICES UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> <u>INTERNAL AUDIT UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> | Noted |
| CR 280/29/01/2018 | 29 January 2018 | <u>SECTION D</u> <u>MONITORING AND EVALUATION (M&E)/RISK UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>COMMUNICATIONS AND SPU RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>LEGAL AND COMPLIANCE SERVICES UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | Noted |

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| | | <u>INTERNAL AUDIT UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | |
| CR 281/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE ADMINISTRATIVE AND COUNCIL SUPPORT UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Corporate Services Department: Admin. & Council Support Unit be approved by Council. |
| CR 282/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE HUMAN RESOURCES UNIT</u> | That a report on the 2017/2018 Revised SDBIP of the Human Resources Unit be approved by Council. |
| CR 283/29/01/2018 | 29 January 2018 | <u>2017/18 REVISED SERVICE DELIVERY, BUDGET AND IMPLEMENTATION PLAN (SDBIP) FOR THE INFORMATION AND COMMUNICATIONS TECHNOLOGY UNIT</u> | <ol style="list-style-type: none"> 1. That the report on the changes effected during midterm performance assessment on the approved ICT Unit Services SDBIP for 2017/18 be noted. 2. That the 2017/18 revised SDBIP for Corporate Services: ICT Services Unit be approved in terms of the attached copy. |
| CR 284/29/01/2018 | 29 January 2018 | <u>CORPORATE SERVICES DEPARTMENT: NOTICE OF EXPIRY OF EMPLOYMENT CONTRACT: FOR THE POSITION OF THE GENERAL MANAGER: INFRASTRUCTURE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | <ol style="list-style-type: none"> 1. That the report on notice of expiry of employment contract for the position of the General Manager Infrastructure Services be noted by the Council. 2. That it be noted by the Council that the |

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| | | | <p>position of General Manager: Infrastructure Services reflects in the municipal organogram and is budgeted for in the 2017/18 financial year.</p> <p>3. That the filling of the post of General Manager: Infrastructure Services through the Recruitment process be approved by the Council.</p> <p>4. That it be approved by the Council that the Municipal Manager advertises the position in a newspaper circulating nationally and provincially (Eastern Cape) within 14 days after the resolution is taken.</p> <p>5. That the Selection Panel to make recommendations for the appointment of General Manager: Infrastructure Services comprised of the following members be approved by the Council:</p> <p>5.1 Municipal Manager (panel member</p> |

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| | | | <p>& Chairperson)</p> <p>5.2 Portfolio Head: Infrastructure Services, Councillor M.C. Setenane;</p> <p>5.3 An official from Department of CoGTA.</p> <p>6. That the need to appoint at least one person who is not a Councillor or staff member of the municipality and who has expertise or experience in the area of Engineering and/or Technical field to be part of the Selection Panel (<i>one to three, but not compulsory to appoint more than one in this regard</i>).</p> <p>7. That a notice be taken by the Council that the Municipal Manager should make a report on the outcomes of the screening process before the interviews take place.</p> <p>8. That it be further noted by the Council that the Municipal Manager will make monthly reports to the Executive Committee regarding progress of filling</p> |

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| CR 285/29/01/2018 | 29 January 2018 | <u>CORPORATE SERVICES DEPARTMENT: NOTICE OF EXPIRY OF EMPLOYMENT CONTRACT: FOR THE POSITION OF THE GENERAL MANAGER: CORPORATE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | <p>the position of General Manager: Infrastructure Services.</p> <ol style="list-style-type: none">1. That the report on notice of expiry of employment contract for the position of the General Manager Corporate Services be noted by the Council.2. That it be noted by the Council that the position of General Manager: Corporate Services reflects in the municipal organogram and is budgeted for in the 2017/18 financial year.3. That the filling of the post of General Manager: Corporate Services through the Recruitment process be approved by the Council.4. That it be approved by the Council that the Municipal Manager advertises the position in a newspaper circulating nationally and provincially (Eastern Cape) within 14 days after the resolution |

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| | | | <p>is taken.</p> <p>5. That the Selection Panel to make recommendations for the appointment of General Manager: Corporate Services comprised of the following members be approved by the Council:</p> <p>5.1 Municipal Manager (panel member & Chairperson)</p> <p>5.2 Portfolio Head: Corporate Services, Councillor Dyantyi</p> <p>5.3 An official from Department of CoGTA.</p> <p>6. That the need to appoint at least one person who is not a Councillor or staff member of the municipality and who has expertise or experience in the area of Municipal Administration to be part of the Selection Panel (<i>one to three, but not compulsory to appoint more than one in this regard</i>).</p> <p>7. That a notice be taken by the Council that the Municipal Manager should make</p> |

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| | | | <p>a report on the outcomes of the screening process before the interviews take place.</p> <p>8. That it be further noted by the Council that the Municipal Manager will make monthly reports to the Executive Committee regarding progress of filling the position of General Manager: Corporate Services.</p> |
| CR 286/29/01/2018 | 29 January 2018 | <u>INCREASE OF ALLOWANCES AND BENEFITS FOR PARTICIPATING TRADITIONAL LEADERS IN COUNCIL</u> | <p>1. That the report on proposed increase of allowances and benefits for the Participating Traditional Leaders in 2017/18 financial year be noted.</p> <p>2. That the participation and cell phone allowances for Traditional Leaders for participating in the Mataiele Local Municipality Council be increased by 6% with effect from 01 July 2017.</p> |
| CR 287/29/01/2018 | 29 January 2018 | <u>CORPORATE SERVICES DEPARTMENT: HUMAN RESOURCES MANAGEMENT UNIT: PERFORMANCE ASSESSMENT RESULTS FOR SECTION 56/57 AND NON-SECTION 57 PERFORMANCE CONTRACT EMPLOYEES FOR 2016/2017</u> | <p>1. That the report and its broader implications on Section 56/57 and non-section 57 Performance Contract Managers' Performance Assessment conducted on 26 – 27 September, 19 &</p> |

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| | | <u>FINANCIAL YEAR</u> | <p>23 October 2017 for 2016/17 financial year be noted and accepted.</p> <p>2. That a notice be taken that the report on the performance assessments outcomes for the year 2016/2017, and the payable performance bonuses to the qualifying nine (09), excluding the Municipal Manager (whom still be assessed for the final number) municipal officials tabled and discussed at the Audit Committee for onward submission to Executive Committee and Council.</p> <p>3. That the formula provided for in the municipal performance management policy for the calculations of the total performance percentage for all affected employees be noted and accepted.</p> <p>4. That the performance Assessment results and recommended performance bonus payments to the qualified non-section 57 Performance Contract Managers be approved and be paid as reflected in Annexure "A".</p> |

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| | | | <p>5. That the performance Assessment results and recommended performance bonus payments to the qualified Section 57 Managers (<i>as reflected in Annexure "A"</i>) be approved and paid after the 2016/2017 annual report has been tabled and adopted by Council, as provided for in terms Regulation 8 of Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Manager of Notice no. 29089 of 01 August 2006.</p> <p>6. That the report and its recommendations (Annexure "B") on the review conducted by the Internal Audit on the 2016/2017 performance reviews/assessments of the individual managers and Senior Managers be noted.</p> <p>7. That notice be taken that the Municipal Manager shall be assessed on a date to be determined with the Mayor, during the 3rd quarter of the current financial year.</p> |

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| CR 288/29/01/2018 | 29 January 2018 | <u>SECTION B</u> <u>ADMINISTRATIVE AND COUNCIL SUPPORT UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>INFORMATION AND COMMUNICATION TECHNOLOGY UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> <u>HUMAN RESOURCES UNIT 2017/18 MID – TERM PERFORMANCE REPORT</u> | Noted |
| CR 289/29/01/2018 | 29 January 2018 | <u>SECTION C</u> <u>ADMINISTRATIVE AND COUNCIL SUPPORT UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> <u>HUMAN RESOURCES UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> <u>INFORMATION AND COMMUNICATION TECHNOLOGY UNIT SECTION C REPORT AS AT 31 DECEMBER 2017</u> | Noted |

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| CR 290/29/01/2018 | 29 January 2018 | <u>SECTION D (RISK REGISTER REPORTS)</u> <u>ADMINISTRATIVE AND COUNCIL SUPPORT UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>HUMAN RESOURCES UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> <u>INFORMATION AND COMMUNICATION TECHNOLOGY UNIT RISK REGISTER REPORT AS AT 31 DECEMBER 2017</u> | Noted |
| CR 291/29/01/2018 | 29 January 2018 | <u>CONSIDERATION OF THE AUDIT COMMITTEE REPORTS</u> <u>REPORT OF THE AUDIT COMMITTEE</u> | <ol style="list-style-type: none"> 1. That the Audit Committee recommends that at all times management responds speedily to all findings made and implements remedial steps suggested in the reports. 2. That the Audit Committee further disappointingly notes the regression of municipality from clean audit to qualified opinion in the 2016/2017 financial year. The audit committee notes the strategy and mechanisms |

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| | | | <p>presented by management to improve the situation in the 2017/2018 financial year. It will benefit municipality that the strategy addresses all findings raised by external auditors and also focuses on those areas of repeat findings. The strategy should also spell out mechanics of self-monitoring and evaluation to ensure that implementers operate within the plan. Frequent reporting by management to the Audit Committee on the progress on activities of the 2017/2018 turn-around strategy is suggested.</p> <p>3. That the Audit Committee will report further to the Council on its activities for quarters 1, 2, 3 and 4 of the 2017 / 2018 Financial Year after 30 June 2018. The Committee humbly requests Council to note the contents of this report and accept same.</p> |
| CR 292/29/01/2018 | 29 January 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>TIME FRAME FOR MPAC TO INVESTIGATE UNAUTHORISED AND</u> | That the Municipal Public Account Committee be given a time frame of 2 months by the Council to conduct an investigation of unauthorised and fruitless expenditure. |

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| | | <u>FRUITLESS EXPENDITURE</u> | |
| CR 293/29/01/2018 | 29 January 2018 | <u>DISTRIBUTION OF GEL BE HALTED UNTIL AFTER THE 2018 MUNICIPAL STRATEGIC PLANNING SESSION</u> | That the distribution of gel be halted until after the 2018 Municipal Strategic Planning Session. |
| CR 294/29/01/2018 | 29 January 2018 | <u>OFFICE SPACE FOR THE OPPOSITION POLITICAL PARTIES</u> | That the opposition political parties be given office space where they can operate. |
| CR 295/16/02/2018 | 16 February 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>THE INTRODUCTION OF A DEBATE ON THE INTENTION TO INTRODUCE THE AMENDMENT BILL ON RE- DETERMINATION OF BOUNDERIES BY HONOURABLE COUNCILLOR MOKHALEMELI MOTLOLI, THE CHAIRPERSON OF PUBLIC PARTICIPATION AND PETITIONS COMMITTEE, IN THE MATATIELE MUNICIPAL COUNCIL MEETING HELD ON 16 FEBRUARY 2018</u> | <ol style="list-style-type: none"> 1. That as Matatiele Local Municipality we should reject the proposed Amendment Bill in its totality. 2. As Public Representatives we should never allow ourselves to undermine our cultures and traditions. 3. The Ekurhuleni deal was only for the political purpose and not for any other matter. |
| CR 296/26/02/2018 | 26 February 2018 | <u>2017/2018 ADJUSTMENT OPERATING AND CAPITAL BUDGET REPORT</u> | <ol style="list-style-type: none"> 1. That, the operating expenditure adjustment of R322, 702, 064 from approved budget of R321, 075, 679 is approved. |

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| | | | <ol style="list-style-type: none">2. That, the revenue adjustment budget of R498, 929,122 from approved budget of R491, 814, 768 is approved.3. That, the capital adjustment budget of R176, 225, 648 from approved budget of R170, 708, 280 is approved.4. Council authorises the unforeseen and unavoidable expenditures incurred and provided for on the adjustments budget5. Council notes the virements that were done by midterm on the 2017/2018 approved budget.6. Council notes that, tariffs of charges as approved on original 2017/2018 budget remains unchanged.7. Council notes the submission of the adjustment budget by the Municipal Manager within five (5) working days after the council approval to National and Provincial Treasuries.8. Council notes the publication of the approved adjustment budget within five (5) working days after the council has approved the adjustment budget. |
| CR 297/26/02/2018 | 26 February 2018 | <u>READING AND CONSIDERATION OF MOTIONS</u> | <ol style="list-style-type: none">1. That the Council of Matatiele Local |

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| | | <p><u>AN URGENT MOTION FOR DISCUSSION AND RESOLUTION ADDRESSED TO THE PROVINCIAL GOVERNMENT OF THE EASTERN CAPE TO THE SPECIAL COUNCIL MEETING OF THE MATATIELE LOCAL MUNICIPALITY HELD ON 26 FEBRUARY 2018</u></p> | <p>Municipality give the provincial government an ultimatum of one week to address the issues of roads and the state of health which they committed to improve during the stakeholders engagement meeting held on 31 August 2017.</p> <p>2. That a submission be made to the Speaker of the EC Legislature that the service delivery concerns of the people of Matatiele be addressed on the current budget.</p> <p>3. That the Speaker of Council, the Mayor and the Chief Whip attend a Special House Sitting to be held on Tuesday, 27 February 2018 and a State of the Province Address debate on Wednesday, 28 February 2018 in order to witness the service delivery deliberations on Matatiele.</p> |
| CR 298/26/02/2018 | 26 February 2018 | <u>THE STATE OF THE MATATIELE TOWN</u> | <p>1. That the Municipal Manager should furnish the Political Management Team (PMT) with information detailing why the town is in such a bad state in terms</p> |

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| | | | <p>of cleanliness, potholes and to give a way forward.</p> <p>2. That the matter be treated with urgency and the Municipal Manager should report to the PMT as soon as the information is available.</p> |
| CR 299/28/03/2018 | 28 March 2018 | <u>SWEARING IN OF CHIEF M.A. NKOSANA</u> | The Traditional Leader, Chief Mhlabuzolile Alfred Nkosana was duly sworn in as a Member of Council of the Matatiele Local Municipality. |
| CR 300/28/03/2018 | 28 March 2018 | <u>2018/19-2020/21 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT</u> | <p><i>Council resolves the following,</i></p> <p>1. That, the draft budget of the municipality for the year 2018/19; and its indicative for the two projected outer years 2019/2020 and 2020/2021 as outlined on the report be tabled as set out in the following:</p> <ul style="list-style-type: none"> • Operating Revenue by source of R505, 797, 719 • Operating Expenditure by source of R357, 312, 021 • Capital Expenditure by source |

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| | | | <p>and municipal vote of R143, 170, 380</p> <ul style="list-style-type: none">• Total budget of R500, 482, 401 <p>2. That the Council notes the following tariff increases for the 2018/19 financial year:</p> <ul style="list-style-type: none">• Property rates tariff increase of 5% and first R55 000 property values as exemption, 35% rebates on all residential properties, 10% rebates on all commercial and government properties, 65% on farm properties, 10% rebates on industrial properties and 100% rebates to all municipal properties.• Refuse tariff increase of 7%.• Electricity tariff increase with 7, 64 – 9% subject to approval by NERSA.• That all other municipal tariff remains increase at an average of 5%. |

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| | | | <p>3. That, Council notes the reviewed policies as listed below,</p> <ol style="list-style-type: none">1. Appointment of consultants policy,2. Banking and investments policy,3. Budget policy,4. Cash management policy,5. Cash shortage policy,6. Credit control and debt collection policy,7. Customer care policy,8. Customer incentive scheme policy,9. Data backup policy,10. Debt capacity policy,11. Donor finance policy,12. Electricity token policy,13. Entertainment & refreshments policy,14. Unclaimed deposits policy,15. Fraud prevention plan 2017-18,16. Gifts policy for officials,17. Grants & donation policy,18. GRAP framework policy,19. Indigent Policy, |

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| | | | 20. Cash-up Policy, 21. Fixed Assets Policy, 22. Payment Policy, 23. Petty Cash Policy, 24. Rates Policy, 25. Special Services Policy, 26. Strategy to improve Debtor policy, 27. Supply Chain management Policy, 28. Tariff Policy, 29. Use of Credit Card Policy and 30. Virements Policy. 31. That, Council notes the new infrastructure procurement and delivery management policy. |
| CR 301/28/03/2018 | 28 March 2018 | <u>REPORT ON THE 2018/19 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW</u> | That the draft 2018/2019 Integrated Development Plan (IDP) review be noted by Council. |
| CR 302/28/03/2018 | 28 March 2018 | <u>APPROVAL OF ADDENDUM FOR UPDATING OF SPATIAL DEVELOPMENT FRAMEWORK (SDF)</u> | That the report on land be referred back for further investigation since the piece of land was amongst the pieces of land in Matatiele that were in a land claim notice that was lodged on 28 March 2014, under the |

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| | | | Restitution of Land Act. |
| CR 303/28/03/2018 | 28 March 2018 | <u>2018 MATATIELE LOCAL MUNICIPALITY STRATEGIC PLANNING SESSION REPORT</u> | <ol style="list-style-type: none"> 1. That the 2018 strategic planning report be referred back in order to give Members of Council an opportunity to read the report. 2. That when the Municipal Strategic Planning Session report return to Council it should have recommendations of SAMWU as they were part of the Municipal Strategic Planning Session. 3. That a report regarding the bags that were given to Members of Council at the Municipal Strategic Planning Session be presented in the next Council meeting. |
| CR 304/28/03/2018 | 28 March 2018 | <u>IDP UNIT: REPORT ON REVISED 2018/19 IDP PROCESS PLAN</u> | That the revised dates on the 2018/2019 IDP Process plan developed in terms of Section 28 of the MSA and Section 21(1) of the MFMA with, the Schedule of meetings(timetable) for the IDP and Budget processes be adopted. |
| CR 305/28/03/2018 | 28 March 2018 | | That the DRAFT 2018/19 MLM SDBIP be |

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| | | <u>MUNICIPAL DRAFT 2018/2019 SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP</u> | noted by Council. |
| CR 306/28/03/2018 | 28 March 2018 | <u>2016/17 MATATIELE LOCAL MUNICIPALITY (MLM) ANNUAL REPORT</u> | That the 2016/17 Annual Report be adopted by Council. |
| CR 307/28/03/2018 | 28 March 2018 | <u>RE-SUBMISSION OF 2017/18 REVISED SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) FOR THE MATATIELE LOCAL MUNICIPALITY</u> | That the report on the re-submitted 2017/2018 Revised SDBIP arranged per KPA of the Matatiele Local Municipality be noted and approved by Council. |
| CR 308/28/03/2018 | 28 March 2018 | <u>PROGRESS REPORT ON THE RECRUITMENT PROCESS – FILLING OF THE POSITION OF THE GENERAL MANAGER: CORPORATE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | <ol style="list-style-type: none"> 1. That notice be taken that in terms of the Regulations of 2014, on appointment of the Senior Manager and the Municipal Manager, the Municipal Manager is expected to report to the Council through the Executive Committee every second month, regarding progress of filling the position of General Manager Corporate Services. 2. That a notice be taken that the employment contract of the current |

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| | | | <p>General Manager: Corporate Services, Mr. L. T. Somtseu is due to expire on 31 March 2018.</p> <p>3. That the progress report in respect of the filling of the position of the General Manager Corporate Services, after 31 March 2018 be noted by the Council.</p> <p>4. That a notice be taken that subsequent to the Council resolution, CR No. 285/29/01/2018 of 29 January 2018 in this regard, the position of the General Manager: Corporate Services was advertised from 09 February 2018 and the closing date was 01 March 2018.</p> <p>5. The recruitment proceedings (<i>advertisement, compilation of the master list, shortlisting processes only thus far</i>) followed and conducted respectively, in respect of the position of the General Manager Corporate Services be noted.</p> |

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| | | | <p>6. That a notice be taken by the Council that the interviews have been scheduled for 28 March 2018.</p> <p>7. That it be noted that there is a need for Council to appoint an incumbent on temporary acting appointment to the position of the General Manager: Corporate Services, from 01 April 2018, for a period not exceeding three months, pending the finalization of the recruitment processes or whichever comes first.</p> <p>8. That the Council appoints Mr. T. Raleting, Manager: ICT as the acting GM: Corporate Services with effect from 01 April 2018 for a period not exceeding 3 months pending the finalization of the recruitment process, or whichever comes first.</p> |
| CR 309/28/03/2018 | 28 March 2018 | <u>PROGRESS REPORT ON THE</u> | <p>1. That notice be taken that in terms of the Regulations of 2014, on appointment of</p> |

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| | | <u>RECRUITMENT PROCESS – FILLING OF THE POSITION OF THE GENERAL MANAGER: INFRASTRUCTURE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | <p>the Senior Manager and the Municipal Manager, the Municipal Manager is expected to report to the Council through the Executive Committee every second month, regarding progress of filling the position of General Manager: Infrastructure Services.</p> <p>2. That a notice be taken that the employment contract of the current General Manager: Infrastructure Services, Mr. M. Somi is due to expire on 25 April 2018.</p> <p>3. That the progress report in respect of the filling of the position of the General Manager: Infrastructure Services, after 25 April 2018 be noted by the Council.</p> <p>4. That a notice be taken that subsequent to the Council resolution, CR No. 284/29/01/2018 of 29 January 2018 in this regard, the position of the General Manager: Infrastructure Services was advertised from 09 February 2018 and</p> |

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| | | | <p>the closing date was 01 March 2018.</p> <p>5. The recruitment proceedings (advertisement, compilation of the master list, shortlisting processes only thus far) followed and conducted respectively, in respect of the position of the General Manager Infrastructure Services be noted.</p> <p>6. That a notice be taken by the Council that the interviews have been scheduled for 29 March 2018.</p> <p>7. That it be noted that there may be a need for Council to appoint an incumbent on temporary acting appointment to the position of the General Manager: Infrastructure Services, from 26 April 2018, for a period not exceeding three months, pending the finalization of the recruitment processes or whichever comes first.</p> |

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| | | | 8. That the Council appoints Mr. T. Mfene, Manager: Human Settlements and Building Control, as the acting GM: Infrastructure Services with effect from 26 April 2018 for a period not exceeding 3 months pending the finalization of the recruitment process, or whichever comes first. |
| CR 310/28/03/2018 | 28 March 2018 | <u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE REPORT TO COUNCIL ON THE SECTION 32 OF THE MFMA INVESTIGATION</u> | That, the content of the report be noted and the report be referred back for further investigation. |
| CR 311/28/03/2018 | 28 March 2018 | <u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE REPORT TO COUNCIL ON OVERSIGHT REPORT</u> | <ol style="list-style-type: none"> 1. That, the Oversight Report containing comments on the Annual Report be noted and adopted by Council, as per MFMA Section 129. 2. That, the Council notes and approves that MPAC will conduct monthly site visits to the Council Chamber project. |
| CR 312/28/03/2018 | 28 March 2018 | <u>REPORT OF THE MATATIELE LOCAL MUNICIPALITY (MLM) WOMEN'S CAUCUS TO THE COUNCIL OF 28</u> | <ol style="list-style-type: none"> 1. That the DRAFT Terms of Reference of the MLM Women's Caucus to the |

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| | | <u>MARCH 2018</u> | <p>Council as a work in progress towards the adoption of the completed terms of reference by the Council after consultation with the Provincial Legislature, National Parliament and SALGA for further inputs be noted by Council.</p> <p>2. It is further recommended that the following Councillors be appointed as the MLM Women's Caucus Committee:</p> <ol style="list-style-type: none">1. Cllr I. N. Maketela = Chairperson2. Cllr S. M Mzozoyana = Additional Member3. Cllr W. K. Leballo = Additional Member4. Cllr N. Ludidi-Mzonke = Additional Member5. Cllr N. Njobe = Additional Member6. Cllr N. Mosebetsane = Additional Member7. Cllr T. Mohatla = Additional Member8. Morena P.R. Matoetoe = |

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| | | | Additional Member |
| CR 313/28/03/2018 | 28 March 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>INVESTIGATION INTO THE EXPENDITURE OF THE MATATIELE MUSIC FESTIVAL</u> | That a full investigation must be conducted on the Matatiele Music Festival, inclusive of all expenditure, authorisation of funds, invoices and payment advice, accompanied with financial statements. |
| CR 314/28/03/2018 | 28 March 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>INEP GRANT ALLOCATION FOR THE 2018/19 FINANCIAL YEAR, GAZETTE NO. 41432 OF 09 FEBRUARY 2018</u> | That the prioritised list of electrification projects for the 2018/19 financial year from the Department of Energy (DoE) to be re-advertised and management must re-allocate funds to accommodate Ward 22. |
| CR 315/28/03/2018 | 28 March 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>MOBILE PLANT OF THE MATATIELE LOCAL MUNICIPALITY</u> | That the Matatiele Local Municipality mobile plant should be brought back from the service provider for assessment and be kept at the Municipal Stores until the Council resolves whether to outsource it or not. |

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| CR 316/28/03/2018 | 28 March 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>RELOCATION OF THE PUBLIC PARTICIPATION SERVICES UNIT TO THE CORPORATE SERVICES DEPARTMENT</u> | That the Public Participation Services unit, which now incorporates the Customer Care section, should immediately be relocated to the Corporate Services department. |
| CR 317/28/03/2018 | 28 March 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>SUPPORT STAFF FOR THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)</u> | That the Council should provide the MPAC with support staff. |
| CR 318/28/03/2018 | 28 March 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>REVISITING OF THE MEMBERSHIP OF SECTION 79 AND SECTION 80 COMMITTEES OF THE MATATIELE</u> | That the following Councillors must also participate in the following committees: <ol style="list-style-type: none"> 1. Cllr. P.A. Mohale to also serve in the Budget and Treasury Standing Committee, in addition to being a member of the EDP standing committee. 2. Cllr. W.K. Leballo to serve in the Corporate Services Standing Committee. |

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| | | <u>LOCAL MUNICIPALITY BY COUNCIL</u> | 3. Cllr. T.C. Mshuqwana-Galo to serve in the Municipal Public Accounts Committee (MPAC) and discontinue being a member of the SPU and Communications Standing Committee. |
| CR 319/26/04/2018 | 26 April 2018 | <u>MINUTES OF THE 7TH ORDINARY MEETING HELD ON 29 JANUARY 2018</u> | That the minutes of the 7 th ordinary meeting held on 29 January 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 320/26/04/2018 | 26 April 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 16 FEBRUARY 2018</u> | That the minutes of the special meeting held on 16 February 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 321/26/04/2018 | 26 April 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 26 FEBRUARY 2018</u> | That the minutes of the special meeting held on 26 February 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 322/26/04/2018 | 26 April 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 28 MARCH 2018</u> | That the minutes of the special meeting held on 28 March 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 323/26/04/2018 | 26 April 2018 | <u>PROJECTS, OPERATIONS AND MAINTENANCE UNIT: DRAFT ROADS</u> | That the Draft Roads Maintenance Policy and Plan be noted and approved by Council. |

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| | | <u>MAINTENANCE POLICY AND PLAN</u> | |
| CR 324/26/04/2018 | 26 April 2018 | <u>ELECTRICAL UNIT SECTION C REPORT AS AT 31 MARCH 2018</u> | That the Electrical unit Section C report as at 31 March 2018 be noted. |
| CR 325/26/04/2018 | 26 April 2018 | <u>REPORT ON IMPLEMENTATION OF EPWP PROGRAMME FOR THE 2018/19 FINANCIAL YEAR</u> | <ol style="list-style-type: none"> 1. That an EPWP policy be developed, if it does not exist, with a clause that says when a beneficiary resigns, retire or is deceased then that beneficiary must be replaced. 2. That the policy must be in place before the adoption of the draft 2018/19 financial year budget. |
| CR 326/26/04/2018 | 26 April 2018 | <u>ENVIRONMENT AND SOLID WASTE UNIT – MASS TRAINING</u> | That the report on funding of youth mass training be noted and approved by Council. |
| CR 327/26/04/2018 | 26 April 2018 | <u>ENVIRONMENT AND SOLID WASTE UNIT SECTION C REPORT AS AT 31 MARCH 2018</u> | That the Environment and Solid Waste unit Section C report as at 31 March 2018. |
| CR 328/26/04/2018 | 26 April 2018 | <u>REPORT ON CORRECTION OF COUNCIL RESOLUTION (CR) CR 218/30/10/2017 FOR DISPOSAL (EXCHANGE) OF ERF NO. 1949 TO MS. LESANG FANISO AND APPROVE ERF NO. 1485 FOR DISPOSAL</u> | <ol style="list-style-type: none"> 1. That the report be referred back. 2. That all issues relating to land be put in abeyance until Council is furnished with a clear map of all the land that belongs to the municipality. |

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| | | <u>TO HER (MS. FANISO) AT HARRY GWALA PARK</u> | |
| CR 329/26/04/2018 | 26 April 2018 | <u>APPROVAL OF ADDENDUM FOR UPDATING OF SPATIAL DEVELOPMENT FRAMEWORK (SDF)</u> | <ol style="list-style-type: none"> 1. That the report be referred back. 2. That all issues relating to land be put in abeyance until Council is furnished with a clear map of all the land that belongs to the municipality. |
| CR 330/26/04/2018 | 26 April 2018 | <u>2018 MATATIELE LOCAL MUNICIPALITY STRATEGIC PLANNING SESSION REPORT</u> | <ol style="list-style-type: none"> 1. That the 2018 strategic planning report be noted by Council. 2. That the recommendations from the strategic planning session be considered in the 2018/19 IDP review, subject to the budget available. |
| CR 331/26/04/2018 | 26 April 2018 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE THIRD QUARTER PERIOD ENDED 31 MARCH 2018</u> | <ol style="list-style-type: none"> 1. That, the report on supply chain management for the Third Quarter period ended 31 March 2018 be noted by Council. 2. That, for the Third Quarter ended 31 March 2018 no irregular expenditures have been identified be noted by Council. 3. Procurement plan implementation for the Quarter period ended 31 March 2018 be noted. 4. That, the report on total deviations for the Third Quarter ended 31 March 2018 |

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| | | | amounted to R 619,697.83 and total deviations to date amounted to R5,393,959.99 be noted and approved by Council. |
| CR 332/26/04/2018 | 26 April 2018 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2017/18 BUDGET (MFMA SECTION 71) FOR THE THIRD QUARTER PERIOD ENDED 31 MARCH 2018 REPORT</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance, position and the implementation of the 2017/18 budget (MFMA Section 71 Report) for the reporting period ended 31 March 2018 be noted and approved by Council. 2. That, spending rate of 7.8% on capital and 7.64% on operating budgets as per financial transactions recorded as at end 31 March 2018 be noted by Council. 3. That, the cash and cash equivalents of R 172 263 939-97 for the period ended 31 March 2018 be noted by Council. |
| CR 333/26/04/2018 | 26 April 2018 | <u>ASSETS MANAGEMENT REPORT – ADDITIONS FOR THE THIRD QUARTER PERIOD ENDED 31 MARCH 2018</u> | <ol style="list-style-type: none"> 1) That, the report on assets management for the third quarter period ended 31 March 2018 be noted by Council. 2) That, the Assets Acquired for the third quarter period ended 31 March 2018 amounting to R 15 121 411.61 and the |

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| | | | <p>total additions for quarter three is R 43 162 540.68 be noted by Council.</p> <p>3) That, the Assets acquired as at end of month 9 (31 March 2018) of the 2017/2018 financial year amounts to R 91 691 173, 61 be noted by Council.</p> |
| CR 334/26/04/2018 | 26 April 2018 | <u>BUDGET PLANNING AND INVESTMENT REPORT AS AT 31ST MARCH 2018</u> | <p>1. That, the report on the implementation of the budget and the financial state of affairs of the municipality for the period ended 31st March 2018 be noted and approved by council.</p> <p>2. That, the municipality had an original revenue budget of R321, 1m. This was adjusted to R498, 9m during adjustment. The municipality has received a sum of R355, 9 million as at 31st March 2018 which is 71%.</p> <p>3. That, the municipality had an original operating expenditure budget of R408, 7m. This was adjusted to R328, 5m during adjustment. The municipality has incurred expenditure amounting to R109, 6m which represents 34% of the budget as at 31st March 2018.</p> |

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| | | | <ol style="list-style-type: none">4. That, the municipality had an original capital budget of R170, 7m. This was subsequently adjusted to R176, 2m during adjustment. The municipality has incurred expenditure amounting to R92, 2m which represents 52% of the budget as at 31st March 2018.5. That, all the 2017/18 - current projects being implemented as per the approved business plan from the transferring officer.6. That, the municipality is transacting on mSCOA on a daily basis.7. That, the challenges relating to seamless integration between VIP and MUNSOFT to rectified by 30th April 2018,8. That, the virements amounting to R470, 300 that were done in the month of March 2018 be noted and approved by council.9. That, for grants and subsidies, an amount of R55, 3m (R46, 3m for Equitable Share and R9m for MIG) was received from Treasury in the month of March 2018 be noted and approved by council. |

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| | | | <p>10. That, the total investments amounting to R 172, 304, 816 (Conditional: R46, 926, 844: Unconditional R125, 377, 972) as at 31st March 2018 be noted and approved by council.</p> <p>11. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the period ended 31st March 2018 be noted by Council.</p> |
| CR 335/26/04/2018 | 26 April 2018 | <p align="center"><u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION FOR REVENUE AND EXPENDITURE TRANSACTIONS FOR THE PERIOD ENDED 31 MARCH 2018</u></p> | <p>1. That, the report on the statement of financial performance (Revenue and Expenditure), and the implementation of the 2017/18 budget (MFMA Section 71 Report) for the quarter three ended 31 March 2018 reporting period ended 30th June 2018 including supporting documentation attached as Annexure be noted and approved by Council.</p> <p>2. That, the following aged outstanding debtors balance of R109 559 699 for the quarter three ended 31 March 2018 be</p> |

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| | | | <p>noted by Council:</p> <ul style="list-style-type: none">• Current – R6 640 372• 30 days – R2 335 721• 60 days – R2 395 877• 90 days – R2 149 710• 120 days – R1 610 486• 150 + days – R 94 427 531 <p>3. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Government – R65 452 018• Businesses – R6 290 669• Domestic – R36 783 186• Sundry – R1 033 824 <p>4. That, total spending of R76 103 904 for quarter three be noted by Council.</p> <p>5. That, Irregular, fruitless and wasteful expenditure amounting to R5 173.39 been noted by Council.</p> <p>6. That, total number of 4 486 and spending of R2 022 995 for approved indigent beneficiaries approved for quarter three ended 31 March 2018 be</p> |

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| | | | <p>noted by Council.</p> <p>7. That, salaries, benefits and allowances for Councillors of R6 500 050 and salary for municipal staff of R28 510 765 for the quarter ended 31 March 2018 be noted by Council.</p> |
| CR 336/26/04/2018 | 26 April 2018 | <u>SALARY MONTHLY PAY PLAN FOR FINANCIAL YEAR ENDING 30 JUNE 2019</u> | <p>1. That, the contents of the report be noted by Council.</p> <p>2. That, the stipulated dates for actual payment of salaries to beneficiaries be noted by Council.</p> <p>3. That, the salary pay monthly plan be noted and approved by Council.</p> |
| CR 337/26/04/2018 | 26 April 2018 | <u>REPORT ON THE PROGRESS OF 2018- 2023 VALUATION ROLL</u> | <p>1. The contents of the report be noted by Council.</p> <p>2. Council to note the advice from COGTA Valuation Roll Unit that, second condonation by the MEC to extend current Valuation Roll cannot be granted and risks of using the current Valuation roll beyond validity period will result to non-compliance with MPRA.</p> <p>3. Council notes that, in terms of Municipal Property Rates Act no 6 of 2004 is allowed to follow the requirements of section 50(4) and submit an objection of</p> |

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| | | | the Valuation Roll to the Valuers and due objection processes be complied with. |
| CR 338/26/04/2018 | 26 April 2018 | <u>FLEET MANAGEMENT SECTION C REPORT AS AT 31 MARCH 2018</u> | <ol style="list-style-type: none"> 1) That, the report on fleet management for the period ended 31 March 2018 be noted by Council. 2) That, the deviations on fleet management policy be noted by Council. |
| CR 339/26/04/2018 | 26 April 2018 | <u>PROPOSED DRAFT 2018/2019 YEAR PLANNER FOR MUNICIPAL BUSINESS FOR THE MATATIELE LOCAL MUNICIPALITY (MLM)</u> | That the 2018 2019 YEAR PLANNER for Municipal Business for the Matatiele Local Municipality be adopted. |
| CR 340/26/04/2018 | 26 April 2018 | <u>REPORT ON THE PROGRESS OF THE DISCIPLINARY BOARD COMMITTEE</u> | <ol style="list-style-type: none"> 1. That the internal audit report be noted and approved by Council. 2. That, Council notes that the next report with security clearance results and appointment of the disciplinary board chairperson to be done in the next council meeting. |
| CR 341/26/04/2018 | 26 April 2018 | <u>REPORT ON REVIEWED LITIGATION MANAGEMENT STRATEGY</u> | <ol style="list-style-type: none"> 1. That a report pertaining to Litigation Management strategy be noted. 2. That the Reviewed Matatiele Local Municipality Litigation Management Strategy be adopted. |
| CR 342/26/04/2018 | 26 April 2018 | <u>LEGAL SERVICES UNIT: REVIEWED BY-</u> | <ol style="list-style-type: none"> 1. That reviewed Credit Management draft |

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| | | <u>LAWS</u> | by-law be pre-adopted by Council. 2. That reviewed Waste Management draft by-law be pre-adopted by Council. 3. That reviewed Liquor Trading by-law be pre-adopted by Council. | | | | | | | | | | | | | | | | |
| CR 343/26/04/2018 | 26 April 2018 | <u>REPORT ON THE MUNICIPAL 2017/18 SDBIP QUARTER THREE (3) PERFORMANCE, 2017/18 RISK REGISTER PERFORMANCE AS AT THE END OF QUARTER THREE (3)</u> | 1. That the 2017/18 MLM SDBIP Quarter three (3) Performance Report be adopted by Council. 2. That the 2017/18 MLM Risk Register Performance Report as at 31 March 2018 be adopted by Council. | | | | | | | | | | | | | | | | |
| CR 344/26/04/2018 | 26 April 2018 | <u>INTERNAL AUDIT UNIT SECTION C REPORT AS AT 31 MARCH 2018</u> | That the Internal Audit unit Section C report as at 31 March 2018 be noted by Council. | | | | | | | | | | | | | | | | |
| CR 345/26/04/2018 | 26 April 2018 | <u>CONSIDERATION OF CORPORATE SERVICES DEPARTMENT: HUMAN RESOURCE UNIT: HUMAN RESOURCES MANAGEMENT REVIEWED POLICIES</u> | 1. That the following twenty-nine reviewed Human Resources Management Policies , comprised of six (6) with changes (<i>i.e. Policy no. 2, 3, 11, 17, 20 and 26</i>) and twenty-three without changes, be noted: <table border="1"> <thead> <tr> <th>N O.</th><th>POLICY</th><th>NO .</th><th>POLICY</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Acting Appointments Policy</td><td>15.</td><td>Bereavement and Funeral Policy</td></tr> <tr> <td>2.</td><td>Employment Policy</td><td>16.</td><td>Career & succession Planning Policy</td></tr> <tr> <td>3.</td><td>Leave Management Policy</td><td>17.</td><td>Individual Performance Management Policy</td></tr> </tbody> </table> | N O. | POLICY | NO . | POLICY | 1. | Acting Appointments Policy | 15. | Bereavement and Funeral Policy | 2. | Employment Policy | 16. | Career & succession Planning Policy | 3. | Leave Management Policy | 17. | Individual Performance Management Policy |
| N O. | POLICY | NO . | POLICY | | | | | | | | | | | | | | | | |
| 1. | Acting Appointments Policy | 15. | Bereavement and Funeral Policy | | | | | | | | | | | | | | | | |
| 2. | Employment Policy | 16. | Career & succession Planning Policy | | | | | | | | | | | | | | | | |
| 3. | Leave Management Policy | 17. | Individual Performance Management Policy | | | | | | | | | | | | | | | | |

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| | | | <table border="1"> <tr> <td>4.</td><td>Overtime, undertime & Flextime Regulations</td><td>18.</td><td>Training & Development Policy</td></tr> <tr> <td>5.</td><td>Organisational Establishment Policy</td><td>19.</td><td>Occupational Health & Safety Policy</td></tr> <tr> <td>6.</td><td>Policy and Promotion and Transfer</td><td>20.</td><td>Labour Relations Policy</td></tr> <tr> <td>7.</td><td>Leave Encashment Policy</td><td>21.</td><td>HIV and AIDS Policy</td></tr> <tr> <td>8.</td><td>Standby Allowance Policy</td><td>22.</td><td>Inclement Weather</td></tr> <tr> <td>9.</td><td>Secondment Policy</td><td>23.</td><td>Employee Assistance & Wellness Policy</td></tr> <tr> <td>10.</td><td>Shift Allowance Policy</td><td>24.</td><td>Young People Practical Training Policy</td></tr> <tr> <td>11.</td><td>Subsistence and Travelling Policy</td><td>25.</td><td>Remuneration Policy</td></tr> <tr> <td>12.</td><td>Induction Manual (Policy)</td><td>26.</td><td>Human Capital Retention Strategy</td></tr> <tr> <td>13.</td><td>Employee Code of Conduct</td><td>27.</td><td>Employee Relocation Policy</td></tr> <tr> <td rowspan="4">14.</td><td rowspan="4">Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment Policy.</td><td>28.</td><td>Capacity Building of Councillors Policy</td></tr> <tr> <td>29.</td><td>Termination of Service Policies.</td></tr> <tr> <td>30.</td><td>MLM Employment Equity Plan.</td></tr> <tr> <td>31.</td><td>MLM Human Resources Plan.</td></tr> </table> <p>2. That the Matatiele Local Municipality three-year Employment Equity Plan (<i>no. 30 on the table above</i>), for the period commenced from 01 October 2015 to 30 September 2018, adopted & reviewed by the Council on 28 April 2017, is hereby submitted (without changes) for information and noting.</p> <p>3. That the Matatiele Local Municipality Human Resources Plan was developed</p> | 4. | Overtime, undertime & Flextime Regulations | 18. | Training & Development Policy | 5. | Organisational Establishment Policy | 19. | Occupational Health & Safety Policy | 6. | Policy and Promotion and Transfer | 20. | Labour Relations Policy | 7. | Leave Encashment Policy | 21. | HIV and AIDS Policy | 8. | Standby Allowance Policy | 22. | Inclement Weather | 9. | Secondment Policy | 23. | Employee Assistance & Wellness Policy | 10. | Shift Allowance Policy | 24. | Young People Practical Training Policy | 11. | Subsistence and Travelling Policy | 25. | Remuneration Policy | 12. | Induction Manual (Policy) | 26. | Human Capital Retention Strategy | 13. | Employee Code of Conduct | 27. | Employee Relocation Policy | 14. | Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment Policy. | 28. | Capacity Building of Councillors Policy | 29. | Termination of Service Policies. | 30. | MLM Employment Equity Plan. | 31. | MLM Human Resources Plan. |
| 4. | Overtime, undertime & Flextime Regulations | 18. | Training & Development Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Organisational Establishment Policy | 19. | Occupational Health & Safety Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Policy and Promotion and Transfer | 20. | Labour Relations Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Leave Encashment Policy | 21. | HIV and AIDS Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Standby Allowance Policy | 22. | Inclement Weather | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Secondment Policy | 23. | Employee Assistance & Wellness Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 10. | Shift Allowance Policy | 24. | Young People Practical Training Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. | Subsistence and Travelling Policy | 25. | Remuneration Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. | Induction Manual (Policy) | 26. | Human Capital Retention Strategy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. | Employee Code of Conduct | 27. | Employee Relocation Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. | Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment Policy. | 28. | Capacity Building of Councillors Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 29. | Termination of Service Policies. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 30. | MLM Employment Equity Plan. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 31. | MLM Human Resources Plan. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | and adopted by the Council in 2013 expired in the current financial year, has been reviewed and is hereby submitted for noting. | | | | | | | | | | | | | | | | | | |
| CR 346/26/04/2018 | 26 April 2018 | <u>CONSIDERATION OF CORPORATE SERVICES DEPARTMENT HUMAN RESOURCES MANAGEMENT: REVIEWED AND NEW STANDARD OPERATION PROCEDURES (SOPS)</u> | <div>1. That the following reviewed (without changes) Standard Operation Procedures (SOPs) of the Human Resources Management Unit be noted and adopted:</div> <table><tr><th>No.</th><th>SOPS</th></tr><tr><td>10.1.1</td><td>Labour Relations: Grievance Standard Operating Procedure Manual</td></tr><tr><td>10.1.2</td><td>Labour Relations: Disciplinary Standard Operating Procedure Manual</td></tr><tr><td>10.1.3</td><td>Retrenchment Standard Operating Procedure Manual</td></tr><tr><td>10.1.4</td><td>Termination of Service Standard Operating Procedure</td></tr><tr><td>10.1.5</td><td>Health & Safety, & EAWP Standard Operating Procedure</td></tr><tr><td>10.1.6</td><td>Training & Development Standard Operating Procedure</td></tr><tr><td>10.1.7</td><td>Payroll Management Standard Operating Procedure</td></tr><tr><td>10.1.8</td><td>Injury on Duty (IOD) Standard Operating Procedure</td></tr></table> <div>2. That the following reviewed (with changes) Standard Operation Procedures (SOPs) of the Human</div> | No. | SOPS | 10.1.1 | Labour Relations: Grievance Standard Operating Procedure Manual | 10.1.2 | Labour Relations: Disciplinary Standard Operating Procedure Manual | 10.1.3 | Retrenchment Standard Operating Procedure Manual | 10.1.4 | Termination of Service Standard Operating Procedure | 10.1.5 | Health & Safety, & EAWP Standard Operating Procedure | 10.1.6 | Training & Development Standard Operating Procedure | 10.1.7 | Payroll Management Standard Operating Procedure | 10.1.8 | Injury on Duty (IOD) Standard Operating Procedure |
| No. | SOPS | | | | | | | | | | | | | | | | | | | | |
| 10.1.1 | Labour Relations: Grievance Standard Operating Procedure Manual | | | | | | | | | | | | | | | | | | | | |
| 10.1.2 | Labour Relations: Disciplinary Standard Operating Procedure Manual | | | | | | | | | | | | | | | | | | | | |
| 10.1.3 | Retrenchment Standard Operating Procedure Manual | | | | | | | | | | | | | | | | | | | | |
| 10.1.4 | Termination of Service Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | |
| 10.1.5 | Health & Safety, & EAWP Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | |
| 10.1.6 | Training & Development Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | |
| 10.1.7 | Payroll Management Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | |
| 10.1.8 | Injury on Duty (IOD) Standard Operating Procedure | | | | | | | | | | | | | | | | | | | | |

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| | | | <div>Resources Management Unit be noted and adopted.</div> <table><tr><th>No.</th><th>SOPs</th></tr><tr><td>10.2.1</td><td>Leave Management SOP</td></tr><tr><td>10.2.2</td><td>Employment SOP</td></tr><tr><td>10.2.3</td><td>Individual Performance Management Standard Operating Procedure.</td></tr></table> | No. | SOPs | 10.2.1 | Leave Management SOP | 10.2.2 | Employment SOP | 10.2.3 | Individual Performance Management Standard Operating Procedure. |
| No. | SOPs | | | | | | | | | | |
| 10.2.1 | Leave Management SOP | | | | | | | | | | |
| 10.2.2 | Employment SOP | | | | | | | | | | |
| 10.2.3 | Individual Performance Management Standard Operating Procedure. | | | | | | | | | | |
| CR 347/26/04/2018 | 26 April 2018 | <u>UPDATE ON THE SALGBC NEGOTIATIONS AROUND SALARIES AND WAGES, THE WAGE CURVE AND THE PENSION FUND RESTRUCTURING</u> | That the report and/or an update on SALGBC negotiations around a multi-year (from 2018/2019 FY) salary and wage collective agreement and the inflation-linked salaries and wages, the wage curve and the pension fund restructuring for Local Government Sector be noted and accepted. | | | | | | | | |
| CR 348/26/04/2018 | 26 April 2018 | <u>RECOMMENDATION FOR EMPLOYMENT REPORT FOR THE POSITION OF THE GENERAL MANAGER: CORPORATE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | That the report be referred back to the Executive Committee. | | | | | | | | |
| CR 349/26/04/2018 | 26 April 2018 | <u>PROGRESS REPORT ON THE RECRUITMENT PROCESS AND RECOMMENDATION FOR EMPLOYMENT ON FILLING OF THE POSITION OF THE GENERAL MANAGER: INFRASTRUCTURE SERVICES - MATATIELE LOCAL</u> | That the report be referred back to the Executive Committee. | | | | | | | | |

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| | | <u>MUNICIPALITY</u> | |
| CR 350/26/04/2018 | 26 April 2018 | <u>REPORT ON THE ORGANISATIONAL STRUCTURE AND/OR STAFF ESTABLISHMENT REVIEW: 2018/2019</u> | <ol style="list-style-type: none"> 1. That a report on the organisational structure and/or staff establishment process for the Matatiele Local Municipality for 2018 /2019 be noted. 2. That the following changes have been inserted: <ol style="list-style-type: none"> a. Pound Unit to be moved to Corporate Services Department. b. Council Support (Staff supporting Offices of the Politicians) and Secretariat Sub – Units be moved from Corporate Services Department: Admin & Council Support to the Office of the Municipal Manager, to be under Monitoring and Evaluation Unit (until further notice). c. Customer Care sub – unit to move from the Office of the Municipal Manager: SP & Communication Unit to be |

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| | | | <p style="text-align: right;">under Community Services Department: Public Participation Services Unit.</p> <p>3. That notice be taken a proposal was made at a Council meeting held on 28 March 2018 that Public Participation Services Unit should move from Community Services Department to Corporate Services Department.</p> <p>4. That it be noted that the Public Participation Service is an outward service, with the main purpose of providing <i>Public Participation, Petitions management and Public education</i>, and while Corporate Services Department is a more internally, focussing more on support services and the Institutional Development and Transformation National KPA.</p> <p>5. That the proposed replacement of the current organisational structure and/or</p> |

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| | | | <p>staff establishment with the reviewed organisational structure and/or staff establishment (with a total of 354 posts as per table 3.1 below) within the Municipality be approved.</p> <table><tr><th colspan="2">Table No.3.1</th></tr><tr><th>Department</th><th>No of posts on the reviewed Structure/Staff Establishment</th></tr><tr><td>Office of the Municipal Manager</td><td>38</td></tr><tr><td>Budget And Treasury</td><td>39</td></tr><tr><td>Community Services</td><td>119</td></tr><tr><td>Corporate Services</td><td>53</td></tr><tr><td>Economic Development Planning</td><td>18</td></tr><tr><td>Infrastructure Services</td><td>87</td></tr><tr><td>Total</td><td>354</td></tr></table> <p>6. That a report on the financial implications of the reviewed organisational structure and/or staff establishment be noted.</p> | Table No.3.1 | | Department | No of posts on the reviewed Structure/Staff Establishment | Office of the Municipal Manager | 38 | Budget And Treasury | 39 | Community Services | 119 | Corporate Services | 53 | Economic Development Planning | 18 | Infrastructure Services | 87 | Total | 354 |
| Table No.3.1 | | | | | | | | | | | | | | | | | | | | | |
| Department | No of posts on the reviewed Structure/Staff Establishment | | | | | | | | | | | | | | | | | | | | |
| Office of the Municipal Manager | 38 | | | | | | | | | | | | | | | | | | | | |
| Budget And Treasury | 39 | | | | | | | | | | | | | | | | | | | | |
| Community Services | 119 | | | | | | | | | | | | | | | | | | | | |
| Corporate Services | 53 | | | | | | | | | | | | | | | | | | | | |
| Economic Development Planning | 18 | | | | | | | | | | | | | | | | | | | | |
| Infrastructure Services | 87 | | | | | | | | | | | | | | | | | | | | |
| Total | 354 | | | | | | | | | | | | | | | | | | | | |

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| | | | <p>7. That a rescission of the Council resolutions on adoption of the current organisational structure and staff establishment (i.e. the Council resolutions of 28 April 2017 & 28 October 2017 on the adoption of the current and reviewed (2017/2018) Organisational Structure (organogram) and Staff establishment, respectively, be made.</p> <p>8. That adoption of the reviewed organisational structure and/or staff establishment for the year 2018/2019 be made.</p> |
| CR 351/26/04/2018 | 26 April 2018 | <u>CORPORATE SERVICES DEPARTMENT: HUMAN RESOURCES MANAGEMENT UNIT: PERFORMANCE ASSESSMENT RESULTS FOR THE MUNICIPAL MANAGER: 2016/2017 FINANCIAL YEAR</u> | <p>1. That the report and its broader implications on the Municipal Manager performance assessment conducted on 01 February 2018 for 2016/17 financial year be noted and accepted.</p> <p>2. That a notice be taken that the report on the performance assessments outcomes for the year 2016/2017, and the payable performance bonus to the Municipal Manager tabled and discussed at the Audit Committee for onward</p> |

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| | | | <p>submission to Executive Committee and Council.</p> <p>3. That the formula provided for in the municipal performance management policy for the calculations of the total performance percentage for all affected employees be noted and accepted.</p> <p>4. That the performance Assessment results and recommended performance bonus payments to the Municipal Manager be approved and be paid as reflected in table A hereunder:</p> <table><tr><th colspan="8">Table A</th></tr><tr><th>NAME</th><th>POSITION</th><th>No . OF M O NT HS W O R K ED FO R 20</th><th>T O T A L S C O R E/ %</th><th>TOT AL PAC KAG E AS AT END OF 2016/ 17 FY</th><th>PE RC EN TA GE BO NU S PA YA BL E (Per Perf orm</th><th>REC OM ME NDE D BON US PER CEN TAG E</th><th>REC OM ME ND ED PA YA BL E PE RF OR MA NC E</th></tr></table> | Table A | | | | | | | | NAME | POSITION | No . OF M O NT HS W O R K ED FO R 20 | T O T A L S C O R E/ % | TOT AL PAC KAG E AS AT END OF 2016/ 17 FY | PE RC EN TA GE BO NU S PA YA BL E (Per Perf orm | REC OM ME NDE D BON US PER CEN TAG E | REC OM ME ND ED PA YA BL E PE RF OR MA NC E |
| Table A | | | | | | | | | | | | | | | | | | | |
| NAME | POSITION | No . OF M O NT HS W O R K ED FO R 20 | T O T A L S C O R E/ % | TOT AL PAC KAG E AS AT END OF 2016/ 17 FY | PE RC EN TA GE BO NU S PA YA BL E (Per Perf orm | REC OM ME NDE D BON US PER CEN TAG E | REC OM ME ND ED PA YA BL E PE RF OR MA NC E | | | | | | | | | | | | |

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|----------------------|---------------------------|---------------------|---|---------------|-------------------------------|---------------------|---------------|--|-------------------------------|--|---------------|------------------|----------------------|----|--------|---------------|------|-----|-------------|
| | | | <table><tr><td></td><td></td><td>16/ 17 F Y</td><td></td><td></td><td>anc e Con trac t)</td><td></td><td>BO NU S</td></tr><tr><td>Dr. D.C.T. Nakin</td><td>Municipal Manager</td><td>12</td><td>72.79%</td><td>R1,514,015.23</td><td>150%</td><td>10%</td><td>R151,401.52</td></tr></table> <p>5. That the performance Assessment results and recommended performance bonus payment to the Municipal Manager be approved and paid, as the 2016/2017 annual report has been tabled and adopted by Council in March 2018, as provided for in terms Regulation 8 of Local Government: Municipal Performance Regulations for Municipal Managers and Managers directly accountable to the Municipal Manager of Notice no. 29089 of 01 August 2006.</p> <p>6. That the report and its recommendations (Annexure “B”) on the review conducted by the Internal Audit on the</p> | | | 16/ 17 F Y | | | anc e Con trac t) | | BO NU S | Dr. D.C.T. Nakin | Municipal Manager | 12 | 72.79% | R1,514,015.23 | 150% | 10% | R151,401.52 |
| | | 16/ 17 F Y | | | anc e Con trac t) | | BO NU S | | | | | | | | | | | | |
| Dr. D.C.T. Nakin | Municipal Manager | 12 | 72.79% | R1,514,015.23 | 150% | 10% | R151,401.52 | | | | | | | | | | | | |

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| | | | 2016/2017 performance reviews/assessments of Municipal Manager noted. |
| CR 352/26/04/2018 | 26 April 2018 | <u>HUMAN RESOURCES UNIT SECTION C REPORT AT 31 MARCH 2018</u> <u>INFORMATION AND COMMUNICATION TECHNOLOGY UNIT SECTION C REPORT AS AT 31 MARCH 2018</u> <u>ADMINISTRATION AND COUNCIL SUPPORT UNIT SECTION C REPORT AS AT 31 MARCH 2018</u> | That the Section C reports be noted by Council. |
| CR 353/26/04/2018 | 26 April 2018 | <u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE SECOND REPORT TO COUNCIL ON THE SECTION 32 OF THE MFMA INVESTIGATION</u> | That the report be noted and the MPAC must conduct further investigation regarding Ncome Access Road project. |
| CR 354/26/04/2018 | 26 April 2018 | <u>SIVIVANE CONSTRUCTION USING MUNICIPAL LAND IN MALUTI</u> | That, as per instruction from the Speaker of Council, a policy must be developed by the relevant department to declare that contractors must pay rent for occupying municipal land when doing projects in Matatiele. |
| CR 355/29/05/2018 | 29 May 2018 | <u>THE 2018/2019 DRAFT INTEGRATED DEVELOPMENT PLAN (IDP) REVIEW</u> | That the draft 2018/19 Integrated Development Plan (IDP) review as |

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| | | | developed in terms of Section 29 and 34 of the Municipal Systems Act; be adopted by the council, with: <ol style="list-style-type: none"> 1. The revised goals and objectives 2. The revised three -year capital plan, 3. The Revised priorities, strategies and sector plans |
| CR 356/29/05/2018 | 29 May 2018 | <u>REPORT ON THE 26 WARD-BASED PLANS DEVELOPED FOR THE MATATIELE LOCAL MUNICIPALITY</u> | That the report be withdrawn . |
| CR 357/29/05/2018 | 29 May 2018 | <u>2018/19-2020/21 MEDIUM TERM REVENUE AND EXPENDITURE FRAMEWORK REPORT</u> | <ol style="list-style-type: none"> 1. That, the budget of the municipality for the year 2018/19; and its indicative for the two projected outer years 2019/2020 and 2020/2021 as outlined on the report be tabled as set out in the following: <ul style="list-style-type: none"> • Total Revenue by source of R479,696, 467 • Operating Expenditure by type of R337, 612,192 • Capital Expenditure by classification and municipal vote of R142, 082, 100 |

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| | | | <ul style="list-style-type: none">• Total budget of R479,694,293 <p>2. That the Council approves the following tariff increases for the 2018/19 financial year</p> <ul style="list-style-type: none">• Property rates tariff to remain the same as 2017/18 and first R65 000 property values as exemption, 40% rebates on all residential properties, 15% rebates on all commercial properties, 70% on farm properties, 15% rebates on industrial properties and 100% rebates to all municipal properties.• Refuse tariff increase of 5%.• Electricity tariff increase with 6.84 as guided by NERSA.• That all other municipal tariff increase with 5%. |

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| | | | <p>3. That, Council approves the reviewed policies as listed below,</p> <ul style="list-style-type: none">3.1. Appointment of consultants policy,3.2. Banking and investments policy,3.3. Budget policy,3.4. Cash management policy,3.5. Credit control and debt collection policy,3.6. Customer care policy,3.7. Customer incentive scheme policy,3.8. Debt capacity policy,3.9. Donor finance policy,3.10. Electricity token policy,3.11. Grants & donation policy,3.12. GRAP framework policy,3.13. Indigent Policy,3.14. Cash-up Policy,3.15. Fixed Assets Policy,3.16. Fleet Management Policy,3.17. Payment Policy,3.18. Petty Cash Policy,3.19. Property Rates Policy,3.20. Special Services Policy, |

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| | | | <p>3.21. Strategy to improve Debtor policy,</p> <p>3.22. Supply Chain management Policy,</p> <p>3.23. Tariff Policy,</p> <p>3.24. Use of Credit Card Policy,</p> <p>3.25. Virement Policy,</p> <p>3.26. Impairment and write-off policy,</p> <p>3.27. Infrastructure procurement and delivery management policy.</p> <p>4. That the Supply Chain Management (SCM) policy must have a clause which articulates that Matatiele SMMEs should benefit 30% from all the projects in Matatiele, projects from Matatiele Local Municipality as well as government departments in Matatiele, and that must be compulsory.</p> <p>5. That the money that was budgeted for furniture in the 2018/19 financial year be moved to the maintenance of access roads.</p> |

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| | | | 6. That the Municipal Manager needs to find money, from the operational budget, equalling the amount that was budgeted for furniture in the 2018/19 financial year to be moved to public participation programmes under the Office of the Speaker. |
| CR 358/29/05/2018 | 29 May 2018 | <u>MUNICIPAL DRAFT 2018/2019 SERVICE DELIVERY, BUDGET & IMPLEMENTATION PLAN (SDBIP) & RISK REGISTER</u> | That the DRAFT 2018/19 MLM SDBIP and Risk Register be ADOPTED by Council. |
| CR 359/29/05/2018 | 29 May 2018 | <u>RECOMMENDATION FOR EMPLOYMENT REPORT FOR THE POSITION OF THE GENERAL MANAGER: CORPORATE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | <p>1. The recruitment proceedings (interviewing process) followed and conducted respectively, in respect of the position of the General Manager: Corporate Services as one of the Head of Departments of the Matatiele Local Municipality be noted.</p> <p>2. That the progress report in respect of the filling of the position of the General Manager Corporate Services, after 31 March 2018 be noted by the Council.</p> <p>3. That a notice be taken that subsequent</p> |

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| | | | <p>to the Council resolution, CR No. 285/29/01/2018 of 29 January 2018 in this regard, the position of the General Manager: Corporate Services was advertised from 09 February 2018 and the closing date was 01 March 2018.</p> <p>4. The recruitment proceedings followed and conducted respectively, in respect of the position of the General Manager Corporate Services, as at 18 April 2018 be noted.</p> <p>5. That a notice be taken by the Council that the interviews were conducted on 28 March 2018, competence assessments were conducted, and the results for the three candidates were received by the municipality.</p> <p>6. That it be noted that the Manager: ICT, Mr T Raleting was appointed by the Council to act as the General</p> |

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| | | | <p>Manager: Corporate Services, as per CR No. 308/28/03/2018, with effect from 01 April 2018, for a period not exceeding three months, pending the finalization of the recruitment processes or whichever comes first.</p> <p>7. That the report and its broader implications on the interviewing processes for the position of the General Manager: Corporate Services conducted on 28 March 2018.</p> <p>8. That the shortlisted candidates presented themselves for the interviews, and were interviewed as listed below:</p> <p>8.1 Mr. Mothusi Frank Lepheana</p> <p>8.2 Mr. Mr Lucas Thamsanqa Somtseu</p> <p>8.3 Mr. Nelisiwe Richard Xolo.</p> <p>9 That notice be taken that Mr Godfrey</p> |

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| | | | <p>Tsietsi Masithela withdrew his candidature for the position of the General Manager: Corporate Services.</p> <p>10 The following order of performance in order of scores awarded by the panel, as tabulated in the table below:</p> |

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| | | | N o. | NAME OF CANDID ATE | TOTA L SCOR E | AVER AGE SCORE | NUMB ER OF PERFO RMAN CE |
| | | | 1. | Mr Mothusi Frank Lepheana | 62/3 | 20,67 | 03 |
| | | | 2. | Mr Lucas Thamsanq a Somtseu | 70/3 | 23.33 | 01 |
| | | | 3. | Mr Nelisiwe Richard Xolo | 67/3 | 22.33 | 02 |

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| | | | No. | NAME OF CANDIDATE |
| | | | 1. | Mr Mothusi Frank Lepheana |
| | | | 2. | Mr Lucas Thamsanqa Somtseu |
| | | | 3. | Mr Nelisiwe Richard Xolo |
| | | | 11 | That an offer of employment be made by the Municipality to Mr. Nelisiwe Richard Xolo in the vacant position of the General Manager: Corporate Services , with an applicable total annual remuneration package of Matatiele Local Municipality. |
| | | | 12 | That a notice be taken that in terms of the Gazette on payment of upper limits the offer of remuneration on appointment to a senior managers and/or Municipal Managers are determined by the competences, |

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| | | | <p>qualifications, experience and knowledge of the candidate to be appointed by the Council.</p> <p>13 That in the event where Mr. Nelisiwe Richard Xolo decline to accept the offer of this position or it becomes vacant within a period of three months from the date of assumption of duty by Mr. Nelisiwe Richard Xolo, Mr. Mothusi Frank Lepheana be offered the position of the General Manager: Corporate Services, without being advertised.</p> <p>14 That in the event where Mr. Mothusi Frank Lepheana decline to accept the offer of this position or it becomes vacant within a period of three months from the date of assumption of duty by Mr. Mothusi Frank Lepheana, Mr. Lucas Thamsanqa Somtseu be offered the position of the General Manager: Corporate Services, without</p> |

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| | | | being advertised. |
| CR 360/29/05/2018 | 29 May 2018 | <p align="center"><u>RECOMMENDATION FOR EMPLOYMENT ON FILLING OF THE POSITION OF THE GENERAL MANAGER: INFRASTRUCTURE SERVICES - MATATIELE LOCAL MUNICIPALITY</u></p> | <ol style="list-style-type: none"> 1. The recruitment proceedings (interviewing process) followed and conducted respectively, in respect of the position of the General Manager: Infrastructure Services as one of the Head of Departments of the Matatiele Local Municipality be noted. 2. That a notice be taken that the employment contract of the current General Manager: Infrastructure Services, Mr. M. Somi expired on 25 April 2018. 3. That a notice be taken that subsequent to the Council resolution, CR No. 284/29/01/2018 of 29 January 2018 in this regard, the position of the General Manager: Infrastructure Services was advertised from 09 February 2018 and the closing date was 01 March 2018. 4. The recruitment proceedings followed |

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| | | | <p>and conducted respectively, in respect of the position of the General Manager Infrastructure Services, as at 18 April 2018 be noted.</p> <p>5. That a notice be taken by the Council that the interviews were conducted on 29 March 2018, competence assessments were conducted between 16 and 20 April 2018, for two of the three candidates, pending the receipt of the results.</p> <p>6. That it be noted that the Manager: Building and Human Settlement, Mr T. O. Mfene was appointed by the Council to act as the General Manager: Infrastructure Services, as per CR No. 309/28/03/2018, with effect from 26 April 2018, for a period not exceeding three months, pending the finalization of the recruitment processes or whichever comes first.</p> |

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| | | | <p>7. That the report and its broader implications on the interviewing processes for the position of the General Manager of Infrastructure Services conducted on March 2018.</p> <p>8. That the shortlisted candidates present themselves for the interviews, and were interviewed as listed below:</p> <p>8.1 Mr. Mothusi Lehlehla 8.2 Ms. Zimkhitha Zonke Siwundla 8.3 Mr. Antony Bhasopo 8.4 Ms. Mvumikazi Ndwandwe.</p> <p>9. That the top three candidates have been subjected to a competency assessment, as required in terms of the Regulations of 17 January 2014, on appointment of Senior Managers and the Municipal Manager.</p> |

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| | | | <div>10. That the following order of performance in order of scores awarded by the panel, as tabulated in the table below be noted:</div> <table><tr><th>No.</th><th>NAM E OF CAN DIDA TE</th><th>TOT AL SCO RE</th><th>AVE RAG E SCO RE</th><th>NUM BER OF PERF ORM ANC E</th></tr><tr><td>1.</td><td>Mr. Anton y Bhaso po</td><td>40/3</td><td>13.33</td><td>04</td></tr><tr><td>2.</td><td>Ms. Zimkh itha Zonke Siwun dla</td><td>60/3</td><td>20</td><td>01</td></tr><tr><td>3.</td><td>Ms. Mvum ikazi Ndwa</td><td>49/3</td><td>16.33</td><td>03</td></tr></table> | No. | NAM E OF CAN DIDA TE | TOT AL SCO RE | AVE RAG E SCO RE | NUM BER OF PERF ORM ANC E | 1. | Mr. Anton y Bhaso po | 40/3 | 13.33 | 04 | 2. | Ms. Zimkh itha Zonke Siwun dla | 60/3 | 20 | 01 | 3. | Ms. Mvum ikazi Ndwa | 49/3 | 16.33 | 03 |
| No. | NAM E OF CAN DIDA TE | TOT AL SCO RE | AVE RAG E SCO RE | NUM BER OF PERF ORM ANC E | | | | | | | | | | | | | | | | | | | |
| 1. | Mr. Anton y Bhaso po | 40/3 | 13.33 | 04 | | | | | | | | | | | | | | | | | | | |
| 2. | Ms. Zimkh itha Zonke Siwun dla | 60/3 | 20 | 01 | | | | | | | | | | | | | | | | | | | |
| 3. | Ms. Mvum ikazi Ndwa | 49/3 | 16.33 | 03 | | | | | | | | | | | | | | | | | | | |

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| RESOLUTION NUMBER | DATE OF THE MEETING | ITEM DISCUSSED | RESOLUTIONS TAKEN | | | | | |
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| | | | | ndwe | | | | |
| | | | 4. | Mr. Mothu si Lehle hla | 54/3 | 18 | 02 | |
| | | | 11. That an offer of employment be made by the Municipality to Ms. Mvumikazi Ndwandwe in the vacant position of the General Manager: Infrastructure Services , with an applicable total annual remuneration package of Matatiele Local Municipality. | | | | | |
| | | | 12. That a notice be taken that in terms of the Gazette on payment of upper limits the offer of remuneration on appointment to a senior managers and/or Municipal Managers are determined by the competences, qualifications, experience and knowledge of the candidate to be appointed by the Council. | | | | | |

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| | | | <p>13. That in the event where Ms. Mvumikazi Ndwandwe decline to accept the offer of this position or it becomes vacant within a period of three months from the date of assumption of duty by Ms. Mvumikazi Ndwandwe, Ms. Zimkhitha Zonke Siwundla be offered the position of the General Manager: Infrastructure Services, without being advertised.</p> <p>14. That in the event where Ms. Zimkhitha Zonke Siwundla decline to accept the offer of this position or it becomes vacant within a period of three months from the date of assumption of duty by Ms. Zimkhitha Zonke Siwundla, Mr. Antony Bhasopo be offered the position of the General Manager: Infrastructure Services, without being advertised.</p> |
| CR 361/29/05/2018 | 29 May 2018 | <u>ADMIN AND COUNCIL SUPPORT UNIT STANDARD OPERATING PROCEDURE FOR THE POUND</u> | <p>1. That the Matatiele Municipal Pound Standard Operating Procedure be noted and adopted.</p> <p>2. That the pound be moved from its</p> |

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|------------------------------|------------------------------------|--|---|----------------------------------|----------|--------------------------|-------|---|----------------------------------|---|--------------------------|---|---------------------------------|---|------------------------|---|---------------------------|---|---------------|
| | | | <p>current location and be situated opposite the wastewater treatment plant (sewerage), below Area C.</p> <p>3. That owners of impounded livestock should be given 60 days, instead of the current 30 days, to pay fines and collect their livestock before the municipality auctions the livestock.</p> <p>4. That only South African citizens should be allowed to buy auctioned livestock.</p> | | | | | | | | | | | | | | | | |
| CR 362/29/05/2018 | 29 May 2018 | <u>CONSIDERATION FOR CORPORATE SERVICES ICT SERVICES UNIT POLICIES AND PLANS FOR REVIEW</u> | <p>1 That the ten (10) ICT Policies and three (3) Plans be noted.</p> <p>2 That the attached ten (10) ICT Policies and three (3) Plans as named hereunder be adopted:</p> | | | | | | | | | | | | | | | | |
| | | | <table><tr><th>No.</th><th>Policies</th><th>No.</th><th>Plans</th></tr><tr><td>1</td><td>ICT Governance Management Policy</td><td>1</td><td>Business Continuity Plan</td></tr><tr><td>2</td><td>ICT Portfolio Management Policy</td><td>2</td><td>Disaster Recovery Plan</td></tr><tr><td>3</td><td>Telephone, Cellular phone</td><td>3</td><td>MLM File Plan</td></tr></table> | No. | Policies | No. | Plans | 1 | ICT Governance Management Policy | 1 | Business Continuity Plan | 2 | ICT Portfolio Management Policy | 2 | Disaster Recovery Plan | 3 | Telephone, Cellular phone | 3 | MLM File Plan |
| | | | No. | Policies | No. | Plans | | | | | | | | | | | | | |
| | | | 1 | ICT Governance Management Policy | 1 | Business Continuity Plan | | | | | | | | | | | | | |
| | | | 2 | ICT Portfolio Management Policy | 2 | Disaster Recovery Plan | | | | | | | | | | | | | |
| 3 | Telephone, Cellular phone | 3 | MLM File Plan | | | | | | | | | | | | | | | | |
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| | | | | and mobile data card policy | | |
| | | | 4 | ICT General Control Policy Framework | | |
| | | | 5 | MLM Corporate Governance of ICT Policy Framework | | |
| | | | 6 | Records Management Policy | | |
| | | | 7 | Firewall Review Policy | | |
| | | | 8 | Integrated ICT Policy | | |
| | | | 9 | ICT Procurement Policy Framework | | |
| | | | 10 | User Access Management | | |

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|-------------------------------------|---|--|---|------------|---|------------|---------------------------------|---|--------------------------|---|-----------------------------|---|------------------------|--|--|---|----------------------------|--|--|
| | | | <table border="1"> <tr> <td></td><td>Policy</td><td></td><td></td></tr> </table> | | Policy | | | | | | | | | | | | | | |
| | Policy | | | | | | | | | | | | | | | | | | |
| CR 363/29/05/2018 | 29 May 2018 | <u>CONSIDERATION FOR CORPORATE SERVICES: ICT SERVICES UNIT TOR AND SOP FOR REVIEW</u> | <p>1 That the review of Terms of Reference for ICT Steering Committee and seven (7) Standard Operating Procedure be noted.</p> <p>2 That the attached Terms of Reference and Seven (7) Standard Operating Procedures as named hereunder be approved:</p> <table border="1"> <thead> <tr> <th>No.</th><th>Standard Operating Procedure (SOP)</th><th>No.</th><th>Terms of Reference (ToR)</th></tr> </thead> <tbody> <tr> <td>1</td><td>SOP: Incident Management</td><td>1</td><td>ToR: ICT Steering Committee</td></tr> <tr> <td>2</td><td>SOP: Change Management</td><td></td><td></td></tr> <tr> <td>3</td><td>SOP: Loss of ICT Equipment</td><td></td><td></td></tr> </tbody> </table> | No. | Standard Operating Procedure (SOP) | No. | Terms of Reference (ToR) | 1 | SOP: Incident Management | 1 | ToR: ICT Steering Committee | 2 | SOP: Change Management | | | 3 | SOP: Loss of ICT Equipment | | |
| No. | Standard Operating Procedure (SOP) | No. | Terms of Reference (ToR) | | | | | | | | | | | | | | | | |
| 1 | SOP: Incident Management | 1 | ToR: ICT Steering Committee | | | | | | | | | | | | | | | | |
| 2 | SOP: Change Management | | | | | | | | | | | | | | | | | | |
| 3 | SOP: Loss of ICT Equipment | | | | | | | | | | | | | | | | | | |

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| | | | 4 | SOP: Systems Backup | | |
| | | | 5 | SOP: Telephones, Cellular Phone and Mobile DataCard | | |
| | | | 6 | SOP: Records Management | | |
| | | | 7 | SOP: User Access Management | | |
| CR 364/29/05/2018 | 29 May 2018 | <u>READING AND CONSIDERATION OF MOTIONS</u> | That the two motions be discarded because their sponsors were absent from the | | | |

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| | | <u>MOTION ON BUDGET ALLOCATION PER WARD</u> <u>MOTION OF NO CONFIDENCE TO THE CHIEF WHIP</u> | meeting. |
| CR 365/22/06/2018 | 22 June 2018 | <u>MUNICIPAL AMENDED 2018/2019 SERVICE DELIVERY, BUDGET AND IMPLEMENTATION PLAN (SDBIP) AND CAPACITY BUILDING WORKSHOP</u> | <ol style="list-style-type: none"> 1. That the amended 2018/19 MLM SDBIP reflecting the seven (7) Secretariat Services projects and all IDP Reference numbers be ADOPTED by Council. 2. That the dates of Wednesday, 27 June and Thursday, 28 June 2018 be approved for the Capacity Building Workshops for Honourable Councillors. |
| CR 366/22/06/2018 | 22 June 2018 | <u>REPORT ON ALLEGED UNFAIR AND UNJUST COUNCIL DECISION OF NON- APPOINTMENT OF MR. L.T. SOMTSEU FOR THE POSITION OF THE GENERAL MANAGER: CORPORATE SERVICES - MATATIELE LOCAL MUNICIPALITY</u> | That the Office of the Speaker, on behalf of Council, should seek legal advice on the matter, with the offices of the Mayor, Chief Whip and the Municipal Manager to assist where necessary. |
| CR 367/22/06/2018 | 22 June 2018 | <u>CONSIDERATION OF URGENT MATTERS:</u> | <ol style="list-style-type: none"> 1. That the items listed in the urgent matter must be added to the irregular |

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| | | <u>INVESTIGATION TO BE CONDUCTED BY THE MUNICIPAL PUBLIC ACCOUNTS COMMITTEE (MPAC)</u> | <p>expenditure item that the Municipal Public Accounts Committee (MPAC) is already investigating and the committee must report to the Office of the Speaker within 14 days.</p> <p>2. The Speaker of Council instructed the members of MPAC to go back and check thoroughly what the Council had mandated them to investigate and to also read the audit opinion.</p> |
| CR 368/09/07/2018 | 09 July 2018 | <u>FILLING OF THE POSITION OF GENERAL MANAGER: CORPORATE SERVICES</u> | That the independent legal opinion regarding the filling of the position of General Manager: Corporate Services be accepted by the Council. |
| CR 369/09/07/2018 | 09 July 2018 | <u>CONSIDERATION OF URGENT MATTERS:</u> <u>FILLIG OF THE POSITION OF GENERAL MANAGER: INFRASTRUCTURE SERVICES</u> | That the urgent matter regarding the filling of the position of General Manager: Infrastructure Services be noted by the Council. |
| CR 370/30/07/2018 | 30 July 2018 | <u>MINUTES OF THE 8TH ORDINARY MEETING HELD ON 26 APRIL 2018</u> | That the minutes of the 8 th ordinary meeting held on 26 April 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 371/30/07/2018 | 30 July 2018 | <u>MINUTES OF THE SPECIAL MEETING</u> | That the minutes of the special meeting held |

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|-------------------------------------|---|---|---|
| | | <u>HELD ON 29 MAY 2018</u> | on 29 May 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 372/30/07/2018 | 30 July 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 22 JUNE 2018</u> | That the minutes of the special meeting that was held on 22 June 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 373/30/07/2018 | 30 July 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 09 JULY 2018</u> | That minutes of the special meeting that was held on 09 July 2018 be CONFIRMED as a true reflection of the proceedings of that meeting. |
| CR 374/30/07/2018 | 30 July 2018 | <u>CHANGE OF SOURCE OF BUDGET</u> | That the change and movement of budget for the above mentioned projects from Equitable Share amounting to R 5 737 301.00 to Municipal Infrastructure Grant, be approved and adopted by Council. |
| CR 375/30/07/2018 | 30 July 2018 | <u>REVIEWAL OF MATATIELE LOCAL MUNICIPALITY'S DISASTER MANAGEMENT PLAN</u> | That the "Matatiele Local Municipality Disaster Management Plan" be considered, approved and adopted by Council as working document of Matatiele Local Municipality. |
| CR 376/30/07/2018 | 30 July 2018 | <u>REVIEW OF THE INTEGRATED WASTE MANAGEMENT PLAN (IWMP)</u> | That the review of the Integrated Waste Management Plan for the Environment and Waste Unit be noted and adopted. |

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| CR 377/30/07/2018 | 30 July 2018 | <u>REPORT ON PUBLIC AMENITIES AND EPWP UNIT: NEW PUBLIC AMENITIES PLAN</u> | That Council adopts the New Public Amenities Plan. |
| CR 378/30/07/2018 | 30 July 2018 | <u>REPORT ON UNEMPLOYMENT INSURANCE FUND (UIF) FOR ALL EPWP BENEFICIARIES</u> | That Council adopts the report on EPWP UIF contribution for all recruited beneficiaries. |
| CR 379/30/07/2018 | 30 July 2018 | <u>ENVIRONMENT AND SOLID WASTE UNIT SECTION C REPORT AS AT 30 JUNE 2018</u> | That the Environment and Solid Waste unit Section C report as at 30 June 2018 be noted and adopted by Council. |
| CR 380/30/07/2018 | 30 July 2018 | <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT REPORT CONCERNING THE 2019/2020 IDP/BUDGET PROCESS PLAN</u> | That the 2019/20 IDP/Budget Process plan developed in terms of section 28 of the MSA with; 1. The Schedule of meetings for the IDP and Budget processes 2. The public participation plan for each Phase of the IDP; Be adopted by Council. |
| CR 381/30/07/2018 | 30 July 2018 | <u>2018 WARD BASED PLANS FOR 26 WARDS OF MATATIELE LOCAL</u> | 1. That the Council adopts the 26 ward |

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| | | <u>MUNICIPALITY</u> | based plans. 2. That the plans be used as a municipal resource in the development of plans, strategies and research purpose for the municipalities. |
| CR 382/30/07/2018 | 30 July 2018 | <u>DEVELOPMENT PLANNING REPORT: APPROVAL OF ADDENDUM FOR UPDATING OF SPATIAL DEVELOPMENT FRAMEWORK (SDF)</u> | That Council approves an addendum to zone the area as residential (Erf 1 near Injongoville) and rezoning of Cedarville development from residential to commercial development. |
| CR 383/30/07/2018 | 30 July 2018 | <u>APPROVAL OF DENSIFICATION POLICY</u> | That the Densification policy be adopted by Council. |
| CR 384/30/07/2018 | 30 July 2018 | <u>APPROVAL OF REVITALISATION POLICY</u> | That the Revitalisation policy be adopted by Council. |
| CR 385/30/07/2018 | 30 July 2018 | <u>APPROVAL OF LAND DISPOSAL POLICY</u> | That the Land Disposal policy be adopted by Council. |
| CR 386/30/07/2018 | 30 July 2018 | <u>REPORT ON THE IDENTIFICATION OF TWO ALTERNATIVE AGRI PARK AND FEEDLOT SITES FOR THE IMPLEMENTATION OF AGRI PARK PROGRAMME IN MATATIELE LOCAL MUNICIPALITY</u> | That Council endorses the identification of the two alternative sites mentioned above (Masakala site and Dreamveary Farm) for implementation of Agri Park programme that will also have a feedlot. |
| CR 387/30/07/2018 | 30 July 2018 | <u>ECONOMIC DEVELOPMENT AND</u> | That the business licence for formal |

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| | | <u>PLANNING DEPARTMENT: LOCAL ECONOMIC DEVELOPMENT UNIT REPORT FOR BUSINESS LICENCE AND INFROMAL TRADING</u> | businesses and informal trading be noted. |
| CR 388/30/07/2018 | 30 July 2018 | <u>ECONOMIC DEVELOPMENT AND PLANNING DEPARTMENT: TOURISM INDABA 2018 CLOSE OUT REPORT</u> | That the Tourism Indaba 2018 close out report be noted by Council. |
| CR 389/30/07/2018 | 30 July 2018 | <u>ASSETS MANAGEMENT REPORT – ADDITIONS FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2018</u> | <ol style="list-style-type: none"> 1) That, the report on assets management for the fourth quarter period ended 30 June 2018 be noted by Council. 2) That, the assets for the fourth quarter period ended 30 June 2018 amounting to R35 558 690,86 be noted by Council. |
| CR 390/30/07/2018 | 30 July 2018 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2017/18 BUDGET FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2018 REPORT</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance, position and the implementation of the 2017/18 budget for the fourth quarter reporting period ended 30 June 2018 be noted and approved by Council. 2. That, spending rate of 22% on capital and 23% on operating budgets as per financial transactions recorded for the |

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| | | | fourth quarter period ended 30 June 2018 be noted by Council. 3. That, the cash and cash equivalents of R 116 481 339.06 for the fourth quarter period ended 30 June 2018 be noted by Council. |
| CR 391/30/07/2018 | 30 July 2018 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION FOR REVENUE AND EXPENDITURE TRANSACTIONS FOR QUARTER FOUR ENDED 30 JUNE 2018</u> | 1. That, the report on the statement of financial performance (Revenue and Expenditure), and the implementation of the 2017/18 budget (MFMA Section 71 Report) for quarter four ended 30 June 2018 reporting period ended 30 th June 2018 including supporting documentation attached as Annexure be noted and approved by Council. 2. That, the following aged outstanding debtors balance of R91 426 469 for quarter four ended 30 June 2018 be noted by Council: <ul style="list-style-type: none"> • Current – R3 691 832 • 30 days – R1 499 643 • 60 days – R1 420 240 • 90 days – R 1 642 415 |

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| | | | <ul style="list-style-type: none">• 120 days – R1 260 495• 150 + days – R78 137 096 <p>3. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Government – R45 219 547• Businesses – R4 302 113• Domestic – R37 107 183• Sundry – R1 022 879 <p>4. That, total spending of R74 806 266 for the quarter ended 30 June 2018 be noted by Council.</p> <p>5. That, Fruitless and wasteful expenditure amounting to R7 604.89 raised due to late submission of invoices by ESKOM be noted and Internal Audit Unit be approved to make investigation to Council.</p> <p>6. That, total number of 10 511 and spending of R6 392 202 for approved indigent beneficiaries approved for quarter four ended 30 June 2018 be noted by Council.</p> <p>7. That, salaries, benefits and allowances</p> |

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| | | | for Councillors of R4 995 093 and salary for municipal staff of R25 250 301 for quarter four ended 30 June 2018 be noted by Council. |
| CR 392/30/07/2018 | 30 July 2018 | <u>REVENUE AND EXPENDITURE TO 100 DEBTORS FOR THE MONTH ENDED 30 JUNE 2018</u> | <ol style="list-style-type: none"> 1. That the contents of the report and supporting schedule attached as annexure be noted by Council. 2. That the categorized top debtors be noted by Council. 3. That the debt collection steps up to legal proceedings and including write off (where applicable) be approved by Council. 4. That the identified irrecoverable debt be noted and approved for write off by Council. |
| CR 393/30/07/2018 | 30 July 2018 | <u>BUDGET PLANNING AND INVESTMENT UNIT REPORT FOR THE 4TH QUARTER ENDED 30TH JUNE 2018</u> | <ol style="list-style-type: none"> 1. That, the report on the implementation of the budget and the financial state of affairs of the municipality for the period ended 30th June 2018 be noted and approved by council. 2. That, the municipality had an original revenue budget of R321, 1m. This was |

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| | | | <p>adjusted to R498, 9m during adjustment. The municipality has received a sum of R411, 0m for the 4th quarter as at 30th June 2018 which represent 82% of the budget.</p> <p>3. That, the municipality had an original operating expenditure budget of R408, 7m. This was adjusted to R328, 5m during adjustment. The municipality has incurred expenditure amounting to R257, 7m for the 4th quarter as at 30 June 2018 which represents 80% of the budget.</p> <p>4. That, the municipality had an original capital budget of R170, 7m. This was subsequently adjusted to R176, 2m during adjustment. The municipality has incurred expenditure amounting to R133, 0m for the 4th quarter as at 30 June 2018 which represents 75% of the budget.</p> <p>5. That, all the 2017/18 - current projects being implemented as per the approved business plan from the transferring officer.</p> <p>6. That, the municipality is transacting on</p> |

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| | | | <p>mSCOA on a daily basis.</p> <p>7. That, the challenges relating to seamless integration between VIP and MUNSOFT have been rectified,</p> <p>8. That, the virements amounting for the 4th quarter amounting to R12, 437, 709 as at 30th June 2018 be noted and approved by council.</p> <p>9. That, for grants and subsidies, there was no amount that was received in the month of June 2018.</p> <p>10. That, the total investments amounting to R 116, 481, 339 (Conditional: R2, 516, 873: Unconditional R116, 481, 339) as at 30th June 2018 be noted and approved by council.</p> <p>11. That, the submission of section 71 reports and returns to Provincial and National Treasuries before the 10th working day of the period ended 30th June 2018 be noted by Council.</p> |
| CR 394/30/07/2018 | 30 July 2018 | <u>ESTABLISHMENT OF BUDGET STEERING COMMITTEE FOR 2018/2019</u> | <p>1. That, the budget steering committee be established.</p> |

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|--|-------------------------------------|-----------------------|--|-------------|------------|--|---------|-------------------|------------------------------------|----------------------------|------------------------|--|----------------|--|--------------------|---|-----------------------|---|-------------------------------------|----------|---------------|
| | | | <div>2. That, the following relevant people should form part of the Budget Steering Committee:</div> <table><tr><th>Designation</th><th>Department</th></tr><tr><td>Chairperson: Budget and Treasury Standing Committee</td><td>Council</td></tr><tr><td>Municipal Manager</td><td>Office of the Municipal Manager</td></tr><tr><td>Chief Financial Officer</td><td>Budget and Treasury</td></tr><tr><td>General Manager: Infrastructure Services</td><td>Infrastructure</td></tr><tr><td>General Manager: Corporate Services</td><td>Corporate Services</td></tr><tr><td>General Manager: Community Services</td><td>Community Services</td></tr><tr><td>General Manager: Economic Development Planning</td><td>Economic Development Planning</td></tr><tr><td>Manager:</td><td>Office of the</td></tr></table> | Designation | Department | Chairperson: Budget and Treasury Standing Committee | Council | Municipal Manager | Office of the Municipal Manager | Chief Financial Officer | Budget and Treasury | General Manager: Infrastructure Services | Infrastructure | General Manager: Corporate Services | Corporate Services | General Manager: Community Services | Community Services | General Manager: Economic Development Planning | Economic Development Planning | Manager: | Office of the |
| Designation | Department | | | | | | | | | | | | | | | | | | | | |
| Chairperson: Budget and Treasury Standing Committee | Council | | | | | | | | | | | | | | | | | | | | |
| Municipal Manager | Office of the Municipal Manager | | | | | | | | | | | | | | | | | | | | |
| Chief Financial Officer | Budget and Treasury | | | | | | | | | | | | | | | | | | | | |
| General Manager: Infrastructure Services | Infrastructure | | | | | | | | | | | | | | | | | | | | |
| General Manager: Corporate Services | Corporate Services | | | | | | | | | | | | | | | | | | | | |
| General Manager: Community Services | Community Services | | | | | | | | | | | | | | | | | | | | |
| General Manager: Economic Development Planning | Economic Development Planning | | | | | | | | | | | | | | | | | | | | |
| Manager: | Office of the | | | | | | | | | | | | | | | | | | | | |

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| | | | Monitoring and Evaluation, Risk | Municipal Manager |
| | | | Coordinator: IDP | Economic Development Planning |
| | | | Manager: Planning | Economic Development Planning |
| | | | Manager: Budget Planning and Investment | Budget and Treasury |
| | | | Manager: Financial Reporting and Assets Management | Budget and Treasury |
| | | | Manager: Supply Chain Management | Budget and Treasury |
| | | | Manager: Revenue and Expenditure | Budget and Treasury |
| | | | | |
| CR 395/30/07/2018 | 30 July 2018 | <u>IN-YEAR MONITORING IN TERMS OF THE MUNICIPAL FINANCE MANAGEMENT ACT REPORT AS AT 31ST MAY 2018</u> | That, the report on the in-year monitoring of the Municipal Finance Management Act - May 2018 be noted. | |

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| <i>RESOLUTION NUMBER</i> | <i>DATE OF THE MEETING</i> | <i>ITEM DISCUSSED</i> | <i>RESOLUTIONS TAKEN</i> |
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| CR 396/30/07/2018 | 30 July 2018 | <u>SUPPLY CHAIN MANAGEMENT REPORT FOR THE FOURTH QUARTER PERIOD ENDED 30 JUNE 2018</u> | <ol style="list-style-type: none">1. That, the report on supply chain management for the Fourth Quarter period ended 30 June 2018 be noted by Council.2. That, for the Fourth Quarter ended 30 June 2018 no irregular expenditures have been identified be noted by Council.3. Procurement plan implementation for the Quarter period ended 30 June 2018 be noted.4. That, the report on total deviations for the Fourth Quarter ended 30 June 2018 amounted to R 1,630,049.17 be noted and approved by Council.5. That total deviations for the year ended 30th June 2018 amounted to R 7,024,009.16 be noted and approved by council |

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| CR 397/30/07/2018 | 30 July 2018 | <u>FLEET MANAGEMENT AND LOGISTIC QUATERLY REPORT FOR PERIOD ENDED 30 JUNE 2018</u> | <ol style="list-style-type: none"> 1) That, the report on fleet management and Stores for the period ended 30 June 2018 be noted by Council. 2) That, the deviations on fleet management policy be noted by Council. 3) That the stock loss amounting to R 2 779.17 be noted and approved by council 4) That five vehicles and three trailers have exceeded the useful life. 5) That the following five vehicles and three trailers will be disposed be noted and approved by council: <ol style="list-style-type: none"> a. FBG356EC CHEVROLET b. FBK645EC ISUZU c. FBK670EC ISUZU d. DXX862EC OPEL e. FBK656EC ISUZU f. FDD663EC TRAILER g. FDD667EC TRAILER h. FDD664EC TRAILER |
| CR 398/30/07/2018 | 30 July 2018 | <u>ALTERNATIVE ENERGY (INDIGENT</u> | <ol style="list-style-type: none"> 1. The report for cost analysis for indigent |

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| | | <u>SUPPORT) OPTIONS REPORT</u> | <p>subsidy and options thereof be noted.</p> <ol style="list-style-type: none">2. The budget constraints to providing all categories of indigent subsidy be noted.3. The 2018/2019 approved budget for indigent support of R13 500 000 be noted.4. The approved budget covers the Solar – R6 501 600, Electricity – R1 900 000, Rates & Refuse – R1 800 000, and alternative energy to be funded from balance of R3 298 400 be noted.5. The alternative energy options costs be noted as follows:<ol style="list-style-type: none">5.1. Gas – R25 042 500 for year one, R20 493 000 for year two and R22 542 300 for year three. To be filled only for 6 months per annum.5.2. Paraffin – R6 525 000 for year one, R5 940 000 for year two and R6 534 000 for year three. To be filled twice a month.5.3. Wood Stove – R46 500 000 for year one, R9 900 000 for year two and R10 890 000 for year three. For the first year only supply of stoves can be affordable and no subsequent supply of wood can be |

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| | | | <p>provided and only in the second and third year can only be provided.</p> <p>5.4. Gel and Oil – R17 270 100 for year one, R11 572 110 for year two and R12 729 321 for year three. To be filled 9 months only in the financial year.</p> <p>6. The budget shortfalls for 2018/2019 approved budget for indigent support for each option be noted as follows,</p> <p>6.1. Gas shortfall will be R31 945 700.</p> <p>6.2. Paraffin shortfall will be R13 428 200.</p> <p>6.3. Wood Stove shortfall will be R53 403 200.</p> <p>6.4. Gel and Oil shortfall will be R24 173 300.</p> <p>7. The available budget to fund the alternative energy as per approved 2018/2019 of R3 298 400 be noted.</p> <p>8. The Council providing affordable and safe option of the alternative energy as other types cannot be affordable by the municipality due to budget constraints be noted and approved.</p> <p>9. The supply of alternative energy for</p> |

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| | | | <p>heating and cooking will require additional budget allocations be noted.</p> <p>10. The cost analysis presented on the report excludes all other costs of delivery, re-fuelling, supply of alternative energies options and such costs can be determined through bidding processes be noted.</p> <p>11. That the Council finally approves the Indigent Option of providing Alternative Energy in the form a 3kg gas as an Alternative Energy for the 2018/2019 Financial Year.</p> |
| CR 399/30/07/2018 | 30 July 2018 | <u>REPORT ON THE TWELVE (12) RISK SPOT CHECKS CONDUCTED BY THE MONITORING AND EVALUATION/RISK UNIT (M&E/RISK) DURING THE 2017/2018 FINANCIAL YEAR</u> | That the report on the twelve (12) Risk Spot Checks conducted at the Community Department, Municipal Stores, HR Unit, Admin Unit, Maluti Civic Centre, Landfill Site, Cashier, Legal Services and New Council Chambers by the M&E/Risk Unit during the 2017/2018 financial year be adopted. |
| CR 400/30/07/2018 | 30 July 2018 | <u>2017/2018 RISK MANAGEMENT COMMITTEE REPORT TO THE MATATIELE COUNCIL</u> | That the 2018/2019 MLM Risk Register as re-presented by the Risk Chairperson, the Top twenty (20) identified risk and the 2018/2019 Risk Management Implementation Plan be adopted by Council. |
| CR 401/30/07/2018 | 30 July 2018 | | That reviewed Credit Management and Debt |

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| | | <u>OFFICE OF THE MUNICIPAL MANAGER: LEGAL SERVICES UNIT: REVIEWED CREDIT MANAGEMENT AND DEBT CONTROL DRAFT BY-LAW</u> | Control draft by-law be adopted by Council. |
| CR 402/30/07/2018 | 30 July 2018 | <u>OFFICE OF THE MUNICIPAL MANAGER: LEGAL SERVICES UNIT: REVIEWED WASTE MANAGEMENT DRAFT BY-LAW</u> | That reviewed Waste Management draft by-law be adopted by Council. |
| CR 403/30/07/2018 | 30 July 2018 | <u>OFFICE OF THE MUNICIPAL MANAGER: LEGAL SERVICES UNIT: REVIEWED LIQUOR TRADING BY-LAW</u> | That reviewed Liquor trading by-law be adopted by Council. |
| CR 404/30/07/2018 | 30 July 2018 | <u>REPORT ON THE MUNICIPAL 2017/2018 SDBIP QUARTER FOUR (4) PERFORMANCE</u> | That the 2017/2018 MLM SDBIP Quarter Four (4) Performance Report be adopted by Council. |
| CR 405/30/07/2018 | 30 July 2018 | <u>COMMUNICATIONS AND SPECIAL PROGRAMMES UNIT SECTION C REPORT AS AT 30 JUNE 2018</u> | That the Section C report for the Communications and Special Programmes Unit for the month of June 2018 be noted and adopted. |
| CR 406/30/07/2018 | 30 July 2018 | <u>OFFICE OF THE MUNICIPAL</u> | That the Legal and Compliance Services unit Section C report as at 30 June 2018 be |

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| | | <u>MANAGER: COMPLIANCE AND LEGAL SERVICES UNIT SECTION C REPORT AS AT 30 JUNE 2018</u> | noted by Council. |
| CR 407/30/07/2018 | 30 July 2018 | <u>MONITORING & EVALUATION (M&E)/RISK REPORT ON SITTINGS OF GOVERNANCE MEETINGS FOR QUARTER 4 OF THE 2017/2018 FINANCIAL YEAR</u> | That the Monitoring and Evaluation (M&E)/Risk report on sittings of governance meetings for quarter 4 of the 2017/2018 financial year be noted by Council. |
| CR 408/30/07/2018 | 30 July 2018 | <u>REPORT ON THE 2017/2018 RISK REGISTER PERFORMANCE AS AT THE END OF QUARTER FOUR (4)</u> | That the 2017/2018 MLM Risk Register Performance Report as at 30 June 2018 be adopted by Council. |
| CR 409/30/07/2018 | 30 July 2018 | <u>UPDATE REGARDING SALARIES AND WAGES DISPUTE</u> | That the report regarding salary and wage dispute be noted. |
| CR 410/30/07/2018 | 30 July 2018 | <u>SAIMSA GAMES REPORT TO COUNCIL</u> | <ol style="list-style-type: none"> 1. That this report on participation at SAIMSA Games of 2018 be noted. 2. That notice be taken that the municipality will be responsible for funding of the part of accommodation of participants (from the 100 of ANDM delegation) in the 2018 SAIMSA games, for an amount not |

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| | | | <p>more than R200 000.</p> <p>3. That a notice be taken that in 2018/2019 there is a budget provision of an amount of R130 000.00 made in respect of catering for 2018 SAIMSA, under Corporate Services Department: Human Resources Management Unit.</p> <p>4. That a notice be taken that in view of the resolution/request from ANDM Core Committee the Matatiele Local Municipality has been delegated to channel its contribution of R200 000 towards accommodation on respect of ANDM participants during and for 2018 SAIMSA games and a 22 seater bus for transport.</p> <p>5. That in order to accommodate or implement the request/delegation a budget virement of amount mentioned on 3 above (R130 000), can be made for accommodation, and an amount of R70 000.00, which is the difference, can be defrayed proportionally, from delegates expenses of each</p> |

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| | | | <p>department/unit with the employees who will be participating in the 2018 SAIMSA games, excluding the S & T claims by participants.</p> <p>6. That a notice be taken that the municipal bus is not a 22 seater bus, and yet the request is that each municipality will have to provide a 22 seater bus, more and above the R200 000 monetary contribution for 2018 SAIMSA games.</p> <p>7. That it be noted that the Municipality will pay daily allowances to individual participants through the South African Revenue Services (SARS) rates upon return from the 2018 SAIMSA games.</p> |
| CR 411/30/07/2018 | 30 July 2018 | <u>REPORT ON RECEIPT AND IMPLEMENTATION OF THE MINISTERIAL APPROVAL ON CHANGE OF CATEGORISATION OF MATATIELE LOCAL MUNICIPALITY FROM CATEGORY 2 TO CATEGORY 3 IN TERMS OF ITEM 6(1) OF THE GOVERNMENT GAZETTE 41173 OF 10</u> | <p>1. That a report on change of categorization of Matatiele Local Municipality from category 2 to category 3 in terms of item 6(1) of the Government Gazette 41173 of 10 October 2017, upper limits of total remuneration packages payable to</p> |

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| | | <u>OCTOBER 2017, UPPER LIMITS OF TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS</u> | <p>Municipal Managers and Managers directly accountable to Municipal Managers.</p> <p>2. That a notice be taken that the applicable upper limits for the year 2017/2018, as reflecting on table below, are payable with effect from 01 July 2017 to the affected two Senior Managers (i.e. the General Manager: Community Services, and the Chief Financial Officer), the Municipal Manager, from 11 September 2017 and the General Manager: EDP, from 02 January 2018.</p> <table><tr><th>POSI TION</th><th>MUNI CIPA L CATE GORI SATI ON</th><th>TOTA L REM UNER ATIO N PACK AGE MINI MUM</th><th>TOTA L REM UNER ATIO N PACK AGE MID - POIN T</th><th>TOTA L REM UNER ATIO N PACK AGE MAXI MUM</th></tr></table> | POSI TION | MUNI CIPA L CATE GORI SATI ON | TOTA L REM UNER ATIO N PACK AGE MINI MUM | TOTA L REM UNER ATIO N PACK AGE MID - POIN T | TOTA L REM UNER ATIO N PACK AGE MAXI MUM |
| POSI TION | MUNI CIPA L CATE GORI SATI ON | TOTA L REM UNER ATIO N PACK AGE MINI MUM | TOTA L REM UNER ATIO N PACK AGE MID - POIN T | TOTA L REM UNER ATIO N PACK AGE MAXI MUM | | | | |

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| | | | Municipal Manager | 3 | R985 303 | R1 32 533 | R1 279 762 |
| | | | Senior Managers | 3 | R813 635 | R929 869 | R1 046 101 |
| | | | 3. That it be noted that the applicable remote allowance, of 7% of the total remuneration package is also applicable. | | | | |
| | | | 4. That notice be taken that the Ministerial approval is valid from 01 July 2017 based on Government Gazette No. 41173 of 10 October 2017, applicable to all Senior Managers and the Municipal Manager, be accepted for implementation retrospectively. | | | | |
| | | | 5. That a notice be taken that the total remuneration packages have been increased and changed in terms of the principle and implications of the ministerial approval dated 26 June | | | | |

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| | | | 2018. |
| CR 412/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Acting Appointments policy be noted by Council. |
| CR 413/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Employment policy be noted by Council. |
| CR 414/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Leave Management policy be noted by Council. |
| CR 415/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Overtime, undertime & Flextime Regulations be noted by Council. |
| CR 416/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Organisational Establishment |

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| | | <u>RESOURCES MANAGEMENT UNIT POLICIES</u> | policy be noted by Council. |
| CR 417/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Promotion and Transfer policy be noted by Council. |
| CR 418/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Leave Encashment policy be noted by Council. |
| CR 419/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Standby Allowance policy be noted by Council. |
| CR 420/30/07/2018 | 30 July 2018 | <u>REPORT ON PUBLIC AMENITIES AND EPWP UNIT: REVIEWED EPWP POLICY</u> | That Council adopts the Reviewed EPWP Policy. |
| CR 421/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Shift Allowance policy be noted by Council. |

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| CR 422/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Subsistence and Travelling policy be noted by Council. |
| CR 423/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Induction Manual (policy) be noted by Council. |
| CR 424/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Employee Code of Conduct be noted by Council. |
| CR 425/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment policy be noted by Council. |
| CR 426/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Bereavement and Funeral policy be noted by Council. |

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| CR 427/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Career and Succession Planning policy be noted by Council. |
| CR 428/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Individual Performance Management policy be noted by Council. |
| CR 429/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Training and Development policy be noted by Council. |
| CR 430/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Occupational Health and Safety policy be noted by Council. |
| CR 431/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Labour Relations policy be noted by Council. |
| CR 432/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. |

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| | | <u>CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 2. That the HIV and AIDS policy be noted by Council. |
| CR 433/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Inclement Weather policy be noted by Council. |
| CR 434/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Employee Assistance and Wellness policy be noted by Council. |
| CR 435/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Young People Practical Training policy be noted by Council. |
| CR 436/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Remuneration policy be noted by Council. |
| CR 437/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Human Capital Retention Strategy be noted by Council. |

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| | | <u>POLICIES</u> | |
| CR 438/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Employee Relocation policy be noted by Council. |
| CR 439/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Capacity Building of Councillors policy be noted by Council. |
| CR 440/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Termination of Service policy be noted by Council. |
| CR 441/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the MLM Employment Equity Plan be noted by Council. |
| CR 442/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the MLM Human Resources Plan be noted by Council. |

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| CR 443/30/07/2018 | 30 July 2018 | <u>REPORT ON PUBLIC AMENITIES AND EPWP UNIT: NEW HALLS AND FACILITIES POLICY</u> | That Council adopts the New Halls and Facilities Policy. |
| CR 444/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u> | 1. That the Council Resolution Number CR 354/26/04/2018 be unbundled and noted. 2. That the Job Evaluation policy be noted by Council. |
| CR 445/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the ICT Governance Management policy be adopted. |
| CR 446/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the ICT Portfolio Management policy be adopted. |
| CR 447/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the Telephone, Cellular phone and mobile data card policy be adopted. |

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| CR 448/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the ICT General Control Policy Framework be adopted. |
| CR 449/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the MLM Corporate Governance of ICT Policy Framework be adopted. |
| CR 450/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the Records Management policy be adopted. |
| CR 451/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the Firewall Review policy be adopted. |
| CR 452/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the Integrated ICT policy be adopted. |

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| CR 453/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the ICT Procurement Policy Framework be adopted. |
| CR 454/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the User Access Management policy be adopted. |
| CR 455/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the Business Continuity Plan be adopted. |
| CR 456/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the Disaster Recovery Plan be adopted. |
| CR 457/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 362/29/05/2018 be unbundled. 2. That the MLM File Plan be adopted. |

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| | | <u>UNIT POLICIES AND PLANS</u> | |
| CR 458/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: Incident Management be adopted. |
| CR 459/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: Change Management be adopted. |
| CR 460/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: Loss of ICT Equipment be adopted. |
| CR 461/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: Systems Backup be adopted. |
| CR 462/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: Telephones, Cellular Phone and Mobile Data Card be adopted. |

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| CR 463/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: User Access Management be adopted. |
| CR 464/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: Records Management be adopted. |
| CR 465/30/07/2018 | 30 July 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT ToR AND SOPs</u> | <ol style="list-style-type: none"> 1. That the Council Resolution Number CR 363/29/05/2018 be unbundled. 2. That the SOP: ICT Steering Committee be adopted. |
| CR 466/30/07/2018 | 30 July 2018 | <u>ADMINISTRATIVE SUPPORT UNIT SECTION C REPORT AS AT 30 JUNE 2018</u> | That the Section C report for the Administration & Council Support Unit for the month of June 2018 be noted and adopted. |
| CR 467/30/07/2018 | 30 July 2018 | <u>HUMAN RESOURCES UNIT SECTION C REPORT AS AT 30 JUNE 2018</u> | That the Human Resources unit Section C report as at 30 June 2018 be noted by Council. |
| CR 468/30/07/2018 | 30 July 2018 | <u>INFORMATION AND COMMUNICATION</u> | That the Information and Communication |

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| | | <u>TECHNOLOGY SERVICES UNIT SECTION C REPORT AS AT 30 JUNE 2018</u> | Technology Services unit Section C report as at 30 June 2018 be noted by Council. |
| CR 469/30/07/2018 | 30 July 2018 | <u>REPORT ON PUBLIC AMENITIES AND EPWP UNIT: NEW SWIMMING POOL AND SPA-BATHS POLICY</u> | That Council adopts the New Swimming Pool and Spa-baths Policy. |
| CR 470/30/07/2018 | 30 July 2018 | <u>THE AUDIT COMMITTEE OF THE MATATIELE LOCAL MUNICIPALITY (HEREINAFTER REFERRED TO AS “THE MUNICIPALITY” or “MLM”) PRESENTS THE FOLLOWING REPORT TO THE HONOURABLE SPEAKER COUNCILLOR NOMASOMI MSHUQWANA ON ITS ACTIVITIES AND FUNCTIONS FOR 1ST, 2ND, 3RD AND 4TH QUARTER, FINANCIAL YEAR ENDING 30TH JUNE 2018</u> | <ol style="list-style-type: none"> 1. That at all times management responds speedily to all findings made and implements remedial steps suggested in the reports. It will also benefit municipality to use proactive approach towards addressing matters, this will minimize risk in its operations. 2. That the Council approves and adopts the Internal Audit Plan 2018/2019 as a working document for internal audit unit for the financial year 2018/2019. 3. That the Audit Committee will report further to the Council on its activities for 2017 / 2018 Financial Year after 30 June 2018. The Audit Committee humbly requests Council to note the contents of this report and accept same. |

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| CR 471/30/07/2018 | 30 July 2018 | <u>MUNICIPAL PUBLIC ACCOUNTS COMMITTEE REPORT TO COUNCIL ON MPAC WORKING PLAN FOR 2018/2019 FINANCIAL YEAR</u> | That, the report on the MPAC Annual Plan 2018/2019 be adopted by Council. |
| CR 472/30/07/2018 | 30 July 2018 | <u>MPAC INVESTIGATION REPORT SANCTIONED BY THE MUNICIPAL COUNCIL ON THE 22 JUNE 2018 BY WAY OF AN URGENT MATTER</u> | That MPAC be given 2 weeks to refine the report and bring it back with clear recommendations. |
| CR 473/30/07/2018 | 30 July 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>CORRESPONDENCE FROM THE MEC FOR COGTA TO CLLR. M.M. MBEDLA</u> | That the letter from the MEC, with its annexures, the forensic investigation report and the legal opinion that was sent to the MEC be brought to the Council within a time frame of 2 weeks. |
| CR 474/30/07/2018 | 30 July 2018 | <u>PUBLIC PARTICIPATION SERVICES UNIT MOVING FROM THE COMMUNITY SERVICES DEPARTMENT TO THE CORPORATE SERVICES DEPARTMENT AND DRIVER / AIDE TO THE SPEAKER POSITION TO BE REFLECTED IN THE STAFF ESTABLISHMENT</u> | 1. That the Public Participation Services unit be relocated to Corporate Services Department while awaiting the unfolding processes from COGTA and SALGA as stated in my today's communication address to this Council. <i>(The Provincial Public Participation Forum has decided to approach the South African Local Government Association (SALGA) to provide the</i> |

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| | | | <p><i>generic ideal structure for the Speakers' Offices taking into account the location of the support structures to the offices such as the committee sections and the public participation units.)</i></p> <p>2. That the position of the Driver / Aide for the Speaker be reflected in the organogram.</p> |
| CR 475/30/07/2018 | 30 July 2018 | <u>REVIEW OF THE RULES & ORDERS AND PUBLIC PARTICIPATION AND PETITIONS COMMITTEES</u> | <p>1. The Rules and Orders committee have the following members:</p> <ul style="list-style-type: none"> ▪ CHAIRPERSON - Cllr. N. Mshuqwana (Honourable Speaker) ▪ Cllr. J.G. van Wyhe ▪ Cllr. F. Shale ▪ Cllr. N.C. Sambane ▪ Cllr. S. Mngenela (Chief Whip) ▪ Cllr. K.C. Biggs ▪ Cllr. S. Mgolombane ▪ Cllr. L.E. Stuurman ▪ Cllr. M.S. Booï ▪ Chief T.S. Quali <p>2. The Public Participation and Petitions committee have the following members:</p> <ul style="list-style-type: none"> ▪ CHAIRPERSON – Cllr. M.E. |

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| | | | <p>Motloli</p> <ul style="list-style-type: none"> ▪ Cllr. S. Vikwa ▪ Cllr. N.C. Ludidi-Mzonke ▪ Cllr. I.N. Maketela ▪ Cllr. N. Mosebetsane ▪ Cllr. N. Njobe ▪ Chief K.R. Letuka |
| CR 476/07/08/2018 | 07 August 2018 | <p><u>CONSIDERATION OF CONFIDENTIAL MATTERS:</u></p> <p><u>CORRESPONDENCE FROM THE MEC</u></p> | <ol style="list-style-type: none"> 1. That the report be deferred back to the offices of the Speaker, the Mayor and the Chief Whip so that they can engage the Municipal Manager and then from there the Speaker of Council would convene a special Council to finalise the matter. 2. That the three offices should investigate how much expenses were incurred on the matter by Council. |
| CR 477/12/09/2018 | 12 September 2018 | <p><u>REPORT ON NON – CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT AND FILLING OF THE POST OF GENERAL MANAGER: INFRASTRUCTURE SERVICES</u></p> | <p>That it be noted that Council will take no further action at present as legal assistance has been sought with regards to the non-concurrence by the MEC regarding the employment of the General Manager: Infrastructure Services.</p> |

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| CR 478/12/09/2018 | 12 September 2018 | <u>REPORT ON NON – CONCURRENCE BY THE MEC FOR COGTA: EMPLOYMENT AND FILLING OF THE POST OF GENERAL MANAGER: CORPORATE SERVICES</u> | That it be noted that Council will take no further action at present as legal assistance has been sought with regards to the non-concurrence by the MEC regarding the employment of the General Manager: Corporate Services. |
| CR 479/12/09/2018 | 12 September 2018 | <u>REPORT ON EXECUTION OF DEMOLISHING COURT ORDER FOR ILLEGAL STRUCTURES</u> | That the Council notes and take into cognizance that the execution of the order will be proceeded with on the 05 th October 2018 with regards to those owners of properties who failed to comply with the 31 days` notice issued by sheriff. |
| CR 480/12/09/2018 | 12 September 2018 | <u>PAYMENT OF SUBSISTENCE AND TRAVEL ALLOWANCE FOR SAIMSA GAMES AND RELATED ACTIVITIES</u> | <ol style="list-style-type: none"> 1. That notice be taken that the municipality has committed R 200 000 to cover accommodation and meals for SAIMSA Games players. 2. That the municipality has committed twenty-two (22) seater bus to transport SAIMSA Games players. 3. The municipality will incur motor fuel, service and general maintenance costs of the committed 22 seater bus over and above R 200 000 which cannot be quantified at the moment. |

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| | | | <p>4. That the notice be taken that the municipality will only afford to pay R 128 as stipulated in the 2019 SARS Tax Guide for incidental costs through Subsistence and Travelling claims.</p> <p>5. That the municipality should desist from payment of Substance Allowance for any Non-Core-Function activities or programmes to give effect to the spirit of Subsistence Allowance as envisaged in the Income Tax Act.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CR 481/12/09/2018 | 12 September 2018 | <p><u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: HUMAN RESOURCES MANAGEMENT UNIT POLICIES</u></p> | <p>That the Council Resolution Number CR 345/26/04/2018 be unbundled and adopted.</p> <table border="1"> <thead> <tr> <th>N O.</th><th>POLICY</th><th>NO .</th><th>POLICY</th></tr> </thead> <tbody> <tr> <td>1.</td><td>Acting Appointments Policy</td><td>15.</td><td>Bereavement and Funeral Policy</td></tr> <tr> <td>2.</td><td>Employment Policy</td><td>16.</td><td>Career & succession Planning Policy</td></tr> <tr> <td>3.</td><td>Leave Management Policy</td><td>17.</td><td>Individual Performance Management Policy</td></tr> <tr> <td>4.</td><td>Overtime, undertime & Flextime Regulations</td><td>18.</td><td>Training & Development Policy</td></tr> <tr> <td>5.</td><td>Organisational Establishment Policy</td><td>19.</td><td>Occupational Health & Safety Policy</td></tr> <tr> <td>6.</td><td>Policy and Promotion and Transfer</td><td>20.</td><td>Labour Relations Policy</td></tr> <tr> <td>7.</td><td>Leave Encashment Policy</td><td>21.</td><td>HIV and AIDS Policy</td></tr> <tr> <td>8.</td><td>Standby Allowance Policy</td><td>22.</td><td>Inclement Weather</td></tr> <tr> <td>9.</td><td>Secondment Policy</td><td>23.</td><td>Employee Assistance & Wellness Policy</td></tr> </tbody> </table> | N O. | POLICY | NO . | POLICY | 1. | Acting Appointments Policy | 15. | Bereavement and Funeral Policy | 2. | Employment Policy | 16. | Career & succession Planning Policy | 3. | Leave Management Policy | 17. | Individual Performance Management Policy | 4. | Overtime, undertime & Flextime Regulations | 18. | Training & Development Policy | 5. | Organisational Establishment Policy | 19. | Occupational Health & Safety Policy | 6. | Policy and Promotion and Transfer | 20. | Labour Relations Policy | 7. | Leave Encashment Policy | 21. | HIV and AIDS Policy | 8. | Standby Allowance Policy | 22. | Inclement Weather | 9. | Secondment Policy | 23. | Employee Assistance & Wellness Policy |
| N O. | POLICY | NO . | POLICY | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1. | Acting Appointments Policy | 15. | Bereavement and Funeral Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 2. | Employment Policy | 16. | Career & succession Planning Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 3. | Leave Management Policy | 17. | Individual Performance Management Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 4. | Overtime, undertime & Flextime Regulations | 18. | Training & Development Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 5. | Organisational Establishment Policy | 19. | Occupational Health & Safety Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 6. | Policy and Promotion and Transfer | 20. | Labour Relations Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 7. | Leave Encashment Policy | 21. | HIV and AIDS Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8. | Standby Allowance Policy | 22. | Inclement Weather | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 9. | Secondment Policy | 23. | Employee Assistance & Wellness Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | <table> <tr> <td>10.</td><td>Shift Allowance Policy</td><td>24.</td><td>Young People Practical Training Policy</td></tr> <tr> <td>11.</td><td>Subsistence and Travelling Policy</td><td>25.</td><td>Remuneration Policy</td></tr> <tr> <td>12.</td><td>Induction Manual (Policy)</td><td>26.</td><td>Human Capital Retention Strategy</td></tr> <tr> <td>13.</td><td>Employee Code of Conduct</td><td>27.</td><td>Employee Relocation Policy</td></tr> <tr> <td>14.</td><td>Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment Policy.</td><td>28.</td><td>Capacity Building of Councillors Policy</td></tr> <tr> <td></td><td></td><td>29.</td><td>Termination of Service Policies.</td></tr> <tr> <td></td><td></td><td>30.</td><td>MLM Employment Equity Plan</td></tr> <tr> <td></td><td></td><td>31.</td><td>MLM Human Resources Plan</td></tr> <tr> <td></td><td></td><td>32.</td><td>Human Capital Placement Policy</td></tr> <tr> <td></td><td></td><td>33.</td><td>Job Evaluation Policy</td></tr> <tr> <td></td><td></td><td>34.</td><td>Employment Equity and Affirmative Action Policy</td></tr> </table> | 10. | Shift Allowance Policy | 24. | Young People Practical Training Policy | 11. | Subsistence and Travelling Policy | 25. | Remuneration Policy | 12. | Induction Manual (Policy) | 26. | Human Capital Retention Strategy | 13. | Employee Code of Conduct | 27. | Employee Relocation Policy | 14. | Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment Policy. | 28. | Capacity Building of Councillors Policy | | | 29. | Termination of Service Policies. | | | 30. | MLM Employment Equity Plan | | | 31. | MLM Human Resources Plan | | | 32. | Human Capital Placement Policy | | | 33. | Job Evaluation Policy | | | 34. | Employment Equity and Affirmative Action Policy |
| 10. | Shift Allowance Policy | 24. | Young People Practical Training Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 11. | Subsistence and Travelling Policy | 25. | Remuneration Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 12. | Induction Manual (Policy) | 26. | Human Capital Retention Strategy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 13. | Employee Code of Conduct | 27. | Employee Relocation Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 14. | Renewal or Extension of Employment Contracts, Conversion of Employment Status and Re-employment Policy. | 28. | Capacity Building of Councillors Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 29. | Termination of Service Policies. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 30. | MLM Employment Equity Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 31. | MLM Human Resources Plan | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 32. | Human Capital Placement Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 33. | Job Evaluation Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | 34. | Employment Equity and Affirmative Action Policy | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CR 482/12/09/2018 | 12 September 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES: ICT SERVICES UNIT POLICIES AND PLANS</u> | <p>That the Council Resolution Number CR 362/29/05/2018 be unbundled</p> <ol style="list-style-type: none"> 1. That the ICT Governance Management Policy be adopted. 2. That the ICT Portfolio Management Policy be adopted. 3. That the ICT Portfolio Management Policy be adopted. 4. That the Telephone, Cellular phone and mobile data card policy be adopted. 5. That the ICT General Control Policy Framework be adopted. 6. That the MLM Corporate Governance of ICT Policy Framework be adopted. | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

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| | | | <ul style="list-style-type: none">7. That the Records Management Policy be adopted.8. That the Firewall Review Policy be adopted9. That the Integrated ICT Policy be adopted10. That the ICT Procurement Policy Framework be adopted11. That the User Access Management Policy be adopted12. That the Business Continuity Plan be adopted13. That the Disaster Recovery Plan be adopted14. That the MLM File Plan be adopted |

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| CR 483/12/09/2018 | 12 September 2018 | <u>CONSIDERATION FOR UNBUNDLING OF COUNCIL RESOLUTION FOR CORPORATE SERVICES ICT SERVICES UNIT TOR AND SOPS</u> | <p>That the Council Resolution Number CR 363/29/05/2018 be unbundled</p> <ol style="list-style-type: none"> 1. That the SOP: Incident Management be adopted. 2. That the SOP: Change Management 3. That the SOP: SOP: Loss of ICT Equipment be adopted. 4. That the SOP: Systems Backup be adopted. 5. That the SOP: Telephones, Cellular Phone and Mobile Data Card be adopted 6. That the SOP: User Access Management be adopted 7. That the SOP: Records Management be adopted 8. That the ToR: ICT Steering Committee be adopted. |
| CR 484/12/09/2018 | 12 September 2018 | <u>PRESENTATION OF WARD OPERATIONAL PLANS FOR MATATIELE LOCAL MUNICIPALITY FOR 2018/19 FINANCIAL PERIOD</u> | That Matatiele Local Municipality Ward Operational Plan for 2018/19 Financial Period be adopted by the Council. |
| CR 485/12/09/2018 | 12 September 2018 | <u>SECOND MPAC INVESTIGATION REPORT REQUESTED BY THE</u> | <ol style="list-style-type: none"> 1. That, the report on urgent matters with its contents be noted by Council. |

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| | | <u>MUNICIPAL COUNCIL ON THE 22ND JUNE 2018 BY WAY OF AN URGENT MATTER</u> | <ol style="list-style-type: none">2. That, the council notes and adopts the MPAC recommendations for each urgent matter.3. That, the poor financial statement matter; Accounting Officer must ensure that the official responsible for submitting incorrect retention information to BTO must face consequence management.4. That, the Accounting Officer must report to Council in the next ordinary Council Meeting action taken about to the above matter.5. That, the none utilisation of funds (indigent) in the next ordinary council meeting BTO must present an updated indigent register;6. That, management must present a progress report regarding the research on alternative energy as per the strategic planning recommendations.7. That, the Accounting Officer must ensure the official responsible gives reasons for delays in advertising intervals between 11 December 2015 to 13 October 2016 and 20 April 2017 to January 2018? |

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| | | | <p>8. That, the Accounting Officer must obtain written submissions from the officials responsible, within 7 days, and report back to the next Council meeting.</p> <p>9. That, the Accounting Officer to ensure that the fruitless and wasteful expenditure regarding the gel which was never distributed in Maluti offices be recovered from official responsible.</p> <p>10. That, the municipal plant matter Accounting Officer must explain the reasons for not recalling the municipal plant and apologise to Council for failing to advise it correctly on the negative impact of returning the plant without completing the planned roads as per the approved contract.</p> <p>11. That, the Accounting Officer to address this matter in the next Ordinary Council Meeting.</p> <p>12. That, the Ncome Access Road matter be investigated further by an external body with the necessary knowledge.</p> <p>13. That, the office of the Speaker assists Council to find services of the external investigator with relevant expertise.</p> <p>14. That, the Council notes that the MPAC</p> |

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| | | | <p>is satisfied with the explanation and proof obtained regarding this Lulwakhuyo Construction matter.</p> <p>15. That, the Lulwakhuyo Construction (supply and install palisade fencing at the municipal public toilets) proper processes were followed be noted and approved by Council.</p> <p>16. That, the Security urgent matter be referred to an external investigator.</p> <p>17. That, the office of the Speaker assists Council to find services of the external investigator with a relevant expertise.</p> |
| CR 486/12/09/2018 | 12 September 2018 | <p><u>CONSIDERATION OF URGENT MATTERS:</u></p> <p><u>PUBLIC PROTESTS IN MATATIELE</u></p> | That the Imbizo scheduled for Friday, 14 September 2018 with the MEC for Transport and the people of Matatiele to discuss the public protests in Matatiele be noted. |
| CR 487/29/10/2018 | 29 October 2018 | <p><u>MINUTES OF THE 9TH ORDINARY MEETING HELD ON 30 JULY 2018</u></p> | Then it was RESOLVED that the minutes of the 09 th ordinary meeting held on 30 July 2018 be CONFIRMED as a true reflection of what was discussed at that meeting. |

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| CR 488/29/10/2018 | 29 October 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 07 AUGUST 2018</u> | Then it was RESOLVED that the minutes of the special meeting held on 07 August 2018 be CONFIRMED as a true reflection of what was discussed at that meeting. |
| CR 489/29/10/2018 | 29 October 2018 | <u>MINUTES OF THE SPECIAL MEETING HELD ON 12 SEPTEMBER 2018</u> | Then it was RESOLVED that the minutes of the special meeting held on 12 September 2018 be CONFIRMED as a true reflection of what was discussed at that meeting. |
| CR 490/29/10/2018 | 29 October 2018 | <u>DELAYS ON MIG PROJECTS FOR 2018/19 FINANCIAL YEAR</u> | That the Council notes the delays caused by the protests and its implications. |
| CR 491/29/10/2018 | 29 October 2018 | <u>ALTERNATIVE SURFACING METHOD FOR GRAVEL ROADS</u> | That the product be approved and be implemented through MIG allocation. |
| CR 492/29/10/2018 | 29 October 2018 | <u>NAMING OF NEW COUNCIL CHAMBERS AS MAGDALINE MEGGIE TSUI-RESHA COUNCIL HOUSE WITH HER MONUMENT AT THE FRONT OF THE COUNCIL HOUSE</u> | <ol style="list-style-type: none"> 1. That Council notes and approves the naming of the council chambers by the one of our struggle herons. 2. That Council approves the naming of the new council chamber by the name of MAGDALINE MEGGIE TSUI-RESHA. |

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| | | | <p>3. That Council approves to erect a 3m monument of MAGDALINE MEGGIE TSUI-RESHA in front of the new Council Chambers.</p> <p>4. That Council notes and approves the starting of the process of consultation of all affected stakeholders through community engagement meetings.</p> |
| CR 493/29/10/2018 | 29 October 2018 | <u>REVISED 2018/2019 ESKOM ELECTRIFICATION PLAN</u> | <p>1. That the request for Change Control letter for 2018/19 Eskom projects be approved.</p> <p>2. That ESKOM must be invited to present their electrification plans to the Council.</p> |
| CR 494/29/10/2018 | 29 October 2018 | <u>REPRIORITIZATION OF COMMUNITY HALLS AND SPORTS FIELDS</u> | That the reprioritization of community halls and sports field to Multi-Purpose Centres be noted and approved by Council. |
| CR 495/29/10/2018 | 29 October 2018 | <u>REPORT ON SHERPARD'S HOPE TO MOKHESENG ACCESS ROAD</u> | That the report on Sherpard's Hope to Mokheseng Access Road be noted and adopted by Council. |
| CR 496/29/10/2018 | 29 October 2018 | <u>INFRASTRUCTURE SERVICES DEPARTMENT: SECTION C REPORT</u> | That the Electrical unit Section C report as at 30 September 2018 be noted. |

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| | | <u>FOR THE ELECTRICAL UNIT AS AT 30 SEPTEMBER 2018</u> | |
| CR 497/29/10/2018 | 29 October 2018 | <u>REPORT ON INSTITUTIONAL AND SOCIAL DEVELOPMENT (ISD) ACTIVITIES</u> | That the report on Institutional and Social Development (ISD) activities be noted by Council. |
| CR 498/29/10/2018 | 29 October 2018 | <u>PLANT MANAGEMENT REPORT FOR THE MONTH OF SEPTEMBER 2018</u> | That the Plant Management report for the month of September 2018 be noted by Council. |
| CR 499/29/10/2018 | 29 October 2018 | <u>HUMAN SETTLEMENTS UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Human Settlements unit Section C report as at 30 September 2018 be noted by Council. |
| CR 500/29/10/2018 | 29 October 2018 | <u>BUILDING CONTROL UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Building Control unit Section C report as at 30 September 2018 be noted by Council. |
| CR 501/29/10/2018 | 29 October 2018 | <u>REVIEWAL OF MATATIELE LOCAL MUNICIPALITY'S COMMUNITY SAFETY PLAN</u> | That the "Matatiele Local Municipality Safety/Crime Prevention Plan" be considered, approved and adopted by Council as working document of Matatiele Local Municipality. |

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| CR 502/29/10/2018 | 29 October 2018 | <u>ENVIRONMENT AND SOLID WASTE UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Environment and Solid Waste unit Section C report as at 30 September 2018 be noted. |
| CR 503/29/10/2018 | 29 October 2018 | <u>PUBLIC AMENITIES AND EPWP UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Public Amenities and EPWP unit Section C report as at 30 September 2018 be noted. |
| CR 504/29/10/2018 | 29 October 2018 | <u>PUBLIC SAFETY UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the report in respect of the Traffic Law Enforcement Services activities for the month of September 2018 be noted by Council. |
| CR 505/29/10/2018 | 29 October 2018 | <u>ECONOMIC DEVELOPMENT AND PLANNING: INTEGRATED DEVELOPMENT PLANNING UNIT: REVISED TERMS OF REFERENCE FOR IDP REPRESENTATIVE FORUM</u> | <ol style="list-style-type: none"> 1. That the Council adopts the terms of reference for the IDP Representative forum. 2. That the revised terms of reference be used guide the functioning of the Matatiele IDP representative forum for the duration of the Council term. |
| CR 506/29/10/2018 | 29 October 2018 | <u>ECONOMIC DEVELOPMENT AND PLANNING: INTEGRATED</u> | 1. That the 2019/20 IDP /Budget Process plan developed in terms of section 28 of |

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| | | <u>DEVELOPMENT PLANNING UNIT: REVISED IDP/BUDGET PROCESS PLAN</u> | the MSA with the revised Schedule of meetings for the IDP processes; be adopted by Council. 2. That the duration of the Municipal Strategic Planning Session be extended. |
| CR 507/29/10/2018 | 29 October 2018 | <u>REPORT ON THE ENDORSEMENT OF 40 HECTARES BY COUNCIL THAT HAVE BEEN IDENTIFIED AS A PILOT PROJECT FOR CROPPING PROGRAMME IN 2018/19 FINANCIAL YEAR</u> | That Council endorses the four above mentioned wards to be used as pilot sites for cropping programme during 2018/19 financial year in Matatiele. |
| CR 508/29/10/2018 | 29 October 2018 | <u>DEVELOPMENT PLANNING REPORT: LAND DEVELOPMENT APPLICATIONS</u> | That the EDP standing committee be given 7 days to verify all the sites earmarked and submit a report to the Speaker's Office. |
| CR 509/29/10/2018 | 29 October 2018 | <u>REPORT ON THE REVIEW OF GRANT IN AID POLICY FOR MATATIELE LOCAL MUNICIPALITY</u> | That Council approves the review of Grant-In –Aid for SMMEs and Cooperatives in Matatiele Local Municipality. |
| CR 510/29/10/2018 | 29 October 2018 | <u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT ON MATATIELE FARMER PRODUCTION SUPPORT UNIT MECHANISATION EQUIPMENT</u> | That the progress report for Matatiele Farmer Production Support Unit be noted by Council. |
| CR 511/29/10/2018 | 29 October 2018 | <u>LOCAL ECONOMIC DEVELOPMENT UNIT PROGRESS REPORT ON THE 8TH</u> | That progress report for the hosting of the 8th Music Festival be noted by Council. |

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| | | <u>MATATIELE MUSIC FESTIVAL 2018</u> | |
| CR 512/29/10/2018 | 29 October 2018 | <u>LOCAL ECONOMIC DEVELOPMENT UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Section C report for the Local Economic Development unit as at 30 September 2018 be noted. |
| CR 513/29/10/2018 | 29 October 2018 | <u>DEVELOPMENT PLANNING UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Section C report for the Development Planning Unit as at 30 September 2018 be noted. |
| CR 514/29/10/2018 | 29 October 2018 | <u>BUDGET AND TREASURY OFFICE: SUPPLY CHAIN MANAGEMENT REPORT FOR THE FIRST QUARTER PERIOD ENDED 30 SEPTEMBER 2018</u> | <ol style="list-style-type: none"> 1. That, the report on supply chain management for the First Quarter period ended 30 September 2018 be noted by Council. 2. That, for the First Quarter period ended 30 September 2018 no irregular expenditures have been identified be noted by Council. 3. Procurement plan implementation for the Quarter period ended 30 September 2018 be noted. 4. That, the report on total deviations for the First Quarter period ended 30 September 2018 amounted to R 330 904.93 be noted and approved by Council. |

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| CR 515/29/10/2018 | 29 October 2018 | <u>BUDGET AND TREASURY OFFICE: ASSETS MANAGEMENT REPORT – ADDITIONS FOR 1ST QUARTER PERIOD ENDED 30 SEPTEMBER 2018</u> | <ol style="list-style-type: none"> 1. That, the report on assets management for the period ended 30 September 2018 be noted and approved by Council. 2. That, the Assets Acquired for quarter one period ended 30 September 2018 amounting to R18 280 455.78 be noted by Council. 3. That, the Council approve a write off of the Isuzu- FBK 637 EC (ASSET NO: 22213 with a Carrying Value of R27 655.69 as at 30 June 2018) so that it can be taken off from the FAR. The vehicle was involved in a car accident and declared as a write-off, now the municipality insurance has settled the claim. |
| CR 516/29/10/2018 | 29 October 2018 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION AND THE IMPLEMENTATION OF THE 2018/2019 BUDGET FOR THE 1ST QUARTER PERIOD ENDED 30 SEPTEMBER 2018 REPORT</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance, position and the implementation of the 2018/2019 budget for quarter one ended 30 September 2018 be noted and approved by Council. 2. That, spending rate of 13% on capital |

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| | | | <p>and 25% on operating budgets as per financial transactions recorded as at end of quarter one ended 30 September be noted by Council.</p> <p>3. That, the cash and cash equivalents of R 163 686 928.26 for the period ended 30 September 2018 be noted by Council.</p> <p>4. That, the financial ratios depicting financial performance of the municipality as at end of quarter one ended 30 September 2018 be noted by Council.</p> |
| CR 517/29/10/2018 | 29 October 2018 | <u>PROCUREMENT OF ADDITIONAL SERVICES (SCHEDULE N) FROM MUNSOFT</u> | That, the report on procurement of additional supporting services (Schedule N) from MUNSOFT be noted and approved by Council. |
| CR 518/29/10/2018 | 29 October 2018 | <u>BUDGET PLANNING AND INVESTMENT UNIT REPORT FOR THE QUARTER ENDED 30TH SEPTEMBER 2018</u> | <p>1. That, the report on the implementation of the budget and the financial state of affairs of the municipality for the first quarter ended 30th September 2018 be noted and approved by council.</p> <p>2. That, the municipality's approved revenue budget is R479, 6 million. The</p> |

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| | | | <p>municipality has received a sum of R194, 1million for the first quarter ended 30th September 2018. The revenue received to date is 40% of the approved revenue budget.</p> <p>3. That, the municipality's approved operating expenditure budget is R337, 6 million. The municipality has incurred expenditure amounting to R63, 0million for the first quarter ended 30th September 2018. The operating expenditure to date is 19% of the approved operating expenditure budget.</p> <p>4. That, the municipality had an original capital budget of R142, million. The municipality has incurred expenditure amounting to R15, 2 million for the first quarter ended 30th September 2018. The capital expenditure to date is 11% of the approved expenditure budget.</p> <p>5. That, all the 2018/19 - current projects being implemented as per the approved business plan from the transferring officer.</p> <p>6. That, the municipality is transacting on mSCOA on a daily basis.</p> |

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| | | | <p>7. That, the challenges relating to seamless integration between VIP and MUNSOFT have been resolved.</p> <p>8. That, the municipality has entered into a schedule N contract with MUNSOFT to resolve the data strings errors as identified by National Treasury.</p> <p>9. That, the virements amount to R1,9 m as for the first quarter ended 30th September 2018 be noted and approved by council.</p> <p>10. That, for grants and subsidies, an amount of R119, 5m (Conditional: R30, 7m: Unconditional: R89, 0m) was received for the first quarter ended 30th September 2018.</p> <p>11. That, the total investments amounting to R 163, 3m (Conditional: R21, 3m: Unconditional R142, 5m) for the first quarter ended 30th September 2018 be noted and approved by council.</p> <p>12. That, the submission of section 71 reports and returns to Provincial and</p> |

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| | | | National Treasuries before the 10 th working day of the period ended 30 th September 2018 be noted by Council. 13. That, the closure of budget verification process done by National and Provincial Treasury be noted and approved by council |
| CR 519/29/10/2018 | 29 October 2018 | <u>REQUEST BY DEPARTMENT OF PUBLIC WORKS TO WAIVER INTEREST FOR ARREAR DEBT</u> | <ol style="list-style-type: none"> 1. That the contents of the report be noted by Council. 2. That the annexure to the report be considered and noted. 3. That the request by the Provincial Public works to be considered and to be responded to after the confirmation of the interest amount has been given. |
| CR 520/29/10/2018 | 29 October 2018 | <u>STATEMENT OF FINANCIAL PERFORMANCE, POSITION FOR REVENUE AND EXPENDITURE TRANSACTIONS FOR THE MONTH ENDED 30 SEPTEMBER 2018</u> | <ol style="list-style-type: none"> 1. That, the report on the statement of financial performance (Revenue and Expenditure), and the implementation of the 2018/19 budget (MFMA Section 71 Report) for quarter one ended 30 September 2018 reporting period ended 30th June 2019 including supporting |

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| | | | <p>documentation attached as Annexure be noted and approved by Council.</p> <p>2. That, the following aged outstanding debtors balance of R123 479 088 for the quarter ended 30 September 2018 be noted by Council:</p> <ul style="list-style-type: none">• Current – R8 337 141• 30 days – R5 015 393• 60 days – R28 018 226• 90 days – R868 650• 120 days – R1 310 934• 150 + days – R 79 928 740 <p>3. That, the following categorised outstanding debtors be noted by Council:</p> <ul style="list-style-type: none">• Residential debt R39.6 million• Commercial debt R5.7 million• Government debt R76.6 million• Other R1.43 million |

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| | | | <ul style="list-style-type: none">4. That, the titles deeds not issued to the residents of Maluti hinders the maximum collections of revenue be noted by Council5. That, total spending of R67 740 488.48 for the quarter ended 30 August 2018 be noted by Council.6. That, Irregular, fruitless and wasteful expenditure amounting to R2.31 be recovered from the responsible official and been noted by Council.7. That, total number of 11 632 and spending of R2 604 116 for approved indigent beneficiaries approved for quarter one ended 31 September 2018 be noted by Council.8. That, salaries, benefits and allowances for Councillors of R5 038 983 and salary for municipal staff of R23 654 854 for quarter one ended 30 September 2018 be noted by Council. |
| CR 521/29/10/2018 | 29 October | <u>BUDGET AND TREASURY OFFICE:</u> | 1) That, the report on fleet management for |

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| | 2018 | <u>FLEET MANAGEMENT QUARTERLY REPORT FOR THE PERIOD ENDED 30 SEPTEMBER</u> | the period ended 30 September 2018 be noted by Council. 2) That, the deviations on fleet management policy be noted by Council. 3) Vehicle with registration FBK637EC was written off by the insurance due to an accident and the value of the vehicle was paid to the Municipality. |
| CR 522/29/10/2018 | 29 October 2018 | <u>SMART METERING DASHBOARD AS AT 30 SEPTEMBER 2018</u> | 1. That the smart metering report and contents hereto be noted by Council. 2. That the challenges relating to the management of meters be noted by Council. 3. That the area that was not permitted for meter change and results thereof be noted by Council. |
| CR 523/29/10/2018 | 29 October 2018 | <u>COMMUNICATIONS ACTION PLAN</u> | 1. That for the Council notes and approves the Communications Action Plan for 2018/2019 financial year. 2. That Ward Councillors be included to the Communications Action Plan. |
| CR 524/29/10/2018 | 29 October | <u>ESTABLISHED SPECIAL PROGRAMMES</u> | That the following established Special |

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| | 2018 | <u>FORUMS AND COUNCILS</u> | Programmes Forums and Council be approved by Council: <ol style="list-style-type: none"> 1. MLM SCF Leadership and functions 2. MLM Disability Forum 3. MLM Women's Forum 4. MLM Older Person's Forum 5. MLM Youth Council 6. MLM Children's Council |
| CR 525/29/10/2018 | 29 October 2018 | <u>REPORT ON THE RECOMMENDATIONS FROM THE PEOPLE WITH DISABILITIES (PWDS)</u> | That the report on the recommendations put forward by the People with Disabilities (PWDS) be approved by Council. |
| CR 526/29/10/2018 | 29 October 2018 | <u>ENVIRONMENTAL ASSESSMENT REPORT</u> | That the Environmental Assessment report be adopted. |
| CR 527/29/10/2018 | 29 October 2018 | <u>INTERNAL AUDIT UNIT REPORT FOR THE FIRST MONTH IN THE 2018/2019 FINANCIAL YEAR PERIOD ENDED 31 JULY 2018</u> | <ol style="list-style-type: none"> 1. That the Internal Audit Methodology 2018/2019 be noted and approved. 2. That, the Internal Audit Universe 2018/2019 be noted and adopted. 3. That, the Internal Audit File Checklist 2018/2019 be noted and approved. 4. That, The Internal Audit Activity declaration of independence 2018/2019 |

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| | | | <p>be noted and approved.</p> <p>5. That, The Auditee's Assessment Questionnaire 2018/2019 be noted and approved.</p> <p>6. That, The Internal Audit Exception Report 2018/2019 be noted and approved.</p> <p>7. That, the Internal Audit Charter 2018/2019 be noted and approved.</p> <p>8. That, the Audit Committee Charter 2018/2019 be noted and approved.</p> |
| CR 528/29/10/2018 | 29 October 2018 | <u>INTERNAL AUDIT UNIT REPORT FOR THE SECOND MONTH IN THE 2018/2019 FINANCIAL YEAR PERIOD ENDED 31 AUGUST 2018</u> | <p>1. That the Audit Committee Performance Evaluation by Self be noted and adopted.</p> <p>2. That, the Audit Committee Performance Evaluation by Management be noted and adopted.</p> <p>3. That, the Audit Committee Performance Evaluation by Internal Audit Manager be noted and adopted.</p> |
| CR 529/29/10/2018 | 29 October 2018 | <u>REPORT ON EXECUTION OF DEMOLISHING COURT ORDER FOR ILLEGAL STRUCTURES</u> | <p>1. That the Council notes and take into cognizance that the order was successfully executed.</p> <p>2. That the Council take note that</p> |

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| | | | Councillor Mothapa disrupted the execution of the court order |
| CR 530/29/10/2018 | 29 October 2018 | <u>REPORT ON THE MUNICIPAL 2018/2019 SDBIP QUARTER ONE (1) PERFORMANCE</u> | That the 2018/2019 MLM SDBIP Quarter One (1) Performance Report be adopted by Council. |
| CR 531/29/10/2018 | 29 October 2018 | <u>2018/2019 RISK REGISTER PERFORMANCE AS AT THE END OF QUARTER ONE</u> | That the 2018/2019 MLM Risk Register Performance Report as at 30 September 2018 be adopted by Council. |
| CR 532/29/10/2018 | 29 October 2018 | <u>COMMUNICATIONS AND SPECIAL PROGRAMMES UNIT SECTION C REPORT AS AT 30 SEPTEMBER 2018</u> | That the Section C report for the Communications and Special Programmes Unit for quarter 1 of the 2018/2019 financial year be noted. |
| CR 533/29/10/2018 | 29 October 2018 | <u>MONITORING & EVALUATION (M&E)/RISK REPORT ON SITTINGS OF GOVERNANCE MEETINGS AS AT 30 SEPTEMBER 2018</u> | That the Monitoring & Evaluation (M&E)/Risk report on sittings of governance meetings as at 30 September 2018 be noted by the Council. |
| CR 534/29/10/2018 | 29 October 2018 | <u>COMPLIANCE AND LEGAL SERVICES UNIT LEGAL MATTERS ACTIVITY PROGRESS REPORT AS AT 30 SEPTEMBER 2018</u> | That the Legal and Compliance Services unit Section C report as at 30 September 2018 be noted by the Council. |

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| CR 535/29/10/2018 | 29 October 2018 | <u>COMMUNICATIONS AND SPU: MUNICIPAL MAYORAL BURSARY PROGRAMME</u> | That the report on the Municipal Mayoral Bursary Programme be noted. |
| CR 536/29/10/2018 | 29 October 2018 | <u>INTERNAL AUDIT UNIT OPERATIONAL PLAN 2018/19</u> | That the Internal Audit Unit Operational Plan 2018/19 be noted by Council. |
| CR 537/29/10/2018 | 29 October 2018 | <u>AUDIT IMPROVEMENT PLAN 2016-17</u> | That the Audit Improvement Plan 2016-17 be noted by Council. |
| CR 538/29/10/2018 | 29 October 2018 | <u>REPORT ON PROCESS PLAN FOR DEVELOPMENT OF ICT STRATEGY AND SYSTEMS MASTER PLAN</u> | <ol style="list-style-type: none"> 1. That the process plan for development of ICT Strategy and Systems Master plan be approved by Council. 2. That the council mandates the Municipal Manager to implement the ICT Strategy and Systems Master Plan. |
| CR 539/29/10/2018 | 29 October 2018 | <u>REPORT ON WARNING ON STATE OF THE POUND RECEIVED FROM SPCA</u> | <ol style="list-style-type: none"> 1. That the report on state of Pound during public strike between 17 September 2018 – 26 September 2018 be noted. 2. Notice be taken that the Matatiele Local Municipality has received a warning on 18 September 2018 from Society for the Prevention of Cruelty to Animals (SPCA). |

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| CR 540/29/10/2018 | 29 October 2018 | <u>REPORT ON ADDITIONAL SECURITY DURING PUBLIC STRIKE</u> | <ol style="list-style-type: none"> 1. That the report on request for additional security during public strike be approved. 2. That the Council condones the expenditure incurred on additional security during public strike. |
| CR 541/29/10/2018 | 29 October 2018 | <u>CONSIDERATION OF CORPORATE SERVICES DEPARTMENT: HUMAN RESOURCE UNIT: HUMAN RESOURCES MANAGEMENT PROCESS PLANS – POLICIES, PLANS AND STAFF ESTABLISHMENT- 2019/2020 FINANCIAL YEAR</u> | <p>That the tabled process plans for the development and review (whichever is applicable) of the Human Resources Management (HRM) Policies, Plans and Staff Establishment/Organizational Structure for the year 2019/2020, be considered and adopted for onward implementation: -</p> <ol style="list-style-type: none"> 1. Process Plan on 2019/2020 Policy Review. 2. Process Plan on 2019/2020 EEP Review. 3. Process Plan on 2019/2020 Organizational Structure/Staff Establishment Review. |
| CR 542/29/10/2018 | 29 October 2018 | <u>CORPORATE SERVICES DEPARTMENT: HUMAN RESOURCES MANAGEMENT</u> | That the report on activities performed by Corporate Services Department: Human Resources Management Unit during quarter |

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| | | <u>UNIT: QUARTER ONE (01) (JULY TO SEPTEMBER 2018) REPORT</u> | 1 of 2018/2019 financial year be noted. |
| CR 543/29/10/2018 | 29 October 2018 | <u>ADMINISTRATIVE SUPPORT UNIT SECTION C 2018/2019 QUARTER ONE REPORT</u> | That the Section C report for the Admin Support Unit for the period ended 30 September 2018 be noted. |
| CR 544/29/10/2018 | 29 October 2018 | <u>CORPORATE SERVICES DEPARTMENT: ICT UNIT: QUARTER ONE (01) (JULY TO SEPTEMBER 2018) REPORT</u> | That The ICT Unit Quarter One (01) (July to September 2018) report be adopted. |
| CR 545/29/10/2018 | 29 October 2018 | <u>CORPORATE SERVICES DEPARTMENT: PUBLIC PARTICIPATION AND CUSTOMER CARE UNIT SECTION C REPORT FOR JULY TO SEPTEMBER 2018</u> | That the Public Participation and Customer Care unit Section C report for July to September 2018 report be adopted. |
| CR 546/29/10/2018 | 29 October 2018 | <u>CONSIDERATION OF URGENT MATTERS</u> <u>CONSTRUCTION OF A HOUSE FOR MS. NOKWANDA VIRGINIA NTABENI</u> | That the Executive Committee (EXCO), through the Infrastructure Services department, should assist by writing a letter to the relevant government department. |
| CR 547/29/10/2018 | 29 October 2018 | <u>IMPLEMENTATION OF COUNCIL RESOLUTIONS TAKEN ON 12 SEPTEMBER 2018 REGARDING MPAC INVESTIGATION REPORT</u> | 1. That the terms of reference be developed within 7 days and the Municipal to prepare a report in the subsequent 7 days. 2. That the Speaker of Council convenes a |

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| | | | special Council meeting after receipt of the above-mentioned report from the Municipal Manager. |
| CR 548/13/12/2018 | 13 December 2018 | <u>REPORT FROM SALGA WORKING GROUP</u> | That the report from the SALGA Working group be adopted by the Council. |
| CR 549/13/12/2018 | 13 December 2018 | <u>REPORT ON IMPLEMENTATION OF COUNCIL RESOLUTIONS TAKEN ON MONDAY, 29 OCTOBER 2018 AT 10H03 REGARDING MPAC INVESTIGATION</u> | <ol style="list-style-type: none"> 1. That the Council refer the Municipal Public Accounts Committee (MPAC) report and its contents to Disciplinary Board of Matatiele Local Municipality for further investigation. 2. That the Disciplinary Board must submit its report with recommendations to Council as soon as it is ready for Council consumption and resolution. 3. That the Accounting Officer must submit the Municipal Public Accounts Committee (MPAC) report to the Disciplinary Board within seven (7) days. 4. That Council takes a decision on the status on implementation of Council resolution of the 29 October 2018 as presented above. |
| CR 550/13/12/2018 | 13 December 2018 | <u>REPORT ON THE APPOINTMENT OF</u> | <ol style="list-style-type: none"> 1. That the Council approves the report on clearance certificates for the Matatiele |

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| | | <u>THE CHAIRPERSON OF THE DISCIPLINARY BOARD</u> | Local Municipality Disciplinary Board members. 2. That the Council approves the appointment of Mr. M.C. Nciki as the Chairperson of the Disciplinary Board of the Matatiele Local Municipality with effect from 13 December 2018 to 13 December 2021 for a period not exceeding three (3) years. 3. That the Council approves the terms of reference of the Disciplinary Board as contained in this report. |
| CR 551/13/12/2018 | 13 December 2018 | <u>PRESENTATION OF SPEAKER'S PROGRAMME FOR APPROVAL</u> | 1. That the Speaker's programme be approved by the Council. 2. That resources need to be made available for the implementation of the Speaker's programme. |
| CR 552/13/12/2018 | 13 December 2018 | <u>ANNOUNCEMENT OF PUBLIC PARTICIPATION YOUTH DIALOGUE</u> | That the report on the public participation youth dialogue scheduled to be held on 19 December 2018 be adopted by the Council. |
| CR 553/13/12/2018 | 13 December 2018 | <u>REPORT ON RECEIPT AND IMPLEMENTATION OF THE LOCAL GOVERNMENT: MUNICIPAL SYSTEMS ACT, NO.32 OF 2000: LOCAL GOVERNMENT: UPPER LIMITS OF</u> | 1. That a report on the upper limits for the Senior Managers and the Municipal Manager for 2018/2019 financial year, as published in Government Notice No. 1224 Government Gazette No. 42023 |

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| | | <u>TOTAL REMUNERATION PACKAGES PAYABLE TO MUNICIPAL MANAGERS AND MANAGERS DIRECTLY ACCOUNTABLE TO MUNICIPAL MANAGERS: 2018/2019</u> | <p>dated 08 November 2018 be noted, and accepted.</p> <p>2. That a notice be taken that the applicable upper limits for the year 2018/2019, as reflecting on no. 3 below, are payable with effect from 01 July 2018 to the affected Senior Managers and the Municipal Manager.</p> <p>3. That it be noted that the applicable remote allowance, should not exceeding 7% of the total remuneration package, and the packages are reflecting on the table below:</p> <table><tr><th>POSIT ION</th><th>MUNI CIPAL CATE GORIS ATIO N</th><th>TOTA L REMU NERA TION PACK AGE MINI</th><th>TOTA L REMU NERA TION PACK AGE MID -</th><th>TOTA L REMU NERA TION PACK AGE MAXI</th></tr><tr><td></td><td></td><td></td><td></td><td></td></tr></table> | POSIT ION | MUNI CIPAL CATE GORIS ATIO N | TOTA L REMU NERA TION PACK AGE MINI | TOTA L REMU NERA TION PACK AGE MID - | TOTA L REMU NERA TION PACK AGE MAXI | | | | | |
| POSIT ION | MUNI CIPAL CATE GORIS ATIO N | TOTA L REMU NERA TION PACK AGE MINI | TOTA L REMU NERA TION PACK AGE MID - | TOTA L REMU NERA TION PACK AGE MAXI | | | | | | | | | |
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| | | | | | MUM | POINT | MUM |
| | | | Municipal Manager | 03 | R1 038 509 | R1 193 690 | R1 348 869 |
| | | | Senior Managers | 03 | R 857 571 | R 980 082 | R1 102 590 |
| | | | 4. That the implementation of the 2018/19 Government Notice No. 1224 as published in Government Gazette No. 42023, retrospectively, be ratified. | | | | |
| | | | 5. That a notice be taken that the total remuneration packages have been increased and changed in terms of the principle and implications of the ministerial approval dated 01 July 2018 and as per the provision of item 13 (5) (a) & (b) of the Government Gazette No. 42023 of 08 November 2018. | | | | |

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| | | | <p>6. That a notice be taken that in terms of item 12 of the same Gazette No., every municipality must in terms of section 107 of the Act compile and submit an updated report containing some information in respect of its senior managers to the Minister, through the MEC responsible for local government by 30 November 2018.</p> <p>7. That a notice be taken that 2018/19 Volume 641, Government Notice No. 1224 as published in Government Gazette No. 42023, replaces 2017/2018 Government Gazette No. 41173 of 10 October 2017.</p> |

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| CR 554/13/12/2018 | 13 December 2018 | <u>DEVELOPMENT PLANNING REPORT: LAND DEVELOPMENT APPLICATIONS</u> | <ol style="list-style-type: none">1. That the land applications without a lease period and location of the site must be referred back.2. The Council approves the resubmission of the application for truck stop.3. The Council approves the extension of hectares from 2 to four (4) for a period of 50 years as per EDP Stanco recommendation.4. The Council has the power to review the lease agreement after every 5 years.5. The Council gives a period of 24 to the applicants to commence with the project, 18 months to undertake planning activities and obtain relevant approvals and commence with construction in the last 6 months of the remaining period.6. In an event whereby the applicant fails to commence with construction at the end of 24 months, the Council reserves the right to withdraw the offer.7. The Council reinstate the following land applications of which the reports were withdrawn in January 2018. Such sites are: |

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| | | | a) CR 218/30/10/2017 | It was resolved that: - a) 2ha Lease of Portion of Erf 1 next to sewerage, Matatiele for hydroponic farming to Yolisa Sikhunyana for a period of 5 years be approved |
| | | | b) | 40/40 m2 land lease on Portion of Erf 1 near Swartberg turnoff Matatiele for selling livestock to Stuurman Farm and Auctioneering for a period of 12 months be approved. |
| CR 555/13/12/2018 | 13 December 2018 | <u>DEVELOPMENT PLANNING REPORT: DONATION OF A PROVINCIAL OWNED PROPERTY (ERF 1 MALUTI) TO MATATIELE LOCAL MUNICIPALITY</u> | 1. Council acknowledges the receipt of the letter from the Provincial Department of Public Work in relation to ERF1 (1270, 3073 and 1252), Maluti; 2. Council accepts the donation of Maluti | |

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| | | | <p>erf 1 (1270,3073 and 1252) by the Provincial Department of Public Works to Matatiele Local Municipality, and</p> <p>3. Matatiele Local Council approves registration of erf 1 (1270, 3073 and 1252) by Provincial Department of Public Works.</p> |
| CR 556/13/12/2018 | 13 December 2018 | <u>REPORT ON THE IDENTIFICATION OF A SITE FOR PLACING HAWKER STALLS IN MATATIELE CENTRAL BUSINESS DISTRICT</u> | That Council approves the identification of the site to place hawker stalls opposite Jet Mart in Market Street, Matatiele Central Business District. |
| CR 557/13/12/2018 | 13 December 2018 | <u>REPORT ON THE ENDORSEMENT OF IMPLEMENTING LIVESTOCK IMPROVEMENT PROGRAMME IN WARD 12 AND WARD 17 (VACCINATION OF 200 CATTLE AND 200 SHEEP) DURING 2018/19 FINANCIAL YEAR</u> | That Council endorses the implementation of livestock improvement programme in ward 12 and ward 17 for vaccination of 200 Cattle and 200 Sheep to be used as pilot livestock improvement programme during 2018/19 financial year in Matatiele Local Municipality. |
| CR 558/13/12/2018 | 13 December 2018 | <u>COUNCIL RECESS PERIOD FOR 2018-2019 FINANCIAL YEAR</u> | <p>1. That a report on the recess period of the Council in 2018-2019 financial year be noted.</p> <p>2. That commencement of the 2018-2019 Council recess for the period of 18</p> |

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| | | | <p>December 2018 to 11 January 2019 be approved.</p> <p>3. That a notice be taken that the labour of the members of Council may be needed only under circumstances of emergency or exceptional nature.</p> <p>4. That handling of matters of emergency by the Municipal Manager during the recess period be approved.</p> |
| CR 559/13/12/2018 | 13 December 2018 | <u>ENVIRONMENT AND SOLID WASTE UNIT – CEDARVILLE GRASS- CUTTING</u> | That the report be referred back to management to find a legal solution that is within the confines of the law. |
| CR 560/13/12/2018 | 13 December 2018 | <u>ENVIRONMENT AND SOLID WASTE UNIT – ALPHAKAT KDV1000 PLANT</u> | That the report should be referred back to the standing committee to be corrected by specifying the lease period and the size of the land to be leased to the service provider. |
| CR 561/13/12/2018 | 13 December 2018 | <u>AUDITOR GENERAL'S AUDIT OPINION REPORT AS AT 30TH JUNE 2018</u> | <p>1. That, Council notes the report on the audit opinion for the year ended 30 June 2018 as audited by Auditor General.</p> <p>2. That, Council notes the audit opinion as per Auditor General's report on the</p> |

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| | | | <p>Annual Financial Statements, Annual Performance Report, Compliance with legislation and Internal control deficiencies for the year ended 30 June 2018 as audited.</p> <p>3. Council notes that, until the annual report is tabled and approved, the audit report is not for public consumption and therefore should be treated as confidential.</p> <p>4. That, Council notes the development of Audit Improvement Plan by management to be monitored by General Management Team and progress reporting on quarterly basis to Council.</p> |
| CR 562/13/12/2018 | 13 December 2018 | <u>INTENTION TO RESHUFFLE THE EXECUTIVE COMMITTEE (EXCO) AT THE NEXT COUNCIL MEETING</u> | That the notice of motion with the intention to reshuffle the Executive Committee at the next Council meeting be adopted by the Council. |
| CR 563/13/12/2018 | 13 December | <u>MUNICIPAL PUBLIC ACCOUNTS</u> | 1. That the Municipal Public Accounts |

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| | 2018 | <u>COMMITTEE (MPAC) INVESTIGATION REGARDING THE MUNICIPAL PLANT</u> | <p>Committee (MPAC) must investigate the matter and report to the Council, that the municipality only uses Bell as the sole service provider to service the plant.</p> <ol style="list-style-type: none">2. That MPAC must provide a detailed report regarding the servicing of the plant in the 2017/2018 financial year.3. That MPAC must get a detailed report presented by the management of Bell directly to MPAC and the Council.4. That MPAC must get a detailed report presented by the management of the service provider that supplies the municipality with the vehicle tracking system directly to MPAC and the Council.5. The municipality appointed a service provider for the management of the plant during the construction of roads in the 2017/2018 financial year. MPAC must investigate the following:<ol style="list-style-type: none">5.1 The total cost of the contract with the service provider.5.2 Get a professional engineer to provide a detailed report on the financial implications of the municipality paying for plant |

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| | | | <p>management as opposed to paying the service provider as if using its own plant.</p> <p>5.3 The number of variation orders approved during the contract.</p> <p>6 That the MPAC is to report back to the Council at the ordinary Council meeting of January 2019.</p> |
| CR 564/13/12/2018 | 13 December 2018 | <u>REPORT ON IMPLEMENTATION OF COUNCIL RESOLUTIONS TAKEN ON MONDAY, 29 OCTOBER 2018 AT 10H03 REGARDING MPAC INVESTIGATION</u> | <p>1. That the Chief Financial Officer, Mr. L. Ndzelu, be suspended with full pay for a period of three (3) months and the disciplinary board be afforded an opportunity to conduct an investigation within a period of three (3) months.</p> <p>2. That Mr. K. Mehlomakulu be appointed as the acting Chief Financial Officer for a period of three (3) months.</p> |
| CR 565/15/01/2019 | 15 January 2019 | <u>CORPORATE SERVICES DEPARTMENT: REQUEST FOR THE INCREASE OF COUNCILLORS' SALARIES, ALLOWANCES AND BENEFITS AS PER NOTICE NO. 42134 OF 21 DECEMBER 2018</u> | <p>1. That the 2018/19 financial year determination of upper limits of salaries, allowances and benefits of different members of the Municipal Council as published in Government Notice No. 42134 of 21 December 2018 be noted.</p> |

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| | | | <p>2. That a Circular letter dated 10 December 2018 of CoGTA and Circular No. 48 of 2018, dated 28 December 2018 of the South African Local Government Association (SALGA), respectively be noted.</p> <p>3. That an increase of the upper limits of salaries, allowances and benefits of the members of Council in terms of the criteria and requirements set out in the Government Notice No. 42134 of 21 December 2018 be approved.</p> <p>4. That a notice be taken that in terms of section 9 (1) (e) & (f) respectively, excludes the use of municipal owned motor vehicle for official purposes as the allowance of fulltime and part time councillors and provides for utilisation of Municipal owned vehicles by councillors for official purposes in exceptional circumstances and upon good cause shown and with approval of the Mayor or Speaker, and if a councillor uses a municipal-owned motor vehicle for official purposes, such councillor will not be reimbursed for kilometres travelled.</p> |

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| | | | <p>5. That, notwithstanding 4 above, Councillors are expected to provide their own transport when travelling for official purpose, and be reimbursed in terms Section 9 (1) (c) & (d).</p> <p>6. That a notice be taken that in terms of section 14 (1), a municipality must in addition to the annual total remuneration packages as provided for Full – time Councillors and Part –time Councillors respectively, take out risk insurance cover, to provide for an insurance cover, for immovable and moveable property and assets, excluding property used by such councillor for business purposes.</p> <p>7. That the sitting allowance for the Traditional Leaders in the Council be increased by 4% for the current financial year, payable from July 2018 to them as well.</p> <p>8. That a mandate to the Municipal Manager to submit a request for increase of the upper limits of salaries, allowances and benefits of the members of Council to the Member of the</p> |

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| | | | <p>Executive Council (MEC) for the Department of Co-operative Governance and Traditional Affairs as per Government Notice No. 42134 of 21 December 2018 be granted.</p> <p>9. That a mandate be given to the Municipal Manager to implement the decision of the MEC on the request for the increase of the upper limits of salaries, allowances and benefits of the members of Council upon receipt of such concurrence be granted.</p> |
| CR 566/15/01/2019 | 15 January 2019 | <u>DECLARATION OF VACANCY FOR THE POST OF GENERAL MANAGER: INFRASTRUCTURE SERVICES</u> | That the report be referred to the Executive Committee. |
| CR 567/15/01/2019 | 15 January 2019 | <u>ACTING APPOINTMENT ON THE VACANT POST OF GENERAL MANAGER: INFRASTRUCTURE SERVICES</u> | That the report be referred to the Executive Committee. |